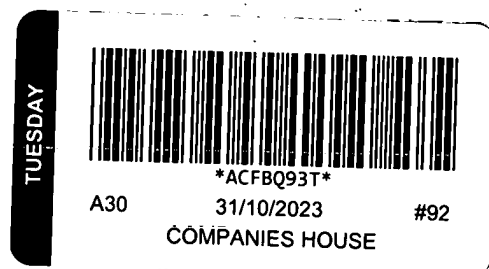




Unity Centre Rotherham

Financial Statements for the  
year ended 31st March 2023



**Charity number: 1090559**  
Registered England and Wales

**Company number: 04312881**  
Company limited by guarantee

**Unity Centre Rotherham**  
**Contents of the financial statements**  
**for the year ended 31st March 2023**

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**Unity Centre Rotherham**  
**Administrative details**  
**for the year ended 31st March 2023**

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**Charity registered number** 1090559 (Registered on 13<sup>th</sup> February 2002)

**Company registration number** 04312881 (Registered on 29<sup>th</sup> October 2001)

**Trustees (Directors)**

S Adalat  
S Mguni  
A Ahmed  
M Cummins  
G Yasseen  
I Khan  
S Noreen  
Z Green

**Secretary** A Ahmed

**Registered address** The Unity Centre  
St Leonards Road  
Rotherham  
S65 1PD

**Bankers**

Cooperative Bank Plc  
PO Box 250  
Delf House, Southway  
Skelmersdale  
WN8 6WT

CAF Bank Ltd,  
25 Kings Hill Avenue,  
Kings Hill,  
Kent  
ME19 4JQ

Unity Trust bank,  
P O Box 7193,  
Planetary Road,  
Willenhall,  
WV1 9DG

**Independent Examiner**

Heera Singh FMAAT  
HSL Accountancy Solutions Ltd  
Enterprise House  
61a Carr House Road  
Doncaster  
DN1 2BY

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31st March 2023.

### **Exemptions**

The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

### **Aim and objectives**

To bring about lasting improvements to the quality of life and economic and social opportunities available to Ethnic Minority communities as well as the wider community and provide new responses to help break down existing barriers to training and employment opportunities. To increase the aspirations of local people and develop a commitment to lifelong learning, and equip them with the necessary confidence and vocational skills needed to access the labour market. To endeavour to ensure that all groups have access to, and are able to make full use of, The Unity Centre's facilities, and to assist in the development of local community groups by providing venue and facilities at affordable rates. To act as a medium for communities to access mainstream services and for statutory agencies to reach the communities and develop with them appropriate services. To monitor and evaluate services to ensure that the Centre continues to appropriately meet the changing needs of all communities, including cultural and religious needs of Ethnic Minority communities. To provide a safe and secure working environment with continuous training and development opportunities so that personal achievement and career advancement proceed in step with the progress of the Centre. To provide a cultural environment in which proactive attitudes can thrive and develop to contribute to a positive and evolutionary change. The specific activities undertaken over the last year are covered within achievements and performance.

### **Governing document**

The charity is registered as a company limited by guarantee, without share capital. Its governing instrument is its Memorandum and Articles of Association.

### **Organisational Structure**

The Unity Centre has a Board of Directors made up of key members of the community we serve, with at least seventy percent of the Board people from the BME community, in line with the constitution; The Board members all have a clear understanding of the aims and objectives of the organisation and the vision for the future. The Board has ultimate power over the strategic direction of the Centre. The General Manager acting as Chief Executive takes forward approved strategies for progression as well as managing on an operational level the daily running of the Centre and delivery of service contracts with the Local Authority.

The staffing position at the financial year-end (31st March 2023) is that the Centre employs 5 staff, one of whom is a full time worker. Staffing is overseen by the General Manager. Staffing breakdown: 1 Office Administrator (f/t), 1 Finance Officer 0.6 F.T.E, 3 part-time caretakers 1.2 F.T.E, one sessional cleaners. The General Manager has overall responsibility for all areas.

The Board of Directors meet regularly to look at the financial situation, operational performance, policy & strategic direction/ progression.

