



A friendly, happy  
atmosphere where  
children play and learn

## **Annual General Meeting - 2023/2024**

### Manager's report

This report covers the period from September 2023 to July 2024. We started the new year with 18 (20\*) on roll and finished the year with 32 (28\*). By the end of the year this included 9 (10\*) children using the 30-hour funding and 5 entitled to 2-year-old funding, 4 of which due to the new working parent funding.

We currently have 28 children on roll with a further 5 starting in January and another one starting after Easter. 6 children receive 30-hour funding (although only one uses the full 30 hours), 8 receive universal 15 hour and 2 receive 15 hour (2-year-old funding) and 7 receiving the working parent 2-year-old funding.

\*Number in brackets from 2022/2023

### Comments on last year:

- We started and ended the year with five members of staff – Rebecca, Mandy, Stevie, Jane and Ruby. We were very fortunate that Ruby decided to progress onto her Early Years Level 3 qualification with us. This not only might we gained a young, capable, not so quiet member of the team, but also a member of staff that from a very early stage was able to be counted into the staff ratio. We sadly lost Jane at the end of the year.
- We continued to use the Talk Boost Programme which assesses and supports Communication and Language skills. We will use this programme again in the Spring term when the children we feel will benefit will be within the right age range.
- We were very pleased with the introduction of the working parent 2-year-old funding in April 2023 as the funding rate is higher than our fees and encouraged more new children to join Pebbles.
- The joint efforts of the committee members, children, staff and parents in the form of the valentines disco, GoFundMe site and our sponsored walk raised an impressive £1661.65 plus £479.01 of interest on the saving account. £19,000.00 was transferred from the main account to the savings account.
- A lot of time was spent last year getting quotes for new buildings to secure government funding. Due to stipulations and the complicated nature of our application we decided at the end of the year to withdraw the application.
- The veggie patch preparations have started...

### The future:

#### Practical

- To create a veggie patch (working party this term to put in posts and fencing), future development later in the year – turfing or seeding and installing flower

beds during the spring term.

- Fundraising events to continue using external sources and future transfer of funds.
- Approach the school/Diocese to pay for the removal of the existing building.
- Explore possible building options £70,000 budget.

### Developmental

- We always strive to improve so our action plan this year focuses on ensuring we use external agencies effectively and providing parents with guidance on how and where to gain external support and make referral when necessary.
- A real push to get the veggie patch and hopefully building in place by summer 2025.
- A specific focus for staff is to ensure we are recording informative, quality observations for all children.

We had an fantastic year that started rather quietly but ended in a higher number on roll than the year before. Financially the introduction of working parent 2 year old funding is of a real benefit to us. As a comparison we received £14,400 in the Autumn term 2023 and this Autumn term we have received £28,800. Hence, our position going forward is very strong and we should be in a position to finance the new build ourselves.

### Notes of requirements for new build:

Floor space for:

main area = 50m squared (6 electrical points) two sets of French doors to outdoor space, single entrance door (fire door)

Four internal walls to create toilet area, kitchen, cupboard and office

Toilet Area = 2 toilets - 1 child size toilet and 1 disabled toilet

Kitchen = include a cooker, fridge, adult and child work surface, possibly small dishwasher (6 electrical points) IS A FIRE DOOR REQUIRED

Cupboard = Deep shelves (double socket)

Office = more storage/desk (4 sockets)

Overall internal space = 80m squared

### Groundworks

Base = concrete pads or gravel grass grid plastic eco paving and gravel

Waste pipes need addressing

**PEBBLES PRE SCHOOL**  
**FINANCIAL STATEMENT 1st August 2023 to 31st July 2024**  
**Fund Receipts and Payments Account**

