

REGISTERED COMPANY NUMBER: 04300967 (England and Wales)
REGISTERED CHARITY NUMBER: 1090253

Report of the Trustees and
Financial Statements
for the Year Ended 31 March 2022
for
Thurrock CVS (Community and Voluntary
Service)

Thurrock CVS (Community and Voluntary
Service)

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for the Year Ended 31 March 2022

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Report of the Trustees
for the Year Ended 31 March 2022

The trustees are pleased to present their annual directors' report together with the financial statements of the charity for the year ended 31st March 2022, which are also prepared to meet the requirements for a directors' report and Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statements of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OUR PURPOSE AND ACTIVITIES

The Objects of the Charity as set out in the Company Memorandum of Association are:

- To promote any charitable purposes for the benefit of the community in the local government district of Thurrock and its neighbourhood, including the Thames Gateway and South Essex and, in particular, the advancement of education, the protection of health and the relief of poverty, distress and sickness.
- To promote and organise co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit.

In achieving these aims we set out in 2021/22 the following five objectives:

1. Provide support and development for a strong and thriving voluntary, community, faith and social enterprise sector in Thurrock.
2. Local communities and residents will have a stronger voice to influence local decisions and services as a result of the opportunities we provide for dialogue and social action across all sectors.
3. Strengthening communities
4. Strengthen partnership and collaborative working.
5. Sustainability

The role and contribution of volunteers

Thurrock CVS values the support of its volunteers in the organisation. Volunteers provide administrative support, board members and project support. Although the organisation was impacted by COVID, and the building closed for a number of months due to the pandemic, in the last year volunteers contributed 1,993 (2020-21 – 5,920) hours. Although the volunteer contribution was substantially greater in 20-21, this was due to the volunteer support during the pandemic and Thurrock Coronavirus Community Action (TCCA). We estimate their financial worth to Thurrock CVS by multiplying the hours contributed by a national rate of the minimum wage. This results in an estimated contribution in the region of £22,481 (2020-21 - £52,747), excluding any national insurance, pension, recruitment or other costs that would normally be incurred by employers.

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Achievements and Performance

It is with great sadness that we report the untimely death of Kristina Jackson the CEO of Thurrock CVS. Through Kristina's commitment and visionary leadership, we witnessed many direct responses to the Covid pandemic and the organisation's agility in developing and delivering impactful and essential responses to help those affected by the impact of Covid 19. Her loss is deeply felt not only by those working in TCVS but across the whole of Thurrock.

The previous reporting year 2020-2021, saw TCVS rise to the many challenges caused by the Covid 19 pandemic. New areas of support were developed in direct response to the crisis, ensuring those most at risk in our communities were supported both through the direct support of our projects, increased volunteering and of course support to our Local Voluntary and Community Sector.

The year this report relates to sees TCVS responding to the aftermath of the Pandemic and its effects on communities. TCVS has continued to provide additional support, developing some new, short-term projects in direct response to these needs whilst still ensuring the local VCS is supported during these difficult times.

In 2020, all staff in Thurrock CVS were re-deployed to work on the Thurrock Coronavirus Community Action (TCCA) set up to support local residents during the COVID-19 pandemic. However, by April 21 only a core team continued supporting TCCA requests, including support to vaccination centres. Most staff were able to return to their projects and core roles within the organisation, ensuring the sustainability of the sector. By July 2021, the Beehive Resource Centre was also able to open again following its forced closure during the pandemic.

As an infrastructure support organisation, our key function is to support and develop the voluntary, community, faith and social enterprise sector in Thurrock. We are provided a grant from Thurrock Council of £74,964 to deliver effective information, advice, guidance, funding support and advocacy.

Support is tailored to help groups to meet the emerging demands on the sector including Funding, capacity, staffing issues etc. Sector support continued over the period providing 1-1 personalised support and group support.

The keys areas of support to date have included:

- Returning to work after lockdown
- Volunteer recruitment
- Funding searches
- Support and feedback on funding applications
- Policy advice and model documents
- DBS service
- Virtual meetings with confidence training
- Safeguarding
- Training
- Meet the funder sessions- Lottery Community Fund, Essex Community Foundation, BBC Children in Need
- Networking opportunities
- Development of partnership applications

We continued working alongside partners to develop a collaborative approach to deliver support and training opportunities to the voluntary sector. Partners include Land of the Fanns, Thurrock Adult Community College and Southend Association of Voluntary Services (SAVS).

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A key role has been to connect the voluntary and community sector of Thurrock enabling them to work collaboratively and share resources. This has been achieved through development of the Let's Talk Forum.

These sessions are held bi-monthly and are an opportunity for groups and organisations to come together and feel part of something bigger. The sessions:

- Give an opportunity to showcase their service/ offer
- Give an opportunity for people to give views and have their say
- Enable people to share experiences, good-practice, learning, including peer support
- Hear from guest speakers on subjects that are currently affecting our sector
- Learn about Current Funding and Training Opportunities

We continue to support regular network and strategic meetings and we use the meetings as an opportunity for members to provide peer support to colleagues as well as looking at challenges organisations are facing.

Grant and funding administration role

As part of the role, Thurrock CVS continues to administer the voluntary sector grants on behalf of Thurrock Council.

We include this administration function as part of our infrastructure support, so that we can provide capacity building to organisations that require additional support. During this year we administered both the Voluntary Sector Development Fund main grants and small grants. The panel comprises of Thurrock CVS, Thurrock Council, Portfolio holders and Community representation.

In 2021/22, the panel awarded 23 small grants of up to £4,000 to a range of groups and organisations amounting to £75,558, as well as 4 Arts & Culture recipients of £8,431. CVS also administered 9 larger grants for core activity work totalling £335,427.

In addition to the above funds, CVS administered funds for Small Sparks, Vaccine Engagement, Suicide prevention and Arts Thameside to 30 groups and individuals amounting to £83,602.

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Community Development and Engagement

The role of the ngage project is to promote social action and encourage citizens, organisations and partners to work collaboratively to help improve the lives of the residents of Thurrock, and to solve problems that are important in their communities.

The ngage project helps to shape and promote opportunities for active citizenship and social participation in Thurrock through the delivery of a number of projects to encourage and support in becoming more active within the local community. Examples of projects include:

- Volunteer Centre Thurrock
- Community Builders
- Food Network project
- Stronger Together Thurrock
- Our Road
- Thurrock Coronavirus Community Action (TCCA)
- Time Bank Thurrock
- Employee Supported Volunteering schemes
- Corporate Social responsibility (CSR) projects and support
- Thurrock Giving
- Bespoke volunteering
- Community Hubs programme
- Ad hoc community development and engagement projects and consultations such as CLLD, Whole Systems Obesity, Active Thurrock and more

Projects have a positive impact on health and wellbeing, poverty, unemployment, social exclusion, disability and loneliness, all of which can lead to some people becoming the most deprived in today's society. This could not be more evident than in the support provided by ngage and other CVS colleagues during the COVID Pandemic, and latest project Community Builders, whose key role has been to help build resilience within communities following the pandemic.



Thurrock Coronavirus Community Action (TCCA)

In 2020 following discussions within Stronger Together and Thurrock Council, it was agreed that Thurrock CVS, in recognition of our existing connections and reach into communities and groups, led on the community arm of Thurrock Community Coronavirus Action on behalf of Stronger Together and Thurrock Council.

Throughout 2021-22 Thurrock CVS still continued its role in supporting the TCCA with a core group of TCVS staff. This was supported on top of their existing roles within the organisation. Requests for support continued throughout the year until the end of March 22.

The core team were also involved in supporting the vaccination centres with volunteers and vaccination drop-in days.

By April 2022, we had received over 2,760 referrals for support with shopping, collecting prescriptions, befriending etc.

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Volunteer Centre Thurrock

The volunteer centre in Thurrock is funded via the Voluntary Sector Development fund and receives a grant of £42,000 per annum. The Volunteer Centre adheres to a high standard of practice to ensure that volunteering is promoted, recognised and coordinated across the county. Commitment to this practice aims to ensure individuals have a positive volunteering experience and organisations benefit from consistent expert support.

