



**Radio Cavell
Trustees Annual Report
and Accounts
For the Year Ending
31 March 2024**

Charity Number 1090707

Mission Statement

To extend and improve the relief of sickness, infirmity and old age by providing a quality 'Entertainment and Information' broadcasting service, supporting the work of The Northern Care Alliance NHS Foundation Trust, The Oldham Care organisation and The Oldham Primary Care Trust.

This is the Annual Report of Radio Cavell, for the period 1st April 2023 to 31st March 2024.

Legal and Administrative Information

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Radio Cavell is a Charitable incorporated organisation, registered as a charity in England and Wales.

Charity Number: 1090707 (England & Wales)

Trustees:

Name	Date of retirement by rotation	Meetings Attended / Meeting eligible to attend	Additional information
Phil Edmonds	2026	6 out of 7	
David McGealy	2024	1 out of 5	Retired Oct 2023
Kent Wells	2025	7 out of 7	
Arthur Chorley	2025	7 out of 7	
Ian Wolstenholme	2024	7 out of 7	Appointed representative of Oldham Community Radio

Principle Office:

The Studios, The Royal Oldham Hospital
Rochdale Road
Oldham
OL1 2JH

Governing Documents:

Radio Cavell CIO Constitution adopted on 11th October 2021

Bankers:

Until October 2023:
Barclays Bank plc
Oldham Branch
High Street
Oldham
OL1 3AZ

From November 2023:
Co-Operative Bank
Oldham Branch
12 Market Place,
Oldham
OL1 1HE

In October 2021 Radio Cavell Ltd was superseded by Radio Cavell as a Charitable Incorporated Organisation which took over the operation and assets of the former limited company which was formally dissolved on 11th October 2021
Further references in this document to Radio Cavell can be taken as referring to Radio Cavell CIO.

Charitable Objectives

The objectives of the charity are:

- (1) The relief of sickness, poor health and old age amongst people living in the Oldham Metropolitan Borough by providing a local broadcasting service for hospitals, residential homes and similar institutions, and for patients receiving community care;
and
- (2) The advancement of health and prevention or relief of sickness for the public benefit through the promotion of the benefits of living a healthy lifestyle, and the importance of maintaining good personal mental and physical health by (mainly, but not exclusively) the means of broadcasting health education messages to people living in the Oldham Metropolitan Borough.

Organisation and Management Structure

Radio Cavell is governed by its Constitution as adopted on 11th October 2021.

The Trustees are responsible for the overall governance of the organisation. The Board consists of a maximum of six elected trustees, elected by the Full Members for a three-year term of office. Our governing regulations allow the board to co-opt members to the role of trustee in the event of a vacancy becoming available mid-term. Such appointments are valid only until the following AGM.

We currently have the appointed post-holders of Record Librarian and Social Media assistant who are members with specific skill sets, who are not trustees, but who are given responsibility for a specific area and who are overseen by the trustees.

During the year ending 31st March 2023 the trustees met officially on 7 occasions. On top of this the trustees had numerous informal meetings regarding individual topics arising from the monthly discussions and to make decisions as they presented themselves on a daily basis.

Radio Cavell Management Team during the period 1st April 2023 – March 31st 2024.

Chairman	Kent Wells
Admin Secretary	Vacant
Treasurer	Phil Edmonds
Broadcast Manager	Phil Edmonds
Human Resources	Vacant
Communications	Vacant
Fundraising	David McGealy (until October 2023)
Technical Co-ordinator	Arthur Chorley
Record Librarian	Steve Bolton
Social Media	Richard McLarnon

Related Organisations

Radio Cavell is a member of the Hospital Broadcasting Association, the national charity that supports and promotes hospital broadcasting in the UK.

Phil Edmonds, is also a director of Oldham Community Broadcasting Ltd.

David McGealy was also a director of Oldham Community Broadcasting Ltd and Radio Regen.

Radio Cavell is a member and corporate director of Oldham Community Broadcasting Ltd.

Ian Wolstenholme was appointed to represent Oldham Community Broadcasting Ltd as a trustee of Radio Cavell.

Report on the organisation's activities

Radio Cavell is proud to say that, it has been able to maintain the 24 hours a day broadcast to the patients and staff within the Royal Oldham Hospital. Broadcasting through the Hospedia internal network which services the hospital bedside monitors and via a low power Medium Wave transmitter on 1350 AM to those areas of the Hospital without the bedside connections.

It is unfortunate that during the last 4 years we have been restricted in the recruitment of new members due to the restrictions in place on the Hospital site and more recently the alterations to the building where our studios are located. All Radio Cavell trust volunteers are required to have a current valid DBS certificate and while this is necessary it does slow down the possible recruitment of new members. It is very pleasing however to say that we have 3 new members who have now completed the trust recruitment process and 1 trainee going through the process.

Request programmes continue to be our flagship programme and while we aim to broadcast them between 9.00pm and 10.00 pm every night of the week. These are complimented by various other programmes including interviews, specialist music, sports, special events and a broadcast of the Sunday morning hospital chapel service. Additionally, some sizeable hospital departments listen to Radio Cavell in the workplace.

