

# ST JOSEPH'S CONVENT, WOLVERHAMPTON

England & Wales · Charity number 1090983

## Details

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**Status** Registered

**Legal form** Other

**Registered** 2002-03-07

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 33 Alameda Gardens  
Wolverhampton  
WV6 9EX

**Phone** 01902420208

## Activities

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**Objects:** THE OBJECT OF THE CHARITY IS TO RELIEVE PERSONS, WHETHER OR NOT THEY ARE RESIDENT OR TEMPORARILY LOCATED IN THE UNITED KINGDOM BUT IN PARTICULAR CITIZEN WHO ARE IN CONDITIONS OF NEED, HARDSHIP OR DISTRESS AS A RESULT OF LOCAL, NATIONAL OR INTERNATIONAL DISASTER OR BY REASON OF THEIR SOCIAL AND ECONOMIC CIRCUMSTANCES.

**Activities:** The charity engages in pastoral work ministering to children, introducing them to the catechism to instil in them their faith, carries out pastoral work with young people and adults. The charity also provides a Deputy Chaplain for the provision of a prison ministry for young offenders. The charity also provides a visiting service for the elderly and the infirm who are housebound.

## Classification

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- **How:** Provides Human Resources
- **What:** The Prevention Or Relief Of Poverty, Religious Activities
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

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- Wolverhampton
- Throughout London

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£125,053	£60,861	-	-
2024-04-05	£76,681	£79,750	-	-
2023-04-05	£69,891	£68,734	-	-
2022-04-05	£68,548	£78,898	-	-
2021-04-05	£88,679	£66,628	-	-

## Trustees

Name	Role	Appointed
<b>SISTER DIANA D'SILVA</b>	Chair	
SISTER ANDREA BURROWS		
SISTER GOBICHETTIPALAYAM EMALDAMARY		2013-06-28
SISTER HANCY DAVASSY MANJALY		
SISTER LIBERATA FERNANDES		

**ST JOSEPH'S CONVENT, WOLVERHAMPTON**

England & Wales - Charity number 1090983

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# Accounts

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**St. Joseph's Convent Wolverhampton**  
**Charity Number 1090983**  
**Minutes of the Annual General Meeting of the Charity**  
**Held at St. Joseph's Convent 33 Almameda Gardens**  
**Tettenhal, Wolverhampton WV69EX**  
**On The 26<sup>th</sup> Day of April 2025**

**1.Apologies:** - Sr. Andrea Burrows

**2.Members Present:** - Sr. Emaldamary.  
Sr. Diana D'Silva  
Sr. Maria Liberata Fernandes  
Sr. Hancy Manjaly

**Others:**

Sr. Shanthi Lavi D'souza  
Sr. Sonia Pinto

**3.Election of Chairwoman.**

Sr. Emaldamary proposed by Sr. Diana D'Silva and seconded by Sr. Maria Liberata Fernandes. There were no other nominations; Sr. Emaldamary was duly appointed.

**4. Minutes:** -

The minutes of the meeting of the Charity held online on the 11.02.2025 was approved by Sr.Liberata Fernandes and seconded by Sr. Diana D'Silva.

**5. Appointment of the Treasurer:-**

Sr.Emaldamary Proposed Sr.Hancy Manjaly be appointed treasurer. The proposal was seconded by Liberata Fernandes. There being no other nominations, Sr.Hancy Manjaly was appointed Treasurer.

**6. Approval of Accounts:** -

The Charity accounts for the year ended 5<sup>th</sup> of April 2025. The audited financial statement for the year has not been presented at the meeting as the audit process is still ongoing. The accounts will be circulated and passed once the audit is completed.

**7. Appointment of Auditor:**

The trustees unanimously agreed to retain the existing auditor for the current financial year.

**8.Appointment of the Solicitor:** -

We are looking into appointing a solicitor who is specialized in charity law, to ensure the trust follows legal obligations and protecting the integrity of our mission. We'll need to explore a few options and possibly have some initial consultations before deciding. Consult Fr. Pawel and sisters of another congregation and Sarah Hilton our previous solicitor who is also willing to help us find a solicitor.

**9. No.6 Upper green shop update:** -

Mr. Stirk has given the shop key to the chemist to pick up the letters. We also received a letter from the insurance company.

Electricity standing charges must be paid by us.

**10. Sandy lane (St. Joseph's Convent) refurbishment update:** -

Waiting for building companies to give us the quotations (at least 3-5) which must be approved by provincial superior and the Superior General and their respective councilors.

**11.add 2 new members as a trustees: -**

As Sr. Andrea is transferred to Bangalore, (India) hence she cannot be a trustee of the charity. Her name is to be removed.

We appoint Sr. Shanthi Lavi Dsouza as new trustee of the charity along with existing trustees.

**12. Forest Gate:**

Maintenance work like plastering and decorating the living room and the chapel to be carried out in June this year.

**13: -Other Business: -**

To work out for the gift aid from HMRC for Sr.Hancy.

To raise funds for the building project.

Fund raising in the church.

Sale of Furniture/Antique library cupboard if possible

Prepare flyers/ Face book etc.....

ST. JOSEPH'S CONVENT WOLVERHAMPTON  
CHARITY NUMBER 1090983  
AGENDA FOR THE TRUSTEES' MEETING OF THE CHARITY  
**HELD ONLINE**  
St Joseph's Convent, 33 Alameda Gardens, Tettenhall.  
**ON THE 14th of December 2025**

1. Apologies. Sr. Maria Liberata Fernandes
2. Trustees Present. Sr. Emaldamary Gobichettipalayam, Sr. Hancy Manjaly, Sr. Shanthi D souza and Sr. Diana D'silva  
  
Others : Sr. Sonia Pinto
3. To approve the minutes of the last Meeting.  
With a few changes of the minutes of the previous meeting were passed by Sr. Sonia seconded by Sr. Diana
4. Updates on the refurbishment of St. Joseph's Convent  
After a careful study of Tenders received from 5 different building companies we agreed to give the refurbishment of the building to Three Pines Building Co Ltd.  
Convent Keys were handed over to Three Pines on the 29<sup>th</sup> of Oct. Work started from the 10<sup>th</sup> of Nov. after an initial meeting with the Architect on the 9<sup>th</sup> of November.
5. To appoint property Solicitors and Estate Agent and updates on the 6 Upper Green property:  
We appointed Higgs LLp property Lawyers and First City estate agent.  
Higgs LLp property solicitors have been in touch and Mr. Tony Stirk our previous estate agent who now is providing all the documents to Mr. Neil Hazlehurst from First City. Mr. Hazlehurst will lease with the solicitors to lease out 6 Upper Green property .
6. Proposal to make the Charitable Trust to CIO  
The trustees unanimously agreed to this proposal.  
Received approval from the Provincial Superior for the same.
7. To register our Trust with HMRC for Gift Aid purposes  
Trustees were unanimous in asking the Solicitors to register with HMRC for gift aid purposes.
8. To remove certain trustees from the Charity  
Sr. Maria Liberata Fernandes was removed from the board of Trustees due to health reason; however she remains a member of the Charity.
9. To add new trustees for the Charity:  
Sr. Sonia Pinto is appointed a trustee of the Charity
10. To add members for the Trust  
Sr. Maria Liberata Fernandes will hence forth be a member of the Charity.
11. Any other business  
Sr. EmaldaMary proposed the approval of the Accounts for the year 2024 – 2025 Sr. Hancy Manjaly seconded it.

