

Home-Start Bradford District

Charity number 1090435

A company limited by guarantee number

Annual Report and Financial Statements for the year ended 31 March 2022



Home-Start Bradford District

Annual Report and Financial Statements for the year ended 31 March 2022

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Prepared by West Yorkshire Community Accountancy Service CIO

Home-Start Bradford District

Trustees' report for the year ended 31 March 2022

Reference and administrative details of the charity, its trustees and advisors

The trustees during the financial year and up to and including the date the report was approved were:

Name	Position	Dates
Susan Milner	Acting chair from 13 June 2022	
Sarah Hinton	Acting chair	Resigned 12 September 2022
Patricia Trenaman	Treasurer	
Sharon Hobson		Resigned 15 November 2021
Ursula Blagg		
Chris Comey		
Karen Bodger		Appointed 9 May 2022
Tanya Marshall		Appointed 18 July 2022
Cassy Harrison		Appointed 18 July 2022
Charity number	1090435	Registered in England and Wales
Registered and principal address	Bankers	
The Thornbury Centre	The Co-operative Bank	
Leeds Old Road	PO Box 250	
Bradford	Delf House	
BD3 8JX	Southway	
	Skelmersdale WN8 6WT	

Independent examiner

Rhys North ACA

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Structure, governance and management

The charity is a Charitable Incorporated Organisation (CIO) and is governed by a constitution, adopted 20 April 2020. The liability of the members in the event of the CIO being wound up is limited to a sum not exceeding £1.

In furtherance of its objects the charity conforms to the standards and methods of practice of Home-Start UK (charity number 1108837).

Method of recruitment and appointment of trustees

The trustees of the CIO are appointed by the members at the AGM. Each year one third of trustees retire at the AGM and may be re-elected by the members. Trustees may co-opt additional trustees during the year but a co-opted trustee only holds office until the next AGM.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2022

Objectives and activities

The charity's objects

The charity's objects are:

- a) to safeguard, protect and preserve the good health, both mental and physical, of children and parents of children;
- b) to prevent cruelty to or maltreatment of children;
- c) to relieve sickness, poverty and need amongst children and parents of children; and
- d) to promote the education of the public in better standards of childcare within the area of Bradford and its environs.

The charity's main activities

Home-Start Bradford District is an independent charity in Bradford, providing early years support to parents with young children (0-4) through weekly visits from a volunteer. We aim to intervene early, reducing the likelihood of family crisis or breakdown, reducing mental health problems and isolation, and helping families to thrive.

Families from across Bradford District are referred by health agencies, children's centres and other statutory and community organisations, as well as self-referrals from parents themselves. Support is customised to each family, and typically includes one or more of: help with positive parenting; accessing community facilities and support networks; medical appointment attendance; help with mental and physical health issues; emotional support; help managing stress; healthy eating; and family wellbeing. Each family receives an initial visit, at which a Family & Volunteer Coordinator explores their situation with them in their own home, and helps the family to set goals for their support.

The Coordinator matches the family with an appropriate volunteer, who will have parenting experience of their own and have undergone a ten-week rigorous course of preparation. The volunteer visits the family on a weekly basis, helping them with their goals and providing a listening ear and emotional support. A programme of review visits, training and supervision ensures that support is delivered consistently and achieves the family's goals.

Families respond well to our approach - we are non-threatening and non-stigmatising. Working in families' homes helps us to support 'hard-to-reach' families who may be marginalised or distrustful of support services. We work with families by negotiation and agreement, focusing on the specific needs identified by the family themselves.

Our work is carried out through a fantastic team of committed volunteers, and we are grateful to them all for the skills, support and dedication they so willingly bring to the charity.

Public benefit statement

In setting our objectives and planning our activities our Trustees have given serious consideration to the Charity Commission's general guidance on public benefit at its Trustee meetings.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance

"I got on so well with the volunteer - she seemed like a good friend I had known a long time. She is excellent and has been so supportive."

Following the severe restrictions of last year and the move to offering support by phone, the first half of this year saw a staged return to delivering our full volunteer home-visiting service. By the summer volunteers were supplementing phone calls with visiting families in parks and outdoor public spaces, and in September we restarted visits in families' homes for volunteers and families who were comfortable with that.

