

DEAFROOTS ASSOCIATION

CHARITY NUMBER: 1091040

UNIT -6, STRATFORD ADVICE ARCADE
107-109 THE GROVE
STRAFORD
LONDON
E15 1HP

REPORT AND FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

MHC ACCOUNTANTS LTD
Chartered Accountant
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DEAFROOTS ASSOCIATION

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DEAFROOTS ASSOCIATION

Legal and Administrative Information

Chairperson

Imran Ul Haque

Vice Chairperson

Tony Hyland

Executive Director

Sangeeta Sengupta

Elected Member

Sayed Ehsan Shahrestani

Anna Szkola

Chanda Munir

Nathalie Fonnesu

Registered Office

Unit-6, Stratford Advice Arcada,

107-109 The Grove, Stratford

London

E15 1HP

Independent Examiner

MHC Accountants Ltd

Chartered Accountant

22 Cavell Street

London

E1 2HP

Banker

Barclays Bank Plc

737 Barking Road

Plaistow

London

E13 9PL

DEAFROOTS ASSOCIATION

EXECUTIVE COMMITTEE'S ANNUAL REPORT TO THE ACCOUNTS FOR THE YEAR ENDED 31 MARCH 2022

The Executive Committee (who are also the Trustees of the charity) submits their report and financial statements for the year ended 31st March 2022. Deafroots Association was established in 2000 and was incorporated as a charity and its name was entered in the Charity Commission's Central Register on the 1st of March 2002.

The legal and administrative information set out on page 1 forms part of this report. The financial statements comply with current statutory requirements, the Constitution, and the Statement of Recommended Practice (SORP)' accounting and reporting by Charities issued in April 2005.

History, Objectives, and Activities of Deafroots Association

The Objectives of the Association are:

Based in the London Borough of Newham, Deafroots is a registered charity that was established in 2000 to support deaf and hard of hearing people in the UK and abroad, with a focus on Black and Minority Ethnic (BAME) Communities

Strategic Goals:

1. To raise awareness of the inequalities faced by deaf and hard of hearing people
2. To work with all sections of society to create communities that understand and facilitate the needs of deaf and hard of hearing people
3. To provide practical support to deaf and hard of hearing people to improve their quality of life
4. To celebrate the contributions to society made by deaf and hard of hearing people

Structure, Governance & Management

The Charity is constituted by a constitution that was amended on the 1st March 2002. It is governed by the regulation set out in the Constitution and run by a voluntary Executive Committee. The charity's new Executive Committee Members are elected at the Annual General Meeting every year.

The New Executive Committee Members are normally briefed by the Chairperson and the General Secretary in order to familiarise themselves with the rules, regulations and responsibilities of the charity. The Executive Committee met six times during the year to

review the activities of the charity including the approval of the annual report and accounts as well as budgets, capital expenditure and to set out the fund-raising date for the charity. The Chairperson who is responsible to and reports to the Executive Committee oversees the day –to – day work of the charity.

The Executive Committee is aware of the potential risks to the charity, both financial and otherwise. Therefore, strategies are in place to control these risks. Assessments have also been taken relating to fire and health and safety. The Executive Committee are seriously looking into other risk areas such as operational, governance and compliance with law and regulations.

Achievements and Performance of the Year

The Executive Committee is pleased to report for 2021-2022. This financial year our performance was better than the year before. Although we could not fully function from the office due to COVID restrictions, we delivered most of the projects remotely.

The main project delivered during 2021 -2022

- Employment Support
- Digital Hands Training
- Digital Inclusion training
- Heritage Project
- Basic BSL workshop

We trained 20 Deaf and hearing people improve their Digital Skills to find employment. The training covered Understanding Design, coding, Graphic design, and Figma. The project provided an opportunity to a young trainee as an administrator from the Kick Start programme. The initiative helped six people in the placement, and four trainees found employment in various work areas.

The Heritage project resumed in March after nearly a year break due to volunteers unwilling to continue the project remotely. Out of 12, 10 volunteers continued with the project. The Volunteers agreed to take continually interviews and research to complete the project by October 2022.

During the first half of 2021, we secured Digital Inclusion funding. The funding enabled us to support those Deaf people living in isolation due to a lack of digital skills and devices. We successfully connected with 12 Deaf participants through word of mouth and trained them to use the internet, information on the web and further online training. Ten participants received free tablets and data to access the internet.

