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Name:	Alex Krutnik
Email:	alex@canterburydistrictvc.org
Date & Time:	20/11/2024 12:25:04 PM (GMT)
IP Address:	94.192.54.47
Signing Statement:	Alex Krutnik agrees and approves the contents of this document.

Name:	Hilary Adams
Email:	hilary2adams@gmail.com
Date & Time:	19/11/2024 15:36:55 PM (GMT)
IP Address:	176.26.125.141
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Name:	Huw Cleverley
Email:	huw.cleverley@nhs.net
Date & Time:	05/12/2024 09:49:52 AM (GMT)
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REGISTERED COMPANY NUMBER: 04176994 (England and Wales)
REGISTERED CHARITY NUMBER: 1090620

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED
31 MARCH 2024
FOR
CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED**

McCabe Ford Williams
Chartered Accountants
2 The Links
HERNE BAY
Kent
CT6 7GQ

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

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FOR THE YEAR ENDED 31 MARCH 2024**

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CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04176994 (England and Wales)

Registered Charity number

1090620

Registered office

16 Reculver Road
Herne Bay
Kent
CT6 6LE

Trustees

H R Cleverley
H J Adams
B A Roberton
D J Strutt
E C Grimwade
G Ball
A Williams

Chairperson

Treasurer

Resigned 13.11.23

Company Secretary

A Krutnik

Independent examiner

Leigh Jones FCCA
McCabe Ford Williams
Chartered Accountants
2 The Links
HERNE BAY
Kent
CT6 7GQ

Bankers

CAF Bank LTD
25 Kings Hill Avenue
Kings Hill
West Malling
Kent
ME19 4JQ

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

The trustees (who are also the directors of the charity for the purposes of the Companies Act) present their annual report together with the financial statements of Canterbury District Volunteer Centre (the Company) for the year ended 31 March 2024. The trustees confirm that the Annual report and financial statements of the company comply with the current statutory requirements, the requirements of the company's governing document and the provisions of the Statement of Recommended Practice (SORP).

OBJECTIVES AND ACTIVITIES

Objectives and aims

The principal objects of the charity are to promote any charitable purposes for the benefit of the community in the local government district of Canterbury by associating together volunteers and organisations in a common effort to advance education, protect health, and relieve poverty, sickness and distress.

Significant activities

The core funding received from the Collyer Ferguson Foundation via their "annual application route" enabled us to continue to provide a number of services across the district via grants from the Pargiter Trust, the Brook fund and the Kent Reliance Provident Society.

We were also able to gain funding from the National Lottery Community fund to enable our social transport scheme to continue for another year.

Funding from Kent County Council Digital Inclusion Fund, administered by the Kent Community Fund, was made available to the Centre. This funding was aimed at combatting digital exclusion amongst older people in the district.

We were also the recipients of funding from SGN in regard to their Safe & Warm Communities Fund.

Statement of Public Benefit

Given the policies and objectives of the charity, as stated above, the trustees report on the aspects of its activities which encapsulate 'public benefit' -

This is achieved through our work relating to the support of volunteering:

Brokerage - matching up individuals and groups interested in volunteering with appropriate opportunities in the local community.

Good practice development - promoting good practice in working with volunteers to all volunteer involving organisations particularly via the running of workshops and training activities.

Development of volunteering opportunities - by working in close partnership with statutory, voluntary, and private sector agencies as well as community groups and faith groups to develop local volunteering opportunities.

Strategic development of volunteering - as the local experts on volunteering, we inform strategic thinking and planning at a regional and national level.

Alongside the above, we also have set up projects which have responded to local need.

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES (cont)

Social Transport Scheme:

This scheme utilizes volunteer drivers to transport clients from within the Canterbury District to social and health related appointments. All who use this service have to be members of the transport scheme before accessing our services. Membership cost is currently set at £20 a year. The cost of the journeys is now set at 60p per mile. There is also an administration charge levied per journey.

Befriending Project:

We continue to run a befriending project for older people within the district.

Energy Support Project

We were grateful to receive funding from SGN as part of their Safe & Warm Communities projects to enable us to give personal support to older people in the district to enable them to keep their energy consumption as low as possible and to signpost them on to other relevant services.

