

WELLDON ACTIVITY GROUP

England & Wales · Charity number 1091034

Details

Status Registered

Legal form Charitable company

Company number [04306235](#)

Registered 2002-03-11

Register [View on the Charity Commission register](#)

Contact

Address 27 Grange Road
Harrow
Middlesex
HA1 2PP

Phone 07312080926

Email welldoncentre2001@hotmail.co.uk

Activities

Objects: "THE OBJECT FOR WHICH THE COMPANY IS FORMED IS THE PROVISION OF FACILITIES FOR RECREATION OR OTHER LEISURE TIME OCCUPATION IN THE INTEREST OF SOCIAL WELFARE WITH THE OBJECT OF IMPROVING THE CONDITIONS OF LIFE OF ADULTS WITH PHYSICAL DISABILITIES AND/OR LEARNING DIFFICULTIES."

Activities: The charity is a day care centre (Mon-Friday) for adults with physical or learning disabilities.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Education/training, Disability
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** MIDDLESEX, HARROW, & GREENHILL
- Harrow

Finances

| Period end | Income | Expenditure | Assets | Employees |
|------------|---------|-------------|--------|-----------|
| 2024-12-31 | £25,668 | £78,825 | - | - |
| 2023-12-31 | £74,707 | £75,816 | - | - |
| 2022-12-31 | £68,899 | £74,158 | - | - |
| 2021-12-31 | £52,633 | £82,217 | - | - |
| 2020-12-31 | £80,451 | £66,505 | - | - |

Trustees

| Name | Role | Appointed |
|-------------------------|------|------------|
| ANNE SHARPLES | | |
| Arif Punjami | | 2023-09-07 |
| BRIAN DAVID WHITEHEAD | | |
| John Francis Purnell | | 2020-01-29 |
| John Robinson | | 2018-05-23 |
| Sara Jane Robinson | | 2019-08-28 |
| Sue Anderson | | 2012-04-20 |
| Susan Deborah Jefferies | | 2020-01-29 |

WELLDON ACTIVITY GROUP

England & Wales - Charity number 1091034

Accounts

TRUSTEES REPORT **2024**

MEETING THE NEEDS OF THE
LOCAL COMMUNITY

Registered Charity Number 1091034
Company Limited by Guarantee (England) No 4306235

MISSION STATEMENT

OUR AIMS AND OBJECTIVES

TO PROVIDE A DAY CARE CENTRE MEETING THE
NEEDS OF THE LOCAL COMMUNITY, BY PROVIDING
OUR MEMBERS WHO ARE DISADVANTAGED
THROUGH EMOTIONAL, PHYSICAL OR LEARNING
DISABILITIES WITH A SAFE AND HAPPY
ENVIRONMENT THAT RESPECTS THE INDIVIDUALS'
RIGHTS, NEEDS AND DIGNITY.

WELLDON ACTIVITY GROUP

REGISTERED CHARITY NUMBER 1091034

A COMPANY LIMITED BY GUARANTEE, REGISTRATION NUMBER 4306235

FOUNDED OCTOBER 2001

LIFE PRESIDENT : MR. BRIAN WHITEHEAD

GOVERNING DOCUMENT: MEMORANDUM AND ARTICLES OF
ASSOCIATION

The following have acted as Trustees during the year 2024

| | |
|-------------------------|------------------------------|
| Councillor Sue Anderson | Chairperson |
| Mr. John Purnell | Vice-Chair |
| Mr. Brian Whitehead | Company Secretary |
| Mrs. Sue Jefferies | Minute Secretary |
| Mr John Robinson | Treasurer (January – August) |
| Mrs Sara Robinson | Personnel Officer |
| Mrs. Ann Sharples | Trustee |
| Mr Arif Punjani | Treasurer (from September) |

.....
Registered Office

Trinity Church, Hinds Road
Harrow, HA1 1RX

Telephone

07312 080926

Bankers

NatWest Bank Plc, 315 Station Road
Harrow, HA1 2AD

Solicitor

None appointed.

CHAIRMAN'S REPORT FOR 2024

The Activity Group continued to run as normal until April 2024. For some time the trustees had been concerned about the long term viability of the group and it was regrettably decided that it was time to call it a day. This was a difficult decision as it meant making members of staff redundant and disappointing our loyal clients. Discussions were held with a local charity and CIC to see if it was possible to keep the group running in a different form, but unfortunately this came to nothing due to the same viability concerns.

Winding up the affairs of the charity continued throughout the rest of the year

I would like to take this opportunity to thank Trinity Church for hosting the day centre for over 20 years and the staff, volunteers and trustees for their hard work and commitment.

Sue Anderson

Chair of Trustees

MAJOR RISKS AND EXPOSURES

Meeting the needs of Clients with diverse learning disabilities requires the Charity to be sensitive to each individual's needs. We regularly review our health and safety controls with particular emphasis on the safety of our Clients in mind, this includes any action required to safeguard both our Clients and staff at the Centre.

Individual Client assessments are conducted annually at the Centre and reports sent to the appropriate Care Home.

Fire drills are conducted every eight weeks. We record the time each fire drill is completed and any problem relating to the mobility of clients is logged for appropriate action.

Risk Assessments are conducted annually in the following areas:-

- Fire Drills
- Disposable Protective Clothing
- Wheelchair Access
- First Aid Policy
- Accident Report Recording
- Health and Safety
- Control of Substances Hazardous to Health
- Recording of Infections and Other Medical Risks

The Trustees do not believe any major exposures are apparent demanding immediate attention.

ORGANISATION

Trustee Meetings are held every other month and in the current environment via Zoom.

Full-time Staff

| | | |
|--------------------------|---|----------------|
| Mrs. Lorna Fields | - | Manager |
| Miss Jade Weidle | - | Deputy Manager |
| Mrs. Koukab Kondazi | - | Care Assistant |
| Mrs Fatemeh Peyvastehgar | - | Care Assistant |

Key Volunteers

Mrs Lorraine Finnerty

| | | |
|----------------------|----------|-----------|
| Singing and Movement | Thursday | 1 ½ Hours |
|----------------------|----------|-----------|

Mrs Sara Robinson

| | | |
|--------------------|--------|--------|
| Music and Exercise | Friday | 1 Hour |
|--------------------|--------|--------|

WELLDON ACTIVITY GROUP
ACTIVITIES PROGRAMME

MONDAYS

Keep Fit Exercise
Story Telling
Computer.
Numeracy
General Knowledge
Relaxation

TUESDAYS

Keep Fit Exercise
Arts & Crafts
Bingo
T.V
General Knowledge

THURSDAYS

Keep Fit Exercise
Singing and Movement
Arts and Crafts
Snooker

FRIDAYS

Keep Fit Exercise
Computer
Board Games
Snooker
Music & Exercise

VARIABLE DAYS

Gardening
Painting
Jigsaws
Outings
B.B.Q
Nail Care
Cookery

VOLUNTEERS

Lorraine – Singing & Movement
Sara – Music & Exercise

WELLDON ACTIVITY GROUP

YEAR ENDED 31ST DECEMBER 2024

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with applicable Law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report on the Accounts

Report to the trustees of Welldon Activity Group

Registered charity number 1091034

On accounts for the period ended 31.12.2024

Basis of independent examiner's report My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

Independent examiner's statement In connection with my examination, no matter has come to my attention,

(1) which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Charities Act:

- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name Mr Alan Thackrey

Relevant professional qualification CA

Address 18 Cuckoo Hill Road
Pinner
HA5 1AY

WELLDON ACTIVITY GROUP

NOTE TO THE ACCOUNTS **YEAR ENDED 31ST DECEMBER 2024**

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

a. Basis of Accounting

The accounts have been prepared under the historical cost convention. The provisions of Accounting by Charities – Statement of recommended Practice have been adopted in these accounts.

b. Income & Expenditure

Income and expenditure have been recognised on the accruals basis. All grants, donations and voluntary income, unless received for specific or designated purposes, are included in the Income & Expenditure account in the year they are earned..

c. Non-cash donations

A substantial contribution to the activities of the Welldon Activity Group is supplied in the form of voluntary services and donated facilities. The financial benefit of these non-cash donations have not been recognised in these accounts, as by their nature it would be impractical to quantify in monetary terms.

d. Resources Expended

Direct charitable expenditure comprises all expenditure directly relating to the charitable objects. Occupancy costs relate to our agreement with the Trinity Church to maintain day to day cleaning and general maintenance of the premises and grounds. Salary costs based upon staff time incurred. Indirect costs relate to the central costs of running the Charity. Fund Raising & Publicity costs relate to costs associated with fund raising events.

e. Premises

The Activity Group occupied rent free the former Methodist Church building in Welldon Crescent until 1st May 2009. Since 1st May 2009 the charity moved to the new facilities at the Trinity Church and now incurs a rental charge.

f. Fixed Assets

Fixed assets have been capitalised and are included at cost. Provision for depreciation has been made on the following basis:

| | |
|-------------------------------------|--------------|
| New Equipment and Furniture | over 4 years |
| Second-Hand Equipment and Furniture | over 2 years |

g. Insurances

The Charity has the following cover: Employer's Liability -£10,000,000 (ten million)
Public Liability - £5,000,000 (five million)
Trustee Indemnity - £250,000 (two hundred and fifty thousand)

GIFT AID

Gift Aid is a very effective method of making a donation to the Charity. The form is easy to complete and does not require Inland Revenue involvement. Anyone paying income tax can complete the form which we would be delighted to supply. By completing the Gift Aid form the Charity will obtain from the Inland Revenue a further 25p for each pound donated.