Volunteering changed during the pandemic as many organisations and groups were unable to open and many were working from home and not in a position to support volunteers as they would have done.

However more than 500 people signed up to volunteer for the TCCA, with many volunteering for the first time. Since the beginning of 2021 we have played an integral part in the roll out of the vaccination across Thurrock, and TCCA volunteers have been supporting the vaccination hubs.

Volunteering has played such a huge part in 21/22, and as a Volunteer Centre, we need to ensure that we maintain the profile of volunteering and do our best to promote the various forms of volunteering including micro volunteering, youth volunteering, employee volunteering and supported volunteering.

Community Builders

Community Builders were recruited during the height of the pandemic in April 2021 building on the legacy of TCCA and Our Road to encourage kindness and neighbourly help and support as seen during the lockdown. There was also a strong emphasis on working with communities to ensure there was effective understanding and support around COVID related matters, including test and trace, vaccine, health concerns etc.

The Community Builders role is community focused, supporting engagement at small neighbourhood levels using a strength-based approach through ABCD (Asset Based Community Development) principles and includes:

- Sharing information and putting communities in touch with local people and groups for support or social interaction.
- Working with people to identify community led solutions to local issues and passions.
- Developing a platform to capture people's views, ideas, passions, concerns, priorities etc.
- Encouraging dialogue – ideas fairs, listening events, capacity building and connecting with existing groups or others who are interested.
- Identifying local community connectors and volunteers.
- Building cohesion and Inclusiveness and helping to reconnect communities after lockdown.
- Helping to promote, encourage and support social activities such as street parties, community events etc.
- Helping communities to have a voice in their local area and to take part in local decisions.
- Meeting with local groups and residents and connecting them to access opportunities like healthy activities, training and local community funding such as Small Sparks funds.
- Supporting the development of the Community Directory within Stronger Together website.

There are four community builders working in the areas of Grays, Stanford & Corringham, Aveley, South Ockendon & Purfleet, Chadwell & Tilbury.

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Stronger Together Thurrock

Thurrock CVS works closely with many partners across Thurrock and are an active partner to Stronger Together Thurrock alongside other statutory, voluntary and health partners.

The partnership was set up as a response to support and promote local initiatives that engaged with communities and used as a vehicle to help local people understand and access information through the Stronger Together website and promote the good things that are happening in Thurrock. Stronger Together works from an asset-based approach and was instrumental in the development of Asset Based Community development in Thurrock. (Asset Based Community Development draws upon existing community bonds to build stronger, more sustainable communities for the future).

During the previous year, the partnership were brought together more regularly to respond quickly to the pandemic and support the work of the Thurrock Coronavirus Community Action initiative. Legacy work from the Pandemic continued in the form of Piecing Thurrock Back Together as well as support to inform residents and communities building confidence to get back to a "new normal".

Thurrock CVS on behalf of the Stronger Together Partnership has continued to strengthen communities through its website including bringing all Community Forums into one place. This also saved a considerable amount of money and gives a cohesive and single resource which can be easily used by all Forum members irrespective of time available or IT skills.

The website will continue to evolve to include a single resource for information about Community Hubs promoting both opportunity and events, as well as promoting useful resources for communities such as food & local suppliers, foodbanks, financial wellbeing and offers to help, vaccination advice and more.

The important network that Stronger Together Partnership provides is a conduit for continued cross sector working and has been utilised to promote projects of community interest, engagement and support.

Stronger Together Social Media report

01/04/2021 - 31/03/2022

Facebook

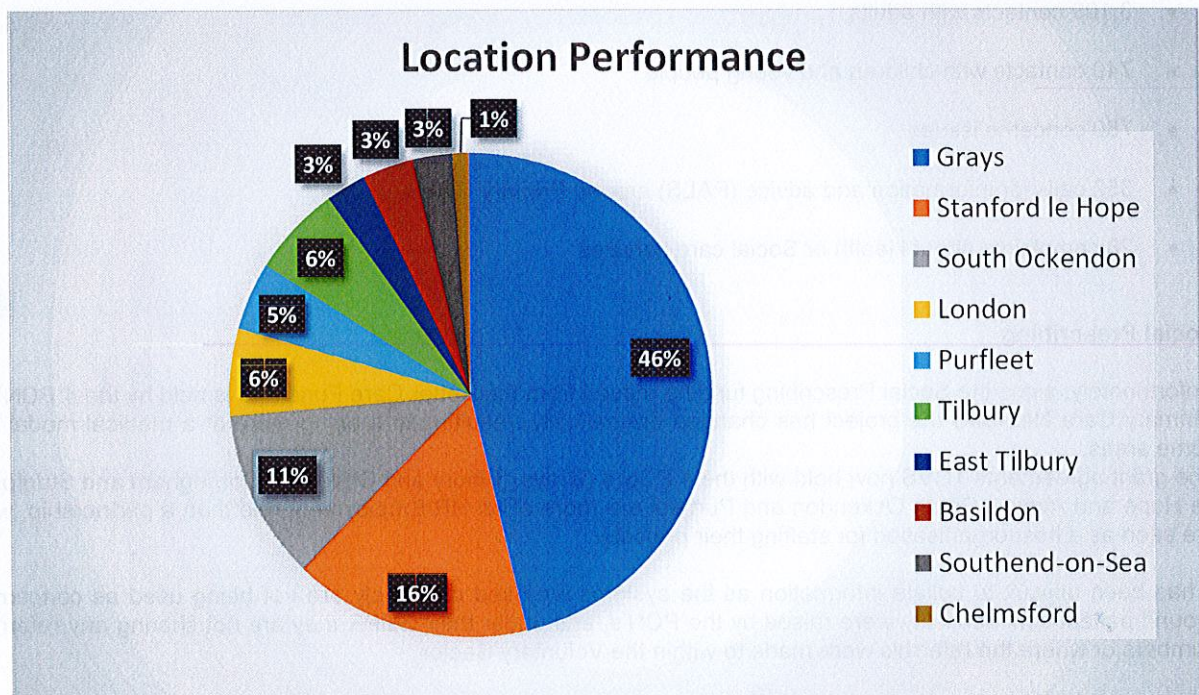
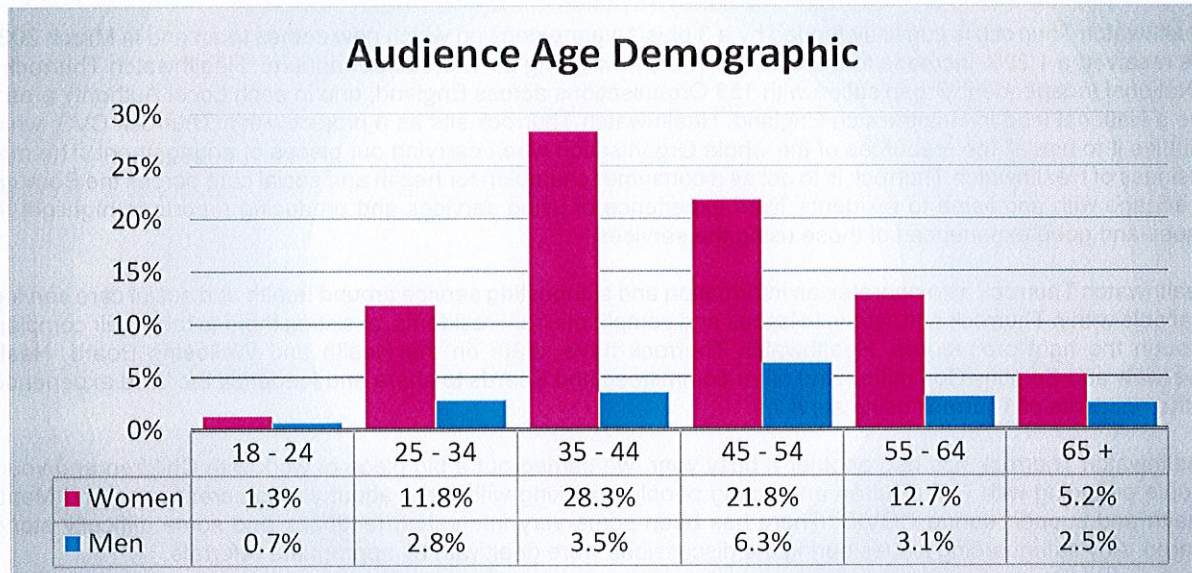
Total Page Reach	30,083
Total Impressions	40,424
Total Page likes	758

Twitter

Post reach	32,510
Profile visits	1,774
Followers	987

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Healthwatch Thurrock

Healthwatch Thurrock is currently funded by a 3 plus 1-year extension which now comes to an end in March 2025. We received a 1.32% increase to the contract value now giving us 126,884 per annum. Healthwatch Thurrock is a National Independent Organisation with 153 Organisations across England, one in each Local Authority area. It has a National lead in Healthwatch England. Healthwatch Thurrock sits as a project within Thurrock CVS, which enables it to use all the resources of the whole Organisation when carrying out pieces of engagement. The main business of Healthwatch Thurrock is to act as a consumer champion for health and social care across the Borough, to engage with and listen to residents' lived experience of using services and producing reports to highlight the issues and good experiences of those using the services.

