



Unity Centre Rotherham

**Financial Statements for the
year ended 31st March 2022**

Charity number: 1090559
Registered England and Wales

Company number: 04312881
Company limited by guarantee

Unity Centre Rotherham
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for the year ended 31st March 2022

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Unity Centre Rotherham
Administrative details
for the year ended 31st March 2022

Charity registered number 1090559 (Registered on 13th February 2002)

Company registration number 04312881 (Registered on 29th October 2001)

Trustees (Directors)

S Adalat
S Moyo
A Ahmed
M Cummins
G Yasseen
I Khan
S Noreen
Z Green

Secretary

A Ahmed

Registered address

The Unity Centre
St Leonards Road
Rotherham
S65 1PD

Bankers

Cooperative Bank Plc
PO Box 250
Delf House, Southway
Skelmersdale
WN8 6WT

CAF Bank Ltd,
25 Kings Hill Avenue,
Kings Hill,
Kent
ME19 4JQ

Unity Trust bank,
P O Box 7193,
Planetary Road,
Willenhall,
WV1 9DG

Independent Examiner

Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House Road
Doncaster
DN1 2BY

The Trustees, who are also Directors of the charity for the purposes of the Companies Act, submit their annual report and financial statements for the year ended 31st March 2022.

Exemptions

The Trustees have taken advantage of the exemptions available to small companies, including the audit exemption (see statement on balance sheet).

Aim and objectives

To bring about lasting improvements to the quality of life and economic and social opportunities available to Ethnic Minority communities as well as the wider community and provide new responses to help break down existing barriers to training and employment opportunities. To increase the aspirations of local people and develop a commitment to lifelong learning, and equip them with the necessary confidence and vocational skills needed to access the labour market. To endeavour to ensure that all groups have access to, and are able to make full use of, The Unity Centre's facilities, and to assist in the development of local community groups by providing venue and facilities at affordable rates. To act as a medium for communities to access mainstream services and for statutory agencies to reach the communities and develop with them appropriate services. To monitor and evaluate services to ensure that the Centre continues to appropriately meet the changing needs of all communities, including cultural and religious needs of Ethnic Minority communities. To provide a safe and secure working environment with continuous training and development opportunities so that personal achievement and career advancement proceed in step with the progress of the Centre. To provide a cultural environment in which proactive attitudes can thrive and develop to contribute to a positive and evolutionary change. The specific activities undertaken over the last year are covered within achievements and performance.

Governing document

The charity is registered as a company limited by guarantee, without share capital. Its governing instrument is its Memorandum and Articles of Association.

Organisational Structure

The Unity Centre has a Board of Directors made up of key members of the community we serve, with at least seventy percent of the Board people from the BME community, in line with the constitution; The Board members all have a clear understanding of the aims and objectives of the organisation and the vision for the future. The Board has ultimate power over the strategic direction of the Centre. The General Manager acting as Chief Executive takes forward approved strategies for progression as well as managing on an operational level the daily running of the Centre and delivery of service contracts with the Local Authority.

The position at financial year-end (31st March 2022) is that the Centre employs 5 staff, one of whom is a full time worker. Staffing is overseen by the General Manager. Staffing breakdown: 1 Office Administrator (f/t), 1 Finance Officer 0.6 F.T.E, 2 part-time caretakers 0.8 F.T.E, one sessional cleaners. The General Manager has overall responsibility for all areas.

The Board of Directors meet regularly to look at the financial situation, operational performance, policy & strategic direction/ progression.

Review of activities

The Unity Centre remains a popular venue for the delivery of a wide range of community-based learning opportunities delivered by a number of organisations. These range from RMBC, SENSE, Rotherham College, Harp Refugee Council, RDASH, Reform and many others. We also host a number of community groups to deliver their charitable activities including Kashmiri & Yemeni Older Peoples Group, Wah Hong and Mama Africa. Other hosted and delivered activities include sport, exercise classes and wellbeing workshops.

The Unity Centre continues to support the Roma Drop-in, Refugee drop-in, Community Navigator surgeries & Citizens Advice sessions.. This highly popular service provides the local communities with access to support workers to advise and support them through a wide range of issues including benefit advice, accessing healthcare, accessing schools, and accompanying people to appointments where language is a major barrier.

