



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **01/09/2022** To **31/08/2023**

**Charity name: Friends of Addingham Primary School**

**Charity registration number: 1090396**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>TO ADVANCE THE EDUCATION OF THE PUPILS ATTENDING ADDINGHAM PRIMARY SCHOOL</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The main activities are as follows: A series of ticketed fundraising events, largely open to the school children or community; fayres and discos. A large event open to the public; Fireworks Night. Non-uniform days where we request voluntary donations. These events raise funds which can then be requested from the school administrators for the purposes of enriching the education of the children.</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>In planning our activities for the year we kept in mind the Charity Commission's guidance on public benefit at our trustee meetings.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	<b>We do not make grants.</b>
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	<b>We are grateful for the many hours volunteers dedicate to organising and staffing our fundraising events. Without this valuable contribution of time, energy and experience we would not</b>

		<b>have been able to achieve so much.</b>
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Autumn:</b>  <b>Fireworks Night. This is our biggest earner.</b>  <b>Christmas Fayre- this is another public event including a raffle.</b>  <b>Wreath making evening.</b>  <b>End of Term Disco.</b></p> <p><b>Spring:</b>  <b>Auction of Promises.</b>  <b>Disco.</b>  <b>Pizza quiz.</b></p> <p><b>Summer:</b>  <b>Disco</b></p> <p><b>The profits were donated to school to enrich the childrens' experience.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Significant profit made, allowing us to continue our function in supporting school.</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>We hold funds in reserve to pay for outlay of large events such as Fireworks Night.</b>
Amount of reserves held	Para 1.22	<b>£4000.</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A.</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>Uncertainty is derived from low numbers of volunteers for trustee roles, as is common to PTAs.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>Entrance ticket fees for events. Sales of refreshments at events. Small donations.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Low numbers of volunteers. Reduced spending by parents due to the financial crisis.</b>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document ( <a href="#">trust deed</a> , <a href="#">royal charter</a> )	Para 1.25	<b>Parentkind constitution</b>
How is the charity constituted? (e.g <a href="#">unincorporated association</a> , <a href="#">CIO</a> )	Para 1.25	<b>Unincorporated association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Election at AGM/EGM. Committee can co-opt up to 50% more trustees than number elected.</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	Friends of Addingham Primary School
Other name the charity uses	FAPS
Registered charity number	1090396
Charity's principal address	Addingham Primary School Bolton Road Addingham West Yorkshire LS29 0NR

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Jonathan Storton	Chair	28/09/2023 to date	
2	Claire Smith	Vice Chair	20/10/2023 to date	
3	Andrea Harrison	Treasurer	09/11/2023 to date	
4	Eleanor Phillips	Secretary	28/09/2023 to date	
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Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

E. Phillips

30/06/2024

Full name(s)

Eleanor Phillips

Position (eg Secretary,  
Chair, etc)

Secretary

Date

30/06/2024

# Profit & Loss

## Friends of Addingham Primary School

Accounting Year 2022/23

	Debit	Credit
<b>Turnover</b>		<b>25,741</b>
YourSchoolLottery		763
Event_Income_ParentPay		742
Events_ViaZettle		2,018
Events_ViaCash		2,170
Donations_TheGivingMachine		19
Donations_AmazonCharityAccount		237
Donations_Individual		885
Donations - Big PTA Raffle		110
Donation - Name Labels		8
Fathers Day		10
Donations - Rag Bag		476
Firework Ticket Sales		5,159
Bouncy Castle Donation - Fireworks		97
Parentpay - Break the Rules Day		1,016
Parentpay - Disco		1,429
Cash from Fireworks		3,095
Cash from Xmas Fayre		2,635
School Disco		190
Refund for Equipment Hire for Firework night		200
Auction of Promises Donation		1,033
Donation - Beer Festival		250
Refund for Tuck Shop Purchase		21
Donation for Christmas Fayre		300
Cash from Wreath Making		380
Staff Drinks and Tuck		230
Mothers Day		284
Parentpay - Quiz Pizza		597
Miscellaneous Refund		446



Donation - Lord Addingham	30
Donation - Totally Locally Xmas Market	150
Donation - St John's Nearly New Children's Clothes	581
Donation - Easy Fundraising	180
<b><i>less Cost of Sales</i></b>	<b>8,108</b>
Food and Drinks	1,145
Equipment Hire	380
Tuck Shop Items	1,032
Drinks for Bonfire	305
First Aid for Fireworks	150
Fire Eater for Fireworks	255
Security for Fireworks	290
Refund for Food Purchases for Fireworks	104
Elfridges Gifts for Fayre	61
Art and Crafts for Xmas Fayre	105
Doughnut Purchase	188
Quiz Pizza	379
Quiz Drinks	168
Year Books	774
Equipment Purchase	205
Fireworks	2,160
Glowsticks	407
<b><i>less Administration Expenses</i></b>	<b>4,093</b>
DBS Checks	16
PTA Membership	145
Ice Creams for Frozen Friday	549
Refreshments for FAPS meetings	27
Winning Houses Icecreams	92
Pitch Hire at Christmas Market	20
Cash for Float	470
BBQ	280
Fire Pit	15
Cash Box	20

Zettle Reader	35
Speaker Wires for Sound System	56
Raffle Ticket Printing	148
Santa's Grotto	376
Donation for Help at Fireworks Event	100
Generator Hire for Fireworks	75
Auction of Promises Set up	11
Disco	605
Staff Refreshments - Honest Fridge	210
Ofsted staff treat	64
Computer Software	104
Printing	55
Stationery	24
Licenses and Permits	62
Miscellaneous	446
Advertising and Promotion	88
<b><i>less Staff Costs</i></b>	<b>91</b>
Caretaker Hours	91
<b><i>less Tax-Disallowable Admin Expenses</i></b>	<b>23</b>
Prizes for St Peter's Fete Stall	23
<b>Operating Profit</b>	<b>£13,427</b>
<b><i>less Drawings</i></b>	<b>£0</b>
<b><i>less Profit &amp; Loss journal entries</i></b>	<b>£0</b>
<b>Retained Profit this period:</b>	<b>£13,427</b>
<b>Retained Profit brought forward:</b>	<b>£945</b>
<b>Distributable Reserves / Retained Profit carried forward:</b>	<b>£14,372</b>

## **Friends Of Addingham Primary School**

### **Independent Examiner`s Report to the Trustees of Friends of Addingham Primary School**

I report to the trustees on my examination of the accounts of Friends of Addingham Primary School for the year ended 31 August 2023 set out on the attached pages.

#### **Responsibilities and basis of report**

As the charity Trustees of the charity, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the charity`s accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable directions given by the Charity Commission under section 145(5)(b) of the Act.

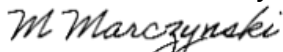
#### **Independent examiner`s statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect.

- 1) accounting records were not kept in respect of the Charity as required by section 130 of the Act; or
- 2) the accounts do not accord with those records; or
- 3) the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Marcia Marie Marczynski (CPAA)



3MMM Accountancy Services Ltd

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28 June 2024