

# Trustee Report

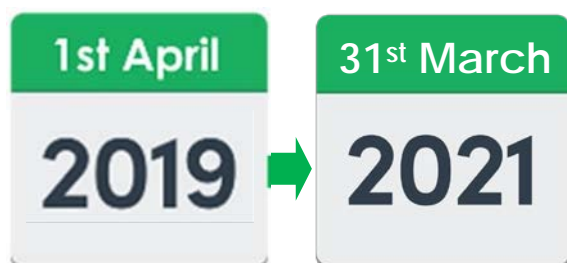
About our year and our money



This is an easy read version of our **Trustees Annual Report and Financial Statements** for the year ending 31st March 2021

# Inside this Report

What is in each section	Page number
<b>Who is who at Herts People First</b>	<b>3</b>
Trustees Report	
Trustees Duties	4-5
How Herts People First is run	6
Public Benefit	7
<b>Our Aims and Impact</b>	<b>8 –13</b>
<b>Coronavirus and Herts People First</b>	<b>14</b>
	<b>15</b>
<b>Some highlights of our year</b>	<b>16</b>
<b>About our Money</b>	<b>17—21</b>
<b>Future Plans</b>	<b>22</b>
Independent Examiner's Report	23
Statement of Financial Activities	24—25
Notes to the Financial Statements	26—32
Thank You's	33



This report is what we have done at **Herts People First** between **1st April 2020** to **31st March 2021**.



Our report is in easy read as much as possible. This is to make it easier for our members to understand.

# Who is who at Herts People First

## Trustee Board members



Carol Lee MBE

**Chair**



John Simmons

**Treasurer**



Marie Clare

**Secretary**

## Our staff

Alex Morris



## Independent Consultant

Jane Dellow



## Main Office

Leyden House  
Leyden Road  
Stevenage SG1 2BP



## Charity number - 1091095



## Independent examiner



Josephine Merry  
75 Roman Way  
Godmanchester  
Huntingdon  
PE29 2RW



## Community Accountant



Jane Seymour  
2b Regent Street  
Stotfold SG5 4ED



# Trustee Annual Report



Our Trustees have checked this Annual Report.

They agree it covers everything the law says they need to report on.

Some bits of this report are written in hard words.

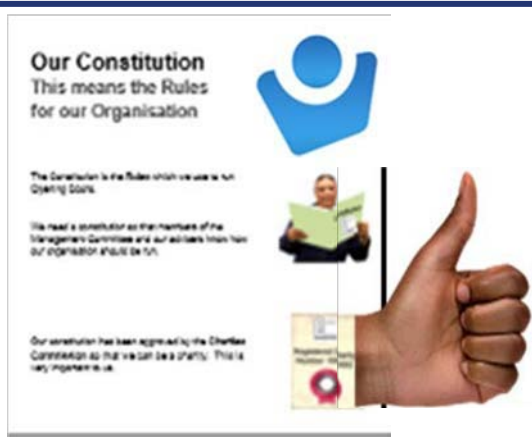
These have to be there to meet the rules and laws about Trustee Reports.

These are in the grey box like this one below.



The Trustees present their report with the financial statements of the Charity for the year ended 31<sup>st</sup> March 2021.





Herts People First (HPF) has a set of rules called a **Constitution**. The Constitution was agreed at a special meeting on the 24th November 2001.

The Constitution says what work we can do and how we are run.



Herts People First is registered with the Charity Commission.

This organisation checks charities are being run well and safely.



Our Board of Trustees is legally in charge of our Charity.

They check Herts People First is run safely and manage risks to the Charity.



Trustees are elected every 2 years at the Annual General Meeting.



Trustees give their time for free to Herts People First as volunteers.

The Charity is an unincorporated association and governed by a constitution dated 24th November 2001.

# How Herts People First is run

## Being user-led



Herts People First is a user - led organisation.

A user - led organisation is one that is run and controlled by people who use support services.

For Herts People First this means all Trustees are people with learning disabilities.

The Trustees are elected by members of Herts People First who have full membership rights and are people with learning disabilities who live in Hertfordshire. Trustees must be over 18 years of age.

