

Home-Start Bradford District

Charity number 1090435

Annual Report and Financial Statements for the year ended 31 March 2023



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COMMUNITY ACCOUNTING
WEST YORKSHIRE

Home-Start Bradford District

Annual Report and Financial Statements for the year ended 31 March 2023

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Prepared by West Yorkshire Community Accountancy Service CIO

Home-Start Bradford District

Trustees' report for the year ended 31 March 2023

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Susan Milner	Acting chair	
Patricia Trenaman	Treasurer	Resigned 11 September 2023
Sarah Hinton		Resigned 12 September 2022
Ursula Blagg	Data Protection Lead	
Chris Comey		
Karen Bodger		Appointed 9 May 2022
Tanya Marshall		Appointed 18 July 2022
		Resigned 11 September 2023
Cassy Harrison	Safeguarding Lead	Appointed 18 July 2022
Charlie Johnston		Appointed 7 November 2022

Charity number	1090435	Registered in England and Wales
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Registered and principal address	Bankers
The Thornbury Centre	The Co-operative Bank
Leeds Old Road	PO Box 250
Bradford	Delf House
BD3 8JX	Southway
	Skelmersdale WN8 6WT

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) and is governed by a constitution, adopted 20 April 2020. The liability of the members in the event of the CIO being wound up is limited to a sum not exceeding £1.

In furtherance of its objects the charity conforms to the standards and methods of practice of Home-Start UK (charity number 1108837).

Method of recruitment and appointment of trustees

The trustees of the CIO are appointed by the members at the AGM. Each year one third of trustees retire at the AGM and may be re-elected by the members. Trustees may co-opt additional trustees during the year but a co-opted trustee only holds office until the next AGM.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2023

Objectives and activities

The charity's objects

The charity's objects are:

- a) to safeguard, protect and preserve the good health, both mental and physical, of children and parents of children;
- b) to prevent cruelty to or maltreatment of children;
- c) to relieve sickness, poverty and need amongst children and parents of children; and
- d) to promote the education of the public in better standards of childcare within the area of Bradford and its environs.

The charity's main activities

Home-Start Bradford District is an independent charity in Bradford, providing early years support to parents with young children (0-4) through weekly visits from a volunteer. We aim to intervene early, reducing the likelihood of family crisis or breakdown, reducing mental health problems and isolation, and helping families to thrive.

Families from across Bradford District are referred by health agencies, children's centres and other statutory and community organisations, as well as self-referrals from parents themselves. Support is customised to each family, and typically includes one or more of: help with positive parenting; accessing community facilities and support networks; medical appointment attendance; help with mental and physical health issues; emotional support; help managing stress; healthy eating; and family wellbeing. Each family receives an initial visit, at which a Family & Volunteer Coordinator explores their situation with them in their own home, and helps the family to set goals for their support.

The Coordinator matches the family with an appropriate volunteer, who will have parenting experience of their own and have undergone a ten-week rigorous course of preparation. The volunteer visits the family on a weekly basis, helping them with their goals and providing a listening ear and emotional support. A programme of review visits, training and supervision ensures that support is delivered consistently and achieves the family's goals.

Families respond well to our approach - we are non-threatening and non-stigmatising. Working in families' homes helps us to support 'hard-to-reach' families who may be marginalised or distrustful of support services. We work with families by negotiation and agreement, focusing on the specific needs identified by the family themselves.

Our work is carried out through a fantastic team of committed volunteers, and we are grateful to them all for the skills, support and dedication they so willingly bring to the charity.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit at its Trustee meetings.

Achievements and performance

We have continued to work successfully as a team and broadly to meet funder and internal targets for each of our projects. This year however has been characterised by the struggle to retain and recruit volunteers.

Like many organisations across the country, we have lost a number of volunteers due to the cost of living crisis, as squeezed budgets mean that people have to increase their working hours or return to work to earn enough, or have increased childcare commitments due to not being able to afford to pay for childcare (or because they are looking after their grandchildren more often due to their children not being able to afford other childcare), meaning that they no longer have the time or capacity to volunteer.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2023

Achievements and performance (continued)

We have also seen challenges in recruiting new volunteers, and although we managed to recruit more volunteers than in each of the previous two years, we had to work a lot harder on publicising our courses of preparation, run more courses, and spend more time following up on expressions of interest to convert them into actual applications than we have had to do previously. Prompted by this, we have reviewed a lot of our volunteer application processes and, for example, simplified our online application process (without compromising on its rigour), as well as working hard to ensure that our existing volunteers are supported and valued. In February we invited all of our volunteers to a thank you meal at a local restaurant, and gave them a small gift of chocolates, as well as continuing to recognise service of 1/3/5 years with the presentation of a certificate. We also ran a much fuller programme of Volunteer Ongoing Training and Support (VOTS) sessions, providing volunteers with useful information and skills to help them support families.