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**33 Alameda Gardens**  
**Receipts and Payments Account**  
**for the year ended 5 April 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Rents	11,625	8,250
Pension & Salary Donations	14,888	14,493
Other Donations	2,785	818
Interest on Investments	35,656	12,529
	<u>64,954</u>	<u>36,090</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	5,253	8,259
Light & Heating	6,498	14,875
Community Charges & Water Rates	1,315	3,996
Legal and Professional	720	3,030
Insurance - Premises	2,475	-
Motor & Travel	4,627	4,327
Repairs & Maintenance	1,719	1,761
Food and Lodging	6,929	7,320
Telephone	616	1,016
Stationery	74	110
Salaries - Assistants	319	1,220
Sundries	814	982
Subscriptions	170	-
Mass & Charity Payments	824	1,232
Sisters Allowances & Personal Effects	2,075	1,793
Retreats & Seminars	740	334
Bank Charges	10	25
Accountancy	1,488	1,416
Depreciation	1,434	1,913
	<u>38,100</u>	<u>53,609</u>
Excess of receipts over payments for the year	<u>26,854</u>	<u>(17,519)</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**20 Lancaster Road, London**  
**Receipts and Payments Account**  
**for the year ended 5 April 2025**

	2025	2024
	£	£
<b>Income</b>		
Pension & Salary Donations	57,032	37,816
Interest on Investments	2,887	1,955
Contributions	180	820
	<u>60,099</u>	<u>40,591</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	5,212	6,409
Light & Heating	1,522	1,605
Community Charges & Water Rates	1,402	1,264
Legal & Professional	805	-
Insurance - Premises	791	762
Motor & Travel	2,472	2,801
Repairs & Maintenance	1,705	4,432
Food and Lodging	3,310	1,825
Telephone	675	473
Stationery	476	-
Sundries	1,394	392
Subscriptions	35	35
Mass & Charity Payments	869	3,710
Sisters Allowances & Personal Effects	1,274	1,450
Retreats & Seminars	815	973
Bank Charges	5	10
	<u>22,762</u>	<u>26,141</u>
 Excess of receipts over payments for the year	 <u>37,337</u>	 <u>14,450</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Capital Account (General Reserve)**  
**as at 5 April 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
Opening Balance	1,337,200	1,340,269
Add: 20 Lancaster Road, London		
Excess of Income over Payments for the year	37,337	14,450
Add: 33 Alameda Gardens, Wolverhampton		
Excess of Income over Payments for the year	26,854	(17,519)
Closing Balance	<u><u>1,401,391</u></u>	<u><u>1,337,200</u></u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Assets**  
**as at 5 April 2025**

	2025 £	2024 £
FREEHOLD PROPERTIES (AT COST)	330,978	320,628
MOTOR VEHICLES	4,304	5,739
BALANCES AT BANK		
Lloyds TSB Plc (Five accounts)	626,348	588,381
NatWest Plc (Three accounts)	439,647	421,373
CASH IN HAND	114	1,080
	<u>1,401,391</u>	<u>1,337,200</u>
REPRESENTED BY		
CAPITAL ACCOUNT - GENERAL RESERVE	<u>1,401,391</u>	<u>1,337,200</u>

APPROVED BY THE TRUSTEES AND SIGNED BY TWO PRESENT  
AT THE ANNUAL GENERAL MEETING FOR 2025.

.....*D. M. D. J. J. J.*  
Trustee

Date **24 July 2025**

.....*Sr Hancy*  
Trustee

Date **24 July 2025**

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Balance Sheet**  
**as at 5 April 2025**

		2025 £	2024 £
<b>Fixed assets</b>			
Motor vehicles	2	4,304	5,739
Freehold property	3	330,978	320,628
		335,282	326,367
<b>Current assets</b>			
Bank/building society balances	1,065,995	1,009,754	
Cash in hand	114	1,080	
	<u>1,066,109</u>	<u>1,010,834</u>	
<b>Current liabilities</b>			
Trade creditors/accruals	-	-	
<b>Net current assets</b>		1,066,109	1,010,834
<b>Net assets</b>		<u>1,401,391</u>	<u>1,337,200</u>
<b>Capital account</b>			
Balance at start of period		1,337,200	1,340,269
Net profit/(loss)		64,191	(3,069)
		<u>1,401,391</u>	<u>1,337,200</u>

.....  
*S. Maloney*  
**Trustee**

Date **24 July 2025**

.....  
*A. Hancey*  
**Trustee**

Date **24 July 2025**

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Bank and Cash balances**  
**as at 5 April 2025**

		2025 £	2024 £
<b>BANK BALANCES</b>			
Lloyds TSB	019 3001	13,264	13,086
Lloyds TSB	106 0410	45,183	57,695
Lloyds TSB	Term Deposit	152,000	152,000
Lloyds TSB	Term Deposit	300,901	300,600
Lloyds TSB	Term Deposit	115,000	65,000
Natwest	0775 0749	15,929	16,627
Natwest	Term Deposit	110,000	104,716
Natwest	Term Deposit	313,719	300,030
		<u>1,065,995</u>	<u>1,009,754</u>
 <b>CASH BALANCES</b>			
	33 Alameda Gardens	15	331
	20 Lancaster Road	99	11,625
		<u>114</u>	<u>1,080</u>

**Schedule of Freehold Properties**  
**as at 5 April 2025**

		2025 £	2024 £
<b>LAND AND BUILDINGS (At Cost)</b>			
33 Alameda Gardens			
	Wolverhampton	9,700	9,700
	- Legal fees	10,350	-
20 Lancaster Road			
	London - Cost	273,054	273,054
	- Extension	37,874	37,874
		<u>330,978</u>	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Profit & Loss Account**  
**for the year ended 5 April 2025**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>	125,053	76,681
<b>Expenses</b>		
Employee costs	3,668	4,463
Premises costs	10,737	21,740
Repairs	3,423	6,193
General administrative expenses	21,234	24,688
Motor expenses	7,098	7,129
Travel and subsistence	10,239	9,145
Legal and professional costs	3,013	4,446
Other finance charges	15	35
Depreciation and loss/(profit) on sale	1,434	1,913
	<u>60,861</u>	<u>79,750</u>
<b>Profit/(loss)</b>	<u>64,192</u>	<u>(3,069)</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2025**

**1 Profit and loss account analysis**

	<b>2025</b>	<b>2024</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Contributions	180	820
Interest on Investments	38,544	14,484
Rental Income	11,625	8,250
Pension & Salary Donations	71,919	52,309
Other Donations	2,785	818
	<u>125,053</u>	<u>76,681</u>
<b>Employee Costs</b>		
Wages and Salaries	319	1,220
Sisters Allowances and Personal Effects	3,349	3,243
	<u>3,668</u>	<u>4,463</u>
<b>Premises Costs</b>		
Community Charge & Waters Rates	2,717	5,259
Light and Heat	8,019	16,481
	<u>10,737</u>	<u>21,740</u>
<b>Repairs and Maintenance</b>	<u>3,423</u>	<u>6,193</u>
<b>General Administrative Expenses</b>		
Telephone and Fax	1,290	1,489
Stationery and Printing	549	110
Subscriptions	204	35
Insurance	3,266	762
Retreats & Seminars	1,555	1,307
Mass & Charity Payments	1,693	4,942
Contributions to Other Convents	10,465	14,668
Sundry Expenses	2,210	1,376
	<u>21,234</u>	<u>24,688</u>
<b>Motor &amp; Travel Expenses</b>	<u>7,098</u>	<u>7,129</u>
<b>Food &amp; Lodging</b>	<u>10,239</u>	<u>9,145</u>
<b>Legal and Professional Costs</b>		
Accountants Fees	1,488	1,416
Other Legal and Professional	1,525	3,030
	<u>3,013</u>	<u>4,446</u>
<b>Other Finance Charges</b>		
Bank Charges	<u>15</u>	<u>35</u>
<b>Depreciation and loss/(profit) on sale</b>		
Depreciation	<u>1,434</u>	<u>1,913</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2025**

**2 Motor Vehicles**

	<b>2025</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2024	13,600
At 5 April 2025	<u>13,600</u>
<b>Depreciation</b>	
At 6 April 2024	7,863
Charge for the year	<u>1,434</u>
At 5 April 2025	<u>9,297</u>
<b>Net book value</b>	
At 5 April 2025	<u>4,304</u>
At 5 April 2024	<u>5,737</u>