BUSINESS CONTACTS

The Group would like to develop new business contacts which are so important in increasing the confidence and self-respect of our clients.

We would appreciate anyone who has contacts or knows of any shops, offices, firms etc from whom we could:

- a) Help in the Packaging of Goods
- b) Enveloping of letters, brochures, mailshots etc.
- c) Light assembly work.

Our rates are very competitive and we guarantee completion on time.

WELLDON ACTIVITY GROUP

BALANCE SHEET

31st December 2024

| | 2024 | 2023 |
|------------------------|--------------|--------------|
| | £ | £ |
| ASSETS | | |
| Equipment & Furniture | 0 | 0 |
| Debtors | | |
| Sundry Debtors | | 16650 |
| Cash at Bank & In Hand | <u>49262</u> | <u>86515</u> |
| | 49262 | 103165 |
| LIABILITIES | | |
| Creditors & Accruals | <u>1405</u> | <u>2151</u> |
| | 1405 | 2151 |
| NET ASSETS | 47857 | 101014 |
| RESERVE FUNDS | | |
| Unrestricted Funds | 47857 | 86674 |
| Restricted Funds | <u>0</u> | <u>14340</u> |
| | 47857 | 101014 |

For the year ending 31st December 2024 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved
And signed on their behalf by:-

S. Anderson
Director.....

B. Whitehead
Director/Company Secretary.....

WELLDON ACTIVITY GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2024

| | | Unrestricted General Funds | Restricted Funds | Total 2024 | Total 2023 |
|---------------------------|-------|----------------------------------|---------------------|---------------|---------------|
| Income | Notes | £ | £ | £ | £ |
| Day Care Fees | A | 20437 | 0 | 20437 | 66773 |
| Local Church Grants | B | 2000 | 0 | 2000 | 0 |
| Donations | C | 990 | 0 | 990 | 4949 |
| Other Income | D | 2241 | 0 | 2241 | 2985 |
| | Total | 25668 | 0 | 25668 | 74707 |
| Expenditures | | | | | |
| Direct Charitable Costs | E | 64425 | 0 | 64425 | 53575 |
| Occupancy | F | 13004 | 0 | 13004 | 20016 |
| Indirect costs | G | 1396 | 0 | 1396 | 2225 |
| | Total | 78825 | 0 | 78825 | 75816 |
| Net Income | | -53157 | 0 | -53157 | -1109 |
| Transfer between Funds | | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Fund balances | | -53157 | 0 | -53157 | -1109 |

| | 2024 £ | 2023 £ |
|--|--------------|--------------|
| A. Day Care Fees | | |
| Client Fees | <u>20437</u> | <u>66773</u> |
| | 20437 | 66773 |
| B. Local Church Grants | | |
| Pinner Parish Church | <u>2000</u> | <u>0</u> |
| | 2000 | 0 |
| C. Donations | | |
| Friends of WAG | 990 | 2858 |
| Harrow School Golf Club Ladies Section | 0 | 600 |
| Keith Toms Legacy | 0 | 1000 |
| Jubilate Choir | <u>0</u> | <u>491</u> |
| | 990 | 4949 |
| D. Other Income | | |
| Bank Deposit Interest | 1749 | 2103 |
| Tax Repayments | <u>492</u> | <u>882</u> |
| | 2241 | 2985 |

| | 2024 | 2023 |
|-----------------------------------|--------------|--------------|
| | £ | £ |
| E. Direct Charitable Costs | | |
| Salaries | 37340 | 52922 |
| Client Costs | 98 | 227 |
| Craft Materials | 24 | 47 |
| Pension Contributions | 273 | 379 |
| Redundancy | <u>26690</u> | 0 |
| | 64425 | 53575 |
| F. Occupancy Costs | | |
| Repairs and Maintenance | 4 | 0 |
| Cleaning Materials | 0 | 16 |
| Rent | <u>13000</u> | <u>20000</u> |
| | 13004 | 20016 |
| G. Indirect Costs | | |
| Payroll & Bank Charges | 0 | 546 |
| Postage & Stationery | 155 | 70 |
| Telephone | 22 | 57 |
| Insurances | 737 | 503 |
| Christmas | 0 | 124 |
| Miscellaneous | 422 | 34 |
| Audit Fee | 0 | 250 |
| Affiliation Fees | 50 | 13 |
| Travel Expenses | 10 | 41 |
| Staff Training | 0 | 151 |
| Trips and Outings | <u>0</u> | <u>436</u> |
| | 1396 | 2225 |

£

WELLDON ACTIVITY GROUP

England & Wales - Charity number 1091034

Accounts

TRUSTEES REPORT **2023**

MEETING THE NEEDS OF THE
LOCAL COMMUNITY

Registered Charity Number 1091034
Company Limited by Guarantee (England) No 4306235

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WELLDON ACTIVITY GROUP

REGISTERED CHARITY NUMBER 1091034

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FOUNDED OCTOBER 2001

LIFE PRESIDENT : MR. BRIAN WHITEHEAD

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ASSOCIATION

The following have acted as Trustees during the year 2023

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|-------------------------|------------------------------|
| Councillor Sue Anderson | Chairperson |
| Mr. John Purnell | Vice-Chair |
| Mr. Brian Whitehead | Company Secretary |
| Mrs. Sue Jefferies | Minute Secretary |
| Mr John Robinson | Treasurer (January – August) |
| Mrs Sara Robinson | Personnel Officer |
| Mrs. Ann Sharples | Trustee |
| Mr Arif Punjani | Treasurer (from September) |

.....

| | |
|-------------------|---|
| Registered Office | Trinity Church. Hindes Road Harrow, HA1 1RX |
| Telephone | 07312 080926 |
| Bankers | NatWest Bank Plc, 315 Station Road Harrow, HA1 2AD |

| | |
|-----------|-----------------|
| Solicitor | None appointed. |
|-----------|-----------------|

CHAIRMAN'S REPORT FOR 2023

Welldon Activity Group was open throughout 2023 and our clients enjoyed a wide variety of activities and socialising throughout the year

As numbers of clients increased an additional member of staff was recruited to make sure we were able to meet our commitments to provide interesting activities and ensure the safety of our clients.

We are very grateful to our staff, volunteers and trustees for their hard work and commitment. The Board of Trustees have continued to meet on Zoom at regular intervals throughout the year and we held a successful in-person AGM at Trinity Church.

Sue Anderson

Chair of Trustees

TRUSTEES ANNUAL REPORT

We are slowly recovering from the impact of Covid-19 with Care Homes increasing the attendance of clients. We continue to implement strict hygiene actions to ensure Covid-19 does not reappear.

Three presentations were made this year resulting in donations received.

We have taken on another member of staff as Care Homes are planning to increase the number of clients to our Centre.

Reserve Policy

Our Balance Sheet shows a satisfactory reserve situation as we slowly recover from the Covid-19 impact

MAJOR RISKS AND EXPOSURES

Meeting the needs of Clients with diverse learning disabilities requires the Charity to be sensitive to each individual's needs. We regularly review our health and safety controls with particular emphasis on the safety of our Clients in mind, this includes any action required to safeguard both our Clients and staff at the Centre.

Individual Client assessments are conducted annually at the Centre and reports sent to the appropriate Care Home.

Fire drills are conducted every eight weeks. We record the time each fire drill is completed and any problem relating to the mobility of clients is logged for appropriate action.

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- Recording of Infections and Other Medical Risks

The Trustees do not believe any major exposures are apparent demanding immediate attention.

ORGANISATION

Trustee Meetings are held every other month and in the current environment via Zoom.

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| | | |
|--------------------------|---|------------------------------------|
| Mrs. Lorna Fields | - | Manager |
| Miss Jade Weidle | - | Deputy Manager |
| Mrs. Koukab Kondazi | - | Care Assistant |
| Mrs Fatemeh Peyvastehgar | - | Care Assistant – Commenced October |

Key Volunteers

Mrs Lorraine Finnerty

| | | |
|----------------------|----------|-----------|
| Singing and Movement | Thursday | 1 ½ Hours |
|----------------------|----------|-----------|

Mrs Sara Robinson

| | | |
|--------------------|--------|--------|
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WELLDON ACTIVITY GROUP

ACTIVITIES PROGRAMME

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Keep Fit Exercise
Story Telling
Computer.
Numeracy
General Knowledge
Relaxation

TUESDAYS

Keep Fit Exercise
Arts & Crafts
Bingo
T.V
General Knowledge

THURSDAYS

Keep Fit Exercise
Singing and Movement
Arts and Crafts
Snooker

FRIDAYS

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Board Games
Snooker
Music & Exercise

VARIABLE DAYS

Gardening
Painting
Jigsaws
Outings
B.B.Q
Nail Care
Cookery

VOLUNTEERS

Fatemeh – Arts and Crafts
Lorraine – Singing & Movement
Sara – Music & Exercise

WELLDON ACTIVITY GROUP

YEAR ENDED 31ST DECEMBER 2023

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

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Independent Examiner's Report on the Accounts

Report to the trustees of Weldon Activity Group

Registered charity number 1091034

On accounts for the period ended 31.12.2023

Basis of independent examiner's
report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

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(1) which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Charities Act:
- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

| | |
|-------------------------------------|--|
| Name | Mr Alan Thackrey |
| Relevant professional qualification | CA |
| Address | 18 Cuckoo Hill Road Pinner HA5 1AY |

WELLDON ACTIVITY GROUP

NOTE TO THE ACCOUNTS
YEAR ENDED 31ST DECEMBER 2023

ACCOUNTING POLICIES

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e. Premises

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f. Fixed Assets

Fixed assets have been capitalised and are included at cost. Provision for depreciation has been made on the following basis:

| | |
|-------------------------------------|--------------|
| New Equipment and Furniture | over 4 years |
| Second-Hand Equipment and Furniture | over 2 years |

g. Insurances

The Charity has the following cover: Employer's Liability -£10,000,000 (ten million)
Public Liability - £5,000,000 (five million)
Trustee Indemnity - £250,000 (two hundred and fifty thousand)

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We would appreciate anyone who has contacts or knows of any shops, offices, firms etc from whom we could:

- a) Help in the Packaging of Goods
- b) Enveloping of letters, brochures, mailshots etc.
- c) Light assembly work.