Herts People First activities take place in Hertfordshire and the Eastern Region.



The Management Committee (Trustees) and Honorary Officers are elected or appointed from the full members living in the Hertfordshire area to the Management Committee by the full members. The members of the Management Committee resign on a bi-annual basis at the Annual General Meeting held in September or as soon as practicable, but may be re-elected or re-appointed. No Management Committee member may be under the age of 18. Further Trustees may be appointed at the discretion of the trustees in accordance with the Charity constitution.

All trustees give their time as volunteers and receive no remuneration or other benefits.

Full membership is open to adults with a learning disability living in Hertfordshire.

# Public Benefit



Charities have to stick to rules about something called **Public Benefit**.

This means charities have to say how their work is :

- **Public** - the charity must do work that make things better for the public
- **Benefit** - charities must make sure their work makes things better for people



Charities can say which groups of people they support.



Our Trustees understand the Charity Commission guidance about **Public Benefit** and make sure the work of Herts People First fits within these rules.



# Our aims



Every charity has aims.



These are what the charity is trying to do. HPF has 2 main aims which are in our Constitution.



**1.** To make sure people with learning disabilities in Hertfordshire know about and get their rights



**2.** To provide training and education for people with learning disabilities in Hertfordshire so people learn new skills and gain in confidence to help them take part in their community.



To train people who do not have a learning disability so they understand the rights and needs of people with learning disabilities.



# Working to achieve our aims



1. To make sure people with learning disabilities in Hertfordshire know about and get their rights



**Herts People First is a rights organisation. We make sure people know about their rights and support them to speak up if they do not get their rights.**

Herts People First agreed this aim and rights would be the focus for Herts People First for this year :

- Transport
- Learning
- Health
- Hate Crime and Keep Safe
- Easy read and easy to find information
- Equalities

We talked about these rights at:

- Self advocacy groups
- North Herts & Stevenage Local Forum
- Healthwatch Hertfordshire
- Adult Care Services:

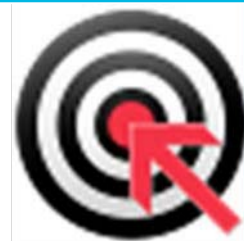
1. Learning Disability Co-production Board
2. Community Support Team
3. Learning Disability Planning and Partnership Group



**healthwatch**  
Hertfordshire



# Working to achieve



1. To make sure people with learning disabilities in Hertfordshire know about and get their rights



We worked with partners to choose the questions to ask people with learning disabilities, then supported people with their replies on these surveys :

- Healthwatch Annual Health Checks
- The Learning Disability Survey
- Learning Disability Co-production Board survey

We supported people to reply to the Intalink Plan to make buses better in Hertfordshire.

We went to these events:

- Talking about Equalities run by Hertfordshire Equality Council and Herts County Council
- 2 COMPACT meetings

The COMPACT is a written agreement between Voluntary Groups, like Herts People First, and Statutory Groups like Herts County Council. The Compact lists rules for everyone to follow to work together in the best way, and what to do if you are not happy.

# Working to achieve our aims



2. To provide training and education for people with learning disabilities in Hertfordshire so people learn new skills and gain in confidence to help them take part in their community.



## Working together to Keep Safe in Hertfordshire

We talked with Hertfordshire Police and Hertfordshire County Council about working in partnership.



Keep Safe teams were set up to take care of Keep Safe in local towns :

- Hemel Hempstead
- Hoddesdon
- Bishops Stortford



People with learning disabilities worked with local police.



Keep Safe teams gave training to places joining Keep Safe.

They told their local community about Keep Safe at events, by making a local leaflet, in their local paper and on social media.





# Working to achieve our aims



**2.** To train people who do not have a learning disability so they understand the rights and needs of people with learning disabilities.

We train people in different ways :



Carol Lee took part in table discussions for the Hertfordshire Adult Care Services Connected Lives developing leaders programme.



Police, paid and unpaid support workers and people working at places joining the Keep Safe scheme received training.