**3 Freehold Property**

	<b>2025</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2024	320,628
Additions	10,350
Disposals	-
At 5 April 2025	<u>330,978</u>
<b>Depreciation</b>	
At 6 April 2024	-
At 5 April 2025	<u>-</u>
<b>Net book value</b>	
At 5 April 2025	<u>330,978</u>
At 5 April 2024	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
St Joseph's Convent, Wolverhampton  
for the year ended 5 April 2025**

**Information**

**Trustees at above date**

Sr. Liberata Fernandes  
Sr. Andrea Burrows  
Sr. Diana D'Silva  
Sr. Hancy Davassy Manjaly  
Sr. Emaldamary Gobichettipalayam

**Address**

St Joseph's Convent  
33 Alameda Gardens  
Wolverhampton  
WV6 9EX

**Accountants**

Accountancy 4 Success Ltd  
Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

Tel 0871 222 1920 Fax 0871 222 1921  
Email [info@accountancy4growth.co.uk](mailto:info@accountancy4growth.co.uk)  
Website [www.accountancy4growth.co.uk](http://www.accountancy4growth.co.uk)

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
SISTERS OF SAINT JOSEPH OF TARBES CHARITABLE TRUST**

We report on the accounts of the Trust for year ended 5th April 2025 which are set out on pages 3 to 9.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of Section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7) (b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable causes to believe that in any material respect the requirements  
(a) to keep accounting records in accordance with Section 41 of the Act and  
(b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Accountancy 4 Success Ltd

**Accountancy 4 Success Ltd**

Date

**24 July 2025**

33 Wolverhampton Road  
Staffordshire  
WS11 1AP

**ST JOSEPH'S CONVENT, WOLVERHAMPTON**

England & Wales - Charity number 1090983

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# Accounts

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**ST.JOSEPH'S CONVENT WOLVERHAMPTON**

**CHARITY NUMBER 1090983**

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHARITY**

**HALD ON LINE**

**ON 30TH DAY OF JULY 2024**

**1. Apology**

Sr. Hancy Manjaly

**2. Members attended:**

Sr. Andrea Burrows  
Sr. EmaldaMary  
Sr. Liberata Fernandes  
Sr. Diana D'silva

**3. Others:**

Sr. Shanthi Lavi D souza  
Sr. Sonia Pinto

**4. Election of the Chair person:**

Sr. Diana D'silva was proposed to be the chair person.

**5. Treasurer:**

Sr. Emaldamary . Proposed by Sr. Liberata Fernandes and seconded by Sr. Diana D'silva.

**6. Approval of accounts:** Since there were no AGM held in 2023 we approved the account of year ending in 2023 and 2024.

**7. Appointment of Auditor:**

8. The trustees unanimously agreed to appoint Accountancy 4 success Ltd for the current financial year.

9. **Annual filing of the accounts** for the year 2020, 2021, 2022 and 2023 will be done by Sarah Hilton.(Sarah Hilton working with Talbots Law firm)

**10. Property updates:**

Title Deeds for all the properties have to be brought up to date. The names of the following Trustees proposed by the Provincial Superior will be entered for the Title Deeds.

Sr. Emaldmary, Diana D'silva Maria Liberata Fernandes and Hancy D. Manjaly. To achieve this we need to get the dispensation letter form the Congregation's Superior General for Patricia Carolle and a letter of withdrawal from Sr. Esther who now is transferred to India and provide their address to Miss Hilton for further communication. The chemist is interested in having both the shops for long term lease so we need to act quickly. Meanwhile we could request the chemist if he is interested for a short term lease. We need to take care of the vacant property pay all the bills until it is leased out.

St. Joseph's Convent property is not valued for some years now once the refurbishment is done we will have to value it and share the information with our Auditors. Sr. Diana briefed Miss Hilton the plan regarding the renovation and modification of the extension into 2 bed room flat which could be rented out. The building has to be energy efficient and meet the current regulatory requirements. We need to consider carefully whom we rent out our new apartment once it is done.

Sr. Liberata's details will be sent to Miss Hilton to work out her State and Civil Pension.

With no other matters arising the meeting was concluded.

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**33 Alameda Gardens**  
**Receipts and Payments Account**  
**for the year ended 5 April 2024**

	2024	2023
	£	£
<b>Income</b>		
Rents	8,250	-
Pension & Salary Donations	14,493	17,965
Other Donations	818	5,609
Interest on Investments	12,529	654
Contributions	-	-
	<u>36,090</u>	<u>24,228</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	8,259	9,653
Light & Heating	14,875	5,725
Community Charges & Water Rates	3,996	3,155
Legal and Professional	3,030	-
Insurance - Premises	-	739
Motor & Travel	4,327	2,889
Repairs & Maintenance	1,761	361
Food and Lodging	7,320	5,202
Telephone	1,016	975
Stationery	110	192
Salaries - Assistants	1,220	616
Sundries	982	3,561
Mass & Charity Payments	1,232	2,036
Sisters Allowances & Personal Effects	1,793	1,233
Retreats & Seminars	334	-
Bank Charges	25	26
Accountancy	1,416	1,350
Depreciation	1,913	2,550
	<u>53,609</u>	<u>40,263</u>
Excess of payments over receipts for the year for the year	<u>(17,519)</u>	<u>(16,035)</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**20 Lancaster Road, Forest Gate**  
**Receipts and Payments Account**  
**for the year ended 5 April 2024**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Income</b>		
Pension & Salary Donations	37,816	44,525
Interest on Investments	1,955	33
Contributions	820	1,105
	<u>40,591</u>	<u>45,663</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	6,409	5,923
Light & Heating	1,605	1,389
Community Charges & Water Rates	1,264	1,189
Insurance - Premises	762	682
Motor & Travel	2,801	5,370
Repairs & Maintenance	4,432	4,065
Food and Lodging	1,825	1,944
Telephone	473	378
Stationery	-	59
Sundries	392	755
Subscriptions	35	22
Mass & Charity Payments	3,710	4,038
Sisters Allowances & Personal Effects	1,450	2,626
Retreats & Seminars	973	-
Bank Charges	10	31
	<u>26,141</u>	<u>28,471</u>
 Excess of receipts over payments for the year	 <u>14,450</u>	 <u>17,192</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Capital Account (General Reserve)**  
**as at 5 April 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
Opening Balance	1,340,269	1,339,112
Add: Forest Gate Excess of Income over Payments for the year	14,450	17,192
Add: Wolverhampton Excess of Income over Payments for the year	(17,519)	(16,035)
Closing Balance	<u><u>1,337,200</u></u>	<u><u>1,340,269</u></u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Assets**  
**as at 5 April 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
FREEHOLD PROPERTIES (AT COST)	320,628	320,628
MOTOR VEHICLES	5,739	7,650
BALANCES AT BANK		
Lloyds TSB Plc (Five accounts)	588,381	596,032
NatWest Plc (Three accounts)	421,373	414,391
CASH IN HAND	1,080	1,568
	<u>1,337,200</u>	<u>1,340,269</u>
REPRESENTED BY		
CAPITAL ACCOUNT - GENERAL RESERVE	<u>1,337,200</u>	<u>1,340,269</u>

APPROVED BY THE TRUSTEES AND SIGNED BY TWO PRESENT  
AT THE ANNUAL GENERAL MEETING FOR 2024.