### **Review of activities**

The Unity Centre remains a popular venue for the delivery of a wide range of community-based learning opportunities delivered by a number of organisations. These range from RMBC, SENSE, Refugee Council, RDASH, CAB, Reed Wellbeing Ltd, Roterfed, RUCST, Rotherham Community Transport and many others. We also host a number of community groups to deliver their charitable activities including Kashmiri & Yemeni Older Peoples Group, Wah Hong, U3A, Apna Haq. Other hosted and delivered activities include sport, exercise classes and wellbeing workshops.

The Unity Centre continues to support the Roma Drop-in, Refugee drop-in, Community Navigator surgeries & Citizens Advice sessions. These highly popular services provide the local communities with access to support workers to advise and support them through a wide range of issues including benefit advice, accessing healthcare, accessing schools, and accompanying people to appointments where language is a major barrier.

**Food Bank** - Access to food remained limited for the most disadvantaged. The Unity Centre continued to operate a food bank to support those in need. The service is open to all communities in Rotherham. As well as food, toiletries, hygiene products, medicines and books were distributed. Over the year we issued food parcels to 278 households (609 people)

### **Review of activities (continued)**

We continue to maintain tight reins on spending. We constantly monitor the financial position of all operational parts of the Centre to ensure that they are viable. Trading conditions remain difficult for the voluntary and community sector as a whole and community venues in particular. Despite these conditions The Unity Centre has generated a surplus of £78,705.00

### **Reserves policy**

The directors have discussed a reserves policy and have developed a formal policy.

The reserves policy aims to ensure Unity Centre Rotherham's activities can continue during a period of unforeseen difficulties. The directors consider a target number of free reserves to be set at between 3 and 6 months of current expenditure. Having reserves will enable the organisation to operate in the short term and to satisfy legal obligations in the event of the end of funding, a major reduction in funding, or a delay in further funding becoming available. Reserves can also be drawn upon in an emergency or to take advantage of unexpected opportunities. For planned renovation work, £100,000 should be designated from reserves. A further £40,000 is allocated from reserves for repairs, maintenance and improvement work.

### **Risk management**

The major risks to which the company is exposed are examined and reviewed regularly and systems have been established to mitigate any risks identified. Major external risks to funding are currently being reviewed by the directors. Internal risks are minimized by procedures for authorisation of all transactions and to ensure a high quality of service delivery throughout the organisation.

### **Statement of Public Benefit**

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

**Statement of Directors and Trustees' responsibilities**

The trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable company and the group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and of the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

**Small company provisions:**

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006. The directors declare that they have approved the directors' report above. Signed on behalf of the company's directors:

Signed on behalf of the company's trustees (directors):

Signed: 

Date: 23/10/23

Name and position: SITHU AYE MEUNI DIRECTOR

**Unity Centre Rotherham**  
**Independent Examiners report to the Trustees (Directors)**  
**for the year ended 31st March 2023**

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I report on the accounts of the Unity Centre Rotherham for the year ended 31 March 2023 which are set out on pages 6 to 11.

**Respective responsibilities of trustees and examiner**

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

**Basis of independent examiner's report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

**Independent examiner's statement**

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heera Singh FMAAT  
HSL Accountancy Solutions Ltd  
Enterprise House  
61a Carr House Road  
Doncaster  
DN1 2BY

Date: 30<sup>th</sup> October 2023

**Unity Centre Rotherham**  
**Statement of Financial Activities (Incorporating the Income and Expenditure Account)**  
**for the year ended 31st March 2023**

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2023	Total 2022
		£	£	£	£	£
<b>Income from:</b>	<b>2</b>					
Grants and contracts		20	0	800	820	10,648
Charitable activities		254,714	0	0	254,714	252,406
Investments		914	0	0	914	48
Other		0	0	0	0	0
<b>Total</b>		<b>255,648</b>	<b>0</b>	<b>800</b>	<b>256,448</b>	<b>263,102</b>
<b>Expenditure on:</b>	<b>3</b>					
Raising funds		0	0	0	0	43
Charitable activities		173,223	0	4,520	177,743	175,885
Other		0	0	0	0	0
<b>Total</b>		<b>173,223</b>	<b>0</b>	<b>4,520</b>	<b>177,743</b>	<b>175,928</b>
Net income/(expenditure) before transfers		82,425	0	-3,720	78,705	87,174
Transfers between funds		-16,405	16,405	0	0	1
<b>Net movement in funds after transfers</b>		<b>66,020</b>	<b>16,405</b>	<b>-3,719</b>	<b>78,705</b>	<b>87,174</b>
Balance brought forward at 1st April 2022		134,195	239,344	53,676	427,214	340,041
<b>Balance carried forward at 31st March 2023</b>		<b>200,215</b>	<b>255,748</b>	<b>49,957</b>	<b>505,920</b>	<b>427,214</b>

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

The accounting policies and notes on pages 8 to 11 form part of these financial statements.



