

THE COVENTRY REFUGEE AND MIGRANT CENTRE

England & Wales · Charity number 1090123

Details

Other names	THE COVENTRY REFUGEE CENTRE, COVENTRY REFUGEE CENTRE, CRC
Status	Registered
Legal form	Charitable company
Company number	04291931
Registered	2002-01-17
Register	View on the Charity Commission register

Contact

Address	Norton House Bird Street Coventry CV1 5FX
Phone	07552500721
Email	info@covrefugee.org
Website	www.covrefugee.org

Activities

Objects: 1) TO RELIEVE NEED, HARDSHIP AND DISTRESS OF REFUGEES, MIGRANTS AND ASYLUM SEEKERS2) TO ADVANCE THE EDUCATION OF THE PUBLIC IN GENERAL ABOUT THE ISSUES RELATING TO REFUGEES, MIGRANTS AND ASYLUM SEEKERS3) TO PROVIDE OR TO ARRANGE FOR THE PROVISION OF RECREATIONAL OR OTHER LEISURE TIME PURSUITS FOR REFUGEES, MIGRANTS OR ASYLUM SEEKERS WITH THE OBJECTIVE OF IMPROVING THE QUALITY OF LIFE OF THOSE PERSONS WHO HAVE NEED OF SUCH FACILITIES

Activities: CRMC provides impartial and confidential advice to asylum seekers, refugees and migrants living in Coventry and the surrounding areas. We relieve hardship and distress amongst these communities in and around Coventry, alongside providing holistic services to our clients. We also raise awareness of refugee, asylum, and migrant issues in the wider community and at a local government level.

Classification

- **How:** Makes Grants To Individuals, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, The Prevention Or Relief Of Poverty, Accommodation/housing, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** GENERAL AREA OF THE CITY OF COVENTRY
- Coventry City
- Warwickshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£2,495,706	£2,549,291	£1,075,275	49
2024-03-31	£3,047,816	£3,052,803	£1,128,860	54
2023-03-31	£3,090,089	£2,953,985	£1,133,847	68
2022-03-31	£2,805,248	£2,699,746	£997,743	76
2021-03-31	£2,549,520	£2,469,890	£892,241	65

Trustees

Name	Role	Appointed
KAMRAN MUNIR	Chair	2024-07-25
Cllr Jandu Tarlochan Singh		2025-09-22
Dr DAVID KNIBB		
Dr Ecem Karlidag Dennis		2025-09-25
Dr Randhir Auluck		2014-11-30
Elizabeth Wendy Booth		2021-03-22
Fadahun Agboola		2023-07-27
Furrukh Aslam		2015-11-26
Ravinder Kaur		2013-11-24
Rupinder Singh		2016-05-28
Thomas Fisher		2014-10-30

Linked charities

- THE COVENTRY DESTITUTION FUND. (1090123-1)

THE COVENTRY REFUGEE AND MIGRANT CENTRE

England & Wales - Charity number 1090123

Accounts



**THE COVENTRY REFUGEE AND MIGRANT CENTRE
{formerly The Coventry Refugee Centre}**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2025**

Charity number: 1090123
Company number: 04291931

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

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**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2025

TRUSTEES AND DIRECTORS:

Tim Godwin	(Chair until 25 July 2024)
Kamran Munir	(Chair from 25 July 2024)
Dr David Knibb	
Ranvinder Kaur	
Tia Ao	(resigned 25 July 2024)
Tom Fisher	
Cllr. Randhir Auluck	
Furrukh Aslam	
Cllr. Rupinder Singh	
Elizabeth Wendy Booth	
Cllr. Marcus Lapsa	(resigned 5 June 2025)
Cllr. Agboola Seyi	
Toni Soni	(appointed as director only 25 July 2024, resigned 10 December 2024)
Cllr. Jandu Tarlochan Singh	(appointed 22 September 2025)
Dr Ecem Karlidag-Dennis	(appointed 25 September 2025)

JOINT MANAGEMENT TEAM:

Toni Soni	Centre Director and Company Secretary
Jackie Capitani	Housing Manager
Philliph Hollasch	Lingo Links/HR Manager
Hazel King	Immigration Manager
Lenka Vrskova	Finance/IT Manager and Company Secretary (from 25 July 2024)
Geoffrey Mann	Head of Service Delivery
Carmen Pop	Community Integration and Education Manager
Alyssa Swinney	Combatting Destitution Manager
Dimitri Kafizas	Advice Services Manager
Vitalina Sergeeva	Therapy Manager

LINKED CHARITY: The Coventry Destitution Fund (Charity number: 1090123-1)

REGISTERED OFFICE:

Norton House
Bird Street
Coventry
CV1 5FX

AUDITORS:

HB&O Ltd
Chartered Accountants & Statutory Auditors
Seven Stars House
1 Wheler Road
Coventry
CV3 4LB

BANKERS:

Virgin Money Bank
7-11 High Street,
Coventry
CV1 5SB

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

The Trustees/ Directors present their report and the audited financial statements for the year ended 31st March 2025. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Our background

The Coventry Refugee and Migrant Centre (CRMC) is a charitable company limited by guarantee, established in 2001 under a Memorandum of Association, to assist the growing numbers of Asylum seekers, refugees and migrants arriving in Coventry.

Our work began in 2000 when a group of kind individuals wanted to help in assisting in meeting the needs, relieving hardship and vulnerability of refugees and migrants in Coventry. We remain to this day, a values-led organisation that still operates based on the same, decision-making principles.

In 2010, the Board of Directors considered the future needs of the charity and directed that the strategy for sustainability should be through developing social enterprise, rather than utilising solely public funding. In 2011, CRMC Trading Ltd was created, with the organisation being the sole shareholder, and that any surplus generated helped to support the charity in general.

Together, they constitute the CRMC Group.

Both entities share the same principles and ethos, which drives our strategic direction and culture. These were accepted by both Boards separately and have been incorporated into the daily operations of both entities.

Our Vision

To be a hub of excellence for refugees and migrants enabling them to feel safe, supported and empowered to rebuild their lives free from persecution.

Our mission is simple:

To meet the needs of refugees, asylum seekers and migrants in Coventry/surrounding areas and raise awareness of issues facing this client group.

Our Structure

The Board

The Charity Board is constituted by 12 Trustees, each limited to a guarantee of £1 in the event of the charity being dissolved. The Trustees are also directors of the company and constitute the Board of Directors.

Directors are recruited and appointed according to the needs of the charity and bring a wide range of skills. On appointment, they are offered a thorough induction, allowing them to meet all key staff and departments, giving them a comprehensive picture of the organisation.

Individual Trustees also sit on a range of different groups, including the Finance and General Purposes Committee and the Phase Two Estates. This process provides a strong Board presence in the making of strategic decisions of the members. Individuals are also linked to specific departments that align with their skills sets, to enhance knowledge attributes and aid the achievement of objectives.

The Senior Management Team

The Centre Director is in essence the Head of the organisation and manages a team of 6 staff, namely, a Head of Service Delivery, a Finance/IT Manager, an HR/Lingo Links Manager, a Communication Officer, Spring Action Operations Manager and an Immigration Manager.

They form the Senior Management Team (SMT) and have responsibility for the leadership and strategic management of the organisation including Board direction.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

The Delivery Teams

The Group employs approximately 69 people in both full and part-time roles and attracts an average of 85 volunteers at any given time. Staff and volunteers are equally valued and are regularly involved in forums with management to resolve long term operational issues and discuss strategies.

The Group has an anti-discriminatory approach, with representation from several marginalised groups within employees, volunteers and trustees and community groups taking account of the requirements of the Equality Act.

The Senior Management Team work cooperatively with a union who represent several employees and operates a policy of honest and open communication with employees and volunteers, in all reasonable circumstances.

Many operational decisions are taken by the Senior Management Team, with appropriate delegation to other staff members. The Board adopts the Strategic Plan, which serves as the key strategic and planning document for CRMC, including regular operational reports and risk analysis. Major strategic decisions, annual budget setting, and policy adoption are managed by the Board. Additionally, the Board receives a bi-monthly Centre Director's report that addresses key strategic issues and solutions in alignment with the strategic plan.

Objectives and activities

We aim to make our client's feel:

- 1) **Supported** and relieved from hardship and distress.
- 2) **Empowered** to rebuild and take control of their lives and to fulfil their potential.
- 3) **Integrated**, settled and safe.

Our achievements for 2024/25

During the reporting period, the charity has secured approximately £290,000 from the National Lottery, Community Fund. This funding is allocated to support programme delivery over a two-year period commencing in November, 2024 and concluding in October 2026.

An additional £90,000 was granted from the Coventry and Warwickshire Integrated Care Board to maintain the ongoing implementation of the Migrant Mental Health inequalities project (MHIP), to further extend MHIP's reach across Warwickshire supplementary £23,000 has been secured through the West Midlands Strategic partnership, acting on behalf of the Home Office

To enhance Therapeutic service delivery, the organisation received £67,000 through the Syrian Resettlement Programme alongside a further £55,000 and interpretation related costs. These resources will support the expansion of mental health and wellbeing services throughout the funding term.

A separate allocation of £67,000 was secured from Warwickshire County Council to establish immigration support services with rollout scheduled for December 2025.

In addition, the organisation is awarded a competitive tender valued at £340K per annual over 4 years by Warwickshire County Council to provide accommodation and support for Unaccompanied Asylum-seeking Children (UASC) thereby broadening its housing and support service capacity.

Lastly the charity has secured approximately £41,000 in funding from GLC to support the recruitment and redeployment of an outreach worker. The role is specifically aimed at engaging individuals who are homeless, have no recourse to public funds, and are experiencing substance misuse challenges, with the goal of supporting their transition into recovery treatment services.

As part of our continued commitment to achieving efficiency savings, the Head of Fundraising and Business Development position has been temporarily suspended. In its place, we have engaged a fundraising consultant on a part basis operating up to 1 day a week on average.

Consequently, line management responsibilities previously held by the Head of Fundraising and Business Development have been reassigned to the Centre Director. The Spring Action Social enterprise is now jointly managed by the Finance Manager and Centre Director to ensure continuity and effective oversight.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

Our achievements for 2024/25 (continued)

As part of our ongoing commitment to efficiency and financial stability, most of our departments have achieved operational self-efficiency.

Our collaborative efforts with charitable organisations, third sector partners and statutory bodies continue to play a vital role in addressing the needs of migrant communities both within Coventry and across the wider region. Notably, our partnership with Warwickshire County Council has enabled impactful service delivery Warwickshire. We have also launched a new initiative in collaboration with Ashely Community Housing and Coventry City Council, targeting individuals who are employed or work ready but face barriers accessing affordable accommodation within the exempt supported housing sector.

The rise in the National Living Wage and increased employer Insurance contributions resulted in additional cost burden of approximately £65,000. These financial pressures were mitigated through the temporary suspension of the Head and Fundraising and Business Development role alongside a modest uplift in funding from Empowering Communities (Formerly the Core Grant) provided by Coventry City Council.

CRMC Trading Limited established in August 2011, continues to develop social enterprise that respond to communities needs and align in charitable objectives of CRMC the two active enterprises are:

- Lingo Links -Translation and Interpretation Services
- Spring Action – Commercial Cleaning Services

During the last reporting period , Spring Action achieved a moderate surplus . Although Financial performance varied across the different enterprises, Spring Action made a notable contribution of £25,850 towards overhead costs.

The Immigration Services fell short of its anticipated revenue streams and recorded a deficit . Meanwhile Lingo Links was granted a 12-month exemption from overhead contributions to facilitate its development and support ongoing efforts to improve cost efficiency

The board of Directors continues to uphold the Charities Commission guidelines on public benefit in all strategic planning and decision-making process, ensuring that our objectives remain aligned with the needs of the communities we serve.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

Financing our charitable activities

Income Overview

Throughout the financial year, the organisation's core revenue streams remained stable, contributing to a consistent financial performance. Key sources of income included Empowering communities Fund (previously referred as the (Core grant), MHIP, Therapy services, Islamic relief, National Lottery funding, Transitional Housing, Ukraine for homes, and Housing benefit. In this year, grants from Coventry City Council, including Empowering communities Fund, Ukraine for Homes, HARP Project accounted to 22.42% of the organisation's overall income

Fundraising efforts have focused on submitting proposals to the Home Office, local City and County Councils charitable foundations and Trusts. Our Fund-raising activities includes numerous proposals to the Home Office, Foundations and Trusts. This area of work is becoming increasingly competitive, requiring strategic engagement and targeted proposal development.

Revenue from CRMC Trading Ltd accounted for 2.9% of the total group income in 2025.

Risk management

The Board of Directors acknowledges the significance of managing the risks faced by the charity and maintains a risk register to facilitate continuous review and monitoring of ongoing risks. They receive frequent reports from the Senior Management Team on all potential risks and the strategies implemented to mitigate or reduce them. Open communication encourages Directors to discuss potential external risks with the Senior Management Team.

Financial review

The Board of Directors continues to monitor CRMC's performance as well as any external factors that may impact upon the organisation's status.

Forecasts have been generated for the period up to 31st December 2026, indicating that the charity and its subsidiary will have sufficient resources to maintain operational existence for the foreseeable future. For these reasons, they continue to adopt the going concern basis in preparing the annual report and accounts. The organisation has now reached a position where 4 months of operating costs are held in reserves. This offers the organisation more stability and financial security than it has previously had.

Reserves Policy

The board of Directors/Trustees are responsible for maintaining an adequate level of reserves to meet contingencies and, in the event that the Charity is no longer viable, to pay all outstanding wages, redundancy pay and other creditors.

In November 2021 the Board of Directors/Trustees reviewed and approved a new Reserves Policy.

The Reserves Policy is to hold a minimum of three months of operating expenses in Reserves (defined as the sum of General Reserves net of Fixed Assets plus Designated Reserves). The intention is to protect the organisation's services, its infrastructure, and the continuing employment of skilled staff from short term income shocks and to be able to invest in unbudgeted or strategic growth opportunities that may become available.

Ordinarily, reserves should not exceed six months of operating costs. In the event this occurs, the board will give consideration of the best use of excess reserves. In certain circumstances the board may decide to hold a larger amount

The Board of Directors/Trustees may decide at any point to transfer any or all the designated income to the General Reserves if it is considered appropriate to maintain the organisation as a going concern. This would take account of any external events that are beyond the control of the organisation that may have an adverse effect on operations.

Fundraising

Whilst the charity does incur some expenditure in respect of fundraising activities, these are considered to be on a very small scale and do not form part of the charity's principal activities. The charity neither participates in publicly marketed fundraising events nor in the active soliciting of donations from members of the general public. Accordingly, the charity is not registered with the Fundraising Regulator, although the trustees will keep the situation under review.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
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REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

Pay policy for senior staff

The pay of the senior staff is reviewed by the board (at least annually) and normally increased in line with average earnings or review against performance objectives. In view of the nature of the charity, the trustees benchmark against pay levels in other regional charities of a similar size. If recruitment has proven difficult in the recent past a market addition may also be paid.

The Future

Government Initiatives

In the forthcoming year, our organisation is prepared to navigate a complex landscape marked by substantial shifts. The cessation of socio-economic funding from Europe, coupled with a change in the UK government's policy that places a high priority on asylum seeker support and net migration, will undoubtedly influence our operational strategies. We are proactively assessing the potential impacts of these changes on our charity's mission and services.

In addition to supporting asylum seekers, the government has introduced measures to tackle net migration, including:

- Restricting the ability of certain visa holders to bring dependents
- One in one out (immigration) policy
- Standard qualifying period for indefinite leave to remain is increasing to 10 years
- Salary thresholds for work visa holders seeking settlement will rise to £41,700 per annum.

These steps aim to reduce the overall number of migrants entering the UK, ensuring that migration levels are sustainable and do not overburden public services.

Furthermore, the government is committed to creating more safe and legal routes for people to claim asylum in the UK. This includes:

- Expanding resettlement schemes, such as the UK Resettlement Scheme and the Community Sponsorship Scheme
- Consulting with local authorities to determine an annual cap on the number of refugees resettled.

These efforts aim to provide vulnerable individuals with a secure pathway to seek protection while ensuring that the UK can adequately support and integrate them. It is still early to determine how these plans will unfold and how they will relate to our organisation.

Strategic Initiatives

The Board of Directors and the Senior Management Team are steadfast in their commitment to advancing our social enterprise strategy and developing models that will enable our delivery units to achieve full self-sufficiency. We are equally dedicated to identifying new funding opportunities from grants and donors. Following the departure of the Head of Operations and the Head of Fundraising and Business Development presented with an opportunity to reassess the structure and financial stability of these roles their roles. As part of this review, we transferred some of the costs mainly for the Head of operations previously covered by reserves into existing funding streams to ensure long term viability

Due to the strategic relevance of fundraising and the need to maintain continuity in the area we have temporarily engaged a Fundraising consultant on a part time basis, equivalent to one day a week. This interim measure allows us to continue pursuing funding opportunities while we evaluate the future configuration of this role.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

We plan to explore several initiatives through a blend of existing activities and future developments:

1. Ongoing review of current services and reconfiguration to adapt to changing needs.
2. Continuous review and development of a fundraising strategy that aligns with our core organisational objectives and focuses efforts where clear gaps can be evidenced, or a business case can be made to demonstrate innovation or best practice in the sector that will attract additional funding.
3. Staying updated with new and existing funding opportunities to either replace funding for existing work strands nearing their end or create new work strands that demonstrate needs.
4. Generate more business opportunities in our social enterprise to ultimately increase revenue.
5. Sustained investment in our staff, volunteers, and Trustees to ensure they possess the appropriate skills, tools, technology, and training to perform their roles to an excellent standard in both office and home environments.
6. Continued review of efficiency savings to be less reliant on reserves
7. Review of IT functions.
8. Raising awareness of our client group and responding to any government policy that may adversely impact our client group.
9. Monitoring progress against KPIs for all funding initiatives.
10. Continually reviewing the pricing strategies for Spring Action, Immigration, and Lingo Links considering the increased operating and staffing costs

Trustees' responsibilities statement

The trustees (who are also directors of the Coventry Refugee and Migrant Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles within the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2025

Trustees' responsibilities statement (continued)

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

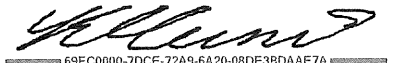
Third party indemnity provision for trustees

Qualifying third party indemnity provision is in place for the benefit of all trustees of the group.

In approving the Trustees' Annual Report, we also approve the Directors' report included therein, in our capacity as company directors.

The Report of the Directors/Trustees has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

Approved by the Directors and signed on their behalf by:


69EC0000-7DCE-72A9-6A20-08DE3BDAAE7A

Kamran Munir – Chair of Trustees

Date: 15 December 2025

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2025**

Opinion

We have audited the financial statements of The Coventry Refugee and Migrant Centre (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 March 2025 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Statement of Cash Flows and Notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2025, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Directors/ Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Directors/Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Report of the Directors/Trustees; or
- the parent charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2025

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on pages 7 and 8, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The audit process includes an assessment of the entity's and group's risk environment, through enquiry of and discussion with management and those charged with governance, including an assessment of any key laws and regulations with which the group and parent charitable company must comply in the ordinary course of its operations.

Additionally, the overall risks of irregular transactions occurring are assessed following our observations and confirmation of the design and implementation of management's controls. Whilst we are mindful of these risks, our audit focus is geared towards the risk of material misstatement in the financial statements as a whole.

As such, our procedures cannot guarantee that all transactions have been fully compliant with all relevant laws and regulations, including those regulations relating to fraud, as our procedures are not designed to detect all instances of non-compliance. By definition, the risk of our detection of non-compliance is greater where compliance with a law or regulation is removed from the events and transactions reflected in the financial statements. The risk is also greater regarding irregularities due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

HB&O Ltd

HB&O Ltd
Seven Stars House
1 Wheeler Road
Coventry
West Midlands
CV3 4LB

Date: 15 December 2025

HB&O Ltd is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

**CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an Income and Expenditure Account)**

FOR THE YEAR ENDED 31 MARCH 2025

	Note	Unrestricted 2025 £	Restricted 2025 £	2025 Total £	2024 Total £
Income and endowments from:					
Charitable activities	2	975,977	1,192,593	2,168,570	2,735,169
Social Enterprise activities	3	290,688	-	290,688	278,004
Investments	4	36,448	-	36,448	34,643
		<hr/> 1,303,113	1,192,593	2,495,706	3,047,816
Expenditure on:					
Charitable activities	5	1,011,784	1,223,358	2,235,142	2,773,890
Social Enterprise activities	6	284,235	20,414	304,649	269,413
Governance costs		-	9,500	9,500	9,500
		<hr/> 1,296,019	1,253,272	2,549,291	3,052,803
Net expenditure	7	7,094	(60,679)	(53,585)	(4,987)
Transfers between funds	15,16,26	(2,466)	2,466	-	-
Net movement in funds		4,628	(58,213)	(53,585)	(4,987)
Reconciliation of funds					
Total funds brought forward		1,147,189	(18,329)	1,128,860	1,133,847
Total funds carried forward		<hr/> 1,151,817	(76,542)	1,075,275	1,128,860

The Consolidated Statement of Financial Activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2025

	Note	Group		Charity	
		2025 £	2024 £	2025 £	2024 £
Fixed assets					
Tangible assets	11	86,817	95,574	80,622	85,913
Investments	12	-	-	100	100
		<hr/>	<hr/>	<hr/>	<hr/>
		86,817	95,574	80,722	86,013
		<hr/>	<hr/>	<hr/>	<hr/>
Current assets					
Debtors	13	278,287	301,069	262,358	285,265
Short term deposits		693,594	544,649	693,594	544,649
Cash at bank and in hand		198,584	380,014	196,740	369,694
		<hr/>	<hr/>	<hr/>	<hr/>
		1,170,465	1,225,732	1,152,692	1,199,608
		<hr/>	<hr/>	<hr/>	<hr/>
Creditors: Amounts falling due within one year	14	182,007	192,446	177,288	182,488
		<hr/>	<hr/>	<hr/>	<hr/>
Net current assets		988,458	1,033,286	975,404	1,017,120
		<hr/>	<hr/>	<hr/>	<hr/>
Net assets		1,075,275	1,128,860	1,056,126	1,103,133
		<hr/>	<hr/>	<hr/>	<hr/>
Funds					
Unrestricted funds	15	1,151,817	1,147,189	1,132,668	1,121,462
Restricted funds	16	(76,542)	(18,329)	(76,542)	(18,329)
Total funds carried forward		<hr/>	<hr/>	<hr/>	<hr/>
		1,075,275	1,128,860	1,056,126	1,103,133

For the year ending 31 March 2025 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Acts with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board on 15 December 2025.


