

HEACHAM GROUP PRACTICE AMENITY FUND
ANNUAL REPORT AND UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 30 JUNE 2021

HEACHAM GROUP PRACTICE AMENITY FUND

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees

Ms H Terry
Dr Andrew Lake
Sister P A Benn
Mrs A Knight
Ms A Davis
Mrs J Lane
Ms C M Davies

Charity number

1090530

Independent examiner

Mapus- Smith and Lemmon LLP
48 King Street
King's Lynn
Norfolk
England
PE30 1HE

HEACHAM GROUP PRACTICE AMENITY FUND

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HEACHAM GROUP PRACTICE AMENITY FUND

TRUSTEES' REPORT

FOR THE YEAR ENDED 30 JUNE 2021

The trustees present their report and accounts for the year ended 30 June 2021.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016)

Objectives and activities

The charity's objectives are the relief of sickness and distress and the protection and preservation of public health by the provision, and the assistance in the provision, of medical and other equipment and facilities not provided by the National Health and other statutory bodies.

The Trustees have had regard to the Charity Commission's guidance on public benefit and have sought to ensure that all activities undertaken have been in line with the charity's objectives.

Achievements and performance

The Heacham Group Practice Amenity Fund has been successful once again in meeting its objectives during the year to 30 June 2021. The charity does not actively undertake fundraising but relies upon the generosity of patients, their relatives and other donations in recognition of the service provided by the Heacham Group Practice. The charity therefore continues to rely on donations, legacies and investment income as the main source of income.

Liquid nitrogen for the Cryo Clinic at Heacham Group Practice continues to be funded by the Amenity Fund and in addition our purchases during the year included BP Monitors, Classroom Flooring, Facebook, Covid Marquees, Prescription Deliveries, Project Hope and Urine Testing Supplies.

During this second year of the Covid Pandemic much has changed about the way we all live our lives. As a group of Trustees, we have not met in person but communicated via emails and Zoom meetings. The Trustees themselves either work in health care roles or represent the local patient community. The delivery of healthcare has changed markedly during the Covid Pandemic and this has meant change for both health care workers and for patients. Both health care workers and patients have been ill with Covid at various times but both groups have been forced into a more remote form of healthcare.

Trust is the bedrock of successful General Practice and it is forged over many years based on Patients' experiences.

As a Charity we have tried to find ways to fill in some of the gaps between what patients expect from health care and what can be provided during the crisis, but this has proved to be very difficult because it has not been possible to commission new services due to lack of capacity in the provision of health care.

This has been a countrywide phenomena but it has affected morale in a very negative way. Health care workers take pride in providing a quality service which is in turn what patients also value.

We have tried to help the situation by facilitating better communication between the practice and the community by way of financing a Facebook page with some protected staff time to provide the input. This has had some success, but staff have still suffered open verbal hostility.

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TRUSTEES' REPORT (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2021

We also approached the practice to try to commission a service that could assist them to identify patients who have lost out due to the Pandemic to try to improve their experience and outcome. There was no apparent NHS plan at that time to improve the situation and it was evident that the practice was working at full capacity and had no extra time to take on more work.

Despite this we have responded positively to all requests for equipment that provide benefit to patients and we remain committed to using our funds to that which is not normally provided by the NHS or statutory services.

Our reserves have grown due to the merging of two local inactive charities with our own fund.

Financial review

Donations and bequests received this financial year totalled £77,902. Investment income interest totalled £58.

The charity has no regular expenditure to which an amount is required to be held in the unrestricted funds of the charity. The charity expends its funds as and when required for equipment etc but has no regular overheads.

At 30 June 2021 the unrestricted funds reserve totalled £247,172. The charity plans to expend this on usual supplies and equipment that may be required.

The trustees will continue to identify those areas where investment in equipment or services implies a continuing financial commitment for servicing, spares, etc.

The Trustees are grateful to all who made donations to the charity during the year.

Structure, governance and management

The Charity's governing document is the Heacham Group Practice Amenity Fund Declaration of Trust dated 8 January 2002.

The trustees who served during the year and up to the date of signature of the financial statements were:

Ms H Terry
Dr Andrew Lake
Sister P A Benn
Mrs A Knight
Ms A Davis
Mrs J Lane
Ms C M Davies

Trustees are appointed by a resolution passed at a special meeting. In selecting persons to be appointed as trustees, the Trustees shall take into account the benefits of appointing a person (who through residence, occupation, employment or otherwise has a special knowledge of the area of benefit) or who is (otherwise) able to virtue of their personal or professional qualifications to make a contribution to the pursuit of the objects or management of the charity.

The trustees' report was approved by the Board of Trustees.



Mrs A Knight
Trustee

Date: 7/4/2022

HEACHAM GROUP PRACTICE AMENITY FUND

INDEPENDENT EXAMINER'S REPORT

TO THE TRUSTEES OF HEACHAM GROUP PRACTICE AMENITY FUND

I report to the trustees on my examination of the financial statements of Heacham Group Practice Amenity Fund (the charity) for the year ended 30 June 2021.

Responsibilities and basis of report

As the trustees of the charity you are responsible for the preparation of the financial statements in accordance with the requirements of the Charities Act 2011 (the 2011 Act).

I report in respect of my examination of the charity's financial statements carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

Your attention is drawn to the fact that the charity has prepared financial statements in accordance with Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) in preference to the Accounting and Reporting by Charities: Statement of Recommended Practice issued on 1 April 2005 which is referred to in the extant regulations but has now been withdrawn.

I understand that this has been done in order for financial statements to provide a true and fair view in accordance with Generally Accepted Accounting Practice effective for reporting periods beginning on or after 1 January 2015.