Herts People First advise on and show Good Practice on involving people with learning disabilities in:

Meeting Rules		
	Everyone will have a chance to have a say	
	Keep to time	
	Give people time to say what they want	
	One person to talk at a time	

- Meetings
- Training
- Easy Read information
- Ways to consult
- Easy ways to access things

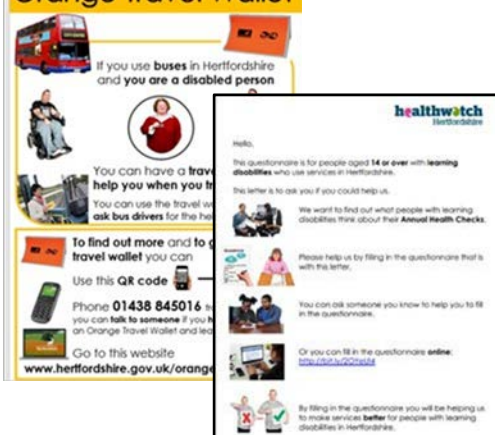


# Working to achieve our aims



Working on things that are important to people with learning disabilities to make life better.

## Orange Travel Wallet



We updated the Easy Read Orange Wallet flyer with Herts County Council.

We advised Healthwatch on their Easy Read Annual Health Check survey

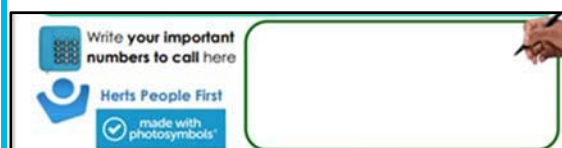
At the beginning of the Coronavirus crisis we made the Easy Read booklet by Opening Doors called **'My Plan for being Safe and Staying in'** useful for people in Hertfordshire.



We made a **'Who Can Help'** sheet which we printed and posted to Herts People First members. We shared these by e-mail for everyone with a learning disability in Hertfordshire to use.



We worked with people who live by themselves to have an easy to see list of their **In Case of an Emergency (ICE)** phone numbers. This was in case they were taken to hospital with Covid -19.





# Coronavirus and Herts People First



The Covid-19 pandemic and lockdown meant Herts People First had to change what we did and how we did it very quickly. Most of our work with people was face-to-face in groups or at meetings.



All face to face meetings stopped for Herts People First on the 13th March 2020 and we had to set up other ways to continue the work of the Charity.



Our funders continued to pay our grants and allowed us to work differently to help people to be safe.



Most of our work has been to make sure people understood the lockdown rules and information coming from the Government to keep safe. This work continues.



Trustees met weekly by phone to begin with to plan.



# Our highlights - speaking up:



## Volunteers

5 Hemel Campaigners volunteered to take care of Keep Safe in Hemel Hempstead

12 people volunteered to take care of Keep Safe in Hoddesdon



Herts People First support a further 6 people to represent other people with Learning Disabilities at meetings.



## Partnership Board

Herts People First made the Learning Disability Partnership Board report 2014 — 2019 Easy Read

## Co-production Board

Herts People First agreed to be one of the organisations on the new Learning Disability Co-production Board.





# About our money



## How we fund our work

We mainly raise money through grants and bids.

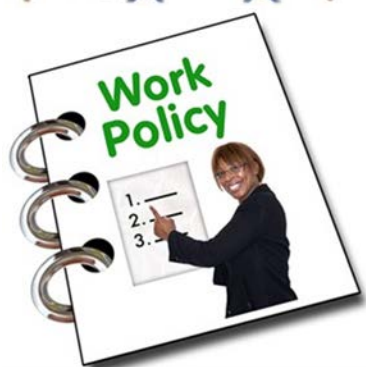
## Managing risk

This is when you look at what could go wrong, make a plan just in case and say how to put things right. For Herts People First risks are things that make it hard to run the Charity well, or could mean it has to close.



At Herts People First the Trustees have the responsibility for looking at risks.

They work together on a **risk list** where they work out what steps to take to make things safer for Herts People First.



Staff training, good policies and safe ways of working are some of the ways we manage risks at Herts People First.

Herts People First Trustees have read and acknowledge the Charity Commission fundraising guidelines for Trustees. Herts People First do not at present raise funds from the general public.

Herts People First recognise the risks of operating as a Charity within a social care and health environment. With significant uncertainty regarding the charity's sources of income it is committed to establish policies and procedures that manage the risks associated with its business.