Healthwatch Thurrock also operates an information and signposting service around health and social care services available within Thurrock and listens to issues and complaints from residents, assisting them to take their complaint through the right procedures. Healthwatch Thurrock have seats on the Health and Wellbeing Board, Health Overview and Scrutiny Committee and other committees and Boards to share and feedback the lived experiences of the residents of Thurrock using services.

Healthwatch Thurrock has had another a busy year, we carried out a big piece of work with Children and young people engaging with 717 children and young people speaking with them about young carers roles and Mental Health and support during COVID. There has been some very interesting feedback and some difficulty stories shared. Any safeguarding issues during the discussions were dealt with by appropriate referrals.

Our numbers for this year were as follows:

- 3,109 contacts with adults
- 740 contacts with children and young people
- 780 concerns/issues
- 352 calls for information and advice (PALS) around Primary Care services
- 28 complaints about Health or Social care services



Social Prescribing

Unfortunately, since the Social Prescribing funding moved from the Better Care Fund and is held by the 4 PCN's (Primary Care Network) the project has changed dramatically, resulting in it being more of a medical model in some areas.

The grant agreements TCVS now hold with the 4 PCN's (Grays, Tilbury and Chadwell, Corringham and Stanford Le Hope and Aveley, South Ockendon and Purfleet are more of an HR/Employment role than a partnership, we are seen as a host organisation for staffing their projects.

It has been difficult to collate information as the systems we used previously are not being used as concerns around patient confidentiality were raised by the PCN's, and under their GDPR they are not sharing any referral numbers or where the referrals were made to within the Voluntary Sector.

TCVS has 6 staff employed by us, working within the PCN's. All 4 grant agreements finish on 31st January 2023 and the PCN's business Managers have intimated that they are unlikely to renew as they do not agree with our staff terms and conditions and want them working in line with other staff within their organisations. Our staff are on fixed term contracts due to end on 31st January 2023.

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By Your Side

By Your Side (BYS) home from hospital project sits within Thurrock CVS and was set up and designed to support people who are being discharged from hospital to help facilitate their discharge home, and to support them once home with shopping and prescriptions.

The actual work undertaken can involve joint visits with Social Workers to the property before discharge, overseeing cleaning and adaptations, taking delivery of hospital equipment and overseeing set up and fitting of key safes to allow safe access for carers and community nurses. It can involve helping to move someone's belongings from their home to sheltered accommodation, to step down placements or to Residential Placements. The work changes from day to day and from client to client, but is always busy, with very much a 'can do' attitude by the team.

The team also ensures they refer any person they are supporting into Voluntary and Community services within Thurrock as appropriate for continued support once they have completed their input, which is usually after 6 weeks. They also share the Micro Enterprise list so that patients can identify services to support them going forward if they wish to.

- Referrals and people supported for discharge – 2,742

On all referral forms completed by the Hospital or Adult Social Care, we ask how many bed days and how many Social Care hours were saved by the BYS project's intervention. The following are the numbers given:

- Hospital Bed days saved total for year – 2,626
- Social Worker/Planners hours saved total for year – 2,688

We are looking at our strategic plans for the project for the future, and we have identified many areas where this project could expand and increase the offer to so many other areas within the Hospital Trust and Community, including the Ambulance Service. We are hopeful that we can increase the capacity and offer with increased funding and look forward to updating the new BYS offer in next year's Annual Report.

The project has just been extended for 3 years and now ends in March 25 and has funding of £76,000 per annum.

Public benefit statement

The Trustees have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. Thurrock CVS provides public benefit through improving the lives of residents and communities of Thurrock through our support for voluntary and community organisations, training and supporting their staff and trustees, and providing representation of the voluntary and community organisations with strategic partners. Along with the projects that we deliver to support individual residents across Thurrock.

FINANCIAL REVIEW

The year under review was a successful one for the charity with a surplus of £39,965 (2021 – 65,886) on gross income of £909,509 (2021 - £902,514). The financial position at the year-end as revealed by the balance sheet on page 20 shows net current assets of £602,076 (2021 - £545,697). The net book value of fixed assets held, all of which are used directly for charitable purposes, amounted to £474,691 (2021 – £491,105).

In 2022 total reserves closed at £1,076,767 (2021 - £1,036,802). This figure includes the Beehive Resource Centre with a net book value of £471,480 (20-21 £485,760). The Resource Centre is not a cashable asset. The Beehive Resource Centre is from where the charity operates.

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Principal funding sources

- Thurrock Council. Voluntary Sector Development Fund
- Thurrock Council. Healthwatch Thurrock contract
- Primary Care Networks. Social Prescribing
- Income generated through rental of the Beehive.
- The National Lottery Fund

Investment powers and policy

The Investment Policy of the charity is for uncommitted funds to be retained in a portfolio of banks and building societies earning interest where possible. The charity will not invest funds in accounts or instruments involving risk and the portfolio will be diversified so as to minimise the risk of loss in the event of the failure of the bank or building society. The Charity will endeavour to ensure that amounts held in any one institution do not exceed the Financial Services Compensation Scheme thresholds (currently £85,000).

Reserves policy

As at the year-end accounts showed reserves of £1,076,767 (2021 - £1,036,802), of which £616,953 (2021 - £662,493) was restricted. In addition, the Trustees have set aside designated funds £97,960 (2021 - £87,960) for the specific purposes of building maintenance and redundancy. The unrestricted funds not designated or invested in tangible fixed assets held by the charity are £361,854 (2021 - £286,349).

The reserves policy of the charity is to maintain a level of unrestricted reserves to cover:

1. Between 3 and 6 months of necessary core expenditure to allow for an ordered shut down of the charity including redundancy costs and for suitable management arrangements to be made for ongoing activities, and
2. Any amounts needed to cover either capital or unrestricted revenue commitments in existence at the year end.

Total unrestricted funds as at 31 March 2022 were £459,814 which after allowing for unrestricted revenue commitments and closure costs amounted to 4.5 months total unrestricted, budgeted 2021-22 commitments.

Charitable and political donations

During the year the company made no political or charitable donations.

It was agreed by trustees for the financial year April 2021 to March 2022 our main focus will remain the priorities set in March 2018 for the next five years.

In particular the trustees focused the Charity's attention in April 2021 to March 2022 to:

1. To focus on providing a COVID response for the Voluntary Sector and Communities across Thurrock.
2. To ensure our work with groups and organisations provided sustainability for the sector during the pandemic
3. To ensure the Voluntary Sector and Communities were represented at a strategic level, highlighting the importance of the sector during the pandemic.

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In addition, we continued to support our work set out in our Strategic Plan to:

1. Provide support and development for a strong and thriving voluntary, community, faith and social enterprise (VCFSE) sector in Thurrock.