Our rates are very competitive and we guarantee completion on time.

WELLDON ACTIVITY GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2023

| | | Unrestricted General Funds | Restricted Funds | Total 2023 | Total 2022 |
|---------------------------|-------|----------------------------------|---------------------|---------------|---------------|
| Income | Notes | £ | £ | £ | £ |
| Day Care Fees | A | 66773 | 0 | 66773 | 59572 |
| Local Church Grants | B | 0 | 0 | 0 | 2000 |
| Donations | C | 4949 | 0 | 4949 | 5551 |
| Other Income | D | 2985 | 0 | 2985 | 1776 |
| | Total | 74707 | 0 | 74707 | 68899 |
| Expenditures | | | | | |
| Direct Charitable Costs | E | 53575 | 0 | 53575 | 50451 |
| Occupancy | F | 20016 | 0 | 20016 | 21296 |
| Indirect costs | G | 2225 | 0 | 2225 | 2411 |
| | Total | 75816 | 0 | 75816 | 74158 |
| Net Income | | -1109 | 0 | -1109 | -5259 |
| Transfer between Funds | | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Fund balances | | -1109 | 0 | -1109 | -5259 |

| | 2023 £ | 2022 £ |
|--|--------------|--------------|
| A. Day Care Fees | | |
| Client Fees | <u>66773</u> | <u>59572</u> |
| | 66773 | 59572 |
| B. Local Church Grants | | |
| Pinner Parish Church | <u>0</u> | <u>2000</u> |
| | 0 | 2000 |
| C. Donations | | |
| Friends of WAG | 2858 | 3676 |
| Northwick Park Rotary | 0 | 200 |
| Harrow Lawn Tennis Club | 0 | 110 |
| Harrow School Golf Club Ladies Section | 600 | 215 |
| Harrow School Thursday Golf Section | 0 | 1150 |
| Harrow School Enterprise Ltd | <u>0</u> | 200 |
| Keith Toms Legacy | 1000 | 0 |
| Jubilate Choir | <u>491</u> | <u>0</u> |
| | 4949 | 5551 |
| D. Other Income | | |
| Bank Deposit Interest | 2103 | 736 |
| Tax Repayments | <u>882</u> | <u>1040</u> |
| | 2985 | 1776 |

| | 2023 £ | 2022 £ |
|-----------------------------------|--------------|--------------|
| E. Direct Charitable Costs | | |
| Salaries | 52922 | 49859 |
| Employer NIC | 0 | 25 |
| Client Costs | 227 | 259 |
| Craft Materials | 47 | 28 |
| Pension Contributions | 379 | 280 |
| | <u>53575</u> | <u>50451</u> |
| F. Occupancy Costs | | |
| Repairs and Maintenance | 0 | 38 |
| Cleaning Materials | 16 | 8 |
| Rent | <u>20000</u> | <u>21250</u> |
| | 20016 | 21296 |
| G. Indirect Costs | | |
| Payroll & Bank Charges | 546 | 792 |
| Postage & Stationery | 70 | 146 |
| Telephone | 57 | 52 |
| Insurances | 503 | 654 |
| Christmas | 124 | 215 |
| Miscellaneous | 34 | 29 |
| Audit Fee | 250 | 250 |
| Affiliation Fees | 13 | 13 |
| Travel Expenses | 41 | 10 |
| PPE | 0 | 10 |
| Staff Training | 151 | 240 |
| Trips and Outings | <u>436</u> | <u>0</u> |
| | 2225 | 2411 |

£

WELLDON ACTIVITY GROUP

BALANCE SHEET

31st December 2023

| | 2023 | 2022 |
|------------------------|--------------|--------------|
| | £ | £ |
| ASSETS | | |
| Equipment & Furniture | 0 | 0 |
| Debtors | | |
| Sundry Debtors | 16650 | 6933 |
| Cash at Bank & In Hand | <u>86515</u> | <u>97560</u> |
| | 103165 | 104493 |
| LIABILITIES | | |
| Creditors & Accruals | <u>2151</u> | <u>2370</u> |
| | 2151 | 2370 |
| NET ASSETS | 101014 | 102123 |
| RESERVE FUNDS | | |
| Unrestricted Funds | 86674 | 87783 |
| Restricted Funds | <u>14340</u> | <u>14340</u> |
| | 101014 | 102123 |

For the year ending 31st december 2023 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved 24th May 2024

And signed on their behalf by:-

S. Anderson

Director.....

B. Whitehead

Director/Company Secretary.....

WELLDON ACTIVITY GROUP

England & Wales - Charity number 1091034

Accounts

TRUSTEES REPORT **2022**

MEETING THE NEEDS OF THE
LOCAL COMMUNITY

MISSION STATEMENT

OUR AIMS AND OBJECTIVES

TO PROVIDE A DAY CARE CENTRE MEETING THE
NEEDS OF THE LOCAL COMMUNITY, BY PROVIDING
OUR MEMBERS WHO ARE DISADVANTAGED
THROUGH EMOTIONAL, PHYSICAL OR LEARNING
DISABILITIES WITH A SAFE AND HAPPY
ENVIRONMENT THAT RESPECTS THE INDIVIDUALS'
RIGHTS, NEEDS AND DIGNITY.

WELLDON ACTIVITY GROUP

REGISTERED CHARITY NUMBER 1091034

A COMPANY LIMITED BY GUARANTEE, REGISTRATION NUMBER 4306235

FOUNDED OCTOBER 2001

LIFE PRESIDENT : MR. BRIAN WHITEHEAD

GOVERNING DOCUMENT: MEMORANDUM AND ARTICLES OF
ASSOCIATION

The following have acted as Trustees during the year 2022

| | |
|-------------------------|-------------------------------|
| Councillor Sue Anderson | Chairperson |
| Mr. John Purnell | Vice-Chair |
| Mr. Brian Whitehead | Company Secretary |
| Mrs. Sue Jefferies | Minute Secretary |
| Mr John Robinson | Treasurer |
| Mrs Sara Robinson | Personnel Officer |
| Mrs. Ann Sharples | Trustee |
| Alderman Keith Toms | Trustee (deceased April 2022) |

.....

| | |
|-------------------|---|
| Registered Office | Trinity Church. Hindes Road Harrow, HA1 1RX |
| Telephone | 07312 080926 |
| Bankers | NatWest Bank Plc, 315 Station Road Harrow, HA1 2AD |
| Solicitor | None appointed. |

CHAIRMAN'S REPORT FOR 2022

Welldon Activity Group was open throughout 2022 and our clients enjoyed a wide variety of activities and socialising. Because of the lower number of clients after the closure for the Covid-19 pandemic it was decided to reduce the number of days the centre operates from five to four. We are very grateful to our staff and Trinity Church for their support over this matter.

Our programme of publicising our service has led to a slow increase in the number of clients. We have also been able to run some new activities such as clay modelling – which has been very popular with our clients – as well as call on the skills of our new volunteers. As always we are very grateful for the loyalty and commitment of our experienced and caring staff.

Sadly long standing trustee Alderman Keith Toms died in April, and we were also sorry to hear of the death of former trustee Jean Coward, who had provided so much musical enjoyment for our clients. Trustees attended the funeral service for Jean at St Mary's Harrow on the Hill and the memorial service for Keith at Harrow Civic centre

We are very grateful to our current hard working and committed Board of Trustees. Meetings have continued on Zoom at regular intervals throughout the year and we held a successful in-person AGM at Trinity Church.

Sue Anderson

Chair of Trustees

TRUSTEES ANNUAL REPORT

Covid-19 continued to have an impact this year although the Care Homes are now beginning to relax their concerns regarding the virus and we are seeing more clients returning on a regular basis. Strict hygiene actions have been maintained to protect our staff in this challenging year.

We made two presentations this year one to the Pinner Parish Church and the other to the Ladies Golf section at Harrow School. We also very much appreciated the fund raising day organised by John Robinson, our Treasurer, which resulted in an outstanding £1150 to the Charity.

A publicity leaflet was produced this year which we have despatched to all local care homes and placed on all appropriate local notice boards.

Reserve Policy

Our Balance Sheet at present shows a satisfactory unrestricted reserve fund which has been important in offsetting the impact of the Covid-19 pandemic

MAJOR RISKS AND EXPOSURES

Meeting the needs of Clients with diverse learning disabilities requires the Charity to be sensitive to each individual's needs. We regularly review our health and safety controls with particular emphasis on the safety of our Clients in mind, this includes any action required to safeguard both our Clients and staff at the Centre.

