ST JOSEPH'S HOSPICE ASSOCIATION

England & Wales · Charity number 1090151

Details

Other names	JOSPICE, JOSPICE INTERNATIONAL
Status	Registered
Legal form	Charitable company
Company number	04267625
Registered	2002-01-18
Register	View on the Charity Commission register

Contact

Address	St Joseph's Hospice Ince Road Thornton Merseyside L23 4UE
Phone	01519243812
Email	enquiries@stjhospice.org.uk
Website	www.stjhospice.org.uk

Activities

Objects: A) THE RELIEF OF THE TERMINALLY SICK, BY THE ERECTION AND MAINTENANCE OF HOSPICES TO ST JOSEPH;B) THE RELIEF OF THE POOR WHO CANNOT AFFORD HOSPITAL TREATMENT, AND THOSE TO WHOM HOSPITAL TREATMENT IS NOT AVAILABLE;C) THE ADVANCEMENT OF THE CHRISTIAN RELIGION BY THE PROVISION OF PLACES TO STUDY, TEACHING, SOLACE AND SPIRITUAL GUIDANCE.

Activities: Runs a hospice in Thornton near Liverpool to care for terminally-ill people and raises money to support and sustain it.

Classification

- **How:** Provides Services
- **What:** The Advancement Of Health Or Saving Of Lives
- **Who:** Elderly/old People, People With Disabilities, Other Defined Groups

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Geography

- Knowsley
- Lancashire
- Liverpool City
- Sefton

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£4,143,317	£4,245,338	£3,892,008	105
2024-03-31	£4,113,130	£3,896,815	£3,993,694	103
2023-03-31	£3,906,268	£3,545,055	£3,777,156	99
2022-03-31	£3,445,485	£3,299,384	£3,415,850	101
2021-03-31	£3,373,802	£3,018,051	£3,269,714	98

Trustees

Name	Role	Appointed
Anne-Marie Nixon		2025-12-04
DR JUDITH ANNE WELCH		2013-11-25
David Bricknell		2011-12-19
JANE DALY		
Kevin Guy		2020-06-25
Lydia Moore		2019-06-27
Peter Morgan		2016-10-20
YVONNE ELIZABETH ATKINSON		2011-12-19

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ST JOSEPH'S HOSPICE ASSOCIATION

England & Wales - Charity number 1090151

Accounts

Charity Registration No. 1090151

Company Registration No. 04267625 (England and Wales)

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT AND

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

ST JOSEPH'S HOSPICE ASSOCIATION

CONTENTS

	Page
Legal and administrative information	1
Trustees' report	2 – 12
Statement of trustees' responsibilities	13
Independent auditors' report	14 – 17
Consolidated statement of financial activities	18
Summary consolidated income and expenditure account	19
Consolidated balance sheet	20
Consolidated cash flow statement	21
Notes to the financial statements	22 – 39

ST JOSEPH'S HOSPICE ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J Daly Ms Y E Atkinson Mr D J Bricknell Dr J Welch Mr P S Morgan Mrs L Moore Mr K A Guy
Chief Executive	Mr M Parr
Director of Clinical Services	Ms C Waller
Company Secretary	Mr M Parr
Charity Number	1090151
Company number	04267625
Registered Office	Ince Road Thornton Liverpool L23 4UE
Auditors	Lonsdale & Marsh 509-510 Cotton Exchange Bixteth Street Liverpool L3 9LQ
Bankers	National Westminster Bank plc 23 Sankey Street Warrington Cheshire WA1 1XH
Solicitors	Morecrofts Cotton Exchange Old Hall Street Liverpool L3 9LQ

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2025. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and Activities for Public Benefit

The principal objectives of the charity during the year under review were to promote the relief of suffering from terminal and life limiting illnesses by providing in-patient palliative care to patients, to support their families and carers and to promote the work of the hospice in the wider community. These objectives were achieved by the provision of the following services:

- In-Patient facilities through the 31 patient rooms across our three clinical areas
- Bereavement support for patients and families through our Family Support Officer service

Further support was given to patients, their families and carers in the areas of:

- Complementary therapies
- Spiritual care
- Counselling services

Voluntary help

The trustees remain very grateful to all volunteers who have helped by staffing the shops, carrying out fundraising initiatives, working in the hospice and various other activities. The public have been very kind in continuing to support fundraising events and by generous donations made to the hospice. The accounting treatment of voluntary help and donations of gifts in kind is set out on page 23 in the accounting policies. It is estimated that the notional value of volunteer help in 2024/25 was approximately £280,000 (2023/24- £270,000).

Subsidiaries

St Joseph's Hospice Association has one wholly owned subsidiary– St Joseph's Academy Services Limited. The main activity of the company is the sale of promotional goods in support of St Joseph's Hospice Association. During the year, the company paid a management charge of £4,000 (2023/24- £4,000) and made a charitable donation of £5,979 (2023/24- £3,486) to St Joseph's Hospice Association.

STRATEGIC REPORT

Achievement and performance

All our hospice teams- Clinical, Fundraising, Retail, and Human Resources– have plans and objectives derived from our Five-Year Strategic Plan, and in turn the managers and staff have personal objectives cascading from these plans. Progress against the Team Plans is reviewed by the trustees each year, and progress against individual plans is reviewed as part of the annual appraisal process for staff and managers. The hospice remains committed to the vision which underpins the strategic plan– 'all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.' The plan will be due for a full review in 2026, and as part of that review we will no longer be referring to a 'nurse-led' service in order to underline the fact that we are supported by a retained General Practitioner and have our medical activities overseen by our retained Consultant in Palliative Care as part of our service level agreement with Liverpool University Hospitals NHS Foundation Trust.

The past few years have seen an extremely turbulent operating environment, including the global Covid-19 pandemic, the United Kingdom's withdrawal from the European Union, global conflict– particularly Ukraine– contributing to supply chain issues and energy inflation, and a change of government in the UK. We have also seen the resurgence of the assisted dying debate and, whilst this is still a matter for parliament at the time of writing, we are already seeing speculation and conjecture as to its impact on the hospice sector. Perhaps the most significant change in terms of both operational and strategic impact has been from Clinical Commissioning Groups to the much larger and regional Integrated Care Boards. This took place in 2022, but the impacts have taken some time to filter through and indeed continue to do so as our 'local' ICB considers its approach to commissioning and funding hospice care in Cheshire and Merseyside. However, it is very clear that the financial difficulties faced by the National Health Service are impacting directly on funding for community based palliative care as the ICB funding has been unable to keep pace with the inflationary pressures affecting the costs of providing a hospice service. In 2024/25 the hospice ended its small bed contract, which covered 13 beds for Sefton and Liverpool Place Directorates; the commissioning rates had fallen far behind the true cost of providing the beds and, after several years of trying to work with the contract, it had become unviable (by some margin). Consequently, the hospice must now seek Continuing Healthcare Funding for each patient before admission, and must also cover the cost of the retained GP and Palliative Care Consultant as part of its bed cost.

The shift to the ICB has also presented challenges in terms of relationship management, and the close working collaboration enjoyed with the CCGs has never been replicated with the ICB. We do, however, enjoy an ongoing and productive relationship with the Cheshire and Merseyside Hospice Group and are represented at the various ICB forums by the Group's Strategic Programme Manager. Our unique business model sets us apart somewhat from other hospices in the region as almost all others are funded through an NHS contract, an approach linked to the level and extent of the medical service provided, but health care professionals are unequivocal in their view that both clinical models are needed to meet the needs of our local population.

In 2024/25 we received a capital grant of £60k from the (then) new government to support physical improvements across the hospice, with a further £200k promised for 2025/26. This enabled a series of improvements to be carried out (in 2024/25) and planned (2025/26). In addition to the many and varied improvements across the clinical areas– upgraded bathrooms, new flooring, and an uprated nurse call system- we will also be able to carry out improvements to our car park, outdoor seating areas, repair our roof, install efficient LED lighting, improve our patient/relative dining area, install security CCTV and make improvements to our ICT system. Furthermore, as part of the approach to develop new income streams and thereby offset the impact of reduced NHS funding, as well as enhancing our community engagement activities, we hope to progress our café project in 2025/26, although we will be funding this from our legacy income stream.

Our wellness programme for staff and volunteers enjoyed a successful year and participation, whilst patchy at first, has improved. We have plans to make our external facilities more accessible year-round by ensuring the lawn has accessible footpaths (like our woodlands), making a space that can be used for outdoor activities, supported by the Bake Box providing drinks and snacks.

External Partnerships

In addition to the ICB engagement model, the Cheshire and Merseyside Hospice Group, we also continue to work with our regional hospice partners through the North West Hospice meetings programme, which also serves as an interface with Hospice UK, and our local Palliative and End of Life Care network.

We also continue to meet with other voluntary sector representatives through a number of forums, including local CVS and the local Health and Social Care Forum, which allows for interaction in a group setting with key agencies including our local Place Directorate. Since the pandemic restrictions ended, many of these meetings have reverted to in-person meetings, although both Teams and Zoom video conferencing has now become an established feature in day to day working for many one-off meetings.

Our working relationship with the Care Quality Commission remains good, although the various structural changes it has undergone have presented challenges to maintaining regular communications. We provide quarterly reports on hospice activity and maintain an open and transparent approach to any issue we feel they should be made aware of. Our patient feedback remains excellent, as evidenced by our 5-star rating on the 'I Want Great Care' website for which we received a certificate of excellence from the website hosts.

Community Engagement

Our strategic plan committed the hospice to extending and expanding our community engagement and we have been progressing this objective in a number of ways; our bee hives, established in 2019 and managed by a local apiarist, continue to do well, situated adjacent to our wildflower meadow, and have produce regular batches of 'Hospice Honey', which remains extremely popular.

Our woodland pathway is well used by visitors and local dog-walkers, and has been augmented with wildlife interpretation panels and seating and the gardens are maintained by a team of volunteers from our surrounding communities.

The improvements to the grounds and our enhanced catering 'offer' through the Bake Box and our planned cafe are part of a wider strategy to improve wellbeing for patients, relatives, staff, and visitors and will complement our engagement activities, making our hospice 'permeable' by joining our internal and external environments together.

Site Improvements & Development

As discussed above, we have continued to update and improve the facilities at the hospice, with several projects planned, including the following;

- Installation of garden 'pods' on our main lawn, with connecting mobility standard footpaths. These will provide a year-round space for patients and visitors, serviced by the Bake Box, to enjoy our gardens. We hope that people will value them as a quiet space to sit and think, perhaps hold difficult conversations or use as a space away from the main hospice to relax.
- We will be creating some much-needed new car parking space by extending the existing area, without damaging our woodland. There has been increased pressure on parking spaces, particularly during events.
- We will be replacing our existing lighting across the hospice with LED fittings, which will substantially reduce our utility costs.
- Our major project for the year will be our community café, situated at the entrance to our site and based on the footprint of the old gatehouse which is in a state of significant dilapidation. This will be a major undertaking and will be funded from a legacy which is due in the next twelve months, with costs expected to be in the region of £250k. The café will support existing visitors to the site– patient relatives, dog walkers and recreational users, and staff– as well as appealing to new customers and visitors from our surrounding communities. Outside normal operating hours the café will be available for use by community groups, and we will encourage it's use for celebration events, groups sessions run by our Family Support Worker, and as a meeting venue for other agencies.

We remain in a strong financial position with general reserves of over £1.5m; we have a clinical team of over 50 nurses and clinical managers, supported by our contracted Palliative Care Consultant and our contracted specialist GP who, aside from bringing a high level of clinical care to patients, are extremely popular amongst both patients and staff. Our clinical operation is made possible by a further 50 support staff based in the hospice itself and in our very successful retail operation out in our local communities. Each one of our teams is supported in some way by our 200 volunteers, without whom we simply could provide a service.

In conclusion, we have no concerns about the ongoing ability of the hospice to continue its operations through 2025/26 in terms of financial viability, and we fully expect to maintain a safe, fully operational clinical service.

Financial review

Income generation

In 2024/25 the hospice recorded an operating deficit of £101,686 reducing the general reserves to £1,523,717 with a further £17,177 in restricted funds for specific purchases. This was in part due to a significant delay in receiving expected funds, which arrived in April 2025. Across the year we have seen a very healthy liquidity ratio of typically c 30:1 at any one time. Overall, gross income grew this year from £4,113,130 (2023/24) to £4,143,317 (2024/25), whilst we were also able to increase spending on patient care from £2.92m in 2023/24 to £3.2m in 2024/25

In 2024/25, 57% of the gross income of the hospice came from charitable donations, fundraising activities and legacies (2023/24- 61%), with patient fee income from the CCGs (NHS) contributing 43%.

Gross income from the hospice shops, lottery and trading company contributed £1,151,453 (2023/24- £1,148,468), with our retail operation performing well– although the net yield was slightly down against the previous year (£288k in 2024/25, £292k in 2023/24) from 10 shops. We will continue to grow the retail estate to increase our revenue from this valuable income stream.

In 2024/25 the donations we received increased, from £207k in 2023/24 to £249k. The general fundraising environment remains difficult across the charity sector, but we will continue to work hard in the coming year to reverse this trend.

Legacies income fell in 2024/25 to £754,455 from £999,724 in 2023/24. These figures include legacies received after-date which the hospice had been notified of prior to the year-end. Significant legacy income indicates ongoing support for the hospice. The relative reduction is due in part to several large legacies received in 2023/24 following the resumption of normal business activities after the pandemic. The average sum received from each legacy in 2024/25 was £27k (down from £50k), and in total we received 28 separate bequests (20 in 2023/24). The greater number of these legacies were from wills written within the last ten years, which again suggests that support for the hospice remains strong.

Since 2023/24 the levels of grant support for pandemic related issues has ceased entirely, but income from other sources, including the Department of Health & Social Care Capital grant of £66k, meant that this income stream increased from £37k in 2023/24 (including £7k restricted funds) to £129k in 2024/25 (including £30k restricted funds).

Receipts from fundraising events in 2024/25 reduced by £26k against the previous year, albeit with attendances improving slightly after the various lockdowns and restrictions of previous years. Towards the end of the last year we appointed a new Income and Business Development Manager and have reviewed our events programme for the coming year, whilst also improving our systems to allow easier ‘sign-ups’ and donations through improved digital processes on our website.

Our hospice lottery struggled during the pandemic years as canvassing made new member sign-ups very difficult; lotteries experience a significant rate of ‘churn’ (i.e. drop-outs) and so require a good deal of canvassing activity, and we have experienced a significant lag in recruiting since the various pandemic restrictions were lifted. We will be focusing on growing the lottery during 2025/26 to recover our previous levels of participation and covering the drop in income which reduced from £260k in 2023/24 to £253k in 2024/25

Expenditure grew from £3.897m in 2023/24 to £4.245m in 2024/25 and as in previous years the bulk of this additional expenditure (£293k) was on direct patient care. By far the greatest single area of expenditure is wages, with the National Living Wage continuing to have a significant inflationary impact across the salary bands as we attempt to maintain a pay differential (reflecting responsibilities and qualifications) for all staff. In 2025/26 we will also see the impact of the increase in Employers National Insurance contributions; the previous NI levy which was intended to contribute to the cost of social care appears to have had little impact. In addition, the extraordinary increases in energy prices, clinical consumables inflation, and

'invisible' costs such as increased lease costs, nursing agency costs, and costs from service providers all contributed to the increase in running costs. We were again, however, able to find savings on insurance costs and by reviewing and consolidating other contracts. We continue to review all our costs as each contract– staff or supplier– is renewed, and our Vantage database system helps keep track of supplier anniversaries and renewal dates.

Overall, the charity has again proved to be very resilient against the various external financial pressures, with free reserves equal to around 1/3rd of the annual operating costs and maintaining a very solvent and healthy financial picture.

Reserves and investment policy

The hospice aims to have free reserves of £2m– equivalent to approximately six months running costs. Current levels are below this figure and now stand at £1,523,717 (£1,803,769 in 2023/24) as detailed in Note 23 to the Accounts.

The hospice has minimal sums invested, and investment income during the year was £13,255 (£14,241 in 2023/24). As free reserves increase the amount available for investment and gains from interest on funds held at the bank will increase and a greater return can be expected. The hospice also moved its deposit account from Scottish Widows (which was removing its product from the market) to a NatWest account

At the current level of reserves the trustees feel that they will be able to continue the current activities of the hospice in the medium term. The current approach of careful financial management will be maintained.

Future plans

Our five-year strategic plan operationalised in 2020 and last reviewed in January 2025, identified five key themes, and remains in place. The plan is reviewed annually, typically every January, and objectives are cascaded to managers and teams. A summary of the vision and plans follows:

Our Vision
To reach all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.

Our Values
Our values form the foundation on which we work and conduct ourselves, including the way we interact with patients, relatives, visitors, contractors, partner agencies, staff and volunteers. They also help define the approach we take to delivering our objectives and fulfilling our mission. In short, they are the practices we endeavour to use every day in everything we do.
Our hospice values are:

- Compassion
- Respect
- Dignity
- Hospitality
- Trust

The hospice expects all trustees, staff and volunteers to abide by the Nolan Principles of Public Life, i.e.

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

Our Mission
We intend to realise our vision and deliver our objectives by:

- Extending our range of services to include outreach, respite and day-hospice facilities
- Identifying and addressing emerging End of Life needs such as social isolation, marginalised and excluded groups, the increase in dementia patients and the increased complexity and multiple co-morbidities in older patients
- Increasing and improving the services provided for relatives and visitors to the hospice by developing new facilities for day or night stays
- Building closer ties with our communities and our existing and emerging strategic partners to develop a service that meets the needs of our local population
- We will do these things whilst adhering to our hospice values and the Nolan Principles of Public Life

Our Strategic Objectives- Summary

Priority 1- High quality End of Life patient care
Maintaining and improving our services and facilities for our patients & their relatives:

At St Joseph's Hospice we are committed to providing the best possible care for our patients. By remaining financially autonomous we will augment the NHS commissioning income received for each patient and focus on delivering care with compassion, respect, dignity, hospitality and trust, in line with our values. We know that we will have only one chance to ensure that each of our patients and their relatives will have a dignified, pain-free, and peaceful end of life experience and we aim to provide this by constantly reviewing and improving our services, recruiting and training the best staff and working collaboratively alongside our partners. Improving our operating environment is a key part of this strategy, including the improvement of facilities for relatives and visitors. We will also focus on the less visible aspects of site management, including programmed maintenance schedules, site improvements and improved access to the grounds to provide a tranquil space for patients and relatives alike.

Priority 2– Developing our services
Identifying and addressing emerging End of Life needs across our local communities:

We know that we need to continually review our service provision in order to keep pace with societal change and associated health care needs of our communities. We know that our local population will see an increase in life expectancy, but also an increase in long-term health conditions. We are likely to see more complex conditions in some of our older patients as they live longer, and an increase in co-morbidities. The increasing prevalence of the various forms of dementia in an ageing population will present challenges for us– not only from our patients, but also potentially from their loved ones who may have the condition and who may visit them at the hospice. It is likely that the number of older people living alone will increase, and as social isolation has been acknowledged as an exacerbating factor in poor end of life experience we will be working to develop services that tackle or alleviate this problem for our surrounding communities.

We also know that our communities will become increasingly diverse, and our services must change to ensure that everyone, regardless of their circumstances or beliefs, not only has access but feels comfortable using the hospice, along with their relatives and friends. We will work to reach excluded and marginalised groups, such as offenders, substance misusers, homeless people, and travelling communities to ensure that anyone who needs our care is able to receive it.

Priority 3– Engaging with our communities and collaborating with our partners
Working with our supporters, partners and peers to improve and develop the services we provide to our communities:

We know that no health service is delivered in isolation, and end of life or hospice care is no exception. We have a good working relationship with our local CCG and meet regularly with them. We also have good operational relationships with our key partners and will maintain this multi-disciplinary approach to our work, using these networks to inform, innovate, and adopt new models of best practice. We must be able to demonstrate our value to our partners and funders and we will be explicit about our long-term goals by sharing our plan. We want to support local delivery agendas whilst maintaining our unique service; we will be independent but collaborative, as a long-standing healthcare charity operating end of life care services for over 40 years. We will maintain our links across the voluntary sector and our national dialogue with Hospice UK, both of which have served us well and ensured that our services remain relevant and supportive of local and national initiatives.

Priority 4– Building a sustainable service for the future
Ensuring that we have the resources to deliver high quality end of life services for the next stage of the hospice journey:

For the hospice, sustainability means people, spaces, technology, systems and finance. As an independent organisation with around 60% of our income generated through charitable activity, we will continue to be innovative and creative in order to develop our business model and thus make the hospice more sustainable for the long term. We cannot, and do not aspire to be, wholly funded by the NHS or CCGs but as the scale of clinical operations grows and the costs of maintaining it increases, we must ensure the hospice is run efficiently and with a sustainable business model in order to maintain the service for our patients well into the future. We can no longer rely on small-scale fundraising events to provide the level of income required to keep a 21st century healthcare facility operational. We will be ensuring that we have more predictable, robust income streams to give greater surety to our future financial plans.

Priority 5– Good governance; a well-led, well managed and safe organisation
Creating a culture and developing the tools to ensure that the hospice is well led, compliant, safe and sustainable:

Good governance is critical to the continued safe and compliant operation of the hospice. This objective relates not just to the matter of ensuring our trustee body and management of the hospice is fit for purpose but also to our systems and checks in place across the organisation which are designed to deliver safe services, accurate measurements and management data, legal compliance. This priority is at the heart of all that we do; without good governance the hospice would be exposed to risk across clinical services, finances, staff safety and all other areas of our operation. Good governance also has very tangible positive benefits too, and we will work to ensure that the data from our monitoring systems is put to good use promoting our work, and also in more prosaic operational matters such as reducing insurance premiums.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document
The organisation is a charitable company, incorporated in England and Wales on 9th August 2001, limited by guarantee under clause 6 of its Memorandum of Association. The charitable company has no share capital, being a company limited by guarantee. Liability is limited to £1 for each member in the event of its being wound up. The number of members registered at 31 March 2025 is 7. The charitable company is governed by its Memorandum and Articles of Association. The company was registered as a charity by the Charity Commissioners for all purposes on 8 January 1983 (certificate number 1090151).

Recruitment and appointment of Trustees
The Board of Trustees is made up of between seven and nine members. They may be elected at any time by trustees at Trustee Board meetings. Trustees are expected to retire after four years in office, but are eligible for re-election to the Board for a further four-year term. The Chairman is elected by the trustees at a Trustee Board Meeting and serves a four-year term unless he or she steps down sooner. Recruiting and retaining the right trustees is an important aspect of governing the hospice. It is important that the Board of Trustees has a balance of people with a range of skills and backgrounds who are able to contribute to the governance process.

Organisational structure
The board of trustees meets at least four times a year to direct and manage the governance of the hospice.

The trustees have ultimate responsibility for setting the direction of the hospice and their role is to ensure that the hospice is financially viable, well run and that it meets the needs for which it was set up. This work includes agreeing the hospice strategy, service developments and finances and reviewing and ratifying appropriate hospice policies and procedures. Day to day management is delegated to the members of the senior leadership team.

The Board of Trustees considers current initiatives, service developments and strategic issues at its scheduled quarterly board meetings. Comprehensive written reports are provided by the senior leadership team which are discussed and considered at the meetings. A subcommittee structure comprising of finance and clinical governance subcommittees meet quarterly and provides reports and recommendations to the trustee meetings.

Departmental Heads are responsible to the appropriate member of the Senior Leadership Team which is led by the Chief Executive who, in turn, is responsible to the Board of Trustees. The current Senior Leadership Team comprises of the Chief Executive and the Director of Clinical Services, with managers from Finance, HR, Retail and Income Generation forming the wider Senior Management Team.

Trustees
The trustees, who are also the directors for the purpose of company law, and who served during the year and the period up to which the accounts were approved were:

Mrs J Daly
Ms Y E Atkinson
Mr D J Bricknell
Dr J Welch
Mr P S Morgan
Mrs L Moore
Mr K A Guy

Key management remuneration

Senior management remuneration is agreed by the Board of Trustees in consultation with the Chief Executive and by reference to the external job market, including with data on salary levels for vacant posts advertised through both the hospice network and the wider job market where relevant. The salaries currently being paid are commensurate with these roles in similarly sized hospices.

Related parties

The charity has a wholly owned non-charitable company, St Joseph's Hospice Academy Services Limited which enables it to manage its trading activities in line with charity law. The main activity of the subsidiary is the sale of promotional goods in support of the charity. All profits arising in the subsidiary are passed to the charity under the gift aid scheme. The charity provides management and other support for the trading company and is reimbursed through a management charge and during the year the charity received a management fee of £4,000 (2023/24- £4,000). In addition, the subsidiary made charitable donations to St Joseph's Hospice Association of £5,979 (2023/24- £3,486).

Public benefit

The trustees have considered the Charity Commission's guidance on public benefit and, in particular, the guidance on the relief of those in need by reason of ill-health. The trustees believe this charity provides a public benefit as its principal activity is to provide palliative and end of life care services which seek to enhance the quality of life of individuals living with a life limiting condition through the provision of in-patient, community and day therapy care and through education, training and support within the hospice and to the wider health and social care economy.

Risk Management

The senior leadership team and delegated departmental heads have conducted a review of the major risks to which the hospice is exposed and systems have been established to mitigate those risks. This work is summarised in the Business Risk Register, which is presented quarterly to trustees and reviewed regularly throughout the year. A comprehensive program of regular activity, process and risk mitigation process audits is in place across the hospice.

A Clinical Risk register is maintained by the Director of Clinical Services and reviewed quarterly by the Clinical Governance Sub Committee.

A Business Continuity Plan has been developed and is updated as risks change in order to ensure the continued safe operation of critical clinical services in an emergency and the resumption of all support services at the earliest opportunity.

All staff and appropriate volunteers are required to complete the hospice-specific annual mandatory training, which covers a wide range of core competencies. The Hospice Infection Control Team carries out regular audits and provides more advanced training to clinical staff. The Food Standards Agency carries out regular inspections of the hospice and has once again rated our catering services as 'Good' with 5 stars, the highest rating.

Ethical and Sustainable Fundraising

The charity maintains its own in-house fundraising team to stage fundraising events and support community fundraising initiatives and is a member of the Fundraising Preference Service. The charity subscribes to a weekly update from the Fundraising Regulator which informs of any persons contacted by the charity who no longer wish to receive communications; any such person would be removed from the charity's database, but no such requests have been received this year. The charity also subscribes to the Fundraising Regulator's Code of Fundraising Practice to ensure that fundraising activities at the hospice are carried out in an ethical and sustainable manner. This has helped ensure that the charity has received no complaints about fundraising activities in the last year.

The charity has adopted policies covering data protection, confidentiality and privacy for donors and supporters, including the option to opt in to fundraising communications (rather than opting out), to only hold details with the consent of the individual and to have any such details as are held, removed at the request of the 'data owner'.

The charity uses a third party to canvass for the in-house lottery and the contract covering the arrangement embodies all of the above principles, including a methodology for bringing any conversation about lottery membership to an end after receiving a second refusal from an individual.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

On behalf of the board of trustees

Mr D Bricknell

Chair of trustees

Dated: 4th December 2025

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2025

The trustees, who are also the directors of St Joseph's Hospice Association for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgments and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the company's website.

ST JOSEPH'S HOSPICE ASSOCIATION

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF ST JOSEPH'S HOSPICE ASSOCIATION

Opinion

We have audited the financial statements of St Joseph's Hospice Association (the 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2025 which comprise the Consolidated Statement of Financial Activities, the Summary Consolidated Income and Expenditure account, the Consolidated Balance Sheet, the Statement of Cashflows and Consolidated Cashflows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the charitable company's affairs as at 31 March 2025 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 26 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Other information cont.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report (included within the trustees' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company or returns adequate for our audit have not been received from branches not visited by us;
- the charitable company financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations necessary for the purposes of our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees report and from the requirement to prepare a strategic report.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and group and determined that the most significant are those that relate to fundraising regulations and Care Quality Commission requirements. We also considered those laws and regulations that have a direct impact on the financial statements such as Charity SORP including FRS 102 and Companies Act 2006.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, included the following:

- the engagement partner ensured the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- discussions with senior management;
- identified laws and regulations were communicated within the audit team and remained alert to instances of non-compliance throughout the audit.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including override of controls) and addressed the risk through testing of journal entries to identify unusual transactions and assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed our audit procedures which included, but was not limited to:

- discussions with management about any known or suspected instances of non-compliance with laws and regulations, and fraud;
- reviewing minutes of meetings of those charged with governance;
- testing of journals posted to revenue and expenses that have unusual account combinations;
- checking the Charity is registered with a Fundraising Regulator;
- analytical review to identify unusual transactions;
- reviewing for any transactions undertaken with related parties such as those charged with governance and/or trustees;
- checking expenses are bona fide transactions of the charity;
- reviewing controls around cash donations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulations. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas James O'Donovan (Senior Statutory Auditor)
For and on behalf of Lonsdale and Marsh

Date: 4th December 2025

Chartered Accountants
Statutory Auditor

509-510 Cotton Exchange
Bixteth Street
Liverpool
L3 9LQ

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Unrestricted funds	Restricted funds	Total 2025	Unrestricted funds	Restricted funds	Total 2024
		£	£	£	£	£	£
Income from:							
Donations, legacies and grants	2	**1,149,234**	**38,331**	**1,187,565**	1,317,907	7,049	1,324,956
Charitable activities	5	**1,791,044**	**-**	**1,791,044**	1,625,465	-	1,625,465
Other trading activities	3	**1,151,453**	**-**	**1,151,453**	1,148,468	-	1,148,468
Investment income	4	**13,255**	**-**	**13,255**	14,241	-	14,241
Total income		**4,104,986**	**38,331**	**4,143,317**	4,106,081	7,049	4,113,130
Expenditure on:							
Raising funds	7	**1,036,104**	**-**	**1,036,104**	980,413	-	980,413
Charitable activities							
Patient care	7	**3,186,418**	**22,816**	**3,209,234**	2,907,885	8,517	2,916,402
Total expenditure		**4,222,522**	**22,816**	**4,245,338**	3,888,298	8,517	3,896,815
Net gains/(losses) on investments	16	**335**	**-**	**335**	223	-	223
Net income/(expenditure)		**(117,201)**	**15,515**	**(101,686)**	218,006	(1,468)	216,538
Transfers between funds	22 / 23	**7,400**	**(7,400)**	**-**	-	-	-
Net movement in funds		**(109,801)**	**8,115**	**(101,686)**	218,006	(1,468)	216,538
Reconciliation of funds:							
Fund balances at 1 April 2024		**3,984,632**	**9,062**	**3,993,694**	3,766,626	10,530	3,777,156
Fund balances at 31 March 2025		**3,874,831**	**17,177**	**3,892,008**	3,984,632	9,062	3,993,694

The statement of financial activities includes all gains and losses for the year.
All incoming resources and resources expended derive from continuing activities of the group.

ST JOSEPH'S HOSPICE ASSOCIATION

SUMMARY CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2025

	2025	2024
	£	£
Total income	**4,143,317**	4,113,130
Total expenditure from income funds	**(4,245,338)**	(3,896,815)
	(102,021)	216,315
Gains/(losses) on investments	**335**	223
Net income/(expenditure) for the year	**(101,686)**	216,538

The summary consolidated income and expenditure account is derived from the consolidated statement of financial activities on page 18 which, together with the notes on pages 22 to 39 provides full information on the movements during the year on all funds of the charitable company.

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2025

	Notes	Group	Charitable company 2025 £	Group	Charitable company 2024 £
Fixed assets					
Tangible assets	**15**	**2,106,678**	**2,106,678**	2,135,708	2,135,708
Investments	**16**	**1,339**	**1,340**	1,004	1,005
		2,108,017	**2,108,018**	2,136,712	2,136,713
Current assets					
Debtors	**18**	**961,576**	**961,576**	631,729	631,729
Cash at bank and in hand		**1,094,004**	**1,094,004**	1,398,740	1,398,740
		2,055,580	**2,055,580**	2,030,469	2,030,469
Creditors: amounts falling due within one year	**19**	**(271,589)**	**(271,590)**	(173,487)	(173,488)
Net current assets		**1,783,991**	**1,783,990**	1,856,982	1,856,981
Total assets less current liabilities		**3,892,008**	**3,892,008**	3,993,694	3,993,694
Income funds					
Restricted funds	**22**	**17,177**	**17,177**	9,062	9,062
Unrestricted funds					
Unrestricted income funds	**23**	**1,523,717**	**1,523,717**	1,803,769	1,803,769
Designated funds	**23**	**2,106,678**	**2,106,678**	2,135,708	2,135,708
Revaluation reserve	**23**	**45,490**	**45,490**	45,155	45,155
		3,675,885	**3,675,885**	3,984,632	3,984,632
		3,693,062	**3,693,062**	3,993,694	3,993,694

The notes on pages 22 to 39 form part of these financial statements.

The financial statements were approved by the board of trustees on and are signed on its behalf by:

....

Mr D J Bricknell
Trustee

Mr K A Guy
Trustee

Company Registration No. 04267625

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF CASHFLOWS AND CONSOLIDATED CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2025

	Group	**Charitable company 2025**	Group	Charitable company 2024
		£		£
Cash flows from operating activities				
Net movement in funds (as per SOFA)	**(101,686)**	**(101,686)**	216,538	216,538
Adjustments for :				
Depreciation	**88,327**	**88,327**	82,969	82,969
(Gains)/losses in investments	**(335)**	**(335)**	(223)	(223)
Dividends from investments	**(34)**	**(34)**	(26)	(26)
Interest receivable	**(13,221)**	**(13,221)**	(14,215)	(14,215)
(Increase)/decrease in debtors	**(329,847)**	**(329,847)**	(214,393)	(214,393)
Increase/(decrease) in creditors	**98,102**	**98,102**	(54,686)	(54,686)
Net cash provided by (used in) operating activities	**(258,694)**	**(258,694)**	15,964	15,964
Cash flows from investing activities				
Purchase of property, plant and equipment	**(59,297)**	**(59,297)**	(18,760)	(18,760)
Dividends from investments	**34**	**34**	26	26
Interest receivable	**13,221**	**13,221**	14,215	14,215
Net cash provided by (used in) investing activities	**(46,042)**	**(46,042)**	(4,519)	(4,519)
Change in cash and cash equivalents in the year	**(304,736)**	**(304,736)**	11,445	11,445
Cash and cash equivalents as at 1 April 2024	**1,398,740**	**1,398,740**	1,387,295	1,387,295
Cash and cash equivalents as at 31 March 2025	**1,094,004**	**1,094,004**	1,398,740	1,398,740

1 Accounting Policies

1.1 Company Information

St Joseph's Hospice Association is a private company limited by guarantee, incorporated in England and Wales. Its wholly owned subsidiary, St Joseph's Academy Services Limited, is a private company limited by shares incorporated in England and Wales (company no: 04271430). The registered office of both the parent and subsidiary company is Ince Road, Thornton, Liverpool, L23 4UE.