Most of our support has now returned to being in-person, although the experiences of the past eighteen months have led us to offer more flexible support when appropriate, with a mix of in-person and phone calls. It has been a joy to get back to seeing people face-to-face and the increased opportunities for support that provides. We were also able to run our family Christmas party again, where we welcomed 15 families, plus staff and volunteers for a children's disco, face painting, buffet lunch, a visit from Santa and presents to take home for all the family. It was wonderful to be able to give families a few hours of fun and relaxation together: one parent commented that it was the first time his kids had been to anything since before COVID (and for the youngest, the first time they'd been to a party), and they'd had a great time. Particular thanks are due to the team at BT Openreach, and Thackley Juniors Football Club, and the Waitrose Otley, who donated presents and treats for the families.

We completed the first year of our Bradford Building Family Resilience project, offering our services across the whole of the Bradford District. As expected, referrals have been greater than our capacity to meet them and we are seeking additional funding to increase capacity on this project. Our Home Start Better Start project covering Bradford Moor, Bowling & Barkerend and Little Horton continued into the final year of its current term, and our involvement with the Stronger Families programme, delivering shorter-term targeted direct support to families, also entered its final year.

It has been great to get back to seeing our volunteers in person, as well as our families. We have run a couple of thank you events – a garden party and a thank you celebration. As part of our volunteer ongoing training and support programme we've also run events on the importance of play, sensory 'treasure baskets' for children with additional needs, our annual safeguarding and diary sheet recording update training, our annual 'Christmas wrap' where we prepare presents for our family Christmas party and an introduction to the Stronger Families programme.

Feedback from our volunteer course of preparation:

"What a great group. We have similar standards in wanting to look after families. I feel I have learned so much through discussion with staff and other volunteers, as the course provides us with prompts for consideration and conversation. I have felt so confident to speak up in sessions because we are listened to and our opinions valued. I've come away thinking about things I wouldn't have thought of myself. I have been pleasantly surprised to learn how professionally volunteers support families whilst being friendly and approachable and making the family feel relaxed at the same time. I feel so proud of you all and what the service is achieving for so many people in Bradford. What sticks in my mind is the great advice given by the Coordinators around being prepared to be open-minded regarding families – stay neutral and then build on the relationship from there."

"The training was really thorough. Each week we dealt with a different topic and were given time to consider case studies and discuss them with the other volunteers. This gave us the confidence that we know how to support families when we go into their homes. At the beginning of the course I didn't think I could do it, but by the end I knew I definitely could!"

We continued to look to strengthen our Trustee board, and were delighted to welcome new Trustees Karen, Tanya and Cassy after the year end, and we continue to target areas where additional skills would help in the recruitment of further Trustees. Following the appointment of Trudi at the beginning of the year, our staff team remained unchanged for the year.

In planning the activities for the year the Trustees have kept in mind the Charity Commission's guidance on public benefit.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Case study- Claire has been a Home-Start Bradford District volunteer since October 2021 and Neil and his four daughters are the first family that she has supported.

Neil's story- "When I split up with my partner, I lost everything – my home, my new job and two of my daughters. I had to start afresh with my two-year-old and my five-year-old in a city far away from my wider family and friends as I originally come from down south. Eventually I got custody of my four-year-old twin girls too. I was alone with four daughters to bring up.

My Job Centre work coach, Nichola wanted to help me in any way that she could and she came across Home-Start Bradford District, whose volunteer support programme seemed perfect for my situation and there was nothing out there that offered anything similar.

Julie, a Home-Start Bradford District Volunteer and Family Support Worker, rang me and it all went from there. I was allocated a volunteer called Claire and because of COVID-19 restrictions, her initial support was over the telephone.

It was so nice to have someone to talk to and turn to for advice. When restrictions were lifted, Claire then visited me in my home for a couple of hours each week. Just to have someone for moral support and to be there has made such a difference.

It is so uplifting having Claire around as I don't talk to anyone else all week. She goes over and above what is expected. She made my youngest daughter a cake when it was her birthday and even sewed the kid's trousers for me and showed me how to do it for next time I need to sew something.

It isn't just Claire as Julie from the Home-Start Bradford District Team has been fantastic. She has accessed all sorts of additional support for me. One day she arrived with a clothes airer as she knew that I didn't have one – I was blown away as it was such a lovely thing to do.