At Christmas we were delighted to run our family Christmas party again, with a good attendance from families, and the usual children's disco, face painting, buffet lunch, visit from Santa and presents to take home, as well as a visit from the Better Place project bringing outdoor play indoors. It was nice to have some volunteers attending with the families they support, and a couple of families who live close to each other met and hit it off, and exchanged contact details to stay in touch with each other. Our thanks go to the Rotary Club of Bradford West who donated 20 shoe boxes of gifts.

The Stronger Families programme came to an end this year, after five years, but thanks to some additional funding from the Henry Smith Foundation to support families negatively impacted by the COVID-19 pandemic, we were able to redeploy our Stronger Families Worker as a Family & Volunteer Coordinator working across Bradford, and to give our Coordinators some capacity for some direct support work with families with more complex needs.

Our Home-Start Better Start project covering Bradford Moor, Bowling & Barkerend and Little Horton also came to the end of its second phase, but we were delighted that it was extended for a final eighteen months, after which the Better Start Bradford project will be drawing to a close.

We continued to develop our digital case management tool, with the most significant development being the introduction of a volunteer portal where volunteers can input their visit diary records and notes directly into the case management system. This has saved a lot of data inputting time, and means that we have up-to-the-minute records of visits, rather than having to wait for a volunteer's next six-week supervision. It is also a place where we can provide up-to-date policies and information to volunteers in a central hub.

In December we were sad to say goodbye to Julie, our longest-serving Coordinator, but in March we were able to recruit Lisa to the team to replace her working across both our Home-Start Better Start and Bradford Building Family Resilience projects. We were also able to recruit four new Trustees: Karen who has particular experience in Quality Assurance with Home-Start UK, Cassy who has a wealth of safeguarding experience and took on responsibility for Safeguarding, Tanya who is an active volunteer with us, and Charlie who brings experience from running another Home-Start. As planned, Susan took over as Acting Chair from founding Trustee Sarah, who stepped down as a Trustee but maintains her links with us as a Safeguarding Advisor.

Early in 2023 we held a strategic review day with all Trustees and staff, to look at our future direction and priorities. A number of actions came out of this day, with the most significant being a plan to pilot some group support work with families. This will feed into our strategic and funding plans for the coming years.

We were very honoured to be contacted by the Shipley-based CC Dance Company who had selected us as their charity of the year for 2023. They have already raised almost £1,500 for us with a Christmas raffle, a street dance showcase and a 'Smarties' challenge, and have further activities planned throughout the year. We're really grateful for their generosity.

In planning the activities for the year the Trustees have kept in mind the Charity Commission's guidance on public benefit.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2023

Volunteer stories

Home-Start Better Start volunteer Shafia started volunteering with Home-Start Bradford District as lockdown began. Thanks to the skills that Shafia has gained and could demonstrate in her quest for employment, she is now leaving Home-Start Bradford to start a job as a Teaching Assistant in a local Primary School.

"I decided that I wanted to volunteer as I was doing a Working with Children and Young People and Families undergraduate degree. While the degree taught me the theory behind working with children and families, becoming a Home-Start Bradford volunteer meant I could put what I was learning into practice.

Not long after I had completed the volunteer preparation course, we went into lockdown, which meant that we could only support our allocated family over the phone. While lockdown was challenging, I found it made me more driven and I adapted myself so that I could offer meaningful support to the family that I was supporting.

As a volunteer, I received so much support, ongoing training and guidance from the Home-Start Bradford team. If I needed any advice in addition to our six-weekly meetings, I always knew they would get back to me with what I needed and would support me in perfecting my techniques and knowledge.

Thanks to my volunteering experience, I have developed many new skills including good communication, excellent listening techniques, hands on experience of supporting young children and families, team working, integrity, understanding values, learning to adapt to circumstances and much more.