Kamran Munir, Chair of Trustees

Charity number: 1090123
Company number: 04291931

The notes on pages 14 to 27 form part of the financial statements.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

**CONSOLIDATED STATEMENT OF
CASHFLOWS**

FOR THE YEAR ENDED 31 MARCH 2025

	Note	2025 £	2024 £
Cash generated by operating activities	19	(48,930)	17,948
Cash flow from investing activities			
Interest received		36,448	34,643
Purchase of tangible fixed assets		(20,003)	(6,755)
Cash used in investing activities		<u>16,445</u>	<u>27,888</u>
Increase in cash and cash equivalents		(32,485)	45,836
Cash and cash equivalents at 1 April		924,663	878,827
Cash and cash equivalents at 31 March		<u>892,178</u>	<u>924,663</u>

Analysis of changes in net funds

	At 1 April 2024 £	Cash Flows £	At 31 March 2025 £
Net cash			
Cash at bank and in hand	924,663	(32,485)	892,178
Bank overdrafts	-	-	-
	<u>924,663</u>	<u>(32,485)</u>	<u>892,178</u>

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting policies

(a) Company Information

The Coventry Refugee and Migrant Centre is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Norton House, Bird Street, Coventry, West Midlands CV1 5FX.

(b) Basis of preparation

The consolidated financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in the financial statements are rounded to the nearest £.

(c) Basis of consolidation

The consolidated financial statements incorporate those of The Coventry Refugee and Migrant Centre and its subsidiary, CRMC Trading Limited.

(d) Incoming resources

Voluntary income, including donations, gifts and grants that provide core funding or are general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measure with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income receivable from charitable activities include income receivable under contract. Where entitlement to grant funding is subject to specific performance conditions, income is recognised when the related goods or services are provided.

(e) Volunteers and donated services and facilities

The value of services provided by volunteers is not incorporated into these financial statements.

(f) Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by areas or per capita, staff costs by the time spent and other costs by their usage.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

1. Accounting policies (continued)

(h) Capitalisation and depreciation of tangible fixed assets

IT equipment costing less than £500 per individual item is written off in the period of acquisition. All other equipment is capitalised at cost. Depreciation is provided on all tangible assets at rates calculated to write off the cost over its estimated useful life as follows:

Leasehold improvements - 10% Straight Line

Computer equipment - 3 years

Office equipment - 3-10 years

(i) Operating leases

The rentals payable on operating leases are charged on a straight line basis over the lease term.

(j) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(k) Financial instruments

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at the present value.

(l) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution pension plan for the benefit of its employees. Contributions are expensed as they become payable.

Redundancy/termination payments are charged to the SoFA in the period to which they relate, once there is a legal or constructive obligation to make the payment.

(m) Tax

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. As such, it does not have liability to corporation tax in the course of its normal charitable activities.

(n) Critical accounting estimates and judgements

To be able to prepare financial statements in accordance with FRS 102, the charity must make certain estimates and judgements that have an impact on the policies and the amount reported in the annual accounts. The estimates and judgements are based on historical experiences and other factors including expectations of future events that are believed to be reasonable at the time such estimates and judgements are made

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

2. Income from Charitable Activities

	Unrestricted	Restricted	Total funds	Total funds
	2025	2025	2025	2024
	£	£	£	£
Therapeutic	-	209,001	209,001	92,976
Destitution	-	22,819	22,819	33,266
CCC Grant	-	504,310	504,310	387,752
CRMC	62,385	-	62,385	109,127
Advocacy Services	-	86,344	86,344	88,047
Integration Project (formerly Syrian Integration)	-	-	-	104,280
Homes for Ukraine	-	47,632	47,632	49,853
Warwickshire County Council	-	24,922	24,922	51,920
Refugee Housing Project	736,337	-	736,337	601,468
Combatting Destitution/ rough sleepers	138,727	102,287	241,014	285,778
Arts Council	-	-	-	27,538
Integrate Coventry	-	-	-	739,588
ESF Employment – Connect 2	-	-	-	45,930
Cost of living fund	-	-	-	74,977
HARP Project	-	7,500	7,500	11,250
ESOL	-	87,910	87,910	31,419
Asylum Action	-	11,578	11,578	-
The National Lottery Community Fund	-	58,966	58,966	-
Transitional Project	38,528	29,324	67,852	-
	975,977	1,192,593	2,168,570	2,735,169

2024 comparatives comprise unrestricted funds of £710,595 and restricted funds of £2,024,574.

3. Income from Social Enterprise Activities

	Unrestricted	Restricted	Total funds	Total funds
	2025	2025	2025	2024
	£	£	£	£
Lingo Links/CRMC Trading Company	73,512	-	73,512	90,717
Spring Action Cleaning	217,176	-	217,176	187,287
	290,688	-	290,688	278,004

2024 comparatives comprise unrestricted income of £278,004.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

4. Income from Investments

	Unrestricted	Restricted	Total funds	Total funds
	2025	2025	2025	2024
	£	£	£	£
Interest	36,448	-	36,448	34,643
	36,448	-	36,448	34,643

2024 comparatives comprise restricted income of £34,643.

5. Resources expended for Charitable Activities

	Direct costs	Support	Total funds	Total funds
	2025	Costs	2025	2024
	£	2025	£	£
Therapeutic	187,882	18,788	206,670	136,918
Destitution	36,043	4,686	40,729	33,157
Empowering Community Fund (formerly CCC Grant)	447,832	53,740	501,572	409,380
CRMC	112,272	12,848	125,120	190,176
Advocacy Services	89,943	11,693	101,636	92,358
Integration Project	-	-	-	100,383
Homes for Ukraine	41,295	6,194	47,489	47,670
Warwickshire County Council	21,171	4,234	25,405	40,877
Refugee Housing Project	543,596	135,899	679,495	539,614
Combatting Destitution Project/Rough Sleepers	232,639	23,264	255,903	272,368
Arts Council	-	-	-	53,061
Integrate Coventry	-	-	-	702,393
ESF Employment – Connect 2	-	-	-	51,079
Cost of living fund	-	-	-	75,420
HARP Project	6,223	1,132	7,355	4,493
ESOL	80,250	12,038	92,288	24,543
Asylum Action	9,302	1,581	10,883	-
The National Lottery Community Fund	46,074	11,058	57,132	-
Transitional Project	76,224	7,241	83,465	-
	1,930,746	304,396	2,235,142	2,773,890

Included within the above are governance costs of £9,500 (2024: £9,500).

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

6. Expenditure on Social Enterprise Activities

	Direct cost	Support cost	Total funds	Total funds
	2025 £	2025 £	2025 £	2024 £
Lingo Links/CRMC Trading Company	80,092	-	80,092	88,913
Spring Action Cleaning	204,143	20,414	224,557	180,500
	<u>284,235</u>	<u>20,414</u>	<u>304,649</u>	<u>269,413</u>

7. Net expenditure is stated after charging/(crediting):

	2025 £	2024 £
Depreciation	28,760	31,092
Auditors' remuneration	9,500	9,500
Operating lease – land and buildings	33,500	33,500
Operating lease - other	2,872	-
Release of deferred capital grant	(6,072)	(6,072)

8. Staff costs

	Total funds 2025 £	Total funds 2024 £
Wages and salaries	1,404,839	1,772,749
Social security costs	111,167	149,124
Pension costs	25,667	33,761
	<u>1,541,673</u>	<u>1,955,634</u>
Average number of employees	<u>49</u>	<u>54</u>

No employee earned £60,000 or more per annum (2024 – none)

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

9. Taxation

A tax liability of £72 (2024 - £54) arose in relation to the trading company. No liability to UK corporation tax arose on ordinary activities in the Charity for the years ended 31 March 2025 and 31 March 2024.

10. Trustees' Remuneration and Expenses

No trustees received remuneration in the year ended 31 March 2025 (2024 - £nil).

No trustee was reimbursed travelling expenses in the year ended 31 March 2025 (2024 - £nil).

11. Tangible Fixed Assets

Group

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Motor Vehicle £	Total £
Cost:					
As at 1 April 2024	173,350	83,084	65,929	-	322,363
Additions	-	1,650	2,850	15,503	20,003
As at 31 March 2025	173,350	84,734	68,779	15,503	342,366
Depreciation:					
As at 1 April 2024	104,623	72,140	50,026	-	226,789
Charge for year	15,848	7,205	4,932	775	28,760
As at 31 March 2025	120,471	79,345	54,958	775	255,549
Net book value:					
As at 31 March 2025	52,879	5,389	13,821	14,728	86,817
As at 31 March 2024	68,727	10,944	15,903	-	95,574

Charity

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Motor Vehicles £	Total £
Cost:					
As at 1 April 2024	173,350	64,883	60,175	-	298,408
Additions	-	-	2,850	15,503	18,353
As at 31 March 2025	173,350	64,883	63,025	15,503	316,761
Depreciation:					
As at 1 April 2024	104,623	61,892	45,980	-	212,495
Charge for year	15,848	2,572	4,448	775	23,643
As at 31 March 2025	120,471	64,464	50,428	775	236,138
Net book value:					
As at 31 March 2025	52,879	419	12,597	14,728	80,623
As at 31 March 2024	68,727	2,991	14,195	-	85,913

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

12. Investments

The charity purchased the entire share capital of CRMC Trading Limited (Company number: 07735270), 100 Ordinary shares of £1 each at par on its incorporation on 10 April 2011. CRMC Trading Limited's principal activity is the creation of an environment in which socially responsible business can be developed.

The company's turnover for the year was £73,512 (2024 - £90,717) and its loss for the year was £6,580 (2024 – profit of £1,805).

13. Debtors

	Group		Charity	
	2025	2024	2025	2024
	£	£	£	£
Grant/Contract income receivable	253,236	262,709	237,307	246,927
Prepayments and other debtors	25,051	38,360	25,051	38,338
	<u>278,287</u>	<u>301,069</u>	<u>262,358</u>	<u>285,265</u>

14. Creditors: amounts falling due within one year

	Group		Charity	
	2025	2024	2025	2024
	£	£	£	£
Taxation and social security	26,692	31,697	24,308	29,261
Trade and other creditors	35,918	51,961	25,812	38,533
Accruals	45,003	56,061	40,532	52,780
Deferred income	74,394	52,727	74,394	52,727
Intercompany	-	-	12,242	9,187
	<u>182,007</u>	<u>192,446</u>	<u>177,288</u>	<u>182,488</u>

Deferred income above comprises amounts received in advance where the performance conditions of the grant have not been met or where the charity has agreed deferment with the funder.

	Group		Charity	
	2025	2024	2025	2024
	£	£	£	£
Balance at 1 April	52,727	130,962	52,727	130,962
Amounts released to incoming resources	(22,329)	(94,485)	(22,329)	(94,485)
Amounts deferred in year	43,996	16,250	43,996	16,250
	<u>74,394</u>	<u>52,727</u>	<u>74,394</u>	<u>52,727</u>

15. Unrestricted funds

	Balance at 1 April 2024 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2025 £
Undesignated funds:					
General fund	447,189	1,303,113	(1,296,019)	(2,466)	451,817
Designated funds:					
Refugee Housing Project	350,000	-	-	-	350,000
Contingency fund	250,000	-	-	-	250,000
Repairs and operational fund	100,000	-	-	-	100,000
Total unrestricted funds	<u>1,147,189</u>	<u>1,303,113</u>	<u>(1,296,019)</u>	<u>(2,466)</u>	<u>1,151,817</u>

The designated funds and nature of the activities they support are described below:

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

15. Unrestricted funds (continued)

Refugee Housing Project

This is a core activity of the charity, which deals with providing temporary accommodation and support to refugees and migrants who are homeless and have intensive support needs. Funds are maintained as cover against risks associated with the charity's unforeseen costs of this activity, including: Landlord's fees, voids and/or bad debts, and repair and dilapidation related costs.

Contingency fund

Represents a fund set up to absorb the ongoing running costs of the charity in the event of its closure or in the case of its activities being curtailed to an unforeseen degree.

Repairs and operational fund

Represents a fund set up to cover day to day repairs and emergencies arising on the charity's office properties, IT and office equipment and in the event of significant operational cover arrangements being necessary.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

16. Restricted funds

	Balance at 1 April 2024 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2025 £
Therapeutic	36,732	209,001	(206,670)	-	39,063
Destitution	46,203	22,819	(40,729)	-	28,293
Empowering Community Fund (formerly CCC Grant)	(208,696)	504,310	(501,572)	-	(205,958)
CDA Accelerate	(1,209)	-	-	1,209	-
Advocacy Services	14,646	86,344	(101,636)	-	(646)
Integration project	9,737	-	-	-	9,737
Men's Group	4,400	-	-	-	4,400
Homes for Ukraine	20,508	47,632	(47,489)	-	20,651
Warwickshire County Council	21,039	24,922	(25,405)	-	20,556
Building Bridges	10,886	-	-	(10,886)	-
Health Champions	(7,714)	-	-	7,714	-
Combatting destitution/ rough sleepers	(23,836)	102,287	(117,176)	-	(38,725)
Islamic Relief	14,665	-	-	-	14,665
Refugee Action	12,106	-	-	-	12,106
UIA	(71,695)	-	-	71,695	-
AB Charitable Trust	800	-	-	(800)	-
World on the plate	(108)	-	-	108	-
UASC ESOL	(82)	-	-	82	-
Arts Council	(6,790)	-	-	6,790	-
Integrate Coventry	77,176	-	-	(77,176)	-
Refugee Action – RAP project	1	-	-	(1)	-
ESF Employment – Connect 2	(8,288)	-	-	8,288	-
Souter grant	5,000	-	-	(5,000)	-
Cost of living fund	(443)	-	-	443	-
HARP Project	6757	7,500	(7,355)	-	6,902
ESOL	6876	87,910	(92,288)	-	2,498
Other – donation	23,000	-	-	-	23,000
Asylum Action	-	11,578	(10,883)	-	695
The National Lottery Community Fund	-	58,966	(57,132)	-	1,834
Transitional Project	-	29,324	(44,937)	-	(15,613)
	(18,329)	1,192,593	(1,253,272)	2,466	(76,542)

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

16. Restricted funds (continued)

The Funds and nature of the activities they support are described below:

Therapeutic

The therapy team offers a specialist mental health service for asylum seekers and refugees residing in Coventry and surrounding areas. Our team has been providing community based multi-cultural and multi-lingual counselling since November 2003, and non-verbal art therapy since 2015.

The Destitution Fund Coventry

This is a special trust of the charity governed by a declaration of trust dated 28 September 2009 (Registered number 1090123-1) with the object of providing simple provisions such as food parcels, clothing, shelter, etc. for destitute people who have made a claim for asylum.

Empowering Community Fund (formerly CCC grant)

This Core Grant funds various departments. These include the Drop in Advice team that works with all migrants regardless of status that have an issue that they need assistance with. The Advice team is dependent on volunteers, so the core grant also pays for a volunteer coordinator. This team will also refer to other departments such as the Complex Needs team which supports the most vulnerable such as those fleeing domestic violence, victims of modern-day slavery, those with mental health issues, etc. The grant also covers a therapy administrator salary, HR admin and our IT/building maintenance person. Part of the core grant also pays for several hours of Immigration advice provided by the Immigration Department and contributes to support the Housing team. The new grant has provided a small uplift, therefore it is a full cost recovery model.

CDA Accelerate

The Employment Project Manager role – for CDA - involves putting together successful processes for delivering employment support for service-users and committing to enhanced administrative obligations for the European Social Fund. The roles also include training team members to skill-sets tailored for supporting refugees and migrants; setting realistic and proven measures to complete deadlines on time; and implementing organisational policies and procedures to provide best direction for day-to-day operations. This project ended in March 2023.

Advocacy Services

Our team delivers pro-bono confidential, independent, specialist, immigration and asylum advice and offer a fee-paying service whereby we represent clients originating from all nations making applications for leave to remain or further leave to remain in the UK under the UK Immigration rules. We also assist with applications for travel documents, overseas British passport applications and applications to become British as well as providing representation for those seeking to enter the UK.

Integration project

Supports to build capacity and integrate clients who have been dispersed to Coventry through the VPRS and VCRC government schemes. There is a staff team of 4 persons to deliver the services.

Homes for Ukraine

Support offered to help new arrivals from Ukraine to settle in Coventry as well as supporting the sponsors who have assisted them gaining entry to the UK.

Warwickshire County Council

Housing related support offered to clients and their families placed in hotel accommodation in some of the districts of the county.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

Men's Group

The Men's Group is a social group for all men (regardless of status), however, is mainly attended by the rough sleeper population. CRMC provides a light lunch, table tennis, pool, and access to IT. Occasionally we organise excursions. The fund pays for the hire of the premises, the staff cost, volunteer expenses, refreshments for lunch, equipment, and the trips.

Combatting Destitution/ Rough Sleepers

The Combatting Destitution project supports destitute people with access to cash and non-cash support as well as case working; it also works more specifically with failed asylum seekers to help them to submit a fresh asylum claim with help to gather evidence being provided by a number of international detective agencies. Alongside our work with failed asylum seekers, the fund also provides them with housing, case work support and a small weekly allowance. Rough sleepers project is part of the Destitution project and provides accommodation and support predominantly to EU migrants to help them meet their treaty rights for pre settled, settled status.

Health Champions

Health Champions is funded by Alan Edwards Higgs Charity and William Cadbury Trust. It mainly covers the cost of the Health Champions Coordinator salary and volunteers' expenses on the project. This project trains and supports volunteers from within the local communities to provide health information and signposting to members of the community, as well as communicate the needs of their community to local health officials. This project ended in March 2023.

Islamic Relief

Islamic Relief is funding for the cost of one of our supported houses, our therapy counselling to destitute clients and partially funding for our immigration work as part of our Combatting Destitution project.

UIA

Mi friendly Cities was a 3-year programme which was funded through UIA to support refugees and Migrants in the West Midlands. CRMC was 1 of 11 partners and our focus was on employability, developing social enterprises and raising awareness on prevalent health issues affecting our clients. CRMC also awarded a sum of money to create a community space at Norton House for co-working a place for support groups to meet as well as carry out community events. This fund is in deficit and the deficit will be recovered over the life of the project. This funding ended in March 2021.

Arts Council

Funds a day event, located across Coventry City Centre, Broadgate, and Shelton Square. The event includes live installations, exhibitions, cultural dance, food, and a main stage, hosting musicians, the employment of a Creative Producer and Events Coordinator, working alongside local Coventry groups, artists, creatives, and international artists.

AB Charitable Trust

AB Charitable Trust funds the salary increment for CRMC Advice Services Team Leader and our Employment Team Leader. This funding ended in March 2021.

UASC ESOL

Provides English classes to unaccompanied asylum-seeking children 5 days a week for 2 hours each and include trips and socialisation skills. This funding ended in June 2021.

Integrate Coventry

The Integrate Coventry project is led by Coventry Refugee and Migrant Centre in partnership with Foleshill Women's Training, Voluntary Action Coventry, Belgrade Theatre and Coventry City of Culture Trust. This project is part funded by the EU Asylum, Migration, and Integration Fund, making management of migration flows more efficient across the European Union. It is a two-year project from Jan 2021 – Dec 2022. The aim of the project is to help integrate refugees and other third country nationals to rebuild their lives in safety, becoming fully self-sufficient and establish themselves within the wider community in Coventry. This is achieved by providing one to one casework for participants assisting in a range of needs including housing, benefits, employment, and complex needs. Additionally, the project provides a range of other self-development interventions as part of an enrichment programme including counselling, ESOL classes, social and hobby groups, volunteering training and placements, cultural activities, information and advice, and guidance sessions. This funding and related services ended in December 2023.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

16. Restricted funds (continued)

ESF Employment – Connect 2

Funds the employment support for service-users and committing to enhanced administrative obligations for the European Social Fund. This funding ended in December 2023.

Cost of living (National Lottery Community Fund)

Funds utilised to sustain and enhance our support services, extending our reach to clients experiencing significant hardship due to the rising cost of living. This funding ended in March 2024.

The Health Access Refugee Programme (HARP)

Funds commissioned by Coventry City Council, is a two-year pilot project funded by the Integrated Care Board. Its purpose is to enable and empower refugees and asylum seekers to access health services by tackling health inequalities and removing barriers to health access. CRMC is a key partner in delivering this initiative.

ESOL (English for speakers of other languages)

Fund secured from various funders to expand and enhance the charity's education department programme offerings. Notably, funding from the West Midlands Combined Authority will enable us to implement initiatives aimed at improving English proficiency for British National Overseas (BNO) clients, funding from Coventry City Council Children Department to support unaccompanied asylum-seeking children develop language skills, thereby facilitating their access to education, and aiding their integration into the local community, collaboration with Family Action, which works alongside Barclays Life Skills to deliver 'English in daily life' classes, and funding from a local business to deliver English classes for approximately 60 of their employees thereby demonstrating the charity's commitment to workplace integration and upskilling. This will play a crucial role in helping these individuals better integrate into society and access employment opportunities.