The Employment Project continued until March 2022 to support participants with CV updating and career advice.

In March, we piloted the BSL workshop and continue until May 2022.

Financial Report of the Year 2021-22

The Centre had an income of £64,482, direct charitable expenditure, support costs and administration costs are £52,624, and income exceeded expenditure by £11,858.

Financial Review

The financial position of the Charity is portrayed in the accompanying Financial Statements.

Statement of Trustees' Responsibilities

Law applicable to charities in England & Wales requires the Trustees to prepare financial statement for each financial year, which gives a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- (a) Select suitable accounting policies and apply consistently.
- (b) Make judgments and estimates that are reasonable and prudent.
- (c) State whether applicable accounting standards and statements of recommended practice have been followed, subject to any departures disclosed and explained in the financial statements.
- (d) Prepare the financial statements on a going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping accounting records, which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the charity act 2011. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Risk Management

The Executive Committee have assessed the major risks to which the charity is exposed, in particular those related to the operations and finances of the charity and are satisfied that systems are in place to mitigate the exposure to the major risks.

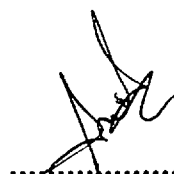
Reserve Policy

It is the policy of the charity that unrestricted funds, which have not been designated for a specific use, should be maintained at a level equivalent to at about three months' expenditure. The Executive Committee consider that reserves at this level will ensure that, in the event of a significant drop in funding, they will be able to continue the charity's current activities while consideration is given to ways in which additional funds may be raised. Deafroots Association will actively work to achieve this level of reserves.

Independent Examiner

According to the provisions of the Charities Act 2011, the Trustees agree that an audit is not required for this financial year; however due to the provisions of the same act an Independent Examiner is required. MHC Accountants Ltd (Chartered Accountant) will be appointed as Independent Examiner for the ensuing year.

The Executive Committee approved the accounts on 27/10/2022 and signed on their behalf by:


.....
(Imran Ul Haque)
Chairperson

DEAFROOTS ASSOCIATION

REPORT OF THE INDEPENDENT EXAMINERS TO EXECUTIVE COMMITTEE

The charity's Trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act), and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145(1) of the Charities Act 2011,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 145(5)(b) of the 2011 Act), and
- to state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with general directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view, and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no material matter has come to my attention:

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 130 of the Charities Act
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Charities Act have not been met; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Md Mudabbir Hussain

Md Mudabbir Hussain
MHC Accountants Ltd
Chartered Accountants
22 Cavell Street
London
E1 2HP

Date: 27/10/2022

DEAFROOTS ASSOCIATION**INCOME AND EXPENDITURE ACCOUNT**
FOR THE YEAR FROM 01 APRIL 2021 TO 31 MARCH 2022

	NOTES	<u>2022</u> £	<u>2021</u> £
<u>INCOME</u>			
Grants	2	56,502	39,476
Covid 19 Grants	3	7,358	13,451
Donation & Subscription	4	287	2,044
BSL Course Fees		335	0
		<hr/>	<hr/>
		64,482	54,971
<u>LESS: EXPENDITURE</u>			
Accountancy Fees		600	650
Depreciation		763	1,502
Insurance		382	382
Meeting Expenses		90	60
Other legal and Professional		11,912	8,094
Publicity & Promotions		3,963	5,566
Recruitment Fees		73	0
Rent		5,001	1,930
Software		345	2,630
Stationery and Printing		196	391
Subscriptions		916	607
Telephone and Internet		747	935
Temp Staff Expenses		1,213	2,809
Travel and Subsistence		110	426
Wages and Salaries		26,313	22,026
		<hr/>	<hr/>
Total Expenditure		52,624	48,008
		<hr/>	<hr/>
EXCESS OF INCOME OVER EXPENDITURE		11,858	6,963
		<hr/>	<hr/>

We hereby approve the above accounts and confirm that we have supplied all the information and explanations required for the preparation of these accounts.