Food Bank - Access to food remained limited for the most disadvantaged. The Unity Centre continued to operate a food bank to support those in need. The service is open to all communities in Rotherham. As well as food, toiletries, hygiene products, medicines and books were distributed. Over the year we issued food parcels to 395 households (1005 people)

Conversation club - The Unity Centre also delivered it's conversation club. With the help of a grant from Awards for All, We delivered weekly sessions (women only and mixed) to a diverse range of people to improve their language skills, their social skills and navigating uk society.

Review of activities (continued)

We continue to maintain tight reins on spending. We constantly monitor the financial position of all operational parts of the Centre to ensure that they are viable. Trading conditions remain difficult for the voluntary and community sector as a whole and community venues in particular. Despite these conditions The Unity Centre has generated a surplus of £87174.00

Reserves policy

The directors have discussed a reserves policy and have developed a formal policy.

The reserves policy aims to ensure Unity Centre Rotherham's activities could continue during a period of unforeseen difficulties. The directors consider a target amount of free reserves to be set at between 3 and 6 months of current expenditure. Having reserves will enable the organisation to operate in the short term and to satisfy legal obligations in the event of the end of funding, a major reduction in funding, or a delay in further funding becoming available. Reserves can also be drawn upon in an emergency or to take advantage of unexpected opportunities. For planned renovation work, £100,000 should be designated from reserves. A further £40,000 is allocated from reserves for repairs, maintenance and improvement work.

Risk management

The major risks to which the company is exposed are examined and reviewed regularly and systems have been established to mitigate any risks identified. Major external risks to funding are currently being reviewed by the directors. Internal risks are minimized by procedures for authorisation of all transactions and to ensure a high quality of service delivery throughout the organisation.

Statement of Public Benefit

We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

Statement of Directors and Trustees' responsibilities

The trustees (who are also the directors of the Company for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charitable company and the group and of the incoming resources and application of resources, including the income and expenditure of the charitable company and the group for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charitable company and of the group and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and the group and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Small company provisions:

This report has been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006. The directors declare that they have approved the directors' report above. Signed on behalf of the company's directors:

Signed on behalf of the company's trustees (directors):

Signed: 

Date: 07/09/2022

Name and position: ANGHAM AHMED
CHAIR / DIRECTOR

Unity Centre Rotherham
Independent Examiners report to the Trustees (Directors)
for the year ended 31st March 2022

I report on the accounts of the Unity Centre Rotherham for the year ended 31 March 2022 which are set out on pages 6 to 11.

Respective responsibilities of trustees and examiner

The charity's trustees (who are also the directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

Having satisfied myself that the charity is not subject to audit under company law and is eligible for independent examination, it is my responsibility to:

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a "true and fair view" and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

1. which gives me reasonable cause to believe that, in any material respect, the requirements:

- accounting records have not been kept in accordance with section 386 of the Companies Act 2006;
- the accounts do not accord with such records;
- where accounts are prepared on an accruals basis, whether they fail to comply with relevant accounting requirements under section 396 of the Companies Act 2006, or are not consistent with the Charities SORP (FRS102)
- any matter which the examiner believes should be drawn to the attention of the reader to gain a proper understanding of the accounts.

have not been met; or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.



Heera Singh FMAAT
HSL Accountancy Solutions Ltd
Enterprise House
61a Carr House Road
Doncaster
DN1 2BY

Date: 14th September 2022

Unity Centre Rotherham
Statement of Financial Activities (Incorporating the Income and Expenditure Account)
for the year ended 31st March 2022

	Notes	Unrestricted Funds	Designated Funds	Restricted Funds	Total 2022	Total 2021
	2	£	£	£	£	£
Income from:						
Grants and contracts		85	0	10,563	10,648	112,106
Charitable activities		252,406	0	0	252,406	104,165
Investments		48	0	0	48	38
Other					0	0
Total		252,539	0	10,563	263,102	216,309
Expenditure on:	3					
Raising funds		43	0	0	43	187
Charitable activities		161,902	0	13,984	175,885	173,310
Other					0	0
Total		161,945	0	13,984	175,928	173,497
Net income/(expenditure) before transfers		90,594	0	-3,421	87,174	42,812
Transfers between funds		-76,570	76,571	0	1	0
Net movement in funds after transfers		14,024	76,571	-3,420	87,174	42,812
Balance brought forward at 1st April 2021		120,171	162,773	57,097	340,041	297,229
Balance carried forward at 31st March 2022		134,195	239,344	53,676	427,214	340,041

The Statement of Financial Activities includes all gains and losses in the year and therefore a statement of total recognised gains and losses has not been prepared.

The accounting policies and notes on pages 8 to 11 form part of these financial statements.