While continuing to broadcast through the Ofcom licence for the 1350AM transmission Radio Cavell trustees are continuing to monitor the changes in licence conditions brought about by the reduction in AM broadcasting and the moves to FM and new digital platforms with DAB. Radio Cavell must continue to look forward at the opportunities these changes may bring and must not be left behind by any such changes.

Radio Cavell continues to receive support from Northern Care Alliance and more specifically the Oldham Care Organisation, through the provision of premises, services and support from the Trust's Volunteer Services Manager.

Radio Cavell has always had great pride in its ability to meet the requests of our patients and listeners within the hospital complex with its extensive music library. Following the decision in 2023 to reduce the vinyl and CD collections and to digitise as much of the music as possible, our record librarian has done an excellent job in moving to a predominantly digital collection and identifying areas where we need to review our music library. This continues to be an ongoing task but has made the building alterations more viable than was expected.

While the pandemic and restrictions resulting from it provided many challenges it highlighted the benefits of working collaboratively with others, in particular Oldham Community Radio. The relationship with them has also enabled us to increase our live output through shared daytime programmes such as Oldham Today, The Wireless Programme, and other sports and local interest programmes from time to time. It has also increased our request show audience through the shared output of request shows on both stations.

In May 2023 we were able to hold our 70th anniversary reunion in the events centre at Boundary Park where over 70 people from past and present members and their families attended a social event to celebrate such a prestigious milestone. It was very well received by those who were able to attend and many who could not attend on the day sent messages of support for Cavell.

During the year Radio Cavell was pleased to be able to assist with 2 events organised by the trust. In July we supported the hospital wellness day from outside the Education Centre. Then in November we provided the PA and supported the switching on of the Christmas lights in the fountain area with the special guests of Joe and Darren Royle directors of Oldham Athletic together with the first team manager Micky Mellon.

It would be wrong at this point not to mention the most difficult part of the last 12 months and the sad passing of our longest serving member and great friend David McGealy on 23rd October 2023. Dave as we all knew him started volunteering at Radio Cavell in January 1974 and worked tirelessly for Radio Cavell and Hospital Radio nationally throughout those years. His drive and enthusiasm for the station is unparalleled and his achievements are testimony to his efforts and are far too many to list individually. Whatever we say here will not do justice to his almost 50 years of service for which we will always be indebted and he remains long in our Memory.

Financial Review

The financial situation with regards to Radio Cavell remains finely balanced. Radio Cavell is extremely grateful to those people and organisations who have been able to support us during this difficult time.

During the year we were extremely grateful to a number of our supporters, the largest being a donation of £2,500 from Royton and Crompton Golf Clubs Lady Captain's fund.

We also made a profit of £201 from sales of raffle tickets and donations from our 70th Anniversary celebration event.

Radio Cavell is registered with both Easy fundraising and Amazon Smile websites who make charitable donations based on purchases made by those people who nominate Radio Cavell as their Charity and over the period we received £29 from them.

In Autumn 2023 we signed up as a good cause in the Oldham Community Lottery, in this period we received £96 from this.

No grant income was received in this period.

Additionally, expenditure was made against restricted funds carried forward from the previous year where the full balance of grants had not yet been expended;

Action Together One Oldham Fund Fund - £47 – publicity material.

We received support 'in-kind' from The Northern Care Alliance NHS Foundation Trust in the form of premises, heat and light and some technical and telecoms facilities.

Receipts and payments account

Period start date: 01/04/2023 Period end date : 31/03/2024

Section A: Receipts and payments

	Unrestricted Funds £	Restricted Funds £	Total Funds £	Previous year Funds £
Receipts				
Grants	-	-	-	2,000
Donations	2,550	-	2,550	1,064
Fund Raising Activities	654	-	654	386
Sub Total	3,204	-	3,204	3,450
Asset and investment sales	-	-	-	3,800
Total Receipts	3,204	-	3,204	7,250
Payments				
Broadcast Licences	2,650	-	2,650	2,049
Telecoms and Internet	442	-	442	445
Administrative Costs	50	-	50	50
Publicity and Promotion	-	47	47	122
Misc	339	-	339	-
Sub Total	3,481	47	3,528	2,666
Asset and investment purchases				
Equipment	-	-	-	1,920
Total Payments	-	-	3,528	4,586
Transfers between funds	-	-	-	
Cash funds last year end	4,334	644	4,978	
Cash funds this year end	4,334	597	4,931	

Section B: Statement of assets and liabilities at the end of the period

	Unrestricted Funds £	Restricted Funds £
Cash Funds		
Cash at Bank	4,654	644
Total Cash funds	4,057	597
Other monetary assets	-	-
Investment assets	-	-

Assets retained for the charity's own use

	Fund	Cost £
Computer Workstation	restricted grant funds'22	1,164
HP MFP Printer	restricted grant funds'22	157
Audio server storage drives	restricted grant funds/ General funds	440
Outside Broadcast headsets	restricted grant funds'21	570
Laptop computer system	restricted grant funds'21	569
Audio switcher	restricted grant funds'21	711

Additionally, the charity has assets of CD and record library, technical equipment comprising broadcasting studios, transmitter equipment and office equipment. The majority of these items are in excess of a decade old.

Liabilities

In the next 12 months immediate liabilities consist of broadcasting licences and telecoms costs to the sum of approximately £2750.

Signed on behalf of the trustees

Kent Wells
30th July 2024

Phil Edmonds
30th July 2024