Asylum Action

This funding is to support delivery of volunteering opportunities to asylum seekers, enabling them to work collaboratively with residents within their communities. These activities focus on enhancing neighbourhood spaces and promoting environmental stewardship. The initiative contributes to individual wellbeing, fosters social integration, and encourages mutual learning and cultural exchange. The funding enables us to fund an employee who oversees this function. This is a two-year project with a strong likelihood of it being extended

The National Lottery Community Fund

Funding received from the National Lottery towards Coventry Refugee and Migrant Centre's delivery of targeted support services to refugees and migrants. These services will include guidance on navigating the asylum and migration system, access to mental health and wellbeing support employment and apprenticeship opportunities and tailored interventions to promote integration, reduce vulnerability and improve long term outcomes. The funding enables us to recruit some additional staff and top up other services where there are capacity issues. The funding is for two years.

Transitional Housing Project

Transition Housing Project is a joint initiative led by Ashley Community Housing in partnership with us (Coventry Refugee and Migrant Centre). The programme provides secure, short term accommodation for refugees in Coventry who are ready to enter the workforce. Its primary goal is to support individuals in their journey towards independent living. The project is a pilot for 2 years with some of the costs for the accommodation funded directly from Coventry City Council. There are 11 units provided by CRMC

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

17. Analysis of Net Assets between Funds

Fund balances at 31 March are represented by:	Unrestricted funds £	Restricted funds £	Total funds 2025 £
Fixed assets	86,817	-	86,817
Net current assets	1,065,000	(76,542)	988,458
	<u>1,151,817</u>	<u>(76,542)</u>	<u>1,075,275</u>

18. Guarantees and Other Financial Commitments – Group and Charity

Financial commitments under non-cancellable operating leases will result in the following payments falling due:

	2025 £	2024 £
Land, buildings and other:		
Within one year	39,860	33,500
Within one to five years	76,232	97,542
	<u>116,092</u>	<u>131,042</u>

19. Reconciliation of net income to net cash flow from operating activities

	2025 £	2024 £
Net movement in funds	(53,585)	(4,987)
Interest receivable	(36,448)	(34,643)
Depreciation and impairment of tangible fixed assets	28,760	31,092
Decrease in debtors	22,782	125,714
(Decrease) in creditors	(10,439)	(99,228)
Net cash flow from operating activities	<u>(48,930)</u>	<u>17,948</u>

20. Pensions and other post-retirement benefits

The group and charitable company make contributions to defined contribution personal pension plans for the employees whereby payments are made to an insurance company independent from the finances of the group and charitable company. Contributions are charged to the statement of financial activities as and when incurred. The charge for the year was £25,667 (2024: £33,761). At 31 March 2025 £4,883 (2024: £5,719) was due to the scheme.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2025

21. Related party transactions

The group has taken advantage of the exemption in FRS 102 not to disclose transactions and balances with other group companies. There were no other related party transactions during the year (2024: £nil).

22. Control relationships

The charity was under the control of its Trustees throughout the current and preceding year.

23. Company Profit and Loss Account

The group has taken advantage of the exemption under S408 Companies Act 2006 not to present its individual profit and loss account.

24. Key management personnel remuneration

The charity considers its key management personnel to comprise the Trustees and Centre Director. The total employment benefits including pension contributions of key management personnel was £58,267 (2024: £56,205).

25. The Destitution Fund Coventry

The Destitution Fund is a special trust of the CRMC, its objective being to provide simple provision for the destitute including food parcels, clothing and shelter. The fund is included within the consolidated financial statements but is reported separately here. The income of the funds is ring fenced and used exclusively to provide practical help to destitute people.

26. Transfer between funds

During the financial year, management and the board made a decision to transfer surpluses/deficits of the fundings in Note 16 which have come to an end. The transfers relate to overheads charges/contribution and are allowed to be transferred according to the Contract/Grant Agreements. As a result the balances on the respective funds have been transferred to general funds to correctly reflect managements decision made. This is considered to be a more accurate representation of the funds.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

THE DESTITUTION FUND

FOR THE YEAR ENDED 31 MARCH 2025

Balance brought forward at 1 April 2024	46,203
Income:	
Donations from individuals	5,278
Donations from institutions, churches and groups	3,793
Car parking at CRMC	860
Gift Aid Claim	1,316
Paypal and Paypal Giving Fund	11,572
Total income for the year	<u>69,022</u>
Expenditure:	
Food vouchers (Roma Pizza)	903
Client travel	5,628
Client subsistence	22,279
Client photographs	45
Other client activity	6,368
Interpretation/ translation cost	820
Total expenditure for the year	<u>36,043</u>
Funds available as at 31 March 2025 held by CRMC	<u>32,979</u>

THE COVENTRY REFUGEE AND MIGRANT CENTRE

England & Wales - Charity number 1090123

Accounts



Coventry Refugee
and Migrant Centre

Rebuilding Lives. Enabling Integration

THE COVENTRY REFUGEE AND MIGRANT CENTRE
{formerly The Coventry Refugee Centre}

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2024

Charity number: 1090123
Company number: 04291931

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

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**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2024

TRUSTEES AND DIRECTORS:	Tim Godwin Kamran Munir Dr David Knibb Ranvinder Kaur Tia Ao Tom Fisher Cllr. Randhir Auluck Furrukh Aslam Cllr. Rupinder Singh Cllr. Tariq Khan Elizabeth Wendy Booth Cllr. Marcus Lapsa Cllr. Agboola Seyi Toni Soni	(Chair until 25 July 2024) (Chair from 25 July 2024) (resigned 25 July 2024) (resigned 24 July 2023) (appointed 27 July 2023) (appointed as director only 25 July 2024, resigned 10 December 2024)
JOINT MANAGEMENT TEAM:	Toni Soni Jackie Capitani Philliph Hollasch Hazel King Lenka Vrskova Geoffrey Mann Carmen Pop Alyssa Swinney Caroline Higgins Dimitri Kafizas	Centre Director and Company Secretary Housing Manager Lingo Links/HR Manager Immigration Manager Finance/IT Manager and Company Secretary (from 25 July 2024) Head of Service Delivery Community Integration and Education Manager Combatting Destitution Manager Head of Operations Advice Services Manager
LINKED CHARITY:	The Coventry Destitution Fund (Charity number: 1090123-1)	
REGISTERED OFFICE:	Norton House Bird Street Coventry CV1 5FX	
AUDITORS:	Harrison Beale & Owen (HB&O) Chartered Accountants & Statutory Auditors Seven Stars House 1 Wheler Road Coventry CV3 4LB	
BANKERS:	Virgin Money Bank 7-11 High Street, Coventry CV1 5SB	

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

The Trustees/ Directors present their report and the audited financial statements for the year ended 31st March 2024. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Our background

The Coventry Refugee and Migrant Centre (CRMC) is a charitable company limited by guarantee, established in 2001 under a Memorandum of Association, to assist the growing numbers of Asylum seekers, refugees and migrants arriving in Coventry.

Our work began in 2000 when a group of kind individuals wanted to help in assisting in meeting the needs, relieving hardship and vulnerability of refugees and migrants in Coventry. We remain to this day, a values-led organisation that still operates based on the same, decision-making principles.

In 2010, the Board of Directors considered the future needs of the charity and directed that the strategy for sustainability should be through developing social enterprise, rather than utilising solely public funding. In 2011, CRMC Trading Ltd was created, with the organisation being the sole shareholder, and that any surplus generated helped to support the charity in general.

Together, they constitute the CRMC Group.

Both entities share the same principles and ethos, which drives our strategic direction and culture. These were accepted by both Boards separately and have been incorporated into the daily operations of both entities.

Our Vision

To be a hub of excellence for refugees and migrants enabling them to feel safe, supported and empowered to rebuild their lives free from persecution.

Our mission is simple:

To meet the needs of refugees, asylum seekers and migrants in Coventry and raise awareness of issues facing this client group.

Our Structure

The Board

The Charity Board is constituted by 11 Trustees, each limited to a guarantee of £1 in the event of the charity being dissolved. The Trustees are also directors of the company and constitute the Board of Directors.

Directors are recruited and appointed according to the needs of the charity and bring a wide range of skills. On appointment, they are offered a thorough induction, allowing them to meet all key staff and departments, giving them a comprehensive picture of the organisation.

Individual Trustees also sit on a range of different groups, including the Finance and General Purposes Committee and the Phase Two Estates. This process provides a strong Board presence in the making of strategic decisions of the members. Individuals are also linked to specific departments that align with their skills sets, to enhance knowledge attributes and aid the achievement of objectives.

The Senior Management Team

The Centre Director is in essence the Head of the organisation and manages a team of 4 staff, namely a Head of Fundraising and Business Development, a Head of Service Delivery, a Head of Operations, a Finance Manager and an HR Manager.

They form the Senior Management Team (SMT) and have responsibility for the leadership and strategic management of the organisation including Board direction.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

The Delivery Teams

The Group employs approximately 74 people in both full and part-time roles and attracts an average of 85 volunteers at any given time. Staff and volunteers are equally valued and are regularly involved in forums with management to resolve long term operational issues and discuss strategies.

The Group has an anti-discriminatory approach, with representation from several marginalised groups within employees, volunteers and trustees and community groups taking account of the requirements of the Equality Act.

The Senior Management Team work cooperatively with a union who represent several employees and operates a policy of honest and open communication with employees and volunteers, in all reasonable circumstances.

Many operational decisions are taken by the Senior Management Team, with appropriate delegation to other staff members. The Board adopts the Strategic Plan, which serves as the key strategic and planning document for CRMC, including regular operational reports and risk analysis. Major strategic decisions, annual budget setting, and policy adoption are managed by the Board. Additionally, the Board receives a bi-monthly Centre Director's report that addresses key strategic issues and solutions in alignment with the strategic plan.

Objectives and activities

We aim to make our client's feel:

- 1) **Supported** and relieved from hardship and distress.
- 2) **Empowered** to rebuild and take control of their lives and to fulfil their potential.
- 3) **Integrated**, settled and safe.

Our achievements for 2023/24

Over the past year, our primary objective was to identify alternative sources of funding, particularly to replace the Social European funding that was due to expire in December 2023. We successfully secured approximately £75,000 from the National Lottery's Cost-of-Living fund, which was available from January 24 to March 2024. Notably, a portion of this funding could be applied retrospectively.

In addition, we were able to obtain approximately £90,000 per annum for two years from the Integrated Care Body for the Mental Health Outreach Service. This funding, along with the National Lottery's cost of living support, was instrumental in preserving several jobs following the disbandment of the Integrated Coventry Service. Where job retention was not feasible, staff redundancies were implemented as part of our efficiency savings program.

In response to changes in Home Office policy, which resulted in more favourable decisions for clients from certain designated countries, we seized the opportunity to expand our supported accommodation.

Simultaneously, we secured another year's funding from Warwick County Council. This funding will ensure the continuation of our Outreach work, which operates in hostels across Warwickshire.

As part of our ongoing commitment to service improvement, we continually review our services to address any gaps where a clear need is evident. This approach ensures that we are always ready to adapt and respond to the changing needs of our clients.

As a result of the efficiency measures, most of our departments are self-sufficient. In instances where demand exceeds capacity, we have submitted multiple funding applications to address these needs and are currently awaiting the outcomes.

Our ongoing collaboration with other charities, third sector organisations, and statutory services continues to effectively meet the needs of migrants both within the city and beyond. For instance, our work in Warwickshire showcases the partnership between CRMC and Warwick County Council. Additionally, we are in discussions with Ashley Community Housing and Coventry City Council to establish a new project aimed at clients who are work-ready or employed but unable to afford high rents in supported exempt accommodation.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

Our achievements for 2023/24 (continued)

Coventry City Council has concluded their review, and we successfully submitted our tender by the end of March 2024. There has been a slight increase in the grant, and the council has amalgamated the former core grant and Resettlement grant into a single entity, now known as the Empowering Community's Integration Grant.

The cost-of-living crisis and high inflation have increased our expenditure by approximately 5% on utilities and premises. Where possible, we have recuperated these costs through Housing Benefit; the remaining costs will be covered from our reserves.

CRMC Trading Limited, established in August 2011, has developed social enterprises that reflect the demand for services and the needs of our client communities, aligning with the primary purpose of the parent charity. Initially, one social enterprise was developed, but we now have two:

- Lingo Links - Translation and Interpretation Services
- Spring Action - Cleaning Company

In the last Trustees' report, Spring Action reported a small loss, which has now been turned into a profit. Despite the profit and loss fluctuations, these enterprises, along with Immigration, contributed £41,153 towards CRMC's overheads. Although Immigration also reported a small loss this year, a revised pricing strategy is yielding positive results.

The Board of Directors has adhered to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and planning future activities.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

Financing our charitable activities

Income Overview

The majority of our primary revenue streams have demonstrated consistent performance over the past year, with the exception of the 'Integrate' Coventry project, which concluded in December 2023; 1. The income sources that remained steady throughout the year include the Combating Destitution Project, Health Champions, and ESF Connect 2. In this year, grants from Coventry City Council, including the core grant and resettlement (previously referred to as Syrian), Ukraine for homes, and the rough sleepers project, constituted 20.25% of our total income.

Our Head of Fundraising and Business Development has submitted numerous proposals to Foundations and Trusts. This area of work is becoming increasingly competitive. Regrettably, we are still awaiting the results of some bids, and some have not received support.

Revenue from CRMC Trading Ltd accounted for 3% of the total group income in 2024.

Risk management

The Board of Directors acknowledges the significance of managing the risks faced by the charity and maintains a risk register to facilitate continuous review and monitoring of ongoing risks. They receive frequent reports from the Senior Management Team on all potential risks and the strategies implemented to mitigate or reduce them. Open communication encourages Directors to discuss potential external risks with the Senior Management Team.

Financial review

The Board of Directors continues to monitor CRMC's performance as well as any external factors that may impact upon the organisation's status.

Forecasts have been generated for the period up to 31st December 2025, indicating that the charity and its subsidiary will have sufficient resources to maintain operational existence for the foreseeable future. For these reasons, they continue to adopt the going concern basis in preparing the annual report and accounts. The organisation has now reached a position where 3.5 months of operating costs are held in reserves. This offers the organisation more stability and financial security than it has previously had.

Reserves Policy

The board of Directors/Trustees are responsible for maintaining an adequate level of reserves to meet contingencies and, in the event that the Charity is no longer viable, to pay all outstanding wages, redundancy pay and other creditors.

In November 2021 the Board of Directors/Trustees reviewed and approved a new Reserves Policy.

The Reserves Policy is to hold a minimum of three months of operating expenses in Reserves (defined as the sum of General Reserves net of Fixed Assets plus Designated Reserves). The intention is to protect the organisation's services, its infrastructure, and the continuing employment of skilled staff from short term income shocks and to be able to invest in unbudgeted or strategic growth opportunities that may become available.

Ordinarily, reserves should not exceed six months of operating costs. In the event this occurs, the board will give consideration of the best use of excess reserves. In certain circumstances the board may decide to hold a larger amount

The Board of Directors/Trustees may decide at any point to transfer any or all the designated income to the General Reserves if it is considered appropriate to maintain the organisation as a going concern. This would take account of any external events that are beyond the control of the organisation that may have an adverse effect on operations.

Fundraising

Whilst the charity does incur some expenditure in respect of fundraising activities, these are considered to be on a very small scale and do not form part of the charity's principal activities. The charity neither participates in publicly marketed fundraising events nor in the active soliciting of donations from members of the general public. Accordingly, the charity is not registered with the Fundraising Regulator, although the trustees will keep the situation under review.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
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REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

Pay policy for senior staff

The pay of the senior staff is reviewed by the board (at least annually) and normally increased in line with average earnings or review against performance objectives. In view of the nature of the charity, the trustees benchmark against pay levels in other regional charities of a similar size. If recruitment has proven difficult in the recent past a market addition may also be paid.

The Future

Government Initiatives

In the forthcoming year, our organisation is prepared to navigate a complex landscape marked by substantial shifts. The cessation of socio-economic funding from Europe, coupled with a change in the UK government's policy that places a high priority on asylum seeker support and net migration, will undoubtedly influence our operational strategies. We are proactively assessing the potential impacts of these changes on our charity's mission and services.

In addition to supporting asylum seekers, the government has introduced measures to tackle net migration, including:

- Tightening visa requirements
- Increasing minimum salary thresholds for skilled workers
- Restricting the ability of certain visa holders to bring dependents

These steps aim to reduce the overall number of migrants entering the UK, ensuring that migration levels are sustainable and do not overburden public services.

Furthermore, the government is committed to creating more safe and legal routes for people to claim asylum in the UK. This includes:

- Expanding resettlement schemes, such as the UK Resettlement Scheme and the Community Sponsorship Scheme
- Consulting with local authorities to determine an annual cap on the number of refugees resettled.

These efforts aim to provide vulnerable individuals with a secure pathway to seek protection while ensuring that the UK can adequately support and integrate them. It is still early to determine how these plans will unfold and how they will relate to our organisation.

Secured Funding

We have successfully secured the Core Grant and Resettlement Grant for three years, now rebranded as Empowering Communities. Additionally, we have extended the funding for the Homes for Ukraine and Rough Sleepers Project for an additional year. However, the latter will no longer encompass an outreach role for rough sleepers but will solely fund the acquisition of four bed spaces.

Strategic Initiatives

The Board of Directors and the Senior Management Team are steadfast in their commitment to advancing our social enterprise strategy and developing models that will enable our delivery units to achieve full self-sufficiency. We are equally dedicated to identifying new funding opportunities from grants and donors. The departure of the Head of Operations and the Head of Fundraising and Business Development presents us with an opportunity to reassess these roles and transition the costs from our reserves, which are currently financing these roles, to the funding that we currently receive. This may necessitate delaying the recruitment for one of these roles until our revenue has rebounded. As a temporary measure, a Trustee with extensive fundraising experience will collaborate closely with the Fundraising Officer and Centre Director to ensure continuity of this function without immediately filling the Head of Fundraising and Business Development role.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

2024/25 Initiatives

We plan to explore several initiatives through a blend of existing activities and future developments:

1. Ongoing review of current services and reconfiguration to adapt to changing needs.
2. Continuous review and development of a fundraising strategy that aligns with our core organisational objectives and focuses efforts where clear gaps can be evidenced, or a business case can be made to demonstrate innovation or best practice in the sector that will attract additional funding.
3. Staying updated with new and existing funding opportunities to either replace funding for existing work strands nearing their end or create new work strands that demonstrate needs.
4. Generate more business opportunities in our social enterprise to ultimately increase revenue.
5. Sustained investment in our staff, volunteers, and Trustees to ensure they possess the appropriate skills, tools, technology, and training to perform their roles to an excellent standard in both office and home environments.
6. Continued review of HR in line with the reduction in staff.
7. Review of IT functions.
8. Raising awareness of our client group and responding to any government policy that may adversely impact our client group.
9. Monitoring progress against KPIs for all funding initiatives.
10. Continually reviewing the pricing strategies for Spring Action, Immigration, and Lingo Links considering the increased operating and staffing costs

Trustees' responsibilities statement

The trustees (who are also directors of the Coventry Refugee and Migrant Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles within the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2024

Trustees' responsibilities statement (continued)

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

Third party indemnity provision for trustees

Qualifying third party indemnity provision is in place for the benefit of all trustees of the group.

In approving the Trustees' Annual Report, we also approve the Directors' report included therein, in our capacity as company directors.

The Report of the Directors/Trustees has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

Approved by the Directors and signed on their behalf by:


..... ED160000-F39S-B217-CFF1-08001E813696
Kamran Munir – Chair of Trustees

Date: 16 December 2024

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2024

Opinion

We have audited the financial statements of The Coventry Refugee and Migrant Centre (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 March 2024 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Statement of Cash Flows and Notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2024, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Other information

The other information comprises the information included in the Report of the Directors/ Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Directors/Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Report of the Directors/Trustees; or
- the parent charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2024

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on pages 7 and 8, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The audit process includes an assessment of the entity's and group's risk environment, through enquiry of and discussion with management and those charged with governance, including an assessment of any key laws and regulations with which the group and parent charitable company must comply in the ordinary course of its operations.

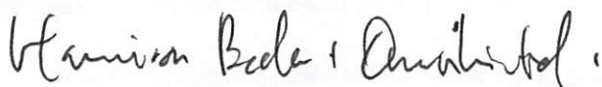
Additionally, the overall risks of irregular transactions occurring are assessed following our observations and confirmation of the design and implementation of management's controls. Whilst we are mindful of these risks, our audit focus is geared towards the risk of material misstatement in the financial statements as a whole.