Forum Activities/workshops/Events & Presentations:

We aim to increase good practice and communication between organisations involved in volunteering and embedding volunteers at the heart of the volunteering process by hosting regular events to these ends.

The trustees of Canterbury District Volunteer Centre are aware of their obligation to follow the Charity Commission Guidance on Public Benefit. They believe that the objectives of the charity are in line with the Guidance, and they are not aware of any instance where they have departed from the Guidance. The trustees are obligated to report regularly to their funders on the performance of the charity by way of the monitoring and evaluation of its services (outcomes and outputs); they are therefore satisfied that they meet public benefit requirements.

Volunteers

As you will see, one of our core aims is the assessment and referral of volunteers to a variety of mainly charitable organisations within the Canterbury district. In pre pandemic years we assessed and referred 1000 volunteers in this way although, due to the pandemic, numbers decreased. Due to the demographics of the Canterbury district, the majority of volunteers we assess and refer are, perhaps, younger than in other areas of Kent and, as such, are perhaps more specific in regard to what they perceive to be the benefits of volunteering.

Along with the above, we utilize volunteers throughout our organisation, be they office volunteers who have administrative duties on our projects, volunteer drivers, befrienders, as well as members of our trustee board. Without the willingness of volunteers to engage in our activities, we would not be able to function as well as we currently do.

ACHIEVEMENT AND PERFORMANCE

Charitable activities

As a Voluntary and Community Organisation, we are tasked with undertaking charitable activities within the Canterbury district. All our projects have at heart the alleviation of poverty and distress and, as a Volunteer Centre, our prime activities are focused on helping volunteers to access voluntary opportunities and facilitating good practice within organisations that utilize volunteers. All the projects we run utilize volunteers in terms of the delivery of these services.

Any surpluses made by our projects are ploughed back into the organisation either to sustain current activities or to alleviate the cost of our future activities.

Fundraising activities

No longer being the recipients of grants from the Local Authority, we now have to sustain our current work within the district by applying for funding elsewhere. This has been achieved via charges levied for some of our services (albeit at less than market rate) along with the continual process of bidding for funding from institutions such as the National Lottery Community Fund or other grant-making trusts. We have had some success over recent years in obtaining such funding, but this task is getting increasingly hard for every voluntary organisation including ourselves. Due to the effects of Covid-19, one of our major streams of independent income from services levied on our transport service completely dried up as this service could not be run safely during this time. Although we reinstated this service during the year, we are still way below our usual income recouped from this service.

Internal and external factors

Externally, the effect of the economic downturn continues to have a great effect on the organisation, which has increased pressure to continue to monitor the rationalization of our services. Whilst we have avoided large-scale changes to a large extent to date, this pressure will only increase over time. As costs rise in general, so our income streams become more strained, making it even harder to run as we have in the past.

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

REPORT OF THE TRUSTEES FOR THE YEAR ENDED 31 MARCH 2024 ACHIEVEMENT AND PERFORMANCE (cont)

Internally, the Board of trustees has to balance the needs of our various beneficiaries with the funds at our disposal, taking great note of the impact that the economy is having on society at large.

FINANCIAL REVIEW

Reserves policy

It is the policy of the charity's trustees to maintain unrestricted funds, which are the free reserves of the charity, at a level that equates to a minimum of three months and a maximum of twelve months of operating expenditure. This provides sufficient funds to cover management, administration, and support costs and to respond to emergency situations.

The rationale for holding this reserve is as follows:

To ensure the financial security and the proper staff of the charity

To provide adequate resources to meet the challenges imposed by new and uncertain funding streams

The trustees will continue to keep under review the level of the charity's general reserve, but consider the current level is necessary to fulfil justifiable calls on the charity's resources.

During the period under review, the total income received by the charity was £93,312 (2023 - £97,168). The principal funders during the year were the National Lottery Community Fund, Canterbury & Coastal Clinical Commissioning Group plus the Colyer Ferguson Foundation, the Henry Smith Charitable Trust, Canterbury City Council, and the Kent Community Foundation. The trustees, staff and members are grateful for this ongoing support. The trustees are aware that there will be even more significant challenges in the years ahead and are continually monitoring the income and expenditure of the organisation in light of this continued pressure on finances within the Voluntary and Community Sector.