1.2 Basis of accounting

The charitable company is a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments stated at market value and modified for the revaluation of leasehold interest.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

1.3 Group Financial Statements

The financial statements consolidate the results of the charitable company and its wholly owned subsidiary St Joseph's Academy Services Limited on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure account for the charitable company itself are not presented because the charitable company has taken advantage of the exemptions conferred by s408 of the Companies Act 2006. A summary of the financial performance of the charitable company can be found in Note 6.

1.4 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.5 Income

All income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants which are to be used for specific purposes, as laid down by the donor, are treated as restricted funds. Expenditure which meets the criteria is charged to the fund. Grants, including those received from government agencies are recognised on the performance model. They are included under income from charitable activities.

Interest on funds held on deposit is included when receivable by the charity, and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1 Accounting Policies (continued)

1.5 Income (continued)

Donated goods are not recognised as incoming resources in the Statement of Financial Activities on receipt of an item as it is impractical and not a cost effective use of resources. Instead the value of the donated goods is recognised as income when sold.

In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities. Refer to the trustee's annual report for more information on their contribution.

Lottery income is recognised on a receivable basis. Any income lottery income received in advance is deferred until the following accounting period.

Legacy income – entitlement to legacy income is taken to be either the earlier of estate accounts being finalised or a notification by the executor of a payment to be made or cash received.

Events – income from major events is recognised in the period in which the event takes place. Income received in advance is included in deferred income.

Investment income is accounted for on an accruals basis.

Gifts in kind are valued at their realised amount or the equivalent to an alternative commercial supply, and are included in the Statement of Financial Activities as appropriate. In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities.

Income from trading activities is recognised on point of sale for both donated and purchased goods.

1.6 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs which are attributable to more than one activity are apportioned across the cost categories on the basis of the estimated percentage of costs on those activities.

1.7 Fund accounting

Funds held by the charitable company are either:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

- Designated funds – these are funds set aside out of unrestricted general funds for specific purposes.

- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when the funds are raised for a particular restricted purpose.

1 Accounting Policies **(continued)**

1.8 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. The costs of minor additions, being those below £500, are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	not depreciated
Freehold buildings	2% per annum on cost
Fixtures, fittings and equipment	15% per annum on reducing balance / 20% per annum on cost / 33.33 % per annum on cost / 15% per annum on cost
Motor vehicles	25% per annum on reducing balance

1.9 Financial instruments

The charitable company has financial assets and financial liabilities of a kind which qualify as basic financial instruments. Basic financial instruments are initially recognised at the amount receivable or payable. Investments are held at fair value.

1.10 Investments

Fixed asset investments are stated at market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Investment in subsidiary, St Joseph's Academy Services Limited, is stated at cost in the charitable company's balance sheet.

1.11 Stock

Stocks of bought in goods are stated at the lower of cost and estimated selling price. Cost comprises direct materials. As it is not practical to value items donated for resale on receipt because of the volume of low value items, they are not recognised in the financial statements until they are sold.

1.12 Debtors

Debtors are basic financial assets and are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.13 Cash at bank and in hand

Cash at bank and in hand are basic financial assets, and include cash in hand and deposits held with banks.

1.14 Creditors

Creditors are recognised at their settlement amount after allowing for any trade discounts due. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

1 Accounting Policies **(continued)**

1.15 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.16 Pensions

The charitable company operates a defined contribution pension scheme. Contributions are charged as an unrestricted expense in the financial statements as they become payable in accordance with the rules of the scheme. The assets of the scheme are held in an independently administered fund.

The charitable company also contributes to several individual private pension schemes. Contributions to these schemes are treated on the same basis as its own defined contribution pension scheme.

The charitable company also contributes to the NHS Scheme for certain former NHS employees, which is a defined benefit scheme. The charitable company is obliged to make contributions to the scheme at a rate of 14% of pensionable pay. The charitable company has no commitment to make good any actuarial deficit, nor entitlement to a benefit from surplus funding. On this basis, the scheme is accounted for as a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as an unrestricted expense as they fall due.

1.17 Employment costs

The costs of short-term employee benefits are recognised as a liability and an expense.

Where relevant, the cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Where relevant, termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Donations, legacies and grants

	Unrestricted funds	**Restricted funds**	**Total 2025**	Unrestricted funds	Restricted funds	Total 2024
	£	**£**	**£**	£	£	£
Donations and legacies						
Donations and gifts	**241,054**	**8,275**	**249,329**	206,563	-	206,563
Legacies received	**754,455**	**-**	**754,455**	999,724	-	999,724
Events	**52,454**	**-**	**52,454**	78,269	-	78,269
Other income	**1,840**	**-**	**1,840**	3,351	-	3,351
Grants	**99,431**	**30,056**	**129,487**	30,000	7,049	37,049
	1,149,234	**38,331**	**1,187,565**	1,317,907	7,049	1,324,956

3 Other trading activities

	2025	2024
	£	£
Shops		
Shop income	**886,325**	877,488
Shop staff costs	**(297,590)**	(283,632)
Shop rent, rates and utilities	**(224,755)**	(217,705)
Other shop expenses	**(75,592)**	(84,424)
Profit/(loss) arising from shops	**288,388**	291,727
Number of shops trading in year	**10**	11
Lottery		
Lottery income	**253,316**	260,347
Lottery prizes (see Note 8)	**(78,000)**	(78,000)
Lottery commission and other costs	**(13,427)**	(14,754)
Profit arising from lottery	**161,889**	167,593
Trading company		
Income	**11,812**	10,633
Cost of sales	**(1,833)**	(3,147)
Gross profit arising from trading company	**9,979**	7,486
Summary		
Income	**1,151,453**	1,148,468
Cost of activities for generating funds	**(689,364)**	(678,515)
Trading company cost of sales	**(1,833)**	(3,147)
	460,256	466,806

4 Investment income

	2025	2024
	£	£
Income from listed investments	**34**	26
Interest receivable	**13,221**	14,215
	13,255	14,241

5 Charitable activities

	2025	2024
	£	£
Patient care fee income	**1,791,044**	1,625,465

6 Financial performance of charity

The consolidated statement of financial activities includes the results of the charitable company's wholly owned subsidiary St Joseph's Academy Services Limited.

	2025	2024
	£	£
The summary financial position of the charitable company alone is:		
Income	**3,932,560**	4,102,497
Management fee and gift aid from subsidiary company	**9,979**	7,486
	3,942,539	4,109,983
Expenditure on charitable activities	**4,233,896**	3,884,058
Governance costs	**9,610**	9,610
	4,243,506	3,893,668
Net income/(expenditure)	**(300,967)**	216,315
Gains/(losses) of investments	**335**	223
Net movement in funds	**(300,632)**	216,538
Total funds brought forward	**3,993,694**	3,777,156
Total funds carried forward	**3,693,062**	3,993,694
Represented by		
Restricted income funds	**17,177**	9,062
Unrestricted income funds	**3,675,885**	3,984,632
	3,693,062	3,993,694

7 Total resources expended

	Notes	Unrestricted reserves			Restricted reserves		Total 2025
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£	£	£	£
Costs of raising funds	8						
Costs of generating voluntary income		**265,366**	**-**	**79,541**	**-**	**-**	**344,907**
Cost of activities for generating funds		**297,590**	**-**	**391,774**	**-**	**-**	**689,364**
Trading company cost of sales		**-**	**-**	**1,833**	**-**	**-**	**1,833**
		562,956	**-**	**473,148**	**-**	**-**	**1,036,104**
Charitable activities							
Patient care	9	**2,167,363**	**88,327**	**617,893**	**-**	**22,816**	**2,896,399**
Support costs	10	**161,150**	**-**	**141,875**	**-**	**-**	**303,025**
Governance costs		**-**	**-**	**9,810**	**-**	**-**	**9,810**
Total		**2,328,513**	**88,327**	**769,578**	**-**	**22,816**	**3,209,234**
		2,891,469	**88,327**	**1,242,726**	**-**	**22,816**	**4,245,338**

Governance costs relates to the auditors' fees of £9,810 including irrecoverable VAT.

7 Total resources expended **continued**

	Notes	Unrestricted reserves			Restricted reserves		Total 2024
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£		£	£
Costs of raising funds	**8**						
Costs of generating voluntary income		233,135	-	65,616	-	-	298,751
Cost of activities for generating funds		283,632	-	394,883	-	-	678,515
Trading company cost of sales		-	-	3,147	-	-	3,147
		516,767	-	463,646	-	-	980,413
Charitable activities							
Patient care	**9**	2,011,395	82,969	521,646	3,971	4,546	2,624,527
Support costs	**10**	153,413	-	128,852	-	-	282,265
Governance costs		-	-	9,610	-	-	9,610
Total		2,164,808	82,969	660,108	3,971	4,546	2,916,402
		2,681,575	82,969	1,123,754	3,971	4,546	3,896,815

Governance costs relates to the auditors' fees of £9,610 including irrecoverable VAT.

8 Costs of raising funds

	2025	2024
	£	£
Other costs of generating voluntary income comprise:		
Fundraising costs	**69,577**	57,640
Telephone	**853**	841
Printing, postage and stationery	**9,111**	7,135
	79,541	65,616

8 Costs of raising funds (continued)

	2025	2024
	£	£
Other cost of activities for generating funds comprise:		
Shop rent, rates and utilities	**224,755**	217,705
Other shop costs	**56,872**	65,064
Equipment hire - vans	**18,720**	19,360
Lottery prizes	**78,000**	78,000
Lottery commission and other costs	**13,427**	14,754
	391,774	394,883
Trading company cost of sales		
Purchase of goods for resale	**1,833**	3,147

9 Charitable activities

	2025	2024
	£	£
Other costs relating to UK hospice activities comprise:		
Laundry and cleaning	**47,823**	36,188
Hospice expenses	**282,833**	207,027
Sundry expenses	**1,933**	6,084
Repairs and maintenance	**93,356**	69,032
Food	**69,259**	78,621
Rates and water rates	**19,993**	19,333
Light and heat	**67,020**	55,082
Travelling	**398**	314
Training	**12,163**	17,144
Insurance	**21,835**	31,560
Telephone	**1,280**	1,261
Restricted fund expenditure (see Note 22)		
Staff fund	**500**	-
Defibrilator fund (equipment hire)	**9**	398
Recliner chair fund	**21,009**	-
Training fund	**1,298**	3,120
Kitchen garden fund	**-**	1,028
	640,709	526,192

10 Support costs

	2025	2024
	£	£
Support costs relating to UK hospice activities comprise:		
Telephone	**6,400**	6,305
Postage and stationery	**8,209**	6,903
Legal and professional fees	**83,229**	76,279
Bank charges	**6,765**	6,315
Subscriptions	**2,281**	1,292
Computer costs	**34,991**	31,604
Sundry expenses	**-**	154
	141,875	128,852

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration, expenses or benefits during the year.

12 Employees

Number of employees

The average number of employees during the year was:

	2025 Number	2024 Number
Hospice	**73**	73
Shops, fundraising and publicity	**23**	22
Support	**9**	8
	105	103

Employment costs	**2025**	2024
	£	£
Hospice	**2,167,363**	2,015,366
Shops, fundraising and publicity	**562,956**	516,767
Support	**161,150**	153,413
	2,891,469	2,685,546

Employment costs	**2025**	2024
	£	**£**
Wages and salaries	**2,567,234**	2,380,407
Social security costs	**220,121**	196,696
Other pension costs	**104,114**	108,443
	2,891,469	2,685,546

	2025 Number	2024 **Number**
Number of employees whose total employee benefits for the year fell between each band from £60,000 upwards:-		
£70,001 - £80,000	**1**	1
£90,001 - £100,000	**1**	1

Agency nursing or care staff are used when it is not able to sustain the staffing levels to which it is committed from its employees or in response to particular needs. Agency costs are included in hospice expenses (see Note 9) and the cost during the year was £119,841 (2024 - £91,025).

The total employee benefits of the key management personnel of the group, excluding pension contributions, was £170,044 (2024 - £166,028).

13 Taxation

The charitable company is a registered charity and as such is exempt from taxation on its income so long as this is applied for charitable purpose. No taxation charge arises in the subsidiary company.

14 Net incoming/outgoing resources

	2025	2024
	£	£
Net incoming/outgoing resources is stated after charging:		
Depreciation of fixed assets	**88,327**	**82,969**
Auditors' remuneration	**9,810**	**9,610**
Hire of equipment - cost of raising funds	**18,720**	**19,360**
Hire of equipment - support costs	**398**	**398**

15 Tangible fixed assets - group and charitable company

	Freehold land and buildings	Fixtures, fittings and equipment	Total
	£	£	£
Cost or valuation			
At 1 April 2024	2,852,937	937,620	3,790,557
Additions	29,480	29,817	59,297
Disposals	-	-	-
At 31 March 2025	**2,882,417**	**967,437**	**3,849,854**
Depreciation and impairment			
At 1 April 2024	791,373	863,476	1,654,849
Charge for the year	57,168	31,159	88,327
Disposals	-	-	-
At 31 March 2025	**848,541**	**894,635**	**1,743,176**
Carrying amount			
At 31 March 2025	**2,033,876**	**72,802**	**2,106,678**
At 31 March 2024	2,061,564	74,144	2,135,708

In line with the charitable company's accounting policy, the freehold land and buildings are included at cost less depreciation except for freehold land which is not depreciated. It is noted that in August 2015 a valuation of the property was undertaken by Sutton Kersh showing a value of £2,500,000.

16 Fixed asset investments

	Group			Charitable company			
	Listed	Unlisted	Total	Listed	Unlisted	Group	Total
	£	£	£	£	£	£	£
Market value							
At 1 April 2024	1,004	-	1,004	1,004	-	1	1,005
Change in value in year	335	-	335	335	-	-	335
Realised in year	-	-	-	-	-	-	-
At 31 March 2025	**1,339**	**-**	**1,339**	**1,339**	**-**	**1**	**1,340**
Unrestricted funds	**1,339**	**-**	**1,339**	**1,339**	**-**	**1**	**1,340**
The investment assets are held:							
In the UK	-	-	-	-	-	1	1
Outside the UK	1,339	-	1,339	1,339	-	-	1,339
	1,339	**-**	**1,339**	**1,339**	**-**	**1**	**1,340**
Historical cost:							
At 31 March 2025	-	-	-	-	-	1	1
At 31 March 2024	-	-	-	-	-	1	1

17 Subsidiary undertakings

The wholly owned trading subsidiary St Joseph's Academy Services Limited (company registration number 04271430) is incorporated in the United Kingdom and pays all of its profits to the charitable company by gift aid. St Joseph's Academy Services Limited sell merchandise for fundraising purposes.

The charitable company owns the entire share capital of one ordinary share of £1.
The summary financial performance of the subsidiary alone is:

	2025	2024
	£	£
Turnover	**11,812**	10,633
Cost of sales and administration costs	**(1,833)**	(3,147)
Net profit	**9,979**	7,486
Management fee paid to the charitable company	**(4,000)**	(4,000)
Amount gift aided to the charitable company	**(5,979)**	(3,486)
Retained in subsidiary	-	-
The assets and liabilities of the subsidiary were:		
Current assets	**167**	12
Current liabilities	**(166)**	(11)
Total net assets	**1**	1
Aggregate share capital and reserves	**1**	1

18	**Debtors**	**Group 2025 £**	**Charity 2025 £**	Group 2024 £	Charity 2024 £
	Trade debtors	**235,698**	**235,698**	162,469	162,469
	Other debtors	**23,791**	**23,791**	15,277	15,277
	Prepayments and accrued income	**702,087**	**702,087**	453,983	453,983
		961,576	**961,576**	631,729	631,729

19	**Creditors: amounts falling due within one year**	**Group 2025 £**	**Charity 2025 £**	Group 2024 £	Charity 2024 £
	Trade creditors	**55,809**	**55,809**	5,235	5,235
	Amounts owed to group undertakings	**-**	**167**	-	12
	Taxes and social security costs	**45,418**	**45,252**	47,427	47,416
	Other creditors	**35,880**	**35,880**	53,542	53,542
	Accruals	**134,482**	**134,482**	67,283	67,283
		271,589	**271,590**	173,487	173,488

20 Pension and other post-retirement benefit commitments

The charitable company enabled a number of staff to contribute to either their NHS Pension Scheme or to their private scheme. Employer pension contributions to these schemes amounted to £52,940 (2024 - £55,777). Total employer and employee contributions of £22 (2024 - £12,718) were due to these schemes at the year end and are included in creditors.

During the year the employer pension contributions to the workplace pension scheme amounted to £51,174 (2024 - £52,666). Total employer and employee contributions of £9,062 (2024 - £13,905) were due to this scheme at the year end and is included in creditors.

21 Share capital

The charitable company is limited by guarantee.

22 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2024	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 31 March 2025**
	£	**£**	**£**	**£**	**£**
Defibrilator fund	**9**	-	**(9)**	-	**-**
Training fund	**-**	**2,500**	**(1,298)**	-	**1,202**
Recliner chair fund	**3,078**	**17,931**	**(21,009)**	-	**-**
Staff fund	**-**	**500**	**(500)**	-	**-**
Kitchen garden fund	**-**	**10,000**	-	-	**10,000**
Bathroom refurbishment fund	**-**	**7,400**	-	**(7,400)**	**-**
TV/CCTV wildlife watch fund	**5,975**	-	-	-	**5,975**
	9,062	**38,331**	**(22,816)**	**(7,400)**	**17,177**

		Movement in funds			
	Balance at 1 April 2023	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 31 March 2024**
	£	**£**	**£**	**£**	**£**
Defibrilator fund	407	-	(398)	-	9
Training fund	3,120	-	(3,120)	-	-
Recliner chair fund	-	3,078	-	-	3,078
Staff fund	-	3,971	(3,971)	-	-
Kitchen garden fund	1,028	-	(1,028)	-	-
Wi-Fi improvement fund	-	-	-	-	-
TV/CCTV wildlife watch fund	5,975	-	-	-	5,975
	10,530	7,049	(8,517)	-	9,062

23 Unrestricted funds

The unrestricted funds include a revaluation reserve which represents:

(a) the amount by which land and buildings exceeded their historical cost based on a revaluation performed a substantial number of years ago.

(b) the restatement of investments at market value.

Designated fixed asset fund which represents reserves set aside by the trustees showing the extent to which funds are invested in tangible fixed assets for use by the charitable company and therefore not available for other purposes.

		Movement in funds			
	Balance at 1 April 2024	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2025**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	**1,803,769**	**3,844,909**	**(4,124,961)**	**-**	**-**	**1,523,717**
Revaluation reserve - land and buildings	**44,151**	**-**	**-**	**-**	**-**	**44,151**
Revaluation reserve - investments	**1,004**	**-**	**-**	**-**	**335**	**1,339**
Designated fund - tangible fixed assets	**2,135,708**	**51,897**	**(88,327)**	**7,400**	**-**	**2,106,678**
	3,984,632	**3,896,806**	**(4,213,288)**	**7,400**	**335**	**3,675,885**

					- **308,747**	
		Movement in funds				
	Balance at 1 April 2023	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2024**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	1,521,777	4,087,321	(3,805,329)	-	-	1,803,769
Revaluation reserve - land and buildings	44,151	-	-	-	-	44,151
Revaluation reserve - investments	781	-	-	-	223	1,004
Designated fund - tangible fixed assets	2,199,917	18,760	(82,969)	-	-	2,135,708
	3,766,626	4,106,081	(3,888,298)	-	223	3,984,632

24 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2025 are represented by:			
Tangible fixed assets	**2,106,678**	**-**	**2,106,678**
Investments	**1,339**	**-**	**1,339**
Current assets	**1,778,660**	**17,177**	**1,795,837**
Creditors amounts due within one year	**(210,792)**	**-**	**(210,792)**
	3,675,885	**17,177**	**3,693,062**
Unrealised gains included above:			
On tangible fixed assets	**-**	**-**	**-**
On investments	**1,339**	**-**	**1,339**
	1,339	**-**	**1,339**
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2024	**45,155**	**-**	**45,155**
Net profit on revaluations in year	**335**	**-**	**335**
Unrealised gains at 31 March 2025	**45,490**	**-**	**45,490**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2024 are represented by:			
Tangible fixed assets	2,135,708	-	2,135,708
Investments	1,004	-	1,004
Current assets	2,021,407	9,062	2,030,469
	(173,487)	-	(173,487)
	3,984,632	9,062	3,993,694
Unrealised gains included above:			
On tangible fixed assets	-	-	-
On investments	1,004	-	1,004
	1,004	-	1,004
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2023	44,932	-	44,932
Net profit on revaluations in year	223	-	223
Unrealised gains at 31 March 2024	45,155	-	45,155

25 Commitments under operating leases

At 31 March 2025 the group had future minimum commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2025	2024	**2025**	2024
	£	£	**£**	£
Within one year	**127,000**	128,083	**-**	-
Between two and five years	**302,250**	354,541	**-**	-
After five years	**-**	18,375	**-**	-
	429,250	500,999	**-**	-

26 Auditors' Ethical Standards

In common with many businesses of our size and nature we use our auditors to assist with the preparation of the financial statements and, with regard to the subsidiary, to submit returns to the tax authorities.

27 Related party transactions

There are no related party transactions which require disclosure.

ST JOSEPH'S HOSPICE ASSOCIATION

England & Wales - Charity number 1090151

Accounts

Charity Registration No. 1090151

Company Registration No. 04267625 (England and Wales)

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT AND

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

ST JOSEPH'S HOSPICE ASSOCIATION

CONTENTS

	Page
Legal and administrative information	1
Trustees' report	2 – 12
Statement of trustees' responsibilities	13
Independent auditors' report	14 – 17
Consolidated statement of financial activities	18
Summary consolidated income and expenditure account	19
Consolidated balance sheet	20
Consolidated cash flow statement	21
Notes to the financial statements	22 – 39

ST JOSEPH'S HOSPICE ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J Daly Ms Y E Atkinson Mr D J Bricknell Dr J Welch Mr P S Morgan Mrs L Moore Mr K A Guy
Chief Executive	Mr M Parr
Director of Clinical Services	Ms C Waller
Company Secretary	Mr M Parr
Charity Number	1090151
Company number	04267625
Registered Office	Ince Road Thornton Liverpool L23 4UE
Auditors	Lonsdale & Marsh 509-510 Cotton Exchange Bixteth Street Liverpool L3 9LQ
Bankers	National Westminster Bank plc 23 Sankey Street Warrington Cheshire WA1 1XH
Solicitors	Morecrofts Cotton Exchange Old Hall Street Liverpool L3 9LQ

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and Activities for Public Benefit

The principal objectives of the charity during the year under review were to promote the relief of suffering from terminal and life limiting illnesses by providing in-patient palliative care to patients, to support their families and carers and to promote the work of the hospice in the wider community. These objectives were achieved by the provision of the following services: -

- In-Patient facilities through the 31 patient rooms across our three clinical areas
- Bereavement support for patients and families through our Family Support Officer service

Further support was given to patients, their families and carers in the areas of: -

- Complementary therapies
- Spiritual care
- Counselling services

Voluntary help

The trustees remain very grateful to all volunteers who have helped by staffing the shops, carrying out fundraising initiatives, working in the hospice and various other activities. The public have been very kind in continuing to support fundraising events and by generous donations made to the hospice. The accounting treatment of voluntary help and donations of gifts in kind is set out on page 23 in the accounting policies. It is estimated that the notional value of volunteer help in 2023/24 was approximately £270,000. (2022/23 - £245,000).

Subsidiaries

St Joseph's Hospice Association has one wholly owned subsidiary – St Joseph's Academy Services Limited. The main activity of the company is the sale of promotional goods in support of St Joseph's Hospice Association. During the year, the company paid a management charge of £4,000 (2022/23 - £4,000) and made a charitable donation of £3,486 (2022/23- £5,980) to St Joseph's Hospice Association.

STRATEGIC REPORT

Achievement and performance

The key activity areas across the hospice – Clinical, Fundraising, Retail and Human Resources – all have team plans to enable the delivery of the high-level hospice objectives which in turn will take us towards our vision of reaching 'all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.' These plans, like the hospice five-year Strategic Plan itself, are reviewed each year to ensure they are still relevant and appropriate to both the external environment and the aims of the charity.

In the aftermath of the Covid pandemic the hospice has found itself in a changed operating environment, with local Clinical Commissioning Groups having been replaced by much larger Integrated Care Boards (ICB) with a regional reach (Cheshire and Merseyside in the case of St Joseph's), along with a significant funding reduction in real terms as the external inflationary pressures on wages, consumables and utilities have not been matched by increases in NHS commissioning income. A national debate on hospice funding is in full train, although any changes to the way in which end of life care is funded in the community are likely to be some way off, not least because of the recent change in government.

This has seen the hospice shift the focus of its income generation strategy somewhat to begin exploring the possibilities of new income streams, and it will be taking its first steps towards this with the launch of a community café, on the main hospice site, sometime during 2024/25. This will be preceded, however, by a new 'Bake Box' mobile snack facility (a converted horse box) which will serve to promote the message that a range of high-quality foods (e.g., hospice granola, hospice honey, freshly baked bread, hot and cold snacks) will be available for sale on site. We already have a constituency of supporters who visit the site to walk their dogs or simply to enjoy the grounds, but we also hope that the Bake Box will attract custom from friends and relatives of patients as well as servicing the events held on site throughout the year. The launch of the café will follow later, and it is hoped that the two enterprises will attract new customers from the community, achieving the twin aims of generating income but also demystifying the hospice and increasing our engagement with the surrounding communities. The creation of a woodland walkway, funded by Liverpool Community Environment Fund, has already opened up the woodlands for visitors and patients alike, and the installation of interpretation panels along the footpath in 2024 will further help people using the new footpath to appreciate the diversity of species within the hospice grounds.

Despite the economic challenges from reduced NHS support and the difficult fundraising environment, the hospice has been able to make some significant improvements to facilities for patients and staff. A new nurses' station is planned in the St Francis Upper clinical unit, which will make better use of existing space and also create some much-needed storage on the unit. The old office will be repurposed as a secure drug storage room. In addition, air conditioning will be installed along with a retractable thermal blind to control the thermal gain from the atrium above the central area of the unit.

A break room for clinical staff has already been created in St Francis House, along with a new doctor's office for the attending GP. A new nurses' break room will also be created in the San Jose clinical unit, along with an office for the new Catering Manager.

The hospice remains committed to launching new patient services as funding allows; for the present, any new development must either be fully grant funded, generate a financial return, or be of direct benefit to patients and staff. At present, unfunded new services are not sustainable in the current commissioning environment, and we have seen some business plans at other hospices across the country come under severe pressure as various service models have struggled to attract the necessary income to remain viable. St Joseph's will not jeopardise the core services by implementing additional services until such time as the trustees are satisfied that they will not impact negatively on the long-established inpatient model.

The Human Resources Team has begun work, which will continue throughout 2024/25, on developing a 'wellness' programme for staff and volunteers. This programme will augment the work already done to establish the Employee Assistance Programme, a system of different kinds of support available through an

external provider including counselling and legal advice. All of these developments have been, or will be, achieved at a modest cost in light of the challenging financial environment but will, it is hoped, provide a significant improvement for hospice staff and volunteers. Activities will include yoga, breathing and meditation, and exercise.

Despite the constant pressures of maintaining a sustainable service for our patients it is pleasing to report the very positive financial position in the accounts and also the many and various site developments and collaborative activities undertaken during the year, which are summarised below.

External Partnerships

We continue to work with our regional hospice partners through the North West Hospice meetings programme, which also serves as an interface with Hospice UK, our local Palliative and End of Life Care network, and through our ICB engagement model, the Cheshire and Merseyside Hospice Collaborative, which represents the regional group of hospices.

In addition, we also continue to meet with other voluntary sector representatives through a number of forums, including the 800 Group – a collaborative comprising Chief Officers from a variety of local charities – and the local Health and Social Care Forum, which allows for interaction in a group setting with key agencies including our local Place Directorate. Since the pandemic restrictions ended, many of these meetings have reverted to in-person meetings, although both Teams and Zoom video conferencing has now become an established feature in day to day working for many one-off meetings.

Through the 800 Group we also participate in an annual Volunteer Awards Evening – this is in addition to our own hospice awards evening – which brings together volunteers from charities across Merseyside to celebrate and recognise their efforts. St Joseph's has a long tradition of volunteer support, and our Volunteer Coordinator ensures that anyone giving their time in this way is supported, trained, and recognised.

Our working relationship with the Care Quality Commission remains good, and we have been monitoring the changes to the organisation itself and to the way in which it will monitor care delivery in future. We provide quarterly reports on hospice activity and maintain an open and transparent approach to any issue we feel they should be made aware of. Our patient feedback remains excellent, as evidenced by our 5-star rating on the 'I Want Great Care' website for which we received a certificate of excellence from the website hosts.

Community Engagement

Our strategic planning has committed the hospice to extend and expand our community engagement and we have been progressing this objective in a number of ways; our bee hives, established in 2019 by a local apiarist, continue to do well, situated adjacent to our wildflower meadow, and have produced another batch of 'Hospice Honey' (which remains extremely popular).

Our woodland pathway, funded by a grant from Liverpool Community Environment Fund, is well used and has been augmented with wildlife interpretation panels and seating. The path and panels will be officially unveiled at our Summer Garden Party, and we hope to have our ex-wildlife trust volunteer (who helped design and gather content for the panels) with us to formally open the pathway.

Our Catering Manager has continued to work on and develop our vegetable garden, which produces organic food for use in the hospice kitchen. She has also been producing a range of home-made foods, such as bread, breakfast cereals and other hot food offerings for sale at our events and from the hospice kitchen; this is a 'proof of concept' approach which will lead to further developments of our catering offer, including the 'bake box' scheme referred to above, and the planned community café.

The improvements to the grounds and our enhanced catering 'offer' are part of a wider strategy to improve wellbeing for patients, relatives, staff, and visitors and will complement our proposed new wellbeing hub in making the hospice walls 'permeable' by joining our internal and external environments together.

Our podcasts have continued, with 'series 2' now launched and available through our website. Download statistics suggest that the podcasts are popular with our supporters, and they are an innovative and useful way to engage with our supporters and shine more light on activities as a hospice.

Site Improvements & Development

We have continued to update and improve the facilities at the hospice, with several projects planned, including the following;

- Improvements to clinical areas; we will be installing air conditioning in our St Francis Upper unit, along with a thermal blind in the atrium, to improve the environment in summer. This will be followed by the installation of a new nurse's station and additional clinical storage, both of which are possible by making better use of the existing space. The old nurse's station will become a dedicated and discreet pharmacy room, with new fixtures and fittings.
- We will be creating a new crew room for clinical staff in our San Jose clinical unit, with a new office for our catering manager and additional kitchen storage. These new facilities are situated near to, but sufficiently separate from, the clinical areas, allowing staff to have time away from the ward and relax during breaks. This has been something mentioned during our Open Forum meetings for staff, as well as mentioned in our anonymous suggestion boxes, and we will have the funds available for this work in the coming year.
- We will be assessing the viability of replacing our existing lighting across the hospice with LED fittings, which will substantially reduce our utility costs. There is a possibility of grant funding for this project and, subject to the capital costs, we hope to progress this during the coming year.
- Our major project for the year will be our community café, situated at the entrance to our site and based on the footprint of the old gatehouse which is in a state of significant dilapidation. This will be a major undertaking and trustees have agreed that a proportion of our general reserves will be set aside for the capital costs – in the region of £200k. The café will support existing visitors to the site – patient relatives, dog walkers and recreational users, and staff – as well as appealing to new customers and visitors from our surrounding communities. Outside normal operating hours the café will be available for use by community groups, and we will encourage it's use for celebration events, groups sessions run by our Family Support Worker, and as a meeting venue for other agencies.

50th Anniversary

The hospice has successfully managed the extraordinary challenges of the recent past, as well as the current ongoing situation of reduced NHS funding. Consequently, in March 2024 the hospice celebrated 50 years of caring for those who have a life limiting condition by hosting a celebration event which was attended by a host of partner agencies, community members, religious representatives and many former staff and relatives. Broadcast media attended the event and we received some very positive coverage. We were also able to hold a special service in one of our local churches, as we retain a strong element of support from our local religious communities.

We now find ourselves in the strongest position in our 50-year history; we have a clinical team of over 50 nurses and clinical managers, supported by our contracted Palliative Care Consultant and our contracted specialist GP who, aside from bringing a high level of clinical care to patients, are extremely popular amongst both patients and staff. Our clinical operation is made possible by a further 50 support staff based in the hospice itself and in our very successful retail operation out in our local communities.

In conclusion, we have no concerns about the ongoing ability of the hospice to continue its operations through 2024/25 in terms of financial viability, and we fully expect to maintain a safe, fully operational clinical service.

Financial review

Income generation

In 2023/24 the hospice recorded an operating surplus of £216,538 increasing the general reserves to £1,803,769, with a further £9,062 in restricted funds for specific purchases. The designated funds balance stands at £2,135,708, and there is a revaluation reserve of £45,155. Across the year we have seen a very healthy liquidity ratio of typically c 30:1 at any one time. Overall, gross income grew this year by £207k from 2022/23, whilst we were also able to increase spending on patient care from £2.66m in 2022/23 to £2.92m in 2023/24

In 2023/24, 61% of the gross income of the Hospice came from charitable donations, fundraising activities, shop sales, and legacies (2022/23 - 63%), with patient fee income from the Clinical Commissioning Groups (CCGs) (NHS) contributing 39%.

Gross income from the hospice shops, lottery and trading company contributed £1,148,468 (2022/23 - £1,076,035), with our retail operation performing exceptionally well – although a significant increase in staffing costs and lease costs meant that, despite an increase in gross income, the net yield was slightly down against the previous year (£292k in 2023/24, £317k in 2022/23). We will continue to grow the retail estate to increase our revenue from this valuable income stream.

In 2023/24 the donations we received fell by £37k, from £244k in 2022/23 to £207k. The general fundraising environment remains difficult across the charity sector, but we will be working hard in the coming year to reverse this trend.

Legacies income increased in 2023/4 to £999,724 from £752,532 in 2022/23. This figure includes accrual for legacies of which we have been notified (the actual receipts being slightly lower), but still indicates ongoing support for the hospice. The average sum received from each legacy in 2023/24 was £37,709, and in total we received 21 separate bequests (being amounts actually received during the year rather than those accrued for). The greater number of these legacies were from wills written within the last ten years, which again suggests that support for the hospice remains strong.

During the ‘pandemic years’ grant income rose significantly as trusts and foundations, as well as the NHS, diverted funds to support the real issues of viability that many organisations faced. In 2022/23 this saw the hospice receive almost £343k in grant support from a variety of sources, although most of this figure was comprised of NHS support specifically aimed at hospices. In 2023/24 this support had ceased entirely and income from grants fell by a factor of 10, reducing to £37k (£7k of which was restricted for specific purchases). We anticipate a small uptick in available grants in the coming year but it is unlikely we will see the levels available previously at any point in the near future.

