

# CHILDHOOD CANCER PARENTS ALLIANCE

England & Wales · Charity number 1090871

## Details

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Other names	NACCPO, THE NATIONAL ALLIANCE OF CHILDHOOD CANCER PARENT ORGANISATIONS, CCPA
Status	Registered
Legal form	Other
Registered	2002-03-01
Register	<a href="#">View on the Charity Commission register</a>

## Contact

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**Address** Childhood Cancer Parents Alliance  
Stafford Enterprise Park  
Weston Road  
Stafford  
ST18 0BF

**Phone** 07982426142

**Email** [p.cooper@ccpa.org.uk](mailto:p.cooper@ccpa.org.uk)

**Website** [www.ccpa.org.uk](http://www.ccpa.org.uk)

## Activities

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**Objects:** TO RELIEVE CHILDREN SUFFERING FROM CANCER AND TO ADVANCE THE EDUCATION TO THE PUBLIC BY;A) THE PROVISION OF INFORMATION ADVICE AND SUPPORT FOR SUCH CHILDREN AND THEIR FAMILIES;B) RAISING PUBLIC AWARENESS IN ALL MATTERS RELATING TO CHILDHOOD CANCER AT NATIONAL AND INTERNATIONAL LEVEL

**Activities:** To share best practice with all other member groups. Work along side other similar groups, agencies, partners to provide information, support, advice etc.We are a member of the international parent group Childhood Cancer International (CCI) (formerly ICCPO.)

## Classification

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- **How:** Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives
- **Who:** Children/young People

## Geography

- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-04-05	£148,715	£191,859	-	-
2024-04-05	£133,635	£131,067	-	-
2023-04-05	£96,386	£99,382	-	-
2022-04-05	£85,667	£102,119	-	-
2021-04-05	£100,164	£76,640	-	-

## Trustees

Name	Role	Appointed
<b>Paul Geoffrey Cooper</b>	Chair	2019-10-29
Amanda Jayne Dyche		2025-03-24
Claire Fletcher		2025-03-24
Elizabeth Lloyd		2025-03-24
Laura Mary Russan Bird		2025-03-24
Neil John Ginnis		2025-03-24
Stephanie Lavinia Dacres		2025-03-24

**CHILDHOOD CANCER PARENTS ALLIANCE**

England & Wales - Charity number 1090871

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# Accounts

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**Childhood Cancer Parents Alliance**  
(Registered charity, 1090871)  
**Financial Statements**  
**For the year ended 31 March 2025**

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7	Receipts & Payments Account
8	Statement of Assets & Liabilities
9	Notes to the Accounts

## **Childhood Cancer Parents Alliance Administrative Details for year ended 31 March 2025**

**Full name** Childhood Cancer Parents Alliance

**Other names** CCPA

**Registered charity number** 1090871

### **Principal address**

Stafford Enterprise Park  
Weston Road  
Stafford  
ST18 0BF

### **Trustees**

Paul Geoffrey Cooper	Chair	
Margaret Johnson	Trustee	(Resigned May 2024)
Sarah Doughty	Trustee	(Resigned June 2024)
Katie Saunders	Trustee	
Nigel Birtles	Trustee	(Resigned August 2024)
Laura Mary Russan Bird	Trustee	(appointed 24 March 2025)
Stephanie Lavinia Dacres	Trustee	(appointed 24 March 2025)
Amanda Jayne Dyche	Trustee	(appointed 24 March 2025)
Neil John Ginnis	Trustee	(appointed 24 March 2025)
Claire Fletcher	Trustee	(appointed 24 March 2025)
Elizabeth Lloyd	Trustee	(appointed 24 March 2025)

### **Bankers**

Natwest

### **Independent examiner**

Daryl Denson ACMA  
Employee of VAST  
The Dudson Centre  
Hope Street  
Hanley  
ST1 5DD

**Advisor** - Senior Nurse in Paediatric Oncology - Penny Holt

**Operations Manager** - Rachael Olley

### **Structure, Governance and Management**

The charity is operated under the rules of its constitution adopted 23 April 1999 as amended on 29 January 2000, 7 April 2000, 1 May 2000 and 10 November 2000. As amended on 13 May 2016.

The charity is governed by a Board of Trustees who are responsible for setting strategy, ensuring financial oversight, safeguarding charitable assets, and maintaining compliance with regulatory requirements. The Trustees meet regularly and delegate the day-to-day management of the charity to the Chief Executive Officer.

## Childhood Cancer Parents Alliance Trustees Report for year ended 31 March 2025

### **The methods adopted for the recruitment and appointment of new trustees**

The charity seeks to recruit trustees who bring a range of skills, experience, and perspectives relevant to governance, fundraising, safeguarding, finance, and family support. Trustee recruitment during the year focused on strengthening the Board following the departure of several long-serving trustees.

Appropriate induction and handover processes were followed to ensure continuity and effective governance during this period of transition. Safeguarding continued to be overseen by the Operations Manager.

The charity remains an active member of the **Children & Young People's Cancer Coalition (CYPCC)**, which provides valuable peer support, shared learning, and networking opportunities across the sector.

The Chief Executive Officer continues to contribute at a national level through participation on the editorial board of *Contact Magazine*, a quarterly publication distributed to all principal paediatric oncology treatment centres.

### **Aims and objectives**

Supporting the needs of families affected by childhood cancer, including wider family members and particularly those without access to an appropriate group or support.

Promoting networking and interaction between parents, families, and relevant organisations.

Maintaining regular communication and provision of information to families.

Increasing public awareness of childhood and young people's cancers.

### **Summary of the main activities undertaken for the public benefit**

The period from April 2024 to March 2025 was a year of both transition and achievement for the Childhood Cancer Parents Alliance. While the charity experienced significant change within its trustee board and staff team, momentum was maintained throughout, and by the end of the financial year a strong and stable foundation was firmly in place.

Despite these organisational changes, the charity continued to deliver high-quality support to families affected by childhood cancer and achieved notable success across fundraising, partnerships, profile raising, and family engagement.

A major highlight of the year was the **Gold Ribbon Ball**, which raised an exceptional **£16,000**, representing the highest total achieved from this event to date. The event also marked the launch of the charity's refreshed brand and newly developed website, both designed to better showcase the charity's work to supporters, businesses, and potential partners, strengthening its professional profile and long-term sustainability.

The charity introduced the **100 Club**, encouraging individuals to pledge or raise £100 through their own activities. This initiative created a flexible, community-led fundraising stream, empowering supporters to contribute in meaningful ways.

Corporate partnerships continued to play a vital role in the charity's success. Support from **Screwfix** remained a cornerstone of activity, with their commitment secured through to **December 2025**, providing financial, practical, and volunteer support.

The charity was also honoured to be invited to attend the **Royal Foundation Carol Service**, with staff and volunteers representing the organisation. The charity featured in national television coverage on ITV and the BBC and BBC local radio providing valuable exposure and raising awareness of childhood cancer and the charity's work.

## **Childhood Cancer Parents Alliance Trustees Report (continued) for year ended 31 March 2025**

Family support remained central to all activities. The charity welcomed **10 new families** into its support network and expanded its programme of face-to-face activities. These included zoo visits, woodland activity centre sessions, family lunches, and bowling events, all designed to provide respite, connection, and positive shared experiences.