Unity Centre Rotherham
Balance sheet
As at 31st March 2022

	Notes	2022 £	2021 £
Fixed Assets	5	54,843	59,438
Current Assets			
Debtors	6	29,477	9,687
Cash at bank & in hand		<u>366,331</u>	<u>308,241</u>
		395,809	317,929
Liabilities			
Creditors - amounts due within one year	6	<u>-19,675</u>	<u>-26,363</u>
Net current assets		376,133	291,566
Total assets less current liabilities		<u>430,977</u>	<u>351,004</u>
Long term liabilities			
Creditors - amounts due in more than one year	6	-3,763	-10,963
Net assets		<u>427,214</u>	<u>340,041</u>
Funds of the company			
Unrestricted Funds	7	134,195	120,171
Designated Funds		239,344	162,773
Restricted Funds		<u>53,676</u>	<u>57,097</u>
Total funds		<u>427,214</u>	<u>340,041</u>

For the year 31st March 2022, the company is entitled to the audit exemption under section 477 (2) of the Companies Act 2006.

The members have not required the company to obtain an audit in accordance with section 476 of the Companies Act 2006.

The directors acknowledge their responsibilities for:

- ensuring the company keeps accounting records which comply with section 386; and
- preparing accounts which give a true and fair view of the state of affairs of the company as at the end of the financial year, and its profit or loss for the financial year, in accordance with the requirement of the companies Act 2006 relating to accounts, so far as is applicable to the company.

Small company provisions:

These accounts have been prepared in accordance with the special provisions for small companies under Part 15 of the Companies Act 2006.

The directors declare that they have approved the accounts above.

Signed on behalf of the company's trustees (directors):

Signed: 

Date: 07/09/2022

Name and position: ANGHAM AHMED
CHAIR / DIRECTOR

1. Accounting policies

1.1.1. Basis of preparation

These accounts (financial statements) have been prepared under the historic cost convention, with items recognised at cost or transaction value, unless otherwise stated in the relevant note(s), in accordance with:

- The Charities Act 2011
- The Companies Act 2006
- The Financial Reporting Standard applicable in the UK and the Republic of Ireland: FRS102
- Accounting & Reporting by Charities: Statement of Recommended Practice (Charities SORP FRS102) (effective January 2015)

1.1.2. The charity meets the definition of a public benefit entity as defined by FRS 102.

1.1.3. The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern.

1.2. Incoming resources

These are included in the Statement of Financial Activities. Incoming resources are recognised when:

- The company becomes entitled to the resources
- The trustees are virtually certain they will receive the resources; and
- The monetary value can be measured with sufficient reliability

Where incoming resources have related expenditure (as with fund-raising or contract income) the incoming resources and related expenditure are reported gross in the Statement of Financial Activities.

Grants and donations are only included in the Statement of Financial Activities when the company has unconditional entitlement to the resources.

Contractual income is only included in the Statement of Financial Activities once the related goods or performance related services have been delivered.

Investment income is included in the accounts when receivable.

1.3. Expenditure

Expenditure is charged to the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered. Expenditure is classified under headings that aggregate all costs related to that category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable expenditure comprises those costs incurred in the delivery of the charity's activities and services for its beneficiaries, including both direct and support costs. The expenditure has been analysed but usage.

Professional fees include those costs associated with meeting constitutional and statutory requirements, including Accountancy fees.

1.4. Fund accounting

Restricted funds are funds received from donors which are subject to restrictions on the purposes for which they may be used of which have been raised for a specific project. Unrestricted funds are those where there are no externally imposed restrictions. These include funds freely available to the charity for expenditure or appropriation to reserves for internally designated purposes.

1.5. Assets

Tangible assets are capitalised if they can be used for more than one year, and cost at least £100. They are valued at cost, or, if gifted, at the value to the company on receipt. Rates used are:

Property and improvements	-	2% reducing balance
Fixture and fittings	-	15% reducing balance
Computer equipment	-	33% straight line

1.6. Debtors

Debtors are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.7. Creditors

Creditors are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors are normally recognised at their settlement amount, usually the invoice amount. Accrued charges are normally valued at their settlement amount.

1.8. Taxes

The company is not VAT registered. As a Charity the company is exempt from taxation on income and gains falling within section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act section 505 of the Taxes Act 1988 or s256 of the Taxation of chargeable gains Act 1992 to the extent that these are applied to its charitable objects.