Another highlight was the Christmas Party, they had a Santa with presents, a DJ, food and they even paid for my travel to the party and back. After I left the party a few of the volunteers had got together and found out what additional things I needed – I was offered bedding and other household items and even kitchen stuff from food to washing powder.

Claire and Julie have helped me to feel less isolated as I now have someone to talk to and turn to. Having a Home-Start volunteer in your life can get you through a really difficult period of your life. I had lost everything and bit by bit Home-Start Bradford District are helping me and my girls to build everything back up."

Claire's story- Claire adds, "At first I was just chatting on the phone with Neil due to COVID-19 restrictions, so it was lovely when I finally got to meet him and the children. Neil has had to go through a huge transition from living in a one-bedroom flat with two of his daughters to a three-bedroom terrace house with all four daughters under the age of five!

It's a whole new area for him to get used to and it has also taken him a while to change schools to this new area. Neil desperately needed someone to talk to. He is such a friendly approachable person and talks to plenty of people in passing but lacked someone just to sit down and talk with.

He is still in the process of sorting the house out and I have been helpful in trying to help him organise himself with practical things like sorting where things should go in his new house. He really is doing a marvellous job and now he is more settled, the children are also a lot calmer – he really is a wonderful dad and such good company."

Of her own volunteering journey, Claire said, "I have always wanted to be a Home-Start volunteer. My mother-in-law helped set up Home-Start Cheshire and once I had more time on my hands, I knew what I wanted to do with it. As a Home-Start Bradford District volunteer, you are doing something positive for a family. You don't take over, but you support families and give them choices to be the best parent that they can possibly be."

****names and identifying details have been changed to protect the privacy of individuals.***

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2022

Achievements and performance (continued)

Key statistics

	2021-22	2020-21	2019-20
Referrals received	209	113	158
Families supported	118	86	112
Children supported	252	194	270
Children with disabilities	13	12	28
Volunteer visits in year	* 707	* 832	359
Volunteer visit hours	* 610	* 602	667
Active volunteers at year end	46	41	37
New volunteers recruited	10	10	17
Preparation courses completed for new volunteers	3	2	3
Volunteer ongoing training sessions (VOTS) held	7	5	4

* Volunteer 'visits' in 2020-21 were conducted by phone rather than in person. In 2021-22 they began by phone before returning to mainly in-person in the Autumn.

The number of families supported in 2021-22 was back just above pre-pandemic levels, however referrals increased by 30% over 2019-20, reflecting both an increased need for our services, and an increased awareness of our availability District-wide. (Whilst we did receive referrals from across the District in 2019-20, we also know that many referrers knew the geographical restrictions on our service and so didn't put referrals in for those areas we couldn't support).

Our number of volunteer 'visits' reduced from last year, but was still significantly above the previous year, reflecting the fact that volunteer support for the first half of the year was still completely or partially by phone, and volunteers supporting by phone tend to contact their families more often but for a shorter time each 'visit'. This is confirmed by the volunteer visit hours remaining roughly stable. As a result, the hours of support given per family reduced this year from last. This is because last year we deliberately did not end support for any families for the first six months or so of the pandemic, so the average length of support (and as a consequence, hours of support) for families was longer.

Family progress against the goals they've identified for themselves is measured by a 'journey of change', where families score how well they are coping from 1 to 5 in each goal (from a choice of goals in 15 areas). These scores are given at the family's initial visit, at 12-weekly review visits and at an end visit when support is ending.

The most-needed areas parents wanted support with this year were coping with isolation (58%) and managing their own mental health (56%), both significantly increased over last year (38% and 46% respectively) as the effects of the pandemic continue to be felt. Managing children's behaviour, last year's top priority was chosen by 46% of families (down from 62% last year) and was closely followed by parents' self-esteem (44%) and being involved with their children's development (42%), chosen by a similar proportion of families to the previous two years. Help to access other services was chosen by a quarter of families, as they try to re-engage with groups and organisations which stopped delivering for a while, or where they find themselves with a need and don't know where to turn.

Of the families who completed monitoring data, 50% were Asian or Asian British (mostly Pakistani), 41% White English, Welsh, Scottish, Northern Irish or British, 3% Black, Black British, Caribbean or African, and 6% other White or Mixed / Multiple backgrounds (last year 34%, 48%, 3% and 15%). We supported 65 lone parents, 29 parents who had experienced domestic abuse, 54 parents with mental health issues, 14 with learning disabilities, 14 with physical disabilities, 22 who had experienced postnatal depression, 14 families coping with speech and language issues, and 10 teenage pregnancies.