Seasonal gift campaigns continued to be a key part of the charity's work. During the year, **almost 300 Easter and Christmas gift parcels** were delivered to children and families, bringing comfort and joy during challenging times.

In addition, the charity secured a significant grant to deliver **art therapy sessions for the whole family**, enhancing emotional and therapeutic support and recognising the impact of childhood cancer on the entire family unit.

Volunteers continued to play a vital role throughout the year. A loyal and committed core of volunteers supported fundraising, family activities, and operations. Recruitment of additional volunteers remains an ongoing priority to ensure capacity can grow in line with demand. The Trustees are satisfied that, despite a period of organisational change, the charity has remained resilient, financially stable, and focused on delivering its charitable objectives.

### **The charity's policy on reserves**

The level of reserves held should be approximately equivalent to 3 months overhead costs (plus current liabilities).

### **Plans for the future**

In the coming year, the charity aims to:

- Further develop sustainable fundraising initiatives, including e-commerce and community-led fundraising.
- Deepen partnerships with local and national businesses.
- Expand family support services in response to emerging needs.
- Continue strengthening volunteer recruitment, training, and retention
- Maintain strong governance and operational resilience.

### **Review of financial position.**

The financial results are shown on pages 6 & 7 of this report.

Signed  Date 23/01/26  
Paul Cooper Jan 23, 2026 15:57:14 GMT

**Independent Examiner's Report to the trustees of  
Childhood Cancer Parents Alliance  
for year ended 31 March 2025**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2025.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn to enable a proper understanding of the accounts to be reached.

Signed  \_\_\_\_\_ Date 23/01/26 \_\_\_\_\_

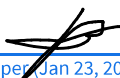
**Childhood Cancer Parents Alliance  
Receipts & Payments Account  
for the year ended 31 March 2025**

	Restricted Funds	Unrestricted Funds	2025 £	2024 £
<b>Receipts</b>				
Grants	-	2,125	2,125	1,500
Donations	-	18,119	18,119	17,254
Just Giving Donations	-	5,968	5,968	6,538
Fundraising Events	-	61,571	61,571	49,995
Sale of Donated Goods	-	60,932	60,932	58,348
<b>Total receipts</b>	<b>-</b>	<b>148,715</b>	<b>148,715</b>	<b>133,635</b>
<b>Payments</b>				
Family Support	-	22,975	22,975	10,628
Staff Costs	-	119,910	119,910	81,594
Utilities	-	1,900	1,900	1,900
Repairs & Maintenance	-	555	555	-
Fundraising Expenses	-	710	710	10,923
Insurance	-	797	797	-
Printing, Postage & Stationery	-	4,707	4,707	4,612
Refreshments	-	53	53	130
Rent	-	14,992	14,992	14,200
Accountancy	-	2,194	2,194	780
Staff Expenses	-	102	102	780
Volunteer Expenses	-	1,083	1,083	478
Travel	-	-	-	48
Subscriptions, Charges & Fees	-	856	856	2,697
Event Expenses	-	9,112	9,112	-
Advertising	-	3,806	3,806	696
Training	-	133	133	135
IT Support	-	372	372	417
Office Expenses, Repairs & Maintenance	-	2,999	2,999	1,049
Merchandise	-	1,072	1,072	-
Family Trips	-	3,129	3,129	-
Trustee Expenses	-	90	90	-
eBay Refunds	-	312	312	-
<b>Total payments</b>	<b>-</b>	<b>191,859</b>	<b>191,859</b>	<b>131,067</b>
<b>Net receipts/(payments)</b>	<b>-</b>	<b>(43,144)</b>	<b>(43,144)</b>	<b>2,568</b>
Cash funds at start of this period	15,456	67,710	83,166	80,598
<b>Cash funds at end of this period</b>	<b>15,456</b>	<b>24,566</b>	<b>40,022</b>	<b>83,166</b>

**Childhood Cancer Parents Alliance  
Statement of Assets and Liabilities  
at 31 March 2025**

	2025 £	2024 £
<b>Cash Assets</b>		
Bank accounts	40,022	83,166
	<u>40,022</u>	<u>83,166</u>
<b>Cash Liabilities</b>		
Expenses owed	(665)	(635)
	<u>(665)</u>	<u>(635)</u>

These financial statements are accepted on behalf of the committee by:

Signed   
Paul Cooper (Jan 23, 2026 15:57:14 GMT)

Dated 23/01/26

**Childhood Cancer Parents Alliance  
Notes to the Accounts  
for the year ended 31 March 2025**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

**2. Restricted Grant**

No restricted grants were received this year.

**3. Gifts in Kind**

**Goods in kind given to CCPA families for 2024/2025**

Total	£7,760
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**Volunteer hours in 2024/2025**

1,755 hours @ cost of £11.44

Total	£20,077.20
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**CHILDHOOD CANCER PARENTS ALLIANCE**

England & Wales - Charity number 1090871

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# Accounts

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**Childhood Cancer Parents Alliance**  
(Registered charity, 1090871)  
**Financial Statements**  
**For the year ended 31 March 2024**

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**Childhood Cancer Parents Alliance  
Administrative Details  
for year ended 31 March 2024**

**Full name** Childhood Cancer Parents Alliance

**Other names** CCPA

**Registered charity number** 1090871

**Principal address**

The Hub  
17 Eastgate Street  
Stafford  
ST16 2LZ

**Trustees**

Paul Cooper	Chair	(2019 – present)
Margaret Johnson	Trustee	(2014 – present)
Sarah Doughty	Trustee	(2018 – present)
Katie Saunders	Trustee	(2023 – present)
Nigel Birtles	Trustee	(2022 – present)

**Bankers**

Natwest

**Independent examiner**

Daryl Denson ACMA  
Employee of VAST  
The Dudson Centre  
Hope Street  
Hanley  
ST1 5DD

**Advisor** - Senior Nurse in Paediatric Oncology - Penny Holt

**Operations Manager** - Rachael Olley

**Structure, Governance and Management**

The charity is operated under the rules of its constitution adopted 23 April 1999 as amended on 29 January 2000, 7 April 2000, 1 May 2000 and 10 November 2000. As amended on 13 May 2016.

## **Childhood Cancer Parents Alliance Administrative Details for year ended 31 March 2024**

### **The methods adopted for the recruitment and appointment of new trustees**

Our focus in any year is the recruitment of trustees and executives who bring experience and/or skills to support the charity.

We are members of Children & Young People Cancer Coalition (CYPCC) to. We find this group extremely beneficial for peer support, networking, and ideas.

After the growth in 2021/2022 this year has been all about stabilising the charity.

Rachel is on the editorial board of contact magazine, which is a quarterly publication sent to all the principal treatment centres for paediatric oncology.

### **Aims and objectives**

Supporting the needs of families affected by childhood cancer, including wider family members and particularly those without access to an appropriate group or support.

Promoting networking and interaction between parents, families, and relevant organisations.

Maintaining regular communication and provision of information to families.

Increasing public awareness of childhood and young people's cancers.

### **Summary of the main activities undertaken for the public benefit**

The past year has been transformative for the Childhood Cancer Parents Alliance (CCPA). As a charity dedicated to supporting families affected by childhood cancer, we have strengthened our operations, deepened our impact, and expanded our reach. Despite the challenges of balancing growth with sustainability, our team has worked tirelessly to ensure that every initiative contributes meaningfully to the well-being of the families we serve.