# About our money



## Reserves Policy

Charities have **reserves** which is a word for emergency savings.

**Reserves** money is used if a charity has to close. It is used to pay off any money it owes.

At Herts People First our Trustee Board decides how much money to have as emergency savings.

This is called the **Reserves Policy**.

Trustees look at this every year.

Our Trustees decided Herts People First should have enough money to pay its costs for 3 months.

This year Trustees looked carefully at all the money and are happy this is a safe amount of **reserves** for Herts People First at the moment.

### Reserves policy

The Management Committee of Herts People First has given consideration to the need for a reserves policy in relation to the organisation's accounts. The funding for the charity is viewed uncertain in the current economic climate and the Management Committee are mindful of this in their entire decision making.

The Management Committee regard the minimum level of reserves to be the equivalent of three months salaries for staff employed by the organisation plus redundancy. For the year ended 31<sup>st</sup> March 2020, this would represent approximately £15,000. The unrestricted free reserves held at this date total £80,819. The Management Committee monitor this situation regularly and review the policy on at least an annual basis.



Some money Herts People First is given is to run special projects. We can only spend that money on running those projects. This is called **restricted money**.



We have to be able to show what we are spending any **restricted money** on. We keep good records to show how we are spending **restricted money** on the right things.



**Restricted Reserves**

If Herts People First closed we could be asked to pay back some of the **restricted money** for any work we have not done.

The amount we could have to pay back is called **restricted reserves**.



**£15,693**

Herts People First has **£15,693** of **restricted reserves** at the end of March 2020.



Herts People First also has things we own. This could be equipment, computers and furniture we have bought.



We only count things we will own for more than 1 year. These things we own are called **fixed assets**.



We add up how much money these things are worth.

We have to remember that if we sold them we would get less money than we paid for them.



If we add up all our money and take away our **fixed assets** and our **restricted reserves** we can see how much is left.

This money is called **free reserves**.



**£80,819**

Herts People First has **£80,819** of **free reserves** at the end of March 2020.



# About our money 2019 — 2020



Herts People First

**Herts People First Money**



**Income**

(Money Coming In)



**£51,953**

-

**Expense**

(Money Going Out)



-

-

**£50,167**

=

=

=

**Balance**

(What is left)



**£1,786**



+



=



**Money In Bank  
March 2019  
£95,679**

**Balance**  
(What is left)  
**£1,786**

**Money In Bank  
March 2020  
£97,465**

# Our future plans



## Funding

To look at all our money.

To get money for what people with Learning Disabilities have said is most important



## Partnerships

To look at who we would like to work with.



## How we work and what we do

We will review this to help us decide what we want to do and how we do this in the future — we will put this in a new Herts People First plan



Approved by the Trustees and signed on their behalf by:



**Carol Lee MBE**  
Chair



**John Simmons**  
Treasurer

**Date: 25/01/2021**



**INDEPENDENT EXAMINERS REPORT  
FOR THE YEAR ENDED 31 MARCH 2020**

I report on the accounts for the year ended 31<sup>st</sup> March 2020, which are set out on pages 24— 32.

**Respective responsibilities of trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 ("the Charities Act") and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 130 of the Charities Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Acthave not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Josephine Merry**  
**75 Roman Way**  
**Godmanchester, Huntingdon PE29 2RW**

Date: 25 / 01/ 2021

**Herts People First**  
**Statement of Financial Activities**  
**For the Year ended 31st March 2020**

	Notes	Unrestricted Funds £	Restricted Funds £	2020 Total Funds £	2019 Total Funds £
<b>Incoming resources</b>					
Grants and donations	2	47,736	-	47,736	35,099
Charitable activities	3	2,717	1,500	4,217	23,298
<b>Total income</b>		<b>50,453</b>	<b>1,500</b>	<b>51,953</b>	<b>58,397</b>
<b>Resources expended:</b>					
Charitable activities	4	42,994	7,173	50,167	42,681
<b>Total expenditure</b>		<b>42,994</b>	<b>7,173</b>	<b>50,167</b>	<b>42,681</b>
<b>Net movement in funds</b>		<b>7,459</b>	<b>(5,673)</b>	<b>1,786</b>	<b>15,716</b>
<b>Reconciliation of funds:</b>					
Total Funds brought forward		74,313	21,366	95,679	79,963
<b>Total funds carried forward</b>	10	<b>81,772</b>	<b>15,693</b>	<b>97,465</b>	<b>95,679</b>

The notes on pages 26 to 32 form part of these financial statements.