Now that my undergraduate course has come to an end and with all of the 'hands-on' learning I have experienced, I have had the confidence to apply for a job as a Teaching Assistant in a local school. When completing the job application form, I had so many transferable skills that I could evidence, and these really stood out in my application and interview.

I can't wait to start my job – I am so excited. Thanks to volunteering with Home-Start Bradford District, I will be tackling my new role with an holistic approach when working with the children by supporting their families too and sharing and transferring my skills and knowledge with them too."

Mum of three, Anna, shares why she wanted to volunteer with Home-Start Bradford District and how the role has helped her into teaching thanks to the confidence and skills that she has gained.

"My youngest child has additional needs and when he was young, I felt the benefit of all the support that I had around me, as I was lucky enough to have lots of friends that were there for me. However, it did make me think of those that don't have that type of support – gosh what must they do?

I had picked up a flyer about volunteering with Home-Start when I was dropping my children off at pre-school, but at that time I didn't have the time to volunteer. When a more suitable time in my life came up, I googled about becoming a Home-Start volunteer, applied for the role and was accepted for the preparation course. When I first approached Home-Start Bradford District, I hadn't worked for four to five years and I was so nervous about my interview – I didn't feel I had much to offer!

I attended the volunteer preparation course which was really enjoyable, and I got to meet people from different backgrounds and experiences. The course has a good mix of practical exercises and discussion and challenged your way of thinking. I also learned to appreciate that everyone has a different perspective when it comes to values around religion, family, education, etc and that everyone comes from a different place in their thinking. Once you do the course you feel more confident about the role that you will be doing – everyone has got the ability to help others. Becoming a volunteer and doing the course gave me the confidence to apply to do a teaching assistant course, which has now led to a paid role as a teaching assistant.

I would really encourage people to think about volunteering as you are giving back to someone in need. You are also learning a lot of different skills like financial issues, mental health, safeguarding and this has been very useful for me going forward.

The COVID-19 pandemic lockdown had started when I finished the volunteer preparation course, so all of my support for families was over the telephone. I supported four families in total. One mum that I was offering emotional support to said that 'she had felt a lot better after speaking to me and it was a relief to get things off her chest' – when someone says that to you, you realise you are making a difference.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2023

Volunteer stories continued

There are many families out there with different and challenging circumstances. If they are having a difficult time, then Home-Start Bradford District volunteer support is a really good way to get support from someone who has brought up their own family and can support them with their experiences."

Key statistics

	2022-23	2021-22	2020-21	2019-20
Referrals received	230	209	113	158
Families supported	99	118	86	112
Children supported	219	252	194	270
Children with disabilities	15	13	12	28
Volunteer visits in year	545	* 707	* 832	359
Volunteer visit hours	* 732	* 610	* 602	667
Active volunteers at year end	28	46	41	37
New volunteers recruited	17	10	10	17
Preparation courses completed for new volunteers	5	3	2	3
Volunteer ongoing training sessions (VOTS) held	12	7	5	4

* Volunteer 'visits' in 2020-21 were conducted by phone rather than in person. In 2021-22 they began by phone before returning to mainly in-person in the ~~Autumn~~

Referrals increased by 10% in 2022-23 from the previous year to their highest level in over five years. However, due to the challenges in recruiting and retaining volunteers the number of families supported fell by 16% – this reflected a 39% drop in the number of volunteers at year end since last year. We were able to recruit 17 new volunteers, but we had to run five courses of preparation to achieve that. The reduction in volunteers therefore represented an increased leaving rate, with nearly half of leaving volunteers going into paid employment (usually because they'd had to return to work or increase hours to make ends meet due to the cost of living), and another third due to family circumstances (often to look after dependents, including those with complications from COVID-19).

Our volunteers carried out fewer visits this year than in each of the last two years, reflecting the fact that for the previous two years some or all visits have been carried out by phone. The total hours of support delivered increased significantly however, exceeding pre-pandemic levels, and demonstrating an increased commitment from our smaller volunteer pool.

Family progress against the goals they've identified for themselves is measured by a 'journey of change', where families score how well they are coping from 1 to 5 in each goal (from a choice of goals in 15 areas). These scores are given at the family's initial visit, at 12-weekly review visits and at an end visit when support is ending.