.....*Imelda Gray*.....  
Trustee

Date **25 July 2024**

.....*A. Diana*.....  
Trustee

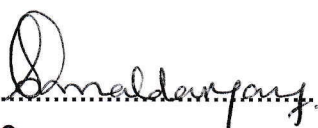
Date **25 July 2024**

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Balance Sheet**  
**as at 5 April 2024**

		2024 £	2023 £
<b>Fixed assets</b>			
Motor vehicles	1	5,739	7,650
Freehold property	2	320,628	320,628
		<u>326,367</u>	<u>328,278</u>
<b>Current assets</b>			
Bank/building society balances	1,009,754	1,010,423	
Cash in hand	1,080	1,568	
	<u>1,010,834</u>	<u>1,011,991</u>	
<b>Net current assets</b>		1,010,834	1,011,991
<b>Net assets</b>		<u>1,337,200</u>	<u>1,340,269</u>
<b>Capital account</b>			
Balance at start of period		1,340,269	1,339,112
Net (loss)/profit		(3,069)	1,157
		<u>1,337,200</u>	<u>1,340,269</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Signed:

  
 .....  
**Trustee**

Date **25 July 2024**

  
 .....  
**Trustee**

Date **25 July 2024**

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Bank and Cash balances**  
**as at 5 April 2024**

		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
<b>BANK BALANCES</b>			
Lloyds TSB	019 3001	13,086	35,010
Lloyds TSB	106 0410	57,695	43,422
Lloyds TSB	Term Deposit	152,000	152,000
Lloyds TSB	Term Deposit	300,600	300,600
Lloyds TSB	Term Deposit	65,000	65,000
Natwest	0775 0749	16,627	12,941
Natwest	Term Deposit	104,716	101,420
Natwest	Term Deposit	300,030	300,030
		<u>1,009,754</u>	<u>1,010,423</u>
 <b>CASH BALANCES</b>			
	Alameda Gardens	331	996
	Lancaster Road	749	573
		<u>1,080</u>	<u>1,568</u>

**Schedule of Freehold Properties**  
**as at 5 April 2024**

		<b>2024</b>	<b>2023</b>
		<b>£</b>	<b>£</b>
<b>LAND AND BUILDINGS (At Cost)</b>			
33 Alameda Gardens			
	Wolverhampton	9,700	9,700
20 Lancaster Road			
	London - Cost	273,054	273,054
	- Extension	37,874	37,874
		<u>320,628</u>	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Profit & Loss Account**  
**for the year ended 5 April 2024**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>	76,681	68,548
	<hr/>	<hr/>
<b>Expenses</b>		
Employee costs	4,463	3,482
Premises costs	21,740	11,174
Repairs	6,193	5,859
General administrative expenses	24,688	41,687
Motor expenses	7,129	7,389
Travel and subsistence	9,145	4,548
Legal and professional costs	4,446	1,284
Other finance charges	35	75
Depreciation and loss/(profit) on sale	1,913	3,400
	<hr/>	<hr/>
	79,750	78,898
	<hr/>	<hr/>
<b>Loss</b>	<u>(3,069)</u>	<u>(10,350)</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2024**

**1 Profit and loss account analysis**

	<b>2024</b>	<b>2023</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Contributions	820	1,105
Interest on Investments	14,484	687
Rental Income	8,250	-
Pension & Salary Donations	52,309	62,490
Other Donations	818	5,609
	<u>76,681</u>	<u>69,891</u>
<b>Employee Costs</b>		
Wages and Salaries	1,220	616
Sisters Allowances and Personal Effects	3,243	3,859
	<u>4,463</u>	<u>4,475</u>
<b>Premises Costs</b>		
Community Charge & Waters Rates	5,259	4,344
Light and Heat	16,481	7,114
	<u>21,740</u>	<u>11,458</u>
<b>Repairs and Maintenance</b>	<u>6,193</u>	<u>4,426</u>
<b>General Administrative Expenses</b>		
Telephone and Fax	1,489	1,353
Stationery and Printing	110	251
Subscriptions	35	22
Insurance	762	1,421
Retreats & Seminars	1,307	-
Mass & Charity Payments	4,942	6,074
Contributions to Other Convents	14,668	15,576
Sundry Expenses	1,376	4,316
	<u>24,688</u>	<u>29,013</u>
<b>Motor &amp; Travel Expenses</b>	<u>7,129</u>	<u>8,259</u>
<b>Food &amp; Lodging</b>	<u>9,145</u>	<u>7,146</u>
<b>Legal and Professional Costs</b>		
Accountants Fees	1,416	1,350
Other Legal and Professional	3,030	-
	<u>4,446</u>	<u>1,350</u>
<b>Other Finance Charges</b>		
Bank Charges	<u>35</u>	<u>57</u>
<b>Depreciation and loss/(profit) on sale</b>		
Depreciation	<u>1,913</u>	<u>2,550</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2024**

**2 Motor Vehicles**

	<b>2024</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2023	13,600
At 5 April 2024	<u>13,600</u>
<b>Depreciation</b>	
At 6 April 2023	5,950
Charge for the year	<u>1,913</u>
At 5 April 2024	<u>7,863</u>
<b>Net book value</b>	
At 5 April 2024	<u>5,739</u>
At 5 April 2023	<u>7,650</u>

**3 Freehold Property**

	<b>2024</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2023	320,628
Additions	-
Disposals	-
At 5 April 2024	<u>320,628</u>
<b>Depreciation</b>	
At 6 April 2023	-
At 5 April 2024	<u>-</u>
<b>Net book value</b>	
At 5 April 2024	<u>320,628</u>
At 5 April 2023	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
St Joseph's Convent, Wolverhampton  
for the year ended 5 April 2024**

**Information**

**Trustees at above date**

Sr. Liberata Fernandes  
Sr. Andrea Burrows  
Sr. Diana D'Silva  
Sr. Hancy Davassy Manjaly  
Sr. Emaldamary Gobichettipalayam

**Address**

St Joseph's Convent  
33 Alameda Gardens  
Wolverhampton  
WV6 9EX

**Accountants**

Accountancy 4 Success Ltd  
Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP  
01543466366  
Tel ~~0871 222 1920~~ Fax 0871 222 1921  
Email [info@accountancy4growth.co.uk](mailto:info@accountancy4growth.co.uk)  
Website [www.accountancy4growth.co.uk](http://www.accountancy4growth.co.uk)

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
SISTERS OF SAINT JOSEPH OF TARBES CHARITABLE TRUST**

We report on the accounts of the Trust for year ended 5th April 2024 which are set out on pages 3 to 9.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of Section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7) (b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable causes to believe that in any material respect the requirements (a) to keep accounting records in accordance with Section 41 of the Act and (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
**Accountancy 4 Success Ltd**

Date

**25 July 2024**

Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

**ST JOSEPH'S CONVENT, WOLVERHAMPTON**

England & Wales - Charity number 1090983

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# Accounts

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ST. JOSEPHS CONVENT WOLVERHAMPTON

CHARITY NUMBER 1090983

We were not able to have AGM for the year ending 05/ April/ 2023 as our solicitor was very ill and he sadly passed away .

We have to wait until 2024 to have our AGM.

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**33 Alameda Gardens**  
**Income & Expenditure**  
**for the year ended 5 April 2023**

	<b>2023</b>	<b>2022</b>
	£	£
<b>Income</b>		
Pension & Salary Donations	17,965	24,206
Other Donations	5,609	4,162
Interest on Investments	654	3,069
	<u>24,228</u>	<u>31,437</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	9,653	6,422
Light & Heating	5,725	6,050
Community Charges & Water Rates	3,155	2,931
Insurance - Premises	739	1,687
Motor & Travel	2,889	3,208
Repairs & Maintenance	361	822
Food and Lodging	5,202	3,139
Telephone	975	939
Stationery	192	131
Salaries - Assistants	616	714
Sundries	3,561	6,243
Subscriptions		-
Mass & Charity Payments	2,036	1,810
Sisters Allowances & Personal Effects	1,233	1,528
Bank Charges	26	49
Accountancy	1,350	1,284
Depreciation	2,550	3,400
	<u>40,263</u>	<u>40,357</u>
 Excess of payments over receipts for the year for the year	 <u>(16,035)</u>	 <u>(8,920)</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**20 Lancaster Road, Forest Gate**  
**Receipts and Payments Account**  
**for the year ended 5 April 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Pension & Salary Donations	44,525	36,093
Interest on Investments	33	33
Contributions	1,105	985
	<u>45,663</u>	<u>37,111</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	5,923	11,418
Light & Heating	1,389	967
Community Charges & Water Rates	1,189	1,226
Insurance - Premises	682	637
Motor & Travel	5,370	4,181
Repairs & Maintenance	4,065	5,037
Food and Lodging	1,944	1,409
Telephone	378	646
Stationery	59	51
Sundries	755	705
Subscriptions	22	22
Mass & Charity Payments	4,038	10,976
Sisters Allowances & Personal Effects	2,626	1,240
Bank Charges	31	26
	<u>28,471</u>	<u>38,541</u>
 Excess of receipts over payments for the year	 <u>17,192</u>	 <u>(1,430)</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
 St Joseph's Convent, Wolverhampton  
 Capital Account (General Reserve)  
 as at 5 April 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
Opening Balance	1,339,112	1,349,462
Add: Forest Gate Excess of Income over Payments for the year	17,192	(1,430)
Add: Wolverhampton Excess of Income over Payments for the year	(16,035)	(8,920)
Closing Balance	<u>1,340,269</u>	<u>1,339,112</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Balance Sheet**  
**as at 5 April 2023**