As such, our procedures cannot guarantee that all transactions have been fully compliant with all relevant laws and regulations, including those regulations relating to fraud, as our procedures are not designed to detect all instances of non-compliance. By definition, the risk of our detection of non-compliance is greater where compliance with a law or regulation is removed from the events and transactions reflected in the financial statements. The risk is also greater regarding irregularities due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Harrison Beale & Owen Limited
Seven Stars House
1 Wheler Road
Coventry
West Midlands
CV3 4LB

Date: 16 December 2024

Harrison Beale & Owen Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(Incorporating an Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2024

	Note	Unrestricted 2024 £	Restricted 2024 £	2024 Total £	2023 Total £
Income and endowments from:					
Charitable activities	2	710,595	2,024,574	2,735,169	2,815,236
Social Enterprise activities	3	278,004	-	278,004	262,799
Investments	4	34,643	-	34,643	12,054
		1,023,242	2,024,574	3,047,816	3,090,089
Expenditure on:					
Charitable activities	5	762,833	2,011,057	2,773,890	2,708,167
Social Enterprise activities	6	245,870	23,543	269,413	236,818
Governance costs		-	9,500	9,500	9,000
		1,008,703	2,044,100	3,052,803	2,953,985
Net income/ (expenditure)	7	14,539	(19,526)	(4,987)	136,104
Transfers between funds	15,16,27	(53,532)	53,532	-	-
Net movement in funds		(38,993)	34,006	(4,987)	136,104
Reconciliation of funds					
Total funds brought forward		1,186,182	(52,335)	1,133,847	997,743
Total funds carried forward		1,147,189	(18,329)	1,128,860	1,133,847

The Consolidated Statement of Financial Activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	Group 2023 £	2024 £	Charity 2023 £
Fixed assets					
Tangible assets	11	95,574	119,911	85,913	111,731
Investments	12	-	-	100	100
		95,574	119,911	86,013	111,831
Current assets					
Debtors	13	301,069	426,783	285,265	414,540
Short term deposits		544,649	614,231	544,649	614,231
Cash at bank and in hand		380,014	264,596	369,694	256,260
		1,225,732	1,305,610	1,199,608	1,285,031
Creditors: Amounts falling due within one year	14	192,446	291,674	182,488	286,939
Net current assets		1,033,286	1,013,936	1,017,120	998,092
Net assets		1,128,860	1,133,847	1,103,133	1,109,923
Funds					
Unrestricted funds	15	1,147,189	1,186,182	1,121,462	1,162,258
Restricted funds	16	(18,329)	(52,335)	(18,329)	(52,335)
Total funds carried forward		1,128,860	1,133,847	1,103,133	1,109,923

For the year ending 31 March 2024 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Acts with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board on 16 December 2024.



Kamran Munir, Chair of Trustees

Charity number: 1090123
Company number: 04291931

The notes on pages 14 to 27 form part of the financial statements.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

CONSOLIDATED STATEMENT OF

CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Cash generated by operating activities	19	17,948	(15,300)
Cash flow from investing activities			
Interest received		34,643	12,054
Purchase of tangible fixed assets		(6,755)	(19,966)
Cash used in investing activities		27,888	(7,912)
Increase in cash and cash equivalents		45,836	(23,212)
Cash and cash equivalents at 1 April		878,827	902,039
Cash and cash equivalents at 31 March		924,663	878,827

Analysis of changes in net funds

	At 1 April 2023 £	Cash Flows £	At 31 March 2024 £
Net cash			
Cash at bank and in hand	878,827	45,836	924,663
Bank overdrafts	-	-	-
	878,827	45,836	924,663

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting policies

(a) Company Information

The Coventry Refugee and Migrant Centre is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Norton House, Bird Street, Coventry, West Midlands CV1 5FX.

(b) Basis of preparation

The consolidated financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in the financial statements are rounded to the nearest £.

(c) Basis of consolidation

The consolidated financial statements incorporate those of The Coventry Refugee and Migrant Centre and its subsidiary, CRMC Trading Limited.

(d) Incoming resources

Voluntary income, including donations, gifts and grants that provide core funding or are general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income receivable from charitable activities include income receivable under contract. Where entitlement to grant funding is subject to specific performance conditions, income is recognised when the related goods or services are provided.

(e) Volunteers and donated services and facilities

The value of services provided by volunteers is not incorporated into these financial statements.

(f) Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by areas or per capita, staff costs by the time spent and other costs by their usage.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting policies (continued)

(h) Capitalisation and depreciation of tangible fixed assets

IT equipment costing less than £500 per individual item is written off in the period of acquisition. All other equipment is capitalised at cost. Depreciation is provided on all tangible assets at rates calculated to write off the cost over its estimated useful life as follows:

Leasehold improvements - 10% Straight Line

Computer equipment - 3 years

Office equipment - 3-10 years

(i) Operating leases

The rentals payable on operating leases are charged on a straight line basis over the lease term.

(j) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern.

(k) Financial instruments

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at the present value.

(l) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution pension plan for the benefit of its employees. Contributions are expensed as they become payable.

Redundancy/termination payments are charged to the SoFA in the period to which they relate, once there is a legal or constructive obligation to make the payment.

(m) Tax

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. As such, it does not have liability to corporation tax in the course of its normal charitable activities.

(n) Critical accounting estimates and judgements

To be able to prepare financial statements in accordance with FRS 102, the charity must make certain estimates and judgements that have an impact on the policies and the amount reported in the annual accounts. The estimates and judgements are based on historical experiences and other factors including expectations of future events that are believed to be reasonable at the time such estimates and judgements are made

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

2. Income from Charitable Activities

	Unrestricted	Restricted	Total funds	Total funds (as restated)
	2024	2024	2024	2023
	£	£	£	£
Therapeutic	-	92,976	92,976	191,633
Destitution	-	33,266	33,266	28,420
CCC Grant	-	387,752	387,752	387,752
CRMC	109,127	-	109,127	110,960
CDA Accelerate	-	-	-	46,941
Advocacy Services	-	88,047	88,047	53,974
Integration Project (formerly Syrian Integration)	-	104,280	104,280	92,768
Homes for Ukraine	-	49,853	49,853	49,853
Warwickshire County Council	-	51,920	51,920	22,845
Men's Group	-	-	-	6,000
Refugee Housing Project	601,468	-	601,468	443,198
Combatting Destitution/ rough sleepers	-	285,778	285,778	335,092
Health Champions	-	-	-	23,481
Refugee Action	-	-	-	3,000
UIA	-	-	-	(24,019)
Arts Council	-	27,538	27,538	27,000
Integrate Coventry	-	739,588	739,588	955,426
ESF Employment – Connect 2	-	45,930	45,930	58,912
Souter grant	-	-	-	2,000
Cost of living fund	-	74,977	74,977	-
HARP Project	-	11,250	11,250	-
ESOL	-	31,419	31,419	-
	710,595	2,024,574	2,735,169	2,815,236

2023 comparatives comprise unrestricted funds of £443,198 and restricted funds of £2,372,038.

3. Income from Social Enterprise Activities

	Unrestricted	Restricted	Total funds	Total funds
	2024	2024	2024	2023
	£	£	£	£
Lingo Links/Trading Company	90,717	-	90,717	83,706
Cleaning & CRMC Trading	187,287	-	187,287	179,093
	278,004	-	278,004	262,799

2023 comparatives comprise unrestricted income of £262,799.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

4. Income from Investments

	Unrestricted	Restricted	Total funds	Total funds
	2024	2024	2024	2023
	£	£	£	£
Interest	34,643	-	34,643	12,054
	34,643	-	34,643	12,054

2023 comparatives comprise restricted income of £12,054.

5. Resources expended for Charitable Activities

	Direct costs	Support	Total funds	Total funds (as restated)
	2024	Costs 2024	2024	2023
	£	£	£	£
Therapeutic	121,166	15,752	136,918	125,620
Destitution	33,157	-	33,157	22,022
CCC Grant	384,668	24,712	409,380	379,291
CRMC	172,924	17,252	190,176	108,539
CDA Accelerate	-	-	-	54,320
Advocacy Services	80,311	12,047	92,358	71,983
Integration Project	87,290	13,093	100,383	89,642
Homes for Ukraine	41,452	6,218	47,670	31,528
Warwickshire County Council	32,702	8,175	40,877	12,849
Men's Group	-	-	-	7,768
Refugee Housing Project	469,107	70,507	539,614	409,502
Combatting Destitution Project/Rough Sleepers	217,909	54,459	272,368	379,501
Health Champions	-	-	-	34,158
UIA	-	-	-	623
Arts Council	53,061	-	53,061	4,896
Integrate Coventry	608,132	94,261	702,393	912,012
Refugee Action	-	-	-	5,894
ESF Employment – Connect 2	44,417	6,662	51,079	67,019
Cost of living fund	75,420	-	75,420	-
HARO Project	3,907	586	4,493	-
ESOL	21,342	3,201	24,543	-
	2,446,965	326,925	2,773,890	2,717,167

Included within the above are governance costs of £9,500 (2023: £9,000).

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

6. Expenditure on Social Enterprise Activities

	Direct cost	Support cost	Total funds	Total funds
	2024 £	2024 £	2024 £	2023 £
Lingo Links/Trading Company	88,913	-	88,913	64,626
Cleaning & CRMC Trading	156,957	23,543	180,500	172,192
	245,870	23,543	269,413	236,818

7. Net (expenditure)/income is stated after charging/(crediting):

	2024 £	2023 £
Depreciation	31,092	32,163
Auditors' remuneration	9,500	9,000
Operating lease – land and buildings	33,500	33,500
Release of deferred capital grant	(6,072)	-

8. Staff costs

	Total funds 2024 £	Total funds 2023 £
Wages and salaries	1,772,749	1,695,255
Social security costs	149,124	141,658
Pension costs	33,761	31,619
	1,955,634	1,868,532
Average number of employees	54	68

No employee earned £60,000 or more per annum (2023 – none)

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

9. Taxation

A tax liability of £54 (2023 - £42) arose in relation to the trading company. No liability to UK corporation tax arose on ordinary activities in the Charity for the years ended 31 March 2024 and 31 March 2023.

10. Trustees' Remuneration and Expenses

No trustees received remuneration in the year ended 31 March 2024 (2023 - £nil).

No trustee was reimbursed travelling expenses in the year ended 31 March 2024 (2023 - £nil).

11. Tangible Fixed Assets

Group

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2023	173,350	76,924	65,334	315,608
Additions	-	6,160	595	6,755
As at 31 March 2024	173,350	83,084	65,929	322,363
Depreciation:				
As at 1 April 2023	88,775	61,789	45,133	195,697
Charge for year	15,848	10,351	4,893	31,092
As at 31 March 2024	104,623	72,140	50,026	226,789
Net book value:				
As at 31 March 2024	68,727	10,944	15,903	95,574
As at 31 March 2023	84,575	15,135	20,201	119,911

Charity

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2023	173,350	64,883	60,175	298,408
Additions	-	-	-	-
As at 31 March 2024	173,350	64,883	60,175	298,408
Depreciation:				
As at 1 April 2023	88,775	56,104	41,798	186,677
Charge for year	15,848	5,788	4,182	25,818
As at 31 March 2024	104,623	61,892	45,980	212,495
Net book value:				
As at 31 March 2024	68,727	2,991	14,195	85,913
As at 31 March 2023	84,575	8,779	18,377	111,731

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

12. Investments

The charity purchased the entire share capital of CRMC Trading Limited (Company number: 07735270), 100 Ordinary shares of £1 each at par on its incorporation on 10 April 2011. CRMC Trading Limited's principal activity is the creation of an environment in which socially responsible business can be developed.

The company's turnover for the year was £90,717 (2023 - £83,706) and its profit for the year was £1,805 (2023 - £19,080).

13. Debtors

	Group		Charity	
	2024	2023	2024	2023
	£	£	£	£
Grant/Contract income receivable	262,709	404,638	246,927	392,395
Prepayments and other debtors	38,360	22,145	38,338	22,145
	301,069	426,783	285,265	414,540

14. Creditors: amounts falling due within one year

	Group		Charity	
	2024	2023	2024	2023
	£	£	£	£
Taxation and social security	31,697	32,740	29,261	30,606
Trade and other creditors	51,961	60,882	38,533	48,937
Accruals	56,061	67,090	52,780	63,190
Deferred income	52,727	130,962	52,727	130,962
Intercompany	-	-	9,187	13,244
	192,446	291,674	182,488	286,939

Deferred income above comprises amounts received in advance where the performance conditions of the grant have not been met or where the charity has agreed deferment with the funder.

	Group		Charity	
	2024	2023	2024	2023
	£	£	£	£
Balance at 1 April	130,962	387,353	130,962	387,353
Amounts released to incoming resources	(94,485)	(344,797)	(94,485)	(344,797)
Amounts deferred in year	16,250	88,406	16,250	88,406
	52,727	130,962	52,727	130,962

15. Unrestricted funds

	Balance at 1 April 2023 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2024 £
Undesignated funds:					
General fund	486,182	1,023,242	(1,008,703)	(53,532)	447,189
Designated funds:					
Refugee Housing Project	350,000	-	-	-	350,000
Contingency fund	250,000	-	-	-	250,000
Repairs and operational fund	100,000	-	-	-	100,000
Total unrestricted funds	1,186,182	1,023,242	(1,008,703)	(53,532)	1,147,189

The designated funds and nature of the activities they support are described below:

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

15. Unrestricted funds (continued)

Refugee Housing Project

This is a core activity of the charity, which deals with providing temporary accommodation and support to refugees and migrants who are homeless and have intensive support needs. Funds are maintained as cover against risks associated with the charity's unforeseen costs of this activity, including: Landlord's fees, voids and/or bad debts, and repair and dilapidation related costs.

Contingency fund

Represents a fund set up to absorb the ongoing running costs of the charity in the event of its closure or in the case of its activities being curtailed to an unforeseen degree.

Repairs and operational fund

Represents a fund set up to cover day to day repairs and emergencies arising on the charity's office properties, IT and office equipment and in the event of significant operational cover arrangements being necessary.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

16. Restricted funds

	Balance at 1 April 2023 (as restated) £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2024 £
Therapeutic	80,674	92,976	(136,918)	-	36,732
Destitution	46,094	33,266	(33,157)	-	46,203
CCC Grant	(187,068)	387,752	(409,380)	-	(208,696)
CRMC	(53,532)	-	-	53,532	-
CDA Accelerate	(1,209)	-	-	-	(1,209)
Advocacy Services	18,957	88,047	(92,358)	-	14,646
Integration project	5,840	104,280	(100,383)	-	9,737
Men's Group	4,400	-	-	-	4,400
Homes for Ukraine	18,325	49,853	(47,670)	-	20,508
Warwickshire County Council	9,996	51,920	(40,877)	-	21,039
Building Bridges	10,886	-	-	-	10,886
Health Champions	(7,714)	-	-	-	(7,714)
Combatting destitution/ rough sleepers	(37,246)	285,778	(272,368)	-	(23,836)
Islamic Relief	14,665	-	-	-	14,665
Refugee Action	12,106	-	-	-	12,106
UIA	(71,695)	-	-	-	(71,695)
AB Charitable Trust	800	-	-	-	800
World on the plate	(108)	-	-	-	(108)
UASC ESOL	(82)	-	-	-	(82)
Arts Council	18,733	27,538	(53,061)	-	(6,790)
Integrate Coventry	39,981	739,588	(702,393)	-	77,176
Refugee Action – RAP project	1	-	-	-	1
ESF Employment – Connect 2	(3,139)	45,930	(51,079)	-	(8,288)
Souter grant	5,000	-	-	-	5,000
Cost of living fund	-	74,977	(75,420)	-	(443)
HARP Project	-	11,250	(4,493)	-	6,757
ESOL	-	31,419	(24,543)	-	6,876
Other – donation	23,000	-	-	-	23,000
	(52,335)	2,024,574	(2,044,100)	53,532	(18,329)

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

16. Restricted funds (continued)

The Funds and nature of the activities they support are described below:

Therapeutic

The therapy team offers a specialist mental health service for asylum seekers and refugees residing in Coventry and surrounding areas. Our team has been providing community based multi-cultural and multi-lingual counselling since November 2003, and non-verbal art therapy since 2015.

The Destitution Fund Coventry

This is a special trust of the charity governed by a declaration of trust dated 28 September 2009 (Registered number 1090123-1) with the object of providing simple provisions such as food parcels, clothing, shelter, etc. for destitute people who have made a claim for asylum.

CCC and CRMC

This Core Grant funds various departments. These include the Drop in Advice team that works with all migrants regardless of status that have an issue that they need assistance with. The Advice team is dependent on volunteers, so the core grant also pays for a volunteer coordinator. This team will also refer to other departments such as the Employment Team (partly funded by the Core Grant and helps clients into employment) and the Complex Needs team which supports the most vulnerable such as those fleeing domestic violence, victims of modern-day slavery, those with mental health issues, etc. The grant also covers a therapy administrator salary, HR admin and our IT/building maintenance person. Part of the Core Grant also pays for several hours of Immigration advice provided by the Immigration Department and contributes to support the Housing team. This fund is currently in deficit and its restoration back into surplus will be subject to future negotiations with Coventry City Council. The deficit has results from the level of funding remaining the same for the past 6 years without an uplift to take account of rising costs. We will be exploring other funding opportunities in the future to offset some of the costs. The deficit will be absorbed by the unrestricted funds surplus.

CDA Accelerate

The Employment Project Manager role – for CDA - involves putting together successful processes for delivering employment support for service-users and committing to enhanced administrative obligations for the European Social Fund. The roles also include training team members to skill-sets tailored for supporting refugees and migrants; setting realistic and proven measures to complete deadlines on time; and implementing organisational policies and procedures to provide best direction for day-to-day operations.

Advocacy Services

Our team delivers pro-bono confidential, independent, specialist, immigration and asylum advice and offer a fee-paying service whereby we represent clients originating from all nations making applications for leave to remain or further leave to remain in the UK under the UK Immigration rules. We also assist with applications for travel documents, overseas British passport applications and applications to become British as well as providing representation for those seeking to enter the UK.

Integration project

Supports to build capacity and integrate clients who have been dispersed to Coventry through the VPRS and VCRC government schemes. There is a staff team of 4 persons to deliver the services.

Homes for Ukraine

Support offered to help new arrivals from Ukraine to settle in Coventry as well as supporting the sponsors who have assisted them gaining entry to the UK.

Warwickshire County Council

Housing related support offered to clients and their families placed in hotel accommodation in some of the districts of the county.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

Men's Group

The Men's Group is a social group for all men (regardless of status), however, is mainly attended by the rough sleeper population. CRMC provides a light lunch, table tennis, pool, and access to IT. Occasionally we organise excursions. The fund pays for the hire of the premises, the staff cost, volunteer expenses, refreshments for lunch, equipment, and the trips.

Combatting Destitution/ Rough Sleepers

The Combatting Destitution project supports destitute people with access to cash and non-cash support as well as case working; it also works more specifically with failed asylum seekers to help them to submit a fresh asylum claim with help to gather evidence being provided by a number of international detective agencies. Alongside our work with failed asylum seekers, the fund also provides them with housing, case work support and a small weekly allowance. Rough sleepers project is part of the Destitution project and provides accommodation and support predominantly to EU migrants to help them meet their treaty rights for pre settled, settled status.

Health Champions

Health Champions is funded by Alan Edwards Higgs Charity and William Cadbury Trust. It mainly covers the cost of the Health Champions Coordinator salary and volunteers' expenses on the project. This project trains and supports volunteers from within the local communities to provide health information and signposting to members of the community, as well as communicate the needs of their community to local health officials.

Islamic Relief

Islamic Relief is funding for the cost of one of our supported houses, our therapy counselling to destitute clients and partially funding for our immigration work as part of our Combatting Destitution project.

UIA

Mi friendly Cities was a 3-year programme which was funded through UIA to support refugees and Migrants in the West Midlands. CRMC was 1 of 11 partners and our focus was on employability, developing social enterprises and raising awareness on prevalent health issues affecting our clients. CRMC also awarded a sum of money to create a community space at Norton House for co-working a place for support groups to meet as well as carry out community events. This fund is in deficit and the deficit will be recovered over the life of the project.

Arts Council

Funds a day event, located across Coventry City Centre, Broadgate, and Shelton Square. The event includes live installations, exhibitions, cultural dance, food, and a main stage, hosting musicians, the employment of a Creative Producer and Events Coordinator, working alongside local Coventry groups, artists, creatives, and international artists.

AB Charitable Trust

AB Charitable Trust funds the salary increment for CRMC Advice Services Team Leader and our Employment Team Leader.

UASC ESOL

Provides English classes to unaccompanied asylum-seeking children 5 days a week for 2 hours each and include trips and socialisation skills.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

16. Restricted funds (continued)

Integrate Coventry

The Integrate Coventry project is led by Coventry Refugee and Migrant Centre in partnership with Foleshill Women's Training, Voluntary Action Coventry, Belgrade Theatre and Coventry City of Culture Trust. This project is part funded by the EU Asylum, Migration, and Integration Fund, making management of migration flows more efficient across the European Union. It is a two-year project from Jan 2021 – Dec 2022. The aim of the project is to help integrate refugees and other third country nationals to rebuild their lives in safety, becoming fully self-sufficient and establish themselves within the wider community in Coventry. This is achieved by providing one to one casework for participants assisting in a range of needs including housing, benefits, employment, and complex needs. Additionally, the project provides a range of other self-development interventions as part of an enrichment programme including counselling, ESOL classes, social and hobby groups, volunteering training and placements, cultural activities, information and advice, and guidance sessions.

ESF Employment – Connect 2

Funds the employment support for service-users and committing to enhanced administrative obligations for the European Social Fund.

Cost of living (National Lottery Community Fund)

Funds utilised to sustain and enhance our support services, extending our reach to clients experiencing significant hardship due to the rising cost of living.

The Health Access Refugee Programme (HARP)

Funds commissioned by Coventry City Council, is a two-year pilot project funded by the Integrated Care Board. Its purpose is to enable and empower refugees and asylum seekers to access health services by tackling health inequalities and removing barriers to health access. CRMC is a key partner in delivering this initiative.