- We will provide training and access to training for new and existing VCFSE organisation that build on their skills and capacity to enable them to work more efficiently and effectively. Capacity building opportunities will be made available through peer support, partnerships between smaller and larger organisations and signposting to other resources.
- We will pilot new initiatives that do not attract contract funding where needs are currently unmet with an aim to become stand-alone or absorbed by a more appropriate organisation.
- We will encourage organisations and community groups to come together to tackle issues, supporting them to secure resources and funding.

2. Local communities and residents will have a stronger voice to influence local decision and services as a result of the opportunities, we provide for dialogue and social action across all sectors.

- Through Healthwatch Thurrock we will ensure that the local residents and VCFSE are well informed in order to have a voice in shaping policy and decision-making.
- We will encourage residents to participate in society and strengthen local communities.
- We will strengthen our relationships with the business community in order to help them meet their Corporate Social Responsibility (CSR) goals and targets. This maybe through volunteering their skills and expertise, resources including monetary or additional to support communities and the sector.

3. Strengthening Communities

- We will work with communities enabling them to become empowered and sustainable to develop approaches they think will work best to tackle the problems they face.
- We will encourage residents to become more active within their community through; volunteering, timebanking or taking part in local initiatives.
- We will continue to develop and grow the Stronger Together partnership.

4. Strengthen partnerships and collaborative working

- We will work effectively with strategic partners and VCFSE to promote and strengthen collaborative working and to maximise resources.
- We will support statutory partners to deliver its strategic objectives to change the relationships with the community by building and strengthening the capacity within the VCFSE sector.
- We will embed the local VCFSE in the service delivery pathways developed by statutory partners, focusing on specialisms that can provide a reach into those communities.

5. Sustainability

- We will explore ways of continuing to deliver high quality services with reduced resources, through the use of increased online tools, new models of income generation and flexible staff.
- We will continue to administer and develop grants in partnership with Thurrock Council and explore opportunities to involve other strategic partners within the VSDF programme.
- We will explore models of income generation that includes paid for services to complement free services and provide additional resources for the VCFSE sector.
- Work closer with CVS to pilot secondment opportunities for shared learning.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

Thurrock CVS is a registered charity and a company limited by guarantee. The company was established under a Memorandum of Association that established the objects and powers of the charitable company and is governed under its Articles of Association last amended November 2009. There are currently 156 members (2020/21 - 156) each of whom agrees to contribute £1 in the event of the charity being wound up.

Appointment of trustees

Trustees are selected from those who volunteer their services. Anyone may volunteer. In determining who to appoint Trustees have regard to the qualifications and experience of potential Trustees. Applications are invited in particular from persons with experience of voluntary and community services and from persons with senior management experience in the charitable sector.

Under the requirements of the company's Articles one third of the Trustees resign annually and are eligible for re-election.

The charity has a wide range of support, engagement and representative functions and, as a result, seeks to ensure that the knowledge and experience of the Trustees covers a wide range of voluntary and community activities, sector representation, leadership development and strategic level decision-making in addition to business and management skills.

All Trustees give their time voluntarily and receive no benefit from the charity. Any expenses reclaimed from the charity are set out in note 10 to the Accounts.

Trustee induction and training

New trustees undergo an induction programme. All trustees are notified of relevant workshops, training days and seminars concerning issues relevant to good governance and to best practice in the voluntary & community sector. During the year the Board attended a number of away days to continue the process begun in the previous financial year of formulating a strategy for the organisation for the next five years.

Organisation

The board of Trustees administers the charity by means of the Board which meets bi-monthly. All Trustees are also Directors of the Company for Companies Acts purposes. Board members are appointed by the Annual General Meeting with one third of the board standing down each year. The board is responsible for the strategic direction of the charity and for policy decisions. In addition to maintaining an overview of the organisation's activities, the Board also controls HR policies and appointments and makes all decisions involving major investment or expenditure.

A Chief Executive is appointed by the board to manage the day to day running of the charity. The Chief Executive has delegated authority for operational matters including finance, human resources and the delivery of services to people supported by the organisation, within certain limits. Decisions which will commit the charity beyond these limits require the approval of the board.

Conduit Funds

Thurrock CVS administers grants on behalf statutory partners. The Panel meets each year to consider applications for funding for organisations working across Thurrock. Voluntary Sector Development Fund (VSDF) grants are made for funding towards bids where applicants can demonstrate impact against the Community Strategy Priorities: Build pride, responsibility and respect to create safer communities. Public Health grants are made for funding towards bids where applicants can demonstrate impact against tackling obesity and promoting healthy weight and working with citizens to reduce mental health inequalities.

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Voluntary Sector Development Fund

The VSDF panel comprised of 6 panel members: 1 representative from Thurrock CVS, 1 representative from Thurrock Council Community Development and Equalities team, 1 representative from Public Health. The Portfolio holder and Shadow portfolio holder for Communities and an independent representative from CVS Chelmsford. The panel considered applications and make informed recommendations to the Corporate Director of Adults, Health and Housing of Thurrock Council who has delegated responsibilities to make the final decision.

Related Parties

Thurrock CVS was formed by the voluntary sector within Thurrock as a membership organisation to provide support and guidance to charitable and other voluntary groups working for the benefit of the people of Thurrock. The charity, therefore, has close working relationships with many groups and organisations.

The board of TCVS comprises 13 individuals none of whom individually are in a position to control or exert significant influence over the decisions of the charity.

Apart from the board there are a number of other significant stakeholders including members and Thurrock Council, Thurrock CCG and Basildon and Thurrock University Hospitals NHS Foundation Trust none of whom exercise a degree of influence or involvement with the charity sufficient to be deemed a related party.

Pay policy for senior staff

The pay structure for all employees is based on the nationally agreed NJC pay scale. Increases to pay scales are generally based on the nationally negotiated percentages. Pay scale reviews and the pay scale that is set for each role, including for all senior staff, is considered by the personnel sub-committee of the Board, which makes recommendations to the full EC to make the final decisions.

Internal Control

The Trustees have overall responsibility for ensuring that the charity has appropriate systems of internal control across the entire organisation. Trustees are responsible for keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements follow best practice. They are also responsible for safeguarding assets of the charity and for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The systems of internal control are designed to provide reasonable, but not absolute, assurance against material misstatement or loss. Internal control processes implemented by the Trustees include:

- Regular consideration by Trustees of financial results, variances from budgets and forecasts
- Delegation of authority and segregation of duties
- A strategic plan and an annual budget approved by the Trustees
- Identification and management of risk

Risk management

The Directors and Trustees have identified the major risks to which the charity is exposed and believe that the systems in place are adequate to mitigate those risks.

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REFERENCE AND ADMINISTRATIVE DETAILS

Company No: 04300967

Charity No: 1090253

Directors/Trustees

Mike Kelly – Interim Chair from 10/11/2020

Mike Hursthouse – Treasurer / Vice Chair 10/11/2020

Anthony Fish

Scott Sullivan

Tunde Ojetola

Kevin Brice

Roger Harris

Perry Glading

Len Orpin

Sharon Walsh (04/04/2022)

Lynne Mansfield (resigned on 15/10/2021)

Hi Ching (resigned on 22/06/2021)

Mike Rawlings (resigned on 22/11/2021)

Senior Management Personnel:

Kristina Jackson – Chief Executive Officer

Kim James – Chief Operating Officer of Healthwatch Thurrock Project

Jacqui Payne – Senior Community and Engagement Manager

Viv Nunn – Executive Officer/Office Manager

Registered and Principal Office:

The Beehive Voluntary & Community Resource Centre

West Street, Grays, Essex RM17 6XP

Auditors: SKS Audit LLP, 3 Sheen Road, Richmond, TW9 1AD

Bankers: Unity Trust Bank Plc., Nine Brindley Place, Birmingham B1 2HB

Solicitors: Bates Wells & Braithwaite, 2-6 Canon Street, London EC4M 6YH

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STATEMENT OF DIRECTORS' / TRUSTEES' RESPONSIBILITIES

The trustees (who are also directors of Thurrock CVS for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Directors to prepare financial statements for each financial year. Under that law the Directors have elected to prepare the financial statements in accordance with United Kingdom Generally Accepted Accounting Practice (United Kingdom Accounting Standards and applicable law). Under company law the Directors must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the company and of its income and expenditure for that period. In preparing these financial statements, the Directors are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The Directors are responsible for keeping adequate accounting records that are sufficient to show and explain the company's transactions and disclose with reasonable accuracy at any time the financial position of the company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

STATEMENT OF DISCLOSURE TO AUDITOR

So far as the Trustees are aware, there is no relevant audit information of which the company's auditors are unaware. Additionally, the Trustees have taken all the necessary steps that we ought to have taken as trustees in order to make themselves aware of any relevant audit information and to establish that the Charity's auditors are aware of that information.