		2023 £	2022 £
<b>Fixed assets</b>			
Motor vehicles	1	7,650	10,200
Freehold property	2	320,628	320,628
		<u>328,278</u>	<u>330,828</u>
<b>Current assets</b>			
Bank/building society balances		1,010,423	1,008,140
Cash in hand		1,568	144
		<u>1,011,991</u>	<u>1,008,284</u>
<b>Net current assets</b>		1,011,991	1,008,284
<b>Net assets</b>		<u>1,340,269</u>	<u>1,339,112</u>
<b>Capital account</b>			
Balance at start of period		1,339,112	1,349,462
Net profit/(loss)		1,157	(10,350)
		<u>1,340,269</u>	<u>1,339,112</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Signed:

*A. Liberata*  
.....

Date **11 May 2023**

**Trustee**

*S. Maldey*  
.....

Date **11 May 2023**

**Trustee**

**Sisters of Saint Joseph of Tarbes Charitable Trust  
 St Joseph's Convent, Wolverhampton  
 Schedule of Assets  
 as at 5 April 2023**

	2023 £	2022 £
FREEHOLD PROPERTIES (AT COST)	320,628	320,628
MOTOR VEHICLES	7,650	10,200
BALANCES AT BANK		
Lloyds TSB Plc (Five accounts)	596,032	593,799
NatWest Plc (Three accounts)	414,391	414,341
CASH IN HAND	1,568	144
	<u>1,340,269</u>	<u>1,339,112</u>
REPRESENTED BY		
CAPITAL ACCOUNT - GENERAL RESERVE	<u>1,340,269</u>	<u>1,339,112</u>

APPROVED BY THE TRUSTEES AND SIGNED BY TWO PRESENT  
 AT THE ANNUAL GENERAL MEETING FOR 2023.

*Sr. Liberata*.....  
 Trustee

Date **11 May 2023**

*Sr. Smaldaryan*.....  
 Trustee

Date **11 May 2023**

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Bank and Cash balances**  
**as at 5 April 2023**

		2023 £	2022 £
<b>BANK BALANCES</b>			
Lloyds TSB	019 3001	35,010	51,042
Lloyds TSB	106 0410	43,422	25,756
Lloyds TSB	Term Deposit	152,000	152,000
Lloyds TSB	Term Deposit	300,600	300,000
Lloyds TSB	Term Deposit	65,000	65,000
Natwest	0775 0749	12,941	12,941
Natwest	Term Deposit	101,420	101,400
Natwest	Term Deposit	300,030	300,000
		<u>1,010,423</u>	<u>1,008,140</u>
<b>CASH BALANCES</b>			
	Alameda Gardens	996	99
	Lancaster Road	573	46
		<u>1,568</u>	<u>145</u>

**Schedule of Freehold Properties**  
**as at 5 April 2023**

		2023 £	2022 £
<b>LAND AND BUILDINGS (At Cost)</b>			
33 Alameda Gardens			
	Wolverhampton	9,700	9,700
20 Lancaster Road			
	London - Cost	273,054	273,054
	- Extension	37,874	37,874
		<u>320,628</u>	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Profit & Loss Account**  
**for the year ended 5 April 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>	69,891	68,548
	<hr/>	<hr/>
<b>Expenses</b>		
Employee costs	4,475	3,482
Premises costs	11,458	11,174
Repairs	4,426	5,859
General administrative expenses	29,013	41,687
Motor expenses	8,259	7,389
Travel and subsistence	7,146	4,548
Legal and professional costs	1,350	1,284
Other finance charges	57	75
Depreciation and loss/(profit) on sale	2,550	3,400
	<hr/>	<hr/>
	68,734	78,898
	<hr/>	<hr/>
<b>Profit/(loss)</b>	1,157	(10,350)

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2023**

**1 Profit and loss account analysis**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Contributions	1,105	985
Interest on Investments	687	3,102
Pension & Salary Donations	62,490	60,299
Other Donations	5,609	4,162
	<u>69,891</u>	<u>68,548</u>
<b>Employee Costs</b>		
Wages and Salaries	616	714
Sisters Allowances and Personal Effects	3,859	2,768
	<u>4,475</u>	<u>3,482</u>
<b>Premises Costs</b>		
Community Charge & Waters Rates	4,344	4,157
Light and Heat	7,114	7,017
	<u>11,458</u>	<u>11,174</u>
<b>Repairs and Maintenance</b>	<u>4,426</u>	<u>5,859</u>
<b>General Administrative Expenses</b>		
Telephone and Fax	1,353	1,585
Stationery and Printing	251	182
Subscriptions	22	22
Insurance	1,421	2,324
Mass & Charity Payments	6,074	12,786
Contributions to Other Convents	15,576	17,840
Sundry Expenses	4,316	6,948
	<u>29,013</u>	<u>41,687</u>
<b>Motor &amp; Travel Expenses</b>	<u>8,259</u>	<u>7,389</u>
<b>Food &amp; Lodging</b>	<u>7,146</u>	<u>4,548</u>
<b>Legal and Professional Costs</b>		
Accountants Fees	<u>1,350</u>	<u>1,284</u>
<b>Other Finance Charges</b>		
Bank Charges	<u>57</u>	<u>75</u>
<b>Depreciation and loss/(profit) on sale</b>		
Depreciation	<u>2,550</u>	<u>3,400</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2023**

**2 Motor Vehicles**

	<b>2023</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2022	13,600
At 5 April 2023	<u>13,600</u>
<b>Depreciation</b>	
At 6 April 2022	3,400
Charge for the year	<u>2,550</u>
At 5 April 2023	<u>5,950</u>
<b>Net book value</b>	
At 5 April 2023	<u>7,650</u>
At 5 April 2022	<u>10,200</u>

**3 Freehold Property**

	<b>2023</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2022	320,628
Additions	-
Disposals	-
At 5 April 2023	<u>320,628</u>
<b>Depreciation</b>	
At 6 April 2022	-
At 5 April 2023	<u>-</u>
<b>Net book value</b>	
At 5 April 2023	<u>320,628</u>
At 5 April 2022	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
St Joseph's Convent, Wolverhampton  
for the year ended 5 April 2023**

**Information**

**Trustees at above date**

Sr. Liberata Fernandes  
Sr. Andrea Burrows  
Sr. Diana D'Silva  
Sr. Hancy Davassy Manjaly  
Sr. Emeraldamary Gobichettipalayam

**Address**

St Joseph's Convent  
33 Alameda Gardens  
Wolverhampton  
WV6 9EX

**Accountants**

Accountancy 4 Success Ltd  
Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

Tel 0871 222 1920 Fax 0871 222 1921  
Email [info@accountancy4growth.co.uk](mailto:info@accountancy4growth.co.uk)  
Website [www.accountancy4growth.co.uk](http://www.accountancy4growth.co.uk)

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
SISTERS OF SAINT JOSEPH OF TARBES CHARITABLE TRUST**

We report on the accounts of the Trust for year ended 5th April 2023 which are set out on pages 3 to 9.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of Section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7) (b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable causes to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with Section 41 of the Act and
  - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....