It is acknowledged that, for the next two or three years at least, there will be increased pressure on public spending, and this will almost certainly impact on the grants available to the charity from all sources. In response to this, the trustees will continue to explore all options for organisational growth and income.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The company is a charitable company limited by guarantee and is governed by its Memorandum and Articles of Association dated 2 April 2007. It is registered with the Charity Commission under number 1090620. The organisation was formed, via the merger of the former Canterbury Volunteer Centre and the Herne Bay Volunteer Centre on 2 April 2007 and registered as a charity on 15 February 2002. The company changed its name from the Canterbury and Herne Volunteer Centre to the Canterbury District Volunteer Centre in 2021

In the event of the company being wound up, members are required to contribute an amount not exceeding £10.

The management of the company is the responsibility of the trustees, who are elected and co-opted under the Articles of Association.

Recruitment, Induction, and training of new trustees

Trustees are recruited either by advertising in local newspapers or personal recommendation; all trustees are volunteers. All applicants undergo an initial skills appraisal, and all new trustees are encouraged to attend a series of short training sessions to familiarize themselves with the charity and the context within which it operates. The new trustees are inducted into the organisation via a combination of trustee and staff involvement.

Organisational structure

The Board of trustees consists of at least three and not more than twenty-five individuals. The Board of trustees currently consists of five members of the charity. The trustees meet quarterly and review, Inter alia, the previous quarter's income and expenditure account and reports from core workers.

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 MARCH 2024**

Risk management

As part of their responsibility, the trustees carry out an annual appraisal of the risks to which the charity is exposed. Where appropriate, systems or procedures have been established to mitigate the risks that the charity faces. The trustees have assessed the major risks to which the charity is exposed, those related to the operations and finances of the charity and are satisfied that systems and procedures are in place to mitigate exposure to the major risks.

Risk factors

The charity's trustees have considered the major strategic, business and operational risks that the charity faces and confirm that systems have been established to enable regular reports to be produced so that the necessary steps can be taken to lessen these risks.

The COVID-19 viral pandemic was one of the most significant economic events for the UK with unprecedented levels of uncertainty of outcomes compounded more recently by the cost of living crisis and inflationary pressure it is therefore difficult to evaluate all the potential implications on the charity's operations, funding, suppliers, and wider economy. The Trustees' view on the impact of all the above, is that, given the measures that could be undertaken to mitigate the current adverse conditions and the current resources available, they can continue to adopt the going concern basis in preparing the financial statements.

The trustees acknowledge their responsibility for:

Having an overview of the risk identification process

Having reviewed and assessed major risks and will review and update the position as required

Confirming that control systems have been established to mitigate those risks

This report has been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

Approved by order of the board of trustees on and signed on its behalf by:

A Krutnik - Secretary

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

Independent examiner's report to the trustees of Canterbury District Volunteer Centre Limited ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached

Leigh Jones FCCA
McCabe Ford Williams
Chartered Accountants
2 The Links
HERNE BAY
Kent
CT6 7GQ

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CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**STATEMENT OF FINANCIAL ACTIVITIES
(INCORPORATING AN INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

		Unrestricted funds	Restricted funds	2024 Total funds	2023 Total funds
	Notes	£	£	£	£
INCOME					
Donations and grants	2	305	64,608	64,913	69,231
Charitable activities					
Support	4	17,664	-	17,664	15,267
Training		1,210	-	1,210	1,100
Investment income	3	<u>7,352</u>	<u>-</u>	<u>7,352</u>	<u>7,714</u>
Total		26,531	64,608	91,139	93,312
EXPENDITURE					
Charitable activities	5				
Support		<u>32,433</u>	<u>57,349</u>	<u>89,782</u>	<u>91,426</u>
NET INCOME/(EXPENDITURE)		(5,902)	7,259	1,357	1,886
Transfers between funds	14	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(5,902)</u>	<u>7,259</u>	<u>1,357</u>	<u>1,886</u>
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>105,554</u>	<u>23,158</u>	<u>128,712</u>	<u>126,826</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>99,652</u></u>	<u><u>30,417</u></u>	<u><u>130,069</u></u>	<u><u>128,712</u></u>

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**STATEMENT OF FINANCIAL POSITION
AT 31 MARCH 2024**