Home-Start Bradford District

Trustees' report (continued) for the year ended 31 March 2022

Planning for the future

Our immediate priorities are to secure funding to expand our capacity, and alongside that to increase our number of volunteers to meet demand. As well as the increasing demand we are seeing our volunteers being squeezed, with signs that a number will have reduced capacity or no longer be able to volunteer because of their own circumstances – the need to increase work hours to make ends meet for example.

Sarah Hinton, our extraordinary Acting Chair of Trustees, steps down as Chair in the summer, having held the reigns as Chair, and then Acting Chair, for two separate periods covering the majority of our existence as a charity. We're delighted that she will continue to support us as our Safeguarding Adviser, and we'd like to thank her for the huge part she has played in bringing Home-Start Bradford District to this point. Nobody could be more deserving of our thanks and appreciation, and simultaneously as likely to deflect it to others. We're delighted that Susan Milner is stepping into the role of Acting Chair, and in the next year we are looking to recruit additional Trustees to broaden our skills, ensure volunteer voices are a key part of our Trustee decision-making, and continue to keep safeguarding at the heart of everything that we do.

We also plan to continue streamlining our processes, particularly for our volunteers, with the creation of a digital volunteer hub which will allow volunteers to record their visit notes directly into our case management system, as well as providing a one-stop source of all the information they need in the course of their volunteering.

Finally, both the Stronger Families programme and the current term of the Home Start Better Start project come to an end in the next year. The Stronger Families programme has no further funding, whilst any extension to the Home Start Better Start programme will be subject to an end of project review in August, so we will be looking at how we continue to support as many families as we can across Bradford, whatever the outcome of that review.

Financial review

The net expenditure for the year was £1,095, including net expenditure of £5,357 on unrestricted funds and net income of £4,262 on restricted funds, after transfers.

Reserves policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets (the 'free reserves') held by the charity should be at least 6 - 9 months of resources expended, which equates to between £114,496 and £167,243 in general funds based on budgeted 2022/2023 expenditure. At this level the Trustees feel they would be able to continue the current activities of the charity in the event of a significant drop in funding or unexpected increase in costs.

The charity's free reserves, excluding fixed assets, at the year end were £67,198 which is below the desired range. The Trustees have a budget in place which does not reduce reserves and will seek to continue to boost reserves where possible, to build them to the required level. The Trustees review the policy annually.

The trustees have concluded that there are no material uncertainties existing that cast significant doubt on the charity's ability to continue as a going concern.

Signed on behalf of the board of trustees on 7/11/2022

Susan Milner (Trustee)

Home-Start Bradford District

Independent examiner's report to the trustees of Home-Start Bradford District

I report to the charity trustees on my examination of the accounts of the charitable company for the year ended 31 March 2022, which are set out on pages 9 to 15.

Responsibilities and basis of report

As the charity's trustees of the charitable company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the charitable company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

- 1 accounting records were not kept in respect of the company as required by section 386 of the 2006 Act; or
- 2 the accounts do not accord with those records; or
- 3 the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
- 4 the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Rhys North ACA

14/11/2022

West Yorkshire Community Accountancy Service CIO

Stringer House
34 Lupton Street
Leeds
LS10 2QW

Home-Start Bradford District
Statement of Financial Activities
(including summary income and expenditure account)
for the year ended 31 March 2022