Auditors

A resolution will be proposed at the Annual General Meeting that SKS Audit LLP be re-appointed as auditors of the charity for the ensuing year.

This report has been prepared in accordance with the special provisions relating to small companies within Part 15 of the Companies Act 2006.

APPROVAL

Signed on behalf of the Executive Committee.

Mike Kelly



**Date: - 21st November 2022
Chairperson**

Report of the Independent Auditors to the Members of
Thurrock CVS (Community and Voluntary
Service)

Opinion

We have audited the financial statements of Thurrock CVS (Community and Voluntary Service) (the 'charitable company') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Cash Flow Statement and notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006 and Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Report of the Independent Auditors thereon.

Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements, or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact. We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Report of the Trustees for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the Report of the Trustees has been prepared in accordance with applicable legal requirements.

Report of the Independent Auditors to the Members of
Thurrock CVS (Community and Voluntary
Service)

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Report of the Trustees.

We have nothing to report in respect of the following matters where the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the trustees were not entitled to take advantage of the small companies exemption from the requirement to prepare a Strategic Report or in preparing the Report of the Trustees.

Responsibilities of trustees

As explained more fully in the Statement of Trustees' Responsibilities, the trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

We have been appointed as auditor under section 144 of the Charities Act 2011 and report in accordance with regulations made under section 154 of that Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue a Report of the Independent Auditors that includes our opinion. Reasonable assurance is a high level of assurance but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Discussions were held with, and enquiries made of, management and those charged with governance with a view to identifying those laws and regulations that could be expected to have a material impact on the financial statements. During the engagement team briefing, the outcomes of these discussions and enquiries were shared with the team, as well as consideration as to where and how fraud may occur in the entity.

The following laws and regulations were identified as being of significance to the entity:

- Those laws and regulations considered to have a direct effect on the financial statements include UK financial reporting standards SORP 2019, Charity Act, Pensions legislation,
- It is considered that there are no laws and regulations for which non-compliance may be fundamental to the operating aspects of the business.

Report of the Independent Auditors to the Members of
Thurrock CVS (Community and Voluntary
Service)

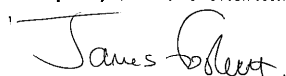
Audit procedures undertaken in response to the potential risks relating to irregularities (which include fraud and non-compliance with laws and regulations) comprised of: inquiries of management and those charged with governance as to whether the entity complies with such laws and regulations; enquiries with the same concerning any actual or potential litigation or claims; inspection of relevant legal correspondence; review of board minutes; testing the appropriateness of entries in the nominal ledger, including journal entries; reviewing transactions around the end of the reporting period; and the performance of analytical procedures to identify unexpected movements in account balances which may be indicative of fraud.

No instances of material non-compliance were identified. However, the likelihood of detecting irregularities, including fraud, is limited by the inherent difficulty in detecting irregularities, the effectiveness of the entity's controls, and the nature, timing and extent of the audit procedures performed. Irregularities that result from fraud might be inherently more difficult to detect than irregularities that result from error. As explained above, there is an unavoidable risk that material misstatements may not be detected, even though the audit has been planned and performed in accordance with ISAs (UK).

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at www.frc.org.uk/auditorsresponsibilities. This description forms part of our Report of the Independent Auditors.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditors' report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's members as a body, for our audit work, for this report, or for the opinions



James Foskett (Senior Statutory Auditor)
For and on behalf of SKS Audit LLP
3 Sheen Road, Richmond
TW9 1AD

Date: 15 December 2022

Thurrock CVS (Community and Voluntary
Service)

Statement of Financial Activities
for the Year Ended 31 March 2022

	Notes	Unrestricted Funds £	Restricted Funds £	2022 £	2021 £
Income					
Income from charitable activities					
Grants and contract income	2	655,253	80,166	735,419	755,766
Resource Centre Income	3	121,898	-	121,898	87,049
Income from other trading activities	4	50,501	1,633	52,134	59,557
Investment income		58		58	142
Total Income		827,710	81,799	909,509	902,514
Expenditure					
Raising funds					
Raising donations and legacies	5	79,719	-	79,719	71,832
Charitable activities	5				
Resource centre		153,648	16,344	169,992	145,879
Infrastructure Support		71,254	-	71,254	62,590
Projects		437,584	110,995	548,579	556,327
Total Expenditure		742,204	127,339	869,544	836,628
Net income & net movements in funds		85,505	(45,540)	39,965	65,886
<i>Reconciliation of funds:</i>					
Total funds, brought forward		374,309	662,493	1,036,802	970,916
Total funds, carried forward		459,814	616,953	1,076,767	1,036,802

The restricted funds totalling £616,953 as detailed in Note 13 include capital assets of £471,480 (The Beehive Resource Centre from where the charity operates) and current assets of £145,473. As such the significant majority of restricted funds remain tied up within the value of the property from which Thurrock CVS operates.

The Statement of Financial Activities includes all gains and losses recognised in the year.

All incoming resources and resources expended derive from continuing activities.

The notes on pages 23 to 36 form part of these financial statements

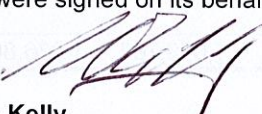
Thurrock CVS (Community and Voluntary
Service)

Balance Sheet
31 March 2022

	Notes	2022		2021	
		£	£	£	£
Fixed Assets					
Tangible Fixed Assets	10		474,691		491,105
Current Assets					
Debtors	11	17,386		29,787	
Cash at bank and in hand		1,161,657		721,423	
		1,179,043		751,210	
Liabilities					
Creditors: due within one year	12	(576,968)		(205,513)	
Net Current Assets			602,076		545,697
			1,076,767		1,036,802
The funds of the charity					
Unrestricted funds:					
General	14		361,854		286,349
Designated	14		97,960		87,960
Restricted funds	14		616,953		662,493
Total charity funds			1,076,767		1,036,802

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21st November 2022 and were signed on its behalf by:


Mike Kelly
Chairperson

The notes on pages 23 to 36 form part of these financial statements

Thurrock CVS (Community and Voluntary
Service)

Cash Flow Statement
for the Year Ended 31 March 2022

	Notes	2022 £	2021 £
Cash flows from operating activities			
Cash generated from operations	1	440,176	175,160
Net cash provided by operating activities		<u>440,176</u>	<u>175,160</u>
Cash flows from investing activities			
Interest income		58	142
Purchase of tangible fixed assets		-	(4,320)
Net cash (used in)/provided by investing activities		<u>58</u>	<u>(4,178)</u>
Change in cash and cash equivalents in the reporting period		<u>440,234</u>	<u>170,982</u>
Cash & cash equivalents at the beginning of the reporting period		721,423	550,441
Total cash & cash equivalents at the end of the reporting period		<u>1,161,657</u>	<u>721,423</u>

The notes form part of these financial statements

Thurrock CVS (Community and Voluntary
Service)

Notes to the Cash Flow Statement
for the Year Ended 31 March 2022

1. RECONCILIATION OF NET INCOME/(EXPENDITURE) TO NET CASH FLOW FROM OPERATING ACTIVITIES

	2022	2021
	£	£
Net income/(expenditure) for the reporting period (as per the Statement of Financial Activities)	39,965	65,886
Adjustments for:		
Depreciation charges	16,414	15,961
Deduct interest income shown in investment activities	(58)	(142)
Loss on sale of fixed assets	-	-
Decrease / (increase) in debtors	12,401	2,411
Increase / (decrease) in creditors	371,455	91,044
Net cash provided by operations	440,176	175,160

2. ANALYSIS OF CHANGES IN NET FUNDS

	At 01.04.21	Cash flow	At 31.03.22
Net Cash			
Cash at bank and in hand	721,423	440,234	1,161,657
Total	721,423	440,234	1,161,657

The notes form part of these financial statements

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES

1.1 Basis of preparation of accounts

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019) – (Charity SORP (FRS 102) Revised), The Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Thurrock CVS (Council for Voluntary Services) meets the definition of a public benefit entity under FRS 102.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

The accounts (financial statements) have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant note(s) to these accounts.