	Notes	2024 £	2023 £
FIXED ASSETS			
Tangible assets	11	1,523	838
CURRENT ASSETS			
Debtors		-	594
Cash at bank and in hand		<u>129,892</u>	<u>128,673</u>
		129,892	129,267
CREDITORS			
Amounts falling due within one year	12	(1,346)	(1,393)
NET CURRENT ASSETS		<u>128,546</u>	<u>127,874</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		130,069	128,712
NET ASSETS		<u>130,069</u>	<u>128,712</u>
FUNDS	14		
Unrestricted funds:			
General fund		62,580	72,097
Redundancy designated fund		<u>37,072</u>	<u>33,457</u>
		99,652	105,554
Restricted funds:			
National Lottery - Befriending		-	3,896
National Lottery Fund – Transport		16,667	-
National Lottery – Digital skills		-	-
Kent Community Fund – Kent Reliance		3,750	-
Provident Fund			
Kent Community Foundation – Frank Brake		-	3,125
Kent Community Foundation – Lawson Foundation		-	1,667
SGN Safe & Warm Communities Scheme		10,000	-
Ashford VC – Boosters		-	1,570
Colyer Ferguson Charitable Trust		-	2,500
Henry Smith Charity		-	7,000
McCarthy Stone		-	3,400
		<u>30,417</u>	<u>23,158</u>
TOTAL FUNDS		<u>130,069</u>	<u>128,712</u>

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**STATEMENT OF FINANCIAL POSITION - CONTINUED
AT 31 MARCH 2024**

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to charitable small companies.

The financial statements were approved by the Board of Trustees on and were signed on its behalf by:

H R Cleverley -Trustee

H J Adams -Trustee

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The charity is a company limited by guarantee and was incorporated on 12th March 2001. In the event of the charity being wound up, the liability of the guarantee is limited to £10 per member of the charity.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Governance costs

This includes the costs of governance arrangements that relate to the running of the charity as opposed to the direct management functions inherent in generating funds and service delivery. This includes costs associated with constitutional and statutory requirements and legal advice for trustees.

Support costs

Support costs represent the staffing and associated costs of finance, personnel and general administration in supporting and operational programmes for which the charity is responsible.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off the cost less estimated residual value of each asset over its estimated useful life.

Office equipment - 25% on a straight line basis

Tangible fixed assets costing more than £250 are capitalised and included at cost subject to depreciation.

Taxation and irrecoverable vat

The charity is exempt from corporation tax on its charitable activities.

Irrecoverable VAT is allocated to the expense on which it was incurred.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

Reserves

Monies held in reserves are classified as restricted if it was a requirement of the donor/provider that the money be used for a specific purpose. Any monies received that are not required to be classified as restricted reserves are therefore deemed to be unrestricted.

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

2. DONATIONS , GRANTS AND LEGACIES

	2024	2023
	£	£
Grants and contracts	<u>64,913</u>	<u>69,231</u>
Grants received, included in the above, are as follows:		
	2024	2023
	£	£
National Lottery - Transport	20,000	-
Kent & Medway Clinical Commissioning Group	8,808	8,808
Colyer Ferguson Charitable Trust	-	7,500
Kent Community Foundation	-	14,000
Kent Community Foundation – The Pargiter Trust	5,000	-
Kent Community Foundation – The Brook Fund	5,000	-
Kent Community Foundation – Kent Reliance Provident Society	5,000	-
Henry Smith Charity	7,000	10,000
SGN Safe & Warm Communities Scheme	12,000	
Canterbury City Council – Strategic	-	10,000
Ashford VC – Kent volunteering	-	6,250
Albert Hunt Trust	-	1,000
McCarthy Stone	-	5,000
Woodruffe Benton	-	1,000
Arnold Clark	-	2,000
KCC Adult Education	1,800	-
Miscellaneous	<u>305</u>	<u>3,673</u>
	<u>64,913</u>	<u>69,231</u>

3. INVESTMENT INCOME

	2024	2023
	£	£
Rents received	5,937	7,125
Deposit account interest	<u>1,415</u>	<u>589</u>
	<u>7,352</u>	<u>7,714</u>