The most needed area parents wanted support with was their own mental health (67%, up from 56% last year). This was followed by managing their child's behaviour (55%) and being involved in their child's development (54%), coping with their own isolation (51%) and help with their own self-esteem (43%).

Of the families we supported, 44% were Asian Pakistani, 45% White English, Welsh, Scottish, Northern Irish or British, and 11% another ethnicity. We supported 50 lone parents, 31 who had suffered domestic abuse, 49 with mental health issues, 15 with learning disabilities, 24 who experienced postnatal depression, 16 families coping with speech and language issues and 7 teenage pregnancies.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2023

Planning for the future

With significant grants coming to an end in 2024, the focus is on setting our strategic direction for the next three to five years, so that we can begin applying for funding towards that direction. Our forthcoming group work pilot will form part of this work, as will the outcomes from our strategic review day, and the changing context we find ourselves in, particularly the cost of living crisis and the pressures that puts on volunteering. We are exploring if and how our model may need to change if the current volunteering crisis continues, whilst also continuing to put significant time and energy into recruiting and retaining volunteers.

Financial review

The net income for the year was £24,609, including net expenditure of £1,965 on unrestricted funds and net income of £26,574 on restricted funds, after transfers.

Reserves policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the 'free reserves') held by the charity should be at least 6 - 9 months of resources expended, which equates to between £106,428 and £159,641 in general funds based on budgeted 2023/2024 expenditure. At this level the Trustees feel they would be able to continue the current activities of the charity in the event of a significant drop in funding or unexpected increase in costs.

The charity's free reserves, excluding fixed assets, at the year end were £70,217 which is below the desired range. The Trustees have a budget in place which does not reduce reserves and will seek to continue to boost reserves where possible, to build them to the required level. The Trustees review the policy annually.

The trustees have concluded that there are no material uncertainties existing that cast significant doubt on the charity's ability to continue as a going concern.

Approved by the board of trustees on 27/10/2023

Susan Milner (Trustee)

Home-Start Bradford District

Independent examiner's report to the trustees of Home-Start Bradford District

I report to the charity trustees on my examination of the accounts of the CIO for the year ended 31 March 2023, which are set out on pages 9 to 16.

Responsibilities and basis of report

As the charity trustees of the CIO you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the CIO's accounts as carried out under section 145 of the 2011 Act. In carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the charity as required by section 130 of the Charities Act;
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

30/10/2023

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Home-Start Bradford District
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2023

	Notes	2023 Unrestricted funds £	2023 Restricted funds £	2023 Total funds £	2022 Total funds £
Income from:					
Grants and donations	(2)	3,209	213,907	217,116	177,591
Other income		233	-	233	106
Total income		3,442	213,907	217,349	177,697
Expenditure on:					
Staff costs:					
Salaried pay	(3)	156	127,828	127,984	123,882
Invoiced pay		-	22,943	22,943	17,453
Travel and subsistence		-	548	548	300
Recruitment		-	246	246	206
Training		-	295	295	904
Family direct support		160	450	610	626
Home-Start network fees		-	3,330	3,330	3,507
Governance:					
Trustee meetings and expenses		-	1,576	1,576	171
Trustee recruitment and training		-	82	82	-
Independent examination		66	1,320	1,386	1,320
Premises:					
Insurance		16	1,046	1,062	935
Rent		-	10,535	10,535	10,566
Rates		-	90	90	548
Running costs:					
Equipment and maintenance		-	116	116	1,061
Fees and subscriptions		25	1,811	1,836	2,887
Printing and stationery		-	13	13	194
Hospitality		-	21	21	133
Postage		-	53	53	97
Telephone		-	1,426	1,426	2,992
Depreciation		1,144	-	1,144	1,144
Amortisation		8,640	-	8,640	7,440
Volunteer costs:					
Expenses		-	1,193	1,193	483
Recruitment and initial training		-	6,511	6,511	986
Training and support		-	1,100	1,100	957
Total expenditure		10,207	182,533	192,740	178,792
Net income / (expenditure)		(6,765)	31,374	24,609	(1,095)
Transfers between funds		4,800	(4,800)	-	-
Net movement in funds		(1,965)	26,574	24,609	(1,095)
Fund balances brought forward		85,224	12,397	97,621	98,716
Fund balances carried forward	(4)	83,259	38,971	122,230	97,621

All incoming resources and resources expended derive from continuing activities.