Our core mission is to provide emotional, practical, and material support to families navigating the challenges of childhood cancer. While Staffordshire remains our home base, we have increasingly found ourselves supporting families in regions where no local groups exist, such as Devon, Norwich, and Warwickshire. Technology has played a crucial role in bridging these geographical gaps. Through virtual well-being sessions, online support groups, and remote activities, we have ensured that every family, regardless of location, feels connected and supported.

This year, we took a significant step forward by increasing our storage facilities. This expansion was driven by the growing volume of donations and the need to efficiently manage resources. The additional storage has enabled us to streamline the sorting, cataloguing, and distribution of donated items, ensuring that families receive timely and appropriate support.

As our charity has grown, so too has the demand for dedicated personnel. To manage the expansion of our e-commerce platforms and the influx of donations, we have increased our staffing levels. These new part-time roles have bolstered our ability to manage operations, ensuring that every donation and sale contributes effectively to our mission.

Social media remains a vital tool for communication and engagement. Platforms like Facebook, Instagram, and Twitter have allowed us to share updates, promote fundraising campaigns, and celebrate our achievements with a broad audience. These platforms also serve as a lifeline for families and volunteers, offering a space to connect, share experiences, and access resources. The consistent growth of our online presence underscores its importance in raising awareness and fostering community.

## **Childhood Cancer Parent Alliance Trustees' Annual Report (continued) for the year ended 31 March 2024**

### **Summary of the main activities undertaken for the public benefit (continued)**

Our partnership with Screwfix has continued to flourish. This year, their support went beyond financial contributions. Their dedicated team of volunteers transformed our family room with a vibrant superhero theme, creating a welcoming space for children and their families. This initiative exemplifies the power of collaboration, showcasing how businesses can make a direct, positive impact on their communities.

We have also nurtured relationships with other local businesses, many of which have chosen us as their charity of the year. These partnerships provide essential funding, volunteer support, and opportunities to raise awareness about childhood cancer. The commitment of these businesses highlights the growing importance of corporate social responsibility in driving meaningful change.

Our Easter and Christmas gift parcel campaigns remain highlights of the year. These carefully curated parcels, filled with treats and thoughtful gifts, bring joy and comfort to families during special times.

The newly decorated superhero-themed family room has become a cornerstone of our support services. Designed to inspire hope and provide a safe, welcoming environment, this space offers families a place to relax, connect, and create positive memories during their visits.

Volunteers are the backbone of our charity. Their contributions span everything from family support to fundraising events. This year, we focused on both recruitment and retention, ensuring that our volunteer base remains strong and engaged. Tools like Meta messenger groups have been instrumental in keeping our volunteers informed and connected. These communication channels have strengthened our sense of community and ensured that volunteers remain an integral part of our mission.

### **Summary of the main achievements during the year**

Key Achievements in 2023/2024:

- Expanded support to families in remote areas across the UK, ensuring access to resources and assistance.
- Deepened relationships with Screwfix and other corporate partners, enhancing our capacity to deliver impactful services.
- Increased storage and operational capacity to better manage donations and support families.
- Delivered Easter and Christmas gift parcels, spreading joy to over 250 children and adults.
- Strengthened volunteer recruitment and retention efforts, ensuring sustained support for our initiatives.
- Created a vibrant, child-friendly space that has become a beacon of hope and comfort for families.

As we close another impactful year, we are filled with gratitude for the unwavering support of our trustees, staff, volunteers, and partners. The achievements of 2023/2024 are a testament to the collective effort of our community, and we are excited about the opportunities ahead.

In the coming year, we aim to further expand our e-commerce operations, deepen partnerships with local and national businesses, introduce new family support initiatives to meet emerging needs, and strengthen our volunteer network through targeted recruitment and engagement strategies. With the continued dedication of our team and the generosity of our supporters, we are confident in our ability to build on this year's successes and make an even greater impact in the lives of families affected by childhood cancer.

**Childhood Cancer Parent Alliance  
Trustees' Annual Report (continued)  
for the year ended 31 March 2024**

**The charity's policy on reserves**

The level of reserves held should be approximately equivalent to 3 months overhead costs (plus current liabilities).

**Review of financial position.**

The financial results are shown on pages 7 & 8 of this report.

Signed  Paul Cooper (Jan 29, 2025 12:10 GMT) Date Jan 29, 2025

**Independent Examiner's Report to the trustees of  
Childhood Cancer Parents Alliance  
for year ended 31 March 2024**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2024.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date Jan 29, 2025

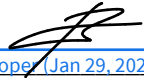
**Childhood Cancer Parents Alliance  
Receipts & Payments Account  
for the year ended 31 March 2024**

	Restricted Funds	Unrestricted Funds	2024 £	2023 £
<b>Receipts</b>				
Grants	-	1,500	1,500	3,173
Donations	-	17,254	17,254	16,910
Just Giving Donations	-	6,538	6,538	6,850
Fundraising Events	-	49,995	49,995	13,943
Sale of Donated Goods	-	58,348	58,348	55,457
Services	-	-	-	53
<b>Total receipts</b>	<b>-</b>	<b>133,635</b>	<b>133,635</b>	<b>96,386</b>
<b>Payments</b>				
Family Support	-	10,628	10,628	-
Staff Costs	-	81,594	81,594	66,281
Utilities	-	1,900	1,900	-
Repairs and Maintenance	-	841	841	4,949
Fundraising Expenses	-	10,923	10,923	7,993
Insurance	-	-	-	680
Phone & Internet	-	-	-	242
Printing and Stationery	-	4,612	4,612	2,653
Refreshments	-	130	130	667
Rent	-	14,200	14,200	12,298
Accountancy	-	780	780	702
Staff Expenses	-	780	780	1,401
Volunteer Expenses	-	478	478	137
Travel	-	48	48	168
Charges & Fees	-	1,577	1,577	126
Subscriptions	-	1,120	1,120	233
Entertaining Expenses	-	-	-	552
Advertising	-	696	696	-
Training	-	135	135	-
IT Support	-	417	417	-
Office Expenses	-	208	208	-
Miscellaneous	-	-	-	300
<b>Total payments</b>	<b>-</b>	<b>131,067</b>	<b>131,067</b>	<b>99,382</b>
<b>Net receipts/(payments)</b>	<b>-</b>	<b>2,568</b>	<b>2,568</b>	<b>(2,996)</b>
Cash funds at start of this period	15,456	65,142	80,598	83,594
<b>Cash funds at end of this period</b>	<b>15,456</b>	<b>67,710</b>	<b>83,166</b>	<b>80,598</b>

**Childhood Cancer Parents Alliance  
Statement of Assets and Liabilities  
at 31 March 2024**

	<b>2024</b>	<b>2023</b>
	£	£
<b>Cash Assets</b>		
Bank accounts	83,166	80,598
	<u><b>83,166</b></u>	<u>80,598</u>
<b>Cash Liabilities</b>		
Expenses owed	(635)	(605)
	<u><b>(635)</b></u>	<u>(605)</u>

These financial statements are accepted on behalf of the committee by:

Signed   
Paul Cooper (Jan 29, 2025 12:10 GMT)

Dated Jan 29, 2025

**Childhood Cancer Parents Alliance  
Notes to the Accounts  
for the year ended 31 March 2024**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

**2. Restricted Grant**

No restricted grants were received this year.