2. Income from:

	General Fund	Restricted Fund	Total 2022	Total 2021
	£	£	£	£
Grants and contracts				
Awards for all		10,000	10,000	0
Destitute Fund	85		85	100
HMRC		263	263	15,915
Nation Lottery Community Fund			0	88,130
People in need			0	500
RMBC - CLF			0	310
South Yorkshire CF			0	5,000
Yorkshire Sports		300	300	2,151
	85	10,563	10,648	112,106
Charitable activities				
Unity Centre - Facility hire and support services	252,406		252,406	104,165
Investments				
Bank interest	48		48	38

3. Expenditure on

	General Fund	Restricted Fund	Total 2022	Total 2021
	£	£	£	£
Raising funds				
Advertising and publicity	43	0	43	187
Charitable activities				
Activity costs	10,119	1,424	11,543	6,658
Bad debts	658		658	210
Depreciation	3,000	1,595	4,595	3,758
Dues and subscriptions	322		322	322
Insurance expense	6,135		6,135	5,758
Office costs	3,581	1,730	5,311	8,888
Premise costs	38,204	715	38,919	51,937
Professional fees	11,218		11,218	11,183
Staff costs	64,209	7,926	72,135	66,411
Utilities costs	23,199		23,199	16,897
Volunteer expenses	1,257	595	1,852	1,289
Total	161,945	13,984	175,929	173,497

4. Staff costs

	2022	2021
	£	£
Salaries and wages	52,192	56,517
Social security costs	6,791	2,966
Sessional workers	12,211	5,909
Pension	935	994
Travel expenses	5	24
	72,135	66,411

No person received emoluments of more than £60,000 in the year. (Nil: 2021)
The average number of staff during the year was 3 Full Time Equivalent (2.5 : 2021).

5. Fixed assets

	Freehold property £	Equipment £	Fixture & fittings £	Total £
Cost				
At 1st April 2021	79,732	73,656	26,879	180,267
Additions				0
At 31st March 2022	79,732	73,656	26,879	180,267
Depreciation				
At 1st April 2021	30,098	66,158	24,573	120,829
Charge this period	1,595	2,654	346	4,595
At 31st March 2022	31,693	68,812	24,919	125,424
Net book value at 31st March 2022	48,039	4,844	1,960	54,843
Net book value at 31st March 2021	49,634	7,498	2,306	59,438

6. Debtors and creditors

	2022	2021
	£	£
Trade debtors	28,546	9,088
Prepayments	931	599
	29,477	9,687
Creditors due in one year	-19,675	-26,363
Deferred income	0	0
	-19,675	-26,363
Creditors due in more than one year		
Loan from Rotherham MBC	-3,763	-10,963

7. Company Limited by Guarantee

The charity is a company limited by guarantee and has no share capital. The liability of each member, in the event of a winding up, is limited to £1

8. Directors Remuneration

No remuneration was received by any directors in the period of these accounts. No expenses were claimed during the period of these accounts.

9. Movement of funds

	Opening Balance	Incoming Resources	Resources Expended	Transfers	Closing Balance
	£	£	£	£	£
Unrestricted funds					
General funds	120,171	252,539	-161,945	-76,570	134,195
Designated funds					
Reserves	162,773	0	0	76,570	239,344
Restricted funds					
Property and improvement fund	52,945	0	-1,595		51,351
RMBC Building Stronger Communities	195	0	-195		0
Destitute Fund	20	0	-20		0
HMRC	0	263	-263		0
Awards for all	0	10,000	-10,000		0
Yorkshire Sports	2,071	300	-1,910		461
Diversity Festival	1,865	0	0		1,865
Total funds	340,041	263,102	-175,928	0	427,214

***Designated funds**

The designated funds are unrestricted in nature. These funds have been set aside by the Trustees in accordance with the Charity's Reserves Policy, which is, to have at least 6 months operating costs, staff redundancy costs and closure costs, and planned renovation, improvement and maintenance of the property.

****Restricted funds**

Funder	Purpose/Project summary
Destitute Fund - VAR	People in Need
HMRC	Furlough grant
Awards for all	Covid-19 response grant
South Yorkshire CF	Covid-19 response grant
Yorkshire Sports	Tackling inequalities
Diversity Festival	This funding has been ring fenced to be spent on the Diversity Festival.
Fixed asset fund	This fund has been created to write down the value of the freehold property and accumulated building improvements that have been financed by grant funding over the years.

10. Related Party Transactions

There are no related party transactions during the period of these accounts.

11. Previous period comparative figures

Where available, the previous periods figure has been included for comparison purposes only.