4. INCOME FROM CHARITABLE ACTIVITIES

	2024	2023
	£	£
Driving income	<u>17,664</u>	<u>15,267</u>
Support		

5. CHARITABLE ACTIVITIES COSTS

	Direct costs (See note 6)	Support costs (See note 7)	Totals
	£	£	£
Support	<u>63,426</u>	<u>26,356</u>	<u>89,782</u>

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

6. DIRECT COSTS OF CHARITABLE ACTIVITIES

	2024	2023
	£	£
Staff costs	62,788	60,077
Training, subscriptions and CRB checks	<u>638</u>	<u>1,482</u>
	<u><u>63,426</u></u>	<u><u>61,559</u></u>

7. SUPPORT COSTS

	Management	Finance	Governance costs	Totals
	£	£	£	£
Support	<u>25,122</u>	<u>214</u>	<u>1,020</u>	<u><u>26,356</u></u>

Support costs, included in the above, are as follows:

Management

	2024 Support	2023 Total activities
	£	£
Rent and premises costs	11,826	13,459
Insurance	558	497
Light and heat	990	-
Telephone	4,617	7,091
Printing, postage and stationery	1,196	888
Sundries	1,619	3,457
Driver travel	1,554	1,278
Staff travel	687	388
Advertising and publicity	971	1,067
Repairs	615	-
Depreciation of tangible fixed assets	<u>489</u>	<u>475</u>
	<u><u>25,122</u></u>	<u><u>28,600</u></u>

Finance

	2024 Support	2023 Total activities
	£	£
Bank charges	<u>214</u>	<u>247</u>

8. NET INCOME/(EXPENDITURE)

Net income/ (expenditure) is stated after charging/ (crediting):

	2024	2023
	£	£
Independent examination	1,020	1,020
Accountancy	-	-
Depreciation - owned assets	<u>489</u>	<u>475</u>

9. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2024 nor for the year ended 31 March 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2024 nor for the year ended 31 March 2023.

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

10. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	60,359	57,748
Social security costs	-	-
Other pension costs	<u>2,429</u>	<u>2,329</u>
	<u><u>62,788</u></u>	<u><u>60,077</u></u>

The average monthly number of employees during the year was as follows:

	2024	2023
Promotion & development of volunteering	2	2
Management and administration	<u>3</u>	<u>3</u>
	<u><u>5</u></u>	<u><u>5</u></u>

No employees received emoluments in excess of £60,000.

11. TANGIBLE FIXED ASSETS

	Tools £	Garden equipment £	Motor vehicles £	Office equipment £	Totals £
COST					
At 1 April 2023		-	-	18,328	18,328
Additions	-	-	-	1,174	1,174
Disposals	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	-	-	-	19,502	19,502
At 31 March 2024	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
DEPRECIATION					
At 1 April 2023	-	-	-	17,490	17,490
Disposals	-	-	-	-	-
Charge for year	<u>-</u>	<u>-</u>	<u>-</u>	<u>489</u>	<u>489</u>
	-	-	-	1,523	1,523
At 31 March 2024	<u> </u>	<u> </u>	<u> </u>	<u> </u>	<u> </u>
NET BOOK VALUE					
At 31 March 2024	<u> </u>	<u> </u>	<u> </u>	<u>1,523</u>	<u>1,523</u>
At 31 March 2023	<u> </u>	<u> </u>	<u> </u>	<u>838</u>	<u>838</u>

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024	2023
	£	£
Accrued expenses	<u>1,346</u>	<u>1,393</u>

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	Unrestricted funds £	Restricted funds £	Total £	2024 funds £	Total £	2023 funds £
Fixed assets	1,523	-	1,523	1,523	838	838
Current assets	99,475	30,417	129,892	129,892	129,267	129,267
Current liabilities	<u>(1,346)</u>	<u>-</u>	<u>(1,346)</u>	<u>(1,346)</u>	<u>(1,393)</u>	<u>(1,393)</u>
	<u><u>99,652</u></u>	<u><u>30,417</u></u>	<u><u>130,069</u></u>	<u><u>130,069</u></u>	<u><u>128,712</u></u>	<u><u>128,712</u></u>