Individual Client assessments are conducted annually at the Centre and reports sent to the appropriate Care Home.

Fire drills are conducted every eight weeks. We record the time each fire drill is completed and any problem relating to the mobility of clients is logged for appropriate action.

Risk Assessments are conducted annually in the following areas:-

- Fire Drills
- Disposable Protective Clothing
- Wheelchair Access
- First Aid Policy
- Accident Report Recording
- Health and Safety
- Control of Substances Hazardous to Health
- Recording of Infections and Other Medical Risks

The Trustees do not believe any major exposures are apparent demanding immediate attention.

ORGANISATION

Trustee Meetings are held every other month and in the current environment via Zoom.

Full-time Staff

| | | |
|---------------------|---|----------------|
| Mrs. Lorna Fields | - | Manager |
| Miss Jade Weidle | - | Deputy Manager |
| Mrs. Koukab Kondazi | - | Care Assistant |

Key Volunteers

Mrs Lorraine Finnerty

| | | |
|----------------------|----------|-----------|
| Singing and Movement | Thursday | 1 ½ Hours |
|----------------------|----------|-----------|

Mrs Sara Robinson

| | | |
|--------------------|--------|--------|
| Music and Exercise | Friday | 1 Hour |
|--------------------|--------|--------|

Mrs Asal Peyvastegar

| | | |
|-----------------|----------|---------|
| Arts and Crafts | Thursday | All day |
|-----------------|----------|---------|

WELLDON ACTIVITY GROUP
ACTIVITIES PROGRAMME

MONDAYS

Keep Fit Exercise
Story Telling
Computer.
Numeracy
General Knowledge
Relaxation

TUESDAYS

Keep Fit Exercise
Arts & Crafts
Bingo
T.V
General Knowledge

THURSDAYS

Keep Fit Exercise
Singing and Movement
Arts and Crafts
Snooker

FRIDAYS

Keep Fit Exercise
Computer
Board Games
Snooker
Music & Exercise

VARIABLE DAYS

Gardening
Painting
Jigsaws
Outings
B.B.Q
Nail Care
Cookery

VOLUNTEERS

Asal – Arts and Crafts
Lorraine – Singing & Movement
Sara – Music & Exercise

WELLDON ACTIVITY GROUP

YEAR ENDED 31ST DECEMBER 2022

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with applicable Law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report on the Accounts

Report to the trustees of Weldon Activity Group

Registered charity number 1091034

On accounts for the period ended 31.12.2022

Basis of independent examiner's
report

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

Independent examiner's statement

In connection with my examination, no matter has come to my attention,

(1) which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Charities Act:
- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Name Mr Alan Thackrey

Relevant professional qualification CA

Address 18 Cuckoo Hill Road
Pinner
HA5 1AY

WELLDON ACTIVITY GROUP

NOTE TO THE ACCOUNTS **YEAR ENDED 31ST DECEMBER 2022**

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

a. Basis of Accounting

The accounts have been prepared under the historical cost convention. The provisions of Accounting by Charities – Statement of recommended Practice have been adopted in these accounts.

b. Income & Expenditure

Income and expenditure have been recognised on the accruals basis. All grants, donations and voluntary income, unless received for specific or designated purposes, are included in the Income & Expenditure account in the year they are earned..

c. Non-cash donations

A substantial contribution to the activities of the Welldon Activity Group is supplied in the form of voluntary services and donated facilities. The financial benefit of these non-cash donations have not been recognised in these accounts, as by their nature it would be impractical to quantify in monetary terms.

d. Resources Expended

Direct charitable expenditure comprises all expenditure directly relating to the charitable objects. Occupancy costs relate to our agreement with the Trinity Church to maintain day to day cleaning and general maintenance of the premises and grounds. Salary costs based upon staff time incurred. Indirect costs relate to the central costs of running the Charity. Fund Raising & Publicity costs relate to costs associated with fund raising events.

e. Premises

The Activity Group occupied rent free the former Methodist Church building in Welldon Crescent until 1st May 2009. Since 1st May 2009 the charity moved to the new facilities at the Trinity Church and now incurs a rental charge.

f. Fixed Assets

Fixed assets have been capitalised and are included at cost. Provision for depreciation has been made on the following basis:

| | |
|-------------------------------------|--------------|
| New Equipment and Furniture | over 4 years |
| Second-Hand Equipment and Furniture | over 2 years |

g. Insurances

The Charity has the following cover: Employer's Liability -£10,000,000 (ten million)
Public Liability - £5,000,000 (five million)
Trustee Indemnity - £250,000 (two hundred and fifty thousand)

GIFT AID

Gift Aid is a very effective method of making a donation to the Charity. The form is easy to complete and does not require Inland Revenue involvement. Anyone paying income tax can complete the form which we would be delighted to supply. By completing the Gift Aid form the Charity will obtain from the Inland Revenue a further 25p for each pound donated.

BUSINESS CONTACTS

The Group would like to develop new business contacts which are so important in increasing the confidence and self-respect of our clients.

We would appreciate anyone who has contacts or knows of any shops, offices, firms etc from whom we could:

- a) Help in the Packaging of Goods
- b) Enveloping of letters, brochures, mailshots etc.
- c) Light assembly work.

Our rates are very competitive and we guarantee completion on time.

WELLDON ACTIVITY GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2022

| | | Unrestricted General Funds | Restricted Funds | Total 2022 |
|---------------------------|-------|----------------------------------|---------------------|---------------|
| Income | Notes | £ | £ | £ |
| Day Care Fees | A | 59572 | 0 | 59572 |
| Local Church Grants | B | 2000 | 0 | 2000 |
| Donations | C | 5551 | 0 | 5551 |
| Other Income | D | 1776 | 0 | 1776 |
| | Total | 68899 | 0 | 68899 |
| Expenditures | | | | |
| Direct Charitable Costs | E | 50451 | 0 | 50451 |
| Occupancy | F | 21296 | 0 | 21296 |
| Indirect costs | G | 2411 | 0 | 2411 |
| | Total | 74158 | 0 | 74158 |
| Net Income | | -5259 | 0 | -5259 |
| Transfer between Funds | | <u>0</u> | <u>0</u> | <u>0</u> |
| Fund balances | | -5259 | 0 | -5259 |

2022
£

A. Day Care Fees

Client Fees 59572

59572

B. Local Church Grants

Pinner Methodist 0
Pinner Parish Church 2000

2000

C. Donations

Friends of WAG 3676
Northwick Park Rotary 200
Harrow Lawn Tennis Club 110
Harrow School Golf Club Ladies Section 215
Memory of Bryan Taylor 0
Harrow School Thursday Golf Section 1150
Harrow School Enterprise Ltd 200
5551

D. Other Income

Govt Retention Scheme 0
Bank Deposit Interest 736
Tax Repayments 1040
1776

2022
£

E. Direct Charitable Costs

| | |
|-----------------------|--------------|
| Salaries | 49859 |
| Employer NIC | 25 |
| Client Costs | 259 |
| Craft Materials | 28 |
| Pension Contributions | 280 |
| | <u>50451</u> |

F. Occupancy Costs

| | |
|-------------------------|--------------|
| Repairs and Maintenance | 38 |
| Cleaning Materials | 8 |
| Rent | <u>21250</u> |
| | 21296 |

G. Indirect Costs

| | |
|------------------------|------------|
| Payroll & Bank Charges | 792 |
| Postage & Stationery | 146 |
| Telephone | 52 |
| Depreciation | 0 |
| Insurances | 654 |
| Christmas | 215 |
| Miscellaneous | 29 |
| Audit Fee | 250 |
| Affiliation Fees | 13 |
| Travel Expenses | 10 |
| PPE | 10 |
| Staff Training | <u>240</u> |
| | 2411 |

Page 10

Page 11

Total
2021

£

21228
200
6458
24747

52633

55031
25005
2181

82217

-29584

0

-29584

2021
£

21228

21228

200
0

200

4151
200
100
491
1516
0
0
6458

23624
504
619
24747

2021
£

£

54605
0
88
12
326
55031

0
5
25000

25005

864
66
48
49
654
69
65
250
13
15
88
0
2181

WELLDON ACTIVITY GROUP
BALANCE SHEET
31st December 2022

| | 2022 | 2021 |
|------------------------|--------------|--------------|
| | £ | £ |
| ASSETS | | |
| Equipment & Furniture | 0 | 0 |
| Debtors | | |
| Sundry Debtors | 6933 | 12213 |
| Cash at Bank & In Hand | <u>97560</u> | <u>98524</u> |
| | 104493 | 110737 |
| LIABILITIES | | |
| Bad Debts Write Off | | 1204 |
| Creditors & Accruals | <u>2370</u> | <u>2151</u> |
| | 2370 | 3355 |
| NET ASSETS | 102123 | 107382 |
| RESERVE FUNDS | | |
| Unrestricted Funds | 87783 | 93939 |
| Restricted Funds | <u>14340</u> | <u>13443</u> |
| | 102123 | 107382 |

For the year ending 31st December 2022 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The accounts were approved 27th April 2023
 And signed on their behalf by:-

S. Anderson
 Director.....

B. Whitehead
 Director/Company Secretary.....

WELLDON ACTIVITY GROUP

England & Wales - Charity number 1091034

Accounts

TRUSTEES REPORT
2021

MEETING THE NEEDS OF THE
LOCAL COMMUNITY

MISSION STATEMENT

OUR AIMS AND OBJECTIVES

TO PROVIDE A DAY CARE CENTRE MEETING THE
NEEDS OF THE LOCAL COMMUNITY, BY PROVIDING
OUR MEMBERS WHO ARE DISADVANTAGED
THROUGH EMOTIONAL, PHYSICAL OR LEARNING
DISABILITIES WITH A SAFE AND HAPPY
ENVIRONMENT THAT RESPECTS THE INDIVIDUALS'
RIGHTS, NEEDS AND DIGNITY.

