



Trustees' Annual Report for the period

Period start date		Period end date			
From	To	From	To		
Day 1	Month Sep	Year 2019	Day 31	Month Aug	Year 2020

Section A

Reference and administration details

Charity name

Crosspool Community Preschool

Other names charity is known by

Registered charity number (if any) 1090433

Charity's principal address

@ Lydgate Infant School, Lydgate Lane

Crosspool

Sheffield

Postcode

S10 5FQ

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Martin Swift	Chair Person		Committee
2	Paul Griffiths	Secretary	Until 27 November 2019	Committee
3	Alice Curren	Treasurer		Committee
4	Steve Marples			Committee
5	Catherine Snape		Until 27 November 2019	Committee
6	Claire Lindley	Secretary		Committee
7	Lucy Cherrett			Committee
8	Nea Maycock			Committee
9	Rocio Banos		From 27 November 2019	Committee
10	Ruth Brindle		From 19 March 2020	Committee
11	Stevie Hanson		From 19 March 2020	Committee
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

Lauren Hodgson - Manager

Section B Structure, governance and management

Description of the charity's trusts

Type of governing document <small>(eg. trust deed, constitution)</small>	Early Years Alliance Constitution
How the charity is constituted <small>(eg. trust association company)</small>	Follow the constitution for management committee and meetings. Have a nominated Chair Person, Secretary and Treasurer. The setting provides high quality preschool education, guidance and awareness for the children in its care.
Trustee selection methods <small>(eg. appointed by, elected by)</small>	Nominated and elected at the Annual General Meeting of the Management Committee.

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

To enhance the development and education of children by offering them appropriate play and facilities, encouraging parents/carers to be involved in all aspects of its provision, whilst providing a supportive environment as well as appropriate training for the team of high-quality staff.

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

Allowing the children to learn through play whilst covering all areas outlined in the Early Years Foundation Stage curriculum as set out by the Government.

Following all safeguarding procedures and policies.

Ensuring the staff team continue to observe, monitor and plan activities to meet the developmental needs of the children.

Monitor and track the progress of children to ensure they are progressing in their learning and development.

Implement any interventions necessary to help the children progress.

Work together with any other professionals involved with children at the Pre-school.

Contribute to and implement any Special Education Needs plans as required.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Volunteers regularly help support the daily routine. Volunteers help the children by reading stories and help with baking and craft activities.

Volunteers have helped develop areas of the Pre-school environment and reviewed policies.

During the lockdown due to COVID-19 Pre-school worked with the staff and committee to implement risk assessments and changes to keep the staff children and families safe.

Section D

Achievements and performance

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Achievements and performance

Summary of the main achievements of the charity during the year

Continue to provide high quality education for children age 3 to 4 years ensuring successful transitions into the setting and onto school.

Support those children eligible for Early Years Pupil Premium.

Maintain healthy attendance and offer places to children regardless of race, culture, religion or means.

Ensure staff have current training and relevant qualifications in line with Government recommendations and support with training and funding for training where possible.

We worked together with our local Quality Improvement Team and the Early Years Alliance to improve outcomes for children. Staff completed on line courses linked to their Early Years Professional Development.

We continued to work towards being an outstanding setting and recommendations from our last Ofsted inspection where we achieved a Good rating.

We continued to support children with Special Educational Needs and Disabilities.

We had a sports activity fundraising week.

We held a Christmas Celebration for children and families to attend. We held an International Afternoon where children and families learnt all about different countries.

We held Bake Sales when we were able to at the start of the term. We purchased some clocks to develop the children's mathematics skills.

We used a range of technology to support communication when meetings were unable to take place in person.

Section E**Financial review****Brief statement of the charity's policy on reserves**

Keep half a terms running expenses in reserve and review the amount on an annual basis.

Details of any funds materially in deficit**Further financial review details (Optional information)**

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Principal source of funding comes from the Local Authority in terms of Free Early Learning Funding.

Other funding comes from fees paid for hours above the 15/30 hours of free entitlement.

Limited funding comes from donations for snack and small fundraising events such as bun sales. These were limited due to the national lockdown due to COVID-19.

Section F**Other optional information**

The year was a difficult year for Pre-school and we worked as a team with our committee to implement changes due to COVID -19 to keep Pre-school open.

Section G**Declaration**

The trustees declare that they have approved the trustees' report above.