**Accountancy 4 Success Ltd**

Date

**11 May 2023**

Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

**ST JOSEPH'S CONVENT, WOLVERHAMPTON**

England & Wales - Charity number 1090983

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# Accounts

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**ST. JOSEPH'S CONVENT WOLVERHAMPTON**

**CHARITY NUMBER 1090983**

**MINUTES OF THE ANNUAL GENERAL MEETING OF THE CHARITY**

**HELD AT ST. JOSEPH'S CONVENT, 33 ALAMEDA  
GARDENS, TETTENHALL, WOLVERHAMPTON, WV6 9EX.**

**ON THE 10TH DAY OF SEPTEMBER 2021**

**1. Apologies**

There were no apologies as all Sister were present at the meeting.

**2. Present**

Sister Andrea Burrows  
Sister Diana D'Silva  
Sister Hancy Manjaly  
Sister Liberata Fernandes  
Sister Gobichetli Tamilnadu  
Sister Genevieve Rozario

**3. Election of Chairwoman**

Sister Liberata Fernandes proposed by Sister Diana D'Silva and seconded by Sister Hancy Manjaly. There have been no other nominations, Sister Liberata Fernandes was duly appointed.

**4. Minutes**

The minutes of the annual meeting of the Charity held on the 26th June 2018 were approved as correct.

**5. Appointment of Treasurer**

Sister Liberata Fernandes proposed that Sister Hancy Manjaly be appointed Treasurer. The proposal was seconded by Sister Andrea Burrows. There being no other nominations and Sister Liberata Fernandes was appointed Treasurer.

## **6. Approval of Accounts**

The Charity's Accounts for the year ended 5th April 2017 were unanimously approved by Sister Diana D'Silva and seconded by Sister Andrea Burrows.

## **7. Appointment of an Auditor**

Sister Diana D'Silva proposed that Accountancy 4 Growth be appointed as the Charity's Auditor. The proposal was seconded by Sister Andrea Burrows and approved by the meeting.

## **8. Other business**

Mr. Hilton reported that the work at the shop had now been completed apart from replacement of the broken windows. He reported that Finchfield Glass had quoted a figure of £345.00 to replace the broken window at the front of the building and the two broken windows at the rear and that these could be replaced with unbreakable glass at a cost of £345.00. The Sisters agreed that they would accept the quotation.

Mr. Hilton further reported that they had keen interest in a proposed tenant who was a butcher by trade and after some discussion it was agreed that he be approached with the offer of a six year tenancy at an initial rent of £8,500.00 per year with an upward only review after three years and that a three year break clause should be included. The Lease was to be a full repairing Lease. It was agreed that the proposed tenant be approached and ascertain whether these terms were acceptable to him.

It was confirmed that the properties 5 and 6 Upper Green were now insured through Hipkiss & Company the Brokers in High Street, Tettenhall, Wolverhampton.

There being no other business the meeting was closed.

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**33 Alameda Gardens**  
**Income & Expenditure**  
**for the year ended 5 April 2022**

	2022 £	2021 £
<b>Income</b>		
Pension & Salary Donations	24,206	24,771
Other Donations	4,162	18,849
Interest on Investments	3,069	3,813
	<u>31,437</u>	<u>47,433</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	6,422	20,631
Light & Heating	6,050	4,698
Community Charges & Water Rates	2,931	4,243
Insurance - Premises	1,687	1,535
Motor & Travel	3,208	1,821
Repairs & Maintenance	822	1,393
Food and Lodging	3,139	3,854
Telephone	939	804
Stationery	131	231
Salaries - Assistants	714	500
Sundries	6,243	503
Subscriptions	-	72
Mass & Charity Payments	1,810	696
Sisters Allowances & Personal Effects	1,528	1,262
Bank Charges	49	10
Accountancy	1,284	1,224
Depreciation	3,400	-
	<u>40,357</u>	<u>43,477</u>
Excess of payments over receipts for the year for the year	<u>(8,920)</u>	<u>3,956</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**33 Alameda Gardens**  
**Income & Expenditure**  
**for the year ended 5 April 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Income</b>		
Pension & Salary Donations	24,206	24,771
Other Donations	4,162	18,849
Interest on Investments	3,069	3,813
	<u>31,437</u>	<u>47,433</u>
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Light & Heating	6,050	4,698
Community Charges & Water Rates	2,931	4,243
Insurance - Premises	1,687	1,535
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Bank Charges	49	10
Accountancy	1,284	1,224
Depreciation	3,400	-
	<u>40,357</u>	<u>43,477</u>
 Excess of payments over receipts for the year for the year	 <u>(8,920)</u>	 <u>3,956</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
St Joseph's Convent, Wolverhampton  
Capital Account (General Reserve)  
as at 5 April 2022**

	2022 £	2021 £
Opening Balance	1,349,462	1,330,161
Add: Forest Gate Excess of Income over Payments for the year	(1,430)	15,345
Add: Wolverhampton Excess of Income over Payments for the year	(8,920)	3,956
Closing Balance	<u>1,339,112</u>	<u>1,349,462</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Balance Sheet**  
**as at 5 April 2022**

		2022 £	2021 £
<b>Fixed assets</b>			
Motor vehicles	1	10,200	-
Freehold property	2	320,628	320,628
		<u>330,828</u>	<u>320,628</u>
<b>Current assets</b>			
Bank/building society balances	1,008,140	1,028,317	
Cash in hand	144	517	
	<u>1,008,284</u>	<u>1,028,834</u>	
<b>Net current assets</b>		1,008,284	1,028,834
<b>Net assets</b>		<u>1,339,112</u>	<u>1,349,462</u>
<b>Capital account</b>			
Balance at start of period		1,349,462	1,330,161
Net (loss)/profit		(10,350)	19,301
		<u>1,339,112</u>	<u>1,349,462</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Signed:

*S. Liberata*  
 .....

Date **23 August 2022**

**Trustee**

*L. Diana*  
 .....

Date **23 August 2022**

**Trustee**

**Sisters of Saint Joseph of Tarbes Charitable Trust  
 St Joseph's Convent, Wolverhampton  
 Schedule of Assets  
 as at 5 April 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
FREEHOLD PROPERTIES (AT COST)	320,628	320,628
MOTOR VEHICLES	10,200	-
BALANCES AT BANK		
Lloyds TSB Plc (Five accounts)	593,799	614,816
NatWest Plc (Three accounts)	414,341	413,501
CASH IN HAND	144	517
	<u>1,339,112</u>	<u>1,349,462</u>
REPRESENTED BY		
CAPITAL ACCOUNT - GENERAL RESERVE	<u>1,339,112</u>	<u>1,349,462</u>

APPROVED BY THE TRUSTEES AND SIGNED BY TWO PRESENT  
 AT THE ANNUAL GENERAL MEETING FOR 2020.

*A. Liberata* ..... Date **23 August 2022**  
 Trustee

*A. Diana* ..... Date **23 August 2022**  
 Trustee

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Bank and Cash balances**  
**as at 5 April 2022**

		2022	2021
		£	£
<b>BANK BALANCES</b>			
Lloyds TSB	019 3001	51,042	71,597
Lloyds TSB	106 0410	25,756	26,219
Lloyds TSB	Term Deposit to 07/12/21	152,000	152,000
Lloyds TSB	Term Deposit to 16/09/20	300,000	300,000
Lloyds TSB	Term Deposit	65,000	65,000
Natwest	0775 0749	12,941	12,101
Natwest	Term Deposit to 01/09/20	101,400	101,400
Natwest	Term Deposit to 11/06/20	300,000	300,000
		<u>1,008,140</u>	<u>1,028,317</u>
<b>CASH BALANCES</b>			
	Alameda Gardens	99	254
	Lancaster Road	46	263
		<u>144</u>	<u>517</u>