WELLDON ACTIVITY GROUP

REGISTERED CHARITY NUMBER 1091034

A COMPANY LIMITED BY GUARANTEE, REGISTRATION NUMBER 4306235

FOUNDED OCTOBER 2001

LIFE PRESIDENT : MR. BRIAN WHITEHEAD

GOVERNING DOCUMENT: MEMORANDUM AND ARTICLES OF
ASSOCIATION

The following have acted as Trustees during the year 2021

| | |
|-------------------------|---|
| Councillor Sue Anderson | Chairperson |
| Mr. John Purnell | Vice-Chair |
| Mr. Brian Whitehead | Company Secretary |
| Mrs. Sue Jefferies | Minute Secretary |
| Mr John Robinson | Treasurer |
| Mrs Sara Robinson | Personnel Officer |
| Mrs. Hannah Hatcher | Trustee (Resigned 17 th July 2021) |
| Mrs. Ann Sharples | Trustee |
| Alderman Keith Toms | Trustee |

.....

| | |
|-------------------|---|
| Registered Office | Trinity Church. Hinds Road Harrow, HA1 1RX |
| Telephone | 0208 861 0764 |
| Bankers | NatWest Bank Plc, 315 Station Road Harrow, HA1 2AD |

| | |
|-----------|-----------------|
| Solicitor | None appointed. |
|-----------|-----------------|

CHAIRMAN'S REPORT FOR 2021

At the start of the year the centre remained closed due to the Covid-19 pandemic. The staff continued to be furloughed under the government scheme. Our date for re-opening seemed to recede ever further into the future but finally in summer 2021 our doors were open to our clients again. We were very grateful for the advice and support we received from Harrow Council to ensure that our centre was as safe as possible for the clients and staff.

There was a considerable reduction in the number of clients, partly because Care Homes were reluctant to send residents to the centre because of the danger of infection. Sadly some were no longer able to attend due to ill health or having moved away. It was not possible to carry out the full range of activities because of ensuring that everything was Covid safe and also because our volunteers were not able to return for various reasons. Our volunteers had given much pleasure to our clients with the activities they organised over the years and we would thank them for everything they had done. However the clients were very pleased to be back and have the opportunity of socialising and taking part in different activities again.

We have advertised the service to the council and local care homes and we are pleased to have had new clients starting.

We are very grateful for the loyalty and commitment of our current staff.

I would like to thank all the trustees for their commitment as well. Trustees meetings continued on Zoom at regular intervals throughout the year. We were able to hold the AGM in person at Trinity Church and meet up face to face

Sue Anderson

Chair

TRUSTEES ANNUAL REPORT

We were able to re-open our Day Care Centre in July as the Covid-19 virus started to show a decline. We immediately contacted Harrow Council Infection Control Department to come to the Centre and review our controls in protecting both our clients and staff. We are pleased to report they had no recommendations and were happy with all the controls we had implemented.

Only one external presentation was made, this however resulted in us obtaining another regular volunteer

Our fiscal reserves will protect the centre in the short term but we will continue to look at minimising our expenses and increasing our client numbers in the immediate future

MAJOR RISKS AND EXPOSURES

Meeting the needs of Clients with diverse learning disabilities requires the Charity to be sensitive to each individual's needs. We regularly review our health and safety controls with particular emphasis on the safety of our Clients in mind, this includes any action required to safeguard both our Clients and staff at the Centre.

Individual Client assessments are conducted annually with Residential Homes and Social Services.

Fire drills are conducted every eight weeks. We record the time each fire drill is completed and any problem relating to the mobility of clients is logged for appropriate action.

Risk Assessments are conducted annually in the following areas:-

- Fire Drills
- Disposable Protective Clothing
- Wheelchair Access
- First Aid Policy
- Accident Report Recording
- Health and Safety
- Control of Substances Hazardous to Health
- Recording of Infections and Other Medical Risks

The Trustees do not believe any major exposures are apparent demanding immediate attention.

ORGANISATION

Trustee Meetings are held every other month and in the current environment via Zoom.

Full-time Staff

| | | |
|---------------------|---|----------------|
| Mrs. Lorna Fields | - | Manager |
| Miss Jade Weidle | - | Deputy Manager |
| Mrs. Koukab Kondazi | - | Care Assistant |

Key Volunteers

Mrs Lorraine Finnerty

| | | |
|--------------------|----------|-----------|
| Music and Movement | Thursday | 1 ½ Hours |
|--------------------|----------|-----------|

Mrs Sara Robinson

| | | |
|--------------------|--------|--------|
| Music and Movement | Friday | 1 Hour |
|--------------------|--------|--------|

Mrs Asal Peyvastegar

| | | |
|-----------------|----------|---------|
| Arts and Crafts | Thursday | All day |
|-----------------|----------|---------|

WELLDON ACTIVITY GROUP **ACTIVITIES PROGRAMME**

MONDAYS

Keep Fit Exercise
Story Telling
Computer.
Numeracy
General Knowledge
Relaxation

TUESDAYS

Keep Fit Exercise
Arts & Crafts
Bingo
T.V
General Knowledge

THURSDAYS

Keep Fit Exercise
Music and Movement
Arts and Crafts
Snooker

FRIDAYS

Keep Fit Exercise
Computer
Board Games
Snooker
Music & Movement

VARIABLE DAYS

Gardening
Painting
Jigsaws
Outings
B.B.Q
Nail Care
Cookery

Volunteers

We have three volunteers who regularly attend the centre every week

WELLDON ACTIVITY GROUP

YEAR ENDED 31ST DECEMBER 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with applicable Law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report on the Accounts

Report to the trustees of Welldon Activity Group

Registered charity number 1091034

On accounts for the period ended 31.12.2021

Basis of independent examiner's report My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

Independent examiner's statement In connection with my examination, no matter has come to my attention,

(1) which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Charities Act:
- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

| | |
|-------------------------------------|--|
| Name | Mr Alan Thackrey |
| Relevant professional qualification | CA |
| Address | 18 Cuckoo Hill Road Pinner HA5 1AY |

WELLDON ACTIVITY GROUP

NOTE TO THE ACCOUNTS **YEAR ENDED 31ST DECEMBER 2021**

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

a. Basis of Accounting

The accounts have been prepared under the historical cost convention. The provisions of Accounting by Charities – Statement of recommended Practice have been adopted in these accounts.

b. Income & Expenditure

Income and expenditure have been recognised on the accruals basis. All grants, donations and voluntary income, unless received for specific or designated purposes, are included in the Income & Expenditure account in the year they are earned..

c. Non-cash donations

A substantial contribution to the activities of the Welldon Activity Group is supplied in the form of voluntary services and donated facilities. The financial benefit of these non-cash donations have not been recognised in these accounts, as by their nature it would be impractical to quantify in monetary terms.

d. Resources Expended

Direct charitable expenditure comprises all expenditure directly relating to the charitable objects. Occupancy costs relate to our agreement with the Trinity Church to maintain day to day cleaning and general maintenance of the premises and grounds. Salary costs based upon staff time incurred. Indirect costs relate to the central costs of running the Charity. Fund Raising & Publicity costs relate to costs associated with fund raising events.

e. Premises

The Activity Group occupied rent free the former Methodist Church building in Welldon Crescent until 1st May 2009. Since 1st May 2009 the charity moved to the new facilities at the Trinity Church and now incurs a rental charge.

f. Fixed Assets

Fixed assets have been capitalised and are included at cost. Provision for depreciation has been made on the following basis:

| | |
|-------------------------------------|--------------|
| New Equipment and Furniture | over 4 years |
| Second-Hand Equipment and Furniture | over 2 years |

g. Insurances

The Charity has the following cover: Employer's Liability -£10,000,000 (ten million)
Public Liability - £5,000,000 (five million)
Trustee Indemnity - £250,000 (two hundred and fifty thousand)

BUSINESS CONTACTS

The Group has been successful in developing new business contacts which are so important in increasing the confidence and self-respect of our clients.

We would appreciate anyone who has contacts or knows of any shops, offices, firms etc from whom we could:

- a) Help in the Packaging of Goods
- b) Enveloping of letters, brochures, mailshots etc.
- c) Light assembly work.

Our rates are very competitive and we guarantee completion on time.

GIFT AID

Gift Aid is a very effective method of making a donation to the Charity. The form is easy to complete and does not require Inland Revenue involvement. Anyone paying income tax can complete the form which we would be delighted to supply. By completing the Gift Aid form the Charity will obtain from the Inland Revenue a further 25p for each pound donated.

