

Great Dalby Pre School Committee AGM

The AGM of Great Dalby Pre School was held on 18th November 2019 at the Village Hall

Attendees

Attendees included Marcus Richardson, Jay Mulla, Russ Young, Anna Fryer, Eli Lowe, Carrie-Ann Wade, Sarah Marriott, Rhea Witherington and Hayley Inchley.

Members not in attendance

Lauren Kivits-Murray

Approval of minutes

Previous Committee Meeting minutes approved and signed off.

Chair Introduction

Marcus highlighted that the preschool has seen some change over the last year, Kirsty has been on Maternity leave and the maternity cover management team have been doing a great job for the preschool. Marcus reported that the setting has had a really positive year in terms of parental feedback and children wanting to join the setting.

Marcus confirmed that ultimately he is stepping down as Chair. However, he will officially continue to act as Chair as he is the contact point for OFSTED. Also Marcus will be representing the preschool in a court case early in the New Year. Marcus explained that once the necessary protocol has been completed to elect the new Chair he can officially resign. Marcus thanked the Committee and particularly the Treasurer for being such a support over the years.

Treasurer Report

The Treasurer was without his report today due to technical issues. In terms of finances over the year Russ reported that we are currently holding £9000 in our account. We are currently owed a sum in the region of £4000 from HMRC due to a staff members maternity pay. Russ informed the room that we are currently in a satisfactory financial state. He added that we are paying more out in wages than we ever have done previously but then explained that we currently have higher qualified staff members than we have had before. Also the preschool pays 'the living the wage' to staff members.

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Russ informed that the Sundries charge is largely being taken up parents. Rhea confirmed that the letter explaining sundries charges goes out in the new starter packs.

Lastly, Russ thanked Marcus for his long service to the pre-school and his support as a Chair to the setting over the years

Preschool Leaders Report

Rhea reported everything is running smoothly at the setting. The setting is still awaiting an OFSTED inspection. She confirmed the Pre-school would be closed on 12th December due to the General Election and the Village Hall being used as a Polling station. The preschool breaks up on the 13th December for Christmas.

Discussion

The possibility of the setting offering another full day was discussed, possibly on a Wednesday. Rhea reported that some parents are using Gaddesby Preschool due to our setting not offering another full day. The preschool management team will explore the finer details of this and gauge possible interest.

Nominations for Committee Membership:

Marcus re-elected as Chair – Note Marcus will remain as Chair for the interim period only.

Jay Mulla has elected to stand as Chair once Marcus resigns.

Russ re-elected as Treasurer.

Sarah Marriott to resign as Secretary.

Eli Lowe has elected to stand as Secretary.

Anna Fryer re-elected as Vice Chair

Lauren Kivits-Murray to remain as Committee Member.

Date of approval

Secretary

Secretary

Date of approval

GREAT DALBY PRE-SCHOOL
INCOME AND EXPENDITURE ACCOUNT
FOR THE YEAR ENDED 31 AUGUST 2020

PRE-SCHOOL ACCOUNT

<u>2019</u>		<u>2020</u>
£43,123.03	Fees - LCC	£42,205.91
£5,838.95	Fees - Parents	£8,309.17
<u>£48,961.98</u>	Other	<u>£50,515.08</u>
£48,526.57	Less: Wages & HMRC charges	£41,841.56
£1,003.97	Equipment/Activities	£1,221.22
£113.00	Petty Cash - other	£61.68
£1,271.08	Petty Cash - milk/snacks	£523.00
£1,037.00	Petty Cash - materials etc	£115.32
£2,720.89	Premises	£3,785.74
£1,255.10	Training/Professional Fees	£874.23
<u>£55,927.61</u>	Other	<u>£48,422.75</u>
<u>-£6,965.63</u>	Income/Expenditure balance	<u>£2,092.33</u>
£6,150.47	Cash surplus/defecit at year end	£8,242.80

FUNDRAISING ACCOUNT

<u>2019</u>		<u>2020</u>
£884.73	Donations	£2,000.00
	Fundraising	£714.38
	Uniform Sales	
£1.58	Interest	£0.96
<u>£886.31</u>		<u>£2,715.34</u>
£499.97	Less: Equipment	
	Garden	
£160.00	Excursion	
£344.00	Activities	£53.00
<u>£1,003.97</u>	Other	<u>£188.40</u>
		£241.40
<u>-£117.66</u>	Income/Expenditure balance	<u>£2,473.94</u>
£1,472.15	Cash surplus/defecit at year end	£3,946.09

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