1.2 Preparation of accounts on a going concern

The charity's Financial Statements show net income of £39,965 for the year and free reserves of £358,643 the charity has adequate general funds to be able to maintain the level of services currently provided and to provide a secure base for the immediate future of the Charity for the next 12 to 18 months and on this basis the charity is a going concern.

1.3 Income recognition

All income is included in the SOFA when the charity is legally entitled to it, receipt is probable, and the amount can be measured with sufficient reliability.

Grant income

Grants are credited to the SOFA when the charity is entitled to the funds. Income is only deferred where there are time constraints imposed by the donor or if the funding is performance related.

Where entitlement to grants receivable is dependent upon fulfilment of conditions within the charity's control, the income is recognised when there is sufficient evidence that conditions will be met.

Grants supporting the core activities of the charity and with no specific restrictions placed upon their use are included within donations and legacies. Grants that have specific restrictions placed upon their use are included within income from charitable activities.

Capital grants for the purchase of fixed assets are credited to restricted incoming resources on the earlier date of when they are received or receivable. Depreciation on the related fixed assets are charged against the restricted fund.

Donations and legacies

Donations are recognised in the period in which they are received. Legacy income is recognised when the charity's entitlement is judged to be probable and where the amount can be reliably measured.

Contract income

Income from charitable activities includes income recognised as earned (as the related goods and services are provided) under contract.

Room hire and service charge income

Room hire and service charge income are credited to income in the year in which they are receivable.

Investment income

Investment income is included when receivable.

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES - continued

1.4 Expenditure recognition and irrecoverable VAT

Expenditure is recognised once there is a legal or constructive obligation to make a payment to a third party, it is probable that settlement will be required, and the amount of the obligation can be measured reliably.

Expenditure is classified under the following activity headings:

(a) Cost of raising funds comprises costs of seeking grants and donations and their associated support costs.

(b) Expenditure on charitable activities includes the costs directly associated with running a resource centre, providing infrastructure services for local voluntary community and faith section organizations to further the purposes of the charity and their associated support costs.

Irrecoverable VAT is charged as a cost against the activity for which the expenditure was incurred.

1.5 Allocation of support costs

Support costs relate to those functions that assist the work of the charity but do not directly relate to charitable activities. Support costs include back-office costs, finance, personnel, payroll and governance costs which support the charity's programmes and activities. These costs have been allocated between cost of raising funds and expenditure on charitable activities. The basis on which support costs have been allocated are set out in note 6.

1.6 Donated services and facilities

Donated professional services and donated facilities are recognised as income when the charity has control over the item, any conditions associated with the donated item have been met, the receipt of economic benefit from the use by the charity of the item is probable and that economic benefit can be measured reliably. In accordance with the Charities SORP (FRS 102), the general volunteer time is not recognised and refers to the trustees' annual report for more information about their contribution.

On receipt, donated professional services and donated facilities are recognised on the basis of the value of the gift to the charity which is the amount the charity would have been willing to pay to obtain services or facilities of equivalent economic benefit on the open market; a corresponding amount is then recognised in expenditure in the period of receipt.

1.7 Fund accounting

Unrestricted funds are available to spend on activities that further any of the purposes of charity.

Designated funds are unrestricted funds of the charity which the trustees have decided at their discretion to set aside to use for a specific purpose.

Restricted funds are donations which the donor has specified are to be solely used for particular areas of the charity's work or for specific projects being undertaken by the charity.

1.8 Tangible fixed assets

Tangible fixed assets are stated at cost less depreciation. Individual fixed assets costing £1,000 or more are capitalised at cost.

Depreciation is provided at rates calculated to write off the cost or valuation of fixed assets, less their estimated residual value, over their expected useful lives on the following bases. Freehold land is not depreciated.

Leasehold Land & Buildings - On a straight-line basis over its estimated useful life

Computer Equipment - 33% per annum on cost

Fixtures & Office Equipment - 25% per annum on cost

1.9 Debtors

Trade and other debtors are recognised at the settlement amount due after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

1. ACCOUNTING POLICIES - continued

1.10 Cash at bank and in hand

Cash at bank and in hand includes cash and short term cash deposits.

1.11 Creditors and provisions

Creditors and provisions are recognised where the charity has a present obligation resulting from a past event that will probably result in the transfer of funds to a third party and the amount due to settle the obligation can be measured or estimated reliably. Creditors and provisions are normally recognised at their settlement amount after allowing for any trade discounts due.

1.12 Conduit Funding

Thurrock CVS administers funds on behalf of Statutory Partners as an agent. As agent, the charity acts in line with the instructions of the entity that acts as the principal. The charity is bound by an agreement and distributes the funds it holds as agent to specified third parties in line with the instructions given by the principal.

The funds transferred to the agent remain under the control of the principal and the principal remains responsible for the charitable application of those funds.

Funds received by a charity as agent are not recognised as an asset in its accounts because the funds are not within its control. Consequently, the receipt of funds as agent is not recognised as income nor is its distribution recognised as the agent's expenditure. The conduit fund balances as at the year-end are recognised as creditors.

1.13 Financial instruments

The charity only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value with the exception of bank loans which are subsequently measured at amortised cost using the effective interest method.

1.14 Judgement and key sources of estimation uncertainty

In the application of the company's accounting policies, the charity is required to make judgments, estimates and assumptions about the carrying amount of assets and liabilities that are not readily apparent from other sources. The estimates and associated assumptions are based on historical experience and other factors that are considered to be relevant. Actual results may differ from these estimates.

The estimates and underlying assumptions are reviewed on an ongoing basis. Revisions to accounting estimates are recognised in the period in which the estimate is revised where the revision affects only that period, or in the period of the revision and future periods where the revision affects both current and future periods.

1.15 Pension Costs

The charity operates a contributory defined contribution pension scheme, the assets of which are held separately from those of the charity. Pension costs are charged to the SOFA in the period to which they relate.

1.16 Operating Leases

Rentals payable under operating leases are charged to the SOFA as incurred over the life of the lease.

1.17 Taxation

The charity is a registered charity and, therefore, is not liable for Income Tax or Corporation Tax on income derived from its charitable activities, as it falls within the various exemptions available to registered charities.

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

2. INCOME FROM CHARITABLE ACTIVITIES

GRANT AND CONTRACT INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Projects				
Thurrock Council	448,183	70,260	518,443	461,557
Aveley, South Ockendon & Purfleet PCN	25,732	-	25,732	-
Stanford-le-Hope & Corringham PCN	25,732	-	25,732	-
Tilbury & Chadwell PCN	25,732	-	25,732	-
Grays PCN	25,732	-	25,732	-
Grays PCN - Part Time	13,333	-	13,333	-
Community 360	1,702	-	1,702	3,799
National Lottery Community Fund	-	9,906	9,906	-
Donations	50	-	50	90,030
Essex Community Foundation	-	-	-	15,000
HMRC Coronavirus Job Retention Scheme	1,590	-	1,590	32,493
National Lottery Community Fund	-	-	-	60,823
Purfleet Hub	-	-	-	3,500
Infrastructure Support				
Thurrock Council	80,020	-	80,020	74,964
Contract income				
NHS Thurrock CCG	5,950	-	5,950	-
CRO Ports London Ltd	1,500	-	1,500	-
Thurrock Council	-	-	-	10,000
Kinetika People	-	-	-	3,600
Total	655,253	80,166	735,419	755,766

Income from charitable activities from grants and contracts in 2021 totalling £755,766 was attributed to unrestricted funds of £568,582 and restricted funds £183,584.