**3. Gifts in Kind**

**Goods in kind given to CCPA families for 2023/2024**

Easter Gifts	£1,300.00
Xmas Gifts	£3,500.00
General Parcel Gifts	£1,200.00
Total	£6,000.00

**Volunteer hours in 2023/2024**

2,896 hours @ cost of £10.42

Total	£30,176.32
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# CCPA Accounts 2024 -amended

Final Audit Report

2025-01-29

Created:	2025-01-29
By:	VAST Accounts (accounts@vast.org.uk)
Status:	Signed
Transaction ID:	CBJCHBCAABAAztiVWIQ_Zf8Jb0SvbLpNOL6s-6h9-8u

## "CCPA Accounts 2024 -amended" History

-  Document created by VAST Accounts (accounts@vast.org.uk)  
2025-01-29 - 9:28:56 AM GMT- IP address: 80.194.183.234
-  Document emailed to p.cooper@ccpa.org.uk for signature  
2025-01-29 - 9:29:22 AM GMT
-  Email viewed by p.cooper@ccpa.org.uk  
2025-01-29 - 9:34:00 AM GMT- IP address: 172.225.116.113
-  Signer p.cooper@ccpa.org.uk entered name at signing as Paul Cooper  
2025-01-29 - 12:10:47 PM GMT- IP address: 146.75.174.13
-  Document e-signed by Paul Cooper (p.cooper@ccpa.org.uk)  
Signature Date: 2025-01-29 - 12:10:49 PM GMT - Time Source: server- IP address: 146.75.174.13
-  Document emailed to Daryl Denson (daryl.denson@vast.org.uk) for signature  
2025-01-29 - 12:10:51 PM GMT
-  Email viewed by Daryl Denson (daryl.denson@vast.org.uk)  
2025-01-29 - 12:20:47 PM GMT- IP address: 80.194.183.234
-  Document e-signed by Daryl Denson (daryl.denson@vast.org.uk)  
Signature Date: 2025-01-29 - 12:21:21 PM GMT - Time Source: server- IP address: 80.194.183.234
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2025-01-29 - 12:21:21 PM GMT

**CHILDHOOD CANCER PARENTS ALLIANCE**

England & Wales - Charity number 1090871

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# Accounts

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**Childhood Cancer Parents Alliance**  
(Registered charity, 1090871)  
**Financial Statements**  
**For the year ended 31 March 2023**

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**Childhood Cancer Parents Alliance  
Administrative Details  
for year ended 31 March 2023**

**Full name** Childhood Cancer Parents Alliance

**Other names** CCPA

**Registered charity number** 1090871

**Principal address**

The Hub  
17 Eastgate Street  
Stafford  
ST16 2LZ

**Trustees**

Paul Cooper	Chair	(2019 – present)
Margaret Johnson	Trustee	(2014 – present)
Sarah Doughty	Trustee	(2018 – present)
Melaney Doyle	Trustee	(2022 – present)
Nigel Birtles	Trustee	(2022 – present)

**Bankers**

Natwest

**Independent examiner**

Daryl Denson ACMA  
Employee of VAST  
The Dudson Centre  
Hope Street  
Hanley  
ST1 5DD

**Advisor** - Senior Nurse in Paediatric Oncology - Penny Holt

**Operations Manager** - Rachael Olley

**Structure, Governance and Management**

The charity is operated under the rules of its constitution adopted 23 April 1999 as amended on 29 January 2000, 7 April 2000, 1 May 2000 and 10 November 2000. As amended on 13 May 2016.

In addition to our trustees, listed above, the Board has two Executive Members: Mike Francis and Sam Schooler. All have much experience in charity work, are long standing supporters of this charity and continue to make a great contribution to its work.

## **Childhood Cancer Parents Alliance Administrative Details for year ended 31 March 2023**

### **The methods adopted for the recruitment and appointment of new trustees**

Our focus in any year is the recruitment of trustees and executives who bring experience and/or skills to support the charity.

We are members of Children & Young People Cancer Coalition (CYPCC) to. We find this group extremely beneficial for peer support, networking, and ideas.

After the growth in 2021/2022 this year has been all about stabilising the charity.

Rachel is on the editorial board of contact magazine, which is a quarterly publication sent to all the principal treatment centres for paediatric oncology.

### **Aims and objectives**

Supporting the needs of families affected by childhood cancer, including wider family members and particularly those without access to an appropriate group or support.

Promoting networking and interaction between parents, families, and relevant organisations.

Maintaining regular communication and provision of information to families.

Increasing public awareness of childhood and young people's cancers.

### **Summary of the main activities undertaken for the public benefit**

At the beginning of 2022, most of the support given to families of children with cancer was within Staffordshire. CCPA is recognised locally, especially in Stafford, for supporting families affected by cancer. However, due to the world becoming more online, we found ourselves offering remote family support to families with no local support groups. For example, we are supporting a family in Devon, Norwich, Coventry and Warwickshire.

In April 2022, we made a significant transition by relocating our charity from Stafford town centre to a more spacious and strategically positioned business park in the northern part of town. This move proved to be instrumental in several ways, enhancing both our operations and our engagement with the community.

The new location provided us with ample opportunities for growth, particularly with regard to our ecommerce business. Notably, we were able to establish our very own shop within the premises, which not only increased our visibility but also made it more convenient for our supporters to purchase our products and support our cause. Additionally, we set up a dedicated drop-off area for donations, streamlining the process for those who wish to contribute to our charitable efforts.

Storage was a crucial aspect of our expansion, and the new space allowed us to efficiently manage and store the donations we received. This, in turn, enabled us to better serve the community by ensuring that donated items were readily available when needed.

Furthermore, the business park offered us the luxury of two generously sized office spaces. This has greatly improved our administrative capabilities, enabling us to work more efficiently in support of our mission. The availability of these office spaces has also facilitated collaboration and teamwork among our staff members.

One of the most heartwarming additions to our new location was the creation of a purpose-built family room. This room was designed with the comfort and well-being of the families we assist in mind. It serves as a welcoming and safe space for them to gather and interact during their visits to our charity. Moreover, this room has allowed us to host our own events, strengthening our bond with the community and creating a sense of togetherness.

## **Childhood Cancer Parent Alliance Trustees' Annual Report (continued) for the year ended 31 March 2023**

### **Summary of the main activities undertaken for the public benefit (continued)**

In summary, our move to the business park in April 2022 marked a pivotal moment in our charity's journey. The expanded space has enabled us to grow our ecommerce business, improve our donation handling, enhance our administrative capabilities, and most importantly, create a warm and inviting space for the families we support. We are excited about the positive impact this transition has had on our organization and the community we serve.

Social Media remained crucial for us to keep in touch during 2021. As a charity, we continued to embrace this, and Facebook, messenger and Zoom were the go-to meeting place for the families and volunteers. Due to the pandemic in 2020, people were much more comfortable with an online contact, especially with our remote families. It enabled us to continue supporting our families and offer remote activities, including well-being sessions and fun activities for the children.

The charity has established extensive nationwide connections with various like-minded childhood cancer charities, all united by a common objective: collaboration, the exchange of successful strategies, and collective troubleshooting. By fostering these connections, our aim is to strengthen our collective impact and enhance the support we provide to children and families battling cancer across the country.

