



## Trustees' Annual Report for the period

<b>From</b>	Period start date			<b>To</b>	Period end date		
	Day 1	Month Sep	Year 2020		Day 31	Month Aug	Year 2021

### Section A Reference and administration details

**Charity name** Crosspool Community Preschool

**Other names charity is known by**

**Registered charity number (if any)** 1090433

**Charity's principal address** @ Lydgate Infant School, Lydgate Lane

Crosspool

Sheffield

**Postcode** S10 5FQ

#### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Swift	Chair Person		Committee
2	Claire Lindley	Secretary		Committee
3	Alice Curren	Treasurer		Committee
4	Steve Marples			Committee
				Committee
				Committee
5	Lucy Cherrett			Committee
6	Nea Maycock			Committee
7	Rocio Banos			Committee
8	Ruth Brindle			Committee
11	Stevie Hanson			Committee
12				
13				
14				
15				
16				
17				
18				
19				
20				

#### Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

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**Names and addresses of advisers (Optional information)**

Type of adviser	Name	Address

**Name of chief executive or names of senior staff members (Optional information)**

Lauren Hodgson - Manager

## Section B Structure, governance and management

**Description of the charity's trusts**

Type of governing document (eg. trust deed, constitution)	Early Years Alliance Constitution
How the charity is constituted (eg. trust, association, company)	Follow the constitution for management committee and meetings. Have a nominated Chair Person, Secretary and Treasurer. The setting provides high quality preschool education, guidance and awareness for the children in its care.
Trustee selection methods (eg. appointed by, elected by)	Nominated and elected at the Annual General Meeting of the Management Committee.

**Additional governance issues (Optional information)**

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

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## Section C Objectives and activities

**Summary of the objects of the charity set out in its governing document**

To enhance the development and education of children by offering them appropriate play and facilities, encouraging parents/carers to be involved in all aspects of its provision, whilst providing a supportive environment as well as appropriate training for the team of high-quality staff.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

Allowing the children to learn through play whilst covering all areas outlined in the Early Years Foundation Stage curriculum as set out by the Government.

Following all safeguarding procedures and policies.

Ensuring the staff team continue to observe, monitor and plan activities to meet the developmental needs of the children.

Monitor and track the progress of children to ensure they are progressing in their learning and development.

Implement any interventions necessary to help the children progress.

Work together with any other professionals involved with children at the Pre-school.

Contribute to and implement any Special Education Needs plans as required.

Implement any new health and safety procedures arising from Government and Local Authority Guidance.

**Additional details of objectives and activities (Optional information)**

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers help support the charity with guidance and advice and attend meetings to discuss policies, procedures and strategic development of the Pre-school.

During the COVID-19 pandemic Pre-school worked with the staff and committee to implement risk assessments and changes to keep the staff children and families safe.

## Section D

## Achievements and performance

Section D	Achievements and performance
<p><b>Summary of the main achievements of the charity during the year</b></p>	<p>Continue to provide high quality education for children age 3 to 4 years ensuring successful transitions into the setting and onto school.</p> <p>Support those children eligible for Early Years Pupil Premium.</p> <p>Maintain healthy attendance and waiting list and offer places to children regardless of race, culture, religion or means.</p> <p>Ensure staff have current training and relevant qualifications in line with Government recommendations and support with training and funding for training where possible.</p> <p>We worked together with our local Quality Improvement Team and the Early Years Alliance to improve outcomes for children. Staff completed on line courses linked to their Early Years Professional Development. The setting manager completed a course with the Department for Education to help improve the children's literacy and communication skills.</p> <p>We continued to work towards being an outstanding setting and recommendations from our last Ofsted inspection where we achieved a Good rating.</p> <p>We continued to support children with Special Educational Needs and Disabilities. We employed a member of staff to support a child with complex developmental needs.</p> <p>We held Christmas tea parties for children to attend.</p> <p>In line with Government and Local Authority Regulations we had small celebrations for festivals throughout the year including Halloween, Diwali, Hanukah, Holi, St. Patrick's Day, Easter and Eid.</p> <p>We used a range of technology to support communication.</p>

## Section E Financial review

### Brief statement of the charity's policy on reserves

Keep half a terms running expenses in reserve and review the amount on an annual basis.

### Details of any funds materially in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funding comes from the Local Authority in terms of Free Early Learning Funding.

Other funding comes from fees paid for hours above the 15/30 hours of free entitlement.

Limited funding comes from voluntary donations for snack contributions. Small donations of used toys and resources were accepted throughout the year.

Due to COVID-19 the Pre-school's main fundraising events were put on hold throughout the year due to guidance from the Government and Local Authority .

## Section F Other optional information

Pre-school continued to work in collaboration with our committee to implement any changes due to COVID - 19 to help keep children, staff and families safe and keep Pre-school open.