	Notes	2022 Unrestricted funds £	2022 Restricted funds £	2022 Total funds £	2021 Total funds £
Income from:					
Grants and donations	(2)	1,263	176,328	177,591	196,533
Other income		106	-	106	1,277
Total income		<u>1,369</u>	<u>176,328</u>	<u>177,697</u>	<u>197,810</u>
Expenditure on:					
Staff costs:					
Salaried pay	(3)	9	123,873	123,882	116,194
Invoiced pay		-	17,453	17,453	20,157
Travel and subsistence		-	300	300	148
Recruitment		-	206	206	-
Training		-	904	904	1,302
Family direct support		-	626	626	61
Home-Start network fees		277	3,230	3,507	2,827
Governance:					
Trustee meetings and expenses		-	171	171	5
Trustee recruitment and training		-	-	-	10
Independent examination		-	1,320	1,320	1,320
Premises:					
Insurance		-	935	935	996
Rent		-	10,566	10,566	10,890
Rates		-	548	548	427
Running costs:					
Equipment and maintenance		-	1,061	1,061	2,427
Fees and subscriptions		-	2,887	2,887	2,233
Printing and stationery		-	194	194	576
Hospitality		-	133	133	8
Postage		-	97	97	78
Telephone		112	2,880	2,992	1,858
Depreciation		1,144	-	1,144	1,155
Amortisation		7,440	-	7,440	7,440
Volunteer costs:					
Expenses		-	483	483	71
Recruitment and initial training		-	986	986	1,279
Training and support		-	957	957	-
Total expenditure		<u>8,982</u>	<u>169,810</u>	<u>178,792</u>	<u>171,462</u>
Net income / (expenditure)		<u>(7,613)</u>	<u>6,518</u>	<u>(1,095)</u>	<u>26,348</u>
Transfers between funds	(4)	<u>2,256</u>	<u>(2,256)</u>	<u>-</u>	<u>-</u>
Net movement in funds		<u>(5,357)</u>	<u>4,262</u>	<u>(1,095)</u>	<u>26,348</u>
Fund balances brought forward		<u>90,581</u>	<u>8,135</u>	<u>98,716</u>	<u>72,368</u>
Fund balances carried forward	(4)	<u>85,224</u>	<u>12,397</u>	<u>97,621</u>	<u>98,716</u>

All incoming resources and resources expended derive from continuing activities.

Home-Start Bradford District

Balance sheet

as at 31 March 2022

		2022	2022	2022	2021
		Unrestricted	Restricted	Total	Total
		£	£	£	£
Fixed assets					
Tangible assets	(5)	3,146	-	3,146	2,034
Intangible assets	(6)	14,880	-	14,880	22,320
Total fixed assets		<u>18,026</u>	<u>-</u>	<u>18,026</u>	<u>24,354</u>
Current assets					
Debtors and prepayments	(7)	852	3,473	4,325	2,860
Cash at bank and in hand	(8)	72,113	8,924	81,037	91,046
Total current assets		<u>72,965</u>	<u>12,397</u>	<u>85,362</u>	<u>93,906</u>
Current liabilities:					
amounts falling due within one year					
Creditors and accruals	(9)	5,767	-	5,767	19,544
Total current liabilities		<u>5,767</u>	<u>-</u>	<u>5,767</u>	<u>19,544</u>
Net current assets / (liabilities)		<u>67,198</u>	<u>12,397</u>	<u>79,595</u>	<u>74,362</u>
Net assets		<u>85,224</u>	<u>12,397</u>	<u>97,621</u>	<u>98,716</u>
Funds					
Unrestricted funds		85,224	-	85,224	90,581
Restricted funds		-	12,397	12,397	8,135
Total funds		<u>85,224</u>	<u>12,397</u>	<u>97,621</u>	<u>98,716</u>

For the year ending 31 March 2022 the charitable company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

The members have not required the charitable company to obtain an audit of its accounts for the year in question in accordance with section 476. The trustees (who also the directors for the purposes of company law) acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These accounts have been prepared in accordance with the provisions applicable to companies subject to the small companies' regime and with FRS 102 (effective January 2019).

The financial statements were approved by the board of trustees on 7/11/2022

Susan Milner (Trustee)

Home-Start Bradford District

Notes to the accounts

for the year ended 31 March 2022

1 Accounting policies

Basis of accounting

These accounts have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts. The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) and with the Charities Act 2011.

The charity constitutes a public benefit entity as defined by FRS 102.

There has been no change to the accounting policies since last year.

No changes have been made to the accounts for previous years.

Going concern

The trustees are satisfied that there are no material uncertainties about the charity's ability to continue.

Incoming resources

All incoming resources are included in the Statement of Financial Activities (SOFA) when the charity becomes entitled to the resources, it is more likely than not that the trustees will receive the resources and the monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SOFA when the charity has unconditional entitlement to the resources.

Where grants are related to performance and specific deliverables, they are accounted for as the charity earns the right to consideration by its performance.