**Unity Centre Rotherham**  
**Balance sheet**  
**As at 31st March 2023**

	Notes	2023 £	2022 £
<b>Fixed Assets</b>	<b>5</b>	<b>52,229</b>	<b>54,843</b>
<b>Current Assets</b>			
Debtors	<b>6</b>	30,085	29,477
Cash at bank & in hand		<u>443,580</u>	<u>366,331</u>
		473,665	395,809
<b>Liabilities</b>			
Creditors - amounts due within one year	<b>6</b>	<u>-16,335</u>	<u>-19,675</u>
<b>Net current assets</b>		<b>457,331</b>	<b>376,133</b>
<b>Total assets less current liabilities</b>		<u><b>509,559</b></u>	<u><b>430,977</b></u>
<b>Long term liabilities</b>			
Creditors - amounts due in more than one year	<b>6</b>	-3,640	-3,763
<b>Net assets</b>		<u><b>505,920</b></u>	<u><b>427,214</b></u>
<b>Funds of the company</b>			
Unrestricted Funds	<b>7</b>	200,215	134,195
Designated Funds		255,748	239,344
Restricted Funds		<u>49,957</u>	<u>53,676</u>
<b>Total funds</b>		<u><b>505,920</b></u>	<u><b>427,214</b></u>

For the year 31st March 2023, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

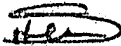
- a) ensuring the company keeps accounting records which comply with section 386; and
- b) preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the companies Act 2006 relating to accounts, so far as is applicable to the company.

**Small company provisions:**

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's trustees (directors):

Signed: 

Date: 23/10/23

Name and position: SITHULE MGUNI DIRECTOR

**1. Accounting policies**

**1.1.1. Basis of preparation**

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- The Charities Act 2011
- The Companies Act 2006
- The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS102
- Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

**1.1.2.** The charity meets the definition of a public benefit entity as defined by FRS 102.

**1.1.3.** The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

**1.2. Incoming resources**

These are included in the Statement of Financial Activities. Incoming resources are recognised when:

- The company becomes entitled to the resources
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and donations are only included in the Statement of Financial Activities when the company has unconditional entitlement to the resources.

Contractual income is only included in the Statement of Financial Activities once the related goods or performance related services have been delivered.

Investment income is included in the accounts when receivable.

**1.3. Expenditure**

Expenditure is charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. The expenditure has been analysed but usage.

Professional fees include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

**1.4. Fund accounting**

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

**1.5. Assets**

Tangible assets are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost, or, if gifted, at the value to the company on receipt. Rates used are:

Property and improvements	-	2% reducing balance
Fixture and fittings	-	15% reducing balance
Computer equipment	-	33% straight line

**1.6. Debtors**

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

**1.7. Creditors**

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

**1.8. Taxes**

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

**2. Income from:**

	<b>General Fund</b>	<b>Restricted Fund</b>	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Grants and contracts</b>				
Awards for all			0	10,000
Asda Foundation	0	700	700	0
Destitute Fund	0	100	100	85
Donations	20	0	20	0
HMRC	0	0	0	263
Yorkshire Sports	0	0	0	300
	20	800	820	10,648
<b>Charitable activities</b>				
Unity Centre - Facility hire and support services	254,714	0	254,714	252,406
<b>Investments</b>				
Bank interest	914	0	914	48
<b>Total</b>	<b>255,648</b>	<b>800</b>	<b>256,448</b>	<b>263,102</b>