WELLDON ACTIVITY GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2021

| | | Unrestricted General Funds | Restricted Funds | Total 2021 | Total 2020 |
|---------------------------|-------|----------------------------------|---------------------|---------------|---------------|
| Income | Notes | £ | £ | £ | £ |
| Day Care Fees | A | 21228 | 0 | 21228 | 26844 |
| Local Church Grants | B | 200 | 0 | 200 | 1400 |
| Donations | C | 6458 | 0 | 6458 | 4551 |
| Other Income | D | 24747 | 0 | 24747 | 47656 |
| | Total | 52633 | 0 | 52633 | 80451 |
| Expenditures | | | | | |
| Direct Charitable Costs | E | 55031 | 0 | 55031 | 57901 |
| Occupancy | F | 25005 | 0 | 25005 | 6254 |
| Indirect costs | G | 2181 | 0 | 2181 | 2350 |
| | Total | 82217 | 0 | 82217 | 66505 |
| Net Income | | -29584 | 0 | -29584 | 13946 |
| Transfer between Funds | | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Fund balances | | -29584 | 0 | -29584 | 13946 |

| | 2021 £ | 2020 £ |
|--|-------------|--------------|
| A. Day Care Fees | | |
| Client Fees | 21228 | 15694 |
| Council Retention Scheme | <u>0</u> | <u>11150</u> |
| | 21228 | 26844 |
| B. Local Church Grants | | |
| Pinner Methodist | 200 | 200 |
| Pinner Parish Church | 0 | 1000 |
| St. John's Greenhill | <u>0</u> | <u>200</u> |
| | 200 | 1400 |
| C. Donations | | |
| Friends of WAG | 4151 | 3110 |
| Northwick Park Rotary | 200 | 200 |
| Harrow Lawn Tennis Club | 100 | 250 |
| Waitrose | 0 | 666 |
| Harrow School Golf Club Ladies Section | 491 | 325 |
| Memory of Bryan Taylor | <u>1516</u> | <u>0</u> |
| | 6458 | 4551 |
| D. Other Income | | |
| Govt Retention Scheme | 23624 | 33310 |
| Bank Deposit Interest | 504 | 2034 |
| Legacy - Hillary Lock | 0 | 8875 |
| Tax Repayments | 619 | 937 |
| Sale of Motor Car | <u>0</u> | 2500 |
| | 24747 | 47656 |

| | 2021 £ | 2020 £ |
|-----------------------------------|--------------|--------------|
| E. Direct Charitable Costs | | |
| Salaries | 54605 | 56407 |
| Employer NIC | 0 | 1096 |
| Client Costs | 88 | 52 |
| Craft Materials | 12 | 21 |
| Pension Contributions | 326 | 325 |
| | <u>55031</u> | <u>57901</u> |
| F. Occupancy Costs | | |
| Repairs and Maintenance | 0 | 1 |
| Cleaning Materials | 5 | 3 |
| Rent | <u>25000</u> | <u>6250</u> |
| | 25005 | 6254 |
| G. Indirect Costs | | |
| Payroll & Bank Charges | 864 | 792 |
| Postage & Stationery | 66 | 102 |
| Telephone | 48 | 210 |
| Depreciation | 49 | 234 |
| Vehicle Running Expenses | 0 | 19 |
| Insurances | 654 | 654 |
| Christmas | 69 | 0 |
| Miscellaneous | 65 | 30 |
| Audit Fee | 250 | 250 |
| Printing and AGM Expenses | 0 | 46 |
| Affiliation Fees | 13 | 13 |
| Travel Expenses | 15 | 0 |
| PPE | <u>88</u> | <u>0</u> |
| | 2181 | 2350 |

TRUSTEES REPORT **2021**

MEETING THE NEEDS OF THE
LOCAL COMMUNITY

MISSION STATEMENT

OUR AIMS AND OBJECTIVES

TO PROVIDE A DAY CARE CENTRE MEETING THE
NEEDS OF THE LOCAL COMMUNITY, BY
PROVIDING

OUR MEMBERS WHO ARE DISADVANTAGED

THROUGH EMOTIONAL, PHYSICAL OR
LEARNING

DISABILITIES WITH A SAFE AND HAPPY

ENVIRONMENT THAT RESPECTS THE
INDIVIDUALS'

RIGHTS, NEEDS AND DIGNITY.

WELLDON ACTIVITY GROUP

REGISTERED CHARITY NUMBER 1091034

A COMPANY LIMITED BY GUARANTEE, REGISTRATION NUMBER
4306235

FOUNDED OCTOBER 2001

LIFE PRESIDENT : MR. BRIAN WHITEHEAD

GOVERNING DOCUMENT: MEMORANDUM AND ARTICLES OF
ASSOCIATION

The following have acted as Trustees during the year 2021

| | |
|------------------------------|---|
| Councillor Sue Anderson | Chairperson |
| Mr. John Purnell | Vice-Chair |
| Mr. Brian Whitehead | Company Secretary |
| Mrs. Sue Jefferies | Minute Secretary |
| Mr John Robinson | Treasurer |
| Mrs Sara Robinson | Personnel Officer |
| Mrs. Hannah Hatcher 2021) | Trustee (Resigned 17 th July |
| Mrs. Ann Sharples | Trustee |
| Alderman Keith Toms | Trustee |

.....
Registered Office

Trinity Church. Hindes Road
Harrow, HA1 1RX

Telephone
Bankers

0208 861 0764
NatWest Bank Plc, 315 Station Road
Harrow, HA1 2AD

Solicitor

None appointed.

CHAIRMAN'S REPORT FOR 2021

At the start of the year the centre remained closed due to the Covid-19 pandemic. The staff continued to be furloughed under the government scheme. Our date for re-opening seemed to recede ever further into the future but finally in summer 2021 our doors were open to our clients again. We were very grateful for the advice and support we received from Harrow Council to ensure that our centre was as safe as possible for the clients and staff.

There was a considerable reduction in the number of clients, partly because Care Homes were reluctant to send residents to the centre because of the danger of infection. Sadly some were no longer able to attend due to ill health or having moved away. It was not possible to carry out the full range of activities because of ensuring that everything was Covid safe and also because our volunteers were not able to return for various reasons. Our volunteers had given much pleasure to our clients with the activities they organised over the years and we would thank them for everything they had done. However the clients were very pleased to be back and have the opportunity of socialising and taking part in different activities again.

We have advertised the service to the council and local care homes and we are pleased to have had new clients starting.

We are very grateful for the loyalty and commitment of our current staff.

I would like to thank all the trustees for their commitment as well. Trustees meetings continued on Zoom at regular

intervals throughout the year. We were able to hold the AGM in person at Trinity Church and meet up face to face

Sue Anderson

Chair

Page 2

TRUSTEES ANNUAL REPORT

We were able to re-open our Day Care Centre in July as the Covid-19 virus started to show a decline. We immediately contacted Harrow Council Infection Control Department to come to the Centre and review our controls in protecting both our clients and staff. We are pleased to report they had no recommendations and were happy with all the controls we had implemented.

Only one external presentation was made, this however resulted in us obtaining another regular volunteer

Our fiscal reserves will protect the centre in the short term but we will continue to look at minimising our expenses and increasing our client numbers in the immediate future

MAJOR RISKS AND EXPOSURES

Meeting the needs of Clients with diverse learning disabilities requires the Charity to be sensitive to each individual's needs. We regularly review our health and safety controls with particular emphasis on the safety of our Clients in mind, this includes any action required to safeguard both our Clients and staff at the Centre.

Individual Client assessments are conducted annually with Residential Homes and Social Services.

Fire drills are conducted every eight weeks. We record the time each fire drill is completed and any problem relating to the mobility of clients is logged for appropriate action.

Risk Assessments are conducted annually in the following areas:-

- Fire Drills
- Disposable Protective Clothing
- Wheelchair Access
- First Aid Policy
- Accident Report Recording

Health and Safety
Control of Substances Hazardous to Health
Recording of Infections and Other Medical Risks

The Trustees do not believe any major exposures are apparent demanding immediate attention.

Page 4

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ORGANISATION

Trustee Meetings are held every other month and in the current environment via Zoom.

Full-time Staff

| | | |
|---------------------|---|----------------|
| Mrs. Lorna Fields | - | Manager |
| Miss Jade Weidle | - | Deputy Manager |
| Mrs. Koukab Kondazi | - | Care Assistant |

Key Volunteers

Mrs Lorraine Finnerty

| | | |
|--------------------|----------|-----------|
| Music and Movement | Thursday | 1 ½ Hours |
|--------------------|----------|-----------|

Mrs Sara Robinson

| | | |
|--------------------|--------|--------|
| Music and Movement | Friday | 1 Hour |
|--------------------|--------|--------|

Mrs Asal Peyvastegar

Arts and Crafts

Thursday All day

Page 5

WELLDON ACTIVITY GROUP
ACTIVITIES PROGRAMME

MONDAYS

Keep Fit Exercise
Exercise
Story Telling
Computer.
Numeracy
General Knowledge
Knowledge
Relaxation

TUESDAYS

Keep Fit

Arts & Crafts
Bingo
T.V
General

THURSDAYS

Keep Fit Exercise
Exercise
Music and Movement
Arts and Crafts
Games
Snooker

Movement

FRIDAYS

Keep Fit

Computer
Board

Snooker
Music &

VARIABLE DAYS

Gardening
Painting
Jigsaws
Outings
B.B.Q
Nail Care
Cookery

Volunteers

We have three volunteers who regularly attend the centre every week

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WELLDON ACTIVITY GROUP

YEAR ENDED 31ST DECEMBER 2021

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with applicable Law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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Independent Examiner's Report on the Accounts

Report to the trustees of Welldon Activity Group

Registered charity number 1091034

On accounts for the period ended 31.12.2021

Basis of independent examiner's report My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or

disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

Independent examiner's statement In connection with my examination, no matter has come to my attention,