Receipts from fundraising events in 2023/24 increased by £22k against the previous year, with attendances improving slightly after the various lockdowns and restrictions of previous years. Despite the improvement, we will nonetheless be reviewing our events programme for the coming year and also improving our systems to allow easier ‘sign-ups’ and donations through improved digital processes on our website.

Our hospice lottery position is somewhat more complex; gross receipts in 2023/24 were £260k (£272k in 2022/23) but overall net income increased to £168k from £143k in 2022/23. This was due to a reduction in canvassing commission costs, which fell whilst such activities were restricted and were slow to recover. We do, however, need to resume a full programme of recruiting new members, which will incur costs, in order to grow our membership towards our target of 10,000 players each week – which would give a gross income in the region of £520k. Consequently, we will be looking at our model of canvassing over the next year with a view to increasing the number of regular weekly players.

Total expenditure grew from £3.545m in 2022/23 to £3.897m in 2023/24 and as in previous years the bulk of this additional expenditure (£260k) was on direct patient care. By far the greatest single area of expenditure is wages, with the National Living Wage having a significant inflationary impact across the

salary bands as we attempt to maintain a pay differential (reflecting responsibilities and qualifications) for all staff. In addition, the extraordinary increases in energy prices, clinical consumables inflation, and 'invisible' costs such as increased lease costs, nursing agency costs, and costs from service providers all contributed to the increase in running costs. We were again, however, able to find savings on insurance costs and by reviewing and consolidating other contracts. We are a founder member and shareholder of the Hospice Quality Partnership – a nationwide group purchase scheme for hospices – and have sourced several services through this scheme, making savings on a variety of products and contracts.

Overall, the charity has again proved to be very resilient against the various external financial pressures, increasing the free reserves to the highest level in the charity's history and giving a very positive outcome for the year as a whole.

Reserves and investment policy

The Hospice aims to have free reserves of £2m – equivalent to approximately six months running costs. Current levels are below this figure and now stand at £1,803,769 (£1,521,777 in 2023/4) as detailed in Note 23 to the Accounts.

The Hospice has minimal sums invested, and income during the year was £14,241 (£3,702 in 2022/23). As free reserves increase the amount available for investment and gains from interest on funds held at the bank will increase and a greater return can be expected.

At the current level of reserves the trustees feel that they would be able to continue the current activities of the Hospice in the medium term. The current approach of careful financial management will be maintained.

Future plans

Our five-year strategic plan operationalised in 2020 and reviewed last in January 2024, identified five key themes, and remains in place. The plan is reviewed annually, typically every January, and objectives are cascaded to managers and teams. A summary of the vision and plans follows:

Our Vision
To reach all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.

Our Values
Our values form the foundation on which we work and conduct ourselves, including the way we interact with patients, relatives, visitors, contractors, partner agencies, staff and volunteers. They also help define the approach we take to delivering our objectives and fulfilling our mission. In short, they are the practices we endeavour to use every day in everything we do.
Our hospice values are:

- Compassion
- Respect
- Dignity
- Hospitality
- Trust

The hospice expects all trustees, staff and volunteers to abide by the Nolan Principles of Public Life, i.e.

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

Our Mission
We intend to realise our vision and deliver our objectives by:

- Extending our range of services to include outreach, respite and day-hospice facilities
- Identifying and addressing emerging End of Life needs such as social isolation, marginalised and excluded groups, the increase in dementia patients and the increased complexity and multiple co-morbidities in older patients
- Increasing and improving the services provided for relatives and visitors to the hospice by developing new facilities for day or night stays
- Building closer ties with our communities and our existing and emerging strategic partners to develop a service that meets the needs of our local population
- We will do these things whilst adhering to our hospice values and the Nolan Principles of Public Life

Our Strategic Objectives - Summary

Priority 1 - High quality End of Life patient care
Maintaining and improving our services and facilities for our patients & their relatives:

At St Joseph's Hospice we are committed to providing the best possible care for our patients. By remaining financially autonomous we will augment the NHS commissioning income received for each patient and focus on delivering care with compassion, respect, dignity, hospitality and trust, in line with our values. We know that we will have only one chance to ensure that each of our patients and their relatives will have a dignified, pain-fee, and peaceful end of life experience and we aim to provide this by constantly reviewing and improving our services, recruiting and training the best staff and working collaboratively alongside our partners. Improving our operating environment is a key part of this strategy, including the improvement of facilities for relatives and visitors. We will also focus on the less visible aspects of site management, including programmed maintenance schedules, site improvements and improved access to the grounds to provide a tranquil space for patients and relatives alike.

Priority 2 – Developing our services
Identifying and addressing emerging End of Life needs across our local communities:

We know that we need to continually review our service provision in order to keep pace with societal change and associated health care needs of our communities. We know that our local population will see an increase in life expectancy, but also an increase in long-term health conditions. We are likely to see more complex conditions in some of our older patients as they live longer, and an increase in co-morbidities. The increasing prevalence of the various forms of dementia in an ageing population will present challenges for us – not only from our patients, but also potentially from their loved ones who may have the condition and who may visit them at the hospice. It is likely that the number of older people living alone will increase, and as social isolation has been acknowledged as an exacerbating factor in poor end of life experience we will be working to develop services that tackle or alleviate this problem for our surrounding communities.

We also know that our communities will become increasingly diverse, and our services must change to ensure that everyone, regardless of their circumstances or beliefs, not only has access but feels comfortable using the hospice, along with their relatives and friends. We will work to reach excluded and marginalised groups, such as offenders, substance misusers, homeless people, and travelling communities to ensure that anyone who needs our care is able to receive it.

Priority 3 – Engaging with our communities and collaborating with our partners
Working with our supporters, partners and peers to improve and develop the services we provide to our communities:

We know that no health service is delivered in isolation, and end of life or hospice care is no exception. We have a good working relationship with our local CCG and meet regularly with them. We also have good operational relationships with our key partners and will maintain this multi-disciplinary approach to our work, using these networks to inform, innovate, and adopt new models of best practice. We must be able to demonstrate our value to our partners and funders and we will be explicit about our long-term goals by sharing our plan. We want to support local delivery agendas whilst maintaining our unique service; we will be independent but collaborative, as a long-standing healthcare charity operating end of life care services for over 40 years. We will maintain our links across the voluntary sector and our national dialogue with Hospice UK, both of which have served us well and ensured that our services remain relevant and supportive of local and national initiatives.

Priority 4 – Building a sustainable service for the future
Ensuring that we have the resources to deliver high quality end of life services for the next stage of the hospice journey:

For the hospice, sustainability means people, spaces, technology, systems and finance. As an independent organisation with around 60% of our income generated through charitable activity, we will continue to be innovative and creative in order to develop our business model and thus make the hospice more sustainable for the long term. We cannot, and do not aspire to be, wholly funded by the NHS or CCGs but as the scale of clinical operations grows and the costs of maintaining it increases, we must ensure the hospice is run efficiently and with a sustainable business model in order to maintain the service for our patients well into the future. We can no longer rely on small-scale fundraising events to provide the level of income required to keep a 21st century healthcare facility operational. We will be ensuring that we have more predictable, robust income streams to give greater surety to our future financial plans.

Priority 5 – Good governance; a well-led, well managed and safe organisation
Creating a culture and developing the tools to ensure that the hospice is well led, compliant, safe and sustainable:

Good governance is critical to the continued safe and compliant operation of the hospice. This objective relates not just to the matter of ensuring our trustee body and management of the hospice is fit for purpose but also to our systems and checks in place across the organisation which are designed to deliver safe services, accurate measurements and management data, legal compliance. This priority is at the heart of all that we do; without good governance the hospice would be exposed to risk across clinical services, finances, staff safety and all other areas of our operation. Good governance also has very tangible positive benefits too, and we will work to ensure that the data from our monitoring systems is put to good use promoting our work, and also in more prosaic operational matters such as reducing insurance premiums.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document
The organisation is a charitable company, incorporated in England and Wales on 9th August 2001, limited by guarantee under clause 6 of its Memorandum of Association. The charitable company has no share capital, being a company limited by guarantee. Liability is limited to £1 for each member in the event of its being wound up. The number of members registered at 31 March 2024 is 7. The charitable company is governed by its Memorandum and Articles of Association. The company was registered as a charity by the Charity Commissioners for all purposes on 8 January 1983 (certificate number 1090151).

Recruitment and appointment of Trustees
The Board of Trustees is made up of between seven and nine members. They may be elected at any time by trustees at Trustee Board meetings. Trustees are expected to retire after four years in office, but are eligible for re-election to the Board for a further four-year term. The Chairman is elected by the trustees at a Trustee Board Meeting and serves a four-year term unless he or she steps down sooner. Recruiting and retaining the right trustees is an important aspect of governing the hospice. It is important that the Board of Trustees has a balance of people with a range of skills and backgrounds who are able to contribute to the governance process.

Organisational structure
The board of trustees meets at least four times a year to direct and manage the governance of the hospice.

The trustees have ultimate responsibility for setting the direction of the hospice and their role is to ensure that the hospice is financially viable, well run and that it meets the needs for which it was set up. This work includes agreeing the hospice strategy, service developments and finances and reviewing and ratifying appropriate hospice policies and procedures. Day to day management is delegated to the members of the senior leadership team.

The Board of Trustees considers current initiatives, service developments and strategic issues at its scheduled quarterly board meetings. Comprehensive written reports are provided by the senior leadership team which are discussed and considered at the meetings. A subcommittee structure comprising of finance and clinical governance subcommittees meet quarterly and provides reports and recommendations to the trustee meetings.

Departmental Heads are responsible to the appropriate member of the Senior Leadership Team which is led by the Chief Executive who, in turn, is responsible to the Board of Trustees. The current Senior Leadership Team comprises of the Chief Executive and the Director of Clinical Services, with managers from Finance, HR, Retail and Income Generation forming the wider Senior Management Team.

Trustees
The trustees, who are also the directors for the purpose of company law, and who served during the year and the period up to which the accounts were approved were:

Mrs J Daly
Ms Y E Atkinson
Mr D J Bricknell
Dr J Welch
Mr P S Morgan
Mrs L Moore
Mr K A Guy

Key management remuneration
Senior management remuneration is agreed by the Board of Trustees in consultation with the Chief Executive and by reference to the annual Hospice Rewards survey facilitated by Hospice UK together with data on salary levels for vacant posts advertised through the hospice network. The salaries currently being paid are commensurate with these roles in similarly sized hospices.

Related parties

The charity has a wholly owned non-charitable company, St Joseph's Hospice Academy Services Limited which enables it to manage its trading activities in line with charity law. The main activity of the subsidiary is the sale of promotional goods in support of the charity. All profits arising in the subsidiary are passed to the charity under the gift aid scheme. The charity provides management and other support for the trading company and is reimbursed through a management charge and during the year the charity received a management fee of £4,000 (2022/23 - £4,000). In addition, the subsidiary made charitable donations to St Joseph's Hospice Association of £3,486 (2022/23 - £5,980).

Public benefit
The trustees have considered the Charity Commission's guidance on public benefit and, in particular, the guidance on the relief of those in need by reason of ill-health. The trustees believe this charity provides a public benefit as its principal activity is to provide palliative and end of life care services which seek to enhance the quality of life of individuals living with a life limiting condition through the provision of in-patient, community and day therapy care and through education, training and support within the hospice and to the wider health and social care economy.

Risk Management
The senior leadership team and delegated departmental heads have conducted a review of the major risks to which the hospice is exposed and systems have been established to mitigate those risks. This work is summarised in the Business Risk Register, which is presented quarterly to trustees and reviewed regularly throughout the year. A comprehensive program of regular activity, process and risk mitigation process audits is in place across the hospice.

A Clinical Risk register is maintained by the Director of Clinical Services and reviewed quarterly by the Clinical Governance Sub Committee.

A Business Continuity Plan has been developed and is updated as risks change in order to ensure the continued safe operation of critical clinical services in an emergency and the resumption of all support services at the earliest opportunity.

All staff and appropriate volunteers are required to complete the hospice-specific annual mandatory training, which covers a wide range of core competencies. The Hospice Infection Control Team carries out regular audits and provides more advanced training to clinical staff. The Food Standards Agency carries out regular inspections of the hospice and has once again rated our catering services as 'Good' with 5 stars, the highest rating.

Ethical and Sustainable Fundraising
The charity maintains its own in-house fundraising team to stage fundraising events and support community fundraising initiatives and is a member of the Fundraising Preference Service. The charity subscribes to a weekly update from the Fundraising Regulator which informs of any persons contacted by the charity who no longer wish to receive communications; any such person would be removed from the charity's database, but no such requests have been received this year. The charity also subscribes to the Fundraising Regulator's Code of Fundraising Practice to ensure that fundraising activities at the hospice are carried out in an ethical and sustainable manner. This has helped ensure that the charity has received no complaints about fundraising activities in the last year.

The charity has adopted policies covering data protection, confidentiality and privacy for donors and supporters, including the option to opt in to fundraising communications (rather than opting out), to only hold details with the consent of the individual and to have any such details as are held, removed at the request of the 'data owner'.

The charity uses a third party to canvass for the in-house lottery and the contract covering the arrangement embodies all of the above principles, including a methodology for bringing any conversation about lottery membership to an end after receiving a second refusal from an individual.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

On behalf of the board of trustees

Mr D Bricknell

Chair of trustees

Dated: 5th December 2024

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2024

The trustees, who are also the directors of St Joseph's Hospice Association for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgments and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the company’s website.

ST JOSEPH'S HOSPICE ASSOCIATION

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF ST JOSEPH'S HOSPICE ASSOCIATION

Opinion

We have audited the financial statements of St Joseph's Hospice Association (the 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2024 which comprise the Consolidated Statement of Financial Activities, the Summary Consolidated Income and Expenditure account, the Consolidated Balance Sheet, the Statement of Cashflows and Consolidated Cashflows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the charitable company's affairs as at 31 March 2024 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 26 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Other information cont.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report (included within the trustees' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company or returns adequate for our audit have not been received from branches not visited by us;
- the charitable company financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations necessary for the purposes of our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees report and from the requirement to prepare a strategic report.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and group and determined that the most significant are those that relate to fundraising regulations and Care Quality Commission requirements. We also considered those laws and regulations that have a direct impact on the financial statements such as Charity SORP including FRS 102 and Companies Act 2006.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, included the following:

- the engagement partner ensured the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- discussions with senior management;
- identified laws and regulations were communicated within the audit team and remained alert to instances of non-compliance throughout the audit.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including override of controls) and addressed the risk through testing of journal entries to identify unusual transactions and assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed our audit procedures which included, but was not limited to:

- discussions with management about any known or suspected instances of non-compliance with laws and regulations, and fraud;
- reviewing minutes of meetings of those charged with governance;
- testing of journals posted to revenue and expenses that have unusual account combinations;
- checking the Charity is registered with a Fundraising Regulator;
- analytical review to identify unusual transactions;
- reviewing for any transactions undertaken with related parties such as those charged with governance and/or trustees;
- checking expenses are bona fide transactions of the charity;
- reviewing controls around cash donations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulations. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas James O'Donovan (Senior Statutory Auditor)
For and on behalf of Lonsdale and Marsh Date: 5th December 2024

Chartered Accountants
Statutory Auditor

509-510 Cotton Exchange
Bixteth Street
Liverpool
L3 9LQ

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Unrestricted funds	Restricted funds	Total 2024	Unrestricted funds	Restricted funds	Total 2023
		£	£	£	£	£	£
Income from:							
Donations, legacies and grants	2	**1,317,907**	**7,049**	**1,324,956**	1,357,836	39,126	1,396,962
Charitable activities	5	**1,625,465**	**-**	**1,625,465**	1,429,569	-	1,429,569
Other trading activities	3	**1,148,468**	**-**	**1,148,468**	1,076,035	-	1,076,035
Investment income	4	**14,241**	**-**	**14,241**	3,702	-	3,702
Total income		**4,106,081**	**7,049**	**4,113,130**	3,867,142	39,126	3,906,268
Expenditure on:							
Raising funds	7	**980,413**	**-**	**980,413**	885,621	3,181	888,802
Charitable activities							
Patient care	7	**2,907,885**	**8,517**	**2,916,402**	2,641,195	15,058	2,656,253
Total expenditure		**3,888,298**	**8,517**	**3,896,815**	3,526,816	18,239	3,545,055
Net gains/(losses) on investments	16	**223**	**-**	**223**	93	-	93
Net income/(expenditure)		**218,006**	**(1,468)**	**216,538**	340,419	20,887	361,306
Transfers between funds	22 / 23	**-**	**-**	**-**	17,782	(17,782)	-
Net movement in funds		**218,006**	**(1,468)**	**216,538**	358,201	3,105	361,306
Reconciliation of funds:							
Fund balances at 1 April 2023		**3,766,626**	**10,530**	**3,777,156**	3,408,425	7,425	3,415,850
Fund balances at 31 March 2024		**3,984,632**	**9,062**	**3,993,694**	3,766,626	10,530	3,777,156

The statement of financial activities includes all gains and losses for the year.
All incoming resources and resources expended derive from continuing activities of the group.

ST JOSEPH'S HOSPICE ASSOCIATION

SUMMARY CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2024

	2024	2023
	£	£
Total income	**4,113,130**	3,906,268
Total expenditure from income funds	**(3,896,815)**	(3,545,055)
	216,315	361,213
Gains/(losses) on investments	**223**	93
Net income/(expenditure) for the year	**216,538**	361,306

The summary consolidated income and expenditure account is derived from the consolidated statement of financial activities on page 18 which, together with the notes on pages 22 to 39 provides full information on the movements during the year on all funds of the charitable company.

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2024

	Notes	Group	Charitable company 2024 £	Group	Charitable company 2023 £
Fixed assets					
Tangible assets	**15**	**2,135,708**	**2,135,708**	2,199,917	2,199,917
Investments	**16**	**1,004**	**1,005**	781	782
		2,136,712	**2,136,713**	2,200,698	2,200,699
Current assets					
Debtors	**18**	**631,729**	**631,729**	417,336	417,336
Cash at bank and in hand		**1,398,740**	**1,398,740**	1,387,295	1,387,295
		2,030,469	**2,030,469**	1,804,631	1,804,631
Creditors: amounts falling due within one year	**19**	**(173,487)**	**(173,488)**	(228,173)	(228,174)
Net current assets		**1,856,982**	**1,856,981**	1,576,458	1,576,457
Total assets less current liabilities		**3,993,694**	**3,993,694**	3,777,156	3,777,156
Income funds					
Restricted funds	**22**	**9,062**	**9,062**	10,530	10,530
Unrestricted funds					
Unrestricted income funds	**23**	**1,803,769**	**1,803,769**	1,521,777	1,521,777
Designated funds	**23**	**2,135,708**	**2,135,708**	2,199,917	2,199,917
Revaluation reserve	**23**	**45,155**	**45,155**	44,932	44,932
		3,984,632	**3,984,632**	3,766,626	3,766,626
		3,993,694	**3,993,694**	3,777,156	3,777,156

The notes on pages 22 to 39 form part of these financial statements.

The financial statements were approved by the board of trustees on 5 December 2024 and are signed on its behalf by:

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Mr D J Bricknell
Trustee

Mr K A Guy
Trustee

Company Registration No. 04267625

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF CASHFLOWS AND CONSOLIDATED CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Group	**Charitable company 2024**	Group	Charitable company 2023
		£		£
Cash flows from operating activities				
Net movement in funds (as per SOFA)	**216,538**	**216,538**	361,213	361,213
Adjustments for :				
Depreciation	**82,969**	**82,969**	85,507	85,507
(Gains)/losses in investments	**(223)**	**(223)**	**-**	**-**
Dividends from investments	**(26)**	**(26)**	(28)	(28)
Interest receivable	**(14,215)**	**(14,215)**	(3,674)	(3,674)
(Increase)/decrease in debtors	**(214,393)**	**(214,393)**	(115,498)	(115,498)
Increase/(decrease) in creditors	**(54,686)**	**(54,686)**	9,576	9,576
Net cash provided by (used in) operating activities	**15,964**	**15,964**	337,096	337,096
Cash flows from investing activities				
Purchase of property, plant and equipment	**(18,760)**	**(18,760)**	(71,867)	(71,867)
Dividends from investments	**26**	**26**	28	28
Interest receivable	**14,215**	**14,215**	3,674	3,674
Net cash provided by (used in) investing activities	**(4,519)**	**(4,519)**	(68,165)	(68,165)
Change in cash and cash equivalents in the year	**11,445**	**11,445**	268,931	268,931
Cash and cash equivalents as at 1 April 2023	**1,387,295**	**1,387,295**	1,118,364	1,118,364
Cash and cash equivalents as at 31 March 2024	**1,398,740**	**1,398,740**	1,387,295	1,387,295

1 Accounting Policies

1.1 Company Information

St Joseph's Hospice Association is a private company limited by guarantee, incorporated in England and Wales. Its wholly owned subsidiary, St Joseph's Academy Services Limited, is a private company limited by shares incorporated in England and Wales (company no: 04271430). The registered office of both the parent and subsidiary company is Ince Road, Thornton, Liverpool, L23 4UE.

1.2 Basis of accounting

The charitable company is a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments stated at market value and modified for the revaluation of leasehold interest.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

1.3 Group Financial Statements

The financial statements consolidate the results of the charitable company and its wholly owned subsidiary St Joseph's Academy Services Limited on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure account for the charitable company itself are not presented because the charitable company has taken advantage of the exemptions conferred by s408 of the Companies Act 2006. A summary of the financial performance of the charitable company can be found in Note 6.

1.4 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.5 Income

All income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants which are to be used for specific purposes, as laid down by the donor, are treated as restricted funds. Expenditure which meets the criteria is charged to the fund. Grants, including those received from government agencies are recognised on the performance model. They are included under income from charitable activities.

Interest on funds held on deposit is included when receivable by the charity, and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1 Accounting Policies (continued)

1.5 Income (continued)

Donated goods are not recognised as incoming resources in the Statement of Financial Activities on receipt of an item as it is impractical and not a cost effective use of resources. Instead the value of the donated goods is recognised as income when sold.

In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities. Refer to the trustee's annual report for more information on their contribution.

Lottery income is recognised on a receivable basis. Any income lottery income received in advance is deferred until the following accounting period.

Legacy income – entitlement to legacy income is taken to be either the earlier of estate accounts being finalised or a notification by the executor of a payment to be made or cash received.

Events – income from major events is recognised in the period in which the event takes place. Income received in advance is included in deferred income.

Investment income is accounted for on an accruals basis.

Gifts in kind are valued at their realised amount or the equivalent to an alternative commercial supply, and are included in the Statement of Financial Activities as appropriate. In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities.

Income from trading activities is recognised on point of sale for both donated and purchased goods.

1.6 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs which are attributable to more than one activity are apportioned across the cost categories on the basis of the estimated percentage of costs on those activities.

1.7 Fund accounting

Funds held by the charitable company are either:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

- Designated funds – these are funds set aside out of unrestricted general funds for specific purposes.

- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when the funds are raised for a particular restricted purpose.

1 Accounting Policies **(continued)**

1.8 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. The costs of minor additions, being those below £500, are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	not depreciated
Freehold buildings	2% per annum on cost
Fixtures, fittings and equipment	15% per annum on reducing balance / 20% per annum on cost / 33.33 % per annum on cost / 15% per annum on cost
Motor vehicles	25% per annum on reducing balance

1.9 Financial instruments

The charitable company has financial assets and financial liabilities of a kind which qualify as basic financial instruments. Basic financial instruments are initially recognised at the amount receivable or payable. Investments are held at fair value.

1.10 Investments

Fixed asset investments are stated at market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Investment in subsidiary, St Joseph's Academy Services Limited, is stated at cost in the charitable company's balance sheet.

1.11 Stock

Stocks of bought in goods are stated at the lower of cost and estimated selling price. Cost comprises direct materials. As it is not practical to value items donated for resale on receipt because of the volume of low value items, they are not recognised in the financial statements until they are sold.

1.12 Debtors

Debtors are basic financial assets and are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.13 Cash at bank and in hand

Cash at bank and in hand are basic financial assets, and include cash in hand and deposits held with banks.

1.14 Creditors

Creditors are recognised at their settlement amount after allowing for any trade discounts due. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

1 Accounting Policies **(continued)**

1.15 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.16 Pensions

The charitable company operates a defined contribution pension scheme. Contributions are charged as an unrestricted expense in the financial statements as they become payable in accordance with the rules of the scheme. The assets of the scheme are held in an independently administered fund.

The charitable company also contributes to several individual private pension schemes. Contributions to these schemes are treated on the same basis as its own defined contribution pension scheme.

The charitable company also contributes to the NHS Scheme for certain former NHS employees, which is a defined benefit scheme. The charitable company is obliged to make contributions to the scheme at a rate of 14% of pensionable pay. The charitable company has no commitment to make good any actuarial deficit, nor entitlement to a benefit from surplus funding. On this basis, the scheme is accounted for as a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as an unrestricted expense as they fall due.

1.17 Employment costs

The costs of short-term employee benefits are recognised as a liability and an expense.

Where relevant, the cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Where relevant, termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Donations, legacies and grants

	Unrestricted funds	**Restricted funds**	**Total 2024**	Unrestricted funds	Restricted funds	Total 2023
	£	**£**	**£**	£	£	£
Donations and legacies						
Donations and gifts	**206,563**	**-**	**206,563**	243,804	-	243,804
Legacies received	**999,724**	**-**	**999,724**	752,532	-	752,532
Events	**78,269**	**-**	**78,269**	56,168	-	56,168
Other income	**3,351**	**-**	**3,351**	1,872	-	1,872
Grants	**30,000**	**7,049**	**37,049**	303,560	39,126	342,686
	1,317,907	**7,049**	**1,324,956**	1,357,936	39,126	1,397,062

3 Other trading activities

	2024	2023
	£	£
Shops		
Shop income	**877,488**	791,396
Shop staff costs	**(283,632)**	(219,837)
Shop rent, rates and utilities	**(217,705)**	(178,294)
Other shop expenses	**(84,424)**	(76,599)
Profit/(loss) arising from shops	**291,727**	316,666
Number of shops trading in year	**11**	10
Lottery		
Lottery income	**260,347**	271,713
Lottery prizes (see Note 8)	**(78,000)**	(79,500)
Lottery commission and other costs	**(14,754)**	(49,084)
Profit arising from lottery	**167,593**	143,129
Trading company		
Income	**10,633**	12,926
Cost of sales	**(3,147)**	(2,946)
Gross profit arising from trading company	**7,486**	9,980
Summary		
Income	**1,148,468**	1,076,035
Cost of activities for generating funds	**(678,515)**	(603,314)
Trading company cost of sales	**(3,147)**	(2,946)
	466,806	469,775

4 Investment income

	2024	2023
	£	£
Income from listed investments	**26**	28
Interest receivable	**14,215**	3,674
	14,241	3,702

5 Charitable activities

	2024	2023
	£	£
Patient care fee income	**1,625,465**	1,429,569

6 Financial performance of charity

The consolidated statement of financial activities includes the results of the charitable company's wholly owned subsidiary St Joseph's Academy Services Limited.

	2024	2023
	£	£
The summary financial position of the charitable company alone is:		
Income	**4,102,497**	3,893,342
Management fee and gift aid from subsidiary company	**7,486**	9,980
	4,109,983	3,903,322
Expenditure on charitable activities	**3,884,058**	3,532,317
Governance costs	**9,610**	9,792
	3,893,668	3,542,109
Net income/(expenditure)	**216,315**	361,213
Gains/(losses) of investments	**223**	93
Net movement in funds	**216,538**	361,306
Total funds brought forward	**3,777,156**	3,415,850
Total funds carried forward	**3,993,694**	3,777,156
Represented by		
Restricted income funds	**9,062**	10,530
Unrestricted income funds	**3,984,632**	3,766,626
	3,993,694	3,777,156

7 Total resources expended

	Notes	Unrestricted reserves			Restricted reserves		Total 2024
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£	£	£	£
Costs of raising funds	8						
Costs of generating voluntary income		**233,135**	**-**	**65,616**	**-**	**-**	**298,751**
Cost of activities for generating funds		**283,632**	**-**	**394,883**	**-**	**-**	**678,515**
Trading company cost of sales		**-**	**-**	**3,147**	**-**	**-**	**3,147**
		516,767	**-**	**463,646**	**-**	**-**	**980,413**
Charitable activities							
Patient care	9	**2,011,395**	**82,969**	**521,646**	**3,971**	**4,546**	**2,624,527**
Support costs	10	**153,413**	**-**	**128,852**	**-**	**-**	**282,265**
Governance costs		**-**	**-**	**9,610**	**-**	**-**	**9,610**
Total		**2,164,808**	**82,969**	**660,108**	**3,971**	**4,546**	**2,916,402**
		2,681,575	**82,969**	**1,123,754**	**3,971**	**4,546**	**3,896,815**

Governance costs relates to the auditors' fees of £9,610 including irrecoverable VAT.

7 Total resources expended **continued**

	Notes	Unrestricted reserves			Restricted reserves		Total 2023
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£		£	£
Costs of raising funds	**8**						
Costs of generating voluntary income		222,992	-	59,551	-	-	282,543
Cost of activities for generating funds		216,655	-	383,477	3,181	-	603,313
Trading company cost of sales		-	-	2,946	-	-	2,946
		439,647	-	445,974	3,181	-	888,802
Charitable activities							
Patient care	**9**	1,816,724	85,507	525,458	-	15,058	2,442,747
Support costs	**10**	119,120	-	84,595	-	-	203,715
Governance costs		-	-	9,791	-	-	9,791
Total		1,935,844	85,507	619,844	-	15,058	2,656,253
		2,375,491	85,507	1,065,818	3,181	15,058	3,545,055

Governance costs relates to the auditors' fees of £9,791 including irrecoverable VAT.

8 Costs of raising funds

	2024	2023
	£	£
Other costs of generating voluntary income comprise:		
Fundraising costs	**57,640**	51,232
Telephone	**841**	895
Printing, postage and stationery	**7,135**	7,424
	65,616	59,551

8 Costs of raising funds (continued)

	2024	2023
	£	£
Other cost of activities for generating funds comprise:		
Shop rent, rates and utilities	**217,705**	178,295
Other shop costs	**65,064**	59,958
Equipment hire - vans	**19,360**	16,640
Lottery prizes	**78,000**	79,500
Lottery commission and other costs	**14,754**	49,084
	394,883	383,477
Trading company cost of sales		
Purchase of goods for resale	**3,147**	2,946

9 Charitable activities

	2024	2023
	£	£
Other costs relating to UK hospice activities comprise:		
Laundry and cleaning	**36,188**	40,374
Hospice expenses	**207,027**	224,836
Sundry expenses	**6,084**	4,299
Repairs and maintenance	**69,032**	81,984
Food	**78,621**	59,994
Rates and water rates	**19,333**	18,040
Light and heat	**55,082**	53,999
Travelling	**314**	248
Training	**17,144**	6,844
Insurance	**31,560**	33,498
Telephone	**1,261**	1,342
Restricted fund expenditure (see Note 22)		
Defibrilator fund (equipment hire)	**398**	398
Recliner chair fund	**-**	10,735
TV/CCTV wildlife watch fund	**-**	3,925
Training fund	**3,120**	-
Kitchen garden fund	**1,028**	-
	526,192	540,516

10 Support costs

	2024	2023
	£	£
Support costs relating to UK hospice activities comprise:		
Telephone	**6,305**	6,713
Postage and stationery	**6,903**	5,578
Legal and professional fees	**76,279**	43,833
Bank charges	**6,315**	6,848
Subscriptions	**1,292**	1,220
Computer costs	**31,604**	20,403
Sundry expenses	**154**	-
	128,852	84,595

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration, expenses or benefits during the year.

12 Employees

Number of employees

The average number of employees during the year was:

	2024 Number	2023 Number
Hospice	**73**	71
Shops, fundraising and publicity	**22**	21
Support	**8**	7
	103	99

Employment costs	**2024**	2023
	£	£
Hospice	**2,015,366**	1,816,724
Shops, fundraising and publicity	**516,767**	442,828
Support	**153,413**	119,120
	2,685,546	2,378,672

Employment costs	**2024**	2023
	£	**£**
Wages and salaries	**2,380,407**	2,102,093
Social security costs	**196,696**	174,236
Other pension costs	**108,443**	102,343
	2,685,546	2,378,672

	2024 Number	2023 **Number**
Number of employees whose total employee benefits for the year fell between each band from £60,000 upwards:-		
£60,001 - £70,000	**-**	1
£70,001 - £80,000	**1**	**-**
£80,001 - £90,000	**-**	1
£90,001 - £100,000	**1**	**-**

Agency nursing or care staff are used when it is not able to sustain the staffing levels to which it is committed from its employees or in response to particular needs. Agency costs are included in hospice expenses (see Note 9) and the cost during the year was £91,025 (2023 - £118,298).

The total employee benefits of the key management personnel of the group, excluding pension contributions, was £166,028 (2023 - £153,315).

13 Taxation

The charitable company is a registered charity and as such is exempt from taxation on its income so long as this is applied for charitable purpose. No taxation charge arises in the subsidiary company.

14 Net incoming/outgoing resources

	2024	2023
	£	£
Net incoming/outgoing resources is stated after charging:		
Depreciation of fixed assets	**82,969**	85,507
Auditors' remuneration	**9,610**	9,791
Hire of equipment - cost of raising funds	**19,360**	16,640
Hire of equipment - support costs	**398**	398

15 Tangible fixed assets - group and charitable company

	Freehold land and buildings	**Fixtures, fittings and equipment**	**Total**
	£	**£**	**£**
Cost or valuation			
At 1 April 2023	2,846,942	926,860	3,773,802
Additions	5,995	12,765	18,760
Disposals	-	(2,005)	(2,005)
At 31 March 2024	**2,852,937**	**937,620**	**3,790,557**
Depreciation and impairment			
At 1 April 2023	734,794	839,091	1,573,885
Charge for the year	56,579	26,390	82,969
Disposals	-	(2,005)	(2,005)
At 31 March 2024	**791,373**	**863,476**	**1,654,849**
Carrying amount			
At 31 March 2024	**2,061,564**	**74,144**	**2,135,708**
At 31 March 2023	2,112,148	87,769	2,199,917

In line with the charitable company's accounting policy, the freehold land and buildings are included at cost less depreciation except for freehold land which is not depreciated. It is noted that in August 2015 a valuation of the property was undertaken by Sutton Kersh showing a value of £2,500,000.