The statement of financial activities includes all gains and losses in the year.

All income and expenditure derives from continuing activities.



# Herts People First

## Balance Sheet

### As at 31st March 2020

	Notes	2020	2019
		£	£
<b>Fixed Assets</b>			
Tangible assets	5	1,277	827
<b>Current Assets</b>			
Debtors & prepayments	6	1,178	1,513
Bank and cash balances		<u>112,802</u>	<u>102,804</u>
<b>Total Current Assets</b>		113,980	104,317
Creditors: Amounts falling due within one year	7	(17,792)	(9,465)
<b>Net Current Assets</b>		96,188	94,852
<b>Net Assets</b>		<u><b>97,465</b></u>	<u><b>95,679</b></u>
<b>Funds of the charity</b>			
Unrestricted income funds	10	81,772	74,313
Restricted income funds	10	15,693	21,366
<b>Total charity funds</b>		<u><b>97,465</b></u>	<u><b>95,679</b></u>

The financial statements were approved by the trustees on 25th January 2021 and signed on their behalf by:

.....  
Carol Lee MBE  
Chair

.....  
John Simmons  
Treasurer

The notes on pages 26 - 32 form part of these accounts

# Herts People First

## Notes to the Accounts

### **ACCOUNTING POLICIES**

#### **1.0 Basis of preparation**

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

The accounts have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) issued on 16 July 2014 and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

The accounts have been prepared on a going concern basis and represent a true and fair view of the position of the charity as at the end of the accounting period.

Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

#### **1.1 Accounting convention**

The financial statements have been prepared under the historical cost convention

#### **1.2 Tangible fixed assets and depreciation**

Tangible fixed assets are stated at cost less depreciation and are depreciated over the estimated useful economic lives. The depreciation rate currently in use for all fixed assets held for use by the charity is 20% on the reducing balance.

#### **1.3 Pension costs**

The charity operates a defined contribution scheme for the benefit of its employees. Contributions payable are charged as an expense in the year they are payable. Contributions are allocated between restricted and unrestricted funds based on hours worked.

#### **1.4 Resources Expended**

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Resources expended have been analysed and have been allocated 100% to the relevant fund.

# Herts People First

## Notes to the Accounts

### 1.5 Incoming Resources

The charity derives its income from donations, legacies and other voluntary income and grants that provide core funding.

Items of income are recognised and included in the accounts when all of the following criteria are met:

- The charity has entitlement to the funds;
- Any performance conditions attached to the item (s) of income have been met or are fully within the control of the charity or its subsidiary;
- There is sufficient certainty that the receipt of the income is considered probably; and
- The amount can be measured reliably.

Donation income is included within the Statements of Financial Activities as it is received. Legacies are recognised when the above criteria are met. Grants are recognised in the period to which they relate.

### 1.6 Governance costs

Governance costs are those costs associated with maintaining the governance of the charity as opposed to the management of the charity's activities

### 1.7 Fund Accounting

Funds held by the charity are either:

#### *Unrestricted general funds*

These are funds which can be used in accordance with the charitable objectives at the discretion of the trustees.

#### *Designated funds*

These are funds set aside by the trustees out of unrestricted general funds for specific future purposes or projects. No funds have currently been designated.

#### *Restricted funds*

These are funds that can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

# Herts People First

## Notes to the Accounts

2	Grants and donations	Unres £	Res. £	2020 £	2019 £
	Herts CC – Joint Finance	9,702	-	9,702	9,702
	Joint Commissioning Team	17,000	-	17,000	17,000
	Herts CC – Herts SAN	17,500	-	17,500	-
	North Herts and Stevenage Local Forum	1,430	-	1,430	-
	HMRC Employment Allow.	2,104	-	2,104	3,000
	PCC Keep Safe Herts	-	-	-	4,977
	Community Foundation	<u>-</u>	<u>-</u>	<u>-</u>	<u>420</u>
		<b>47,736</b>	<b>-</b>	<b>47,736</b>	<b>35,099</b>

In 2019, £4,977 for PCC Keep Safe Herts and £420 Community Foundation were the only restricted funds under grants and donations.