Expenditure and liabilities

Expenditure is recognised on an accrual basis as a liability is incurred. Liabilities are recognised where it is more likely than not that there is a legal or constructive obligation committing the charity to pay out the resources and the amount of the obligation can be measured with reasonable certainty.

Taxation

As a charity the organisation benefits from rates relief and is generally exempt from income tax and capital gains tax but not from VAT. Irrecoverable VAT is included in the cost of those items to which it relates.

Tangible fixed assets

Tangible fixed assets costing more than £500 are capitalised and included at cost including any incidental expenses of acquisition. Gifted assets are shown at the value to the charity on receipt. Depreciation is provided on all tangible fixed assets at rates calculated to write off the cost on a straight line basis over their expected useful economic lives as follows:

Fixtures and fittings: over 5 years

Equipment : over 3 years

Pensions

The charity operates a defined contribution scheme for the benefit of its employees. The costs of contributions are recognised in the year they are payable.

Home-Start Bradford District

Notes to the accounts continued

for the year ended 31 March 2022

1 Accounting policies continued

Fund accounting

Unrestricted funds are available for use at the discretion of the trustees in furtherance of the general objectives of the charity.

Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

Further explanation of the nature and purpose of each fund is included in the notes to the accounts.

2 Grants and donations

	2022	2022	2022	2021
	Unrestricted	Restricted	Total	Total
	funds	funds	funds	funds
	£	£	£	£
Better Start Bradford	-	74,513	74,513	78,907
Leeds City Council Stronger Families	-	21,815	21,815	22,349
The Henry Smith Charity	-	60,000	60,000	-
Trusthouse Charitable Foundation	-	20,000	20,000	-
Home-Start UK (HSUK)	-	-	-	27,349
Liz and Terry Bramall Foundation	-	-	-	2,000
National Lottery Community Fund (NLCF)	-	-	-	44,768
Scurrah Wainwright	-	-	-	3,000
Sir George Martin Trust	-	-	-	3,000
Sovereign Healthcare	-	-	-	5,000
The Brelms Trust	-	-	-	5,000
Donations	1,263	-	1,263	5,160
	<u>1,263</u>	<u>176,328</u>	<u>177,591</u>	<u>196,533</u>

3 Staff costs and numbers

	2022	2021
	£	£
Gross salaries	112,987	105,811
Social security costs	8,041	7,468
Employment allowance	(4,000)	(4,000)
Pensions	5,812	5,842
Payroll Charges	1,042	1,073
	<u>123,882</u>	<u>116,194</u>

The average number of employees during the year was 6.9, being an average of 4.4 full time equivalent (2021: 6, 4.4 FTE). There were no employees with emoluments above £60,000.

Defined contribution pension scheme

	2022	2021
	£	£
Costs of the scheme to the charity for the year	5,812	5,842

Home-Start Bradford District

Notes to the accounts continued

for the year ended 31 March 2022

4 Restricted funds	Balance b/f	Incoming	Outgoing	Transfers	Balance c/f
	£	£	£	£	£
Home-Start: Better Start	3,135	74,513	75,479	(456)	1,713
Bfd Building Family Resilience	5,000	80,000	72,516	(1,800)	10,684
Stronger Families	-	21,815	21,815	-	-
	<u>8,135</u>	<u>176,328</u>	<u>169,810</u>	<u>(2,256)</u>	<u>12,397</u>

Fund name	Purpose of restriction
Home-Start: Better Start	Providing volunteer support, friendship and practical help for families with children under 4 years old and during pregnancy.
Bfd Building Family Resilience	Funding from The Brelms Trust, The Henry Smith Charity and Trusthouse Charitable Foundation towards additional coordinators to support the recruitment and training of volunteers and associated safeguarding, management and administrative support.
Stronger Families	Supporting families in Bradford who are facing challenges developing skills or moving towards the world of work with parenting advice. Part of the Stronger Families Programme across Bradford and Leeds.