16 Fixed asset investments

	Group			Charitable company			
	Listed	Unlisted	Total	Listed	Unlisted	Group	Total
	£	£	£	£	£	£	£
Market value							
At 1 April 2023	781	-	781	781	-	1	782
Change in value in year	223	-	223	223	-	-	223
Realised in year	-	-	-	-	-	-	-
At 31 March 2024	**1,004**	**-**	**1,004**	**1,004**	**-**	**1**	**1,005**
Unrestricted funds	**1,004**	**-**	**1,004**	**1,004**	**-**	**1**	**1,005**
The investment assets are held:							
In the UK	-	-	-	-	-	1	1
Outside the UK	1,004	-	1,004	1,004	-	-	1,004
	1,004	**-**	**1,004**	**1,004**	**-**	**1**	**1,005**
Historical cost:							
At 31 March 2024	-	-	-	-	-	1	1
At 31 March 2023	-	-	-	-	-	1	1

17 Subsidiary undertakings

The wholly owned trading subsidiary St Joseph's Academy Services Limited (company registration number 04271430) is incorporated in the United Kingdom and pays all of its profits to the charitable company by gift aid. St Joseph's Academy Services Limited sell merchandise for fundraising purposes.

The charitable company owns the entire share capital of one ordinary share of £1.
The summary financial performance of the subsidiary alone is:

	2024	2023
	£	£
Turnover	**10,633**	12,926
Cost of sales and administration costs	**(3,147)**	(2,946)
Net profit	**7,486**	9,980
Management fee paid to the charitable company	**(4,000)**	(4,000)
Amount gift aided to the charitable company	**(3,486)**	(5,980)
Retained in subsidiary	-	-
The assets and liabilities of the subsidiary were:		
Current assets	**12**	1,484
Current liabilities	**(11)**	(1,483)
Total net assets	**1**	1
Aggregate share capital and reserves	**1**	1

18	**Debtors**	**Group 2024 £**	**Charity 2024 £**	Group 2023 £	Charity 2023 £
	Trade debtors	**162,469**	**162,469**	139,865	139,865
	Other debtors	**15,277**	**15,277**	22,642	22,642
	Prepayments and accrued income	**453,983**	**453,983**	254,829	254,829
		631,729	**631,729**	417,336	417,336

19	**Creditors: amounts falling due within one year**	**Group 2024 £**	**Charity 2024 £**	Group 2023 £	Charity 2023 £
	Trade creditors	**5,235**	**5,235**	76,734	76,734
	Amounts owed to group undertakings	**-**	**12**	-	1,484
	Taxes and social security costs	**47,427**	**47,416**	44,127	42,644
	Other creditors	**53,542**	**53,542**	53,252	53,252
	Accruals	**67,283**	**67,283**	54,060	54,060
		173,487	**173,488**	228,173	228,174

20 Pension and other post-retirement benefit commitments

The charitable company enabled a number of staff to contribute to either their NHS Pension Scheme or to their private scheme. Employer pension contributions to these schemes amounted to £55,777 (2023 - £53,750). Total employer and employee contributions of £12,718 (2023 - £10,054) were due to these schemes at the year end and are included in creditors.

During the year the employer pension contributions to the workplace pension scheme amounted to £52,666 (2023 - £47,703). Total employer and employee contributions of £13,905 (2023 - £16,824) were due to this scheme at the year end and is included in creditors.

21 Share capital

The charitable company is limited by guarantee.

22 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2023	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 31 March 2024**
	£	**£**	**£**	**£**	**£**
Defibrilator fund	**407**	-	**(398)**	-	**9**
Training fund	**3,120**	-	**(3,120)**	-	**-**
Recliner chair fund	**-**	**3,078**	**-**	-	**3,078**
Staff fund	**-**	**3,971**	**(3,971)**	-	**-**
Kitchen garden fund	**1,028**	-	**(1,028)**	-	**-**
Wi-Fi improvement fund	**-**	-	-	-	**-**
TV/CCTV wildlife watch fund	**5,975**	-	-	-	**5,975**
	10,530	**7,049**	**(8,517)**	-	**9,062**

		Movement in funds			
	Balance at 1 April 2022	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 31 March 2023**
	£	**£**	**£**	**£**	**£**
Defibrilator fund	805	-	(398)	-	407
Training fund	3,120	-	-	-	3,120
Kickstart fund	-	3,181	(3,181)	-	-
Recliner chair fund	3,500	7,235	(10,735)	-	-
Kitchen garden fund	-	1,028	-	-	1,028
Wi-Fi improvement fund	-	2,782	-	(2,782)	-
Grounds refurbishment fund	-	15,000	-	(15,000)	-
TV/CCTV wildlife watch fund	-	9,900	(3,925)	-	5,975
	7,425	39,126	(18,239)	(17,782)	10,530

23 Unrestricted funds

The unrestricted funds include a revaluation reserve which represents:

(a) the amount by which land and buildings exceeded their historical cost based on a revaluation performed a substantial number of years ago.

(b) the restatement of investments at market value.

Designated fixed asset fund which represents reserves set aside by the trustees showing the extent to which funds are invested in tangible fixed assets for use by the charitable company and therefore not available for other purposes.

		Movement in funds				
	Balance at 1 April 2023	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2024**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	**1,521,777**	**4,087,321**	**(3,805,329)**	-	**-**	**1,803,769**
Revaluation reserve - land and buildings	**44,151**	**-**	**-**	**-**	**-**	**44,151**
Revaluation reserve - investments	**781**	**-**	**-**	**-**	**223**	**1,004**
Designated fund - tangible fixed assets	**2,199,917**	**18,760**	**(82,969)**	-	**-**	**2,135,708**
	3,766,626	**4,106,081**	**(3,888,298)**	**-**	**223**	**3,984,632**

		Movement in funds				
	Balance at 1 April 2022	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2023**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	1,150,030	3,813,056	(3,441,309)	-	-	1,521,777
Revaluation reserve - land and buildings	44,151	-	-	-	-	44,151
Revaluation reserve - investments	688	-	-	-	93	781
Designated fund - tangible fixed assets	2,213,556	54,086	(85,507)	17,782	-	2,199,917
	3,408,425	3,867,142	(3,526,816)	17,782	93	3,766,626

24 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2024 are represented by:			
Tangible fixed assets	**2,135,708**	**-**	**2,135,708**
Investments	**1,004**	**-**	**1,004**
Current assets	**2,021,407**	**9,062**	**2,030,469**
Creditors amounts due within one year	**(173,487)**	**-**	**(173,487)**
	3,984,632	**9,062**	**3,993,694**
Unrealised gains included above:			
On tangible fixed assets	**-**	**-**	**-**
On investments	**1,004**	**-**	**1,004**
	1,004	**-**	**1,004**
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2023	**44,932**	**-**	**44,932**
Net profit on revaluations in year	**223**	**-**	**223**
Unrealised gains at 31 March 2024	**45,155**	**-**	**45,155**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2023 are represented by:			
Tangible fixed assets	2,199,917	-	2,199,917
Investments	781	-	781
Current assets	1,794,101	10,530	1,804,631
	(228,173)	-	(228,173)
	3,766,626	10,530	3,777,156
Unrealised gains included above:			
On tangible fixed assets	-	-	-
On investments	781	-	781
	781	-	781
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2022	44,839	-	44,839
Net profit on revaluations in year	93	-	93
Unrealised gains at 31 March 2023	44,932	-	44,932

25 Commitments under operating leases

At 31 March 2024 the group had future minimum commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2024	2023	**2024**	2023
	£	£	**£**	£
Within one year	**128,083**	135,145	**-**	-
Between two and five years	**354,541**	301,500	**-**	-
After five years	**18,375**	21,041	**-**	-
	500,999	457,686	**-**	-

26 Auditors' Ethical Standards

In common with many businesses of our size and nature we use our auditors to assist with the preparation of the financial statements and, with regard to the subsidiary, to submit returns to the tax authorities.

27 Related party transactions

There are no related party transactions which require disclosure.

ST JOSEPH'S HOSPICE ASSOCIATION

England & Wales - Charity number 1090151

Accounts

Charity Registration No. 1090151

Company Registration No. 04267625 (England and Wales)

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT AND

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

DRAFT

ST JOSEPH'S HOSPICE ASSOCIATION

CONTENTS

	Page
Legal and administrative information	1
Trustees' report	2 – 11
Statement of trustees' responsibilities	12
Independent auditors' report	13 – 16
Consolidated statement of financial activities	17
Summary consolidated income and expenditure account	18
Consolidated balance sheet	19
Consolidated cash flow statement	20
Notes to the financial statements	21 – 38

DRAFT

ST JOSEPH'S HOSPICE ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J Daly Ms Y E Atkinson Mr D J Bricknell Dr J Welch Mr P S Morgan Mrs L Moore Mr K A Guy
Chief Executive	Mr M Parr
Director of Clinical Services	Ms C Waller
Company Secretary	Mr M Parr
Charity Number	1090151
Company number	04267625
Registered Office	Ince Road Thornton Liverpool L23 4UE
Auditors	Lonsdale & Marsh 509-510 Cotton Exchange Bixteth Street Liverpool L3 9LQ
Bankers	National Westminster Bank plc 23 Sankey Street Warrington Cheshire WA1 1XH
Solicitors	Morecrofts Cotton Exchange Old Hall Street Liverpool L3 9LQ

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ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2023. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and Activities for Public Benefit

The principal objectives of the charity during the year under review were to promote the relief of suffering from terminal and life limiting illnesses by providing in-patient palliative care to patients, to support their families and carers and to promote the work of the hospice in the wider community. These objectives were achieved by the provision of the following services: -

- In-Patient facilities through the 31 patient rooms across our three clinical areas
- Bereavement support for patients and families through our Family Support Officer service

Further support was given to patients, their families and carers in the areas of: -

- Complementary therapies
- Spiritual care
- Counselling services

Voluntary help

The trustees remain very grateful to all volunteers who have helped by staffing the shops, carrying out fundraising initiatives, working in the hospice and various other activities. The public have been very kind in continuing to support fundraising events and by generous donations made to the hospice. The accounting treatment of voluntary help and donations of gifts in kind is set out on page 20 in the accounting policies. It is estimated that the notional value of volunteer help in 2022/23 was approximately £245,000.

Subsidiaries

St Joseph's Hospice Association has one wholly owned subsidiary – St Joseph's Academy Services Limited. The main activity of the company is the sale of promotional goods in support of St Joseph's Hospice Association. During the year, the company paid a management charge of £4,000 (2021/22 - £4,000) and made a charitable donation of £5,980 (2021/22- £2,653) to St Joseph's Hospice Association.

STRATEGIC REPORT

Achievement and performance

The key activity areas across the hospice – Clinical, Fundraising, Retail and Human Resources – all have team plans to enable the delivery of the high level hospice objectives which in turn will take us towards our vision of reaching 'all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.'

As we emerged from the more severe effects of the pandemic into a comparatively normal operating environment, albeit with the shadow of Covid-19 and its attendant risks still looming, we were able to focus once again on developing our site and services in line with our strategic aims. However, in the immediate aftermath of the crisis we, as with other charities, have been faced with the economic challenges from other factors such as energy prices and inflationary pressures that have not been seen for many years, which have affected both our income and our running costs. Income has been affected by the level of donations and general charitable giving, as our communities and supporters clearly feel the impact on their own households. NHS commissioning increases failed to keep pace with inflation and consequently this income stream was also impacted. Our expenditure was affected by the rising costs of energy and other consumables, and pay awards which were the subject of much news coverage during the year; the hospice should and does attempt to achieve parity with NHS rates of pay, despite the commissioning rates not reflecting this.

DRAFT

But despite the constant pressures of maintaining a sustainable service for our patients it is pleasing to report the very positive financial position in the accounts and also the many and various site developments and collaborative activities undertaken during the year, which are summarised below.

External Partnerships

During the year we completed our partnership working with Manchester Metropolitan University, which conducted research into developing a new end of life care model for people with substance misuse issues. We concluded by hosting a staff training session delivered by academics from the university and consolidating our links with local agencies from whom we may expect referrals in the future.

We also developed a working relationship with our local prison with a view to up-skilling their Family Support Officers, who work with prisoners and their families. Our focus has been on awareness raising, communications skills, and some practical aspects of providing end of life care, whether in the hospice or in-situ at the prison.

We continue to work with our regional hospice partners through the North West Hospice meetings, which also serve as an interface with Hospice UK, and through our Integrated Care Board (ICB) engagement model, the Cheshire and Merseyside Collaborative. In addition, we also met with other voluntary sector representatives through a number of forums, including the 800 Group – a collaborative comprising Chief Executive Officers from a variety of local charities – and the local Health and Social Care Forum, which allows for interaction in a group setting with key agencies including our local Place Directorate.

Through the 800 Group we also participate in an annual Volunteer Awards Evening – this is in addition to our own hospice awards evening – which brings together volunteers from charities across Merseyside to celebrate and recognise their efforts.

Our working relationship with the Care Quality Commission remains good, with our Clinical Director having regular updates with them, as well as sharing quarterly reports on hospice activity. Our patient feedback remains excellent, as evidenced by our 5-star rating on the 'I Want Great Care' website.

Community Engagement

Our strategic planning has committed the hospice to extend and expand our community engagement and we have been progressing this objective in a number of ways; our bee hives, established and maintained by a local apiarist, have been thriving and have allowed us to produce a limited batch of 'Hospice Honey' which sold out almost immediately. The hives are sited in our new wildflower meadow, which will support not only the bees themselves but also a range of other invertebrates and wildlife on our biodiversity-rich site. To further encourage visitors from our local communities we have also installed a new woodland pathway through the hospice's twelve-acre site and in the coming year will be enhancing this with wildlife interpretation panels and seating. We have received valuable support from a local (ex-wildlife trust) volunteer to help develop content and species information for the new interpretation panels. The pathway is designed to a mobility standard, thereby allowing those patients who are able to spend time outdoors, and other wheelchair users, to access the woods. We were able to access a grant from the Liverpool City Region Community Environment Fund to pay for this work.

A further development worthy of note is our community garden, raised planters, and greenhouse, maintained by our team of volunteers and led by our Catering Manager. This project made use of some redundant space at the rear of the hospice, and not only provides fresh produce for use in patient meals but has also, in an unintended consequence, created a focal point for conversations and meetings for relatives, patients and staff. The project has also resulted in increased interest from new and existing volunteers alike.

These improvements and enhancements to the grounds are part of a wider strategy to improve wellbeing for patients, relatives, staff, and visitors and will complement our proposed new wellbeing hub (see below) in making the hospice walls 'permeable' by joining the internal and external environments together.

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Our final engagement activity has been our podcasts; most of these have been recorded on-site at the hospice, and cover a range of activities from volunteering to our clinical care, but we have also participated in a community podcast hosted by a local community group (Liverpool Online). We will be continuing with these as they seem, judging from the download data, to be very popular.

Site Improvements & Development

We have been steadily working to update and improve the facilities at the hospice, with projects including the following;

- Improvements to patient rooms. Most rooms are already en-suite and well appointed, but we have modernised several rooms in older parts of the hospice, including new fire doors, new smart TVs, and with a new cyclical redecoration programme. A project currently being undertaken will provide a live video link to wildlife cameras situated externally around the hospice.
- We have created bespoke crew rooms for clinical staff, allowing segregated meal breaks and time away from the wards
- Re-carpeting and new flooring has taken place across the hospice, alongside modernisation of lighting and mini-kitchens on the wards.

Future Work

Our main aspirations for the future are centred on our plans for a wellbeing hub, providing non-clinical therapies as well as a serviced communal space with café and a community meeting room. The new building will also give us the opportunity to launch more outreach services in future by providing additional office space. This is a huge project and we will need to raise significant capital funds to make it a reality, but we do have significant community support, as well as draft plans in place.

On a smaller scale, we will be developing a new nurse's station on one of our wards to update and modernise the existing facilities. This has been supported by grant funding and will take place during 2023/4. Likewise, we are planning for the introduction of air conditioning throughout the clinical areas as the many recent hot spells over the past few years have been too much for our portable units.

On a more strategic note, we will be looking at consolidating and diversifying our income streams to offset the pressures from diminishing NHS commissioning rates. We will also be planning for the introduction of a new electronic patient record system to facilitate better communication and integration with healthcare partners, as well as enabling improved patient care. We will be establishing a planned major works programme for the fabric of the hospice, the main building of which is now 100 years old, and will be establishing a sinking fund for this purpose.

The trustees and staff are proud of the way in which the hospice has managed the extraordinary challenges of the recent past, and of the strong position in which the charity finds itself. In March 2024 the hospice will have been in operation for 50 years – an achievement that we will be celebrating throughout the year – and everyone currently involved in providing our valuable service will be doing everything possible to ensure that it continues to care for future generations of patients and their families. In conclusion, we have no concerns about the ability of the hospice to continue its operations through 2023/24 in terms of financial viability, and we fully expect to maintain a safe, fully operational clinical service.

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Financial review

Income generation

In 2022/23 the hospice recorded an operating surplus of £361,306, increasing the general reserves to £1,521,777 with a further £10,530 in restricted funds for specific purchases. Across the year we have seen a typical liquidity ratio of around 30:1 at any one time, which is of course very high. Overall, gross income grew this year by £461k from 2021/22, whilst we were also able to increase spending on patient care from £2.43m in 2021/22 to £2.66m in 2022/23.

In 2022/23, 63% of the gross income of the hospice came from charitable donations, fundraising activities, shop sales, lottery income, and legacies (2021/22 - 60%), with patient fee income from the CCGs (NHS) contributing 37% (2021/22 – 40%).

Gross income from the hospice shops, lottery and trading company contributed £1.076m (2021/22 - £975k), showing that the shops in particular had recovered well from the lockdown measures of the pandemic and perhaps proving their value to our local communities, who returned to the shops in numbers. The net surplus from shops was £317k, up from £225k in in 2021/21, showing another excellent performance by the retail staff and volunteers. We will continue to grow the retail estate to increase our revenue from this valuable income stream.

In 2022/23 the donations we received increased slightly by £8k, from £236k in 2021/22 to £244k. The general trend across the charitable sector suggests donations are falling, so this increase demonstrates strong support for the hospice in times of significant financial hardship for many people.

Legacies in 2022/23 also improved significantly on 2021/22 in terms of notification and receipts, as the backlog in processing which occurred during the pandemic continued to ease, and notifications and payments flowed through from solicitors. The accrued figure for 2022/23 was £753k (the actual receipts being slightly lower), a significant increase on 2021/22 (£213k). We expect this figure to fall slightly in 2023/24 as the backlog is cleared, although the records indicate that c£900k is still to be received.

Receipts from fundraising events in 2022/23 were down by £9k against the previous year, with one of the two ‘Ladies Days’ being cancelled and lower attendances at other events. As we have observed in the past, fundraising income streams can be extremely volatile and difficult to predict, but there was excellent work from both our Retail and Fundraising teams to maintain our profile within our communities and in particular building new links within business networks. Grant income was £343k for the year, including the outstanding NHS contributions relating to the pandemic. This is an expected reduction from 2021/22 (£588k) as the level of support from the NHS tailed off at the end of the pandemic, and similar grant programmes from other trusts and funders aimed previously at supporting organisations through the crisis also tapered off.

Our hospice lottery yielded higher gross receipts in 2022/23 (£271,713) compared with the previous year (£268,263), despite the difficulties experienced in migrating to a direct debit system. A long-running and protracted process with the bank meant that we were unable to canvass for new members for much of the year, and with natural ‘churn’ accounting for around 10% of players dropping out of the lottery, the income did not grow as much as we had hoped. The commission paid to canvassers during the year (£41k) meant that, despite growing the overall receipts, the net surplus was reduced by £39k. The banking issues have now been fully resolved and we have been able to resume canvassing for new members with our contracted canvassing team. Our target remains set at a net contribution of £250k (which requires a playing membership of 10,000, and we clearly still have some way to go in this respect.

Expenditure in 2022/23 grew by £246k in comparison with 2021/22, and as in previous years the bulk of this additional expenditure (£230k) was on direct patient care. Other cost increases included wages across the hospice, as well as the burden from energy prices, inflation, and the unavailability of some regular goods and services due to the many external environmental factors (Ukraine, Brexit and the after-effects of the pandemic). We were, however, able to find savings by reviewing and consolidating contracts. We are a

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founder member and shareholder of the Hospice Quality Partnership – a nationwide group purchase scheme for hospices – and have sourced several services through this scheme, making savings on a variety of products and contracts.

Overall, the charity proved to be very resilient against the various external financial pressures, increasing the free reserves to the highest level in the charity's history and giving a very positive outcome for the year as a whole.

Reserves and investment policy

The hospice aims to have free reserves of £2m – equivalent to approximately six months running costs. Current levels are below this figure and now stand at £1,521,777 as detailed in Note 23 to the Accounts.

The hospice has minimal sums invested, and income during the year was £3,702, a significant increase from £407 in 2021/22. As free reserves increase the amount available for investment and gains from interest on funds held at the bank will increase and a greater return can be expected.

At the current level of reserves the Trustees feel that they would be able to continue the current activities of the hospice in the medium term. The current approach of careful financial management will be maintained.

Future plans

Our five-year strategic plan operationalised in 2020 identified five key themes, and remains in place. The plan is reviewed annually, typically in January, and objectives are cascaded to managers and teams. A summary of the vision and plans follows:

Our Vision
To reach all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.

Our Values
Our values form the foundation on which we work and conduct ourselves, including the way we interact with patients, relatives, visitors, contractors, partner agencies, staff and volunteers. They also help define the approach we take to delivering our objectives and fulfilling our mission. In short, they are the practices we endeavour to use every day in everything we do.
Our hospice values are:

- Compassion
- Respect
- Dignity
- Hospitality
- Trust

The hospice expects all trustees, staff and volunteers to abide by the Nolan Principles of Public Life, i.e.

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

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Our Mission
We intend to realise our vision and deliver our objectives by:

- Extending our range of services to include outreach, respite and day-hospice facilities
- Identifying and addressing emerging End of Life needs such as social isolation, marginalised and excluded groups, the increase in dementia patients and the increased complexity and multiple co-morbidities in older patients
- Increasing and improving the services provided for relatives and visitors to the hospice by developing new facilities for day or night stays
- Building closer ties with our communities and our existing and emerging strategic partners to develop a service that meets the needs of our local population
- We will do these things whilst adhering to our hospice values and the Nolan Principles of Public Life

Our Strategic Objectives - Summary

Priority 1 - High quality End of Life patient care
Maintaining and improving our services and facilities for our patients & their relatives:

At St Joseph's Hospice we are committed to providing the best possible care for our patients. By remaining financially autonomous we will augment the NHS commissioning income received for each patient and focus on delivering care with compassion, respect, dignity, hospitality and trust, in line with our values. We know that we will have only one chance to ensure that each of our patients and their relatives will have a dignified, pain-fee, and peaceful end of life experience and we aim to provide this by constantly reviewing and improving our services, recruiting and training the best staff and working collaboratively alongside our partners. Improving our operating environment is a key part of this strategy, including the improvement of facilities for relatives and visitors. We will also focus on the less visible aspects of site management, including programmed maintenance schedules, site improvements and improved access to the grounds to provide a tranquil space for patients and relatives alike.

Priority 2 – Developing our services
Identifying and addressing emerging End of Life needs across our local communities:

We know that we need to continually review our service provision in order to keep pace with societal change and associated health care needs of our communities. We know that our local population will see an increase in life expectancy, but also an increase in long-term health conditions. We are likely to see more complex conditions in some of our older patients as they live longer, and an increase in co-morbidities. The increasing prevalence of the various forms of dementia in an ageing population will present challenges for us – not only from our patients, but also potentially from their loved ones who may have the condition and who may visit them at the hospice. It is likely that the number of older people living alone will increase, and as social isolation has been acknowledged as an exacerbating factor in poor end of life experience we will be working to develop services that tackle or alleviate this problem for our surrounding communities.

We also know that our communities will become increasingly diverse, and our services must change to ensure that everyone, regardless of their circumstances or beliefs, not only has access but feels comfortable using the hospice, along with their relatives and friends. We will work to reach excluded and marginalised groups, such as offenders, substance misusers, homeless people, and travelling communities to ensure that anyone who needs our care is able to receive it.

Priority 3 – Engaging with our communities and collaborating with our partners
Working with our supporters, partners and peers to improve and develop the services we provide to our communities:

We know that no health service is delivered in isolation, and end of life or hospice care is no exception. We have a good working relationship with our local CCG and meet regularly with them. We also have good operational relationships with our key partners and will maintain this multi-disciplinary approach to our

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work, using these networks to inform, innovate, and adopt new models of best practice. We must be able to demonstrate our value to our partners and funders and we will be explicit about our long term goals by sharing our plan. We want to support local delivery agendas whilst maintaining our unique service; we will be independent but collaborative, as a long standing healthcare charity operating end of life care services for over 40 years. We will maintain our links across the voluntary sector and our national dialogue with Hospice UK, both of which have served us well and ensured that our services remain relevant and supportive of local and national initiatives.

Priority 4 – Building a sustainable service for the future
Ensuring that we have the resources to deliver high quality end of life services for the next stage of the hospice journey:

For the hospice, sustainability means people, spaces, technology, systems and finance. As an independent organisation with around 60% of our income generated through charitable activity, we will continue to be innovative and creative in order to develop our business model and thus make the hospice more sustainable for the long term. We cannot, and do not aspire to be, wholly funded by the NHS or CCGs but as the scale of clinical operations grows and the costs of maintaining it increases, we must ensure the hospice is run efficiently and with a sustainable business model in order to maintain the service for our patients well into the future. We can no longer rely on small-scale fundraising events to provide the level of income required to keep a 21st century healthcare facility operational. We will be ensuring that we have more predictable, robust income streams to give greater surety to our future financial plans.

Priority 5 – Good governance; a well-led, well managed and safe organisation
Creating a culture and developing the tools to ensure that the hospice is well led, compliant, safe and sustainable:

Good governance is critical to the continued safe and compliant operation of the hospice. This objective relates not just to the matter of ensuring our trustee body and management of the hospice is fit for purpose but also to our systems and checks in place across the organisation which are designed to deliver safe services, accurate measurements and management data, legal compliance. This priority is at the heart of all that we do; without good governance the hospice would be exposed to risk across clinical services, finances, staff safety and all other areas of our operation. Good governance also has very tangible positive benefits too, and we will work to ensure that the data from our monitoring systems is put to good use promoting our work, and also in more prosaic operational matters such as reducing insurance premiums.

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STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document
The organisation is a charitable company, incorporated in England and Wales on 9th August 2001, limited by guarantee under clause 6 of its Memorandum of Association. The charitable company has no share capital, being a company limited by guarantee. Liability is limited to £1 for each member in the event of its being wound up. The number of members registered at 31 March 2023 is 7. The charitable company is governed by its Memorandum and Articles of Association. The company was registered as a charity by the Charity Commissioners for all purposes on 8 January 1983 (certificate number 1090151).

Recruitment and appointment of Trustees
The Board of Trustees is made up of between seven and nine members. They may be elected at any time by trustees at Trustee Board meetings. Trustees are expected to retire after four years in office, but are eligible for re-election to the Board for a further four year term. The Chairman is elected by the trustees at a Trustee Board Meeting and serves a four year term unless he or she steps down sooner. Recruiting and retaining the right trustees is an important aspect of governing the hospice. It is important that the Board of Trustees has a balance of people with a range of skills and backgrounds who are able to contribute to the governance process.

Organisational structure
The board of trustees meets at least four times a year to direct and manage the governance of the hospice.

The trustees have ultimate responsibility for setting the direction of the hospice and their role is to ensure that the hospice is financially viable, well run and that it meets the needs for which it was set up. This work includes agreeing the hospice strategy, service developments and finances and reviewing and ratifying appropriate hospice policies and procedures. Day to day management is delegated to the members of the senior leadership team.

The Board of Trustees considers current initiatives, service developments and strategic issues at its scheduled quarterly board meetings. Comprehensive written reports are provided by the senior leadership team which are discussed and considered at the meetings. A sub committee structure comprising of finance and clinical governance sub committees meet quarterly and provides reports and recommendations to the trustee meetings.

Departmental Heads are responsible to the appropriate member of the Senior Leadership Team which is led by the Chief Executive who, in turn, is responsible to the Board of Trustees. The current Senior Management Team comprises of the Chief Executive and the Director of Clinical Services.

Trustees
The trustees, who are also the directors for the purpose of company law, and who served during the year and the period up to which the accounts were approved were:

Mrs J Daly
Ms Y E Atkinson
Mr D J Bricknell
Dr J Welch
Mr P S Morgan
Mrs L Moore
Mr K A Guy

Key management remuneration
Senior management remuneration is agreed by the Board of Trustees in consultation with the Chief Executive and by reference to the annual Hospice Rewards survey facilitated by Hospice UK together with data on salary levels for vacant posts advertised through the hospice network. The salaries currently being paid are commensurate with these roles in similarly sized hospices.

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Related parties

The charity has a wholly owned non-charitable company, St Joseph's Hospice Academy Services Limited which enables it to manage its trading activities in line with charity law. The main activity of the subsidiary is the sale of promotional goods in support of the charity. All profits arising in the subsidiary are passed to the charity under the gift aid scheme. The charity provides management and other support for the trading company and is reimbursed through a management charge and during the year the charity received a management fee of £4,000 (2021/22 - £4,000). In addition, the subsidiary made charitable donations to St Joseph's Hospice Association of £5,980 (2021/22 - £2,653).

Public benefit

The trustees have considered the Charity Commission's guidance on public benefit and, in particular, the guidance on the relief of those in need by reason of ill-health. The trustees believe this charity provides a public benefit as its principal activity is to provide palliative and end of life care services which seek to enhance the quality of life of individuals living with a life limiting condition through the provision of in-patient, community and day therapy care and through education, training and support within the hospice and to the wider health and social care economy.

Risk Management

The senior leadership team and delegated departmental heads have conducted a review of the major risks to which the hospice is exposed and systems have been established to mitigate those risks. This work is summarised in the Business Risk Register, which is presented quarterly to trustees and reviewed regularly throughout the year. A comprehensive program of regular activity, process and risk mitigation process audits is in place across the hospice.

A Clinical Risk register is maintained by the Director of Clinical Services and reviewed quarterly by the Clinical Governance Sub Committee.

A Business Continuity Plan has been developed and is updated as risks change in order to ensure the continued safe operation of critical clinical services in an emergency and the resumption of all support services at the earliest opportunity.

All staff and appropriate volunteers are required to complete the hospice-specific annual mandatory training, which covers a wide range of core competencies. The Hospice Infection Control Team carries out regular audits and provides more advanced training to clinical staff. The Food Standards Agency carries out regular inspections of the hospice and has once again rated our catering services as 'Good' with 5 stars, the highest rating.

Ethical and Sustainable Fundraising

The charity maintains its own in-house fundraising team to stage fundraising events and support community fundraising initiatives and is a member of the Fundraising Preference Service. The charity subscribes to a weekly update from the Fundraising Regulator which informs of any persons contacted by the charity who no longer wish to receive communications; any such person would be removed from the charity's database, but no such requests have been received this year. The charity also subscribes to the Fundraising Regulator's Code of Fundraising Practice to ensure that fundraising activities at the hospice are carried out in an ethical and sustainable manner. This has helped ensure that the charity has received no complaints about fundraising activities in the last year.

The charity has adopted policies covering data protection, confidentiality and privacy for donors and supporters, including the option to opt in to fundraising communications (rather than opting out), to only hold details with the consent of the individual and to have any such details as are held, removed at the request of the 'data owner'.

The charity uses a third party to canvass for the in-house lottery and the contract covering the arrangement embodies all of the above principles, including a methodology for bringing any conversation about lottery membership to an end after receiving a second refusal from an individual.

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Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

On behalf of the board of trustees

Mr D Bricknell

Chair of trustees

Dated: 7th December 2023

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ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2023

The trustees, who are also the directors of St Joseph's Hospice Association for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgments and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the company's website.

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ST JOSEPH'S HOSPICE ASSOCIATION

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF ST JOSEPH'S HOSPICE ASSOCIATION

Opinion

We have audited the financial statements of St Joseph's Hospice Association (the 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2023 which comprise the Consolidated Statement of Financial Activities, the Summary Consolidated Income and Expenditure account, the Consolidated Balance Sheet, the Statement of Cashflows and Consolidated Cashflows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the charitable company's affairs as at 31 March 2023 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 26 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

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Other information cont.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report (included within the trustees' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company or returns adequate for our audit have not been received from branches not visited by us;
- the charitable company financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations necessary for the purposes of our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees report and from the requirement to prepare a strategic report.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the charitable company or to cease operations, or have no realistic alternative but to do so.

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Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and group and determined that the most significant are those that relate to fundraising regulations and Care Quality Commission requirements. We also considered those laws and regulations that have a direct impact on the financial statements such as Charity SORP including FRS 102 and Companies Act 2006.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, included the following:

- the engagement partner ensured the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- discussions with senior management;
- identified laws and regulations were communicated within the audit team and remained alert to instances of non-compliance throughout the audit.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including override of controls) and addressed the risk through testing of journal entries to identify unusual transactions and assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed our audit procedures which included, but was not limited to:

- discussions with management about any known or suspected instances of non-compliance with laws and regulations, and fraud;
- reviewing minutes of meetings of those charged with governance;
- testing of journals posted to revenue and expenses that have unusual account combinations;
- checking the Charity is registered with a Fundraising Regulator;
- analytical review to identify unusual transactions;
- reviewing for any transactions undertaken with related parties such as those charged with governance and/or trustees;
- checking expenses are bona fide transactions of the charity;
- reviewing controls around cash donations.

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Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulations. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas James O'Donovan (Senior Statutory Auditor)
For and on behalf of Lonsdale and Marsh

Date: 7th December 2023

Chartered Accountants
Statutory Auditor

509-510 Cotton Exchange
Bixteth Street
Liverpool
L3 9LQ

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ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2023

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	Notes	Unrestricted funds	Restricted funds	Total 2023	Unrestricted funds	Restricted funds	Total 2022
		£	£	£	£	£	£
Income from:							
Donations, legacies and grants	2	**1,357,836**	**39,126**	**1,396,962**	1,005,484	99,603	1,105,087
Charitable activities	5	**1,429,569**	**-**	**1,429,569**	1,364,902	-	1,364,902
Other trading activities	3	**1,076,035**	**-**	**1,076,035**	975,089	-	975,089
Investment income	4	**3,702**	**-**	**3,702**	407	-	407
Total income		**3,867,142**	**39,126**	**3,906,268**	3,345,882	99,603	3,445,485
Expenditure on:							
Raising funds	7	**885,621**	**3,181**	**888,802**	825,294	46,894	872,188
Charitable activities							
Patient care	7	**2,641,195**	**15,058**	**2,656,253**	2,391,336	35,860	2,427,196
Total expenditure		**3,526,816**	**18,239**	**3,545,055**	3,216,630	82,754	3,299,384
Net gains/(losses) on investments	16	**93**	**-**	**93**	35	-	35
Net income/(expenditure)		**340,419**	**20,887**	**361,306**	129,287	16,849	146,136
Transfers between funds	22 / 23	**17,782**	**(17,782)**	**-**	13,278	(13,278)	-
Net movement in funds		**358,201**	**3,105**	**361,306**	142,565	3,571	146,136
Reconciliation of funds:							
Fund balances at 1 April 2022		**3,408,425**	**7,425**	**3,415,850**	3,265,860	3,854	3,269,714
Fund balances at 31 March 2023		**3,766,626**	**10,530**	**3,777,156**	3,408,425	7,425	3,415,850

The statement of financial activities includes all gains and losses for the year.
All incoming resources and resources expended derive from continuing activities of the group.