ESOL (English for speakers of other languages)

Fund secured from various funders to expand and enhance the charity's education department programme offerings. Notably, funding from the West Midlands Combined Authority will enable us to implement initiatives aimed at improving English proficiency for British National Overseas (BNO) clients, funding from Coventry City Council Children Department to support unaccompanied asylum-seeking children develop language skills, thereby facilitating their access to education, and aiding their integration into the local community, collaboration with Family Action, which works alongside Barclays Life Skills to deliver 'English in daily life' classes, and funding from a local business to deliver English classes for approximately 60 of their employees thereby demonstrating the charity's commitment to workplace integration and upskilling. This will play a crucial role in helping these individuals better integrate into society and access employment opportunities.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

17. Analysis of Net Assets between Funds

Fund balances at 31 March are represented by:	Unrestricted funds £	Restricted funds £	Total funds 2024 £
Fixed assets	95,574	-	95,574
Net current assets	1,051,615	(18,329)	1,033,286
	1,147,189	(18,329)	1,128,860

18. Guarantees and Other Financial Commitments – Group and Charity

Financial commitments under non-cancellable operating leases will result in the following payments falling due:

	2024 £	2023 £
Land and buildings:		
Within one year	33,500	33,500
Within one to five years	97,542	51,042
	131,042	84,542

19. Reconciliation of net income to net cash flow from operating activities

	2024 £	2023 £
Net movement in funds	(4,987)	136,104
Interest receivable	(34,643)	(12,054)
Depreciation and impairment of tangible fixed assets	31,092	32,163
Decrease in debtors	125,714	100,889
(Decrease)/Increase in creditors	(99,228)	(272,402)
Net cash flow from operating activities	17,948	(15,300)

20. Pensions and other post-retirement benefits

The group and charitable company make contributions to defined contribution personal pension plans for the employees whereby payments are made to an insurance company independent from the finances of the group and charitable company. Contributions are charged to the statement of financial activities as and when incurred. The charge for the year was £33,761 (2023: £31,619). At 31 March 2024 £5,719 (2023: £6,899) was due to the scheme.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2024

21. Related party transactions

The group has taken advantage of the exemption in FRS 102 not to disclose transactions and balances with other group companies. There were no other related party transactions during the year (2023: £nil).

22. Control relationships

The charity was under the control of its Trustees throughout the current and preceding year.

23. Company Profit and Loss Account

The group has taken advantage of the exemption under S408 Companies Act 2006 not to present its individual profit and loss account.

24. Key management personnel remuneration

The charity considers its key management personnel to comprise the Trustees and Centre Director. The total employment benefits including pension contributions of key management personnel was £56,205 (2023: £48,615).

25. The Destitution Fund Coventry

The Destitution Fund is a special trust of the CRMC, its objective being to provide simple provision for the destitute including food parcels, clothing and shelter. The fund is included within the consolidated financial statements but is reported separately here. The income of the funds is ring fenced and used exclusively to provide practical help to destitute people.

26. Prior year adjustment

During the financial year, management and the board made a decision to split Coventry City Council grant income and related expenditure from other CRMC related activities as these were previously shown together in the Charity's financial statements. Management and the board took this decision as it best reflects the nature and purpose of the respective funds under these categories. As a result, the non Coventry City Council grants (i.e. CRMC income and expenditure) are now shown as unrestricted income. The effect on the financial statements has been to restate the related income, expenditure of the comparative year as per notes 2 and 5 respectively and also the respective funds brought forward as per note 16 of the financial statements. There has been no impact on neither the reported net income nor the net asset of the previous financial period as a result of restating the funds.

27. Transfer between funds

During the financial year, management and the board made a decision to split Coventry City Council grant income and related expenditure from other CRMC related activities. As a result the fund balance on the other CRMC related activities have been transferred to general funds to correctly reflect managements decision made. This is considered to be a more accurate representation of the funds.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

THE DESTITUTION FUND

FOR THE YEAR ENDED 31 MARCH 2024

Balance brought forward at 1 April 2023	46,094.09
Income:	
Donations from individuals	6,742.05
Donations from institutions, churches and groups	13,857.56
Car parking at CRMC	866.00
Gift Aid Claim	1,208.96
Paypal and Paypal Giving Fund	10,591.36
	<hr/>
Total income for the year	<u>33,265.93</u>
Expenditure:	
Food vouchers (Roma Pizza)	2,085.00
Client travel	5,672.81
Client subsistence	16,824.73
Client photographs	43.00
Other client activity	7,002.40
Interpretation/ translation cost	1,528.93
	<hr/>
Total expenditure for the year	<u>33,156.87</u>
Funds available as at 31 March 2024 held by CRMC	<u>46,203.15</u>

THE COVENTRY REFUGEE AND MIGRANT CENTRE

England & Wales - Charity number 1090123

Accounts



**THE COVENTRY REFUGEE AND MIGRANT CENTRE
{formerly The Coventry Refugee Centre}**

**FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2023**

Charity number: 1090123
Company number: 04291931

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

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**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2023

TRUSTEES AND DIRECTORS:	Tim Godwin Dr David Knibb Ranvinder Kaur Tia Ao Tom Fisher Cllr. Randhir Auluck Furrukh Aslam Cllr. Rupinder Singh Cllr. Tariq Khan Elizabeth Wendy Booth Kamran Munir Marcus Lapsa	(Chair)
JOINT MANAGEMENT TEAM:	Toni Soni Jackie Capitani Philliph Hollasch George Brown Hazel King Lenka Vrskova Jennifer Preece Caroline Higgins Geoffrey Mann	Centre Director and Company Secretary Housing Manager (from 1 st June 23) Lingo Links/HR Manager Head of Fundraising and Business Development (from 18 th September 23) Immigration Team leader Finance Manager Operation Manager (from 15 th June 23) Head of Operations Core Services Manager (from 1 st June 23)
LINKED CHARITY:	The Coventry Destitution Fund (Charity number: 1090123-1)	
REGISTERED OFFICE:	Norton House Bird Street Coventry CV1 5FX	
AUDITORS:	Harrison Beale & Owen (HB&O) Chartered Accountants & Statutory Auditors Seven Stars House 1 Wheler Road Coventry CV3 4LB	
BANKERS:	Virgin Money Bank 7-11 High Street, Coventry CV1 5SB	

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2023

The Trustees/ Directors present their report and the audited financial statements for the year ended 31st March 2023. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Our background

The Coventry Refugee and Migrant Centre (CRMC) is a charitable company limited by guarantee, established in 2001 under a Memorandum of Association, to assist the growing numbers of Asylum seekers, refugees and migrants arriving in Coventry.

Our work began in 2000 when a group of kind individuals wanted to help in assisting in meeting the needs, relieving hardship and vulnerability of refugees and migrants in Coventry. We remain to this day, a values-led organisation that still operates based on the same, decision-making principles.

In 2010, the Board of Directors considered the future needs of the charity and directed that the strategy for sustainability should be through developing social enterprise, rather than utilising solely public funding. In 2011, CRMC Trading Ltd was created, with the organisation being the sole shareholder, and that any surplus generated helped to support the charity in general.

Together, they constitute the CRMC Group.

Both entities share the same principles and ethos, which drives our strategic direction and culture. These were accepted by both Boards separately and have been incorporated into the daily operations of both entities.

Our Vision

To be a hub of excellence for refugees and migrants enabling them to feel safe, supported and empowered to rebuild their lives free from persecution.

Our mission is simple:

To meet the needs of refugees, asylum seekers and migrants in Coventry and raise awareness of issues facing this client group.

Our Structure

The Board

The Charity Board is constituted by 12 Trustees, each limited to a guarantee of £1 in the event of the charity being dissolved. The Trustees are also directors of the company and constitute the Board of Directors.

Directors are recruited and appointed according to the needs of the charity and bring a wide range of skills. On appointment, they are offered a thorough induction, allowing them to meet all key staff and departments, giving them a comprehensive picture of the organisation.

Individual Trustees also sit on a range of different groups, including the Finance and General Purposes Committee and the Phase Two Estates. This process provides a strong Board presence in the making of strategic decisions of the members. Individuals are also linked to specific departments that align with their skills sets, to enhance knowledge attributes and aid the achievement of objectives.

The Management Team

The Centre Director is in essence the Head of the organisation and manages a team of 4 staff, namely a Head of Fundraising and Business Development, a Head of Operations, a Finance Manager and an HR Manager.

They form the Senior Management Team (SMT) and have responsibility for the leadership and strategic management of the organisation including Board direction.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2023

The Delivery Teams

The Group employs approximately 91 people in both full and part-time roles and attracts an average of 90 volunteers at any given time. Staff and volunteers are equally valued and are regularly involved in forums with management to resolve long term operational issues and discuss strategies.

The Group has an anti-discriminatory approach, with representation from several marginalised groups within employees, volunteers and trustees and community groups taking account of the requirements of the Equality Act.

The Senior Management Team work cooperatively with a union who represent several employees and operates a policy of honest and open communication with employees and volunteers, in all reasonable circumstances.

Many operational decisions are taken by the Senior Management Team. Decisions are also delegated to other members of staff as appropriate. The Board adopts the Strategic Plan, which is the key strategic and planning document for CRMC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board also receives a detailed bi - monthly report on progress against the strategic plan.

Objectives and activities

We aim to make our client's feel:

- 1) **Supported** and relieved from hardship and distress.
- 2) **Empowered** to rebuild and take control of their lives and to fulfil their potential.
- 3) **Integrated**, settled and safe.

Our achievements for 2022/23

Our strategy for the last 12 months has been to focus on the replacement of an EU substantial grant of approximately £800K received from the UKRA which, was due to come to an end in December 22. Although Britain had left the European Union there was a large underspend that related to the period when Britain was eligible. Considering this we took the opportunity to tender for another 12 months to continue with most of the service provision with some modifications. This included the disbandment of VAC, who we had commissioned to provide volunteering opportunities for our clients.

With the demobilisation of the volunteering service and the efficiency savings realised we were able to create an employability project and staff additions including UASC Team leader, Employability Coordinator and a Ukraine Case worker which resulted in the total contract value for CRMC being over £1 million.

At the same time, we explored cross boundary work in Warwickshire by providing immigration and advice support to clients who were placed in hotel accommodation. This is funded through Warwick County Council to the contract value of £50K. Our Therapy services has also set up service provision in some of these hotels that the County Council commissioned separately.

As part of our continuous service improvement plan, we are constantly reviewing our services to meet gaps where need is clearly evidenced.

Most of our departments continue to be self-sufficient and where demand outstrips supply, we have been able to attract further funding to deal with capacity issues as previously mentioned.

Our ongoing work in collaboration with other charities/third sector organisations, and statutory services continue to jointly meet the needs of migrants in the city and further field. The example of the work we are currently doing in the districts of Warwickshire demonstrates the collaboration between CRMC and Warwick County Council.

In the last Trustees report reference was made to the strategic review of advice services in the city by Coventry which includes the services we provide through the core grant. One of the recommendations was to embrace the One Coventry programme is to work closely with communities in their settings. To achieve this, we will reconfigure the employment service by reducing the staffing levels by 1 and creating an Outreach and Community Messaging Coordinator with the efficiency savings realised through this.

With the impact of the cost-of-living crisis and high levels of inflation we have had no choice but to align our supported rents accordingly. In our Supported Housing and Combatting Destitution project we had to address the challenge of handed back 4 properties to one landlord who had a monopoly. We were able to replace these by sourcing new landlords.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)
REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2023

Our achievements for 2022/23 (continued)

CRMC Trading Limited was incorporated in August 2011 setting up the social enterprises; all reflect demand for service provision or needs arising from our client communities and as such reflect the primary purpose of the parent charity. Initially, one social enterprise was developed but there are two now which are.

- Lingo Links
- Spring Action - Cleaning Company

Unfortunately, Spring Action has had a difficult time during the last 12 months and has resulted in a small loss.

One of our paid services (Immigration) has also made a small loss for this period. This was however anticipated as this was in response to the increased demand that they were not able to meet over the past 12 months. Considering which this the staffing establishment was increased by two persons. The two staff went through an intensive induction and training programme prior to any cases been allocated to them resulted in an increase in associated staffing costs but no additional income been generated for the reasons mentioned.

The Board of Directors have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2023

Financing our charitable activities

Income

Our primary income streams have remained generally static from the past 12 months. This includes CCC, Integrate Coventry, Combating Destitution Project, Health Champions, and ESF Connect 2, Accelerate Project. In this financial year, Coventry City Council's core grant remained static. This contract together with the Syrian, Ukraine for homes and Rough sleepers project represents 20.48 % of our total income.

Our Head of Fundraising and Business Development Manager continues to secure funding directly from the Home Office, tenders and trusts.

Income from CRMC Trading Ltd represents 2.8% of total group income in 2023

Risk management

The Board of Directors/Trustees appreciate the importance of managing the risks that the charity faces and maintains a risk register to allow the board to continually review and monitor ongoing risks to the charity. They receive regular reports from the Senior Management Team on all potential risks and the strategies implemented to alleviate or minimise them. An open communication encourages Directors to discuss possible external risks with the Senior Management Team.

Financial review

The Board of Directors/Trustees continue to monitor CRMC performance as well as any external factors that may impact upon the organisation status.

Forecasts have been produced for the period to 31st December 2024 which shows that the charity and its subsidiary will have adequate resources to continue in operational existence for the foreseeable future. For these reasons, they continue to adopt the going concern basis in preparing the annual report and accounts. The organisation has now been able to reach a position whereby 3.5 months operating costs are held in reserves. This offers the organisation more stability and financial security than it has previously had.

Reserves Policy

The board of Directors/Trustees are responsible for maintaining an adequate level of reserves to meet contingencies and, in the event that the Charity is no longer viable, to pay all outstanding wages, redundancy pay and other creditors.

In November 2021 the Board of Directors/Trustees reviewed and approved a new Reserves Policy.

The Reserves Policy is to hold a minimum of three months of operating expenses in Reserves (defined as the sum of General Reserves net of Fixed Assets plus Designated Reserves). The intention is to protect the organisation's services, its infrastructure, and the continuing employment of skilled staff from short term income shocks and to be able to invest in unbudgeted or strategic growth opportunities that may become available.

Ordinarily, reserves should not exceed six months of operating costs. In the event this occurs, the board will give consideration of the best use of excess reserves. In certain circumstances the board may decide to hold a larger amount

The Board of Directors/Trustees may decide at any point to transfer any or all the designated income to the General Reserves if it is considered appropriate to maintain the organisation as a going concern. This would take account of any external events that are beyond the control of the organisation that may have an adverse effect on operations.

Fundraising

Whilst the charity does incur some expenditure in respect of fundraising activities, these are considered to be on a very small scale and do not form part of the charity's principal activities. The charity neither participates in publicly marketed fundraising events nor in the active soliciting of donations from members of the general public. Accordingly, the charity is not registered with the Fundraising Regulator, although the trustees will keep the situation under review.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2023

Pay policy for senior staff

The pay of the senior staff is reviewed by the board (at least annually) and normally increased in line with average earnings or review against performance objectives. In view of the nature of the charity, the trustees benchmark against pay levels in other regional charities of a similar size. If recruitment has proven difficult in the recent past a market addition may also be paid.

The Future

The AMIF, Combating Destitution and ESF funding comes to an end by no later than December 23 and the Rough sleeper's initiative by March 24. As a contingency we have reconfigured the Combating Destitution project by increasing the number of paid clients which will allow us to extend the life of the project to March 24. The Head of Fundraising and Business Development continues to make new bids/tenders for these projects to continue either as a whole entirety or in some form where we consider these as a priority functions.

Our Core Services grant is part of the City's strategic review of all advice services commissioned through Coventry City Council which is currently being undertaken. It appears that as part of the procurement process, we will need to submit a bid when the new specification has been formalised.

The Board of Directors and Senior Management Team are committed to driving forward the social enterprise strategy, together with developing models that will allow delivery units to become fully self-sufficient. We are also committed to identifying new funding from grants and donors. The Fundraising and Business Development continues to explore potential funding streams from the sector and trusts. We will also be exploring corporate business funding as another way to move forward.

Within the 2023/24 year it is anticipated that collaborative working will be further enhanced, innovation will start to appear within working practices and targeted services will be developed for our clients and their communities.

These activities will be achieved through a combination of existing activity and future developments:

- (1) To continually review current services and reconfigure to respond to any changing needs
- (2) To continually review and develop a fund-raising strategy that is linked to our core objectives of the organisation and align efforts where clearly gaps could be evidenced, or a business case can be made to show innovation or best practice in the sector that will bring additional funding
- (3) Keep a breast of new and existing funding pots to either replace funding for existing work strands where this is coming to an end or create new work strands that demonstrates needs.
- (4) Continuous investment in our staff volunteers and Trustees to ensure they have the appropriate skills, tools technology and training to perform their roles to an excellent standard both within the office and home environment.
- (5) To continue with the review of HR.
- (6) To review I.T functions
- (7) To raise awareness of our client group and respond to any government policy that may impact adversely on our client group.
- (8) To monitor progress against KPI's for all funding initiatives.
- (9) To review the pricing strategies for Spring Action, Immigration and Lingo links considering the increased operating and staffing costs.

Trustees' responsibilities statement

The trustees (who are also directors of the Coventry Refugee and Migrant Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles within the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2023

Trustees' responsibilities statement (continued)

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation in the United Kingdom governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

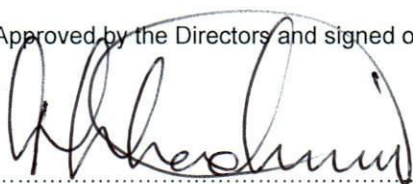
Third party indemnity provision for trustees

Qualifying third party indemnity provision is in place for the benefit of all trustees of the group.

In approving the Trustees' Annual Report, we also approve the Directors' report included therein, in our capacity as company directors.

The Report of the Directors/Trustees has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

Approved by the Directors and signed on their behalf by:



Tim Godwin – Chair of Trustees

Date: 30 November 2023

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2023**

Opinion

We have audited the financial statements of The Coventry Refugee and Migrant Centre (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 March 2023 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Statement of Cash Flows and Notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2023, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Notwithstanding the above, the COVID-19 viral pandemic is one of the most significant economic events there has been in the UK for many years, with unprecedented levels of uncertainty in predicting outcomes. It is therefore difficult to evaluate all of the potential implications on the group's and charitable company's activities, beneficiaries, suppliers and the wider economy. The trustees' views on the impact of COVID-19 are disclosed in note 1 (j) of the notes to the financial statements.

Other information

The other information comprises the information included in the Report of the Directors/ Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Directors/Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Report of the Directors/Trustees; or
- the parent charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2023

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on pages 6 and 7, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The audit process includes an assessment of the entity's and group's risk environment, through enquiry of and discussion with management and those charged with governance, including an assessment of any key laws and regulations with which the group and parent charitable company must comply in the ordinary course of its operations.

Additionally, the overall risks of irregular transactions occurring are assessed following our observations and confirmation of the design and implementation of management's controls. Whilst we are mindful of these risks, our audit focus is geared towards the risk of material misstatement in the financial statements as a whole.

As such, our procedures cannot guarantee that all transactions have been fully compliant with all relevant laws and regulations, including those regulations relating to fraud, as our procedures are not designed to detect all instances of non-compliance. By definition, the risk of our detection of non-compliance is greater where compliance with a law or regulation is removed from the events and transactions reflected in the financial statements. The risk is also greater regarding irregularities due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.

Harrison Beale + Owen Ltd

Harrison Beale & Owen Limited
Seven Stars House
1 Wheler Road
Coventry
West Midlands
CV3 4LB

Date: 30 November 2023

Harrison Beale & Owen Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2023

	Note	Unrestricted 2023 £	Restricted 2023 £	2023 Total £	2022 Total £
Income and endowments from:					
Charitable activities	2	443,198	2,372,038	2,815,236	2,529,280
Social Enterprise activities	3	262,799	-	262,799	275,648
Investments	4	-	12,054	12,054	320
		705,997	2,384,092	3,090,089	2,805,248
Expenditure on:					
Charitable activities	5	356,871	2,351,296	2,708,167	2,457,269
Social Enterprise activities	6	214,358	22,460	236,818	233,977
Governance costs		-	9,000	9,000	8,500
		571,229	2,382,756	2,953,985	2,699,746
Net income/ (expenditure)	7	134,768	1,336	136,104	105,502
Transfers between funds		-	-	-	-
Net movement in funds		134,768	1,336	136,104	105,502
Reconciliation of funds					
Total funds brought forward		1,051,414	(53,671)	997,743	892,241
Total funds carried forward		1,186,182	(52,335)	1,133,847	997,743

The Consolidated Statement of Financial Activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

**CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2023**

	Note	Group		Charity	
		2023 £	2022 £	2023 £	2022 £
Fixed assets					
Tangible assets	11	119,911	132,108	111,731	126,835
Investments	12	-	-	100	100
		119,911	132,108	111,831	126,935
Current assets					
Debtors	13	426,783	527,672	414,540	509,815
Short term deposits		614,231	764,380	614,231	764,380
Cash at bank and in hand		264,596	137,659	256,260	125,643
		1,305,610	1,429,711	1,285,031	1,399,838
Creditors: Amounts falling due within one year	14	291,674	564,076	286,939	556,874
Net current assets		1,013,936	865,635	998,092	842,964
Net assets		1,133,847	997,743	1,109,923	969,899
Funds					
Unrestricted funds	15	1,186,182	1,051,414	1,162,258	1,023,570
Restricted funds	16	(52,335)	(53,671)	(52,335)	(53,671)
Total funds carried forward		1,133,847	997,743	1,109,923	969,899

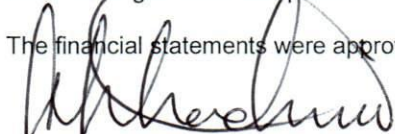
For the year ending 31 March 2023 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Acts with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board on 30 November 2023.