5 Tangible assets	Office equipment	Total
<u>Cost</u>	£	£
At 1 April 2021	3,464	3,464
Additions	<u>2,256</u>	<u>2,256</u>
At 31 March 2022	<u>5,720</u>	<u>5,720</u>
 <u>Depreciation</u>		
At 1 April 2021	1,430	1,430
Charge for year	<u>1,144</u>	<u>1,144</u>
At 31 March 2022	<u>2,574</u>	<u>2,574</u>
 <u>Net book value</u>		
At 31 March 2022	<u>3,146</u>	<u>3,146</u>
At 31 March 2021	<u>2,034</u>	<u>2,034</u>

Home-Start Bradford District

Notes to the accounts continued

for the year ended 31 March 2022

6 Intangible assets

	Computer software	Total
<u>Cost</u>	£	£
At 1 April 2021	29,760	29,760
Additions	-	-
At 31 March 2022	<u>29,760</u>	<u>29,760</u>
<u>Amortisation</u>		
At 1 April 2021	7,440	7,440
Charge for year	7,440	7,440
At 31 March 2022	<u>14,880</u>	<u>14,880</u>
<u>Net book value</u>		
At 31 March 2022	<u>14,880</u>	<u>14,880</u>
At 31 March 2021	<u>22,320</u>	<u>22,320</u>

7 Debtors and prepayments

	2022	2021
	£	£
Debtors	3,270	1,385
Prepayments	203	123
Other debtors	852	1,352
	<u>4,325</u>	<u>2,860</u>

8 Cash at bank and in hand

	2022	2021
	£	£
Cash at bank	80,882	90,823
Cash in hand	155	223
	<u>81,037</u>	<u>91,046</u>

9 Creditors and accruals

	2022	2021
	£	£
Creditors	2,058	18,224
Accruals	3,709	1,320
	<u>5,767</u>	<u>19,544</u>

10 Related party transactions

Trustee expenses

No trustee received any expenses during this year or the previous year.

Trustee remuneration and benefits

No trustee received any remuneration or benefit during this or the previous year.

Remuneration and benefits received by key management personnel

The total employee benefits received by key management personnel were £54,085 (previous year: £51,421).

Home-Start Bradford District

Statement of Financial Activities including comparatives for all funds (including summary income and expenditure account) for the year ended 31 March 2022

	2022 Unrestricted funds £	2021 Unrestricted funds £	2022 Restricted funds £	2021 Restricted funds £	2022 Total funds £	2021 Total funds £
Income						
Grants and donations	1,263	5,867	176,328	190,666	177,591	196,533
Other income	106	1,277	-	-	106	1,277
Total income	1,369	7,144	176,328	190,666	177,697	197,810
Expenditure						
Staff costs:						
Salaried pay	9	-	123,873	116,194	123,882	116,194
Invoiced pay	-	-	17,453	20,157	17,453	20,157
Travel and subsistence	-	-	300	148	300	148
Recruitment	-	-	206	-	206	-
Training	-	-	904	1,302	904	1,302
Family direct support	-	-	626	61	626	61
Home-Start network fees	277	(508)	3,230	3,335	3,507	2,827
Governance:						
Trustee meetings and expenses	-	-	171	5	171	5
Trustee recruitment and training	-	-	-	10	-	10
Independent examination	-	-	1,320	1,320	1,320	1,320
Premises:						
Insurance	-	-	935	996	935	996
Rent	-	318	10,566	10,572	10,566	10,890
Rates	-	-	548	427	548	427
Running costs:						
Equipment and maintenance	-	-	1,061	2,427	1,061	2,427
Fees and subscriptions	-	-	2,887	2,233	2,887	2,233
Printing and stationery	-	-	194	576	194	576
Hospitality	-	-	133	8	133	8
Postage	-	-	97	78	97	78
Telephone	112	-	2,880	1,858	2,992	1,858
Depreciation	1,144	1,155	-	-	1,144	1,155
Amortisation	7,440	7,440	-	-	7,440	7,440
Volunteer costs:						
Expenses	-	-	483	71	483	71
Recruitment and initial training	-	-	986	1,279	986	1,279
Training and support	-	-	957	-	957	-
Total expenditure	8,982	8,405	169,810	163,057	178,792	171,462
Net income / (expenditure)	(7,613)	(1,261)	6,518	27,609	(1,095)	26,348
Transfers between funds	2,256	32,398	(2,256)	(32,398)	-	-
Net movement in funds	(5,357)	31,137	4,262	(4,789)	(1,095)	26,348
Fund balances brought forward	90,581	59,444	8,135	12,924	98,716	72,368
Fund balances carried forward	85,224	90,581	12,397	8,135	97,621	98,716