ST JOSEPH'S HOSPICE ASSOCIATION

SUMMARY CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2023

	2023	2022
	£	£
Total income	**3,906,268**	3,445,485
Total expenditure from income funds	**(3,545,055)**	(3,299,384)
	361,213	146,101
Gains/(losses) on investments	**93**	35
Net income/(expenditure) for the year	**361,306**	146,136

The summary consolidated income and expenditure account is derived from the consolidated statement of financial activities on page 17 which, together with the notes on pages 21 to 38 provides full information on the movements during the year on all funds of the charitable company.

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2023

	Notes	Group	Charitable company 2023	Group	Charitable company 2022
			£		£
Fixed assets					
Tangible assets	**15**	**2,199,917**	**2,199,917**	2,213,557	2,213,557
Investments	**16**	**781**	**782**	688	689
		2,200,698	**2,200,699**	2,214,245	2,214,246
Current assets					
Debtors	**18**	**417,336**	**417,336**	301,838	301,838
Cash at bank and in hand		**1,387,295**	**1,387,295**	1,118,364	1,118,364
		1,804,631	**1,804,631**	1,420,202	1,420,202
Creditors: amounts falling due within one year	**19**	**(228,173)**	**(228,174)**	(218,597)	(218,598)
Net current assets		**1,576,458**	**1,576,457**	1,201,605	1,201,604
Total assets less current liabilities		**3,777,156**	**3,777,156**	3,415,850	3,415,850
Income funds					
Restricted funds	**22**	**10,530**	**10,530**	7,425	7,425
Unrestricted funds					
Unrestricted income funds	**23**	**1,521,777**	**1,521,777**	1,150,030	1,150,030
Designated funds	**23**	**2,199,917**	**2,199,917**	2,213,556	2,213,556
Revaluation reserve	**23**	**44,932**	**44,932**	44,839	44,839
		3,766,626	**3,766,626**	3,408,425	3,408,425
		3,777,156	**3,777,156**	3,415,850	3,415,850

The notes on pages 21 to 38 form part of these financial statements.

The financial statements were approved by the board of trustees on 7 December 2023 and are signed on its behalf by:

.....	.....
Mr D J Bricknell	Mr K A Guy
Trustee	**Trustee**

Company Registration No. 04267625

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF CASHFLOWS AND CONSOLIDATED CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Group	**Charitable company 2023**	Group	Charitable company 2022
		£		£
Cash flows from operating activities				
Net movement in funds (as per SOFA)	**361,306**	**361,306**	146,136	146,136
Adjustments for :				
Depreciation	**85,507**	**85,507**	82,285	82,285
(Gains)/losses in investments	**(93)**	**(93)**	(35)	(35)
Dividends from investments	**(28)**	**(28)**	(6)	(6)
Interest receivable	**(3,674)**	**(3,674)**	(401)	(401)
(Increase)/decrease in stock	**-**	**-**	749	-
(Increase)/decrease in debtors	**(115,498)**	**(115,498)**	(162,952)	(162,251)
Increase/(decrease) in creditors	**9,576**	**9,576**	(13,291)	(13,237)
Net cash provided by (used in) operating activities	**337,096**	**337,096**	52,485	52,491
Cash flows from investing activities				
Purchase of property, plant and equipment	**(71,867)**	**(71,867)**	(126,337)	(126,337)
Dividends from investments	**28**	**28**	6	6
Interest receivable	**3,674**	**3,674**	401	401
Net cash provided by (used in) investing activities	**(68,165)**	**(68,165)**	(125,930)	(125,930)
Change in cash and cash equivalents in the year	**268,931**	**268,931**	(73,445)	(73,439)
Cash and cash equivalents as at 1 April 2022	**1,118,364**	**1,118,364**	1,191,809	1,191,803
Cash and cash equivalents as at 31 March 2023	**1,387,295**	**1,387,295**	1,118,364	1,118,364

1 Accounting Policies

1.1 Company Information

St Joseph's Hospice Association is a private company limited by guarantee, incorporated in England and Wales. Its wholly owned subsidiary, St Joseph's Academy Services Limited, is a private company limited by shares incorporated in England and Wales (company no: 04271430). The registered office of both the parent and subsidiary company is Ince Road, Thornton, Liverpool, L23 4UE.

1.2 Basis of accounting

The charitable company is a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments stated at market value and modified for the revaluation of leasehold interest.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

1.3 Group Financial Statements

The financial statements consolidate the results of the charitable company and its wholly owned subsidiary St Joseph's Academy Services Limited on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure account for the charitable company itself are not presented because the charitable company has taken advantage of the exemptions conferred by s408 of the Companies Act 2006. A summary of the financial performance of the charitable company can be found in Note 6.

1.4 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.5 Income

All income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants which are to be used for specific purposes, as laid down by the donor, are treated as restricted funds. Expenditure which meets the criteria is charged to the fund. Grants, including those received from government agencies are recognised on the performance model. They are included under income from charitable activities.

Interest on funds held on deposit is included when receivable by the charity, and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

ST JOSEPH'S HOSPICE ASSOCIATION

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED)

FOR THE YEAR ENDED 31 MARCH 2023

1 Accounting Policies (continued)

1.5 Income (continued)

Donated goods are not recognised as incoming resources in the Statement of Financial Activities on receipt of an item as it is impractical and not a cost effective use of resources. Instead the value of the donated goods is recognised as income when sold.

In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities. Refer to the trustee's annual report for more information on their contribution.

Lottery income is recognised on a receivable basis. Any income lottery income received in advance is deferred until the following accounting period.

Legacy income – entitlement to legacy income is taken to be either the earlier of estate accounts being finalised or a notification by the executor of a payment to be made or cash received.

Events – income from major events is recognised in the period in which the event takes place. Income received in advance is included in deferred income.

Investment income is accounted for on an accruals basis.

Gifts in kind are valued at their realised amount or the equivalent to an alternative commercial supply, and are included in the Statement of Financial Activities as appropriate. In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities.

Income from trading activities is recognised on point of sale for both donated and purchased goods.

1.6 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs which are attributable to more than one activity are apportioned across the cost categories on the basis of the estimated percentage of costs on those activities.

1.7 Fund accounting

Funds held by the charitable company are either:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

- Designated funds – these are funds set aside out of unrestricted general funds for specific purposes.

- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when the funds are raised for a particular restricted purpose.

1 Accounting Policies **(continued)**

1.8 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. The costs of minor additions, being those below £500, are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	not depreciated
Freehold buildings	2% per annum on cost
Fixtures, fittings and equipment	15% per annum on reducing balance / 20% per annum on cost / 33.33 % per annum on cost / 15% per annum on cost
Motor vehicles	25% per annum on reducing balance

1.9 Financial instruments

The charitable company has financial assets and financial liabilities of a kind which qualify as basic financial instruments. Basic financial instruments are initially recognised at the amount receivable or payable. Investments are held at fair value.

1.10 Investments

Fixed asset investments are stated at market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Investment in subsidiary, St Joseph's Academy Services Limited, is stated at cost in the charitable company's balance sheet.

1.11 Stock

Stocks of bought in goods are stated at the lower of cost and estimated selling price. Cost comprises direct materials. As it is not practical to value items donated for resale on receipt because of the volume of low value items, they are not recognised in the financial statements until they are sold.

1.12 Debtors

Debtors are basic financial assets and are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.13 Cash at bank and in hand

Cash at bank and in hand are basic financial assets, and include cash in hand and deposits held with banks.

1.14 Creditors

Creditors are recognised at their settlement amount after allowing for any trade discounts due. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

1 Accounting Policies **(continued)**

1.15 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.16 Pensions

The charitable company operates a defined contribution pension scheme. Contributions are charged as an unrestricted expense in the financial statements as they become payable in accordance with the rules of the scheme. The assets of the scheme are held in an independently administered fund.

The charitable company also contributes to several individual private pension schemes. Contributions to these schemes are treated on the same basis as its own defined contribution pension scheme.

The charitable company also contributes to the NHS Scheme for certain former NHS employees, which is a defined benefit scheme. The charitable company is obliged to make contributions to the scheme at a rate of 14% of pensionable pay. The charitable company has no commitment to make good any actuarial deficit, nor entitlement to a benefit from surplus funding. On this basis, the scheme is accounted for as a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as an unrestricted expense as they fall due.

1.17 Employment costs

The costs of short-term employee benefits are recognised as a liability and an expense.

Where relevant, the cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Where relevant, termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Donations, legacies and grants

	Unrestricted funds £	Restricted funds £	Total 2023 £	Unrestricted funds £	Restricted funds £	Total 2022 £
Donations and legacies						
Donations and gifts	**243,804**	**-**	**243,804**	235,600	-	235,600
Legacies received	**752,532**	**-**	**752,532**	212,879	-	212,879
Events	**56,168**	**-**	**56,168**	65,189	-	65,189
Other income	**1,872**	**-**	**1,872**	3,435	-	3,435
Grants	**303,460**	**39,126**	**342,586**	488,381	99,603	587,984
	1,357,836	**39,126**	**1,396,962**	1,005,484	99,603	1,105,087

Unrestricted fund grants in 2022 include income from the following:

Coronorvirus Job Retention Scheme	**-**	11,432

3 Other trading activities

	2023 £	2022 £
Shops		
Shop income	**791,396**	695,036
Shop staff costs	**(219,837)**	(228,181)
Shop rent, rates and utilities	**(178,294)**	(171,406)
Other shop expenses	**(76,599)**	(70,905)
Profit/(loss) arising from shops	**316,666**	224,544
Number of shops trading in year	**10**	10
Lottery		
Lottery income	**271,713**	268,263
Lottery prizes (see Note 8)	**(79,500)**	(78,000)
Lottery commission and other costs	**(49,084)**	(8,253)
Profit arising from lottery	**143,129**	182,010
Trading company		
Income	**12,926**	11,790
Cost of sales	**(2,946)**	(5,102)
Gross profit arising from trading company	**9,980**	6,688
Summary		
Income	**1,076,035**	975,089
Cost of activities for generating funds	**(603,314)**	(556,745)
Trading company cost of sales	**(2,946)**	(5,102)
	469,775	413,242

4 Investment income

	2023	2022
	£	£
Income from listed investments	**28**	6
Interest receivable	**3,674**	401
	3,702	407

5 Charitable activities

	2023	2022
	£	£
Patient care fee income	**1,429,569**	1,364,902

6 Financial performance of charity

The consolidated statement of financial activities includes the results of the charitable company's wholly owned subsidiary St Joseph's Academy Services Limited.

	2023	2022
	£	£
The summary financial position of the charitable company alone is:		
Income	**3,893,342**	3,433,695
Management fee and gift aid from subsidiary company	**9,980**	6,653
	3,903,322	3,440,348
Expenditure on charitable activities	**3,532,317**	3,285,309
Governance costs	**9,792**	8,938
	3,542,109	3,294,247
Net income/(expenditure)	**361,213**	146,101
Gains/(losses) of investments	**93**	35
Net movement in funds	**361,306**	146,136
Total funds brought forward	**3,415,850**	3,269,714
Total funds carried forward	**3,777,156**	3,415,850
Represented by		
Restricted income funds	**10,530**	8,306
Unrestricted income funds	**3,766,626**	3,407,544
	3,777,156	3,415,850

7 Total resources expended

	Notes	Unrestricted reserves			Restricted reserves		Total 2023
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£	£	£	£
Costs of raising funds	8						
Costs of generating voluntary income		222,992	-	59,551	-	-	282,543
Cost of activities for generating funds		216,655	-	383,477	3,181	-	603,313
Trading company cost of sales		-	-	2,946	-	-	2,946
		439,647	-	445,974	3,181	-	888,802
Charitable activities							
Patient care	9	1,816,724	85,507	525,458	-	15,058	2,442,747
Support costs	10	119,120	-	84,595	-	-	203,715
Governance costs		-	-	9,791	-	-	9,791
Total		1,935,844	85,507	619,844	-	15,058	2,656,253
		2,375,491	85,507	1,065,818	3,181	15,058	3,545,055

Governance costs relates to the auditors' fees of £9,791 including irrecoverable VAT.

7 Total resources expended **continued**

	Notes	Unrestricted reserves			Restricted reserves		Total 2022
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£		£	£
Costs of raising funds	**8**						
Costs of generating voluntary income		257,644	-	52,698	-	-	310,342
Cost of activities for generating funds		181,286	-	328,564	46,894	-	556,744
Trading company cost of sales		-	-	5,102	-	-	5,102
		438,930	-	386,364	46,894	-	872,188
Charitable activities							
Patient care	**9**	1,625,537	82,285	472,144	9,183	21,677	2,210,826
Support costs	**10**	128,304	-	79,128	-	5,000	212,432
Governance costs		-	-	8,938	-	-	8,938
Total		1,753,841	82,285	560,210	9,183	26,677	2,432,196
		2,192,771	82,285	946,574	56,077	26,677	3,304,384

Governance costs relates to the auditors' fees of £8,938 including irrecoverable VAT.

8 Costs of raising funds

	2023	2022
	£	£
Other costs of generating voluntary income comprise:		
Fundraising costs	**51,232**	44,532
Telephone	**895**	876
Printing, postage and stationery	**7,424**	7,290
	59,551	52,698

8 Costs of raising funds (continued)

	2023	2022
	£	£
Other cost of activities for generating funds comprise:		
Shop rent, rates and utilities	**178,295**	171,406
Other shop costs	**59,958**	54,745
Equipment hire - vans	**16,640**	16,160
Lottery prizes	**79,500**	78,000
Lottery commission and other costs	**49,084**	8,253
	383,477	328,564
Trading company cost of sales		
Purchase of goods for resale	**2,946**	5,102

9 Charitable activities

	2023	2022
	£	£
Other costs relating to UK hospice activities comprise:		
Laundry and cleaning	**40,374**	49,637
Hospice expenses	**224,836**	217,123
Sundry expenses	**4,299**	4,119
Repairs and maintenance	**81,984**	48,992
Food	**59,994**	40,190
Rates and water rates	**18,040**	20,715
Light and heat	**53,999**	53,238
Travelling	**248**	39
Training	**6,844**	9,162
Insurance	**33,498**	27,615
Telephone	**1,342**	1,314
Restricted fund expenditure (see Note 22)		
Defibrilator fund (equipment hire)	**398**	398
Recliner chair fund	**10,735**	2,400
TV/CCTV wildlife watch fund	**3,925**	-
Training fund	**-**	880
Dementia care fund	**-**	650
Bedside table fund	**-**	1,500
Refurbishment fund	**-**	4,301
Bee project fund	**-**	1,000
V R Equipment fund	**-**	840
Fence Fund	**-**	5,000
Suction pump fund	**-**	4,608
Patient support group	**-**	100
	540,516	493,821

10 Support costs

	2023	2022
	£	£
Support costs relating to UK hospice activities comprise:		
Telephone	**6,713**	5,693
Postage and stationery	**5,578**	6,551
Legal and professional fees	**43,833**	30,554
Bank charges	**6,848**	6,370
Repairs and maintenance	**-**	244
Subscriptions	**1,220**	4,139
Computer costs	**20,403**	18,618
Sundry expenses	**-**	794
Equipment hire	**-**	1,165
Restricted funds		
Feasibility fund	**-**	5,000
	84,595	79,128

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration, expenses or benefits during the year.

12 Employees

Number of employees

The average number of employees during the year was:

	2023 Number	2022 Number
Hospice	**71**	73
Shops, fundraising and publicity	**21**	21
Support	**7**	7
	99	101

Employment costs	2023 £	2022 £
Hospice	**1,816,724**	1,634,720
Shops, fundraising and publicity	**442,828**	485,824
Support	**119,120**	128,304
	2,378,672	2,248,848

Employment costs	2023 £	2022 £
Wages and salaries	**2,102,093**	1,996,858
Social security costs	**174,236**	158,208
Other pension costs	**102,343**	93,782
	2,378,672	2,248,848

	2023 Number	2022 Number
Number of employees whose total employee benefits for the year fell between each band from £60,000 upwards:-		
£60,001 - £70,000	**1**	1
£80,001 - £90,000	**1**	1

Agency nursing or care staff are used when it is not able to sustain the staffing levels to which it is committed from its employees or in response to particular needs. Agency costs are included in hospice expenses (see Note 9) and the cost during the year was £118,298 (2022 - £100,760).

The total employee benefits of the key management personnel of the group, excluding pension contributions, was £153,315 (2022 - £150,281).

13 Taxation

The charitable company is a registered charity and as such is exempt from taxation on its income so long as this is applied for charitable purpose. No taxation charge arises in the subsidiary company.

14 Net incoming/outgoing resources

	2023	2022
	£	£
Net incoming/outgoing resources is stated after charging:		
Depreciation of fixed assets	**85,507**	82,285
Auditors' remuneration	**9,791**	8,938
Hire of equipment - cost of raising funds	**16,640**	16,160
Hire of equipment - support costs	**398**	1,563

15 Tangible fixed assets - group and charitable company

	Freehold land and buildings	Fixtures, fittings and equipment	Total
	£	£	£
Cost or valuation			
At 1 April 2022	2,802,888	899,047	3,701,935
Additions	44,054	27,813	71,867
Disposals	-	-	-
At 31 March 2023	**2,846,942**	**926,860**	**3,773,802**
Depreciation and impairment			
At 1 April 2022	678,335	810,043	1,488,378
Charge for the year	56,459	29,048	85,507
Disposals	-	-	-
At 31 March 2023	**734,794**	**839,091**	**1,573,885**
Carrying amount			
At 31 March 2023	**2,112,148**	**87,769**	**2,199,917**
At 31 March 2022	2,124,553	89,004	2,213,557

In line with the charitable company's accounting policy, the freehold land and buildings are included at cost less depreciation except for freehold land which is not depreciated. It is noted that in August 2015 a valuation of the property was undertaken by Sutton Kersh showing a value of £2,500,000.

16 Fixed asset investments

	Group			Charitable company			
	Listed	Unlisted	Total	Listed	Unlisted	Group	Total
	£	£	£	£	£	£	£
Market value							
At 1 April 2022	688	-	688	688	-	1	689
Change in value in year	93	-	93	93	-	-	93
Realised in year	-	-	-	-	-	-	-
At 31 March 2023	**781**	**-**	**781**	**781**	**-**	**1**	**782**
Unrestricted funds	**781**	**-**	**781**	**781**	**-**	**1**	**782**
The investment assets are held:							
In the UK	-	-	-	-	-	1	1
Outside the UK	781	-	781	781	-	-	781
	781	**-**	**781**	**781**	**-**	**1**	**782**
Historical cost:							
At 31 March 2023	-	-	-	-	-	1	1
At 31 March 2022	-	-	-	-	-	1	1

17 Subsidiary undertakings

The wholly owned trading subsidiary St Joseph's Academy Services Limited (company registration number 04271430) is incorporated in the United Kingdom and pays all of its profits to the charitable company by gift aid. St Joseph's Academy Services Limited sell merchandise for fundraising purposes.

The charitable company owns the entire share capital of one ordinary share of £1.
The summary financial performance of the subsidiary alone is:

	2023	2022
	£	£
Turnover	**12,926**	11,790
Cost of sales and administration costs	**(2,946)**	(5,137)
Net profit	**9,980**	6,653
Management fee paid to the charitable company	**(4,000)**	(4,000)
Amount gift aided to the charitable company	**(5,980)**	(2,653)
Retained in subsidiary	-	-
The assets and liabilities of the subsidiary were:		
Current assets	**1,484**	61
Current liabilities	**(1,483)**	(60)
Total net assets	**1**	1
Aggregate share capital and reserves	**1**	1

18	**Debtors**	**Group 2023 £**	**Charity 2023 £**	Group 2022 £	Charity 2022 £
	Trade debtors	**139,865**	**139,865**	128,319	128,319
	Other debtors	**22,642**	**22,642**	9,364	9,364
	Prepayments and accrued income	**254,829**	**254,829**	164,155	164,155
		417,336	**417,336**	301,838	301,838

19	**Creditors: amounts falling due within one year**	**Group 2023 £**	**Charity 2023 £**	Group 2022 £	Charity 2022 £
	Trade creditors	**76,734**	**76,734**	74,441	74,441
	Amounts owed to group undertakings	**-**	**1,484**	-	61
	Taxes and social security costs	**44,127**	**42,644**	37,754	37,694
	Other creditors	**53,252**	**53,252**	48,381	48,381
	Accruals	**54,060**	**54,060**	58,021	58,021
		228,173	**228,174**	218,597	218,598

20 Pension and other post-retirement benefit commitments

The charitable company enabled a number of staff to contribute to either their NHS Pension Scheme or to their private scheme. Employer pension contributions to these schemes amounted to £53,750 (2022 - £50,596). Total employer and employee contributions of £10,054 (2022 - £9,134) were due to these schemes at the year end and are included in creditors.

During the year the employer pension contributions to the workplace pension scheme amounted to £47,703 (2022 - £43,186). Total employer and employee contributions of £16,824 (2022 - £11,773) were due to this scheme at the year end and is included in creditors.

21 Share capital

The charitable company is limited by guarantee.

22 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2022	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 31 March 2023**
	£	**£**	**£**	**£**	**£**
Defibrilator fund	**805**		**(398)**		**407**
Training fund	**3,120**				**3,120**
Kickstart fund	**-**	**3,181**	**(3,181)**		**-**
Recliner chair fund	**3,500**	**7,235**	**(10,735)**		**-**
Kitchen garden fund	**-**	**1,028**			**1,028**
Wi-Fi improvement fund	**-**	**2,782**		**(2,782)**	**-**
Grounds refurbishment fund	**-**	**15,000**		**(15,000)**	**-**
TV/CCTV wildlife watch fund	**-**	**9,900**	**(3,925)**		**5,975**
	7,425	**39,126**	**(18,239)**	**(17,782)**	**10,530**

		Movement in funds			
	Balance at 1 April 2021	**Incoming resources**	**Resources expended**	**Transfers**	**Balance at 31 March 2022**
	£	**£**	**£**	**£**	**£**
Defibrilator fund	1,203	-	(398)	-	805
Training fund	2,000	2,000	(880)	-	3,120
Dementia care fund	650	-	(650)	-	-
Kickstart fund	1	56,076	(56,077)	-	-
Bedside table fund	-	1,500	(1,500)	-	-
Refurbishment fund	-	4,301	(4,301)	-	-
Bee project fund	-	1,000	(1,000)	-	-
V R Equipment fund	-	9,200	(840)	(8,360)	-
Fence Fund	-	5,000	(5,000)	-	-
Recliner chair fund	-	5,900	(2,400)	-	3,500
Feasibility study fund	-	5,000	(5,000)	-	-
Suction pump fund	-	4,608	(4,608)	-	-
Patient support group		100	(100)	-	-
Garden Furniture fund	-	4,918	-	(4,918)	-
	3,854	99,603	(82,754)	(13,278)	7,425

23 Unrestricted funds

The unrestricted funds include a revaluation reserve which represents:

(a) the amount by which land and buildings exceeded their historical cost based on a revaluation performed a substantial number of years ago.

(b) the restatement of investments at market value.

Designated fixed asset fund which represents reserves set aside by the trustees showing the extent to which funds are invested in tangible fixed assets for use by the charitable company and therefore not available for other purposes.

		Movement in funds				
	Balance at 1 April 2022	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2023**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	**1,150,030**	**3,813,056**	**(3,441,309)**		**-**	**1,521,777**
Revaluation reserve - land and buildings	**44,151**	**-**	**-**	**-**	**-**	**44,151**
Revaluation reserve - investments	**688**	**-**	**-**	**-**	**93**	**781**
Designated fund - tangible fixed assets	**2,213,556**	**54,086**	**(85,507)**	**17,782**	**-**	**2,199,917**
	3,408,425	**3,867,142**	**(3,526,816)**	**17,782**	**93**	**3,766,626**

		Movement in funds				
	Balance at 1 April 2021	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2022**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	1,051,551	3,232,823	(3,134,344)		-	1,150,030
Revaluation reserve - land and buildings	44,151	-	-	-	-	44,151
Revaluation reserve - investments	653	-	-	-	35	688
Designated fund - tangible fixed assets	2,169,505	113,059	(82,286)	13,278	-	2,213,556
	3,265,860	3,345,882	(3,216,630)	13,278	35	3,408,425

24 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2023 are represented by:			
Tangible fixed assets	**2,199,917**		**2,199,917**
Investments	**781**		**781**
Current assets	**1,794,101**	**10,530**	**1,804,631**
Creditors amounts due within one year	**(228,173)**		**(228,173)**
	3,766,626	**10,530**	**3,777,156**
Unrealised gains included above:			
On tangible fixed assets	**-**	**-**	**-**
On investments	**781**	**-**	**781**
	781	**-**	**781**
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2022	**44,839**	**-**	**44,839**
Net profit on revaluations in year	**93**	**-**	**93**
Unrealised gains at 31 March 2023	**44,932**	**-**	**44,932**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2022 are represented by:			
Tangible fixed assets	2,213,556	-	2,213,556
Investments	688	-	688
Current assets	1,411,896	7,426	1,419,322
	(218,537)	-	(218,537)
	3,407,603	7,426	3,415,029
Unrealised gains included above:			
On tangible fixed assets	-	-	-
On investments	688	-	688
	688	-	688
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2021	44,804	-	44,804
Net profit on revaluations in year	35	-	35
Unrealised gains at 31 March 2022	44,839	-	44,839

25 Commitments under operating leases

At 31 March 2023 the group had future minimum commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2023	2022	**2023**	2022
	£	£	**£**	£
Within one year	**135,145**	114,750	**-**	-
Between two and five years	**301,500**	207,728	**-**	-
After five years	**21,041**	45,541	**-**	-
	457,686	368,019	**-**	-

26 Auditors' Ethical Standards

In common with many businesses of our size and nature we use our auditors to assist with the preparation of the financial statements and, with regard to the subsidiary, to submit returns to the tax authorities.

27 Related party transactions

There are no related party transactions which require disclosure.

ST JOSEPH'S HOSPICE ASSOCIATION

England & Wales - Charity number 1090151

Accounts

Charity Registration No. 1090151

Company Registration No. 04267625 (England and Wales)

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT AND

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

ST JOSEPH'S HOSPICE ASSOCIATION

CONTENTS

	Page
Legal and administrative information	1
Trustees' report	2 – 9
Statement of trustees' responsibilities	10
Independent auditors' report	11 – 14
Consolidated statement of financial activities	15
Summary consolidated income and expenditure account	16
Consolidated balance sheet	17
Consolidated cash flow statement	18
Notes to the financial statements	19 – 36

ST JOSEPH'S HOSPICE ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J Daly Ms Y E Atkinson Mr D J Bricknell Dr J Welch Mr P S Morgan Mrs L Moore Mr K A Guy
Chief Executive	Mr M Parr
Director of Clinical Services	Ms C Waller
Company Secretary	Mr M Parr
Charity Number	1090151
Company number	04267625
Registered Office	Ince Road Thornton Liverpool L23 4UE
Auditors	Lonsdale & Marsh 509-510 Cotton Exchange Bixteth Street Liverpool L3 9LQ
Bankers	National Westminster Bank plc 23 Sankey Street Warrington Cheshire WA1 1XH
Solicitors	Morecrofts Cotton Exchange Old Hall Street Liverpool L3 9LQ

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015).

Objectives and Activities for Public Benefit

The principal objectives of the charity during the year under review were to promote the relief of suffering from terminal and life limiting illnesses by providing in-patient palliative care to patients, to support their families and carers and to promote the work of the hospice in the wider community. These objectives were achieved by the provision of the following services: -

- In-Patient facilities through the 31 patient rooms across our three clinical areas
- Bereavement support for patients and families through our Family Support Officer service

Further support was given to patients, their families and carers in the areas of: -

- Complementary therapies
- Spiritual care
- Counselling services

Voluntary help

The trustees remain very grateful to all volunteers who have helped by staffing the shops, carrying out fundraising initiatives, working in the hospice and various other activities. The public have been very kind in continuing to support fundraising events and by generous donations made to the hospice. The accounting treatment of voluntary help and donations of gifts in kind is set out on page 20 in the accounting policies. It is estimated that the notional value of volunteer help in 2021/22 was approximately £245,000 although due to the various restrictions resulting from the pandemic, volunteer attendance was much reduced in comparison to previous years as we sought to ensure the safety of everyone across all our hospice sites, including our shops, clinical areas and other on-site support functions. Consequently, estimating a true value for the year 2021/22 would be impossible. However, it is gratifying to note that as restrictions changed or eased our volunteer supporters returned to the hospice, along with some new recruits who now help run our improved reception desk function.

Subsidiaries

St Joseph's Hospice Association has one wholly owned subsidiary – St Joseph's Academy Services Limited. The main activity of the company is the sale of promotional goods in support of St Joseph's Hospice Association. During the year, the company paid a management charge of £4,000 (2020/21 - £4,000) and made a charitable donation of £2,653 (2020/21- £3,373) to St Joseph's Hospice Association.

STRATEGIC REPORT

Achievement and performance

The key activity areas across the hospice – Clinical, Fundraising, Retail and Human Resources – all have team plans to enable the delivery of the high level hospice objectives which in turn will take us towards our vision of reaching 'all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.'

It goes without saying that in the two years since launching the plan we have experienced one of the most turbulent periods in recent history, with the ongoing impacts of Brexit, followed by the global pandemic, and latterly the repercussions from the Russian invasion and protracted war in Ukraine, all of which have contributed in varying degrees to the current economic environment in which we find ourselves. Of course not all of these consequences have affected the hospice directly; for example, the impact at a national level has led to the inevitable funding constraints placed upon the NHS, which then filter down to the hospice in the form of reduced uplift to the rates commissioners pay for our beds, leading in turn to greater pressure

on raising charitable funds to subsidise the shortfall. The same events have of course put pressure on individuals who support the hospice, meaning that those charitable funds are harder to come by as household budgets and disposable income have been squeezed.

Although in some senses the hospice has been able to navigate its way through this period of uncertainty quite successfully – e.g. the limited impact of the Covid-19 virus on our patients through the efforts of staff in implementing control measures, accessing funding from the NHS for ensuring beds were available throughout the crisis, which offset some shortfall in other areas, accessing grants and support from trusts and foundations, and, latterly, finally receiving some long-overdue legacies from benefactors – there is no doubt that many of the developments in services, some aspects of modernising internal processes and functions, and the growth of our income generation models, have been delayed, postponed or only partly achieved. Staff have worked incredibly hard simply just to maintain the service 'as is'. Despite this, however, there have been many successes. Our retail operation is growing, despite the setback of the warehouse fire last year. Our lottery membership has been maintained and much work has gone into switching to a new canvassing model and direct debit systems of sign-up/subscription collection, whilst in fundraising the focus has shifted to maintaining a presence in the community in readiness for the new, post-crisis operating environment as well as increasing our visibility to local businesses through membership of trade groups. HR has been working very hard to modernise, improve and extend our support for staff, our governance processes and our sustainability in terms of recruitment and retention. In our clinical area we have increased the number of patients we are able to care for by building two new rooms (meaning a 7% increase in our capacity, or 30 – 40 additional patients receiving care each year) as well as carrying out a number of grant-funded improvements across the wards, whilst also increasing the number of Non-Medical Prescribers.

Our work with Manchester Metropolitan University continued, as we look to help develop a new model of end of life care for people who suffer from substance misuse. This, along with our good working relationship with the prison service, has meant we can address our objective of greater inclusivity in our patient population and we were able to help patients from both groups last year in our inpatient unit.

We also increased our work on creating a dementia friendly environment at the hospice, both for patients and also their relatives who may also suffer from the disease. We have a lead dementia nurse (RGN) and are members of Dementia Friendly Sefton; a significant bid for capital funds to support further improvements is planned for the coming year.

We have, through accessing various grants, been able to plan for further improvements to our wards, nurses' stations, and take steps toward our major capital project to provide a wellbeing centre on site for our local communities

In short, despite the obvious challenges to delivering anything other than a basic level of service we have still been able to develop and improve, albeit on nothing like the scale we would have wished before the various crises unfolded.

The trustees and staff are proud of the way in which the hospice has managed the extraordinary challenges of the past two years and of the strong position in which the charity finds itself. There is no doubt that, if the hospice had not been in such a strong position at the outset, it would have been very difficult to demonstrate such resilience and deal with those challenges so robustly, a fact which bears out the importance of the structural changes and business remodelling which took place in the years immediately prior to the pandemic.

As a result of the above we have no concerns about the ability of the hospice to operate through 2022/23 in terms of financial viability and we expect to maintain a safe, fully operational clinical service.

Financial review

Income generation

In 2021/22 the hospice recorded an operating surplus of £146k, increasing the general reserves to £1,150,029 with a further £7.4k in restricted funds for specific purchases. Across the year we have seen a typical liquidity ratio of around 30:1 at any one time, which is of course very high. Overall, gross income grew this year by £72k from 2020/21, whilst we were also able to increase spending on patient care from £2.27m in 2020/21 to £2.43m in 2021/22.

In 2021/22, 32% of the gross income of the hospice came from charitable donations, fundraising activities and legacies (2020/21 - 46%), with patient fee income from the CCGs (NHS) contributing 40%. This in part reflects the increased number of patient rooms which, whilst increasing the number of patients cared for each year, also increased the revenue stream from the NHS

Gross income from the hospice shops, lottery and trading company contributed £975k (2020/21 - £603k), showing that the shops in particular had recovered well from the lockdown measures of the pandemic and perhaps proving their value to our local communities, who returned to the shops in numbers. The net surplus from shops was £225k, up from a £147k loss in in 2020/21, showing a fantastic performance, particularly in light of losing our warehouse due to fire half way through the year. We will continue to grow the retail estate and progress towards our target of a net contribution of £250kpa.

Legacies and donations fared less well in 2021/22. Much of this was due to the known legacies being delayed in legal process, as legal firms appeared to work much slower during the pandemic. Although the 2021/22 figure (£213k) increased significantly from 2020/21 (£51k), it still left a number of bequests unprocessed during the year. We expect this backlog to come through in the current (2022/23) financial year (as it is indeed appearing to do), with notifications totalling almost £1m in outstanding legacies. Donations inevitably dropped as supporters had less disposable income, and we received around £100k less from donors than in 2021/22 (£235k). On the other hand, our fundraising events did pick up, raising around £40k more than in 2020/21, generating £65k. All of this shows that if nothing else, fundraising income streams can be extremely volatile and difficult to predict, but there was excellent work from both our Retail and Fundraising teams last year to maintain our profile within our communities and in particular building new links within business networks. Particular mention must also be made of our Grants & Community Engagement Manager who continued to seek out and access capital monies to enable specific purchases and service developments across the hospice during a year when such funding was in short supply. The total grant income, including NHS contributions relating to the pandemic, was £588k for the year.