Tim Godwin, Chair of Trustees

Charity number: 1090123

Company number: 04291931

The notes on pages 13 to 25 form part of the financial statements.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

CONSOLIDATED STATEMENT OF

CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
Cash generated by operating activities	19	(15,300)	54,490
Cash flow from investing activities			
Interest received		12,054	320
Purchase of tangible fixed assets		(19,966)	(25,133)
Cash used in investing activities		<u>(7,912)</u>	<u>(24,813)</u>
Increase in cash and cash equivalents		(23,212)	29,677
Cash and cash equivalents at 1 April		902,039	872,362
Cash and cash equivalents at 31 March		<u>878,827</u>	<u>902,039</u>

Analysis of changes in net funds

	At 1 April 2022 £	Cash Flows £	At 31 March 2023 £
Net cash			
Cash at bank and in hand	902,039	(23,212)	878,827
Bank overdrafts	-	-	-
	<u>902,039</u>	<u>(23,212)</u>	<u>878,827</u>

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies

(a) Company Information

The Coventry Refugee and Migrant Centre is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Norton House, Bird Street, Coventry, West Midlands CV1 5FX.

(b) Basis of preparation

The consolidated financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in the financial statements are rounded to the nearest £.

(c) Basis of consolidation

The consolidated financial statements incorporate those of The Coventry Refugee and Migrant Centre and its subsidiary, CRMC Trading Limited.

(d) Incoming resources

Voluntary income, including donations, gifts and grants that provide core funding or are general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measure with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income receivable from charitable activities include income receivable under contract. Where entitlement to grant funding is subject to specific performance conditions, income is recognised when the related goods or services are provided.

(e) Volunteers and donated services and facilities

The value of services provided by volunteers is not incorporated into these financial statements.

(f) Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by areas or per capita, staff costs by the time spent and other costs by their usage.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies (continued)

(h) Capitalisation and depreciation of tangible fixed assets

IT equipment costing less than £500 per individual item is written off in the period of acquisition. All other equipment is capitalised at cost. Depreciation is provided on all tangible assets at rates calculated to write off the cost over its estimated useful life as follows:

Leasehold improvements - 10% Straight Line

Computer equipment - 3 years

Office equipment - 3-10 years

(i) Operating leases

The rentals payable on operating leases are charged on a straight line basis over the lease term.

(j) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern and trustees have incorporated the possible impact of the COVID-19 pandemic into their assumptions underlying the preparation of the budget.

(k) Financial instruments

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at the present value.

(l) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution pension plan for the benefit of its employees. Contributions are expensed as they become payable.

Redundancy/termination payments are charged to the SoFA in the period to which they relate, once there is a legal or constructive obligation to make the payment.

(m) Tax

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. As such, it does not have liability to corporation tax in the course of its normal charitable activities.

(n) Critical accounting estimates and judgements

To be able to prepare financial statements in accordance with FRS 102, the charity must make certain estimates and judgements that have an impact on the policies and the amount reported in the annual accounts. The estimates and judgements are based on historical experiences and other factors including expectations of future events that are believed to be reasonable at the time such estimates and judgements are made

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

2. Income from Charitable Activities

	Unrestricted	Restricted	Total funds	Total funds
	2023	2023	2023	2022
	£	£	£	£
Therapeutic	-	191,633	191,633	78,546
Destitution	-	28,420	28,420	33,106
CCC & CRMC	-	498,712	498,712	505,086
CDA Accelerate	-	46,941	46,941	57,739
Advocacy Services	-	53,974	53,974	54,483
Integration Project (formerly Syrian Integration)	-	92,768	92,768	101,584
Homes for Ukraine	-	49,853	49,853	-
Warwickshire County Council	-	22,845	22,845	-
Men's Group	-	6,000	6,000	8,000
Refugee Housing Project	443,198	-	443,198	392,411
Combatting Destitution/ rough sleepers	-	335,092	335,092	238,414
Health Champions	-	23,481	23,481	21,644
Islamic Relief	-	-	-	10,000
Refugee Action	-	3,000	3,000	-
UIA	-	(24,019)	(24,019)	37,364
Arts Council	-	27,000	27,000	54,227
Garfield	-	-	-	25,000
Integrate Coventry	-	955,426	955,426	841,613
Refugee Action – RAP Project	-	-	-	5,253
ESF Employment – Connect 2	-	58,912	58,912	55,738
UIA grant – deferred element	-	-	-	6,072
Souter grant	-	2,000	2,000	3,000
	443,198	2,372,038	2,815,236	2,529,280

2022 comparatives comprise unrestricted funds of £417,411 and restricted funds of £2,111,869.

3. Income from Social Enterprise Activities

	Unrestricted	Restricted	Total funds	Total funds
	2023	2023	2023	2022
	£	£	£	£
Lingo Links/Trading Company	83,706	-	83,706	94,680
Cleaning & CRMC Trading	179,093	-	179,093	180,968
	262,799	-	262,799	275,648

2022 comparatives comprise unrestricted income of £275,648.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

4. Income from Investments

	Unrestricted	Restricted	Total funds	Total funds
	2023	2023	2023	2022
	£	£	£	£
Interest	-	12,054	12,054	320
	-	12,054	12,054	320

2022 comparatives comprise restricted income of £320.

5. Resources expended for Charitable Activities

	Direct costs	Support	Total funds	Total funds
	2023	costs	2023	2022
	£	2023	£	£
		£		
Therapeutic	109,235	16,385	125,620	72,753
Destitution	22,022	-	22,022	16,680
CCC & CRMC	429,477	58,353	487,830	479,783
CDA Accelerate	48,937	5,383	54,320	53,549
Advocacy Services	62,594	9,389	71,983	48,945
Integration Project	77,950	11,692	89,642	100,992
Homes for Ukraine	27,416	4,112	31,528	-
Warwickshire County Council	11,173	1,676	12,849	-
Men's Group	7,768	-	7,768	7,606
Refugee Housing Project	356,871	52,631	409,502	403,898
Combatting Destitution Project/Rough Sleepers	331,442	48,059	379,501	246,491
Health Champions	29,703	4,455	34,158	18,681
UIA	542	81	623	24,584
UASC ESOL	-	-	-	4,965
Arts Council	4,257	639	4,896	57,375
Integrate Coventry	792,077	119,935	912,012	849,225
Refugee Action	5,894	-	5,894	-
ESF Employment – Connect 2	58,277	8,742	67,019	57,453
Garfield	-	-	-	22,789
	2,375,635	341,532	2,717,167	2,465,769

Included within the above are governance costs of £9,000 (2022: £8,500).

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

6. Expenditure on Social Enterprise Activities

	Direct cost	Support cost	Total funds	Total funds
	2023 £	2023 £	2023 £	2022 £
Lingo Links/Trading Company	64,626	-	64,626	70,002
Cleaning & CRMC Trading	149,732	22,460	172,192	163,975
	<u>214,358</u>	<u>22,460</u>	<u>236,818</u>	<u>233,977</u>

7. Net income/(expenditure) is stated after charging/(crediting):

	2023 £	2022 £
Depreciation	32,163	26,770
Auditors' remuneration	9,000	8,500
Operating lease – land and buildings	33,500	33,500
Release of deferred capital grant	-	(6,072)
Local authority grants	-	(20,000)

8. Staff costs

	Total funds 2023 £	Total funds 2022 £
Wages and salaries	1,695,255	1,533,990
Social security costs	141,658	120,553
Pension costs	31,619	28,509
	<u>1,868,532</u>	<u>1,683,052</u>
Average number of employees	<u>68</u>	<u>63</u>

No employee earned £60,000 or more per annum (2022 – none)

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

9. Taxation

A tax liability of £42 (2022 - £72) arose in relation to the trading company. No liability to UK corporation tax arose on ordinary activities in the Charity for the years ended 31 March 2023 and 31 March 2022.

10. Trustees' Remuneration and Expenses

No trustees received remuneration in the year ended 31 March 2023 (2022 - £nil).

No trustee was reimbursed travelling expenses in the year ended 31 March 2023 (2022 - £nil).

11. Tangible Fixed Assets

Group

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2022	172,515	66,750	56,377	295,642
Additions	835	10,174	8,957	19,966
As at 31 March 2023	173,350	76,924	65,334	315,608
Depreciation:				
As at 1 April 2022	72,928	51,512	39,094	163,534
Charge for year	15,847	10,277	6,039	32,163
As at 31 March 2023	88,775	61,789	45,133	195,697
Net book value:				
As at 31 March 2023	84,575	15,135	20,201	119,911
As at 31 March 2022	99,587	15,238	17,283	132,108

Charity

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2022	172,515	61,139	51,218	284,872
Additions	835	3,744	8,957	13,536
As at 31 March 2023	173,350	64,883	60,175	298,408
Depreciation:				
As at 1 April 2022	72,928	48,706	36,403	158,037
Charge for year	15,847	7,398	5,395	28,640
As at 31 March 2023	88,775	56,104	41,798	186,677
Net book value:				
As at 31 March 2023	84,575	8,779	18,377	111,731
As at 31 March 2022	99,587	12,433	14,815	126,835

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

12. Investments

The charity purchased the entire share capital of CRMC Trading Limited (Company number: 07735270), 100 Ordinary shares of £1 each at par on its incorporation on 10 April 2011. CRMC Trading Limited's principal activity is the creation of an environment in which socially responsible business can be developed.

The company's turnover for the year was £83,706 (2022 - £94,680) and its profit for the year was £19,080 (2022 - £24,678).

13. Debtors

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Grant/Contract income receivable	404,638	472,569	392,395	454,712
Prepayments and other debtors	22,145	55,103	22,145	55,103
	426,783	527,672	414,540	509,815

14. Creditors: amounts falling due within one year

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Taxation and social security	32,740	32,621	30,606	29,649
Trade and other creditors	60,882	91,701	48,937	78,393
Accruals	67,090	52,401	63,190	48,891
Deferred income	130,962	387,353	130,962	387,353
Intercompany	-	-	13,244	12,588
	291,674	564,076	286,939	556,874

Deferred income above comprises amounts received in advance where the performance conditions of the grant have not been met or where the charity has agreed deferment with the funder.

	Group		Charity	
	2023	2022	2023	2022
	£	£	£	£
Balance at 1 April	387,353	700,902	387,353	700,902
Amounts released to incoming resources	(344,797)	(463,202)	(344,797)	(463,202)
Amounts deferred in year	88,406	149,653	88,406	149,653
	130,962	387,353	130,962	387,353

15. Unrestricted funds

	Balance at 1 April 2022 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2023 £
Undesignated funds:					
General fund	351,414	705,997	571,229	-	486,182
Designated funds:					
Refugee Housing Project	350,000	-	-	-	350,000
Contingency fund	250,000	-	-	-	250,000
Repairs and operational fund	100,000	-	-	-	100,000
Total unrestricted funds	1,051,414	705,997	571,229	-	1,186,182

The designated funds and nature of the activities they support are described below:

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

15. Unrestricted funds (continued)

Refugee Housing Project

This is a core activity of the charity, which deals with providing temporary accommodation and support to refugees and migrants who are homeless and have intensive support needs. Funds are maintained as cover against risks associated with the charity's unforeseen costs of this activity, including: Landlord's fees, voids and/or bad debts, and repair and dilapidation related costs.

Contingency fund

Represents a fund set up to absorb the ongoing running costs of the charity in the event of its closure or in the case of its activities being curtailed to an unforeseen degree.

Repairs and operational fund

Represents a fund set up to cover day to day repairs and emergencies arising on the charity's office properties, IT and office equipment and in the event of significant operational cover arrangements being necessary.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

16. Restricted funds

	Balance at 1 April 2022 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2023 £
Therapeutic	14,661	191,633	(125,620)	-	80,674
Destitution	39,696	28,420	(22,022)	-	46,094
CCC & CRMC	(165,445)	487,766	(562,921)	-	(240,600)
CDA Accelerate	6,170	46,941	(54,320)	-	(1,209)
Advocacy Services	36,966	53,974	(71,983)	-	18,957
Integration project	2,714	92,768	(89,642)	-	5,840
Men's Group	6,168	6,000	(7,768)	-	4,400
Homes for Ukraine	-	49,853	(31,528)	-	18,325
Warwickshire County Council	-	22,845	(12,849)	-	9,996
Building Bridges	10,886	-	-	-	10,886
Health Champions	2,963	23,481	(34,158)	-	(7,714)
Combatting destitution/ rough sleepers	7,163	335,092	(379,501)	-	(37,246)
Islamic Relief	14,665	-	-	-	14,665
Refugee Action	15,000	3,000	(5,894)	-	12,106
UIA	(47,053)	(24,019)	(623)	-	(71,695)
AB Charitable Trust	800	-	-	-	800
World on the plate	(108)	-	-	-	(108)
UASC ESOL	(82)	-	-	-	(82)
Arts Council	(3,371)	27,000	(4,896)	-	18,733
Integrate Coventry	(3,433)	955,426	(912,012)	-	39,981
Refugee Action – RAP project	1	-	-	-	1
ESF Employment – Connect 2	4,968	58,912	(67,019)	-	(3,139)
Souter grant	3,000	2,000	-	-	5,000
Other - donation	-	23,000	-	-	23,000
	(53,671)	2,384,092	(2,382,756)	-	(52,335)

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

16. Restricted funds (continued)

The Funds and nature of the activities they support are described below:

Therapeutic

The therapy team offers a specialist mental health service for asylum seekers and refugees residing in Coventry and surrounding areas. Our team has been providing community based multi-cultural and multi-lingual counselling since November 2003, and non-verbal art therapy since 2015.

The Destitution Fund Coventry

This is a special trust of the charity governed by a declaration of trust dated 28 September 2009 (Registered number 1090123-1) with the object of providing simple provisions such as food parcels, clothing, shelter, etc. for destitute people who have made a claim for asylum.

CCC and CRMC

This Core Grant funds various departments. These include the Drop in Advice team that works with all migrants regardless of status that have an issue that they need assistance with. The Advice team is dependent on volunteers, so the core grant also pays for a volunteer coordinator. This team will also refer to other departments such as the Employment Team (partly funded by the Core Grant and helps clients into employment) and the Complex Needs team which supports the most vulnerable such as those fleeing domestic violence, victims of modern-day slavery, those with mental health issues, etc. The grant also covers a therapy administrator salary, HR admin and our IT/building maintenance person. Part of the Core Grant also pays for several hours of Immigration advice provided by the Immigration Department and contributes to support the Housing team. This fund is currently in deficit and its restoration back into surplus will be subject to future negotiations with Coventry City Council. The deficit has results from the level of funding remaining the same for the past 6 years without an uplift to take account of rising costs. We will be exploring other funding opportunities in the future to offset some of the costs. The deficit will be absorbed by the unrestricted funds surplus.

CDA Accelerate

The Employment Project Manager role – for CDA - involves putting together successful processes for delivering employment support for service-users and committing to enhanced administrative obligations for the European Social Fund. The roles also include training team members to skill-sets tailored for supporting refugees and migrants; setting realistic and proven measures to complete deadlines on time; and implementing organisational policies and procedures to provide best direction for day-to-day operations.

Advocacy Services

Our team delivers pro-bono confidential, independent, specialist, immigration and asylum advice and offer a fee-paying service whereby we represent clients originating from all nations making applications for leave to remain or further leave to remain in the UK under the UK Immigration rules. We also assist with applications for travel documents, overseas British passport applications and applications to become British as well as providing representation for those seeking to enter the UK.

Integration project

Supports to build capacity and integrate clients who have been dispersed to Coventry through the VPRS and VCRC government schemes. There is a staff team of 4 persons to deliver the services.

Homes for Ukraine

Support offered to help new arrivals from Ukraine to settle in Coventry as well as supporting the sponsors who have assisted them gaining entry to the UK.

Warwickshire County Council

Housing related support offered to clients and their families placed in hotel accommodation in some of the districts of the county.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

Men's Group

The Men's Group is a social group for all men (regardless of status), however, is mainly attended by the rough sleeper population. CRMC provides a light lunch, table tennis, pool, and access to IT. Occasionally we organise excursions. The fund pays for the hire of the premises, the staff cost, volunteer expenses, refreshments for lunch, equipment, and the trips.

Combatting Destitution/ Rough Sleepers

The Combatting Destitution project supports destitute people with access to cash and non-cash support as well as case working; it also works more specifically with failed asylum seekers to help them to submit a fresh asylum claim with help to gather evidence being provided by a number of international detective agencies. Alongside our work with failed asylum seekers, the fund also provides them with housing, case work support and a small weekly allowance. Rough sleepers project is part of the Destitution project and provides accommodation and support predominantly to EU migrants to help them meet their treaty rights for pre settled, settled status.

Health Champions

Health Champions is funded by Alan Edwards Higgs Charity and William Cadbury Trust. It mainly covers the cost of the Health Champions Coordinator salary and volunteers' expenses on the project. This project trains and supports volunteers from within the local communities to provide health information and signposting to members of the community, as well as communicate the needs of their community to local health officials.

Islamic Relief

Islamic Relief is funding for the cost of one of our supported houses, our therapy counselling to destitute clients and partially funding for our immigration work as part of our Combatting Destitution project.

UIA

Mi friendly Cities was a 3-year programme which was funded through UIA to support refugees and Migrants in the West Midlands. CRMC was 1 of 11 partners and our focus was on employability, developing social enterprises and raising awareness on prevalent health issues affecting our clients. CRMC also awarded a sum of money to create a community space at Norton House for co-working a place for support groups to meet as well as carry out community events. This fund is in deficit and the deficit will be recovered over the life of the project.

Arts Council

Funds a day event, located across Coventry City Centre, Broadgate, and Shelton Square. The event includes live installations, exhibitions, cultural dance, food, and a main stage, hosting musicians, the employment of a Creative Producer and Events Coordinator, working alongside local Coventry groups, artists, creatives, and international artists.

AB Charitable Trust

AB Charitable Trust funds the salary increment for CRMC Advice Services Team Leader and our Employment Team Leader.

UASC ESOL

Provides English classes to unaccompanied asylum-seeking children 5 days a week for 2 hours each and include trips and socialisation skills.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

16. Restricted funds (continued)

Integrate Coventry

The Integrate Coventry project is led by Coventry Refugee and Migrant Centre in partnership with Foleshill Women's Training, Voluntary Action Coventry, Belgrade Theatre and Coventry City of Culture Trust. This project is part funded by the EU Asylum, Migration, and Integration Fund, making management of migration flows more efficient across the European Union. It is a two-year project from Jan 2021 – Dec 2022. The aim of the project is to help integrate refugees and other third country nationals to rebuild their lives in safety, becoming fully self-sufficient and establish themselves within the wider community in Coventry. This is achieved by providing one to one casework for participants assisting in a range of needs including housing, benefits, employment, and complex needs. Additionally, the project provides a range of other self-development interventions as part of an enrichment programme including counselling, ESOL classes, social and hobby groups, volunteering training and placements, cultural activities, information and advice, and guidance sessions.

ESF Employment – Connect 2

Funds the employment support for service-users and committing to enhanced administrative obligations for the European Social Fund.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

17. Analysis of Net Assets between Funds

Fund balances at 31 March are represented by:	Unrestricted funds £	Restricted funds £	Total funds 2023 £
Fixed assets	119,911	-	119,911
Net current assets	1,066,271	(52,335)	1,013,936
	<u>1,186,182</u>	<u>(52,335)</u>	<u>1,133,847</u>

18. Guarantees and Other Financial Commitments – Group and Charity

Financial commitments under non-cancellable operating leases will result in the following payments falling due:

	2023 £	2022 £
Land and buildings:		
Within one year	33,500	33,500
Within one to five years	51,042	84,542
	<u>84,542</u>	<u>118,042</u>

19. Reconciliation of net income to net cash flow from operating activities

	2023 £	2022 £
Net movement in funds	136,104	105,502
Interest receivable	(12,054)	(320)
Depreciation and impairment of tangible fixed assets	32,163	26,770
Decrease/(increase) in debtors	100,889	332,442
(Decrease)/Increase in creditors	(272,402)	(409,904)
Net cash flow from operating activities	<u>(15,300)</u>	<u>54,490</u>

20. Pensions and other post-retirement benefits

The group and charitable company make contributions to defined contribution personal pension plans for the employees whereby payments are made to an insurance company independent from the finances of the group and charitable company. Contributions are charged to the statement of financial activities as and when incurred. The charge for the year was £31,619 (2022: £28,509). At 31 March 2023 £6,899 (2022: £5,767) was due to the scheme.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2023

21. Related party transactions

The group has taken advantage of the exemption in FRS 102 not to disclose transactions and balances with other group companies. There were no other related party transactions during the year (2022: £nil).

22. Control relationships

The charity was under the control of its Trustees throughout the current and preceding year.

23. Company Profit and Loss Account

The group has taken advantage of the exemption under S408 Companies Act 2006 not to present its individual profit and loss account.

24. Key management personnel remuneration

The charity considers its key management personnel to comprise the Trustees and Centre Director. The total employment benefits including pension contributions of key management personnel was £48,615 (2022: £47,188).