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

14. MOVEMENT IN FUNDS

	At 1.4.23	Net movement in funds	Transfers between funds	At 31.3.24
	£	£	£	£
Unrestricted funds				
General fund	72,097	(5,902)	(3,615)	62,580
Redundancy designated fund	<u>33,457</u>	<u>-</u>	<u>3,615</u>	<u>37,072</u>
	105,554	(5,902)	-	99,652
Restricted funds				
National Lottery Community Fund - Befriending	3,896	(3,896)	-	-
National Lottery Fund – Transport	-	16,667	-	16,667
Kent & Medway CCG	-	3,750	-	3,750
Kent Community Foundation – Kent Reliance Provident Society	-	10,000	-	10,000
SGN Safe & Warm Communities Scheme	-	-	-	-
Kent Community Foundation – Sir George Earle	3,125	(3,125)	-	-
Kent Community Foundation – Frank Brake	1,667	(1,667)	-	-
Kent Community Foundation – Lawson Foundation	2,500	(2,500)	-	-
Colyer Ferguson Charitable Trust	1,570	(1,570)	-	-
Ashford VC	7,000	(7,000)	-	-
Henry Smith Charity	3,400	(3,400)	-	-
McCarthy Stone				
	<u>23,158</u>	<u>7,259</u>	<u>-</u>	<u>30,417</u>
TOTAL FUNDS	<u>128,712</u>	<u>1,357</u>	<u>-</u>	<u>130,069</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	26,531	(32,433)	(5,902)
Restricted funds			
Kent Community Foundation – Frank Brake	-	(3,125)	(3,125)
Kent Community Foundation – Lawson Foundation	-	(1,667)	(1,667)
Kent Community Foundation – KCC Digital Inclusion Fund	7,000	(7,000)	-
National Lottery Community Fund – Befriending	-	(3,896)	(3,896)
National Lottery Community Fund -Transport	20,000	(3,333)	16,667
Kent Community Foundation – The Pargiter Trust	5,000	(5,000)	-
Kent Community Foundation – The Brook Fund	5,000	(5,000)	-
Kent Community Foundation – Kent Reliance Provident Society	5,000	(1,250)	3,750
SGN Safe & Warm Communities Scheme	12,000	(2,000)	10,000
Kent & Medway CCG	8,808	(8,808)	-
KCC Adult Education	1,800	(1,800)	-
Colyer Ferguson	-	(2,500)	(2,500)
Ashford VC	-	(1,570)	(1,570)
Henry Smith Charity	-	(7,000)	(7,000)
McCarthy Stone	-	(3,400)	(3,400)
	<u>64,608</u>	<u>(57,349)</u>	<u>7,259</u>
TOTAL FUNDS	<u>91,139</u>	<u>89,782</u>	<u>1,357</u>

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

14. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.22	Net movement in funds	Transfers between funds	At 31.3.23
	£	£	£	£
Unrestricted funds				
General fund	94,106	(7,938)	(14,071)	72,097
Redundancy designated fund	<u>19,386</u>	<u>-</u>	<u>14,071</u>	<u>33,457</u>
	113,492	(7,938)	-	105,554
Restricted funds				
National Lottery Community Fund - Befriending	9,994	(6,098)	-	3,896
National Lottery Fund – Digital Skills	1,770	(1,770)	-	-
Kent Community Foundation – Sir George Earle	-	-	-	-
Kent Community Foundation – Frank Brake	-	3,125	-	3,125
Kent Community Foundation – Lawson Foundation	-	1,667	-	1,667
Colyer Ferguson Charitable Trust	-	2,500	-	2,500
Canterbury City Council - Strategic	-	-	-	-
Canterbury City Council – Sector recovery	-	-	-	-
Ashford VC – Boosters	1,570	-	-	1,570
Ashford VC – Kent Volunteering	-	-	-	-
Henry Smith Charity	-	7,000	-	7,000
McCarthy Stone	-	3,400	-	3,400
	<u>13,334</u>	<u>9,824</u>	<u>-</u>	<u>23,158</u>
TOTAL FUNDS	<u>126,826</u>	<u>1,886</u>	<u>-</u>	<u>128,712</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	31,754	(39,692)	(7,938)
Restricted funds			
National Lottery Community Fund - Befriending	-	(6,098)	(6,098)
National Lottery Community Fund – Digital Skills	-	(1,770)	(1,770)
Kent Community Foundation – Sir George Earle	3,000	(3,000)	-
Kent Community Foundation – Frank Brake	6,000	(2,875)	3,125
Kent Community Foundation – <u>Lawson</u> Foundation	5,000	(3,333)	1,667
Kent & Medway CCG	8,808	(8,808)	-
Colyer Ferguson Charitable Trust	7,500	(5,000)	2,500
Canterbury City Council – Strategic	10,000	(10,000)	-
Ashford VC	6,250	(6,250)	-
Henry Smith Charity	10,000	(3,000)	7,000
McCarthy Stone	5,000	(1,600)	3,400
	<u>61,558</u>	<u>(51,734)</u>	<u>9,824</u>
TOTAL FUNDS	<u>93,312</u>	<u>91,426</u>	<u>1,886</u>