Lottery income suffered during the pandemic, and this has been exacerbated by banks refusing to take on new Standing Orders, our traditional route to signing up new members. As is typical for any year, the natural ‘churn’ in membership resulted in fewer players each week but with the combination of less disposable income, the inability to canvass door to door for new members during the pandemic (and the public’s natural reticence to stand at the doorstep with canvassers for health reasons), plus the added complication of having to move to a new direct debit system of sign-ups, membership has fallen. We have of course taken steps to address the direct debit situation, but this is a protracted process with the banks. We are only a little over half way towards our target of 10,000 members now, resulting in a drop in lottery net income from £226k (2020/21) to £182k this year.

Expenditure in 2021/22 grew by £280k in comparison with 2020/21, and the bulk of this additional expenditure (£158k) was on direct patient care. Other cost increases included wages, as well as rebuilding teams and augmenting support services. We also faced unexpected rises in other areas such as IT costs and our warehouse fire. But the greater part of the balance of the increase in costs was staff costs as a whole, which rose by £120k with the use of agency staff for clinical cover increasing dramatically during the pandemic, and a cost of living award for all staff. Support costs – the day to day costs of administering the hospice, such as postage, banking and the like – actually fell slightly in comparison to the previous year.

Overall, the charity proved to be very resilient against the impacts of the pandemic, with the clinical service operating a normal service for patients and relatives and the income generating activities flexing and adapting to the dramatically changed operating environment to give a very positive outcome for the year as a whole.

Ethical and Sustainable Fundraising

The charity maintains its own in-house fundraising team to stage fundraising events and support community fundraising initiatives and is a member of the Fundraising Preference Service. The charity subscribes to a weekly update from the Fundraising Regulator which informs of any persons contacted by the charity who no longer wish to receive communications; any such person would be removed from the charity's database, but no such requests have been received this year. The charity also subscribes to the Fundraising Regulator's Code of Fundraising Practice to ensure that fundraising activities at the hospice are carried out in an ethical and sustainable manner. This has helped ensure that the charity has received no complaints about fundraising activities in the last year.

The charity has adopted policies covering data protection, confidentiality and privacy for donors and supporters, including the option to opt in to fundraising communications (rather than opting out), to only hold details with the consent of the individual and to have any such details as are held, removed at the request of the 'data owner'.

The charity uses a third party to canvass for the in-house lottery and the contract covering the arrangement embodies all of the above principles, including a methodology for bringing any conversation about lottery membership to an end after receiving a second refusal from an individual.

Reserves and investment policy

The hospice aims to have free reserves of £1.7m – equivalent to approximately six months running costs. Current levels are below this figure and now stand at £1,150,029 as detailed in Note 23 to the Accounts.

The hospice has minimal sums invested, and income during the year was just £407, a reduction from £579 in 2020/21. Returns on invested income remain low, but as free reserves increase the amount available for investment will increase and a greater return can be expected.

At the current level of reserves the trustees feel that they would be able to continue the current activities of the hospice in the medium term. The current approach of careful financial management will be maintained.

Future plans

The five year strategic plan operationalised in 2020, which identified five key themes, remains in place:

Our Vision
To reach all patients and their families in our communities who need nurse-led end of life care, offering support and compassion through our outstanding and unique service.

Our Values
Our values form the foundation on which we work and conduct ourselves, including the way we interact with patients, relatives, visitors, contractors, partner agencies, staff and volunteers. They also help define the approach we take to delivering our objectives and fulfilling our mission. In short, they are the practices we endeavour to use every day in everything we do.
Our hospice values are:

- Compassion
- Respect
- Dignity
- Hospitality
- Trust

The hospice expects all trustees, staff and volunteers to abide by the Nolan Principles of Public Life, i.e.

- Selflessness
- Integrity
- Objectivity
- Accountability
- Openness
- Honesty
- Leadership

Our Mission

We intend to realise our vision and deliver our objectives by:

- Extending our range of services to include outreach, respite and day-hospice facilities
- Identifying and addressing emerging End of Life needs such as social isolation, marginalised and excluded groups, the increase in dementia patients and the increased complexity and multiple co-morbidities in older patients
- Increasing and improving the services provided for relatives and visitors to the hospice by
- Developing new facilities for day or night stays
- Building closer ties with our communities and our existing and emerging strategic partners to develop a service that meets the needs of our local population
- We will do these things whilst adhering to our hospice values and the Nolan Principles of Public Life

Our Strategic Objectives - Summary

Priority 1 - High quality End of Life patient care

Maintaining and improving our services and facilities for our patients & their relatives:

At St Joseph's Hospice we are committed to providing the best possible care for our patients. By remaining financially autonomous we will augment the NHS commissioning income received for each patient and focus on delivering care with compassion, respect, dignity, hospitality and trust, in line with our values. We know that we will have only one chance to ensure that each of our patients and their relatives will have a dignified, pain-fee, and peaceful end of life experience and we aim to provide this by constantly reviewing and improving our services, recruiting and training the best staff and working collaboratively alongside our partners. Improving our operating environment is a key part of this strategy, including the improvement of facilities for relatives and visitors. We will also focus on the less visible aspects of site management, including programmed maintenance schedules, site improvements and improved access to the grounds to provide a tranquil space for patients and relatives alike.

Priority 2 – Developing our services

Identifying and addressing emerging End of Life needs across our local communities:

We know that we need to continually review our service provision in order to keep pace with societal change and associated health care needs of our communities. We know that our local population will see an increase in life expectancy, but also an increase in long-term health conditions. We are likely to see more complex conditions in some of our older patients as they live longer, and an increase in co-morbidities. The increasing prevalence of the various forms of dementia in an ageing population will present challenges for us – not only from our patients, but also potentially from their loved ones who may have the condition and who may visit them at the hospice. It is likely that the number of older people living alone will increase, and as social isolation has been acknowledged as an exacerbating factor in poor end of life experience we will be working to develop services that tackle or alleviate this problem for our surrounding communities.

We also know that our communities will become increasingly diverse, and our services must change to ensure that everyone, regardless of their circumstances or beliefs, not only has access but feels comfortable using the hospice, along with their relatives and friends. We will work to reach excluded and

marginalised groups, such as offenders, substance misusers, homeless people, and travelling communities to ensure that anyone who needs our care is able to receive it.

Priority 3 – Engaging with our communities and collaborating with our partners
Working with our supporters, partners and peers to improve and develop the services we provide to our communities:

We know that no health service is delivered in isolation, and end of life or hospice care is no exception. We have a good working relationship with our local CCG and meet regularly with them. We also have good operational relationships with our key partners and will maintain this multi-disciplinary approach to our work, using these networks to inform, innovate, and adopt new models of best practice. We must be able to demonstrate our value to our partners and funders and we will be explicit about our long term goals by sharing our plan. We want to support local delivery agendas whilst maintaining our unique service; we will be independent but collaborative, as a long standing healthcare charity operating end of life care services for over 40 years. We will maintain our links across the voluntary sector and our national dialogue with Hospice UK, both of which have served us well and ensured that our services remain relevant and supportive of local and national initiatives.

Priority 4 – Building a sustainable service for the future
Ensuring that we have the resources to deliver high quality end of life services for the next stage of the hospice journey:

For the hospice, sustainability means people, spaces, technology, systems and finance. As an independent organisation with around 60% of our income generated through charitable activity, we will continue to be innovative and creative in order to develop our business model and thus make the hospice more sustainable for the long term. We cannot, and do not aspire to be, wholly funded by the NHS or CCGs but as the scale of clinical operations grows and the costs of maintaining it increases, we must ensure the hospice is run efficiently and with a sustainable business model in order to maintain the service for our patients well into the future. We can no longer rely on small-scale fundraising events to provide the level of income required to keep a 21st century healthcare facility operational. We will be ensuring that we have more predictable, robust income streams to give greater surety to our future financial plans.

Priority 5 – Good governance; a well-led, well managed and safe organisation
Creating a culture and developing the tools to ensure that the hospice is well led, compliant, safe and sustainable:

Good governance is critical to the continued safe and compliant operation of the hospice. This objective relates not just to the matter of ensuring our trustee body and management of the hospice is fit for purpose but also to our systems and checks in place across the organisation which are designed to deliver safe services, accurate measurements and management data, legal compliance. This priority is at the heart of all that we do; without good governance the hospice would be exposed to risk across clinical services, finances, staff safety and all other areas of our operation. Good governance also has very tangible positive benefits too, and we will work to ensure that the data from our monitoring systems is put to good use promoting our work, and also in more prosaic operational matters such as reducing insurance premiums.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document
The organisation is a charitable company, incorporated in England and Wales on 9th August 2001, limited by guarantee under clause 6 of its Memorandum of Association. The charitable company has no share capital, being a company limited by guarantee. Liability is limited to £1 for each member in the event of its being wound up. The number of members registered at 31 March 2022 is 7. The charitable company is governed by its Memorandum and Articles of Association. The company was registered as a charity by the Charity Commissioners for all purposes on 8 January 1983 (certificate number 1090151).

Recruitment and appointment of Trustees
The Board of Trustees is made up of between seven and nine members. They may be elected at any time by trustees at Trustee Board meetings. Trustees are expected to retire after four years in office, but are eligible for re-election to the Board for a further four year term. The Chairman is elected by the trustees at a Trustee Board Meeting and serves a four year term unless he or she steps down sooner. Recruiting and retaining the right trustees is an important aspect of governing the hospice. It is important that the Board of Trustees has a balance of people with a range of skills and backgrounds who are able to contribute to the governance process.

Organisational structure
The board of trustees meets at least four times a year to direct and manage the governance of the hospice.

The trustees have ultimate responsibility for setting the direction of the hospice and their role is to ensure that the hospice is financially viable, well run and that it meets the needs for which it was set up. This work includes agreeing the hospice strategy, service developments and finances and reviewing and ratifying appropriate hospice policies and procedures. Day to day management is delegated to the members of the senior leadership team.

The Board of Trustees considers current initiatives, service developments and strategic issues at its scheduled quarterly board meetings. Comprehensive written reports are provided by the senior leadership team which are discussed and considered at the meetings. A sub committee structure comprising of finance and clinical governance sub committees meet quarterly and provides reports and recommendations to the trustee meetings.

Departmental Heads are responsible to the appropriate member of the Senior Leadership Team which is led by the Chief Executive who, in turn, is responsible to the Board of Trustees. The current Senior Management Team comprises of the Chief Executive and the Director of Clinical Services.

Trustees
The trustees, who are also the directors for the purpose of company law, and who served during the year and the period up to which the accounts were approved were:

Mrs J Daly
Ms Y E Atkinson
Mr D J Bricknell
Dr J Welch
Mr P S Morgan
Mrs L Moore
Mr K A Guy

Key management remuneration
Senior management remuneration is agreed by the Board of Trustees in consultation with the Chief Executive and by reference to the annual Hospice Rewards survey facilitated by Hospice UK together with data on salary levels for vacant posts advertised through the hospice network. The salaries currently being paid are commensurate with these roles in similarly sized hospices.

Related parties

The charity has a wholly owned non-charitable company, St Joseph's Hospice Academy Services Limited which enables it to manage its trading activities in line with charity law. The main activity of the subsidiary is the sale of promotional goods in support of the charity. All profits arising in the subsidiary are passed to the charity under the gift aid scheme. The charity provides management and other support for the trading company and is reimbursed through a management charge and during the year the charity received a management fee of £4,000 (2020/21 - £4,000). In addition, the subsidiary made charitable donations to St Joseph's Hospice Association of £2,653 (2020/21 - £3,373).

Public benefit

The trustees have considered the Charity Commission's guidance on public benefit and, in particular, the guidance on the relief of those in need by reason of ill-health. The trustees believe this charity provides a public benefit as its principal activity is to provide palliative and end of life care services which seek to enhance the quality of life of individuals living with a life limiting condition through the provision of in-patient, community and day therapy care and through education, training and support within the hospice and to the wider health and social care economy.

Risk Management

The senior leadership team and delegated departmental heads have conducted a review of the major risks to which the hospice is exposed and systems have been established to mitigate those risks. This work is summarised in the Business Risk Register, which is presented quarterly to trustees and reviewed regularly throughout the year. A comprehensive program of regular activity, process and risk mitigation process audits is in place across the hospice.

A Clinical Risk register is maintained by the Director of Clinical Services and reviewed quarterly by the Clinical Governance Sub Committee.

A Business Continuity Plan has been developed and is updated as risks change in order to ensure the continued safe operation of critical clinical services in an emergency and the resumption of all support services at the earliest opportunity.

All staff and appropriate volunteers are required to complete the hospice-specific annual mandatory training, which covers a wide range of core competencies. The Hospice Infection Control Team carries out regular audits and provides more advanced training to clinical staff. The Food Standards Agency carries out regular inspections of the hospice and has once again rated our catering services as 'Good' with 5 stars, the highest rating.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

On behalf of the board of trustees

Mr D Bricknell

Chair of trustees

Dated: 14th December 2022

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2022

The trustees, who are also the directors of St Joseph's Hospice Association for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgments and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the company’s website.

ST JOSEPH'S HOSPICE ASSOCIATION

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF ST JOSEPH'S HOSPICE ASSOCIATION

Opinion

We have audited the financial statements of St Joseph's Hospice Association (the 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2022 which comprise the Consolidated Statement of Financial Activities, the Summary Consolidated Income and Expenditure account, the Consolidated Balance Sheet, the Statement of Cashflows and Consolidated Cashflows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the charitable company's affairs as at 31 March 2022 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 26 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Other information cont.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report (included within the trustees' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company or returns adequate for our audit have not been received from branches not visited by us;
- the charitable company financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations necessary for the purposes of our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees report and from the requirement to prepare a strategic report.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and group and determined that the most significant are those that relate to fundraising regulations and Care Quality Commission requirements. We also considered those laws and regulations that have a direct impact on the financial statements such as Charity SORP including FRS 102 and Companies Act 2006.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, included the following:

- the engagement partner ensured the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- discussions with senior management;
- identified laws and regulations were communicated within the audit team and remained alert to instances of non-compliance throughout the audit.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including override of controls) and addressed the risk through testing of journal entries to identify unusual transactions and assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed our audit procedures which included, but was not limited to:

- discussions with management about any known or suspected instances of non-compliance with laws and regulations, and fraud;
- reviewing minutes of meetings of those charged with governance;
- testing of journals posted to revenue and expenses that have unusual account combinations;
- checking the Charity is registered with a Fundraising Regulator;
- analytical review to identify unusual transactions;
- reviewing for any transactions undertaken with related parties such as those charged with governance and/or trustees;
- checking expenses are bona fide transactions of the charity;
- reviewing controls around cash donations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulations. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas James O'Donovan (Senior Statutory Auditor)
For and on behalf of Lonsdale and Marsh Date: 14th December 2022

Chartered Accountants
Statutory Auditor

509-510 Cotton Exchange
Bixteth Street
Liverpool
L3 9LQ

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Unrestricted funds	Restricted funds	Total 2022	Unrestricted funds	Restricted funds	Total 2021
		£	£	£	£	£	£
Income from:							
Donations, legacies and grants	2	**1,005,484**	**99,603**	**1,105,087**	652,128	908,770	1,560,898
Charitable activities	5	**1,364,902**	**-**	**1,364,902**	1,208,895	-	1,208,895
Other trading activities	3	**975,089**	**-**	**975,089**	603,430	-	603,430
Investment income	4	**407**	**-**	**407**	579	-	579
Total income		**3,345,882**	**99,603**	**3,445,485**	2,465,032	908,770	3,373,802
Expenditure on:							
Raising funds	7	**825,294**	**46,894**	**872,188**	748,201	-	748,201
Charitable activities							
Patient care	7	**2,391,336**	**35,860**	**2,427,196**	2,038,122	231,728	2,269,850
Total expenditure		**3,216,630**	**82,754**	**3,299,384**	2,786,323	231,728	3,018,051
Net gains/(losses) on investments	16	**35**	**-**	**35**	162	-	162
Net income/(expenditure)		**129,287**	**16,849**	**146,136**	(321,129)	677,042	355,913
Transfers between funds	22 / 23	**13,278**	**(13,278)**	**-**	675,474	(675,474)	-
Net movement in funds		**142,565**	**3,571**	**146,136**	354,345	1,568	355,913
Reconciliation of funds:							
Fund balances at 1 April 2021		**3,265,860**	**3,854**	**3,269,714**	2,911,515	2,286	2,913,801
Fund balances at 31 March 2022		**3,408,425**	**7,425**	**3,415,850**	3,265,860	3,854	3,269,714

The statement of financial activities includes all gains and losses for the year.
All incoming resources and resources expended derive from continuing activities of the group.

ST JOSEPH'S HOSPICE ASSOCIATION

SUMMARY CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2022

	2022	2021
	£	£
Total income	**3,445,485**	3,373,802
Total expenditure from income funds	**(3,299,384)**	(3,018,051)
	146,101	355,751
Gains/(losses) on investments	**35**	162
Net income/(expenditure) for the year	**146,136**	355,913

The summary consolidated income and expenditure account is derived from the consolidated statement of financial activities on page 15 which, together with the notes on pages 19 to 36 provides full information on the movements during the year on all funds of the charitable company.

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2022

	Notes	Group	Charitable company 2022 £	Group	Charitable company 2021 £
Fixed assets					
Tangible assets	**15**	**2,213,557**	**2,213,557**	2,169,505	2,169,505
Investments	**16**	**688**	**689**	653	654
		2,214,245	**2,214,246**	2,170,158	2,170,159
Current assets					
Stock		**-**	**-**	749	-
Debtors	**18**	**301,838**	**301,838**	138,886	139,587
Cash at bank and in hand		**1,118,364**	**1,118,364**	1,191,809	1,191,803
		1,420,202	**1,420,202**	1,331,444	1,331,390
Creditors: amounts falling due within one year	**19**	**(218,597)**	**(218,598)**	(231,888)	(231,835)
Net current assets		**1,201,605**	**1,201,604**	1,099,556	1,099,555
Total assets less current liabilities		**3,415,850**	**3,415,850**	3,269,714	3,269,714
Income funds					
Restricted funds	**22**	**7,426**	**7,426**	3,854	3,854
Unrestricted funds					
Unrestricted income funds	**23**	**1,150,029**	**1,150,029**	1,051,551	1,051,551
Designated funds	**23**	**2,213,556**	**2,213,556**	2,169,505	2,169,505
Revaluation reserve	**23**	**44,839**	**44,839**	44,804	44,804
		3,408,424	**3,408,424**	3,265,860	3,265,860
		3,415,850	**3,415,850**	3,269,714	3,269,714

The notes on pages 19 to 36 form part of these financial statements.

The financial statements were approved by the board of trustees on 14 December 2022 and are signed on its behalf by:

....

Mr D J Bricknell
Trustee

Mr K A Guy
Trustee

Company Registration No. 04267625

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF CASHFLOWS AND CONSOLIDATED CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Group	**Charitable company 2022**	Group	Charitable company 2021
		£		£
Cash flows from operating activities				
Net movement in funds (as per SOFA)	**146,136**	**146,136**	355,913	355,913
Adjustments for :				
Depreciation	**82,285**	**82,285**	83,668	83,668
(Gains)/losses in investments	**(35)**	**(35)**	(162)	(162)
Dividends from investments	**(6)**	**(6)**	(2)	(2)
Interest receivable	**(401)**	**(401)**	(577)	(577)
(Increase)/decrease in stock	**749**	**-**	-	-
(Increase)/decrease in debtors	**(162,952)**	**(162,251)**	329,939	329,962
Increase/(decrease) in creditors	**(13,291)**	**(13,237)**	4,205	4,176
Net cash provided by (used in) operating activities	**52,485**	**52,491**	772,984	772,978
Cash flows from investing activities				
Purchase of property, plant and equipment	**(126,337)**	**(126,337)**	(29,429)	(29,429)
Dividends from investments	**6**	**6**	2	2
Interest receivable	**401**	**401**	577	577
Net cash provided by (used in) investing activities	**(125,930)**	**(125,930)**	(28,850)	(28,850)
Change in cash and cash equivalents in the year	**(73,445)**	**(73,439)**	744,134	744,128
Cash and cash equivalents as at 1 April 2021	**1,191,809**	**1,191,803**	447,675	447,675
Cash and cash equivalents as at 31 March 2022	**1,118,364**	**1,118,364**	1,191,809	1,191,803

1 Accounting Policies

1.1 Company Information

St Joseph's Hospice Association is a private company limited by guarantee, incorporated in England and Wales. Its wholly owned subsidiary, St Joseph's Academy Services Limited, is a private company limited by shares incorporated in England and Wales (company no: 04271430). The registered office of both the parent and subsidiary company is Ince Road, Thornton, Liverpool, L23 4UE.

1.2 Basis of accounting

The charitable company is a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments stated at market value and modified for the revaluation of leasehold interest.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

1.3 Group Financial Statements

The financial statements consolidate the results of the charitable company and its wholly owned subsidiary St Joseph's Academy Services Limited on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure account for the charitable company itself are not presented because the charitable company has taken advantage of the exemptions conferred by s408 of the Companies Act 2006. A summary of the financial performance of the charitable company can be found in Note 6.

1.4 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.5 Income

All income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants which are to be used for specific purposes, as laid down by the donor, are treated as restricted funds. Expenditure which meets the criteria is charged to the fund. Grants, including those received from government agencies are recognised on the performance model. They are included under income from charitable activities.

Interest on funds held on deposit is included when receivable by the charity, and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1 Accounting Policies (continued)

1.5 Income (continued)

Donated goods are not recognised as incoming resources in the Statement of Financial Activities on receipt of an item as it is impractical and not a cost effective use of resources. Instead the value of the donated goods is recognised as income when sold.

In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities. Refer to the trustee's annual report for more information on their contribution.

Lottery income is recognised on a receivable basis. Any income lottery income received in advance is deferred until the following accounting period.

Legacy income – entitlement to legacy income is taken to be either the earlier of estate accounts being finalised or a notification by the executor of a payment to be made or cash received.

Events – income from major events is recognised in the period in which the event takes place. Income received in advance is included in deferred income.

Investment income is accounted for on an accruals basis.

Gifts in kind are valued at their realised amount or the equivalent to an alternative commercial supply, and are included in the Statement of Financial Activities as appropriate. In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities.

Income from trading activities is recognised on point of sale for both donated and purchased goods.

1.6 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs which are attributable to more than one activity are apportioned across the cost categories on the basis of the estimated percentage of costs on those activities.

1.7 Fund accounting

Funds held by the charitable company are either:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

- Designated funds – these are funds set aside out of unrestricted general funds for specific purposes.

- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when the funds are raised for a particular restricted purpose.

1 Accounting Policies **(continued)**

1.8 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. The costs of minor additions, being those below £500, are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	not depreciated
Freehold buildings	2% per annum on cost
Fixtures, fittings and equipment	15% per annum on reducing balance / 20% per annum on cost / 33.33 % per annum on cost / 15% per annum on cost
Motor vehicles	25% per annum on reducing balance

1.9 Financial instruments

The charitable company has financial assets and financial liabilities of a kind which qualify as basic financial instruments. Basic financial instruments are initially recognised at the amount receivable or payable. Investments are held at fair value.

1.10 Investments

Fixed asset investments are stated at market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Investment in subsidiary, St Joseph's Academy Services Limited, is stated at cost in the charitable company's balance sheet.

1.11 Stock

Stocks of bought in goods are stated at the lower of cost and estimated selling price. Cost comprises direct materials. As it is not practical to value items donated for resale on receipt because of the volume of low value items, they are not recognised in the financial statements until they are sold.

1.12 Debtors

Debtors are basic financial assets and are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.13 Cash at bank and in hand

Cash at bank and in hand are basic financial assets, and include cash in hand and deposits held with banks.

1.14 Creditors

Creditors are recognised at their settlement amount after allowing for any trade discounts due. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

1 Accounting Policies **(continued)**

1.15 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.16 Pensions

The charitable company operates a defined contribution pension scheme. Contributions are charged as an unrestricted expense in the financial statements as they become payable in accordance with the rules of the scheme. The assets of the scheme are held in an independently administered fund.

The charitable company also contributes to several individual private pension schemes. Contributions to these schemes are treated on the same basis as its own defined contribution pension scheme.

The charitable company also contributes to the NHS Scheme for certain former NHS employees, which is a defined benefit scheme. The charitable company is obliged to make contributions to the scheme at a rate of 14% of pensionable pay. The charitable company has no commitment to make good any actuarial deficit, nor entitlement to a benefit from surplus funding. On this basis, the scheme is accounted for as a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as an unrestricted expense as they fall due.

1.17 Employment costs

The costs of short-term employee benefits are recognised as a liability and an expense.

Where relevant, the cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Where relevant, termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Donations, legacies and grants

	Unrestricted funds £	Restricted funds £	Total 2022 £	Unrestricted funds £	Restricted funds £	Total 2021 £
Donations and legacies						
Donations and gifts	**235,600**	**-**	**235,600**	334,444	-	334,444
Legacies received	**212,879**	**-**	**212,879**	50,982	-	50,982
Events	**65,189**	**-**	**65,189**	19,237	-	19,237
Other income	**3,435**	**-**	**3,435**	1,430	-	1,430
Grants	**488,381**	**99,603**	**587,984**	246,035	908,770	1,154,805
	1,005,484	**99,603**	**1,105,087**	652,128	908,770	1,560,899

Unrestricted fund grants in 2022 include income from the following:

Coronorvirus Job Retention Scheme	**11,432**	95,410
	11,432	95,410

3 Other trading activities

	2022 £	2021 £
Shops		
Shop income	**695,036**	298,691
Shop staff costs	**(228,181)**	(227,536)
Shop rent, rates and utilities	**(171,406)**	(178,290)
Other shop expenses	**(70,905)**	(40,216)
Profit/(loss) arising from shops	**224,544**	(147,351)
Number of shops trading in year	**10**	11
Lottery		
Lottery income	**268,263**	294,211
Lottery prizes (see Note 8)	**(78,000)**	(78,000)
Lottery commission and other costs	**(8,253)**	10,384
Profit arising from lottery	**182,010**	226,595
Trading company		
Income	**11,790**	10,528
Cost of sales	**(5,102)**	(3,120)
Gross profit arising from trading company	**6,688**	7,408
Summary		
Income	**975,089**	603,430
Cost of activities for generating funds	**(556,745)**	(513,658)
Trading company cost of sales	**(5,102)**	(3,120)
	413,242	86,652

4 Investment income

	2022	2021
	£	£
Income from listed investments	**6**	2
Interest receivable	**401**	577
	407	579

5 Charitable activities

	2022	2021
	£	£
Patient care fee income	**1,364,902**	1,208,895

6 Financial performance of charity

The consolidated statement of financial activities includes the results of the charitable company's wholly owned subsidiary St Joseph's Academy Services Limited.

	2022	2021
	£	£
The summary financial position of the charitable company alone is:		
Income	**3,433,695**	3,363,274
Management fee and gift aid from subsidiary company	**6,653**	7,373
	3,440,348	3,370,647
Expenditure on charitable activities	**3,285,310**	3,005,958
Governance costs	**8,938**	8,938
	3,294,248	3,014,896
Net income/(expenditure)	**146,100**	355,751
Gains/(losses) of investments	**35**	162
Net movement in funds	**146,135**	355,913
Total funds brought forward	**3,269,714**	2,913,801
Total funds carried forward	**3,415,849**	3,269,714
Represented by		
Restricted income funds	**8,306**	3,854
Unrestricted income funds	**3,407,544**	3,265,860
	3,415,850	3,269,714

7 Total resources expended

		Unrestricted reserves			Restricted reserves		
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	Total 2022
	Notes	£	£	£	£	£	£
Costs of raising funds	8						
Costs of generating voluntary income		**257,644**	**-**	**52,698**	**-**	**-**	**310,342**
Cost of activities for generating funds		**181,287**	**-**	**328,564**	**46,893**	**-**	**556,744**
Trading company cost of sales		**-**	**-**	**5,102**	**-**	**-**	**5,102**
		438,931	**-**	**386,364**	**46,893**	**-**	**872,188**
Charitable activities							
Patient care	9	**1,625,536**	**82,285**	**472,145**	**9,184**	**21,676**	**2,210,826**
Support costs	10	**128,304**	**-**	**74,128**	**-**	**5,000**	**207,432**
Governance costs		**-**	**-**	**8,938**	**-**	**-**	**8,938**
Total		**1,753,840**	**82,285**	**555,211**	**9,184**	**26,676**	**2,427,196**
		2,192,771	**82,285**	**941,575**	**56,077**	**26,676**	**3,299,384**

Governance costs relates to the auditors' fees of £8,938 including irrecoverable VAT.

7 Total resources expended **continued**

	Notes	Unrestricted reserves			Restricted reserves		Total 2021
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£		£	£
Costs of raising funds	**8**						
Costs of generating voluntary income		199,191	-	32,232	-	-	231,423
Cost of activities for generating funds		227,536	-	286,122	-	-	513,658
Trading company cost of sales		-	-	3,120	-	-	3,120
		426,727	-	321,474	-	-	748,201
Charitable activities							
Patient care	**9**	1,381,166	83,668	364,238	200,815	30,913	2,060,800
Support costs	**10**	120,459	-	79,653	-	-	200,112
Governance costs		-	-	8,938	-	-	8,938
Total		1,501,625	83,668	452,829	200,815	30,913	2,269,850
		1,928,352	83,668	774,303	200,815	30,913	3,018,051

Governance costs relates to the auditors' fees of £8,938 including irrecoverable VAT.

8 Costs of raising funds

	2022	2021
	£	£
Other costs of generating voluntary income comprise:		
Fundraising costs	**44,532**	24,712
Telephone	**876**	963
Printing, postage and stationery	**7,290**	6,557
	52,698	32,232

8 Costs of raising funds (continued)

	2022	2021
	£	£
Other cost of activities for generating funds comprise:		
Shop rent, rates and utilities	**171,406**	178,290
Other shop costs	**54,745**	26,776
Equipment hire - vans	**16,160**	13,440
Lottery prizes	**78,000**	78,000
Lottery commission and other costs	**8,253**	(10,384)
	328,564	286,122
Trading company cost of sales		
Purchase of goods for resale	**5,102**	3,120

9 Charitable activities

	2022	2021
	£	£
Other costs relating to UK hospice activities comprise:		
Laundry and cleaning	**49,637**	37,726
Hospice expenses	**217,123**	140,426
Sundry expenses	**4,119**	455
Repairs and maintenance	**48,992**	48,130
Food	**40,190**	34,967
Rates and water rates	**20,715**	17,765
Light and heat	**53,238**	47,439
Travelling	**39**	144
Training	**9,163**	4,268
Insurance	**27,615**	31,473
Telephone	**1,314**	1,445
Restricted fund expenditure (see Note 22)		
Training fund	**880**	-
Dementia care fund	**650**	-
Bedside table fund	**1,500**	-
Refurbishment fund	**4,300**	-
Bee project fund	**1,000**	-
V R Equipment fund	**840**	-
Fence Fund	**5,000**	-
Recliner chair fund	**2,400**	-
Suction pump fund	**4,608**	-
Patient support group	**100**	-
Defibrilator fund (equipment hire)	**398**	398
PPE fund	**-**	12,500
Dementia care fund	**-**	400
Bedding fund	**-**	5,000
Mattress fund	**-**	9,750
Syringe pump fund	**-**	2,865
	493,821	395,151

10 Support costs

		2022	2021
		£	£
Support costs relating to UK hospice activities comprise:			
Telephone		**5,693**	1,589
Postage and stationery		**6,551**	3,270
Legal and professional fees		**30,554**	35,979
Bank charges		**6,370**	4,244
eBay and PayPal fees	(included in fundraising costs from 2022)	**-**	4,179
Repairs and maintenance		**244**	-
Subscriptions		**4,139**	3,890
Computer costs		**18,618**	17,485
Sundry expenses		**794**	204
Equipment hire		**1,165**	8,813
Restricted funds			
Feasibility fund		**5,000**	**-**
		79,128	79,653

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration, expenses or benefits during the year.

12 Employees

Number of employees

The average number of employees during the year was:

	2022 Number	2021 Number
Hospice	**73**	71
Shops, fundraising and publicity	**21**	21
Support	**7**	7
	101	99

Employment costs	2022 £	2021 £
Hospice	**1,634,720**	1,581,981
Shops, fundraising and publicity	**485,824**	426,727
Support	**128,304**	120,459
	2,248,848	2,129,167

Employment costs	2022 £	2021 £
Wages and salaries	**1,996,858**	1,889,221
Social security costs	**158,208**	149,172
Other pension costs	**93,782**	90,774
	2,248,848	2,129,167

	2022 Number	2021 Number
Number of employees whose total employee benefits for the year fell between each band from £60,000 upwards:-		
£60,001 - £70,000	**1**	1
£80,001 - £90,000	**1**	1

Agency nursing or care staff are used when it is not able to sustain the staffing levels to which it is committed from its employees or in response to particular needs. Agency costs are included in hospice expenses (see Note 9) and the cost during the year was £100,760 (2021 - £52,045).

The total employee benefits of the key management personnel of the group, excluding pension contributions, was £150,281 (2021 - £145,344).

13 Taxation

The charitable company is a registered charity and as such is exempt from taxation on its income so long as this is applied for charitable purpose. No taxation charge arises in the subsidiary company.

14 Net incoming/outgoing resources

	2022	2021
	£	£
Net incoming/outgoing resources is stated after charging:		
Depreciation of fixed assets	**82,285**	83,668
Auditors' remuneration	**8,938**	8,938
Hire of equipment	**17,723**	22,651

15 Tangible fixed assets - group and charitable company

	Freehold land and buildings	**Fixtures, fittings and equipment**	**Total**
	£	**£**	**£**
Cost or valuation			
At 1 April 2021	2,696,651	899,667	3,596,318
Additions	106,237	20,100	126,337
Disposals	-	(20,720)	(20,720)
At 31 March 2022	**2,802,888**	**899,047**	**3,701,935**
Depreciation and impairment			
At 1 April 2021	622,757	804,056	1,426,813
Charge for the year	55,578	26,707	82,285
Disposals	-	(20,720)	(20,720)
At 31 March 2022	**678,335**	**810,043**	**1,488,378**
Carrying amount			
At 31 March 2022	**2,124,553**	**89,004**	**2,213,557**
At 31 March 2021	2,073,894	95,611	2,169,505

In line with the charitable company's accounting policy, the freehold land and buildings are included at cost less depreciation except for freehold land which is not depreciated. It is noted that in August 2015 a valuation of the property was undertaken by Sutton Kersh showing a value of £2,500,000.