|  | <b>01/08/23 - 31/07/24</b> |                           | <b>01/08/22-31/07/23</b> |                           |
|--|----------------------------|---------------------------|--------------------------|---------------------------|
| <b>RECEIPTS</b>                              |                            |                           |                          |                           |
| Grant  | £                          | 63,417.10                 | £                        | 66,557.78                 |
| Fees   | £                          | 17,599.95                 | £                        | 12,008.65                 |
| Hot Meals                                    | £                          | 1,828.53                  | £                        | 1,806.60                  |
| Fundraising                                  | £                          | 1,738.40                  | £                        | 265.85                    |
| Interest Received (Savings Account)          | £                          | 479.01                    | £                        | 109.71                    |
| Misc   | £                          | -                         | £                        | -                         |
| <b>TOTALS</b>                                |                            | <b><u>£ 85,062.99</u></b> |                          | <b><u>£ 80,748.59</u></b> |
| <b>PAYMENTS</b>                              |                            |                           |                          |                           |
| Staff Salaries Including Pension Contributio | £                          | 61,811.39                 | £                        | 57,425.06                 |
| Tax & NI                                     | £                          | 2,338.81                  | £                        | 3,193.93                  |
| Staff Costs - inc Training, DBS, Uniform     | £                          | 346.33                    | £                        | 603.69                    |
| Employer liability / Professional Insurance  | £                          | 560.84                    | £                        | 535.85                    |
| Telephone                                    | £                          | 60.00                     | £                        | 107.49                    |
| Equipment & Materials                        | £                          | 712.96                    | £                        | 1,590.91                  |
| Cleaning/Sanitary                            | £                          | 298.08                    | £                        | 417.48                    |
| Photo's                                      | £                          | 118.77                    | £                        | 91.30                     |
| Advertising                                  | £                          | 80.00                     | £                        | 125.00                    |
| Rent   | £                          | 4,354.13                  | £                        | 4,749.96                  |
| Hot Meals                                    | £                          | 2,331.75                  | £                        | 1,235.50                  |
| Stationary & Postage                         | £                          | 25.35                     | £                        | 6.90                      |
| Membership                                   | £                          | 367.62                    | £                        | 403.19                    |
| IT (inc ink)                                 | £                          | 853.74                    | £                        | 1,176.81                  |
| Snacks & Cooking                             | £                          | 592.62                    | £                        | 593.08                    |
| Electrical PAT Testing                       | £                          | -                         | £                        | 109.19                    |
| Maintenance & Improvements                   | £                          | 9.95                      | £                        | 178.50                    |
| Christmas Party                              | £                          | 131.23                    | £                        | 67.58                     |
| Didi Dance                                   | £                          | -                         | £                        | 315.00                    |
| Misc   | £                          | 108.45                    | £                        | 192.75                    |
| <b>TOTALS</b>                                |                            | <b><u>£ 75,102.02</u></b> |                          | <b><u>£ 73,119.17</u></b> |
| <b>SURPLUS/(DEFICIT)</b>                     |                            | <b><u>£ 9,960.97</u></b>  |                          |                           |

**PEBBLES PRE SCHOOL**  
**STATEMENT OF ASSETS AND LIABILITIES as at 31st July 2024**

|                         | <b>01/08/2023 - 31/07/2024</b> |                           | <b>01/08/22-31/07/23</b> |                           |
|-------------------------|--------------------------------|---------------------------|--------------------------|---------------------------|
| <b>MONETARY ASSETS</b>  |                                |                           |                          |                           |
| LLOYDS TREASURY ACCOUNT | £                              | 31,434.41                 | £                        | 42,614.10                 |
| LLOYDS SAVINGS ACCOUNT  | £                              | 51,253.49                 | £                        | 30,112.83                 |
| CASH IN HAND/PETTY CASH | £                              | -                         | £                        | -                         |
| <b>TOTALS</b>           |                                | <b><u>£ 82,687.90</u></b> |                          | <b><u>£ 72,726.93</u></b> |

**RENCONCILIATIONS OF FUNDS**

|                    | Receipts    | Payments    | Surplus/(Deficit)        |
|--------------------|-------------|-------------|--------------------------|
| PEBBLES PRE SCHOOL | £ 85,062.99 | £ 75,102.02 | <b><u>£ 9,960.97</u></b> |

|                          |                          |
|--------------------------|--------------------------|
| FUNDS AS AT 31/07/2023   | £72,726.93               |
| FUNDS AS AT 31/07/2024   | £82,687.90               |
| <b>Surplus/(Deficit)</b> | <b><u>£ 9,960.97</u></b> |





# CHARITY COMMISSION FOR ENGLAND AND WALES

## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
Pebbles Pre-School

On accounts for the year  
ended

31<sup>st</sup> July 2024

Charity no  
(if any)

1090726

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/07/2024.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

Date:

4/4/2025

Name:

GABRIELLE HAMMOND

Relevant professional  
qualification(s) or body  
(if any):

FCCA

Address:

HIGHBURY ASH, BURTHORPE GREEN,  
BARROW, BURY ST EDMUNDS  
SUFFOLK IP29 5DA