Volunteers serve as the lifeblood of our organisation, contributing significantly to both our family-focused initiatives and our fundraising endeavours. In the fiscal year 2022/23, we embarked on a mission to not only recruit new volunteers but also to retain our dedicated, experienced volunteers who have been with us for some time. We understand the invaluable role they play in our mission's success and recognize the need to nurture and engage them effectively.

To ensure constant communication and engagement with our volunteers, we have leveraged Meta messenger groups as a powerful tool. These groups serve as a dynamic platform for us to keep our volunteers updated on all the latest developments and activities within our charity. It's essential that they remain well-informed and connected to our mission, enabling them to continue contributing their time and expertise effectively. By embracing technology and fostering a strong sense of community within our volunteer network, we are better equipped to achieve our overarching goal of supporting children and families affected by childhood cancer.

### **Summary of the main achievements during the year**

Due to the world returning to a semblance of normalcy, we were able to resume hosting in-person events for our local families. Nevertheless, we remained committed to providing support to families throughout the UK, regardless of their geographical location. We continued our efforts by sending gifts, parcels, and organizing online sessions for families, ensuring that our support reached those without access to a local support group while also guiding families to local resources when available.

Annually, we run our Easter Donation Campaign, a heartwarming initiative where both the public and local businesses generously donate Easter Eggs. These eggs are then personally delivered to the families by our very own Easter Bunny volunteer, resulting in over 250 eggs collected and distributed.

Although our partnership with Tranquillity ended due to our relocation to new premises, we maintain a strong and supportive relationship with them. They continue to assist us with our terra-cycling scheme, contributing to our ongoing sustainability efforts.

## **Childhood Cancer Parent Alliance Trustees' Annual Report (continued) for the year ended 31 March 2023**

### **Summary of the main achievements during the year (continued)**

Our collaboration with local supermarkets, who have consistently donated merchandise to our families, remained steadfast throughout the year. This support plays a crucial role in our mission.

Throughout the year, we sent out various parcels to our families, including the ever-popular treat parcels filled with chocolates that children adore.

In a significant move, we had to let Ben go the ecommerce manager and Nicola the office manager. However, we then employed a number of heads on a part time bases to manage the influx of donations and managing the shop.

One of our dedicated trustees organized quiz nights at popular local venues throughout the year, aiming to raise awareness and funds for our cause.

On Mother's Day and Father's Day, we prepared and sent thoughtful gifts to our families, all thanks to generous donations from our supporters.

We actively participated in local events, setting up stalls to increase awareness of our charity and promote the sale of donated goods. These occasions provided us with valuable opportunities to engage with the public and share our mission.

An ongoing strategic focus for us involves establishing partnerships with local businesses eager to nominate us as their charity of the year, aligning with the growing trend of Corporate Social Responsibility. In 2021, several local businesses provided donations and support, further highlighting the significance of these partnerships.

Throughout the year, we organized a series of online sessions for parents and carers, ranging from crafting activities to well-being evenings. These sessions proved immensely popular among our community.

Music events featuring local bands at nearby venues helped us raise awareness and funds for the charity, engaging the local community in our mission.

Our Christmas Toy and Gift appeal emerged as our largest donation-driven event, with hundreds of gifts and toys collected and personally delivered by our very own Santa Claus to our families.

In our continuous pursuit of growth and community engagement, we focused on forging corporate partnerships and expanding our business network. Renowned companies like Screwfix Stafford and CSS Europe have nominated us as their charity of the year, underscoring the significance of our corporate partnership strategy as a key area of focus.

### **Fundraising**

Public fund raising and face to face events were of course cancelled due to the pandemic. However, we pivoted successfully with our online eBay shop really taking off and also applying for grants to help with family gifts, staffing and operating costs.

### **The charity's policy on reserves**

The level of reserves held should be approximately equivalent to 3 months overhead costs (plus current liabilities).

### **Review of financial position.**

The financial results are shown on pages 7 & 8 of this report.

Signed  Date 24/01/2024

**Independent Examiner's Report to the trustees of  
Childhood Cancer Parents Alliance  
for year ended 31 March 2023**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2023.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date 25/01/2024

**Childhood Cancer Parents Alliance  
Receipts & Payments Account  
for the year ended 31 March 2023**

	Restricted Funds	Unrestricted Funds	2023 £	2022 £
<b>Receipts</b>				
Grants	-	3,173	3,173	13,486
Donations	-	16,910	16,910	17,922
Just Giving Donations	-	6,850	6,850	7,112
Fundraising Events	-	13,943	13,943	19,161
Sale of Donated Goods	-	55,457	55,457	27,986
Services	-	53	53	-
<b>Total receipts</b>	<b>-</b>	<b>96,386</b>	<b>96,386</b>	<b>85,667</b>
<b>Payments</b>				
Family Support	-	-	-	7,155
Staff Costs	-	66,281	66,281	65,742
Repairs and Maintenance	-	4,949	4,949	-
Fundraising Expenses	-	7,993	7,993	4,297
Insurance	-	680	680	762
Phone & Internet	-	242	242	1,247
Printing and Stationery	-	2,653	2,653	4,083
Refreshments	-	667	667	-
Equipment	-	-	-	2,702
Rent	-	12,298	12,298	11,599
Accountancy	-	702	702	1,008
Trustee Expenses	-	1,401	1,401	412
Volunteer Expenses	-	137	137	-
Travel	-	168	168	140
Charges & Fees	-	126	126	2,016
Subscriptions	-	233	233	713
Entertaining Expenses	-	552	552	-
Miscellaneous	-	300	300	243
<b>Total payments</b>	<b>-</b>	<b>99,382</b>	<b>99,382</b>	<b>102,119</b>
<b>Net receipts/(payments)</b>	<b>-</b>	<b>(2,996)</b>	<b>(2,996)</b>	<b>(16,452)</b>
Cash funds at start of this period	15,456	68,138	83,594	100,046
<b>Cash funds at end of this period</b>	<b>15,456</b>	<b>65,142</b>	<b>80,598</b>	<b>83,594</b>

**Childhood Cancer Parents Alliance  
Statement of Assets and Liabilities  
at 31 March 2023**

	<b>2023</b>	<b>2022</b>
	<b>£</b>	<b>£</b>
<b>Cash Assets</b>		
Bank accounts	<u>80,598</u>	<u>83,594</u>
	<b><u>80,598</u></b>	<b><u>83,594</u></b>
<b>Cash Liabilities</b>		
Expenses owed	<u>(605)</u>	<u>(600)</u>
	<b><u>(605)</u></b>	<b><u>(600)</u></b>

These financial statements are accepted on behalf of the committee by:

Signed  \_\_\_\_\_

Dated 24/01/2024

**Childhood Cancer Parents Alliance  
Notes to the Accounts  
for the year ended 31 March 2023**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

**2. Restricted Grant**

No restricted grants were received this year.