Home-Start Bradford District
Balance sheet
as at 31 March 2023

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	£	£	£	£
Fixed assets				
Tangible assets	(5) 2,002	-	2,002	3,146
Intangible assets	(6) 11,040	-	11,040	14,880
Total fixed assets	<u>13,042</u>	<u>-</u>	<u>13,042</u>	<u>18,026</u>
Current assets				
Debtors and prepayments	(7) 178	2,250	2,428	4,325
Cash at bank and in hand	(8) 71,424	44,816	116,240	81,037
Total current assets	<u>71,602</u>	<u>47,066</u>	<u>118,668</u>	<u>85,362</u>
Current liabilities:				
amounts falling due within one year				
Creditors and accruals	(9) 1,385	8,095	9,480	5,767
Total current liabilities	<u>1,385</u>	<u>8,095</u>	<u>9,480</u>	<u>5,767</u>
Net current assets / (liabilities)	<u>70,217</u>	<u>38,971</u>	<u>109,188</u>	<u>79,595</u>
Net assets	<u>83,259</u>	<u>38,971</u>	<u>122,230</u>	<u>97,621</u>
Funds				
Unrestricted funds	83,259	-	83,259	85,224
Restricted funds	-	38,971	38,971	12,397
Total funds	<u>83,259</u>	<u>38,971</u>	<u>122,230</u>	<u>97,621</u>

The financial statements were approved by the board of trustees on 27/10/2023

Susan Milner (Trustee)

Home-Start Bradford District

Notes to the accounts

for the year ended 31 March 2023

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice:

Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, if it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures and fittings: over 5 years

Equipment : over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Home-Start Bradford District

Notes to the accounts continued

for the year ended 31 March 2023

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2023	2023	2023	2022
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Bradford Trident	-	77,913	77,913	74,513
Home-Start UK	2,000	800	2,800	
Leeds City Council Stronger Families	-	12,294	12,294	21,815
The Brelms Trust CIO	-	5,000	5,000	
The Henry Smith Charity	-	97,900	97,900	60,000
Trusthouse Charitable Foundation	-	20,000	20,000	20,000
Donations	1,209	-	1,209	1,263
	<u>3,209</u>	<u>213,907</u>	<u>217,116</u>	<u>177,591</u>

3 Staff costs and numbers

	2023	2022
	£	£
Gross salaries	116,084	112,987
Social security costs	9,494	8,041
Employment allowance	(5,000)	(4,000)
Pensions	6,366	5,812
Payroll Charges	1,040	1,042
	<u>127,984</u>	<u>123,882</u>

The average number of employees during the year was 5.8, being an average of 4.1 full time equivalent (2022: 5.9, 4.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2023	2022
	£	£
Costs of the scheme to the charity for the year	6,366	5,812

Home-Start Bradford District

Notes to the accounts continued

for the year ended 31 March 2023

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Bfd Building Family Resilienc	10,684	122,900	92,813	(1,800)	38,971
Home-Start: Better Start	1,713	77,913	76,626	(3,000)	-
HSUK LTC22	-	800	800	-	-
Stronger Families	-	12,294	12,294	-	-
	<u>12,397</u>	<u>213,907</u>	<u>182,533</u>	<u>(4,800)</u>	<u>38,971</u>

Fund name	Purpose of restriction
Bfd Building Family Resilience	Funding from The Brelms Trust, The Henry Smith Charity and Trusthouse Charitable Foundation towards additional coordinators to support the recruitment and training of volunteers and associated safeguarding, management and administrative support. The transfer is for the capitalisation of computer software development costs.
Home-Start: Better Start	Providing volunteer support, friendship and practical help for families with children under 4 years old and during pregnancy. The transfer is for the capitalisation of computer software development costs.
Home-Start: Strategy	To support the Learn, Test and Change strategic development programme.
Stronger Families	Supporting families in Bradford who are facing challenges developing skills or moving towards the world of work with parenting advice. Part of the Stronger Families Programme across Bradford and Leeds.