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

RESOURCE CENTRE INCOME

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Resource Centre Income	117,918	-	117,918	78,494
South Ockendon Centre	-	-	-	2,490
Internal Income	3,980	-	3,980	6,065
	121,898	-	121,898	87,049

Income from Charitable activities from the Resource Centre in 2021 totalling to £87,049 was attributed to unrestricted funds of £84,559 and restricted funds £2,490.

Resource Centre Income comprises contributions towards running costs of the Beehive from the other occupants and income from day/ evening hire of rooms and the Community Hall. Internal income comprises income for the provision of stationery, franking machinery and photocopy services to the members.

3. OTHER TRADING ACTIVITIES

	Unrestricted Funds £	Restricted Funds £	Total 2022 £	Total 2021 £
Management and administration income	46,706	-	46,706	49,408
Other income	813	1,633	2,446	2,123
Membership fees	(43)	-	(43)	337
Giving for Thurrock	3,024	-	3,024	7,689
	50,501	1,633	52,134	59,557

Income from trading activities in 2021 totalling £59,557 was attributed to unrestricted funds.

4. INVESTMENT INCOME

	Unrestricted funds £	Restricted funds £	2022 Total funds £	2021 Total funds £
Interest Received	<u>58</u>	<u>-</u>	<u>58</u>	<u>142</u>

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

5. ANALYSIS OF EXPENDITURE

	Raising Funds	Resource Centre	Infrastructure Support	Projects	Total 2022	Total 2021
	£	£	£	£	£	£
Staff Costs	77,356	82,886	58,944	431,410	650,596	589,284
Other direct costs	-	76,686	-	60,497	137,183	186,231
Support costs (Note 6)	2,180	9,614	11,358	52,288	75,440	55,438
Governance costs (Note 6)	183	806	952	4,384	6,325	5,675
Total	79,719	169,993	71,254	548,578	869,544	836,628

Of the £867,957 expenditure in 2022 (2021 - £836,628), £740,618 was charged to unrestricted funds (2021 - £645,013) and £127,339 to restricted funds (2021 - £191,615).

6. SUPPORT COSTS

The Charity initially identifies the costs of its support functions. It then identifies those costs which relate to the governance function. Governance costs and other support costs are apportioned separately between the charity's key activities (see note 5) in the year. All the general support and governance costs are allocated to activities at different percentages, on the basis of staff time relating to each activity.

	General Support Costs	Governance Function	Total 2022	Total 2021
	£	£	£	£
Staff Costs	33,736	-	33,736	28,438
Premises Expenses	-	-	-	-
Communication & IT Costs	26,829	-	26,829	14,784
Legal and professional expenses	12,228	12	12,240	197
Other expenses	2,647	-	2,647	12,019
Auditor's remuneration	-	6,313	6,313	5,675
	75,440	6,325	81,765	61,113

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

7. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Auditors' remuneration	6,313	5,675
Depreciation - owned assets	<u>16,414</u>	<u>15,961</u>

8. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2022 nor for the year ended 31 March 2021.

TRUSTEES' EXPENSES

There were no trustees' expenses paid for the year ended 31 March 2022 nor for the year ended 31 March 2021.

9. STAFF COSTS

	2022	2021
	£	£
Gross wages and salaries	615,561	548,044
Employer's national insurance	48,344	42,918
Pension contributions	<u>18,087</u>	<u>16,999</u>
	<u>681,992</u>	<u>607,961</u>

There was one (2021 - one between £70,000 and £80,000) employee whose total annual employee benefits were between £80,000 to £90,000.

The key management personnel of the charity comprise the Chief Executive Officer, Chief Operating Officer of Healthwatch Thurrock Project and Community Development and Engagement Manager. The total employee benefits of the key management personnel of the charity were £173,652 (2021 - £167,765).

Thurrock CVS (Community and Voluntary
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Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

9. STAFF COSTS - continued

The average monthly number of employees during the year was as follows:

	2022	2021
Resource Centre	3	2
Infrastructure Project	3	3
Projects	15	13
Governance and Support	1	1
Fund raising	1	1
	<u>23</u>	<u>20</u>

10. TANGIBLE FIXED ASSETS

	Long Leasehold £	Fixture and Fittings £	Computer Equipment	Total £
Cost				
At 1 April 2021	1,284,464	16,793	16,795	1,318,052
Additions	-	-	-	-
Disposal	-	-	-	-
At 31 March 2022	1,284,464	16,793	16,795	1,318,052
Depreciation				
At 1 April 2021	798,704	15,649	12,594	826,947
Charge for the year	14,280	693.75	1,440	16,414
At 31 March 2022	812,984	16,343	14,034	843,361
Net book value				
At 31 March 2022	471,480	450	2,761	474,691
At 31 March 2021	485,760	1,144	4,201	491,105

At 31 March 2013 the charity's interest in the Beehive was subject to an impairment review in accordance with Financial Reporting Standard 11, Impairment of Fixed Assets. This review resulted in a write down in the carrying value of the building to £600,000 based upon its future net earning potential over the remaining useful life and further written down by £128,520 as an additional depreciation charged up to 31 March 2022.

Thurrock CVS (Community and Voluntary
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Notes to the Financial Statements - continued
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11. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade debtors	11,872	25,560
Prepayments	5,452	3,715
Other debtors	62	513
	17,386	29,787

12. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022	2021
	£	£
Trade creditors	4,637	701
Taxation and social security	19,022	17,690
Pension fund	68	567
Other creditors	262	66
Accruals	13,590	12,164
Conduit funds (note 20)	137,078	49,957
Deferred income (note 16)	402,310	124,368
	576,968	205,513

The creditors figure includes undistributed funds held on behalf of Thurrock Council, as conduit funds of £137,078 (2021 - £49,957) (Note 20).

13. ANALYSIS OF NET ASSETS BETWEEN FUNDS

	General	Designated	Restricted	Total 2022
	£	£	£	£
Tangible fixed assets	3,211	-	471,480	474,691
Net current assets	358,643	97,960	145,473	602,076
	361,854	97,960	616,953	1,076,767

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Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

Analysis of net assets between funds - previous year

	General £	Designated £	Restricted £	Total 2021 £
Tangible fixed assets	5,345	-	485,760	491,105
Net current assets	281,004	87,960	176,733	545,697
	<u>286,349</u>	<u>87,960</u>	<u>662,493</u>	<u>1,036,802</u>

14. MOVEMENT IN FUNDS

	Balance at 01.04.2021 £	Income £	Expenses £	Transfers £	Balance at 31.03.2022 £
Restricted funds					
Resource Centre (Building)	485,760	-	(14,280)	-	471,480
South Ockendon Centre	28,981	(140)	(1,948)	-	26,893
Chadwell St Mary Community Centre	12,960	-	(116)	-	12,844
Community Roll Out Program	10,471	-	(396)	-	10,075
Tilbury Hub	38,881	-	(1,190)	-	37,691
Purfleet Hub	6,846	-	(15)	-	6,831
Aveley Hub	23,393	-	(20,000)	-	3,393
By Your Side - Home from Hospital	19,073	72,034	(81,951)	-	9,156
Better Care	4,501	-	-	-	4,501
Essex Community Foundation	15,000	-	-	-	15,000
National Lottery Community Fund	13,027	9,906	(7,442)	-	15,491
Contract income	3,600	-	-	-	3,600
	<u>662,493</u>	<u>81,800</u>	<u>(127,339)</u>	<u>-</u>	<u>616,953</u>
Designated funds					
Building maintenance fund	27,921	-	-	10,000	37,921
Redundancy fund	60,039	-	-	-	60,039
	<u>87,960</u>	<u>-</u>	<u>-</u>	<u>10,000</u>	<u>97,960</u>
General funds	<u>286,349</u>	<u>827,709</u>	<u>(742,204)</u>	<u>(10,000)</u>	<u>361,854</u>
Total unrestricted funds	<u>374,309</u>	<u>827,709</u>	<u>(742,204)</u>	<u>-</u>	<u>459,814</u>
Total funds	<u>1,036,802</u>	<u>909,509</u>	<u>(869,544)</u>	<u>-</u>	<u>1,076,767</u>