25. The Destitution Fund Coventry

The Destitution Fund is a special trust of the CRMC, its objective being to provide simple provision for the destitute including food parcels, clothing and shelter. The fund is included within the consolidated financial statements but is reported separately here. The income of the funds is ring fenced and used exclusively to provide practical help to destitute people.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

THE DESTITUTION FUND

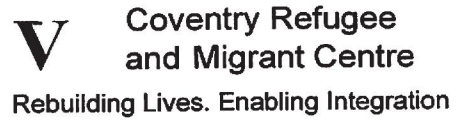
FOR THE YEAR ENDED 31 MARCH 2023

Balance brought forward at 1 April 2022	39,695.32
Income:	
Donations from individuals	4,888.33
Donations from institutions, churches and groups	7,601.09
Car parking at CRMC	882.40
Gift Aid Claim	2,066.09
Paypal and Paypal Giving Fund	12,982.43
Total income for the year	<u>28,420.34</u>
Expenditure:	
Food vouchers (Roma Pizza)	3,075.00
Client travel	3,915.76
Client subsistence	10,315.47
Client photographs	136.00
Other client activity	1,685.34
Interpretation/ translation cost	<u>2,894.00</u>
Total expenditure for the year	<u>22,021.57</u>
Funds available as at 31 March 2023 held by CRMC	<u>46,094.09</u>

THE COVENTRY REFUGEE AND MIGRANT CENTRE

England & Wales - Charity number 1090123

Accounts



THE COVENTRY REFUGEE AND MIGRANT CENTRE
{formerly The Coventry Refugee Centre}

FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31ST MARCH 2022

Charity number: 1090123
Company number: 04291931

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

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**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2022

TRUSTEES AND DIRECTORS:	Tim Godwin Dr David Knibb Ranvinder Kaur Tia Ao Tom Fisher Cllr. Randhir Auluck Furrukh Aslam Cllr. Rupinder Singh Cllr. Tariq Khan Elizabeth Wendy Booth Kamran Munir Marcus Lapsa	(Chair)
JOINT MANAGEMENT TEAM:	Toni Soni Jackie Capitani Philliph Hollasch Lorna Couper Hazel King Lenka Vrskova Caroline Higgins Geoffrey Mann	Centre Director and Company Secretary Core Services Manager Lingo Links/HR Manager Business Development and Fundraising Manager Immigration Team leader Finance Manager Head of Operations Operations Manager
LINKED CHARITY:	The Coventry Destitution Fund (Charity number: 1090123-1)	
REGISTERED OFFICE:	Norton House Bird Street Coventry CV1 5FX	
AUDITORS:	Harrison Beale & Owen (HB&O) Chartered Accountants & Statutory Auditors Seven Stars House 1 Wheler Road Coventry CV3 4LB	
BANKERS:	Virgin Money Bank 7-11 High Street, Coventry CV1 5SB	

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

**REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

The Trustees/ Directors present their report and the audited financial statements for the year ended 31st March 2022. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Our background

The Coventry Refugee and Migrant Centre (CRMC) is a charitable company limited by guarantee, established in 2001 under a Memorandum of Association, to assist the growing numbers of Asylum seekers, refugees and migrants arriving in Coventry.

Our work began in 2000 when a group of kind individuals wanted to help in assisting in meeting the needs, relieving hardship and vulnerability of refugees and migrants in Coventry. We remain to this day, a values-led organisation that still operates based on the same, decision-making principles.

In 2010, the Board of Directors considered the future needs of the charity and directed that the strategy for sustainability should be through developing social enterprise, rather than utilising solely public funding. In 2011, CRMC Trading Ltd was created, with the organisation being the sole shareholder, and that any surplus generated helped to support the charity in general.

Together, they constitute the CRMC Group.

Both entities share the same principles and ethos, which drives our strategic direction and culture. These were accepted by both Boards separately and have been incorporated into the daily operations of both entities.

Our Vision

To be a hub of excellence for refugees and migrants enabling them to feel safe, supported and empowered to rebuild their lives free from persecution.

Our mission is simple:

To meet the needs of refugees, asylum seekers and migrants in Coventry and raise awareness of issues facing this client group.

Our Structure

The Board

The Charity Board is constituted by 12 Trustees, each limited to a guarantee of £1 in the event of the charity being dissolved. The Trustees are also directors of the company and constitute the Board of Directors.

Directors are recruited and appointed according to the needs of the charity and bring a wide range of skills. On appointment, they are offered a thorough induction, allowing them to meet all key staff and departments, giving them a comprehensive picture of the organisation.

Individual Trustees also sit on a range of different groups, including the Finance and General Purposes Committee and the Phase Two Estates. This process provides a strong Board presence in the making of strategic decisions of the members. Individuals are also linked to specific departments that align with their skills sets, to enhance knowledge attributes and aid the achievement of objectives.

The Management Team

The Centre Director is in essence the Head of the organisation and manages a team of 4 staff, namely a Business Development and Fundraising Manager, a Head of Operations, a Finance Manager and an HR Manager.

They form the Senior Management Team (SMT) and have responsibility for the leadership and strategic management of the organisation including Board direction.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2022

The Delivery Teams

The Group employs approximately 80 people in both full and part-time roles and attracts an average of 90 volunteers at any given time. Staff and volunteers are equally valued and are regularly involved in forums with management to resolve long term operational issues and discuss strategies.

The Group has an anti-discriminatory approach, with representation from several marginalised groups within employees, volunteers and trustees and community groups taking account of the requirements of the Equality Act.

The Senior Management Team work cooperatively with a union who represent several employees and operates a policy of honest and open communication with employees and volunteers, in all reasonable circumstances.

Many operational decisions are taken by the Senior Management Team. Decisions are also delegated to other members of staff as appropriate. The Board adopts the Strategic Plan, which is the key strategic and planning document for CRMC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board also receives a detailed bi - monthly report on progress against the strategic plan.

Objectives and activities

We aim to make our client's feel:

- 1) **Supported** and relieved from hardship and distress.
- 2) **Empowered** to rebuild and take control of their lives and to fulfil their potential.
- 3) **Integrated**, settled and safe.

Our achievements for 2021/22

Despite the last 12 months being extremely difficult with the ever-changing environment that the unprecedented times brought with lockdowns and easing of restrictions we have made an excellent progress in responding to the external factors. We were able to adapt our services to minimise the disruption to the people we serve by allocating resources and reviewing the infrastructure. This could have not been achieved without the flexibility of our staff and volunteers.

Towards the end of the financial year, we were able to explore further business opportunities by receiving agreement to expand our "Integrate Coventry" service in the next year by creating two additional posts to support Afghan clients who were either living here or recently dispersed to the city following the Afghanistan crisis. This year also brought the review of the integration team carried out by our commissioners "Coventry City Council" who made changes to our service offer by extending support to clients dispersed to Coventry through the RAP programme. Our Therapy services have also grown from strength to strength by reaching out to clients in need in Warwickshire.

As part of our continuous service improvement plan, we are constantly reviewing our services to meet gaps where need is clearly evidenced.

Some of our departments continue to be self-sufficient and where demand outstrips supply, we have been able to attract further funding to deal with capacity issues.

Our ongoing work in collaboration with other charities/third sector organisations, and statutory services continues to jointly meet the needs of migrants in the city. The health champions stand is an example of this where we are working jointly with other agencies in addressing the health needs prevalent to our clients.

The strategic review of advice services in the city by the City Council has commenced later than anticipated which includes the services we provide through the core grant. One of the recommendations to embrace the One Coventry programme is to work closely with communities in their settings. This is something that we are exploring as well as providing best value.

Once again, we have increased our rents within our supported housing stock to take account of the inflation rate and have been successful in obtaining further funding from Trusts. We also generated a small surplus in our Immigration department.

CRMC Trading Limited was incorporated in August 2011 setting up the social enterprises; all reflect demand for service provision or needs arising from our client communities and as such reflect the primary purpose of the parent charity. Initially, social enterprises were developed.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

**REPORT OF THE DIRECTORS/TRUSTEES
FOR THE YEAR ENDED 31ST MARCH 2022**

Our achievements for 2021/22 (continued)

Our social enterprises have survived during this difficult time and have generated a small surplus during this period. The two social enterprises are:

- Lingo Links
- Spring Action - Cleaning Company

The Board of Directors have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2022

Financing our charitable activities

Income

Our primary income streams have remained generally static from the past 12 months. This includes CCC, AMIF (now Integrate Coventry), Combating Destitution Project, Health Champions, and ESF Connect 2. In this financial year, Coventry City Council's core grant remained static. This contract together with the Syrian and RSL represents about 20.08% of our total income.

Our Business Development and Fund Raising Manager continues to secure funding directly from the Home Office, tenders and trusts.

Income from CRMC Trading Ltd represents about 3.5% of total group income in 2022

Risk management

The Board of Directors/Trustees appreciate the importance of managing the risks that the charity faces and maintains a risk register to allow the board to continually review and monitor ongoing risks to the charity. They receive regular reports from the Senior Management Team on all potential risks and the strategies implemented to alleviate or minimise them. An open communication encourages Directors to discuss possible external risks with the Senior Management Team.

Financial review

The Board of Directors/Trustees continue to monitor CRMC performance as well as any external factors that may impact upon the organisation status.

Forecasts have been produced for the period to 31st December 2023 which shows that the charity and its subsidiary will have adequate resources to continue in operational existence for the foreseeable future. For these reasons, the Board of Directors/Trustees continue to adopt the going concern basis in preparing the annual report and accounts. The organisation has now been able to reach a position whereby 4 months' operating costs are held in reserves. This offers the organisation more stability and financial security than it has previously had.

Reserves Policy

The board of Directors/Trustees are responsible for maintaining an adequate level of reserves to meet contingencies and, in the event that the Charity is no longer viable, to pay all outstanding wages, redundancy pay and other creditors.

In November 2021 the Board of Directors/Trustees reviewed and approved a new Reserves Policy.

The Reserves Policy is to hold a minimum of three months of operating expenses in Reserves (defined as the sum of General Reserves net of Fixed Assets plus Designated Reserves). The intention is to protect the organisation's services, its infrastructure, and the continuing employment of skilled staff from short term income shocks and to be able to invest in unbudgeted or strategic growth opportunities that may become available.

Ordinarily, reserves should not exceed six months of operating costs. In the event this occurs, the board will give consideration of the best use of excess reserves. In certain circumstances the board may decide to hold a larger amount

The Board of Directors/Trustees may decide at any point to transfer any or all the designated income to the General Reserves if it is considered appropriate to maintain the organisation as a going concern. This would take account of any external events that are beyond the control of the organisation that may have an adverse effect on operations.

Fundraising

Whilst the charity does incur some expenditure in respect of fundraising activities, these are considered to be on a very small scale and do not form part of the charity's principal activities. The charity neither participates in publicly marketed fundraising events nor in the active soliciting of donations from members of the general public. Accordingly, the charity is not registered with the Fundraising Regulator, although the trustees will keep the situation under review.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2022

Pay policy for senior staff

The pay of the senior staff is reviewed by the board (at least annually) and normally increased in line with average earnings or review against performance objectives. In view of the nature of the charity, the trustees benchmark against pay levels in other regional charities of a similar size. If recruitment has proven difficult in the recent past a market addition may also be paid.

The Future

The AMIF funding and Combating Destitution funding comes to an end in December 2022. As a contingency we have reconfigured the Combating Destitution project by increasing the number of paid clients which will allow us to extend the life of the project to March 2023. The Business Development and Fundraising Manager continues to make new bids/tenders for these projects to continue either as a whole in their entirety or in some other form.

Our Integration project has been reviewed and we have been granted a two-year contract. Our Core Services grant is part of the City's strategic review of all advice services commissioned through Coventry City Council which is currently being undertaken. Early indicators suggest that there will not be a cut in the grant but changes to specification and how the service is delivered.

The Board of Directors/Trustees and Senior Management Team are committed to driving forward the social enterprise strategy, together with developing models that will allow delivery units to become fully self-sufficient. We are also committed to identifying new funding from grants and donors. The Business Development and Fundraising Manager continues to explore potential funding streams from the sector and trusts.

Within the 2022/23 year it is anticipated that collaborative working will be further enhanced, innovation will start to appear within working practices and targeted services will be developed for our clients and their communities.

These activities will be achieved through a combination of existing activity and future developments:

- (1) To continually review current services and reconfigure to respond to any changing needs.
- (2) To continually review and develop a fundraising strategy that is linked to our core objectives of the organisation and align efforts where clear gaps could be evidenced.
- (3) Continuous investment in our staff, volunteers and Trustees to ensure they have the appropriate skills, tools technology and training to perform their roles to an excellent standard both within the office and home environment.
- (4) To continue with the review of HR.
- (5) To raise awareness of our client group and respond to any government policy that may impact adversely on our client group.
- (6) To monitor progress against KPI's for our Combating Destitution Project.
- (7) To monitor progress against the Connect 2 and Accelerate KPI's.
- (8) To monitor progress against the Integrate Coventry KPI's.
- (9) To monitor progress against KPI's for the Rough Sleepers Initiative.
- (10) To work closely with the Council to undertake a strategic review of our core services and monitor progress against KPI's.

Trustees' responsibilities statement

The trustees (who are also directors of the Coventry Refugee and Migrant Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently.
- observe the methods and principles within the Charities SORP.
- make judgements and estimates that are reasonable and prudent.
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements.
- prepare the financial statements on an ongoing concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2022

Trustees' responsibilities statement (continued)

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

The Trustees' Annual Report has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

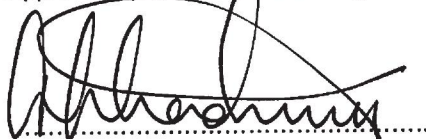
Third party indemnity provision for trustees

Qualifying third party indemnity provision is in place for the benefit of all trustees of the group.

In approving the Trustees' Annual Report, we also approve the Directors' report included therein, in our capacity as company directors.

The Report of the Directors/Trustees has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

Approved by the Directors and signed on their behalf by:


.....
Tim Godwin – Chair of Trustees

Date: 21st December 2022

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2022**

Opinion

We have audited the financial statements of The Coventry Refugee and Migrant Centre (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 March 2022 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Statement of Cash Flows and Notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2022, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Notwithstanding the above, the COVID-19 viral pandemic is one of the most significant economic events there has been in the UK for many years, with unprecedented levels of uncertainty in predicting outcomes. It is therefore difficult to evaluate all of the potential implications on the group's and charitable company's activities, beneficiaries, suppliers and the wider economy. The trustees' views on the impact of COVID-19 are disclosed in note 1 (j) of the notes to the financial statements.

Other information

The other information comprises the information included in the Report of the Directors/ Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Directors/Trustees. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Report of the Directors/Trustees; or
- the parent charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

**INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE
FOR THE YEAR ENDED 31ST MARCH 2022**

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on pages 6 and 7, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The audit process includes an assessment of the entity's and group's risk environment, through enquiry of and discussion with management and those charged with governance, including an assessment of any key laws and regulations with which the group and parent charitable company must comply in the ordinary course of its operations.

Additionally, the overall risks of irregular transactions occurring are assessed following our observations and confirmation of the design and implementation of management's controls. Whilst we are mindful of these risks, our audit focus is geared towards the risk of material misstatement in the financial statements as a whole.

As such, our procedures cannot guarantee that all transactions have been fully compliant with all relevant laws and regulations, including those regulations relating to fraud, as our procedures are not designed to detect all instances of non-compliance. By definition, the risk of our detection of non-compliance is greater where compliance with a law or regulation is removed from the events and transactions reflected in the financial statements. The risk is also greater regarding irregularities due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Harrison Beale & Owen Limited
Seven Stars House
1 Wheler Road
Coventry
West Midlands
CV3 4LB

Date:

Harrison Beale & Owen Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2022

	Unrestricted	Restricted	2022 Total	2021 Total	
Note	2022 £	2022 £	£	£	
Income and endowments from:					
Charitable activities	2	417,411	2,111,869	2,529,280	2,380,215
Social Enterprise activities	3	275,648	-	275,648	168,608
Investments	4	-	320	320	697
		693,059	2,112,189	2,805,248	2,549,520
Expenditure on:					
Charitable activities	5	365,750	2,091,519	2,457,269	2,318,734
Social Enterprise activities	6	205,373	28,604	233,977	134,456
Governance costs		-	8,500	8,500	16,700
		571,123	2,128,623	2,699,746	2,469,890
Net income/ (expenditure)	7	121,936	(16,434)	105,502	79,630
Transfers between funds		-	-	-	-
Net movement in funds		121,936	(16,434)	105,502	79,630
Reconciliation of funds					
Total funds brought forward		929,478	(37,237)	892,241	812,611
Total funds carried forward		1,051,414	(53,671)	997,743	892,241

The Consolidated Statement of Financial Activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2022

	Note	Group		Charity	
		2022 £	2021 £	2022 £	2021 £
Fixed assets					
Tangible assets	11	132,108	133,745	126,835	129,149
Investments	12	-	-	100	100
		132,108	133,745	126,935	129,249
Current assets					
Debtors	13	527,672	860,114	509,815	845,674
Short term deposits		137,659	207,958	125,643	200,013
Cash at bank and in hand		764,380	664,404	764,380	664,404
		1,429,711	1,732,476	1,399,838	1,710,091
Creditors: Amounts falling due within one year	14	564,076	973,980	556,874	966,767
Net current assets		865,635	758,496	842,964	743,324
Net assets		997,743	892,241	969,899	872,573
Funds					
Unrestricted funds		1,051,414	929,478	1,023,570	123,927
Restricted funds		(53,671)	(37,237)	(53,671)	748,646
Total funds carried forward		997,743	892,241	969,899	872,573

For the year ending 31 March 2022 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Acts with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board on 21st December 2022.


Tim Godwin, Chair of Trustees

Charity number: 1090123
Company number: 04291931

The notes on pages 13 to 24 form part of the financial statements.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

CONSOLIDATED STATEMENT OF

CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2022

	Note	2022 £	2021 £
Cash generated by operating activities	19	54,490	166,292
Cash flow from investing activities			
Interest received		320	697
Purchase of tangible fixed assets		(25,133)	(70,636)
Cash used in investing activities		<u>(24,813)</u>	<u>(69,939)</u>
Increase in cash and cash equivalents		29,677	96,353
Cash and cash equivalents at 1 April		872,362	776,009
Cash and cash equivalents at 31 March		<u>902,039</u>	<u>872,362</u>

Analysis of changes in net funds

	At 1 April 2021 £	Cash Flows £	At 31 March 2022 £
Net cash			
Cash at bank and in hand	872,362	29,677	902,039
Bank overdrafts	-	-	-
	<u>872,362</u>	<u>29,677</u>	<u>902,039</u>

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies

(a) Company Information

The Coventry Refugee and Migrant Centre is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Norton House, Bird Street, Coventry, West Midlands CV1 5FX.

(b) Basis of preparation

The consolidated financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland issued in October 2019, the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102), the Charities Act 2011, the Companies Act 2006 and UK Generally Accepted Accounting Practice.

The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in the financial statements are rounded to the nearest £.

(c) Basis of consolidation

The consolidated financial statements incorporate those of The Coventry Refugee and Migrant Centre and its subsidiary, CRMC Trading Limited.

(d) Incoming resources

Voluntary income, including donations, gifts and grants that provide core funding or are general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measure with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income receivable from charitable activities include income receivable under contract. Where entitlement to grant funding is subject to specific performance conditions, income is recognised when the related goods or services are provided.

(e) Volunteers and donated services and facilities

The value of services provided by volunteers is not incorporated into these financial statements.

(f) Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Expenditure on charitable activities comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by areas or per capita, staff costs by the time spent and other costs by their usage.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

1. Accounting policies (continued)

(h) Capitalisation and depreciation of tangible fixed assets

IT equipment costing less than £500 per individual item is written off in the period of acquisition. All other equipment is capitalised at cost. Depreciation is provided on all tangible assets at rates calculated to write off the cost over its estimated useful life as follows:

Leasehold improvements - 10% Straight Line

Computer equipment - 3 years

Office equipment - 3-10 years

(i) Operating leases

The rentals payable on operating leases are charged on a straight line basis over the lease term.

(j) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern and trustees have incorporated the possible impact of the COVID-19 pandemic into their assumptions underlying the preparation of the budget.

(k) Financial instruments

Loans and borrowings are initially recognised at the transaction price including transaction costs. Subsequently, they are measured at amortised cost using the effective interest rate method, less impairment. If an arrangement constitutes a finance transaction it is measured at the present value.

(l) Employee benefits

When employees have rendered service to the charity, short-term employee benefits to which the employees are entitled are recognised at the undiscounted amount expected to be paid in exchange for that service.

The charity operates a defined contribution pension plan for the benefit of its employees. Contributions are expensed as they become payable.

Redundancy/termination payments are charged to the SoFA in the period to which they relate, once there is a legal or constructive obligation to make the payment.

(m) Tax

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. As such, it does not have liability to corporation tax in the course of its normal charitable activities.

(n) Critical accounting estimates and judgements

To be able to prepare financial statements in accordance with FRS 102, the charity must make certain estimates and judgements that have an impact on the policies and the amount reported in the annual accounts. The estimates and judgements are based on historical experiences and other factors including expectations of future events that are believed to be reasonable at the time such estimates and judgements are made

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

2. Income from Charitable Activities

	Unrestricted	Restricted	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
Therapeutic	-	78,546	78,546	45,780
Destitution	-	33,106	33,106	26,343
CCC & CRMC	-	505,086	505,086	415,956
CDA Accelerate	-	57,739	57,739	64,884
Advocacy Services	-	54,483	54,483	23,900
Integration Project (formerly Syrian Integration)	-	101,584	101,584	102,818
Men's Group	-	8,000	8,000	8,000
Refugee Housing Project	392,411	-	392,411	392,724
AMIF	-	-	-	529,331
Building Bridges	-	-	-	41,633
Combatting Destitution/ rough sleepers	-	238,414	238,414	119,843
Health Champions	-	21,644	21,644	-
Islamic Relief	-	10,000	10,000	1,826
Refugee Action	-	-	-	6,000
UIA	-	37,364	37,364	214,131
AB Charitable Trust	-	-	-	9,953
UASC ESOL	-	-	-	10,118
Arts Council	-	54,227	54,227	6,995
Garfield	25,000	-	25,000	30,000
Integrate Coventry	-	841,613	841,613	201,314
Refugee Action – RAP Project	-	5,253	5,253	16,772
ESF Employment – Connect 2	-	55,738	55,738	48,246
CJRS grant	-	-	-	57,569
UIA grant – deferred element	-	6,072	6,072	6,079
Souter grant	-	3,000	3,000	-
	417,411	2,111,869	2,529,280	2,380,215

2021 comparatives comprise unrestricted funds of £442,724 and restricted funds of £1,957,491.