(1) which gives me reasonable cause to believe that in, any material respect, the requirements

to keep accounting records in accordance with section 130 of the Charities Act:

* to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met: or

drawn in understanding of the accounts (2) to which, in my opinion, attention should be order to enable a proper to be reached.

| | |
|-------------------------------------|--|
| Name | Mr Alan Thackrey |
| Relevant professional qualification | CA |
| Address | 18 Cuckoo Hill Road Pinner HA5 1AY |

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WELLDON ACTIVITY GROUP

NOTE TO THE ACCOUNTS

YEAR ENDED 31ST DECEMBER 2021

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

a. Basis of Accounting

The accounts have been prepared under the historical cost convention. The provisions of Accounting by Charities - Statement of recommended Practice have been adopted in these accounts.

b. Income & Expenditure

Income and expenditure have been recognised on the accruals basis. All grants, donations and voluntary income, unless received for specific or designated purposes, are included in the Income & Expenditure account in the year they are earned..

c. Non-cash donations

A substantial contribution to the activities of the Welldon Activity Group is supplied in the form of voluntary services and donated facilities. The financial benefit of these non-cash donations have not been recognised in these accounts, as by their nature it would be impractical to quantify in monetary terms.

d. Resources Expended

Direct charitable expenditure comprises all expenditure directly relating to the charitable objects. Occupancy costs relate to our agreement with the Trinity Church to maintain day to day cleaning and general maintenance of the premises and grounds. Salary costs based upon staff time incurred. Indirect costs relate to the central costs of running the Charity. Fund Raising & Publicity costs relate to costs associated with fund raising events.

e. Premises

The Activity Group occupied rent free the former Methodist Church building in Welldon Crescent until 1st May 2009. Since 1st May 2009 the charity moved to the new facilities at the Trinity Church and now incurs a rental charge.

f. Fixed Assets

Fixed assets have been capitalised and are included at cost. Provision for depreciation has been made on the following basis:

| | |
|-------------------------------------|--------------|
| New Equipment and Furniture | over 4 years |
| Second-Hand Equipment and Furniture | over 2 years |

g. Insurances

The Charity has the following cover: Employer's Liability -£10,000,000 (ten million)

Public Liability - £5,000,000 (five million)
Trustee Indemnity - £250,000 (two hundred and fifty thousand)

BUSINESS CONTACTS

The Group has been successful in developing new business contacts which are so important in increasing the confidence and self-respect of our clients.

We would appreciate anyone who has contacts or knows of any shops, offices, firms etc from whom we could:

- a) Help in the Packaging of Goods
- b) Enveloping of letters, brochures, mailshots etc.
- c) Light assembly work.

Our rates are very competitive and we guarantee completion on time.

GIFT AID

Gift Aid is a very effective method of making a donation to the Charity. The form is easy to complete and does not require Inland Revenue involvement. Anyone paying income tax can complete the form which we would be delighted to supply. By completing the Gift Aid form the Charity will obtain from the Inland Revenue a further 25p for each pound donated.

WELLDON ACTIVITY GROUP

England & Wales - Charity number 1091034

Accounts

TRUSTEES REPORT
2020

MEETING THE NEEDS OF THE
LOCAL COMMUNITY

MISSION STATEMENT

OUR AIMS AND OBJECTIVES

TO PROVIDE A DAY CARE CENTRE MEETING THE
NEEDS OF THE LOCAL COMMUNITY, BY PROVIDING
OUR MEMBERS WHO ARE DISADVANTAGED
THROUGH EMOTIONAL, PHYSICAL OR LEARNING
DISABILITIES WITH A SAFE AND HAPPY
ENVIRONMENT THAT RESPECTS THE INDIVIDUALS'
RIGHTS, NEEDS AND DIGNITY.

WELLDON ACTIVITY GROUP

REGISTERED CHARITY NUMBER 1091034

A COMPANY LIMITED BY GUARANTEE, REGISTRATION NUMBER 4306235

FOUNDED OCTOBER 2001

LIFE PRESIDENT : MR. BRIAN WHITEHEAD

GOVERNING DOCUMENT: MEMORANDUM AND ARTICLES OF
ASSOCIATION

The following have acted as Trustees during the year 2020

| | |
|-------------------------|----------------------------------|
| Councillor Sue Anderson | Chairperson |
| Mr. John Purnell | Vice-Chair |
| Mr. Brian Whitehead | Company Secretary |
| Mrs. Sue Jefferies | Minute Secretary |
| Mr John Robinson | Treasurer |
| Mrs Sara Robinson | Personnel Officer |
| Mrs. Hannah Hatcher | Trustee |
| Mrs. Ann Sharples | Trustee |
| Alderman Keith Toms | Trustee |
| Mr. John Nickolay | Trustee Resigned October |
| Mrs. Susan East | Minute Secretary Resigned August |

.....

| | |
|-------------------|---|
| Registered Office | Trinity Church. Hinds Road Harrow, HA1 1RX |
| Telephone | 0208 861 0764 |
| Bankers | NatWest Bank Plc, 315 Station Road Harrow, HA1 2AD |

| | |
|-----------|-----------------|
| Solicitor | None appointed. |
|-----------|-----------------|

CHAIRMAN'S REPORT FOR 2020

2020 has been a very strange year for all of us. At the start of the year the intention was to promote the centre to increase our client base. Unfortunately our plans are completely derailed by the pandemic. In the interests of client, staff and volunteer safety we decided to close the centre in March and it remained closed for the rest of the year. Staff were furloughed under the government scheme. We have remained in contact with clients, Care Homes and Trinity Church during the pandemic and we would like to thank Trinity Church for their decision to forgo the rent while the centre was unable to operate in 2020. We would also like to thank Harrow Council for their advice and support. We hope that we will be able to reopen the Centre in 2021, but this will not be until we feel sure it will be safe to do so.

We were sorry to say goodbye to two of our trustees. John Nickolay had been an admirable and dedicated Chair and will be a hard act for me to follow, and Sue East had been a highly efficient Minute Secretary. We thank them for all their hard work on behalf of our clients and wish them and their families all the best for the future.

Fortunately we have been able to recruit John Purnell and Sue Jefferies in their place, and have been holding our trustees' meeting on Zoom. I would like to thank all the trustees for their commitment over the past year.

Sue Anderson

Chair

TRUSTEES ANNUAL REPORT

As the Covid-19 virus became a major concern throughout the country we closed our Centre, and all our activities, at the end of March. Prior to our closure we continued to be indebted to our team of regular volunteers who give their time in stimulating our clients and supporting our staff.

Only one presentation was possible in the early part of the year but this resulted in a donation and an indication that an annual donation was likely in the future years.

We have over the years increased our fiscal reserves and although the timing of reopening our charity is uncertain we are confident that currently our financial situation will protect our staff and our centre in the immediate future.

We have highlighted our concerns on the crisis in Social Service support for Care Homes and the current situation will only exacerbate our worry on the decrease in clients able to use our facilities.

MAJOR RISKS AND EXPOSURES

Meeting the needs of Clients with diverse learning disabilities requires the Charity to be sensitive to each individual's needs. We regularly review our health and safety controls with particular emphasis on the safety of our Clients in mind, this includes any action required to safeguard both our Clients and staff at the Centre.

Individual Client assessments are conducted annually with Residential Homes and Social Services.

Fire drills are conducted every six weeks. We record the time each fire drill is completed and any problem relating to the mobility of clients is logged for appropriate action.

Risk Assessments are conducted annually in the following areas:-

- Fire Drills
- Disposable Protective Clothing
- Wheelchair Access
- First Aid Policy
- Accident Report Recording
- Health and Safety
- Control of Substances Hazardous to Health
- Recording of Infections and Other Medical Risks

The Trustees do not believe any major exposures are apparent demanding immediate attention.

ORGANISATION

Trustee Meetings are held every other month and in the current environment via Zoom.

Staff meetings are held regularly prior to Trustee Meetings.

Full-time Staff

| | | |
|---------------------|---|--------------------------------|
| Mrs. Lorna Fields | - | Manager |
| Miss Jade Weidle | - | Deputy Manager |
| Mrs. Koukab Kondazi | - | Care Assistant |
| Mr. Dennis Brown | - | Care Assistant – retired March |

Key Volunteers

Mrs Pamela Robson

| | | |
|-------------|----------|---------|
| Board Games | Thursday | 2 Hours |
|-------------|----------|---------|

Mrs Hannah Hatcher

| | | |
|-----------------------|----------|--------|
| Reading/Story Telling | Monday | 1 Hour |
| Classical Music | Thursday | 1 Hour |

Mrs Rosemary Wischusen

Mrs Pauline Soedirdjo

| | | |
|-----------------|---------|---------|
| Arts and Crafts | Tuesday | 2 Hours |
|-----------------|---------|---------|

ACTIVITIES PROGRAMME

MONDAYS

Keep Fit Exercise
Story Telling
I.T.
Numeracy
General Knowledge
Relaxation

TUESDAYS

Keep Fit Exercise
Arts & Crafts
Dancing
Singing
Bingo
Hand Care

WEDNESDAYS

Keep Fit Exercise
Activity Group Progress
One to One
Badminton
Snooker
Kurling

THURSDAYS

Keep Fit Exercise
Knitting
Sewing
Cookery
Board Games
Snooker
Classical Music
General Knowledge

FRIDAYS

Keep Fit Exercise
Maths & Literacy
Badminton
Rug Making
I.T.
Arts & Crafts

VARIABLE DAYS

Gardening (allotment)
Painting
Jigsaws
Outings
B.B.Q
Mail Shots

Volunteers

2 Retired Teachers
1 Trustee
1 Ex-Diplomatic Service

WELLDON ACTIVITY GROUP

YEAR ENDED 31ST DECEMBER 2020

STATEMENT OF TRUSTEES' RESPONSIBILITIES

Law applicable to charities in England & Wales requires the trustees to prepare accounts for each financial year which give a true and fair view of the charity's financial activities during the year and its financial position at the end of the year. In preparing accounts giving a true and fair view, the trustees should follow best practice and:

Select suitable accounting policies and then apply them consistently

Make judgements and estimates that are reasonable and prudent

Follow applicable accounting standards, subject to any material departures disclosed and explained in the accounts.

Prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

The trustees are responsible for keeping accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with applicable Law. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Independent Examiner's Report on the Accounts

Report to the trustees of Welldon Activity Group

Registered charity number 1091034

On accounts for the period ended 31.12.2020

Basis of independent examiner's report My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a "true and fair" view and the report is limited to those matters set out in the statement below

Independent examiner's statement In connection with my examination, no matter has come to my attention,

(1) which gives me reasonable cause to believe that in, any material respect, the requirements

- to keep accounting records in accordance with section 130 of the Charities Act:
- * to prepare accounts which accord with the accounting records and to comply with the accounting requirements of the Act.

have not been met: or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

| | |
|-------------------------------------|--|
| Name | Mr Alan Thackrey |
| Relevant professional qualification | CA |
| Address | 18 Cuckoo Hill Road Pinner HA5 1AY |

WELLDON ACTIVITY GROUP

NOTE TO THE ACCOUNTS **YEAR ENDED 31ST DECEMBER 2020**

ACCOUNTING POLICIES

The following accounting policies have been used consistently in dealing with items which are considered material in relation to the Charity's accounts.

a. Basis of Accounting

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c. Non-cash donations

A substantial contribution to the activities of the Welldon Activity Group is supplied in the form of voluntary services and donated facilities. The financial benefit of these non-cash donations have not been recognised in these accounts, as by their nature it would be impractical to quantify in monetary terms.

d. Resources Expended

Direct charitable expenditure comprises all expenditure directly relating to the charitable objects. Occupancy costs relate to our agreement with the Trinity Church to maintain day to day cleaning and general maintenance of the premises and grounds. Salary costs based upon staff time incurred. Indirect costs relate to the central costs of running the Charity. Fund Raising & Publicity costs relate to costs associated with fund raising events.

e. Premises

The Activity Group occupied rent free the former Methodist Church building in Welldon Crescent until 1st May 2009. Since 1st May 2009 the charity moved to the new facilities at the Trinity Church and now incurs a rental charge.

f. Fixed Assets

Fixed assets have been capitalised and are included at cost. Provision for depreciation has been made on the following basis:

| | |
|-------------------------------------|--------------|
| New Equipment and Furniture | over 4 years |
| Second-Hand Equipment and Furniture | over 2 years |

g. Insurances

The Charity has the following cover: Employer's Liability -£10,000,000 (ten million)
Public Liability - £5,000,000 (five million)
Trustee Indemnity - £250,000 (two hundred and fifty thousand)

BUSINESS CONTACTS

The Group has been successful in developing new business contacts which are so important in increasing the confidence and self-respect of our clients.

We would appreciate anyone who has contacts or knows of any shops, offices, firms etc from whom we could:

- a) Help in the Packaging of Goods
- b) Enveloping of letters, brochures, mailshots etc.
- c) Light assembly work.

Our rates are very competitive and we guarantee completion on time.

GIFT AID

Gift Aid is a very effective method of making a donation to the Charity. The form is easy to complete and does not require Inland Revenue involvement. Anyone paying income tax can complete the form which we would be delighted to supply. By completing the Gift Aid form the Charity will obtain from the Inland Revenue a further 25p for each pound donated.

WELLDON ACTIVITY GROUP
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31ST DECEMBER 2020

| | | Unrestricted General Funds | Restricted Funds | Total 2020 | Total 2019 |
|---------------------------|-------|----------------------------------|---------------------|---------------|---------------|
| Income | Notes | £ | £ | £ | £ |
| Day Care Fees | A | 26844 | 0 | 26844 | 72203 |
| Local Church Grants | B | 1400 | 0 | 1400 | 1040 |
| Donations | C | 4551 | 0 | 4551 | 26650 |
| Fund Raising Events | D | 0 | 0 | 0 | 982 |
| Other Income | E | 47656 | 0 | 47656 | 909 |
| | Total | 80451 | 0 | 80451 | 101784 |
| Expenditures | | | | | |
| Direct Charitable Costs | F | 57901 | 0 | 57901 | 69580 |
| Occupancy | G | 6254 | 0 | 6254 | 25023 |
| Indirect costs | H | 2350 | 0 | 2350 | 5115 |
| | Total | 66505 | 0 | 66505 | 99718 |
| Net Income | | 13946 | 0 | 13946 | 2066 |
| Transfer between Funds | | <u>0</u> | <u>0</u> | <u>0</u> | <u>0</u> |
| Fund balances | | 13946 | 0 | 13946 | 2066 |

| | 2020 £ | 2019 £ |
|--|--------------|-------------|
| A. Day Care Fees | | |
| Client Fees | 15694 | 72203 |
| Council Retention Scheme | <u>11150</u> | <u>0</u> |
| | 26844 | 72203 |
| B. Local Church Grants | | |
| Pinner Methodist | 200 | 200 |
| Pinner Parish Church | 1000 | 640 |
| St. John's Greenhill | <u>200</u> | <u>200</u> |
| | 1400 | 1040 |
| C. Donations | | |
| Friends of WAG | 3110 | 3159 |
| Harrow School Tennis Club | 0 | 216 |
| Northwick Park Rotary | 200 | 0 |
| Memory of Jenna Andrews | 0 | 21682 |
| Harrow Lions | 0 | 100 |
| Harrow Lawn Tennis Club | 250 | 0 |
| Tesco's Ltd | 0 | 50 |
| Waitrose | 666 | 370 |
| Harrow School Golf Club Ladies Section | <u>325</u> | <u>1073</u> |
| | 4551 | 26650 |

| | 2020 £ | 2019 £ |
|-----------------------------------|-------------|-------------|
| D. Fund Raising Events | | |
| Carol Singing | 0 | 332 |
| Bridge Evening | 0 | <u>650</u> |
| | 0 | <u>982</u> |
| E. Other Income | | |
| Govt Retention Scheme | 33310 | 0 |
| Bank Deposit Interest | 2034 | 408 |
| Legacy - Hillary Lock | 8875 | 0 |
| Tax Repayments | 937 | 501 |
| Sale of Motor Car | <u>2500</u> | 0 |
| | 47656 | 909 |
| F. Direct Charitable Costs | | |
| Salaries | 56407 | 65469 |
| Employer NIC | 1096 | 1401 |
| Client Costs | 52 | 313 |
| Craft Materials | 21 | 48 |
| Allotment | 0 | 60 |
| Pension Contributions | 325 | 289 |
| Redundancy | <u>0</u> | <u>2000</u> |
| | 57901 | 69580 |

| | 2020 | 2019 |
|---------------------------|-------------|--------------|
| | £ | £ |
| G. Occupancy Costs | | |
| Repairs and Maintenance | 1 | 4 |
| Cleaning Materials | 3 | 19 |
| Rent | <u>6250</u> | <u>25000</u> |
| | 6254 | 25023 |
| H. Indirect Costs | | |
| Payroll & Bank Charges | 792 | 936 |
| Postage & Stationery | 102 | 43 |
| Telephone | 210 | 482 |
| Depreciation | 234 | 257 |
| Vehicle Running Expenses | 19 | 1706 |
| Insurances | 654 | 654 |
| Christmas Party | 0 | 219 |
| Miscellaneous | 30 | 86 |
| Audit Fee | 250 | 250 |
| Printing and AGM Expenses | 46 | 77 |
| Affiliation Fees | 13 | 13 |
| Health and Safety | 0 | 192 |
| Staff Training | <u>0</u> | <u>200</u> |
| | 2350 | 5115 |

WELLDON ACTIVITY GROUP
BALANCE SHEET
31st December 2020

| | 2020 | 2019 |
|------------------------|---------------|---------------|
| | £ | £ |
| ASSETS | | |
| Equipment & Furniture | 49 | 283 |
| Debtors | | |
| Fees Receivable | 0 | 8022 |
| Sundry Debtors | 1044 | 0 |
| Cash at Bank & In Hand | <u>137753</u> | <u>118431</u> |
| | 138846 | 126736 |
| LIABILITIES | | |
| Tax & NHI | 0 | 2413 |
| Creditors & Accruals | <u>1880</u> | <u>1303</u> |
| | 1880 | 3716 |
| NET ASSETS | 136966 | 123020 |
| RESERVE FUNDS | | |
| Unrestricted Funds | 123523 | 109577 |
| Restricted Funds | <u>13443</u> | <u>13443</u> |
| | 136966 | 123020 |

For the year ending 31st December 2020 the Company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies. The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006. The directors acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies regime.

The Accounts were approved on 11th March 2021
 And signed on their behalf by:-

S. Anderson
 Director.....

B. Whitehead
 Director/Company Secretary.....