3	Charity activities income	Unres £	Res. £	2020 £	2019 £
	North Herts and Stevenage Local Forum	-	-	-	1,430
	Herts CC – Herts SAN	-	-	-	17,500
	Support and Travel	2,157	1,500	3,657	3,236
	Other Fees	<u>560</u>	<u>-</u>	<u>560</u>	<u>1,132</u>
		<b>2,717</b>	<b>1,500</b>	<b>4,217</b>	<b>23,298</b>

In 2019, the only restricted funds were £826 for support and travel. North Herts and Stevenage Local Forum and Herts CC - Herts SAN income has come through as grants and donations for 2020 onwards.

Charitable activities					
4	Expenditure	Unres £	Res. £	2020 £	2019 £
	Salaries	26,122	249	26,371	26,487
	Depreciation	318	-	318	205
	Governance	616	8	624	967



Other costs	<u>15,938</u>	<u>6,916</u>	<u>22,854</u>	<u>15,022</u>
	<u>42,994</u>	<u>7,173</u>	<u>50,167</u>	<u>42,681</u>

# Herts People First

## Notes to the Accounts

For comparative purposes below is the split of charitable expenditure for 2019

### Charitable activities

Expenditure	Unres £	Res. £	2019 £	2018 £
Salaries	26,223	264	26,487	28,082
Depreciation	205	-	205	257
Governance	959	8	967	1,171
Other costs	<u>14,324</u>	<u>698</u>	<u>15,022</u>	<u>55,201</u>
	<b>41,711</b>	<b>970</b>	<b>42,681</b>	<b>84,711</b>

Other Costs	Unres £	Res. £	2020 £	2019 £
Support	8,105	2,337	10,442	187
Travelling Expenses	3,012	278	3,290	4,609
General Running Costs	2,072	115	2,187	2,235
Producing Information	36	79	115	33
Administration	-	602	602	50
Consultation & Advice	-	-	-	5,350
Preparation	33	-	33	-
Conf, meetings & Rm Hire	472	205	677	536
Bookkeeping Fees	1,200	-	1,200	1,200
Telephone	828	-	828	783
Training and prof. fees	70	3,300	3,370	-
Equipment	32	-	32	-
Website Costs	<u>78</u>	<u>-</u>	<u>78</u>	<u>39</u>
	<b>15,938</b>	<b>6,916</b>	<b>22,854</b>	<b>15,022</b>

Governance Costs	Unres £	Res. £	2020 £	2019 £
Examination Fees/ Accounts preparation	600	-	600	600
AGM & Meeting costs	<u>16</u>	<u>8</u>	<u>24</u>	<u>367</u>
	<b>616</b>	<b>8</b>	<b>624</b>	<b>967</b>

# Herts People First

## Notes to the Accounts

5	Fixed assets	Core	Joint Finance	Involv. People	Sub Total C/ FWD
	Cost	£	£	£	£
	At 1 April 2019	17,706	777	995	19,478
	Additions	768	-	-	768
	At 31 March 2020	18,474	777	995	20,246
	Depreciation				
	At 1 April 2019	17,283	507	861	18,651
	Charge for the year	238	53	27	318
	At 31 March 2020	17,521	560	888	18,969
	Net book values				
	At 31 March 2019	423	270	134	827
	At 31 March 2020	953	217	107	1,277
6	Debtors & Prepayments			2020 £	2019 £
	Debtors			1,052	1,379
	Prepayments and accrued income			<u>126</u>	<u>134</u>
				<u>1,178</u>	<u>1,513</u>
7	Creditors: Amounts falling due within one year			2020 £	2019 £
	Trade and other Creditors			16,060	7,692
	Accruals			95	107
	Tax Liabilities			<u>1,637</u>	<u>1,666</u>
				<u>17,792</u>	<u>9,465</u>

### 8 Trustees' Remuneration and Expenses

No remuneration has been directly or indirectly paid or payable for the year out of the funds of the charity to any trustee or to any person or person connected with any of them for their work as a trustee, but they were reimbursed their travel and other expenses incurred.