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the 2011 Act; or
- 2 the financial statements do not accord with those records; or
- 3 the financial statements do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the financial statements to be reached.



Sharon Edwards F.C.A.
Mapus- Smith and Lemmon LLP

48 King Street
King's Lynn
Norfolk
PE30 1HE
England

Dated: 19/04/2022

HEACHAM GROUP PRACTICE AMENITY FUND

STATEMENT OF FINANCIAL ACTIVITIES INCLUDING INCOME AND EXPENDITURE ACCOUNT FOR THE YEAR ENDED 30 JUNE 2021

		Unrestricted funds 2021 £	Unrestricted funds 2020 £
	Notes		
<u>Income from:</u>			
Donations and legacies	2	77,902	37,222
Investments	3	58	493
Total Income		<u>77,960</u>	<u>37,715</u>
<u>Expenditure on:</u>			
Nurses purchases	4	<u>29,218</u>	<u>43,548</u>
Net Income/(expenditure) for the year/ Net movement in funds		48,742	(5,833)
Fund balances at 1 July 2020		198,430	204,263
Fund balances at 30 June 2021		<u><u>247,172</u></u>	<u><u>198,430</u></u>

The statement of financial activities includes all gains and losses recognised in the year.

All income and expenditure derive from continuing activities.

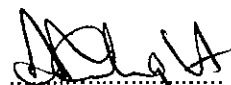
HEACHAM GROUP PRACTICE AMENITY FUND

BALANCE SHEET

AS AT 30 JUNE 2021

	Notes	2021 £	£	2020 £	£
Current assets					
Cash at bank and in hand		247,872		199,080	
Creditors: amounts falling due within one year	8	(700)		(650)	
Net current assets			247,172		198,430
Income funds					
Unrestricted funds			247,172		198,430
			247,172		198,430

The financial statements were approved by the Trustees on



Mrs A Knight
Trustee

HEACHAM GROUP PRACTICE AMENITY FUND

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 30 JUNE 2021

1 Accounting policies

Charity information

Heacham Group Practice Amenity Fund is a charity registered with the Charity Commission in England. The operational address is 45 Station Road, Heacham, King's Lynn, Norfolk, PE31 7EX.

1.1 Accounting convention

The accounts have been prepared in accordance with the charity's governing document, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

The financial statements are prepared in sterling, which is the functional currency of the charity. Monetary amounts in these financial statements are rounded to the nearest £.

The financial statements have been prepared under the historical cost convention. The principal accounting policies adopted are set out below.

1.2 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the charity has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.3 Charitable funds

Unrestricted funds are available for use at the discretion of the trustees in furtherance of their charitable objectives.

Restricted funds are subject to specific conditions by donors as to how they may be used. The purposes and uses of the restricted funds are set out in the notes to the financial statements.

Endowment funds are subject to specific conditions by donors that the capital must be maintained by the charity.

1.4 Income

Income is recognised when the charity is legally entitled to it after any performance conditions have been met, the amounts can be measured reliably, and it is probable that income will be received.

Cash donations are recognised on receipt. Other donations are recognised once the charity has been notified of the donation, unless performance conditions require deferral of the amount. Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

Legacies are recognised on receipt or otherwise if the charity has been notified of an impending distribution, the amount is known, and receipt is expected. If the amount is not known, the legacy is treated as a contingent asset.

HEACHAM GROUP PRACTICE AMENITY FUND

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2021

1 Accounting policies

(Continued)

1.5 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement, and the amount of the obligation can be measured reliably.

Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges are allocated on the portion of the asset's use.

Expenditure is recognised when a liability is incurred. Contractual arrangements and performance related grants are recognised as goods or services are supplied. Other grant payments are recognised when a constructive obligation arises that result in the payment being unavoidable.

Costs of generating funds are those costs incurred in trading activities that raise funds.

Charitable activities are those costs incurred by the charity in meeting its charitable objectives.

Governance costs include those incurred in the governance of the charity and its assets and are primarily associated with the constitutional and statutory requirements.

2 Donations and legacies

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Donations and gifts	47,902	37,222
Legacies receivable	30,000	-
	<u>77,902</u>	<u>37,222</u>

3 Investments

	Unrestricted funds	Unrestricted funds
	2021	2020
	£	£
Interest receivable	<u>58</u>	<u>493</u>

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 30 JUNE 2021

4 Nurses purchases

	2021 £	2020 £
Liquid nitrogen	2,512	2,598
Other purchases	26,056	40,300
	<u>28,568</u>	<u>42,898</u>
Share of governance costs (see note 5)	650	650
	<u>29,218</u>	<u>43,548</u>

5 Support costs

	Support costs £	Governance costs £	2021 £	Support costs £	Governance costs £	2020 £
Independent examiners fee	-	650	650	-	650	650
	<u>-</u>	<u>650</u>	<u>650</u>	<u>-</u>	<u>650</u>	<u>650</u>
Analysed between Charitable activities	-	650	650	-	650	650
	<u>-</u>	<u>650</u>	<u>650</u>	<u>-</u>	<u>650</u>	<u>650</u>

6 Trustees

None of the trustees (or any persons connected with them) received any remuneration or benefits from the charity during the year.

7 Employees

The average monthly number of employees during the year was:

	2021 Number	2020 Number
Total	-	-

There were no employees whose annual remuneration was more than £60,000.

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NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 30 JUNE 2021

8 Creditors: amounts falling due within one year

	2021	2020
	£	£
Accruals and deferred income	700	650
	<u>700</u>	<u>650</u>

9 Related party transactions

There were no disclosable related party transactions during the year (2020 - none).