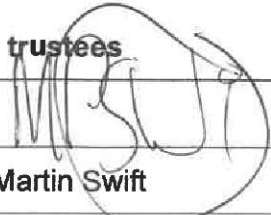
Signed on behalf of the charity's trustees

Signature(s)

Full name(s)

Position (eg Secretary, Chair, etc)

Date

	
Martin Swift	
Chair Person	

15 May 2021



Independent examiner's report on the accounts

Section A

Independent Examiner's Report

Report to the trustees/
members of

Crosspool Community Preschool

On accounts for the year
ended

31 August 2020

Charity no
(if any)

1090433

Set out on pages

4 and 5

Respective
responsibilities of
trustees and examiner

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 43(2) of the Charities Act 1993 (the 1993 Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 43 of the 1993 Act,
- to follow the procedures laid down in the general Directions given by the Charity Commission (under section 43(7)(b) of the 1993 Act, and
- to state whether particular matters have come to my attention.

Basis of independent
examiner's statement

My examination was carried out in accordance with general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from the trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

Independent
examiner's statement

In connection with my examination, no matter has come to my attention (other than that disclosed below *)

1. which gives me reasonable cause to believe that in, any material respect, the requirements:
 - to keep accounting records in accordance with section 41 of the 1993 Act; and
 - to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 1993 Act have not been met ; or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

* Please delete the words in the brackets if they do not apply.

Signed:

Peter Drobinski

Date:

20 / 4 / 21

Name:

PETER DROBINSKI

Relevant professional
qualification(s) or body
(if any):

MEMBER OF THE INSTITUTE OF CERTIFIED BOOKKEEPERS
(MICK)

Address:

33 HILLGATE CLOSE

SHEFFIELD S10 3PT

Section B

Disclosure

Only complete if the examiner needs to highlight material problems.

Give here brief details of any items that the examiner wishes to disclose.

CROSSPOOL COMMUNITY PRE-SCHOOL

RECEIPTS & PAYMENTS ACCOUNT

For the year ended 31 August 2020

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £	<u>2020 Total</u> <u>Funds</u>	<u>2019 Total</u> <u>Funds</u> £
<u>RECEIPTS</u>				
Fees	109,235		109,235	97,498
Donations & Legacies	1,174		1,174	897
Receipts from Trading	367		367	479
Bank Interest	31		31	35
Training & Special Needs Grants	3,125		3,125	2,118
Milk Grant	176		176	272
Trip Receipts	0		0	0
Insurance Claim	0		0	0
Other Funding	1,246		1,246	1,282
Cash	0		0	0
Misc	2		2	1
TOTAL RECEIPTS	115,356	0	115,356	102,582
<u>PAYMENTS</u>				
Rent	4,261		4,261	7,272
Short Life Equipment	270		270	2,241
Craft Materials	266		266	476
General Administrative Expenses	2,067		2,067	3,512
Training Costs	379		379	210
Gross Wages, Pensions & Employer's NI	88,486		88,486	92,042
Milk	252		252	365
Refreshments	332		332	669
Insurance	900		900	1,063
Trip Expenses	0		0	0
Donations	0		0	0
Accountancy Fees	731		731	751
Training & Special Needs Grants	0		0	0
Cash	0		0	0
Computer Equipment	0		0	0
Office Refurbishment	0		0	0
Classroom Refurbishment	4,101		4,101	0
Bank Fees			0	0
Misc			0	0
TOTAL PAYMENTS	102,044	0	102,044	108,602
RECEIPTS LESS PAYMENTS	13,313	0	13,313	-6,019
CASH FUNDS LAST YEAR END	41,050		41,050	47,069
CASH FUNDS THIS YEAR END	54,363	0	54,363	41,050

CROSSPOOL COMMUNITY PRE-SCHOOL
STATEMENT OF ASSETS AND LIABILITIES

For the year ended 31 August 2020

	<u>Unrestricted</u> <u>Funds</u> £	<u>Restricted</u> <u>Funds</u> £
<u>Cash Funds</u>		
Cash at Bank- Current A/c	59,472	
Cash at Bank- Deposit A/c	19,037	
Cash in Hand	146	
Adjustment to previous Year	259	
	<hr/> 78,914	0
Movements on Provisions		
Prepayments	9	
Accruals	20	
Fee received in advance	-24,580	
TOTAL FUNDS	<hr/> 54,362 <hr/>	0
<u>Other Monetary Assets</u>		
Prepaid Insurance	<hr/> 634 <hr/>	

Assets Retained for the Charity's Own Use

	<u>Fund</u> £	<u>Cost</u> £	<u>Current</u> <u>Value</u> £
Computer Equipment	Unrestricted	3,602	
Furniture, Fixtures & Fittings	Unrestricted	4,405	
Exterior Shelter	Unrestricted	4,212	
Interactive Whiteboard	Unrestricted	354	
Stock of Consumable Materials	Unrestricted		300
Stock of Classroom Short Life Equipment	Unrestricted		2,000
Stock of Outdoor Play Equipment	Unrestricted		500

Liabilities

	<u>Fund</u>	<u>Amount Due</u> £
Accountancy	Unrestricted	<hr/> 730.80 <hr/>