Approved by

(Imran Ul Haque)
Chairperson

(Sangeeta Sengupta)
Executive Director

DEAFROOTS ASSOCIATION
BALANCE SHEET AS ON 31 MARCH 2022

	NOTES	<u>2022</u> £	<u>2021</u> £
<u>FIXED ASSETS</u>			
Tangible Assets	5	3,017	3,051
<u>CURRENT ASSETS</u>			
Cash at Bank-Current a/c		38,117	26,599
Cash at Bank-saving a/c		383	
Cash in hand			
		<u>38,500</u>	<u>26,599</u>
<u>LESS: CURRENT LIABILITIES</u>			
Creditors- Accountancy Fees	6	(1,250)	(650)
Creditors- Other Creditors		(117)	(708)
		<u>37,133</u>	<u>25,241</u>
NET CURRENT ASSETS			
		<u>40,150</u>	<u>28,292</u>
TOTAL NET ASSETS		<u><u>40,150</u></u>	<u><u>28,292</u></u>
REPRESENTED BY:			
<u>FUNDS</u>			
Opening Balance		28,292	21,329
Add: Excess of Income over Expenditure		11,858	6,963
BALANCE CARRIED FORWARD		<u><u>40,150</u></u>	<u><u>28,292</u></u>

DEAFROOTS ASSOCIATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

1. ACCOUNTING POLICIES

(a) Basis of Accounting

The accounts have been prepared on the historic cost convention. The accounts are in accordance with applicable accounting standards, the Charities SORP (FRS 102) (Accounting and Reporting by Charities) and comply with the Charities (Accounts and Reports) Regulations 2008 issued under the Charities Act 1993

(b) Donation and Grants

Income from donations and grants including capital grants is included in incoming resources when these are receivable, except as follows.

- When donors specify that donations and grants given to the charity must be used in future accounting periods, the income is deferred until those periods.
- When donors impose conditions, which must be fulfilled before the charity becomes entitled to use such income, the income is deferred and not included in incoming resources until the pre-conditions for use have been met.

When donors specify that donations and grants, including capital grants, are for restricted purposes, which do not amount to pre-conditions regarding entitlement, this income is included in incoming resources of restricted funds when receivable.

(c) Expenditure

All expenditure is included on an accrual basis and is recognised when there is a legal or constructive obligation to pay for expenditure. All costs have been directly attributed to one of the functional categories of resources expended. The charity is not registered for VAT and accordingly expenditure is shown gross of irrecoverable VAT.

(d) Depreciation

Depreciation has been charged 25% based on reducing balance method during this year.

DEAFROOTS ASSOCIATION**NOTES TO THE ACCOUNTS**
FOR THE YEAR ENDED 31 MARCH 2022**2. GRANTS**

Various Grants comprise of the following:

	£		
<u>Particulars</u>	<u>Restricted</u>	<u>Unrestricted</u>	<u>Total</u>
Main Grants	9,980		9,980
National Heritage	20,000		20,000
Good Things Foundation		1,200	1,200
East Wick and Sweetwater	11,000		11,000
Ford Funding		3,000	3,000
Eas End Comm Foun	5,960		5,960
Pathway Ctm Ltd		2,183	2,183
Groundwork London		2,379	2,379
Compost London CIC	800		800
	<u>47,740</u>	<u>8,762</u>	<u>56,502</u>

3. COVID 19 GRANTS

Various Covid grants comprise of the following:

<u>Particulars</u>	<u>£</u>
	<u>Restricted</u>
LB of Newham	
HMRC Charities	5,000
HMRC CJRS Grants	204
	2,154
	<u>7,358</u>

DEAFROOTS ASSOCIATION
NOTES TO THE ACCOUNTS
FOR THE YEAR ENDED 31 MARCH 2022

4. DONATION

During the year the following donations amount have been received and credited in the Income as per the above-mentioned policy.

<u>Particulars</u>	<u>£</u>
UK online giving	237
Charitable giving	50

	287
	=====

5. FIXED ASSETS

There are no fixed assets register of Deafroots Association. The Executive Committee should maintain a fixed asset register to control the amount off Fixed Assets.

FA-Equipment, Furniture & Fixtures:

The fixed assets schedule for the year as follows:

	<u>£</u>
<u>Cost</u>	
Opening Balance as at 01/04/2021	3,051
Addition during the Year	729

Closing Balance as at 31/03/2022	3,780

<u>Depreciation</u>	
Charges during the Year	763

Closing Balance as at 31/03/2022	763

NET BOOK VALUE as at 31/03/2022	3,017
	=====

The depreciation has been charged @ 25% on reducing balance method

6. CREDITORS:

<u>Particulars</u>	<u>£</u>
MHC Accountants Ltd	600
Rahman & Co	650

	1,250
	=====