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**NOTES TO THE FINANCIAL STATEMENTS - CONTINUED
FOR THE YEAR ENDED 31 MARCH 2024**

14. MOVEMENT IN FUNDS - continued

Kent & Medway Clinical Commissioning Group

Provision of a contract to support our Social Transport scheme enabling, primarily older people, to access medical and social appointments and thereby remain more independent.

Kent Community Foundation Annual Application Route

We applied for core funding under KCF's annual application route and were granted funding from the Pargiter Trust, Earle fund, the Frank Brake Charitable Trust and the Kent Reliance Provident Society.

Kent Community Foundation - KCC Digital Inclusion Fund

We applied for this funding to enable us to continue and expand our Digital Upskilling project which was aimed at enabling older people in the District to utilize their laptops, tablets, computers and phones to access online services and combat the digital divide.

National Lottery Community Fund – Awards for All Grant.

We were successful in gaining a grant to support our social car scheme which utilizes volunteer drivers to enable older people in the district to access medical and social appointments.

SGN Safe and Warm Communities Scheme

We applied for this funding so we could offer personalized energy advice and support to older people within the district who are on fixed incomes and have been severely impacted by both the repercussions of the Covid pandemic and the cost-of-living crisis.

15. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2024 or the previous year.

CANTERBURY DISTRICT VOLUNTEER CENTRE LIMITED

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 MARCH 2024**

	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS				
Donations and legacies				
Grants and contracts	305	64,608	64,913	69,231
Investment income				
Rents received	5,937	-	5,937	7,125
Training	1,210	-	1,210	1,100
Deposit account interest	<u>1,415</u>	<u>-</u>	<u>1,415</u>	<u>589</u>
	8,562	-	8,562	8,814
Charitable activities				
Driving income	<u>17,664</u>	<u>-</u>	<u>17,664</u>	<u>15,267</u>
Total incoming resources	26,531	64,608	91,139	93,312
EXPENDITURE				
Charitable activities				
Wages	23,564	36,795	60,359	57,748
Social security	943	1,486	-	-
Pensions			2,429	2,329
Training, subscriptions and CRB checks	<u>538</u>	<u>100</u>	<u>638</u>	<u>1,482</u>
	25,045	38,381	63,426	61,559
Support costs				
Management				
Rent and premises costs	3,186	8,640	11,826	13,459
Insurance	350	208	558	497
Light and heat	330	660	990	-
Telephone	825	3,792	4,617	7,091
Printing, postage and stationery	426	770	1,196	888
Sundries	623	996	1,619	3,457
Driver travel	(364)	1,918	1,554	1,278
Staff travel	387	300	687	388
Equipment replacement and repair	615	-	615	-
Advertising and publicity	1	970	971	1,067
Bookkeeping fees	-	-	-	-
Equipment rent	-	-	-	-
Depreciation equipment	489	-	489	475
	<u>6,868</u>	<u>18,254</u>	<u>25,122</u>	<u>28,600</u>
Finance				
Bank charges	-	214	214	247
Governance costs				
Independent examination	520	500	1,020	1,020
Auditors' remuneration for non-audit work	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
	<u>520</u>	<u>714</u>	<u>1,234</u>	<u>1,267</u>
Total resources expended	32,433	57,349	89,782	91,426
Net surplus/(deficit)	<u>(5,902)</u>	<u>7,259</u>	<u>1,357</u>	<u>1,886</u>