**CHILDHOOD CANCER PARENTS ALLIANCE**

England & Wales - Charity number 1090871

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# Accounts

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**Childhood Cancer Parents Alliance**  
(Registered charity, 1090871)  
**Financial Statements**  
**For the year ended 31 March 2022**

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**Childhood Cancer Parents Alliance  
Administrative Details  
for year ended 31 March 2022**

**Full name** Childhood Cancer Parents Alliance

**Other names** CCPA

**Registered charity number** 1090871

**Principal address**

The Hub  
17 Eastgate Street  
Stafford  
ST16 2LZ

**Trustees**

Paul Cooper	Chair	(2019 – present)
Eddie Hincks	Trustee	(2011 – 2021)
Margaret Johnson	Trustee	(2014 – present)
Sarah Doughty	Trustee	(2018 – present)
Melaney Doyle	Trustee	(2022 – present)
Nigel Birtles	Trustee	(2022 – present)

**Bankers**

Natwest

**Independent examiner**

Lisa Healings FCCA  
Employee of VAST  
The Dudson Centre  
Hope Street  
Hanley  
ST1 5DD

**Advisor** - Senior Nurse in Paediatric Oncology - Penny Holt

**Operations Manager** - Rachael Olley

**Structure, Governance and Management**

The charity is operated under the rules of its constitution adopted 23 April 1999 as amended on 29 January 2000, 7 April 2000, 1 May 2000 and 10 November 2000. As amended on 13 May 2016.

In addition to our trustees, listed above, the Board has two Executive Members: Mike Francis and Sam Schooler. All have much experience in charity work, are long standing supporters of this charity and continue to make a great contribution to its work.

## **Childhood Cancer Parents Alliance Administrative Details for year ended 31 March 2022**

### **The methods adopted for the recruitment and appointment of new trustees**

2021 due to the pandemic and being in and out of lockdown recruiting and training for trustees has been difficult. Our focus in any year is the recruitment of trustees and executives who bring experience and/or skills to support the charity.

We are members of Children & Young People Cancer Coalition (CYPCC) to. We find this group extremely beneficial for peer support, networking, and ideas.

Public fund raising and face to face events were limited in 2021 due to intermittent lockdowns. This would of dramatically affected us financially if we hadn't of pivoted in 2020 to drive revenues from our eBay shop.

We grew in 2021/2022 compared to a lot of other charity organisations who unfortunately were forced downsize or close over the pandemic years.

Rachel is on the editorial board of contact magazine, which is a quarterly publication sent to all the principal treatment centres for paediatric oncology

### **Aims and objectives**

Supporting the needs of families affected by childhood cancer, including wider family members and particularly those without access to an appropriate group or support.

Promoting networking and interaction between parents, families, and relevant organisations.

Maintaining regular communication and provision of information to families.

Increasing public awareness of childhood and young people's cancers.

### **Summary of the main activities undertaken for the public benefit**

At the beginning of 2021, most of the support given to families of children with cancer was within Staffordshire. CCPA is recognised locally, especially in Stafford, for supporting families affected by cancer. However, due to the world becoming more online, we found ourselves offering remote family support to families with no local support groups. For example, we are supporting a family in Devon and Norwich.

The COVID-19 pandemic took us back into lockdown in Q1 2021. Straight away, public events, day trips, family lunches and parties were all cancelled like in 2020. Which again hit us hard regarding public fundraising, PR and public awareness.

We had pivoted in 2020 very successfully with a primary push on running our start-up eBay shop, and this had grown moving into 2021. In February 2021, we started a partnership with a local business Tranquillity. This partnership allowed us access to space for people to drop off donations, a book collection area and room for a click-and-collect place, all cementing our online eCommerce strategy.

Social Media remained crucial for us to keep in touch during 2021. As a charity, we continued to embrace this, and Facebook, messenger and Zoom were the go-to meeting place for the families and volunteers. Due to the pandemic in 2020, people were much more comfortable with an online contact, especially with our remote families. It enabled us to continue supporting our families and offer remote activities, including well-being sessions and fun activities for the children.

During 2021 we were fortunate to move to larger premises in the same building; this allowed us to expand our eBay storage and eCommerce business. We had larger office space and a small area as a family meeting area at the back of the office. We also took over a small garden plot to have an outdoor area for family activities, especially in the summer.

## **Childhood Cancer Parent Alliance Trustees' Annual Report (continued) for the year ended 31 March 2021**

### **Summary of the main activities undertaken for the public benefit (continued)**

Due to the success of the eCommerce business, we employed a couple of people with the sole focus of growing the eCommerce side of the charity. Ben joined us in the summer of 2021, bringing many eCommerce experiences. Ben took over the day-to-day running of eBay and Facebook stores. Marie joined us in October as an eCommerce support to list all the donations we receive to sell.

### **Summary of the main achievements during the year**

We increased the number of families we supported locally and over a wider geographical spread. The world has shifted online and utilised the digital world to help support more families. We continued to send gifts, parcels, and online sessions no matter where the families were in the UK. We offered support to families who did not have a local support group and signposted families that reached out to us if they did have a local support group.

Each year we have our Easter Donation Campaign, where we, as the public and local businesses, donate Easter Eggs. We then have our very own Easter Bunny (Volunteer) to deliver them to the families. We received over 250 eggs.

Our partnership with Tranquillity began to grow, and we saw increased donations for our eBay store. We began to generate revenue from book sales and recycling clothes, toys and bric a-brac. We also set up a collection area for people buying products from eBay.

We continued working with local supermarkets who supported us and donated merchandise to the families.

During the year we send out parcels to our families, one of the more popular ones is our treat parcels which the kids love (lots of chocolates)

We advertised a position for our eCommerce Manager to come on board. It was a big decision for us, but we knew that the online revenue stream for the Charity needed to grow.

We moved premises in 2021 to a much larger space in the same building, which gave us storage for our eBay store, plus a larger office space with room for a family area for meetings with our team.

We had the public and staff participate in the London Marathon for the Charity and the virtual London Marathon for those who couldn't get a place, all raising funds. We also have throughout the year local running events like the Staffordshire half marathon and 10K which runners support our Charity.

One of our volunteers hosted Quiz nights throughout the year at popular local venues to drive awareness and funds.

Mother's Day and Father's Day gifts are sent to our families, made up of fabulous donations.

In June, we accessed a small garden plot at our offices. Volunteers made it the perfect area to host our families in the summer. Great fun as the children decorated it with a local artist. We named it the "Garden of Hope."

We had stalls at local events to drive awareness of the Charity and sales of donated goods. These were great opportunities to meet the public and speak to them about our great work.

One of the ongoing strategies is to partner with local businesses that want to have us as their nominated Charity of the year. Corporate Social Responsibility is a hot topic. In 2021 we had donations and support from several local businesses.

**Childhood Cancer Parent Alliance  
Trustees' Annual Report (continued)  
for the year ended 31 March 2021**

**Summary of the main achievements during the year (continued)**

We organised several online sessions for our parents/carers. These proved very popular and were a mixture of crafting and well-being evenings.

Music events saw bands performing at local venues, all raising awareness and funds for the Charity.

Christmas Toy and Gift appeal is our largest donation-driven event. We received hundreds of gifts and toys that we then had our very own Santa delivered to our families.

At the start of 2022, we promoted our Operations Manager to CEO. She thoroughly deserved the promotion, but it gave her more gravitas for networking, peer group meetings and meetings with local businesses.

Grant funding continued as a way of fundraising that we had seen success in 2020. We are very grateful for the funding from the grant programmes below, amongst others:

Community Foundation Grant £4561.68 - 26/11/21

Healthwatch Grant £672.50 – 10/2/22

SCC County Fund £300.00 – 8/3/22

We are proud that we were able to grow in 2021/2022; we have a fantastic team of staff, volunteers and trustees who all want to see the Charity succeed and be able to carry on the tremendous work we do to support our families.

**Fundraising**


Public fund raising and face to face events were of course cancelled due to the pandemic. However, we pivoted successfully with our online eBay shop really taking off and also applying for grants to help with family gifts, staffing and operating costs.