**3. Expenditure on**

	<b>General Fund</b>	<b>Restricted Fund</b>	<b>Total 2023</b>	<b>Total 2022</b>
	<b>£</b>	<b>£</b>	<b>£</b>	<b>£</b>
<b>Raising funds</b>				
Advertising and publicity	0	0	0	43
<b>Charitable activities</b>				
Activity costs	5,017	784	5,801	11,543
Bad debts	975	0	975	658
Depreciation	1,020	1,595	2,615	4,595
Dues and subscriptions	405	0	405	322
Insurance expense	6,748	0	6,748	6,135
Office costs	5,813	0	5,813	5,311
Premise costs	13,895	581	14,476	38,919
Professional fees	18,753	0	18,753	11,218
Staff costs	78,804	860	79,664	72,135
Utilities costs	40,300	700	41,000	23,199
Volunteer expenses	1,493	0	1,493	1,852
<b>Total</b>	<b>173,223</b>	<b>4,520</b>	<b>177,743</b>	<b>175,929</b>

4. Staff costs

	2023	2022
	£	£
Salaries and wages	61,325	52,192
Social security costs	7,322	6,791
Sessional workers	10,038	12,211
Pension	969	935
Travel expenses	9.81	5
	<b>79,664</b>	<b>72,135</b>

No person received emoluments of more than £60,000 in the year. (Nil: 2022)

The average number of staff during the year was 3 Full Time Equivalent (2.5: 2022).

5. Fixed assets

	Freehold property	Equipment	Fixture & fittings	Total
	£	£	£	£
Cost				
At 1st April 2022	79,732	73,656	26,879	180,267
Additions				0
<b>At 31st March 2023</b>	<b>79,732</b>	<b>73,656</b>	<b>26,879</b>	<b>180,267</b>
Depreciation				
At 1st April 2022	31,693	68,812	24,919	125,424
Charge this period	1,595	726	294	2,615
<b>At 31st March 2023</b>	<b>33,288</b>	<b>69,539</b>	<b>25,213</b>	<b>128,039</b>
<b>Net book value at 31st March 2023</b>	<b>46,444</b>	<b>4,117</b>	<b>1,666</b>	<b>52,228</b>
<b>Net book value at 31st March 2022</b>	<b>48,042</b>	<b>4,842</b>	<b>1,960</b>	<b>54,843</b>

6. Debtors and creditors

	2023	2022
	£	£
Trade debtors	29,263	28,546
Prepayments	822	931
	<b>30,085</b>	<b>29,477</b>
Creditors due in one year	-16,335	-19,675
Deferred income	0	0
	<b>-16,335</b>	<b>-19,675</b>
Creditors due in more than one year		
Loan from Rotherham MBC	-3,640	-10,963

7. Company Limited by Guarantee

The charity is a company limited by guarantee and has no share capital. The liability of each member, in the event of a winding up, is limited to £1

8. Directors Remuneration

No remuneration was received by any directors in the period of these accounts. No expenses were claimed during the period of these accounts.

9. Movement of funds

	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance
	£	£	£	£	£
<b>Unrestricted funds</b>					
General funds	134,195	255,648	-173,223	-16,405	200,215
<b>Designated funds</b>					
Reserves	239,344	0	0	16,405	255,748
<b>Restricted funds</b>					
Property and improvement fund	51,351	0	-1,595		49,756
Destitute Fund	0	100	0		100
Asda Foundation	0	700	-700		0
Yorkshire Sports	461	0	-360		100
Diversity Festival	1,865	0	-1,865		0
<b>Total funds</b>	<b>340,041</b>	<b>256,448</b>	<b>-177,742</b>	<b>0</b>	<b>505,920</b>

**\*Designated funds**

The designated funds are unrestricted in nature. These funds have been set aside by the Trustees in accordance with the Charity's Reserves Policy, which is, to have at least 6 months operating costs, staff redundancy costs and closure costs, and planned renovation, improvement and maintain ace of the property.

**\*\*Restricted funds**

<u>Funder</u>	<u>Purpose/Project summary</u>
Destitute Fund	People in Need
Asda Foundation	Funding towards running costs
Yorkshire Sports	Tackling inequalities
Diversity Festival	This funding has been ring fenced to be spent on the Diversity Festival.
Fixed asset fund	This fund has been created to write down the value of the freehold property and accumulated building improvements that have been financed by grant funding over the years.

10. Related Party Transactions

There are no related party transactions during the period of these accounts.

11. Previous period comparative figures

Where available, the previous periods figure has been included for comparison purposes only.