16 Fixed asset investments

	Group			Charitable company			
	Listed	Unlisted	Total	Listed	Unlisted	Group	Total
	£	£	£	£	£	£	£
Market value							
At 1 April 2021	653	-	653	653	-	1	654
Change in value in year	35	-	35	35	-	-	35
Realised in year	-	-	-	-	-	-	-
At 31 March 2022	**688**	**-**	**688**	**688**	**-**	**1**	**689**
Unrestricted funds	**688**	**-**	**688**	**688**	**-**	**1**	**689**
The investment assets are held:							
In the UK	-	-	-	-	-	1	1
Outside the UK	688	-	688	688	-	-	688
	688	**-**	**688**	**688**	**-**	**1**	**689**
Historical cost:							
At 31 March 2022	-	-	-	-	-	1	1
At 31 March 2021	-	-	-	-	-	1	1

17 Subsidiary undertakings

The wholly owned trading subsidiary St Joseph's Academy Services Limited (company registration number 04271430) is incorporated in the United Kingdom and pays all of its profits to the charitable company by gift aid. St Joseph's Academy Services Limited sell merchandise for fundraising purposes.

The charitable company owns the entire share capital of one ordinary share of £1.
The summary financial performance of the subsidiary alone is:

	2022	2021
	£	£
Turnover	**11,790**	10,528
Cost of sales and administration costs	**(5,137)**	(3,155)
Net profit	**6,653**	7,373
Management fee paid to the charitable company	**(4,000)**	(4,000)
Amount gift aided to the charitable company	**(2,653)**	(3,373)
Retained in subsidiary	-	-
The assets and liabilities of the subsidiary were:		
Current assets	**61**	754
Current liabilities	**(60)**	(753)
Total net assets	**1**	1
Aggregate share capital and reserves	**1**	1

18	**Debtors**	**Group 2022 £**	**Charity 2022 £**	Group 2021 £	Charity 2021 £
	Trade debtors	**128,319**	**128,319**	91,079	91,079
	Amounts owed by group undertakings	**-**	**-**	-	701
	Other debtors	**9,364**	**9,364**	12,463	12,463
	Prepayments and accrued income	**164,155**	**164,155**	35,344	35,344
		301,838	**301,838**	138,886	139,587

19	**Creditors: amounts falling due within one year**	**Group 2022 £**	**Charity 2022 £**	Group 2021 £	Charity 2021 £
	Trade creditors	**74,441**	**74,441**	72,371	72,371
	Amounts owed to group undertakings	**-**	**61**	-	-
	Taxes and social security costs	**37,754**	**37,694**	33,320	33,267
	Other creditors	**48,381**	**48,381**	58,834	58,834
	Accruals	**58,021**	**58,021**	67,363	67,363
		218,597	**218,598**	231,888	231,835

20 Pension and other post-retirement benefit commitments

The charitable company enabled a number of staff to contribute to either their NHS Pension Scheme or to their private scheme. Employer pension contributions to these schemes amounted to £50,596 (2021 - £42,570). Total employer and employee contributions of £9,134 (2021 - £7,563) were due to these schemes at the year end and are included in creditors.

During the year the employer pension contributions to the workplace pension scheme amounted to £43,186 (2021 - £48,261). Total employer and employee contributions of £11,773 (2021 - £20,330) were due to this scheme at the year end and is included in creditors.

21 Share capital

The charitable company is limited by guarantee.

22 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2021	Incoming resources	Resources expended	Transfers	Balance at 31 March 2022
	£	£	£	£	£
Defibrilator fund	**1,204**	**-**	**(398)**	**-**	**806**
Training fund	**2,000**	**2,000**	**(880)**	**-**	**3,120**
Dementia care fund	**650**	**-**	**(650)**	**-**	**-**
Kickstart fund	**-**	**56,076**	**(56,076)**	**-**	**-**
Bedside table fund	**-**	**1,500**	**(1,500)**	**-**	**-**
Refurbishment fund	**-**	**4,301**	**(4,301)**	**-**	**-**
Bee project fund	**-**	**1,000**	**(1,000)**	**-**	**-**
V R Equipment fund	**-**	**9,200**	**(840)**	**(8,360)**	**-**
Fence Fund	**-**	**5,000**	**(5,000)**	**-**	**-**
Recliner chair fund	**-**	**5,900**	**(2,400)**	**-**	**3,500**
Feasibility study fund	**-**	**5,000**	**(5,000)**	**-**	**-**
Suction pump fund	**-**	**4,608**	**(4,608)**	**-**	**-**
Patient support group		**100**	**(100)**	**-**	**-**
Garden Furniture fund	**-**	**4,918**	**-**	**(4,918)**	**-**
	3,854	**99,603**	**(82,753)**	**(13,278)**	**7,426**

		Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Defibrilator fund	1,602	-	(398)	-	1,204
Overseas hospice fund	684	-	(684)	-	-
PPE fund	-	12,500	(12,500)	-	-
Building fund	-	2,000	-	(2,000)	-
Flooring fund	-	7,640	-	(7,640)	-
Training fund	-	2,000	-	-	2,000
Dementia care fund	-	1,050	(400)	-	650
Bedding fund	-	5,000	(5,000)	-	-
Student fund	-	941	(941)	-	-
Service delivery fund	-	199,190	(199,190)	-	-
NHS England Grants	-	665,834		(665,834)	-
Mattress fund	-	9,750	(9,750)	-	-
Syringe pump fund	-	2,865	(2,865)	-	-
	2,286	908,770	(231,728)	(675,474)	3,854

23 Unrestricted funds

The unrestricted funds include a revaluation reserve which represents:

(a) the amount by which land and buildings exceeded their historical cost based on a revaluation performed a substantial number of years ago.

(b) the restatement of investments at market value.

Designated fixed asset fund which represents reserves set aside by the trustees showing the extent to which funds are invested in tangible fixed assets for use by the charitable company and therefore not available for other purposes.

		Movement in funds				
	Balance at 1 April 2021	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2022**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	**1,051,551**	**3,246,103**	**(3,134,347)**	**(13,278)**	**-**	**1,150,029**
Revaluation reserve - land and buildings	**44,151**	**-**	**-**	**-**	**-**	**44,151**
Revaluation reserve - investments	**653**	**-**	**-**	**-**	**35**	**688**
Designated fund - tangible fixed assets	**2,169,505**	**113,059**	**(82,286)**	**13,278**	**-**	**2,213,556**
	3,265,860	**3,359,162**	**(3,216,633)**	**-**	**35**	**3,408,424**

		Movement in funds				
	Balance at 1 April 2020	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2021**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	643,129	2,445,243	(2,702,655)	665,834	-	1,051,551
Revaluation reserve - land and buildings	44,151	-	-	-	-	44,151
Revaluation reserve - investments	491	-	-	-	162	653
Designated fund - tangible fixed assets	2,223,744	19,789	(83,668)	9,640	-	2,169,505
	2,911,515	2,465,032	(2,786,323)	675,474	162	3,265,860

24 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2022 are represented by:			
Tangible fixed assets	**2,213,556**	**-**	**2,213,556**
Investments	**688**	**-**	**688**
Current assets	**1,411,896**	**7,426**	**1,419,322**
Creditors amounts due within one year	**(218,537)**	**-**	**(218,537)**
	3,407,603	**7,426**	**3,415,029**
Unrealised gains included above:			
On tangible fixed assets	**-**	**-**	**-**
On investments	**688**	**-**	**688**
	688	**-**	**688**
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2021	**44,804**	**-**	**44,804**
Net profit on revaluations in year	**35**	**-**	**35**
Unrealised gains at 31 March 2022	**44,839**	**-**	**44,839**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2021 are represented by:			
Tangible fixed assets	2,169,504	-	2,169,504
Investments	653	-	653
Current assets	1,327,590	3,854	1,331,444
	(231,887)	-	(231,887)
	3,265,860	3,854	3,269,714
Unrealised gains included above:			
On tangible fixed assets	-	-	-
On investments	653	-	653
	653	-	653
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2020	44,642	-	44,642
Net profit on revaluations in year	162	-	162
Unrealised gains at 31 March 2021	44,804	-	44,804

25 Commitments under operating leases

At 31 March 2022 the group had future minimum commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2022	2021	**2022**	2021
	£	£	**£**	£
Within one year	**114,750**	121,000	**-**	682
Between two and five years	**207,728**	207,416	**-**	-
After five years	**45,541**	135,041	**-**	-
	368,019	463,457	**-**	682

26 Auditors' Ethical Standards

In common with many businesses of our size and nature we use our auditors to assist with the preparation of the financial statements and, with regard to the subsidiary, to submit returns to the tax authorities.

27 Related party transactions

There are no related party transactions which require disclosure.

ST JOSEPH'S HOSPICE ASSOCIATION

England & Wales - Charity number 1090151

Accounts

Charity Registration No. 1090151

Company Registration No. 04267625 (England and Wales)

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT AND

CONSOLIDATED FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

ST JOSEPH'S HOSPICE ASSOCIATION

CONTENTS

	Page
Legal and administrative information	1
Trustees' report	2 – 11
Statement of trustees' responsibilities	12
Independent auditors' report	13 – 16
Consolidated statement of financial activities	17
Summary consolidated income and expenditure account	18
Consolidated balance sheet	19
Consolidated cash flow statement	20
Notes to the financial statements	21 – 38

ST JOSEPH'S HOSPICE ASSOCIATION

LEGAL AND ADMINISTRATIVE INFORMATION

Trustees	Mrs J Daly Ms Y E Atkinson Mr D J Bricknell Dr J Welch Mr P S Morgan Mrs L Moore Mr K A Guy (appointed 25 June 2020)
Chief Executive	Mr M Parr
Director of Clinical Services	Ms C Waller
Company Secretary	Mr M Parr
Charity Number	1090151
Company number	04267625
Registered Office	Ince Road Thornton Liverpool L23 4UE
Auditors	Lonsdale & Marsh 7th Floor, Cotton House Old Hall Street Liverpool L3 9TX
Bankers	National Westminster Bank plc 23 Sankey Street Warrington Cheshire WA1 1XH
Solicitors	Morecrofts Cotton Exchange Old Hall Street Liverpool L3 9LQ

ST JOSEPH'S HOSPICE ASSOCIATION

TRUSTEES' REPORT

FOR THE YEAR ENDED 31 MARCH 2021

The trustees present their annual report together with the consolidated financial statements of the charitable company (the charity) and its subsidiary for the year ended 31 March 2021 which are also prepared to meet the requirements for a directors' report and accounts for Companies Act purposes.

The financial statements comply with the Charities Act 2011, the Companies Act 2006, the Memorandum and Articles of Association, and Accounting and Reporting by Charities: Statement of Recommended Practice issued October 2019 applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102).

Objectives and Activities for Public Benefit

The principal objectives of the charity during the year under review were to promote the relief of suffering from terminal and life limiting illnesses by providing in-patient palliative care to patients, to support their families and carers and to promote the work of the hospice in the wider community. These objectives were achieved by the provision of the following services: -

- In-Patient facilities through the 29 patient rooms across our three clinical areas
- Bereavement support for patients and families through our Family Support Officer service

Further support was given to patients, their families and carers in the areas of: -

- Complementary therapies
- Spiritual care
- Counselling services

Voluntary help

The trustees are very grateful to all volunteers who have helped by staffing the shops, carrying out fundraising initiatives, working in the hospice and various other activities. The public have been very kind in continuing to support fundraising events and by generous donations made to the hospice. The accounting treatment of voluntary help and donations of gifts in kind is set out on page 22 in the accounting policies. It is estimated that the notional value of volunteer help in 2020/21 was approximately £245,000 although due to the various restrictions resulting from the pandemic, volunteer attendance was much reduced in comparison to previous years as we sought to ensure the safety of everyone across all our hospice sites, including our shops, clinical areas and other on-site support functions. Consequently, estimating a true value for the year 2020/21 would be impossible. However, it is gratifying to note that as restrictions changed or eased our volunteer supporters returned to the hospice, along with some new recruits who now help run our improved reception desk function.

Subsidiaries

St Joseph's Hospice has one wholly owned subsidiary – St Joseph's Academy Services Limited. The main activity of the company is the sale of promotional goods in support of St Joseph's Hospice. During the year, the company made charitable donations and paid a management charge of £7,373 (2019/20 - £6,861) to St Joseph's Hospice.

STRATEGIC REPORT

Achievement and performance

The year 2020/21 was one of the most challenging periods in the history of the hospice. The impact of what turned out to be a global pandemic of unprecedented scale, and the ease and speed with which the virus spread, affected every aspect of hospice operations from our core clinical activity to our income generation. In addition, the transactional impact and cost on less visible services – Human Resources, finance and administrative functions, for example – was huge as staff coped with the additional workload of managing the implementation of new regulations, adjusting to new ways of working, and ensuring that the core activities were well supplied with protective equipment and other essential supplies. This, in addition to maintaining the usual, critical and essential functions which are necessary in providing a service as complex as the hospice, placed a significant strain on both clinical and support staff – several of whom had

joined us just at the onset of the pandemic - over the past year. Despite this, the hospice is extremely proud that no patient contracted the virus whilst receiving care with us and of the fact that the inevitable incidences of staff becoming infected whilst at home were handled sensitively, efficiently and safely.

At the beginning of the pandemic the hospice devised and implemented a Covid risk assessment and action plan, detailing the measures to be taken against each identified risk. These measures were (and continue to be) monitored by monthly audits, and the risk assessment and action plan itself was and is reviewed regularly. The plan has proven to be very successful in preventing transmission of the virus, but has put considerable strain on clinical staff who have spent twelve-hour shifts wearing full personal protective equipment (PPE). It also presented a challenge to visitors who faced reduced visiting hours, and consequently for staff who had to explain and manage the new rules. These restrictions were relaxed for patients in the last few days of life, however, allowing families to spend time with their loved ones albeit clad in similar PPE to staff.

Hospice support staff – our cleaners, cooks and laundry staff – maintained an excellent service throughout, and staff who were able to work from home were encouraged to do so. The hospice supported home working by ensuring that the correct equipment was made available, and new systems – notably the Zoom software – was brought in to enable remote meetings, both internal and external. This new way of working has proved extremely effective, without any apparent downside. We have also supported staff who have had to manage family crises and adopted an understanding approach, particularly when schools were closed, to parents struggling to manage the priorities of work and family in the midst of lockdowns and travel restrictions.

The hospice accessed as much of the support from statutory agencies and foundations as was possible. Our newly appointed Grants and Community Engagement Manager was able to draw in funding aimed at supporting charities through the crisis, our Head of Retail was able to utilise the government furlough scheme during the lockdown periods to ensure the retail operations remained financially viable, and our clinical and finance staff took on significant additional administrative tasks in order to comply with the NHS bed contract – negotiated by Hospice UK – which provided further financial support in return for making beds available during the pandemic.

The multiple lockdowns had a significant impact on our fundraising activities, with our retail, fundraising events and lottery operations all affected. Upon reopening, our shops were well patronised by our supporters returning to donate and buy, and we still plan to increase the number of shops and our geographical footprint in future years, in line with our strategic plan, as we work towards our net income target of £250k.

Our fundraising team launched virtual and online events to take the place of in-person mass participation events and a program of new and old events was planned for 2021/22. Contact with supporters was maintained through our summer and winter hospice magazines. Canvassing for lottery members was seriously affected as this is a door to door, face to face activity but membership of the lottery remained quite stable and we will be resuming canvassing for new members as soon as it is safe and practical to do so. We received excellent press and broadcast media coverage throughout the year thanks to our retained PR support, with regular articles in the local press and several interview spots on BBC Radio Merseyside.
Despite all of the unprecedented challenges brought on by the pandemic the hospice continued to provide a safe and largely uninterrupted service throughout the year. Unlike many organisations, no posts were made redundant and the planning and reorganisation of previous years had put the hospice in an excellent position to withstand the financial pressures brought on by the crisis. Supplies of PPE and other equipment were maintained throughout, with huge support from our local communities and the CCG helping make this possible.

Furthermore, planning for the future continued, with two new patient rooms on track to be opened in the next financial year (2021/22). This will help us treat 25 to 30 more patients each year and also increase the NHS revenue stream patient fees, which covers around 40% of the cost of caring for each patient. In line with the hospice 5 year plan we also began work on planning the service developments which will allow the hospice to reach more people and offer non-clinical therapies and support (complementary therapy,

increased bereavement counselling) to people affected by life limiting illnesses – patients, carers or relatives – as well as addressing the growing problems of social isolation and the increasing incidence of dementia in patients and their relatives. In 2021/22 we intend to commission a feasibility study to give an evidence base of need and likely demand for such a service, which will in turn help support the bids to grant funders and trusts for the capital sums needed to build the facilities needed for the new services.

Our work with Manchester Metropolitan University continued, as we look to help develop a new model of care for people who suffer from substance misuse. This, along with our good working relationship with the prison service, has meant we can address our objective of greater inclusivity in our patient population and we were able to help patients from both groups last year in our inpatient unit.

We also increased our work on creating a dementia friendly environment at the hospice, both for patients and also their relatives who may also suffer from the disease. We have a lead dementia nurse who is a Registered Adult Nurse (RGN) and are members of Dementia Friendly Sefton; a significant bid for capital funds to support further improvements is planned for the coming year.

Financial controls on expenditure continue to work well, and as managers each receive monthly management accounts there is a good culture of financial awareness, which was particularly important during the pandemic.

Our regime of trustee inspections continues, with all activity areas inspected by two trustees each month. This gives the board a clear oversight of operations and gives staff members an opportunity to speak directly to trustees. We also hold monthly Open Forum meetings, allowing staff to air concerns, bring new ideas or simply discuss hospice activity with the CEO, Clinical Director and a trustee. We also make provision for anonymous suggestions to be submitted before meetings, and all questions raised, both in the meetings or by anonymous submission, are answered in a paper which is circulated to all staff and trustees.

Our timetable of audits across the hospice continues; clinical audits, such as Infection Control, are conducted by trained clinicians, but our Information Governance, Health and Safety and, latterly, Covid Action Plan audits are shared amongst managers, giving everyone ownership of the processes. Any actions raised are logged, discussed at the relevant team meetings and, if necessary, logged on the clinical or business risk register.

Our relationship with the Care Quality Commission (CQC) is good, being supportive and collaborative, and we have a clear policy of transparency with our lead inspector, reporting anything of significance and conducting regular meetings between the Clinical Director and the inspector.

As a result of the above we have no concerns about the ability of the hospice to operate through 2021/22 in terms of financial viability and we expect to maintain a safe, fully operational clinical service.

Financial review

Income generation

In 2020/21, 64% of the gross income of the hospice came from charitable donations, fundraising activities, grants and legacies (2019/20 - 56%), with patient fee income from the Clinical Commissioning Groups (CCGs) NHS contributing 36% (2019-20 – 44%). Gross income from the hospice shops, lottery and trading company contributed £603k (2019/20 - £897k), reflecting the impact of the pandemic. Overall, the hospice recorded a surplus of £355,913 for the year and now has unrestricted general reserves of £1,051,551, with restricted funds of £3,854.

Overall, income from donations, gifts, legacies, events and grants increased significantly as the hospice accessed the various schemes intended to support charities through the pandemic, and totalled £1,560,898 – up from £759,563 in 2019/20 and again reflecting the impact the pandemic had on the composition of the business plan. Donations and gifts increased by approximately £100k but due to the nature of accounting for legacies, only £51k of legacy income is accounted for in 2020/21; the legacy 'pipeline' however, which records the bequests of which the charity has been notified but has not yet received, currently stands at £1.4m. Liquidity has remained strong throughout the year, with a ratio of well over 30:1 at any given time.

Although our programme of fundraising events was decimated by the pandemic, efforts continued online and by Zoom to host various activities, including Ladies Day and Light Up a Life, with some success.

Lottery income increased by £50k on 2019/20 thanks to previous canvassing efforts for new members, although recruitment has suffered during the pandemic due to the nature of the activity. We remain committed to our target of recruiting 10,000 members. Likewise our retail operations took a significant hit in terms of gross income, although the picture is somewhat muddied by the alternative income streams from the many and various support grants and the furlough scheme, which are recorded elsewhere in the accounts. Consequently, based purely on the income received through shop tills, we recorded an operating loss in our retail operations of £147k compared to last year's surplus of £69k. Expenditure reduced, for the same reasons, but we ended the year with our shops fully operational and ready for the next financial year. As with lottery, we remain committed to our target of generating a £250k surplus from our shops in the coming years, once the effects of the pandemic have abated. Retail and lottery income growth are key parts of our plan to reduce reliance on legacy income in the future.

Overall, hospice income grew from £2.96m in 2019/20 to £3.37m in 2020/21, despite the pandemic – a result of the efforts made in accessing new grants by our Grants & Community Engagement Manager and of the support funding made available to offset the impact of the pandemic. The original, pre-pandemic business plan would have shown a larger increase in income if it had come to fruition but we must now work with the ongoing disruption to income generation for some time to come. It is unlikely that such support funding will be available in 2021/22 but we have a strong financial plan in place, with additional income coming from our new patient rooms – anticipated to be around £90k per year.

Expenditure in 2020/21 reduced by £209k compared to 2019/20, a result of the reduced expenditure on events and activities arising from the lockdowns and restrictions. Clinical expenditure rose by £70k, much of which came from using agency staff to cover shifts during absences – again, largely as a result of the pandemic. This reduction in costs was despite the 2% cost of living award made in April 2020.

Overall, the charity proved to be very resilient against the impact of the pandemic, with the clinical service operating as near a normal service for patients and relatives as possible under the circumstances and the income generating activities flexing and adapting to the dramatically changed operating environment to give a very positive outcome for the year as a whole.

Ethical and Sustainable Fundraising

The charity maintains its own in-house fundraising team to stage fundraising events and support community fundraising initiatives and is a member of the Fundraising Preference Service. The charity subscribes to a weekly update from the Fundraising Regulator which informs of any persons contacted by the charity who no longer wish to receive communications; any such person would be removed from the charity's database, but no such requests have been received this year. The charity also subscribes to the Fundraising Regulator's Code of Fundraising Practice to ensure that fundraising activities at the hospice are carried out in an ethical and sustainable manner. This has helped ensure that the charity has received no complaints about fundraising activities in the last year.

The charity has adopted policies covering data protection, confidentiality and privacy for donors and supporters, including the option to opt in to fundraising communications (rather than opting out), to only hold details with the consent of the individual and to have any such details as are held, removed at the request of the 'data owner'.

The charity uses a third party to canvass for the in-house lottery and the contract covering the arrangement embodies all of the above principles, including a methodology for bringing any conversation about lottery membership to an end after receiving a second refusal from an individual.

Reserves and investment policy

The hospice aims to have free reserves of £1.7m – equivalent to approximately six months running costs. Current levels are below this figure and now stand at £1,051,551 as detailed in Note 23 to the Accounts.

The hospice has minimal sums invested, and income during the year was just £579, a reduction from £994 in 2019/20. Returns on invested income remain low, but as free reserves increase the amount available for investment will increase and a greater return can be expected.

At the current level of reserves the trustees feel that they would be able to continue the current activities of the hospice in the medium term. The current approach of careful financial management will be maintained.

Future plans

Whilst the pandemic has seriously impacted our ability to deliver many of our strategic objectives during 2020/21, the charity maintained its approach of continuous improvement across all activity areas, and is focused on achieving an Outstanding CQC rating at the earliest possible date. This is underpinned by a sustainable business model which includes a shift towards developing managed income streams – lottery, retail and regular giving – rather than a reliance on donations, legacies and events. This will give some insulation from the vagaries of commissioning income and improve the ability of the hospice to respond autonomously to the needs of the local communities it serves, whilst also working with partners on joint strategic initiatives which align with the hospice strategic plan.

Improvements across clinical services include the creation of a Senior Nurse or Sister role to support the Inpatient Unit Manager, and the IPU Manager taking a Clinical Diagnostic Skills course, with training planned for the development of an Advanced Care Practitioner at the hospice in the near future. The hospice continues to benefit from the support of a retained GP and from a Palliative Care consultant.

It was also agreed that the hospice would take part in the Department for Work and Pensions (DWP) Kickstart program, which places young apprentices into work with a variety of organisations. Whilst providing some additional support in key activity areas, this also meant the hospice was able to give employment opportunities to young people who had not had the best start in life or had otherwise struggled to find meaningful employment. Our first intake included young people who had recently settled into the UK as well as apprentices who had not had any prior work experience; we hope that one or more of these young people may be offered a permanent role at the hospice and that those who we are unable to place will go on to find rewarding work armed with the skills gained whilst with us.

Staff terms and conditions remain a priority for trustees. In April 2020, almost all staff were awarded a 2% cost of living pay rise, and we plan in 2021 to introduce enhanced overtime rates for clinical and support staff to reduce the cost of using agencies to cover absences. Trustees remain committed to improving terms and conditions across all aspects of staff contracts, and will strive to ensure that, wherever possible, an annual cost of living award is made in future years.

The five year strategic plan, operationalised in 2020, which identified five key themes remains in place. The five themes are improvement of existing services, development of new services, increased engagement with our communities (and particularly those communities which are excluded or marginalised), a sustainable operating model (across all aspects of hospice activity, not simply finance) and consolidating our model of good governance. Our aims and objectives for the next four years are as follows;

1 High quality End of Life patient care;

1. Ensure that we recruit, retain and develop the best clinical staff
2. Work closely with the CQC to ensure that we are meeting, or striving for, the highest current clinical standards and an Outstanding rating
3. Continuously review and develop our clinical and medical models to provide the best possible patient care, take advantage of changes and improvements to best practice to set new standards in nurse-led community hospice care and optimise our resources,
4. Implement an electronic patient record system
5. Develop new infrastructure on the hospice site to provide better facilities for patients, relatives and staff, including;
    - Overnight stay facilities for relatives
    - Private break and dining areas for staff
    - Provide daytime break-out or comfort areas for relatives away from patient rooms, and a dedicated dining area
    - Develop bespoke treatment rooms for use by allied health professions (AHP) services, Speech and Language Therapy (SALT), nutritionist, physiotherapists, complementary therapies etc
6. Improve and upgrade older clinical areas and improve patient rooms in line with changing patient and family expectations, and also implement changes which will improve the clinical/medical operating model, e.g. connectivity to facilitate remote diagnosis or collection of biometrics
7. Continue with shadowing and secondment arrangements for clinical staff with partner organisations
8. Lobby for the discontinuation of dynamic purchasing systems which delay patient admissions and prolong stays in inappropriate care settings
9. Review and publish the qualitative clinical data we collect to demonstrate impact
10. Develop planned & programmed repairs schedule to ensure clinical estate is maintained in good order

2 Developing our services;

1. Liaise with commissioners on a regular basis to identify locally emerging needs and monitor the local Joint Strategic Needs Assessment (JSNA)
2. Develop physical infrastructure on site to address those needs already identified and those likely to require attention in the immediate or near future, e.g.
    - Dementia-friendly wards suitable for patients and relatives
    - Day hospice facilities to tackle social isolation, which exacerbates EoL conditions, and provide a base for on-site and outreach services (complementary therapies, increased bereavement services, personal care and community nursing teams)
3. Develop outreach services to support End of Life Care (EoLC) in the community
4. Deliver training to clinical staff on the emerging clinical and social conditions which impact on EoL experience; Dementia, substance misuse (problem spreading outwards from city), mental health, and other excluded groups who require end of life care.
5. Increase the capacity of bereavement counselling/family support, especially for children

6. Explore the use of more non-clinical services to support patients and relatives, e.g. complementary therapies and social interventions
7. Consider the introduction of self-funded care in private rooms and short stay respite care
8. Provide training opportunities for partner agencies on EoLC

3 Engaging with our communities and collaborating with our partners;

1. Maintain and develop relationships with healthcare professionals across our operating area to facilitate a multi-disciplinary approach to EoLC, including;
    - Community Palliative Care Team
    - Community Matron
    - Occupational Health Teams and other AHP teams
    - Peer groups, e.g. NW Hospice professional sub groups
    - Commissioners & CCG colleagues
2. Maintain and develop relationships with wider healthcare environment or across social issues where an EoLC need has been established, e.g.
    - Substance misuse, prisoners, homelessness, mental health, ethnic groups, Lesbian Gay Bisexual & Transgender Plus (LGBT+) groups
3. Work closely with CCGs and commissioners to identify and anticipate current and emerging need
4. Ensure membership or representation on relevant strategic groups, or local manifestation thereof, such as Cheshire & Merseyside Health & Care Partnership
5. Engage with community initiatives, such as Living Well Sefton and other local wellbeing-related groups
6. Continue to work with groups, clubs and societies (such as Soroptimists, Lions, Rotary Club etc) to promote awareness, involvement and support for the hospice's work
7. Engage with un-constituted local groups to promote involvement with the hospice at a personal level

4 Building a sustainable service for the future;

1. Increase the income from our managed income streams by:
    - Increasing our Retail estate and developing new retail income streams to generate a net contribution of 8% of total income
    - Growing Lottery membership to 10,000 weekly plays by 2023, giving a contribution of 15% of total income
    - Refocusing fundraising efforts on corporate social responsibility, (CSR), trusts & foundations and increased community engagement
    - Reduce reliance on legacies as a consequence of the above
    - Increase the use of volunteers across the activity areas to maximise use of skill sets and time
2. Increase reserves to equivalent of 6 months operating costs
3. Maintain a working dialogue with commissioners to ensure income from CCGs is proportionate to cost of providing beds and increases accordingly each year
4. Ensure that sufficient financial controls are in place and are monitored in order to control and manage expenditure
5. Ensure that recruitment, retention and motivation of staff is optimised by adopting competitive terms and conditions, including attractive Health & Wellbeing initiatives, and fair, robust and transparent HR policies
6. Encourage all staff to attain qualifications and memberships appropriate to their profession and provide support, training and other continuing professional development (CPD) facilities to assist in this
7. Promote the hospice as the first choice employer for applicants and recruit the best possible applicants to each position
8. 'Grow our own' clinical staff through the development of the staffing structure and establishment of new roles (such as Senior health care assistant, adult nurse practitioners, NMPs etc) to offset recruitment pressures caused by national issues

9. Review the establishment structure each year or following significant change to ensure that the staffing structure, composition and skill set of the hospice is appropriate to the strategic and operational needs of the organisation
10. Increase the use of ICT to improve efficiency and patient experience
11. Demonstrate our impact through metrics and publicising these to the relevant audiences

5 Good governance; a well-led, well managed and safe organisation

1. Strategy – conduct an annual review of our strategy & direction
2. Compliance - regularly review our systems of management, reporting & control
3. Compliance – ensure our systems and process are fit for purpose through assurance, good governance and oversight
4. Policy – ensure hospice policies are current & fit for purpose by reviewing each one every three years or more frequently if circumstances change
5. Skills – provide appropriate training for trustees
6. Risk - Review our Business Risk Analysis quarterly
7. Risk -Ensure systems of governance and composition of Board are fit for purpose
8. Risk - Ensure information systems are fit for purpose

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Document
The organisation is a charitable company, incorporated in England and Wales on 9th August 2001, limited by guarantee under clause 6 of its Memorandum of Association. The charitable company has no share capital, being a company limited by guarantee. Liability is limited to £1 for each member in the event of its being wound up. The number of members registered at 31 March 2021 is 7. The charitable company is governed by its Memorandum and Articles of Association. The company was registered as a charity by the Charity Commissioners for all purposes on 8 January 1983 (certificate number 1090151).

Recruitment and appointment of Trustees
The Board of Trustees is made up of between seven and nine members. They may be elected at any time by trustees at Trustee Board meetings. Trustees are expected to retire after four years in office, but are eligible for re-election to the Board for a further four year term. The Chairman is elected by the trustees at a Trustee Board Meeting and serves a four year term unless he or she steps down sooner. Recruiting and retaining the right trustees is an important aspect of governing the hospice. It is important that the Board of Trustees has a balance of people with a range of skills and backgrounds who are able to contribute to the governance process.

Organisational structure
The board of trustees meets at least four times a year to direct and manage the governance of the hospice.

The trustees have ultimate responsibility for setting the direction of the hospice and their role is to ensure that the hospice is financially viable, well run and that it meets the needs for which it was set up. This work includes agreeing the hospice strategy, service developments and finances and reviewing and ratifying appropriate hospice policies and procedures. Day to day management is delegated to the members of the senior leadership team.

The Board of Trustees considers current initiatives, service developments and strategic issues at its scheduled quarterly board meetings. Comprehensive written reports are provided by the senior leadership team which are discussed and considered at the meetings. A sub committee structure comprising of finance and clinical governance sub committees meet quarterly and provides reports and recommendations to the trustee meetings.
Departmental Heads are responsible to the appropriate member of the Senior Leadership Team which is led by the Chief Executive who, in turn, is responsible to the Board of Trustees. The current Senior Management Team comprises of the Chief Executive and the Director of Clinical Services.

Trustees
The trustees, who are also the directors for the purpose of company law, and who served during the year and the period up to which the accounts were approved were:

Mrs J Daly
Ms Y E Atkinson
Mr D J Bricknell
Dr J Welch
Mr P S Morgan
Mrs L Moore
Mr K A Guy (appointed 25 June 2020)

Key management remuneration
Senior management remuneration is agreed by the Board of Trustees in consultation with the Chief Executive and by reference to the annual Hospice Rewards survey facilitated by Hospice UK together with data on salary levels for vacant posts advertised through the hospice network. The salaries currently being paid are commensurate with these roles in similarly sized hospices.

Related parties

The charity has a wholly owned non-charitable company, St Joseph's Hospice Academy Services Limited which enables it to manage its trading activities in line with charity law. The main activity of the subsidiary is the sale of promotional goods in support of the charity. All profits arising in the subsidiary are passed to the charity under the gift aid scheme. The charity provides management and other support for the trading company and is reimbursed through a management charge and during the year the charity received a management fee of £4,000 (2019/20 - £4,000). In addition, the subsidiary made charitable donations to St Joseph’s Hospice Association of £3,373 (2019/20 - £2,831).

Public benefit
The trustees have considered the Charity Commission's guidance on public benefit and, in particular, the guidance on the relief of those in need by reason of ill-health. The trustees believe this charity provides a public benefit as its principal activity is to provide palliative and end of life care services which seek to enhance the quality of life of individuals living with a life limiting condition through the provision of in-patient, community and day therapy care and through education, training and support within the hospice and to the wider health and social care economy.

Risk Management

The senior leadership team and delegated departmental heads have conducted a review of the major risks to which the hospice is exposed and systems have been established to mitigate those risks. This work is summarised in the Business Risk Register, which is presented quarterly to trustees and reviewed regularly throughout the year. A comprehensive program of regular activity, process and risk mitigation process audits is in place across the hospice.

A Clinical Risk register is maintained by the Director of Clinical Services and reviewed quarterly by the Clinical Governance Sub Committee.

A Business Continuity Plan has been developed and is updated as risks change in order to ensure the continued safe operation of critical clinical services in an emergency and the resumption of all support services at the earliest opportunity.