**Schedule of Freehold Properties**  
**as at 5 April 2022**

		2022	2021
		£	£
<b>LAND AND BUILDINGS (At Cost)</b>			
33 Alameda Gardens	Wolverhampton	9,700	9,700
20 Lancaster Road	London		
	- Cost	273,054	273,054
	- Extension	37,874	37,874
		<u>320,628</u>	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
 St Joseph's Convent, Wolverhampton  
 Profit & Loss Account  
 for the year ended 5 April 2022**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>	68,548	83,830
	<hr/>	<hr/>
<b>Expenses</b>		
Employee costs	3,482	3,318
Premises costs	11,174	11,178
Repairs	5,859	2,235
General administrative expenses	41,687	37,276
Motor expenses	7,389	4,129
Travel and subsistence	4,548	5,154
Legal and professional costs	1,284	1,224
Other finance charges	75	15
	<hr/>	<hr/>
	78,898	64,529
	<hr/>	<hr/>
<b>(Loss)/profit</b>	<b>(10,350)</b>	<b>19,301</b>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2022**

**1 Profit and loss account analysis**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Contributions	985	295
Interest on Investments	3,102	4,338
Rental Income	-	2,000
Pension & Salary Donations	60,299	58,348
Other Donations	4,162	18,849
	<u>68,548</u>	<u>83,830</u>
<b>Employee Costs</b>		
Wages and Salaries	714	500
Sisters Allowances and Personal Effects	2,768	2,818
	<u>3,482</u>	<u>3,318</u>
<b>Premises Costs</b>		
Community Charge & Waters Rates	4,157	5,442
Light and Heat	7,017	5,736
	<u>11,174</u>	<u>11,178</u>
<b>Repairs and Maintenance</b>	<u>5,859</u>	<u>2,235</u>
<b>General Administrative Expenses</b>		
Telephone and Fax	1,585	1,134
Stationery and Printing	182	253
Subscriptions	22	94
Insurance	2,324	2,161
Retreats & Seminars	-	665
Mass & Charity Payments	12,786	2,652
Contributions to Other Convents	17,840	29,310
Sundry Expenses	6,948	1,007
	<u>41,687</u>	<u>37,276</u>
<b>Motor &amp; Travel Expenses</b>	<u>7,389</u>	<u>4,129</u>
<b>Food &amp; Lodging</b>	<u>4,548</u>	<u>5,154</u>
<b>Legal and Professional Costs</b>		
Accountants Fees	<u>1,284</u>	<u>1,224</u>
<b>Other Finance Charges</b>		
Bank Charges	<u>75</u>	<u>15</u>
<b>Depreciation and loss/(profit) on sale</b>		
Depreciation	<u>3,400</u>	<u>-</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2022**

**1 Motor Vehicles**

	<b>2022</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2021	8,365
Additions	13,600
Disposals	<u>(8,365)</u>
At 5 April 2022	<u>13,600</u>
<b>Depreciation</b>	
At 6 April 2021	8,365
Charge for the year	3,400
On disposals	<u>(8,365)</u>
At 5 April 2022	<u>3,400</u>
<b>Net book value</b>	
At 5 April 2022	<u>10,200</u>
At 5 April 2021	<u>-</u>

**2 Freehold Property**

	<b>2022</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2021	320,628
Additions	-
Disposals	-
At 5 April 2022	<u>320,628</u>
<b>Depreciation</b>	
At 6 April 2021	-
At 5 April 2022	<u>-</u>
<b>Net book value</b>	
At 5 April 2022	<u>320,628</u>
At 5 April 2021	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
St Joseph's Convent, Wolverhampton  
for the year ended 5 April 2022**

**Information**

**Trustees at above date**

Sr. Genevieve Rozario - deceased 16 July 2021  
Sr. Liberata Fernandes  
Sr. Andrea Burrows  
Sr. Diana D'Silva  
Sr. Hancy Davassy Manjaly  
Sr. Emaldamary Gobichettipalayam

**Address**

St Joseph's Convent  
33 Alameda Gardens  
Wolverhampton  
WV6 9EX

**Accountants**

Accountancy 4 Success Ltd  
Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

Tel 0871 222 1920 Fax 0871 222 1921  
Email [info@accountancy4growth.co.uk](mailto:info@accountancy4growth.co.uk)  
Website [www.accountancy4growth.co.uk](http://www.accountancy4growth.co.uk)

**REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF  
SISTERS OF SAINT JOSEPH OF TARBES CHARITABLE TRUST**

We report on the accounts of the Trust for year ended 5th April 2021 which are set out on pages 3 to 9.

**Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of Section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7) (b) of the Act, whether particular matters have come to my attention.

**Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

**Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable causes to believe that in any material respect the requirements  
(a) to keep accounting records in accordance with Section 41 of the Act and  
(b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

.....  
**Accountancy 4 Success Ltd**

Date

**23 August 2022**

Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

**ST JOSEPH'S CONVENT, WOLVERHAMPTON**

England & Wales - Charity number 1090983

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# Accounts

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**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**

Charity Reg No. 1090983

**Accounts**

**5 April 2020**

**Accountancy 4 Success Ltd**

Accountants and Business Advisers

33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

Website [www.accountancy4growth.co.uk](http://www.accountancy4growth.co.uk)

**Sisters of Saint Joseph of Tarbes Charitable Trust  
St Joseph's Convent, Wolverhampton  
for the year ended 5 April 2020**

**Information**

**Trustees at above date**

Sr. Genevieve Rozario  
Sr. Liberata Fernandes  
Sr. Andrea Burrows  
Sr. Diana D'Silva  
Sr. Hancy Davassy Manjaly  
Sr. Emaldamary Gobichettipalayam

**Address**

St Joseph's Convent  
33 Alameda Gardens  
Wolverhampton  
WV6 9EX

**Accountants**

Accountancy 4 Success Ltd  
Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

Tel 0871 222 1920 Fax 0871 222 1921  
Email [info@accountancy4growth.co.uk](mailto:info@accountancy4growth.co.uk)  
Website [www.accountancy4growth.co.uk](http://www.accountancy4growth.co.uk)

## **REPORT OF THE INDEPENDENT EXAMINER TO THE TRUSTEES OF SISTERS OF SAINT JOSEPH OF TARBES CHARITABLE TRUST**

We report on the accounts of the Trust for year ended 5th April 2020 which are set out on pages 3 to 9.

### **Respective responsibilities of trustees and examiner**

As the charity's trustees you are responsible for the preparation of the accounts and you consider that the audit requirement of Section 43 (2) of the Charities Act 1993 (the Act) does not apply. It is our responsibility to state, on the basis of procedures specified in the General Directions given by the Charity Commissioners under Section 43 (7) (b) of the Act, whether particular matters have come to my attention.

### **Basis of independent examiner's report**

Our examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts prepared with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently we do not express an audit opinion on the view given by the accounts.

### **Independent examiner's statement**

In connection with our examination, no matter has come to our attention:

- (1) Which gives us reasonable causes to believe that in any material respect the requirements
  - (a) to keep accounting records in accordance with Section 41 of the Act and
  - (b) to prepare accounts which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in our opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*Accountancy 4 Success Ltd*

**Accountancy 4 Success Ltd**

Date

**14 September 2020**

Accountants and Business Advisers  
33 Wolverhampton Road  
Cannock  
Staffordshire  
WS11 1AP

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**33 Alameda Gardens**  
**Receipts and Payments Account**  
**for the year ended 5 April 2020**

	2020	2019
	£	£
<b>Income</b>		
Rents	-	9,404
Pension & Salary Donations	25,856	19,528
Other Donations	20,673	31,689
Interest on Investments	3,466	5,396
Contributions	-	1,334
Profit on sale of Property	-	151,313
	<u>49,995</u>	<u>218,664</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	11,840	1,355
Light & Heating	4,613	4,800
Community Charges & Water Rates	772	2,631
Insurance - Premises	1,474	1,673
Legal & Professional	-	1,565
Motor & Travel	5,591	6,071
Repairs & Maintenance	8,621	5,907
Food and Lodging	3,672	3,088
Telephone	827	1,164
Stationery	366	376
Salaries - Assistants	851	725
Sundries	634	499
Subscriptions	-	59
Mass & Charity Payments	969	2,609
Sisters Allowances & Personal Effects	1,495	1,710
Retreats & Seminars	-	310
Bank Charges	84	93
Accountancy	1,170	1,020
	<u>42,979</u>	<u>35,651</u>
 Excess of receipts over payments for the year for the year	 <u>7,016</u>	 <u>183,013</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
 St Joseph's Convent, Wolverhampton  
 20 Lancaster Road, Forest Gate  
 Receipts and Payments Account  
 for the year ended 5 April 2020**