5 Tangible assets	Office equipment	Total
<u>Cost</u>	£	£
At 1 April 2022	5,720	5,720
Additions	-	-
At 31 March 2023	<u>5,720</u>	<u>5,720</u>
 <u>Depreciation</u>		
At 1 April 2022	2,574	2,574
Charge for year	1,144	1,144
At 31 March 2023	<u>3,718</u>	<u>3,718</u>
 <u>Net book value</u>		
At 31 March 2023	<u>2,002</u>	<u>2,002</u>
 At 31 March 2022	<u>3,146</u>	<u>3,146</u>

Home-Start Bradford District

Notes to the accounts continued

for the year ended 31 March 2023

6 Intangible assets

Cost

At 1 April 2022

Additions

At 31 March 2023

Computer
software

Total

£

£

29,760

29,760

4,800

4,800

34,560

34,560

Depreciation

At 1 April 2022

Charge for year

At 31 March 2023

14,880

14,880

8,640

8,640

23,520

23,520

Net book value

At 31 March 2023

11,040

11,040

At 31 March 2022

14,880

14,880

7 Debtors and prepayments

Debtors

Prepayments

Other debtors

2023

2022

£

£

2,032

3,270

219

203

177

852

2,428

4,325

8 Cash at bank and in hand

Cash at bank

Cash in hand

2023

2022

£

£

116,171

80,882

69

155

116,240

81,037

9 Creditors and accruals

Creditors

Accruals

2023

2022

£

£

8,094

2,058

1,386

3,709

9,480

5,767

Home-Start Bradford District

Notes to the accounts continued

for the year ended 31 March 2023

10 Related party transactions

Donations from trustees and related parties

The total aggregate value of unconditional donations to the charity from the trustees or related parties was £240 (2021: £240).

Trustee expenses

During the year 1 trustee was paid a total of £14 in respect of travel (previous year: no expense payments).

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £59,510 (previous year: £54,085).

Home-Start Bradford District
Statement of Financial Activities including comparatives for all funds
(including summary income and expenditure account)
for the year ended 31 March 2023

	2023 Unrestricted funds £	2022 Unrestricted funds £	2023 Restricted funds £	2022 Restricted funds £	2023 Total funds £	2022 Total funds £
Income						
Grants and donations	3,209	1,263	213,907	176,328	217,116	177,591
Other income	233	106	-	-	233	106
Total income	3,442	1,369	213,907	176,328	217,349	177,697
Expenditure						
Staff costs:						
Salaried pay	156	9	127,828	123,873	127,984	123,882
Invoiced pay	-	-	22,943	17,453	22,943	17,453
Travel and subsistence	-	-	548	300	548	300
Recruitment	-	-	246	206	246	206
Training	-	-	295	904	295	904
Family direct support	160	-	450	626	610	626
Home-Start network fees	-	277	3,330	3,230	3,330	3,507
Governance:						
Trustee meetings and expenses	-	-	1,576	171	1,576	171
Trustee recruitment and training	-	-	82	-	82	-
Independent examination	66	-	1,320	1,320	1,386	1,320
Premises:						
Insurance	16	-	1,046	935	1,062	935
Rent	-	-	10,535	10,566	10,535	10,566
Rates	-	-	90	548	90	548
Running costs:						
Equipment and maintenance	-	-	116	1,061	116	1,061
Fees and subscriptions	25	-	1,811	2,887	1,836	2,887
Printing and stationery	-	-	13	194	13	194
Hospitality	-	-	21	133	21	133
Postage	-	-	53	97	53	97
Telephone	-	112	1,426	2,880	1,426	2,992
Depreciation	1,144	1,144	-	-	1,144	1,144
Amortisation	8,640	7,440	-	-	8,640	7,440
Volunteer costs:						
Expenses	-	-	1,193	483	1,193	483
Recruitment and initial training	-	-	6,511	986	6,511	986
Training and support	-	-	1,100	957	1,100	957
Total expenditure	10,207	8,982	182,533	169,810	192,740	178,792
Net income / (expenditure)	(6,765)	(7,613)	31,374	6,518	24,609	(1,095)
Transfers between funds	4,800	2,256	(4,800)	(2,256)	-	-
Net movement in funds	(1,965)	(5,357)	26,574	4,262	24,609	(1,095)
Fund balances brought forward	85,224	90,581	12,397	8,135	97,621	98,716
Fund balances carried forward	83,259	85,224	38,971	12,397	122,230	97,621