All staff and appropriate volunteers are required to complete the hospice-specific annual mandatory training, which covers a wide range of core competencies. The Hospice Infection Control Team carries out regular audits and provides more advanced training to clinical staff. The Food Standards Agency carries

out regular inspections of the hospice and has once again rated our catering services as 'Good' with 5 stars, the highest rating.

Disclosure of information to auditors

Each of the directors has confirmed that there is no information of which they are aware which is relevant to the audit, but of which the auditor is unaware. They have further confirmed that they have taken appropriate steps to identify such relevant information and to establish that the auditors are aware of such information.

On behalf of the board of trustees

Mr D Bricknell

Chair of trustees

Dated: 16th December 2021

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF TRUSTEES' RESPONSIBILITIES

FOR THE YEAR ENDED 31 MARCH 2021

The trustees, who are also the directors of St Joseph's Hospice Association for the purpose of company law, are responsible for preparing the Trustees' Report and the accounts in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare accounts for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that year.

In preparing these accounts, the trustees are required to:

- select suitable accounting policies and then apply them consistently;

- observe the methods and principles in the Charities SORP;

- make judgments and estimates that are reasonable and prudent; and

- prepare the accounts on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the accounts comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the company’s website.

ST JOSEPH'S HOSPICE ASSOCIATION

INDEPENDENT AUDITORS' REPORT

TO THE MEMBERS OF ST JOSEPH'S HOSPICE ASSOCIATION

Opinion

We have audited the financial statements of St Joseph's Hospice Association (the 'charitable company') and its subsidiary (the 'group') for the year ended 31 March 2021 which comprise the Consolidated Statement of Financial Activities, the Summary Consolidated Income and Expenditure account, the Consolidated Balance Sheet, the Statement of Cashflows and Consolidated Cashflows and the notes to the financial statements, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102: The Financial Reporting Standard applicable in the UK and Republic of Ireland (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and of the charitable company's affairs as at 31 March 2021 and of the group's incoming resources and application of resources for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice;
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and the provisions available for small entities, in the circumstances set out in note 26 to the financial statements, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charity's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The trustees are responsible for the other information. The other information comprises the information included in the annual report other than the financial statements and our auditor's report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

Other information cont.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinions on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the trustees' report (incorporating the directors' report) for the financial year for which the financial statements are prepared is consistent with the financial statements; and
- the directors' report (included within the trustees' report) has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of the knowledge and understanding of the group and charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the directors' report included within the trustees' report.

We have nothing to report in respect of the following matters in relation to which the Companies Act 2006 requires us to report to you if, in our opinion:

- adequate and proper accounting records have not been kept by the charitable company or returns adequate for our audit have not been received from branches not visited by us;
- the charitable company financial statements are not in agreement with the accounting records and returns;
- certain disclosures of trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations necessary for the purposes of our audit.
- the trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the trustees report and from the requirement to prepare a strategic report.

Responsibilities of the trustees

As explained more fully in the trustees' responsibilities statement, the trustees are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as they determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or the charitable company or to cease operations, or have no realistic alternative but to do so.

Our responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud, is detailed below.

We obtained an understanding of the legal and regulatory frameworks that are applicable to the charity and group and determined that the most significant are those that relate to fundraising regulations and Care Quality Commission requirements. We also considered those laws and regulations that have a direct impact on the financial statements such as Charity SORP including FRS 102 and Companies Act 2006.

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, included the following:

- the engagement partner ensured the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- discussions with senior management;
- identified laws and regulations were communicated within the audit team and remained alert to instances of non-compliance throughout the audit.

We evaluated management's incentives and opportunities for fraudulent manipulation of the financial statements (including override of controls) and addressed the risk through testing of journal entries to identify unusual transactions and assessed whether judgements and assumptions made in determining the accounting estimates were indicative of potential bias.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed our audit procedures which included, but was not limited to:

- discussions with management about any known or suspected instances of non-compliance with laws and regulations, and fraud;
- reviewing minutes of meetings of those charged with governance;
- testing of journals posted to revenue and expenses that have unusual account combinations;
- checking the Charity is registered with a Fundraising Regulator;
- analytical review to identify unusual transactions;
- reviewing for any transactions undertaken with related parties such as those charged with governance and/or trustees;
- checking expenses are bona fide transactions of the charity;
- reviewing controls around cash donations.

Because of the inherent limitations of an audit, there is a risk that we will not detect all irregularities, including those leading to a material misstatement in the financial statements or non-compliance with regulations. The risk is also greater regarding irregularities occurring due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company's members as a body, for our audit work, for this report, or for the opinions we have formed.

Nicholas James O'Donovan (Senior Statutory Auditor)
For and on behalf of Lonsdale and Marsh Date: 16th December 2021

Chartered Accountants
Statutory Auditor

7th Floor
Cotton House
Old Hall Street
Liverpool
L3 9TX

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Unrestricted funds	Restricted funds	Total 2021	Unrestricted funds	Restricted funds	Total 2020
		£	£	£	£	£	£
Income from:							
Donations, legacies and grants	2	**652,128**	**908,770**	**1,560,898**	758,879	684	759,563
Charitable activities	5	**1,208,895**	**-**	**1,208,895**	1,303,586	-	1,303,586
Other trading activities	3	**603,430**	**-**	**603,430**	897,146	-	897,146
Investment income	4	**579**	**-**	**579**	994	-	994
Total income		**2,465,032**	**908,770**	**3,373,802**	2,960,605	684	2,961,289
Expenditure on:							
Raising funds	7	**748,201**	**-**	**748,201**	1,027,405	-	1,027,405
Charitable activities							
Patient care	7	**2,038,122**	**231,728**	**2,269,850**	2,198,863	1,083	2,199,946
Total expenditure		**2,786,323**	**231,728**	**3,018,051**	3,226,268	1,083	3,227,351
Net gains/(losses) on investments	16	**162**	**-**	**162**	(395)	-	(395)
Net income/(expenditure)		**(321,129)**	**677,042**	**355,913**	(266,058)	(399)	(266,457)
Transfers between funds	22 / 23	**675,474**	**(675,474)**	**-**	-	-	-
Net movement in funds		**354,345**	**1,568**	**355,913**	(266,058)	(399)	(266,457)
Reconciliation of funds:							
Fund balances at 1 April 2020		**2,911,515**	**2,286**	**2,913,801**	3,177,573	2,685	3,180,258
Fund balances at 31 March 2021		**3,265,860**	**3,854**	**3,269,714**	2,911,515	2,286	2,913,801

The statement of financial activities includes all gains and losses for the year.
All incoming resources and resources expended derive from continuing activities of the group.

ST JOSEPH'S HOSPICE ASSOCIATION

SUMMARY CONSOLIDATED INCOME AND EXPENDITURE ACCOUNT

FOR THE YEAR ENDED 31 MARCH 2021

	2021	2020
	£	£
Total income	**3,373,802**	2,961,289
Total expenditure from income funds	**(3,018,051)**	(3,227,351)
	355,751	(266,062)
Gains/(losses) on investments	**162**	(395)
Net income/(expenditure) for the year	**355,913**	(266,457)

The summary consolidated income and expenditure account is derived from the consolidated statement of financial activities on page 17 which, together with the notes on pages 21 to 38 provides full information on the movements during the year on all funds of the charitable company.

ST JOSEPH'S HOSPICE ASSOCIATION

CONSOLIDATED BALANCE SHEET

FOR THE YEAR ENDED 31 MARCH 2021

	Notes	Group	Charitable company 2021 £	Group	Charitable company 2020 £
Fixed assets					
Tangible assets	**15**	**2,169,505**	**2,169,505**	2,223,744	2,223,744
Investments	**16**	**653**	**654**	491	492
		2,170,158	**2,170,159**	2,224,235	2,224,236
Current assets					
Stock		**749**	**-**	749	-
Debtors	**18**	**138,886**	**139,587**	468,825	469,549
Cash at bank and in hand		**1,191,809**	**1,191,803**	447,675	447,675
		1,331,444	**1,331,390**	917,249	917,224
Creditors: amounts falling due within one year	**19**	**(231,888)**	**(231,835)**	(227,683)	(227,659)
Net current assets		**1,099,556**	**1,099,555**	689,566	689,565
Total assets less current liabilities		**3,269,714**	**3,269,714**	2,913,801	2,913,801
Income funds					
Restricted funds	**22**	**3,854**	**3,854**	2,286	2,286
Unrestricted funds					
Unrestricted income funds	**23**	**1,051,551**	**1,051,551**	643,129	643,129
Designated funds	**23**	**2,169,505**	**2,169,505**	2,223,744	2,223,744
Revaluation reserve	**23**	**44,804**	**44,804**	44,642	44,642
		3,265,860	**3,265,860**	2,911,515	2,911,515
		3,269,714	**3,269,714**	2,913,801	2,913,801

The notes on pages 21 to 38 form part of these financial statements.

The financial statements were approved by the board of trustees on 16 December 2021 and are signed on its behalf by:

.....	.....
Mr D J Bricknell	Mr P S Morgan
Trustee	**Trustee**

Company Registration No. 04267625

ST JOSEPH'S HOSPICE ASSOCIATION

STATEMENT OF CASHFLOWS AND CONSOLIDATED CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Group	**Charitable company 2021**	Group	Charitable company 2020
		£		£
Cash flows from operating activities				
Net movement in funds (as per SOFA)	**355,913**	**355,913**	(266,457)	(266,457)
Adjustments for :				
Depreciation	**83,668**	**83,668**	79,832	79,832
(Gains)/losses in investments	**(162)**	**(162)**	395	395
Dividends from investments	**(2)**	**(2)**	(28)	(28)
Interest receivable	**(577)**	**(577)**	(966)	(966)
(Increase)/decrease in stock	**-**	**-**	7,133	-
(Increase)/decrease in debtors	**329,939**	**329,962**	(75,055)	(67,893)
Increase/(decrease) in creditors	**4,205**	**4,176**	65,317	65,293
Net cash provided by (used in) operating activities	**772,984**	**772,978**	(189,829)	(189,824)
Cash flows from investing activities				
Purchase of property, plant and equipment	**(29,429)**	**(29,429)**	(10,733)	(10,733)
Dividends from investments	**2**	**2**	28	28
Interest receivable	**577**	**577**	966	966
Net cash provided by (used in) investing activities	**(28,850)**	**(28,850)**	(9,739)	(9,739)
Change in cash and cash equivalents in the year	**744,134**	**744,128**	(199,568)	(199,563)
Cash and cash equivalents as at 1 April 2020	**447,675**	**447,675**	647,243	647,238
Cash and cash equivalents as at 31 March 2021	**1,191,809**	**1,191,803**	447,675	447,675

1 Accounting Policies

1.1 Company Information

St Joseph's Hospice Association is a private company limited by guarantee, incorporated in England and Wales. Its wholly owned subsidiary, St Joseph's Academy Services Limited, is a private company limited by shares incorporated in England and Wales (company no: 04271430). The registered office of both the parent and subsidiary company is Ince Road, Thornton, Liverpool, L23 4UE.

1.2 Basis of accounting

The charitable company is a public benefit entity as defined by FRS 102.

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their financial statements in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006. The financial statements have been prepared under the historical cost convention with the exception of investments stated at market value and modified for the revaluation of leasehold interest.

The financial statements are prepared in sterling, which is the functional currency of the company. Monetary amounts in these financial statements are rounded to the nearest £.

1.3 Group Financial Statements

The financial statements consolidate the results of the charitable company and its wholly owned subsidiary St Joseph's Academy Services Limited on a line-by-line basis. A separate Statement of Financial Activities and Income and Expenditure account for the charitable company itself are not presented because the charitable company has taken advantage of the exemptions conferred by s408 of the Companies Act 2006. A summary of the financial performance of the charitable company can be found in Note 6.

1.4 Going concern

At the time of approving the financial statements, the trustees have a reasonable expectation that the company has adequate resources to continue in operational existence for the foreseeable future. Thus the trustees continue to adopt the going concern basis of accounting in preparing the financial statements.

1.5 Income

All income is recognised when the charitable company has entitlement to the funds, any performance conditions attached to the income have been met, it is probable that the income will be received and the amount can be measured reliably.

Grants which are to be used for specific purposes, as laid down by the donor, are treated as restricted funds. Expenditure which meets the criteria is charged to the fund. Grants, including those received from government agencies are recognised on the performance model. They are included under income from charitable activities.

Interest on funds held on deposit is included when receivable by the charity, and the amount can be measured reliably; this is normally upon notification of the interest paid or payable by the bank.

1 Accounting Policies (continued)

1.5 Income (continued)

Donated goods are not recognised as incoming resources in the Statement of Financial Activities on receipt of an item as it is impractical and not a cost effective use of resources. Instead the value of the donated goods is recognised as income when sold.

In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities. Refer to the trustee's annual report for more information on their contribution.

Lottery income is recognised on a receivable basis. Any income lottery income received in advance is deferred until the following accounting period.

Legacy income – entitlement to legacy income is taken to be either the earlier of estate accounts being finalised or a notification by the executor of a payment to be made or cash received.

Events – income from major events is recognised in the period in which the event takes place. Income received in advance is included in deferred income.

Investment income is accounted for on an accruals basis.

Gifts in kind are valued at their realised amount or the equivalent to an alternative commercial supply, and are included in the Statement of Financial Activities as appropriate. In accordance with the SORP (FRS102), the general volunteer time is not recognised in the Statement of Financial Activities.

Income from trading activities is recognised on point of sale for both donated and purchased goods.

1.6 Resources expended

Resources expended are included in the Statement of Financial Activities on an accruals basis. Expenditure includes any VAT that cannot be fully recovered and is reported as part of the expenditure to which it relates.

Certain expenditure is directly attributable to specific activities and has been included in those cost categories. Certain other costs which are attributable to more than one activity are apportioned across the cost categories on the basis of the estimated percentage of costs on those activities.

1.7 Fund accounting

Funds held by the charitable company are either:

- Unrestricted general funds – these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

- Designated funds – these are funds set aside out of unrestricted general funds for specific purposes.

- Restricted funds – these are funds that can only be used for particular restricted purposes within the objects of the charitable company. Restrictions arise when specified by the donor or when the funds are raised for a particular restricted purpose.

1 Accounting Policies **(continued)**

1.8 Tangible fixed assets and depreciation

Tangible fixed assets other than freehold land are stated at cost less depreciation. The costs of minor additions, being those below £500, are not capitalised. Depreciation is provided at rates calculated to write off the cost or valuation less estimated residual value of each asset over its expected useful life, as follows:

Freehold land	not depreciated
Freehold buildings	2% per annum on cost
Fixtures, fittings and equipment	15% per annum on reducing balance / 20% per annum on cost / 33.33 % per annum on cost / 15% per annum on cost
Motor vehicles	25% per annum on reducing balance

1.9 Financial instruments

The charitable company has financial assets and financial liabilities of a kind which qualify as basic financial instruments. Basic financial instruments are initially recognised at the amount receivable or payable. Investments are held at fair value.

1.10 Investments

Fixed asset investments are stated at market value at the balance sheet date and the gain or loss taken to the Statement of Financial Activities.

Investment in subsidiary, St Joseph's Academy Services Limited, is stated at cost in the charitable company's balance sheet.

1.11 Stock

Stocks of bought in goods are stated at the lower of cost and estimated selling price. Cost comprises direct materials. As it is not practical to value items donated for resale on receipt because of the volume of low value items, they are not recognised in the financial statements until they are sold.

1.12 Debtors

Debtors are basic financial assets and are recognised at the settlement amount due. Prepayments are valued at the amount prepaid.

1.13 Cash at bank and in hand

Cash at bank and in hand are basic financial assets, and include cash in hand and deposits held with banks.

1.14 Creditors

Creditors are recognised at their settlement amount after allowing for any trade discounts due. Amounts payable are classified as current liabilities if payment is due within one year or less. If not, they are presented as non-current liabilities.

1 Accounting Policies **(continued)**

1.15 Leasing and hire purchase commitments

Assets obtained under hire purchase contracts and finance leases are capitalised as tangible assets and depreciated over the shorter of the lease term and their useful lives. Obligations under such agreements are included in creditors net of the finance charge allocated to future periods. The finance element of the rental payment is charged to the Statement of Financial Activities so as to produce a constant periodic rate of charge on the net obligation outstanding in each period.

Rentals payable under operating leases are charged against income on a straight line basis over the period of the lease.

1.16 Pensions

The charitable company operates a defined contribution pension scheme. Contributions are charged as an unrestricted expense in the financial statements as they become payable in accordance with the rules of the scheme. The assets of the scheme are held in an independently administered fund.

The charitable company also contributes to several individual private pension schemes. Contributions to these schemes are treated on the same basis as its own defined contribution pension scheme.

The charitable company also contributes to the NHS Scheme for certain former NHS employees, which is a defined benefit scheme. The charitable company is obliged to make contributions to the scheme at a rate of 14% of pensionable pay. The charitable company has no commitment to make good any actuarial deficit, nor entitlement to a benefit from surplus funding. On this basis, the scheme is accounted for as a defined contribution pension scheme. Contributions are charged to the Statement of Financial Activities as an unrestricted expense as they fall due.

1.17 Employment costs

The costs of short-term employee benefits are recognised as a liability and an expense.

Where relevant, the cost of any unused holiday entitlement is recognised in the period in which the employee's services are received.

Where relevant, termination benefits are recognised immediately as an expense when the company is demonstrably committed to terminate the employment of an employee or to provide termination benefits.

2 Donations, legacies and grants

	Unrestricted funds £	Restricted funds £	Total 2021 £	Unrestricted funds £	Restricted funds £	Total 2020 £
Donations and legacies						
Donations and gifts	**334,444**	**-**	**334,444**	239,782	684	240,466
Legacies received	**50,982**	**-**	**50,982**	179,012	-	179,012
Events	**19,237**	**-**	**19,237**	97,411	-	97,411
Other income	**1,430**	**-**	**1,430**	2,639	-	2,639
Grants	**246,035**	**908,770**	**1,154,805**	240,035	-	240,035
	652,128	**908,770**	**1,560,898**	758,879	684	759,563

Unrestricted fund grants in 2021 include income from the following:

Coronorvirus Job Retention Scheme	**95,410**
	95,410

3 Other trading activities

	2021 £	2020 £
Shops		
Shop income	**298,691**	632,465
Shop staff costs	**(227,536)**	(298,845)
Shop rent, rates and utilities	**(178,290)**	(196,716)
Other shop expenses	**(40,216)**	(68,280)
Profit/(loss) arising from shops	**(147,351)**	68,624
Number of shops trading in year	**11**	11
Lottery		
Lottery income	**294,211**	245,708
Lottery prizes (see Note 8)	**(78,000)**	(78,000)
Lottery commission and other costs	**10,384**	(167,415)
Profit arising from lottery	**226,595**	293
Trading company		
Income	**10,528**	18,973
Cost of sales	**(3,120)**	(12,112)
Gross profit arising from trading company	**7,408**	6,861
Summary		
Income	**603,430**	897,146
Cost of activities for generating funds	**(513,658)**	(809,256)
Trading company cost of sales	**(3,120)**	(12,112)
	86,652	75,778

4 Investment income

	2021	2020
	£	£
Income from listed investments	**2**	28
Interest receivable	**577**	966
	579	994

5 Charitable activities

	2021	2020
	£	£
Patient care fee income	**1,208,895**	1,303,586

6 Financial performance of charity

The consolidated statement of financial activities includes the results of the charitable company's wholly owned subsidiary St Joseph's Academy Services Limited.

	2021	2020
	£	£
The summary financial position of the charitable company alone is:		
Income	**3,363,274**	2,942,316
Management fee and gift aid from subsidiary company	**7,373**	6,831
	3,370,647	2,949,147
Expenditure on charitable activities	**3,005,958**	3,206,272
Governance costs	**8,938**	8,938
	3,014,896	3,215,210
Net income/(expenditure)	**355,751**	(266,062)
Gains/(losses) of investments	**162**	(395)
Net movement in funds	**355,913**	(266,457)
Total funds brought forward	**2,913,801**	3,180,258
Total funds carried forward	**3,269,714**	2,913,801
Represented by		
Restricted income funds	**3,854**	2,286
Unrestricted income funds	**3,265,860**	2,911,515
	3,269,714	2,913,801

7 Total resources expended

	Notes	Unrestricted reserves			Restricted reserves		Total 2021
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£	£	£	£
Costs of raising funds	8						
Costs of generating voluntary income		199,191	-	32,232	-	-	231,423
Cost of activities for generating funds		227,536	-	286,122	-	-	513,658
Trading company cost of sales		-	-	3,120	-	-	3,120
		426,727	-	321,474	-	-	748,201
Charitable activities							
Patient care	9	1,381,166	83,668	364,238	200,815	30,913	2,060,800
Support costs	10	120,459	-	79,653	-	-	200,112
Governance costs		-	-	8,938	-	-	8,938
Total		1,501,625	83,668	452,829	200,815	30,913	2,269,850
		1,928,352	83,668	774,303	200,815	30,913	3,018,051

Governance costs relates to the auditors' fees of £8,938 including irrecoverable VAT.

7 Total resources expended **continued**

	Notes	Unrestricted reserves			Restricted reserves		Total 2020
		Staff costs	Depreciation	Other costs	Staff costs	Other costs	
		£	£	£		£	£
Costs of raising funds	**8**						
Costs of generating voluntary income		122,460	-	83,577	-	-	206,037
Cost of activities for generating funds		298,845	-	510,411	-	-	809,256
Trading company cost of sales		-	-	12,112	-	-	12,112
		421,305	-	606,100	-	-	1,027,405
Charitable activities							
Patient care	**9**	1,471,593	79,832	425,314	-	-	1,976,739
Support costs	**10**	113,408	-	100,861	-	-	214,269
Governance costs		-	-	8,938	-	-	8,938
Total		1,585,001	79,832	535,113	-	-	2,199,946
		2,006,306	79,832	1,141,213	-	-	3,227,351

Governance costs relates to the auditors' fees of £8,938 including irrecoverable VAT.

8 Costs of raising funds

	2021	2020
	£	£
Other costs of generating voluntary income comprise:		
Fundraising costs	**24,712**	74,385
Telephone	**963**	915
Printing, postage and stationery	**6,557**	8,277
	32,232	83,577
Other cost of activities for generating funds comprise:		
Shop rent, rates and utilities	**178,290**	196,716
Other shop costs	**26,776**	54,840
Equipment hire - vans	**13,440**	13,440
Lottery prizes	**78,000**	78,000
Lottery commission and other costs	**(10,384)**	167,415
	286,122	510,411
Trading company cost of sales		
Purchase of goods for resale	**3,120**	12,112

9 Charitable activities

	2021	2020
	£	£
Other costs relating to UK hospice activities comprise:		
Laundry and cleaning	**37,726**	28,664
Hospice expenses	**140,426**	195,078
Sundry expenses	**455**	2,368
Repairs and maintenance	**48,130**	55,723
Food	**34,967**	35,644
Rates and water rates	**17,765**	17,604
Light and heat	**47,439**	47,161
Travelling	**144**	2,250
Training	**4,268**	5,210
Insurance	**31,473**	33,156
Telephone	**1,445**	1,373
Restricted fund expenditure (see Note 22)		
Staff fund	**-**	685
Defibrilator fund (equipment hire)	**398**	398
PPE fund	**12,500**	**-**
Dementia care fund	**400**	**-**
Bedding fund	**5,000**	**-**
Mattress fund	**9,750**	**-**
Syringe pump fund	**2,865**	**-**
	395,151	425,314

10 Support costs

	2021	2020
	£	£
Support costs relating to UK hospice activities comprise:		
Telephone	**1,589**	409
Postage and stationery	**3,270**	6,275
Legal and professional fees	**35,979**	43,083
Bank charges	**4,244**	10,947
eBay and PayPal fees	**4,179**	3,787
Repairs and maintenance	**-**	46
Subscriptions	**3,890**	3,509
Computer costs	**17,485**	23,421
Sundry expenses	**204**	-
Equipment hire	**8,813**	9,384
	79,653	100,861

11 Trustees

None of the trustees (or any persons connected with them) received any remuneration, expenses or benefits during the year.

12 Employees

Number of employees

The average number of employees during the year was:

	2021 Number	2020 Number
Hospice	**71**	75
Shops, fundraising and publicity	**21**	17
Support	**7**	7
	99	99

Employment costs	**2021**	2020
	£	£
Hospice	**1,581,981**	1,471,593
Shops, fundraising and publicity	**426,727**	421,305
Support	**120,459**	113,408
	2,129,167	2,006,306

Employment costs	**2021**	**2020**
	£	**£**
Wages and salaries	**1,889,221**	1,792,659
Social security costs	**149,172**	135,692
Other pension costs	**90,774**	77,955
	2,129,167	2,006,306

	2021 Number	**2020 Number**
Number of employees whose total employee benefits for the year fell between each band from £60,000 upwards:-		
£70,001 - £80,000	**1**	1
£80,001 - £90,000	-	-
£90,001 - £100,000	-	-

Agency nursing or care staff are used when it is not able to sustain the staffing levels to which it is committed from its employees or in response to particular needs. Agency costs are included in hospice expenses (see Note 9) and the cost during the year was £52,045 (2020 - £106,293).

The total employee benefits of the key management personnel of the group was £163,875 (2020 - £162,641).

13 Taxation

The charitable company is a registered charity and as such is exempt from taxation on its income so long as this is applied for charitable purpose. No taxation charge arises in the subsidiary company.

14 Net incoming/outgoing resources

	2021	2020
	£	£
Net incoming/outgoing resources is stated after charging:		
Depreciation of fixed assets	**83,668**	79,832
Auditors' remuneration	**8,938**	8,938
Hire of equipment	**22,651**	22,824

15 Tangible fixed assets - group and charitable company

	Freehold land and buildings	**Fixtures, fittings and equipment**	**Total**
	£	**£**	**£**
Cost or valuation			
At 1 April 2020	2,694,068	872,821	3,566,889
Additions	2,583	26,846	29,429
Disposals	-	-	-
At 31 March 2021	**2,696,651**	**899,667**	**3,596,318**
Depreciation and impairment			
At 1 April 2020	569,356	773,789	1,343,145
Charge for the year	53,401	30,267	83,668
Disposals	-	-	-
At 31 March 2021	**622,757**	**804,056**	**1,426,813**
Carrying amount			
At 31 March 2021	**2,073,894**	**95,611**	**2,169,505**
At 31 March 2020	2,124,712	99,032	2,223,744

In line with the charitable company's accounting policy, the freehold land and buildings are included at cost less depreciation except for freehold land which is not depreciated. It is noted that in August 2015 a valuation of the property was undertaken by Sutton Kersh showing a value of £2,500,000.

16 Fixed asset investments

	Group			Charitable company			
	Listed	Unlisted	Total	Listed	Unlisted	Group	Total
	£	£	£	£	£	£	£
Market value							
At 1 April 2020	491	-	491	491	-	1	492
Change in value in year	162	-	162	162	-	-	162
Realised in year	-	-	-	-	-	-	-
At 31 March 2021	**653**	**-**	**653**	**653**	**-**	**1**	**654**
Unrestricted funds	**653**	**-**	**653**	**653**	**-**	**1**	**654**
The investment assets are held:							
In the UK	-	-	-	-	-	1	1
Outside the UK	653	-	653	653	-	-	653
	653	**-**	**653**	**653**	**-**	**1**	**654**
Historical cost:							
At 31 March 2021	-	-	-	-	-	1	1
At 31 March 2020	-	-	-	-	-	1	1

17 Subsidiary undertakings

The wholly owned trading subsidiary St Joseph's Academy Services Limited (company registration number 04271430) is incorporated in the United Kingdom and pays all of its profits to the charitable company by gift aid. St Joseph's Academy Services Limited sell merchandise for fundraising purposes.

The charitable company owns the entire share capital of one ordinary share of £1.
The summary financial performance of the subsidiary alone is:

	2021	2020
	£	£
Turnover	**10,528**	18,973
Cost of sales and administration costs	**(3,155)**	(12,142)
Net profit	**7,373**	6,831
Management fee paid to the charitable company	**(4,000)**	(4,000)
Amount gift aided to the charitable company	**(3,373)**	(2,831)
Retained in subsidiary	-	-
The assets and liabilities of the subsidiary were:		
Current assets	**754**	748
Current liabilities	**(753)**	(747)
Total net assets	**1**	1
Aggregate share capital and reserves	**1**	1

18	**Debtors**	**Group 2021 £**	**Charity 2021 £**	Group 2020 £	Charity 2020 £
	Trade debtors	**91,079**	**91,079**	174,375	174,375
	Amounts owed by group undertakings	**-**	**701**	-	724
	Other debtors	**12,463**	**12,463**	8,425	8,425
	Prepayments and accrued income	**35,344**	**35,344**	286,025	286,025
		138,886	**139,587**	468,825	469,549

19	**Creditors: amounts falling due within one year**	**Group 2021 £**	**Charity 2021 £**	Group 2020 £	Charity 2020 £
	Trade creditors	**72,371**	**72,371**	54,785	54,785
	Taxes and social security costs	**33,320**	**33,267**	35,012	34,988
	Other creditors	**58,834**	**58,834**	66,512	66,512
	Accruals	**67,363**	**67,363**	71,374	71,374
		231,888	**231,835**	227,683	227,659

20 Pension and other post-retirement benefit commitments

The charitable company enabled a number of staff to contribute to either their NHS Pension Scheme or to their private scheme. Employer pension contributions to these schemes amounted to £42,570 (2020 - £32,628). Total employer and employee contributions of £7,563 (2020 - £18,860) were due to these schemes at the year end and are included in creditors.

During the year the employer pension contributions to the workplace pension scheme amounted to £48,261 (2020 - £45,327). Total employer and employee contributions of £20,330 (2020 - £16,213) were due to this scheme at the year end and is included in creditors.

21 Share capital

The charitable company is limited by guarantee.

22 Restricted funds

The income funds of the charitable company include restricted funds comprising the following unexpended balances of donations and grants held on trust for specific purposes:

		Movement in funds			
	Balance at 1 April 2020	Incoming resources	Resources expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Defibrilator fund	1,602	-	(398)	-	1,204
Overseas hospice fund	684	-	(684)	-	-
PPE fund	-	12,500	(12,500)	-	-
Building fund	-	2,000	-	(2,000)	-
Flooring fund	-	7,640	-	(7,640)	-
Training fund	-	2,000	-	-	2,000
Dementia care fund	-	1,050	(400)	-	650
Bedding fund	-	5,000	(5,000)	-	-
Student fund	-	941	(941)	-	-
Service delivery fund	-	199,190	(199,190)	-	-
NHS England grants	-	665,834	-	(665,834)	-
Mattress fund	-	9,750	(9,750)	-	-
Syringe pump fund	-	2,865	(2,865)	-	-
	2,286	908,770	(231,728)	(675,474)	3,854

The NHSE awarded funding to allow the hospice to make available bed capacity and community support from April 2020 to July 2020 to provide support to people with complex needs in the context of the Covid-19 situation, and to provide bed capacity and community support from November 2020 to March 2021 for the same purpose.

		Movement in funds			
	Balance at 1 April 2019	Incoming resources	Resources expended	Transfers	Balance at 31 March 2020
	£	£	£	£	£
Staff fund	685	-	(685)	-	-
Defibrilator fund	2,000	-	(398)	-	1,602
Overseas hospice fund	-	684	-	-	684
	2,685	684	(1,083)	-	2,286

23 Unrestricted funds

The unrestricted funds include a revaluation reserve which represents:

(a) the amount by which land and buildings exceeded their historical cost based on a revaluation performed a substantial number of years ago.

(b) the restatement of investments at market value.

Designated fixed asset fund which represents reserves set aside by the trustees showing the extent to which funds are invested in tangible fixed assets for use by the charitable company and therefore not available for other purposes.

		Movement in funds				
	Balance at 1 April 2020	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2021**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	**643,129**	**2,445,243**	**(2,702,655)**	**665,834**	**-**	**1,051,551**
Revaluation reserve - land and buildings	**44,151**	**-**	**-**	**-**	**-**	**44,151**
Revaluation reserve - investments	**491**	**-**	**-**	**-**	**162**	**653**
Designated fund - tangible fixed assets	**2,223,744**	**19,789**	**(83,668)**	**9,640**	**-**	**2,169,505**
	2,911,515	**2,465,032**	**(2,786,323)**	**675,474**	**162**	**3,265,860**

		Movement in funds				
	Balance at 1 April 2019	**Incoming resources**	**Resources expended**	**Transfers**	**Investments gains/losses**	**Balance at 31 March 2020**
	£	**£**	**£**	**£**	**£**	**£**
General fund - core reserve	839,693	2,949,872	(3,146,436)	-	-	643,129
Revaluation reserve - land and buildings	44,151	-	-	-	-	44,151
Revaluation reserve - investments	886	-	-	-	(395)	491
Designated fund - tangible fixed assets	2,292,843	10,733	(79,832)	-	-	2,223,744
	3,177,573	2,960,605	(3,226,268)	-	(395)	2,911,515

24 Analysis of net assets between funds

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2021 are represented by:			
Tangible fixed assets	**2,169,504**	**-**	**2,169,504**
Investments	**653**	**-**	**653**
Current assets	**1,327,590**	**3,854**	**1,331,444**
Creditors amounts due within one year	**(231,887)**	**-**	**(231,887)**
	3,265,860	**3,854**	**3,269,714**
Unrealised gains included above:			
On tangible fixed assets	**-**	**-**	**-**
On investments	**653**	**-**	**653**
	653	**-**	**653**
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2020	**44,642**	**-**	**44,642**
Net profit on revaluations in year	**162**	**-**	**162**
Unrealised gains at 31 March 2021	**44,804**	**-**	**44,804**

	Unrestricted funds £	Restricted funds £	Total £
Fund balances at 31 March 2020 are represented by:			
Tangible fixed assets	2,223,744	-	2,223,744
Investments	491	-	491
Current assets	914,963	2,286	917,249
	(227,683)	-	(227,683)
	2,911,515	2,286	2,913,801
Unrealised gains included above:			
On tangible fixed assets	-	-	-
On investments	491	-	491
	491	-	491
Reconciliation of movements in unrealised gains:			
Unrealised gains at 1 April 2019	45,037	-	45,037
Net profit on revaluations in year	(395)	-	(395)
Unrealised gains at 31 March 2020	44,642	-	44,642

25 Commitments under operating leases

At 31 March 2021 the group had future minimum commitments under non-cancellable operating leases as follows:

	Land and buildings		Other	
	2021	2020	**2021**	2020
	£	£	**£**	£
Within one year	**121,000**	138,750	**682**	6,625
Between two and five years	**207,416**	219,207	**-**	284
After five years	**135,041**	34,666	**-**	-
	463,457	392,623	**682**	6,909

26 Auditors' Ethical Standards

In common with many businesses of our size and nature we use our auditors to assist with the preparation of the financial statements and, with regard to the subsidiary, to submit returns to the tax authorities.

27 Related party transactions

There are no related party transactions which require disclosure.