**The charity's policy on reserves**

The level of reserves held should be approximately equivalent to 3 months overhead costs (plus current liabilities).

**Review of financial position.**

The financial results are shown on pages 7 & 8 of this report.

Signed  Date 23/01/2023

**Independent Examiner's Report to the trustees of  
Childhood Cancer Parents Alliance  
for year ended 31 March 2022**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2022.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed           *Healings*           Date 23/01/23

**Childhood Cancer Parents Alliance  
Receipts & Payments Account  
for the year ended 31 March 2022**

	Restricted Funds	Unrestricted Funds	2022 £	2021 £
<b>Receipts</b>				
Grants	13,486	-	13,486	55,623
Donations	-	17,922	17,922	6,634
Just Giving Donations	-	7,112	7,112	5,192
Fundraising Events	-	19,161	19,161	3,533
Sale of Donated Goods	-	27,986	27,986	29,182
<b>Total receipts</b>	<b>13,486</b>	<b>72,181</b>	<b>85,667</b>	<b>100,164</b>
<b>Payments</b>				
Family Support	-	7,155	7,155	19,470
Staff Costs	-	65,742	65,742	44,242
Merchandise	-	-	-	33
Fundraising Expenses	-	4,297	4,297	845
Insurance	-	762	762	706
Phone & Internet	-	1,247	1,247	478
Printing and Stationery	-	4,083	4,083	211
Equipment	-	2,702	2,702	573
Rent	-	11,599	11,599	7,203
Accountancy	-	1,008	1,008	1,362
Trustee Expenses	-	412	412	45
Travel	-	140	140	601
Charges & Fees	-	2,016	2,016	177
Subscriptions	-	713	713	664
Miscellaneous	-	243	243	30
<b>Total payments</b>	<b>-</b>	<b>102,119</b>	<b>102,119</b>	<b>76,640</b>
<b>Net receipts/(payments)</b>	<b>13,486</b>	<b>(29,938)</b>	<b>(16,452)</b>	<b>23,524</b>
Cash funds at start of this period	1,970	98,076	100,046	76,522
<b>Cash funds at end of this period</b>	<b>15,456</b>	<b>68,138</b>	<b>83,594</b>	<b>100,046</b>

**Childhood Cancer Parents Alliance  
Statement of Assets and Liabilities  
at 31 March 2022**

	<b>2022</b> £	<b>2021</b> £
<b>Cash Assets</b>		
Bank accounts	<u>83,594</u>	<u>100,046</u>
	<b><u>83,594</u></b>	<b><u>100,046</u></b>
<b>Cash Liabilities</b>		
Expenses owed	<u>(600)</u>	<u>(570)</u>
	<b><u>(600)</u></b>	<b><u>(570)</u></b>

These financial statements are accepted on behalf of the committee by:

Signed  \_\_\_\_\_

Dated 23/01/2023

**Childhood Cancer Parents Alliance  
Notes to the Accounts  
for the year ended 31 March 2022**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

**2. Restricted Grant**

The following restricted grants were received:

Pears £7,952

CAF £4,562

Community Health Watch £672

Stoke County Council Fund £300

**CHILDHOOD CANCER PARENTS ALLIANCE**

England & Wales - Charity number 1090871

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# Accounts

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**Childhood Cancer Parents Alliance**  
(Registered charity, 1090871)  
**Financial Statements**  
**For the year ended 31 March 2021**

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**Childhood Cancer Parents Alliance  
Administrative Details  
for year ended 31 March 2021**

**Full name** Childhood Cancer Parents Alliance

**Other names** CCPA

**Registered charity number** 1090871

**Principal address**

The Hub  
17 Eastgate Street  
Stafford  
ST16 2LZ

**Trustees**

Paul Cooper	Chair (from 5/5/2021)
Eddie Hincks	Trustee
Margaret Johnson	Trustee
Sarah Doughty	Trustee
Rosalyn Francis	Trustee (chair until 5/5/2021 resigned 6/8/21)

**Bankers**

Natwest

**Independent examiner**

Daryl Denson ACMA  
Employee of VAST  
The Dudson Centre  
Hope Street  
Hanley  
ST1 5DD

**Advisor** -Senior Nurse in Paediatric Oncology-Penny Holt

**Operations Manager**- Rachael Olley

**Structure, Governance and Management**

The charity is operated under the rules of its constitution adopted 23 April 1999 as amended on 29 January 2000, 7 April 2000, 1 May 2000 and 10 November 2000. As amended on 13 May 2016.

In addition to our trustees, listed above, the Board has two Executive Members: Mike Francis and Sam Schooler. All have much experience in charity work, are long standing supporters of this charity and continue to make a great contribution to its work.

**The methods adopted for the recruitment and appointment of new trustees**

2020 due to the pandemic recruiting and training for trustees has been difficult. We have also had to move to Zoom meetings for our own board and internal comms.

As a membership charity we need to nurture the relationship with the national groups with whom we have links and a member of the Board has volunteered to lead this work. Also during this year the decision was made to join the newly formed Children & Young People Cancer Coalition (CYPCC) to increase networking

## **Childhood Cancer Parents Alliance Administrative Details for year ended 31 March 2021**

### **Aims and objectives**

To relieve children suffering from cancer and to advance the education to the public by:

- Provision of information, advice and support for such children and their families.
- Raising public awareness in all matters relating to childhood cancer at national and international levels.

### **Summary of the main activities undertaken for the public benefit**

At the beginning of 2020, most of the support given to families of children with cancer was within Staffordshire. CCPA is recognised locally, especially in Stafford, for its support of families affected by cancer.

The COVID19 pandemic hit us hard at the beginning of 2020. Straight away, public events, day trips, family lunches and parties were all cancelled. The events were the lifeblood not just for donations and PR for the charity but also for the families to look forward to and, more importantly, the opportunity to get together and talk with people going through the same stresses and fears.

We had started our eBay shop in 2019, and the good news in 2020 was that the eBay shop was up and running with good stock levels. We saw it as a way to drive revenue when the world was moving more and more towards e-commerce as the shops were closed.

Social Media became crucial for many people during the pandemic to keep in touch during 2020. As a charity, we embraced this, and Facebook and Zoom became our new meeting place for the families, and we set up several messenger groups, which straight away became busy with families talking to each other and to the charity.

We couldn't hold events, and even during some of the months that people could meet up we didn't want to put anyone in a situation they were uncomfortable with, be that families, staff, or volunteers. Zoom was a perfect way to hold events in a very safe and secure environment. The families thoroughly enjoyed the online events with a mixture of crafting and well-being content.

As we couldn't take the families out for day trips, we started to put together gift packages that they received through the post. The gift boxes were put together by the team from donations and, in some cases, actually paid for by grants that we received.

The trustees confirm that they have complied with the requirements of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

## **Childhood Cancer Parent Alliance Trustees' Annual Report (continued) for the year ended 31 March 2021**

### **Summary of the main achievements during the year**

The charity has national links with a range of similar childhood cancer charities across the country with the aim of working together, sharing successes and problem-solving with them.