	2020 £	2019 £
<b>Income</b>		
Rents	4,900	2,400
Pension & Salary Donations	29,515	29,822
Interest on Investments	2,715	332
Contributions	1,554	205
	<u>38,684</u>	<u>32,759</u>
<b>Less: Expenses</b>		
Contributions to Other Convents	9,360	-
Light & Heating	1,318	904
Community Charges & Water Rates	1,076	926
Insurance - Premises	645	647
Motor & Travel	2,013	3,358
Repairs & Maintenance	2,883	3,908
Food and Lodging	1,469	1,389
Telephone	549	569
Stationery	2	20
Sundries	618	1,182
Subscriptions	22	22
Mass & Charity Payments	2,337	8,319
Sisters Allowances & Personal Effects	989	780
Retreats & Seminars	350	400
Bank Charges	19	42
	<u>23,649</u>	<u>22,464</u>
 Excess of receipts over payments for the year	 <u>15,035</u>	 <u>10,295</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
 St Joseph's Convent, Wolverhampton  
 Capital Account (General Reserve)  
 as at 5 April 2020**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
Opening Balance	1,308,113	1,114,807
Add: Forest Gate		
Excess of Income over Payments for the year	15,035	10,295
Add: Wolverhampton		
Excess of Income over Payments for the year	7,016	183,013
Closing Balance	<u><u>1,330,161</u></u>	<u><u>1,308,113</u></u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Balance Sheet**  
**as at 5 April 2020**

	2020 £	2019 £
<b>Fixed assets</b>		
Freehold property	320,628	320,628
<b>Current assets</b>		
Bank/building society balances	1,007,845	986,207
Cash in hand	1,688	1,278
	<u>1,009,533</u>	<u>987,485</u>
<b>Net current assets</b>	1,009,533	987,485
<b>Net assets</b>	<u>1,330,161</u>	<u>1,308,113</u>
<b>Capital account</b>		
Balance at start of period	1,308,113	1,114,807
Net profit	22,051	193,308
	<u>1,330,161</u>	<u>1,308,113</u>

I approve these accounts and confirm that I have made available all relevant records and information for their preparation.

Signed:

*Se Liberata*  
 .....

Date **14 September 2020**

**Trustee**

*Sr Andrea Burns*  
 .....

Date **14 September 2020**

**Trustee**

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Assets**  
**as at 5 April 2020**

	2020 £	2019 £
FREEHOLD PROPERTIES (AT COST)	320,628	320,628
BALANCES AT BANK		
Lloyds TSB Plc (Five accounts)	594,985	576,715
NatWest Plc (Three accounts)	412,860	409,492
CASH IN HAND	1,688	1,278
	<u>1,330,161</u>	<u>1,308,113</u>
REPRESENTED BY		
CAPITAL ACCOUNT - GENERAL RESERVE	<u>1,330,161</u>	<u>1,308,113</u>

APPROVED BY THE TRUSTEES AND SIGNED BY TWO PRESENT  
AT THE ANNUAL GENERAL MEETING FOR 2020.

*Sr. Liberata*.....  
Trustee

Date 14 September 2020

*Sr. Andrea Burrows*.....  
Trustee

Date 14 September 2020

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Schedule of Bank and Cash balances**  
**as at 5 April 2020**

		2020 £	2019 £
<b>BANK BALANCES</b>			
Lloyds TSB	019 3001	67,418	61,177
Lloyds TSB	106 0410	25,567	13,538
Lloyds TSB	Term Deposit to 07/12/21	152,000	152,000
Lloyds TSB	Term Deposit to 16/09/20	300,000	300,000
Lloyds TSB	Term Deposit	50,000	50,000
Natwest	0775 0749	11,460	8,838
Natwest	Term Deposit to 01/09/20	101,400	100,654
Natwest	Term Deposit to 11/06/20	300,000	300,000
		<u>1,007,845</u>	<u>986,207</u>
 <b>CASH BALANCES</b>			
	Alameda Gardens	1,018	896
	Lancaster Road	671	382
		<u>1,688</u>	<u>1,278</u>

**Schedule of Freehold Properties**  
**as at 5 April 2020**

		2020 £	2019 £
<b>LAND AND BUILDINGS (At Cost)</b>			
33 Alameda Gardens			
	Wolverhampton	9,700	9,700
20 Lancaster Road			
	London - Cost	273,054	273,054
	- Extension	37,874	37,874
		<u>320,628</u>	<u>320,628</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust  
 St Joseph's Convent, Wolverhampton  
 Receipts and Payments Account  
 for the year ended 5 April 2020**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>	88,679	251,423
	<hr/>	<hr/>
<b>Expenses</b>		
Employee costs	3,335	3,214
Premises costs	7,779	9,261
Repairs	11,504	9,814
General administrative expenses	29,990	19,200
Motor expenses	7,605	4,574
Travel and subsistence	5,141	9,332
Legal and professional costs	1,170	2,585
Other finance charges	103	135
	<hr/>	<hr/>
	66,627	58,115
	<hr/>	<hr/>
<b>Profit</b>	22,051	193,308
	<hr/>	<hr/>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2020**

**1 Profit and loss account analysis**

	<b>2020</b>	<b>2019</b>
	<b>£</b>	<b>£</b>
<b>Sales</b>		
Contributions	1,554	1,539
Interest on Investments	6,181	5,729
Rental Income	4,900	11,804
Pension & Salary Donations	55,371	49,350
Other Donations	20,673	31,689
Profit on Sale on Property	-	151,313
	<u>88,679</u>	<u>251,423</u>
<b>Employee Costs</b>		
Wages and Salaries	851	724
Sisters Allowances and Personal Effects	2,484	2,490
	<u>3,335</u>	<u>3,214</u>
<b>Premises Costs</b>		
Community Charge & Waters Rates	1,848	3,557
Light and Heat	5,931	5,704
	<u>7,779</u>	<u>9,261</u>
<b>Repairs and Maintenance</b>	<u>11,504</u>	<u>9,814</u>
<b>General Administrative Expenses</b>		
Telephone and Fax	1,376	1,733
Stationery and Printing	368	396
Subscriptions	22	81
Insurance	2,119	2,319
Retreats & Seminars	350	710
Mass & Charity Payments	3,306	10,928
Contributions to Other Convents	21,200	1,355
Sundry Expenses	1,252	1,681
	<u>29,990</u>	<u>19,200</u>
<b>Motor &amp; Travel Expenses</b>	<u>7,605</u>	<u>4,574</u>
<b>Food &amp; Lodging</b>	<u>5,141</u>	<u>9,332</u>
<b>Legal and Professional Costs</b>		
Accountants Fees	1,170	1,020
Other Legal and Professional	-	1,565
	<u>1,170</u>	<u>2,585</u>
<b>Other Finance Charges</b>		
Bank Charges	<u>103</u>	<u>135</u>

**Sisters of Saint Joseph of Tarbes Charitable Trust**  
**St Joseph's Convent, Wolverhampton**  
**Notes to the Accounts**  
**for the year ended 5 April 2020**

**1 Freehold Property**

	<b>2020</b>
	<b>£</b>
<b>Cost</b>	
At 6 April 2019	320,628
Additions	-
Disposals	-
At 5 April 2020	<u>320,628</u>
<b>Depreciation</b>	
At 6 April 2019	-
At 5 April 2020	<u>-</u>
<b>Net book value</b>	
At 5 April 2020	<u>320,628</u>
At 5 April 2019	<u>320,628</u>