## Section G Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s) CC Alice Curee

Full name(s) Alice Curren

Position (eg Secretary, Chair, etc) Treasurer

Date 25/06/2022



# Independent examiner's report on the accounts

## Section A

## Independent Examiner's Report

**Report to the trustees/  
members of**

Crosspool Community Preschool

**On accounts for the year  
ended**

31 August 2021

**Charity no  
(if any)**

1090433

**Set out on pages**

4 and 5

**Respective  
responsibilities of  
trustees and examiner**

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

**Basis of independent  
examiner's statement**

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

**Independent  
examiner's statement**

In connection with my examination, no matter has come to my attention (other than that disclosed below \*)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
  - to keep accounting records in accordance with section 41 of the 1993 Act; and
  - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

**Signed:**

*Peter Drobinski*

**Date:**

*13/3/2022*

**Name:**

*PETER DROBINSKI*

**Relevant professional  
qualification(s) or body  
(if any):**

*MEMBER OF THE INSTITUTE OF CERTIFIED  
BOOK KEEPERS.*

**Address:**


**Section B**

**Disclosure**

Only complete if the examiner needs to highlight material problems.



Give here brief details of any items that the examiner wishes to disclose.

# CROSSPOOL COMMUNITY PRE-SCHOOL

## RECEIPTS & PAYMENTS ACCOUNT

For the year ended 31 August 2021

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>2021 Total</u> <u>Funds</u>	<u>2020 Total</u> <u>Funds</u> £
<b><u>RECEIPTS</u></b>				
Fees	109,629			109,235
Donations & Legacies	902			1,174
Receipts from Trading	234			367
Bank Interest	2			31
Training & Special Needs Grants	975			3,125
Milk Grant	277			176
Trip Receipts	0			0
Insurance Claim	0			0
Other Funding	7,139			1,246
Cash	0			0
Misc	0			2
<b>TOTAL RECEIPTS</b>	<b>119,158</b>	<b>0</b>	<b>119,158</b>	<b>115,356</b>
<b><u>PAYMENTS</u></b>				
Rent	9,533			4,261
Short Life Equipment	160			270
Craft Materials	344			266
General Administrative Expenses	2,137			2,067
Training Costs	152			379
Gross Wages, Pensions & Employer's NI	91,772			88,486
Milk	395			252
Refreshments	288			332
Insurance	1,087			900
Trip Expenses	0			0
Donations	0			0
Accountancy Fees	743			731
Training & Special Needs Grants	0			0
Cash	0			0
Computer Equipment	0			0
Office Refurbishment	0			0
Classroom Refurbishment	0			4,101
Bank Fees	0			0
Misc	0			0
PPE	395			
<b>TOTAL PAYMENTS</b>	<b>107,007</b>	<b>0</b>	<b>0</b>	<b>102,044</b>
 RECEIPTS LESS PAYMENTS	 12,151	 0	 12,151	 13,313
CASH FUNDS LAST YEAR END	54,363		54,363	41,050
CASH FUNDS THIS YEAR END	66,514	0	66,514	54,363

**CROSSPOOL COMMUNITY PRE-SCHOOL**  
**STATEMENT OF ASSETS AND LIABILITIES**

For the year ended 31 August 2021

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £
<b><u>Cash Funds</u></b>		
Cash at Bank- Current A/c	59,949	
Cash at Bank- Deposit A/c	25,512	
Cash in Hand	16	
Adjustment to previous Year	247	
	<hr/> 85,724	0
Movements on Provisions		
Prepayments	0	
Accruals	12	
Fee received in advance	-19,222	
<b>TOTAL FUNDS</b>	<hr/> <b>66,514</b> - <hr/>	0
<b><u>Other Monetary Assets</u></b>		
Prepaid Insurance	<hr/> 634 <hr/>	

**Assets Retained for the Charity's Own Use**

	<u>Fund</u> £	<u>Cost</u> £	<u>Current</u> <u>Value</u> £
Computer Equipment	Unrestricted	3,602	
Furniture, Fixtures & Fittings	Unrestricted	4,405	
Exterior Shelter	Unrestricted	4,212	
Interactive Whiteboard	Unrestricted	354	
Stock of Consumable Materials	Unrestricted		300
Stock of Classroom Short Life Equipment	Unrestricted		2,000
Stock of Outdoor Play Equipment	Unrestricted		500

**Liabilities**

	<u>Fund</u>	<u>Amount Due</u> £
Accountancy	Unrestricted	<hr/> 742.80 <hr/>



## Independent examiner's report on the accounts

### Section A

### Independent Examiner's Report

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*Peter Drobinski*

**Date:**

*13/3/2022*

**Name:**

*PETER DROBINSKI*

**Relevant professional  
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