Awareness is maintained of developments in research, new drugs and treatments. It was decided to maintain our membership of Childhood Cancer International (CCI) but involvement with international events has been on hold as the cost of the subscription and of sending anyone to an international conference are high. We kept up to date with research into the effects of Covid-19 on children receiving cancer treatment in order to inform and reassure the families we supported. We also raised awareness of childhood cancer to the general population by our February 15<sup>th</sup> (International Childhood Cancer Day, ICCD) and September awareness campaigns. With the permission of the families we support we shared their stories and pictures and also shared posts by other organisations to help bring the plight of children with cancer to the forefront of people's minds.

The volunteers play a vital part in the activities for families and the fundraising. During the pandemic of course it wasn't possible to meet with the volunteers or to have them interact with the public or families. During the months we were allowed to meet with people we did have the odd volunteer to help list items on eBay. We kept in touch with the volunteers on social media and made sure we kept them updated in what was going on with the charity during lockdown. We also encouraged our more creative volunteers to make masks and other gifts that we passed to our families to help keep them engaged and still give them a sense of purpose. We also kept in touch by Zoom sessions – virtual meetings and social events that proved popular.

We increased the number of families we support by 9 during 2020/2021 over a wider geographical spread as we realised that we could support more families with the provision of gifts, parcels and online wellbeing sessions no matter where they are placed in the UK. We offered support to families who did not have a local support group and signposted families that reached out to us if they did have a local group.

At the start of April 2020 we decided to furlough our part-time administrator as she had to home-school 2 children and working from home wasn't an ideal option.

Our other part-time member of staff, our eBay officer worked for the NHS so we allowed her to take unpaid leave so she could carry out essential work. We were very fortunate that she chose to also volunteer to send out our eBay parcels on a daily basis meaning that our Operations Manager could run the eBay shop by listing items to sell and answer any queries.

We decided that our Operations Manager should remain in post to carry on with family support as our families needed us more than ever during those very unsettling and worrying times that the pandemic brought. We were also aware that were we to furlough all staff that as a charity we needed to maintain the support that we had spent so long building up and needed to come out of the pandemic as strong as we went into it. This was by no means clear until later in the year but with hindsight was a decision that we are proud of making. Our Operations Manager won a Stafford Borough Council 'Local Hero' award for her work during 2020 which was directly linked to continuing to support families of children with cancer through the early days of the pandemic.

Despite our staff numbers being decreased due to furlough and unpaid leave we managed to increase eBay Revenue during 2020/21 and also ran initiatives like a donations/sales shed on the drive of our Operations Manager's home to engage with the public and also raise funds. We also had to become creative in ways to raise funds using the 2.6 challenge and had volunteers taking part in challenges using the number 26 (linked to the London Marathon organisers) for sponsorship. Our video of one particular group who rehearsed dance routines

for 2.6 hours raised not only funds but an awareness of the plight of charities who were affected greatly when the world effectively 'stopped'.

**Childhood Cancer Parent Alliance  
Trustees' Annual Report (continued)  
for the year ended 31 March 2021**

Grant funding was a means of fundraising that we had only tentatively tried prior to 2020 but this proved to play a vital role in our success.

We are very grateful for the funding from grant programmes below, amongst others:

National Lottery £9,800  
CAF Resilience Fund £13,000  
Staffs County Council Covid Support Fund £3,750  
DCMS/Pears Funding £14,917  
Tesco Groundworks £500  
Community Covid-19 Fund £4,800

We are proud that we were able to put all of the above measures in place during 2020/21 to ensure that we emerged stronger and more able to help the increased number of families that requested our support during some very problematic times.

**Fundraising**


Public fund raising and face to face events were of course cancelled due to the pandemic. However we pivoted successfully with our online eBay shop really taking off and also applying for grants to help with family gifts, staffing and operating costs.

**The charity's policy on reserves**

The level of reserves held should be approximately equivalent to 3 months overhead costs (plus current liabilities).

**Review of financial position.**

The financial results are shown on pages 7&8 of this report.

Signed  Date 21/01/2022

**Independent Examiner's Report to the trustees of  
Childhood Cancer Parents Alliance  
for year ended 31 March 2021**

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31 March 2021.

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed  Date 21/01/2022

**Childhood Cancer Parents Alliance  
Receipts & Payments Account  
for the year ended 31 March 2021**

	Restricted Funds	Unrestricted Funds	2021 £	2020 £
<b>Receipts</b>				
Grants	37,717	17,906	55,623	5,000
Donations	-	6,634	6,634	14,833
Just Giving Donations	-	5,192	5,192	5,283
Fundraising Events	-	3,533	3,533	28,895
Sale of Donated Goods	-	29,182	29,182	19,767
<b>Total receipts</b>	<b>37,717</b>	<b>62,447</b>	<b>100,164</b>	<b>73,778</b>
<b>Payments</b>				
Family Support	17,963	1,507	19,470	3,800
Staff Costs	14,298	29,944	44,242	42,956
Merchandise	-	33	33	135
Fundraising Expenses	-	845	845	10,238
Insurance	-	706	706	706
Phone & Internet	-	478	478	474
Printing and Stationery	-	211	211	441
Equipment	-	573	573	1,248
Rent	6,486	717	7,203	5,379
Accountancy	-	1,362	1,362	395
Volunteer Expenses	-	-	-	64
Trustee Expenses	-	45	45	2,550
Governance costs	-	-	-	378
Travel	-	601	601	694
Charges & Fees	-	177	177	678
Training	-	-	-	283
Subscriptions	-	664	664	-
Miscellaneous	-	30	30	23
<b>Total payments</b>	<b>38,747</b>	<b>37,893</b>	<b>76,640</b>	<b>70,442</b>
<b>Net receipts/(payments)</b>	<b>(1030)</b>	<b>24,554</b>	<b>23,524</b>	<b>3,413</b>
Cash funds at start of this period	3,000	73,522	76,522	73,109
<b>Cash funds at end of this period</b>	<b>1,970</b>	<b>98,076</b>	<b>100,046</b>	<b>76,522</b>

**Childhood Cancer Parents Alliance  
Statement of Assets and Liabilities  
at 31 March 2021**

	2021 £	2020 £
<b>Cash Assets</b>		
Bank accounts	100,046	76,437
Just Giving	-	85
Square	-	-
	<b>100,046</b>	<b>76,522</b>
<b>Cash Liabilities</b>		
Expenses owed	(570)	(395)
	<b>(570)</b>	<b>(395)</b>

These financial statements are accepted on behalf of the committee by:

Signed  \_\_\_\_\_

Dated 21/01/2022

**Childhood Cancer Parents Alliance  
Notes to the Accounts  
for the year ended 31 March 2021**

**1. Receipts & payments accounts**

Receipts and payments accounts are statements that summarise the movement of cash into and out of the charity during the financial year. In this context "cash" includes cash equivalents, for example, bank accounts where cash can be readily withdrawn to pay for debts as they become due. For the purposes of understanding a statement of assets and liabilities at the year-end has been included.

**2. Trustees' remuneration**

The following expenses were reimbursed to trustees:  
Sarah Doughty £44.98

**3. Restricted Grant**

The following restricted grants were received:

National Lottery £9,800 Covid Support Fund

Pears £14,917 for staff costs and crafting activities and wellbeing activities

CAF £13,000 Covid resilience funding.

**4. Goods in kind given to CCPA families for 2020/2021**

Masks and Gift parcels:	£1,000
Easter Bunny Gifts:	£ 600
Santa Gifts:	£5,000
Mother's Day perfumes:	£2,400
Total	£9,000