Thurrock CVS (Community and Voluntary
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Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

Analysis of movements in funds - previous year

	Balance at 01.04.2020	Income	Expenses	Transfers	Balance at 31.03.2021
	£	£	£	£	£
Restricted funds					
Resource Centre (Building)	500,040	-	(14,280)	-	485,760
South Ockendon Centre	30,636	2,490	(4,145)	-	28,981
Chadwell St Mary Community Centre	12,960	-	-	-	12,960
Community Roll Out Program	10,601	-	(130)	-	10,471
Tilbury Hub	39,072	-	(191)	-	38,881
Purfleet Hub	3,346	3,500	-	-	6,846
Aveley Hub	3,393	20,000	-	-	23,393
By Your Side - Home from Hospital	14,278	84,261	(79,466)	-	19,073
Giving for Thurrock	38,466	-	(38,466)	-	-
Better Care	11,642	-	(7,142)	-	4,501
Essex Community Foundation	-	15,000	-	-	15,000
National Lottery Community Fund	-	60,823	(47,796)	-	13,027
Contract income	-	3,600	-	-	3,600
	664,434	189,674	(191,615)	-	662,493
Designated funds					
Building maintenance fund	17,921	-	-	10,000	27,921
Redundancy fund	60,039	-	-	-	60,039
	77,960	-	-	10,000	87,960
General funds	228,522	712,840	(645,013)	(10,000)	286,349
Total unrestricted funds	306,482	712,840	(645,013)	-	374,309
Total funds	970,916	902,514	(836,628)	-	1,036,802

Description, nature and purpose of restricted funds:

Resource Centre: The Beehive provides office, meeting and training accommodation for voluntary and community groups in Thurrock. The building opened in 2005 and is now an asset of Thurrock CVS as part of an asset transfer of the freehold from Thurrock Council.

Community Hub Roll Out Programme: This programme brings together statutory bodies, local communities and the voluntary sector to deliver services, information and advice in a more holistic way. We are currently working with 5 community forums to establish a hub in their area. These funds are seed funding and capacity building for the programme in each area.

Thurrock CVS (Community and Voluntary
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Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

14. MOVEMENT IN FUNDS – continued

South Ockendon Centre: The South Ockendon Centre was the first of a series of community hubs to be set up in Thurrock and is a joint venture partnership between Thurrock Council, Thurrock CVS and South Ockendon Community Forum. The purpose of the Centre is to provide a focal point within the local community, where local residents can seek advice or signposting from Third Sector or Statutory organisations, access services online, join groups and activities and strengthen the community to become more resourceful and resilient.

Chadwell St Mary Community Centre: As part of the Community Hubs rollout programme, Chadwell St Mary Centre received funding to support the employment of a centre co-ordinator; payroll and HR are administered by Thurrock CVS on behalf of Chadwell St Mary Centre.

Tilbury Hub: As part of the Community Hubs rollout programme, Tilbury Hub received funding to support the employment of a volunteer co-ordinator; payroll and HR are administered by Thurrock CVS on behalf of Tilbury Hub steering group

Purfleet Hub: As part of the Community Hubs rollout programme, Purfleet Hub received funding to support the employment of a volunteer co-ordinator; payroll and HR are administered by Thurrock CVS on behalf of Purfleet Hub steering group

Aveley Hub: As part of the Community Hubs programme, Aveley received funding to support the employment of a volunteer co-ordinator, payroll and HR are administered by Thurrock CVS on behalf of Aveley Hub Steering Group.

By Your Side - Home from Hospital: The aim of the project is to work with volunteers through a dedicated co-ordinator to support early discharge for patients that are vulnerable or unbefriended. The project works in partnership with VCFSE organisations to support individuals back into their community. The project started in January 2019 and will run as a pilot until December 2020.

Giving for Thurrock: Giving for Thurrock (GiFT) has been established to generate funds to help meet local priorities, especially health and wellbeing.

The aim of the project is to create new unrestricted funding opportunities across external funders and through the development of a suite of fundraising events. Also, to develop a portfolio of partners across communities and businesses to encourage further support and increase voluntary giving activity.

Giving for Thurrock will engage positively with the community, local charities, businesses, community groups and organisations in the promotion of local fundraising across the borough to raise a minimum of £40,000 over the period Nov. 2019-Oct. 2020

Better Care: Funding held on behalf of the partnership to deliver communication and engagement for the integrated health and social care

Thurrock CVS (Community and Voluntary
Service)

Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

14. MOVEMENT IN FUNDS - continued

Essex Community Foundation: Funding towards running costs during COVID

National Lottery Community Fund: Funding toward running costs and project delivery during COVID

Contract income: Income received as part of contract delivery of projects

Description, nature and purpose of unrestricted funds:

General funds: General fund represents funds available to spend at the discretion of the Trustees after allowing for all the designated funds.

Purpose of designated funds:

Building Maintenance: The Designated Fund is a sinking fund for future major repairs and renewals to the Beehive which was established in 2011-12.

Redundancy fund: The redundancy fund has been created to ensure reserves are set aside for redundancy payments if the organisation operation or projects finishing.

15. RELATED PARTY DISCLOSURES

No related party transactions took place in the year except the transactions disclosed in note 9.

16. DEFERRED INCOME

	2022	2021
	£	£
Balance as at 1st April	124,368	17,815
Amount released to income in the year	(94,368)	(7,815)
Amount deferred in the year	372,310	114,368
Balance as at 31st March	402,310	124,368

The deferred income represents:

- Funding for an apprentice post for Gift of £10,000
- Community Engagement Grant for Community Builders of £104,166
- Thurrock food Network of £20,000
- Our Road- Covid 19 Community Engagement of £175,000
- Health Champions (Covid Vaccine) of £88,408
- Social Prescribing of £463
- Room Hire of £4,188
- Members subscriptions of £85

Thurrock CVS (Community and Voluntary
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Notes to the Financial Statements - continued
for the Year Ended 31 March 2022

17. PENSION COSTS

The charity operates a defined contribution pension scheme and also contributes to suitable personal pension schemes of employees. Contributions are charged to the Statement of Financial Activities in the period to which they relate. The charge for the year was £18,087 (2021 - £16,731). The charity had accrued pension contributions of £68 (2021 - £567).

18. SHARE CAPITAL

The charity does not have a share capital and is limited by guarantee. In the event of the charity being wound up, the maximum amount, which each member is liable to contribute is £1.

19. CAPITAL COMMITMENTS

As at both 31 March 2022 and 2021, the charity had no capital commitments.

20. CONDUIT FUNDS

The Charity administers grants on behalf of Thurrock Council and this activity is recognised in the accounts as conduit funds. The Charity administers the VSDF, Small Sparks, Brexit Support and Thameside Theatre grants on behalf of Thurrock Council. The beneficiaries of the grants were determined by a special committee set up by Thurrock Council. The Charity administers the CCG Vaccine Inequalities Fund on behalf of NHS Basildon & Brentwood CCG. The Charity administered the Wave 3 Suicide Prevention Fund on behalf of NHS Thurrock CCG. The movement in conduit funds during the year are as follows:

	Balance at				Balance at
	01.04.2021	Funds received	Funds disbursed	Transfers	31.03.2022
	£	£	£	£	£
Voluntary Sector Development Fund					
Main Grants		260,408	(260,408)		(0)
Small Grants	-	66,520	(33,899)	(8,431)	24,190
Art Grants	-	-	(8,431)	8,431	-
Community Fund Covid Support & Recovery	-	100,000	(41,660)	(1,697)	56,643
Small Sparks	1,491	-	(1,855)	1,697	1,333
Brexit Support	10,000	-	(5,020)	-	4,980
Thameside Theatre Summer Cultural Activities	-	22,500	(17,449)	-	5,051
CCG Vaccine Inequalities Fund	-	21,000	(14,585)	-	6,415
Wave 3 Suicide Prevention	-	50,300	(50,300)	-	-
Giving for Thurrock (GIFT)	38,466	-	-		38,466
Total	49,957	520,728	(433,607)	-	137,078