Taxi costs of £24 (2019: £168.20) were paid in order to facilitate trustees with support requirements to attend meetings to manage the charity.

# Herts People First

## Notes to the Accounts

### 9 Employees' Remuneration

#### Number of employees

The average monthly number of employees during the period was:

	2020 Number	2019 Number
Direct Charitable Expendi-	<u>1</u>	<u>1</u>

#### Employment costs

	2020 £	2019 £
Gross salary	23,073	20,888
Employers N.I.	2,104	3,801
Employers Pension costs	<u>1,194</u>	<u>1,798</u>
	<u>26,371</u>	<u>26,487</u>

The total amount paid to key management personnel is £23,073.

There were no employees whose annual emoluments were £50,000 or more.

There is only one member of staff, who is responsible for running the charity

	Gen- eral £	PCC Keep Herts Safe £	Co-Prod Board £	HPF Dev. & Training £	Star Part- ner- ship £	Total C/Fd £
<b>10 Fund Analysis</b>						
Incoming Resources	50,453	-	1,500	-	-	51,953
Resources Expended	42,994	4,946	2,227	-	-	50,167
<b>Net incoming resources before</b>	7,459	(4,946)	(727)	-	-	1,786
Transfer between	-	-	-	-	-	-
<b>Net movement in</b>	7,459	(4,946)	(727)	-	-	1.786
Total Funds B/fwd	74,313	4,946	727	3,523	12,170	95,679
<b>Total Funds C/Fwd</b>	<b>81,772</b>	<b>-</b>	<b>-</b>	<b>3,523</b>	<b>12,170</b>	<b>97,465</b>
Fixed Assets	1,277	-	-	-	-	1,277
Bank	97,109	-	-	3,523	12,170	112,802
Other Current Assets	1,178	-	-	-	-	1,178
Current Liabilities	(17,792)	-	-	-	-	(17,792)
	<u>81,772</u>	<u>-</u>	<u>-</u>	<u>3,523</u>	<u>12,170</u>	<u>97,465</u>



# Herts People First

## Notes to the Accounts

Herts Community Foundation Police and Crime Commissioner Action Fund: 'Working together to Keep Safe in Hertfordshire' is a supported volunteering project to support 20 people with learning disabilities as volunteers to set up 4 Keep Safe teams to take care of Keep Safe in local towns.

Co-production Board. This fund is for support, travel and involvement costs for the self-advocate representative to the Learning Disability Partnership Board to represent the LDPB at the Adult Care Services Co-production Board.

Herts People First development and training money is for the development of self advocacy leaders and their supporters and a strengthened Hertfordshire based self advocacy user led organisation. This was in response to the recommendation from the review of self advocacy by the NDTi in 2012.

Star Partnership is a new restricted fund from monies transferred from the old Fulfilling Lives funds held for others pot. Currently proposals are being considered by the Charity Trustees for how this money will be spent.

### 11 Independent Examiner's Remuneration

Fees of £600 have been accrued for the 2020 examination and preparation

	2020	2019
	£	£
Examination Fee	300	300
Preparation of Accounts	<u>300</u>	<u>300</u>
	<u>600</u>	<u>600</u>

### 12 Commitments under operating leases

At 31 March 2020 the charity had no annual commitments under non-cancellable operating leases.



# And a Big Thank You to

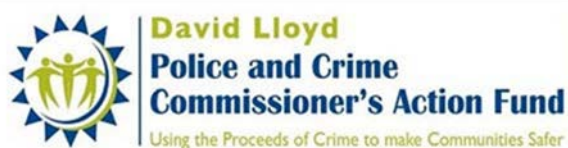


**Herts People First volunteers**



**Our funders:**

Herts County Council



Office of the Police and Crime  
Commissioner with

Hertfordshire Community  
Foundation



**Leyden House Day Service**

For the use of one of their rooms for  
our office