3. Income from Social Enterprise Activities

	Unrestricted	Restricted	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
Lingo Links/Trading Company	94,680	-	94,680	60,328
Cleaning & CRMC Trading	180,968	-	180,968	108,280
	275,648	-	275,648	168,608

2021 comparatives comprise unrestricted income of £168,608.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

4. Income from Investments

	Unrestricted	Restricted	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
Interest	-	320	320	697
	-	320	320	697

2021 comparatives comprise restricted income of £697.

5. Resources expended for Charitable Activities

	Direct costs	Support	Total funds	Total funds
	2022	costs	2022	2021
	£	2022	£	£
		£		
Therapeutic	72,753	-	72,753	41,312
Destitution	16,680	-	16,680	13,000
CCC & CRMC	422,466	57,317	479,783	462,811
CDA Accelerate	44,888	8,661	53,549	62,904
Advocacy Services	40,772	8,173	48,945	34,606
Integration Project	85,754	15,238	100,992	100,696
Men's Group	7,606	-	7,606	3,622
Refugee Housing Project	348,961	54,937	403,898	379,402
AMIF	-	-	-	469,225
Building Bridges	-	-	-	30,747
Combatting Destitution Project/Rough Sleepers	222,650	23,841	246,491	123,996
Health Champions	15,434	3,247	18,681	
Islamic Relief	-	-	-	2,991
UIA	18,980	5,604	24,584	280,043
AB Charitable Trust	-	-	-	16,746
UASC ESOL	4,965	-	4,965	15,449
Arts Council	51,952	5,423	57,375	7,218
Integrate Coventry	722,983	126,242	849,225	197,135
Refugee Action – RAP Project	-	-	-	22,024
ESF Employment – Connect 2	51,879	5,574	57,453	41,563
Garfield	22,789	-	22,789	29,944
	2,151,512	314,257	2,465,769	2,335,434

Included within the above are governance costs of £8,500 (2021: £16,700).

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

6. Expenditure on Social Enterprise Activities

	Direct cost	Support cost	Total funds	Total funds
	2022	2022	2022	2021
	£	£	£	£
Lingo Links/Trading Company	70,002	-	70,002	46,848
Cleaning & CRMC Trading	135,371	28,604	163,975	87,608
	205,373	28,604	233,977	134,456

7. Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation	26,770	22,705
Auditors' remuneration	8,500	9,500
Operating lease – land and buildings	33,500	24,167
Release of deferred capital grant	(6,072)	(6,079)
Local authority grants	(20,000)	(20,000)
CJRS grant	-	(57,569)

8. Staff costs

	Total funds	Total funds
	2022	2021
	£	£
Wages and salaries	1,533,990	1,396,208
Social security costs	120,553	109,201
Pension costs	28,509	26,571
	1,683,052	1,531,980
Average number of employees	76	65

No employee earned £60,000 or more per annum (2021 – none)

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

9. Taxation

A tax liability of £72 (2021 - £nil) arose in relation to the trading company. No liability to UK corporation tax arose on ordinary activities in the Charity for the years ended 31 March 2022 and 31 March 2021.

10. Trustees' Remuneration and Expenses

No trustees received remuneration in the year ended 31 March 2022 (2021 - £nil).

No trustee was reimbursed travelling expenses in the year ended 31 March 2022 (2021 - £nil).

11. Tangible Fixed Assets

Group

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2021	166,249	50,284	53,976	270,509
Additions	6,266	16,466	2,401	25,133
As at 31 March 2022	172,515	66,750	56,377	295,642
Depreciation:				
As at 1 April 2021	57,186	44,382	35,196	136,764
Charge for year	15,742	7,130	3,898	26,770
As at 31 March 2022	72,928	51,512	39,094	163,534
Net book value:				
As at 31 March 2022	99,587	15,238	17,283	132,108
As at 31 March 2021	109,063	5,902	18,780	133,745

Charity

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2021	166,249	47,519	48,818	262,586
Additions	6,266	13,620	2,400	22,286
As at 31 March 2022	172,515	61,139	51,218	284,872
Depreciation:				
As at 1 April 2021	57,186	43,460	32,791	133,437
Charge for year	15,742	5,246	3,612	24,600
As at 31 March 2022	72,928	48,706	36,403	158,037
Net book value:				
As at 31 March 2022	99,587	12,433	14,815	126,835
As at 31 March 2021	109,063	4,059	16,027	129,149

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

12. Investments

The charity purchased the entire share capital of CRMC Trading Limited (Company number: 07735270), 100 Ordinary shares of £1 each at par on its incorporation on 10 April 2011. CRMC Trading Limited's principal activity is the creation of an environment in which socially responsible business can be developed.

The company's turnover for the year was £94,680 (2021 - £60,328) and its profit for the year was £24,678 (2021 - £19,977).

13. Debtors

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Grant/Contract income receivable	472,569	722,038	454,712	707,598
Prepayments and other debtors	55,103	138,076	55,103	138,076
	<u>527,672</u>	<u>860,114</u>	<u>509,815</u>	<u>845,674</u>

14. Creditors: amounts falling due within one year

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Taxation and social security	32,621	31,634	29,649	29,070
Trade and other creditors	91,701	148,811	78,393	135,472
Accruals	52,401	92,633	48,891	90,933
Deferred income	387,353	700,902	387,353	700,902
Intercompany	-	-	12,588	10,390
	<u>564,076</u>	<u>973,980</u>	<u>556,874</u>	<u>966,767</u>

Deferred income above comprises amounts received in advance where the performance conditions of the grant have not been met or where the charity has agreed deferment with the funder.

	Group		Charity	
	2022	2021	2022	2021
	£	£	£	£
Balance at 1 April	700,902	146,432	700,902	146,432
Amounts released to incoming resources	(463,202)	(98,932)	(463,202)	(98,932)
Amounts deferred in year	149,653	653,402	149,653	653,402
	<u>387,353</u>	<u>700,902</u>	<u>387,353</u>	<u>700,902</u>

15. Unrestricted funds

	Balance at 1 April 2021 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2022 £
Undesignated funds:					
General fund	229,478	693,059	571,123	-	351,414
Designated funds:					
Refugee Housing Project	350,000	-	-	-	350,000
Contingency fund	250,000	-	-	-	250,000
Repairs and operational fund	100,000	-	-	-	100,000
Total unrestricted funds	<u>929,478</u>	<u>693,059</u>	<u>571,123</u>	<u>-</u>	<u>1,051,414</u>

The designated funds and nature of the activities they support are described below:

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

15. Unrestricted funds (continued)

Refugee Housing Project

This is a core activity of the charity, which deals with providing temporary accommodation and support to refugees and migrants who are homeless and have intensive support needs. Funds are maintained as cover against risks associated with the charity's unforeseen costs of this activity, including: Landlord's fees, voids and/or bad debts, and repair and dilapidation related costs.

Contingency fund

Represents a fund set up to absorb the ongoing running costs of the charity in the event of its closure or in the case of its activities being curtailed to an unforeseen degree.

Repairs and operational fund

Represents a fund set up to cover day to day repairs and emergencies arising on the charity's office properties, IT and office equipment and in the event of significant operational cover arrangements being necessary.

16. Restricted funds

	Balance at 1 April 2021 £	Incoming Resources £	Resources Expended £	Transfers £	Balance at 31 March 2022 £
Therapeutic	8,868	78,546	(72,753)	-	14,661
Destitution	23,270	33,106	(16,680)	-	39,969
CCC & CRMC	(167,705)	488,906	(486,646)	-	(165,445)
CDA Accelerate	1,980	57,739	(53,549)	-	6,170
Advocacy Services	31,428	54,483	(48,945)	-	36,966
Integration project	2,122	101,584	(100,992)	-	2,714
Men's Group	5,774	8,000	(7,606)	-	6,168
AMIF	60,106	-	(60,106)	-	-
Building Bridges	10,886	-	-	-	10,886
Health Champions	-	21,644	(18,681)	-	2,963
Combatting destitution/ rough sleepers	15,240	238,414	(246,491)	-	7,163
Islamic Relief	4,665	10,000	-	-	14,665
Refugee Action	15,000	-	-	-	15,000
UIA	(59,833)	37,364	(24,584)	-	(47,053)
AB Charitable Trust	800	-	-	-	800
World on the plate	(108)	-	-	-	(108)
UASC ESOL	4,883	-	(4,965)	-	(82)
Arts Council	(223)	54,227	(57,375)	-	(3,371)
Integrate Coventry	4,179	841,613	(849,225)	-	(3,433)
Refugee Action – RAP project	(5,252)	5,253	-	-	1
ESF Employment – Connect 2	6,683	55,738	(57,453)	-	4,968
Souter grant	-	3,000	-	-	3,000
Other - donation	-	16,500	(16,500)	-	-
UIA capital grant	-	6,072	(6,072)	-	-
	(37,237)	2,112,189	(2,128,623)	-	(53,671)

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

16. Restricted funds (continued)

The Funds and nature of the activities they support are described below:

Therapeutic

The therapy team offers a specialist mental health service for asylum seekers and refugees residing in Coventry and surrounding areas. Our team has been providing community based multi-cultural and multi-lingual counselling since November 2003, and non-verbal art therapy since 2015.

The Destitution Fund Coventry

This is a special trust of the charity governed by a declaration of trust dated 28 September 2009 (Registered number 1090123-1) with the object of providing simple provisions such as food parcels, clothing, shelter, etc. for destitute people who have made a claim for asylum.

CCC and CRMC

This Core Grant funds various departments. These include the Drop in Advice team that works with all migrants regardless of status that have an issue that they need assistance with. The Advice team is dependent on volunteers, so the core grant also pays for a volunteer coordinator. This team will also refer to other departments such as the Employment Team (partly funded by the Core Grant and helps clients into employment) and the Complex Needs team which supports the most vulnerable such as those fleeing domestic violence, victims of modern-day slavery, those with mental health issues, etc. The grant also covers a therapy administrator salary, HR admin and our IT/building maintenance person. Part of the Core Grant also pays for several hours of Immigration advice provided by the Immigration Department and contributes to support the Housing team. This fund is currently in deficit and its restoration back into surplus will be subject to future negotiations with Coventry City Council. The deficit has results from the level of funding remaining the same for the past 6 years without an uplift to take account of rising costs. We will be exploring other funding opportunities in the future to offset some of the costs. The deficit will be absorbed by the unrestricted funds surplus.

CDA Accelerate

The Employment Project Manager role – for CDA - involves putting together successful processes for delivering employment support for service-users and committing to enhanced administrative obligations for the European Social Fund. The roles also include training team members to skill-sets tailored for supporting refugees and migrants; setting realistic and proven measures to complete deadlines on time; and implementing organisational policies and procedures to provide best direction for day-to-day operations.

Advocacy Services

Our team delivers pro-bono confidential, independent, specialist, immigration and asylum advice and offer a fee-paying service whereby we represent clients originating from all nations making applications for leave to remain or further leave to remain in the UK under the UK Immigration rules. We also assist with applications for travel documents, overseas British passport applications and applications to become British as well as providing representation for those seeking to enter the UK.

Integration project

Supports to build capacity and integrate clients who have been dispersed to Coventry through the VPRS and VCRC government schemes. There is a staff team of 4 persons to deliver the services.

Men's Group

The Men's Group is a social group for all men (regardless of status), however, is mainly attended by the rough sleeper population. CRMC provides a light lunch, table tennis, pool, and access to IT. Occasionally we organise excursions. The fund pays for the hire of the premises, the staff cost, volunteer expenses, refreshments for lunch, equipment, and the trips.

Health Champions

Health Champions is funded by Alan Edwards Higgs Charity and William Cadbury Trust. It mainly covers the cost of the Health Champions Coordinator salary and volunteers' expenses on the project. This project trains and supports volunteers from within the local communities to provide health information and signposting to members of the community, as well as communicate the needs of their community to local health officials.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

16. Restricted funds (continued)

Combatting Destitution/ Rough Sleepers

The Combatting Destitution project supports destitute people with access to cash and non-cash support as well as case working; it also works more specifically with failed asylum seekers to help them to submit a fresh asylum claim with help to gather evidence being provided by a number of international detective agencies. Alongside our work with failed asylum seekers, the fund also provides them with housing, case work support and a small weekly allowance. Rough sleepers project is part of the Destitution project and provides accommodation and support predominantly to EU migrants to help them meet their treaty rights for pre settled, settled status.

Islamic Relief

Islamic Relief is funding for the cost of one of our supported houses, our therapy counselling to destitute clients and partially funding for our immigration work as part of our Combatting Destitution project.

UIA

Mi friendly Cities was a 3-year programme which was funded through UIA to support refugees and Migrants in the West Midlands. CRMC was 1 of 11 partners and our focus was on employability, developing social enterprises and raising awareness on prevalent health issues affecting our clients. CRMC also awarded a sum of money to create a community space at Norton House for co-working a place for support groups to meet as well as carry out community events. This fund is in deficit and the deficit will be recovered over the life of the project.

AB Charitable Trust

AB Charitable Trust funds the salary increment for CRMC Advice Services Team Leader and our Employment Team Leader.

UASC ESOL

Provides English classes to unaccompanied asylum-seeking children 5 days a week for 2 hours each and include trips and socialisation skills.

Arts Council

Funds a day event, located across Coventry City Centre, Broadgate, and Shelton Square. The event includes live installations, exhibitions, cultural dance, food, and a main stage, hosting musicians, the employment of a Creative Producer and Events Coordinator, working alongside local Coventry groups, artists, creatives, and international artists.

Integrate Coventry

The Integrate Coventry project is led by Coventry Refugee and Migrant Centre in partnership with Foleshill Women's Training, Voluntary Action Coventry, Belgrade Theatre and Coventry City of Culture Trust. This project is part funded by the EU Asylum, Migration, and Integration Fund, making management of migration flows more efficient across the European Union. It is a two-year project from Jan 2021 – Dec 2022. The aim of the project is to help integrate refugees and other third country nationals to rebuild their lives in safety, becoming fully self-sufficient and establish themselves within the wider community in Coventry. This is achieved by providing one to one casework for participants assisting in a range of needs including housing, benefits, employment, and complex needs. Additionally, the project provides a range of other self-development interventions as part of an enrichment programme including counselling, ESOL classes, social and hobby groups, volunteering training and placements, cultural activities, information and advice, and guidance sessions.

Refugee Action - RAP project

RAP project funds Advice Caseworker post, activities to help staff maintaining their wellbeing and essentials for destitute clients such as subsistence.

ESF Employment – Connect 2

Funds the employment support for service-users and committing to enhanced administrative obligations for the European Social Fund.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

17. Analysis of Net Assets between Funds

Fund balances at 31 March are represented by:	Unrestricted funds £	Restricted funds £	Total funds 2022 £
Fixed assets	132,108	-	132,108
Net current assets	919,306	(53,671)	865,635
	1,051,414	(53,671)	997,743

18. Guarantees and Other Financial Commitments – Group and Charity

Financial commitments under non-cancellable operating leases will result in the following payments falling due:

	2022 £	2021 £
Land and buildings:		
Within one year	33,500	33,500
Within one to five years	84,542	102,000
More than five years	-	16,042
	118,042	151,542

19. Reconciliation of net income to net cash flow from operating activities

	2022 £	2021 £
Net movement in funds	105,502	79,630
Interest receivable	(320)	(697)
Depreciation and impairment of tangible fixed assets	26,770	22,705
Decrease/(increase) in debtors	332,442	(551,572)
(Decrease)/Increase in creditors	(409,904)	616,226
Net cash flow from operating activities	54,490	166,292

20. Pensions and other post-retirement benefits

The group and charitable company make contributions to defined contribution personal pension plans for the employees whereby payments are made to an insurance company independent from the finances of the group and charitable company. Contributions are charged to the statement of financial activities as and when incurred. The charge for the year was £28,509 (2021: £26,571). At 31 March 2022 £5,767 (2021: £nil) was due to the scheme.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2022

21. Related party transactions

The group has taken advantage of the exemption in FRS 102 not to disclose transactions and balances with other group companies. There were no other related party transactions during the year (2021: £nil).

22. Control relationships

The charity was under the control of its Trustees throughout the current and preceding year.

23. Company Profit and Loss Account

The group has taken advantage of the exemption under S408 Companies Act 2006 not to present its individual profit and loss account.

24. Key management personnel remuneration

The charity considers its key management personnel to comprise the Trustees and Centre Director. The total employment benefits including pension contributions of key management personnel was £47,188 (2021: £48,190).

25. The Destitution Fund Coventry

The Destitution Fund is a special trust of the CRMC, its objective being to provide simple provision for the destitute including food parcels, clothing and shelter. The fund is included within the consolidated financial statements but is reported separately here. The income of the funds is ring fenced and used exclusively to provide practical help to destitute people.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

THE DESTITUTION FUND

FOR THE YEAR ENDED 31 MARCH 2022

Balance brought forward at 1 April 2021	23,270.12
Income:	
Donations from individuals	5,347.58
Donations from institutions, churches and groups	9,080.70
Car parking at CRMC	319.00
Gift Aid Claim	1,944.13
Paypal and Paypal Giving Fund	16,414.14
	<hr/>
Total income for the year	33,105.55
Expenditure:	
Food vouchers (Roma Pizza)	970.00
Client travel	2,485.17
Client subsistence	7,240.37
Client photographs	109.00
Other client activity	1,373.81
Interpretation/ translation cost	4,502.00
	<hr/>
Total expenditure for the year	16,680.35
Funds available as at 31 March 2022 held by CRMC	39,695.32

THE COVENTRY REFUGEE AND MIGRANT CENTRE

England & Wales - Charity number 1090123

Accounts



**THE COVENTRY REFUGEE AND MIGRANT CENTRE
{formerly The Coventry Refugee Centre}**

FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31ST MARCH 2021

Charity number: 1090123
Company number: 04291931

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

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**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

LEGAL AND ADMINISTRATIVE INFORMATION

FOR THE YEAR ENDED 31ST MARCH 2021

TRUSTEES AND DIRECTORS:

Tim Godwin	(Chair)
Dr David Knibb	
Ravinder Kaur	
Tia Ao	
Tom Fisher	
Cllr. Randhir Auluck	
Furrukh Aslam	
Cllr. Rupinder Singh	
Cllr. Tariq Khan	
Elizabeth Wendy Booth	(co-opted March 2021)
Kamran Munir	(co-opted January 2021)
Marcus Lapsa	(co-opted July 2020)
Cllr. Timothy Mayer	(opted in May 2017, resigned July 2020)

JOINT MANAGEMENT TEAM:

Toni Soni	Centre Director and Company Secretary
Jackie Capitani	Core Services Manager
Philliph Hollasch	Lingo Links/HR Manager
Lorna Couper	Business Development and Fundraising Manager
Hazel King	Immigration Team leader
Lenka Vrskova	Finance Manager
Sroosh Kouhyar	Housing Manager
Caroline Higgins	Operations Manager (AMIF/IC)

LINKED CHARITY:

The Coventry Destitution Fund (Charity number: 1090123-1)

REGISTERED OFFICE:

Norton House
Bird Street
Coventry
CV1 5FX

AUDITORS:

Harrison Beale & Owen (HB&O)
Chartered Accountants & Statutory Auditors
Seven Stars House
1 Wheler Road
Coventry
CV3 4LB

BANKERS:

Virgin Money Bank
7-11 High Street,
Coventry
CV1 5SB

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2021

The Trustees/ Directors present their report and the audited financial statements for the year ended 31st March 2021. The trustees have adopted the provisions of the Statement of Recommended Practice (SORP) "Accounting and Reporting by Charities" (FRS 102) in preparing the annual report and financial statements of the charity.

The financial statements have been prepared in accordance with the accounting policies set out in notes to the accounts and comply with the charity's governing document, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published in October 2019.

Our background

The Coventry Refugee and Migrant Centre (CRMC) is a charitable company limited by guarantee, established in 2001 under a Memorandum of Association, whose principal activity is to assist the growing numbers of Asylum seekers, refugees and migrants arriving in Coventry.

Our work began in 2000 when a group of kind individuals wanted to help in assisting in meeting the needs, relieving hardship and vulnerability of refugees and migrants in Coventry. We remain to this day, a values-led organization that still operates on the basis of the same, decision-making principles.

In 2010, the Board of Directors considered the future needs of the charity and directed that the strategy for sustainability should be through developing social enterprise, rather than utilizing solely public funding. In 2011, CRMC Trading Ltd was created, with the charitable organisation being the sole shareholder, and that any surplus generated helped to support the charity in general.

Together, they constitute the CRMC Group.

Both entities share the same principles and ethos, which drives our strategic direction and culture. These were accepted by both Boards separately and have been incorporated into the daily operations of both entities.

Our Vision

To be a hub of excellence for refugees and migrants enabling them to feel safe, supported and empowered to rebuild their lives free from persecution.

Our mission is simple:

To meet the needs of refugees, asylum seekers and migrants in Coventry and raise awareness of issues facing this client group.

Our Structure

The Board

The Charity Board is constituted by 12 Trustees, each limited to a guarantee of £1 in the event of the charity being dissolved. The Trustees are also directors of the company and constitute the Board of Directors.

Directors are recruited and appointed according to the needs of the charity and bring a wide range of skills. On appointment, they are offered a thorough induction, allowing them to meet all key staff and departments, giving them a comprehensive picture of the organisation.

Individual Trustees also sit on a range of different groups, including the Finance and General Purposes Committee and the Phase Two Estates. This process provides a strong Board presence in the making of strategic decisions of the members. Individuals are also linked to specific departments that align with their skills sets, to enhance knowledge attributes and aid the achievement of objectives.

The Management Team

The Centre Director is in essence the head of the organisation and manages a team of 7 managers, namely HR/ Lingo Links, Business Development and Fundraising, Housing and Integration, Core Services, Finance, Operations and Immigration.

They form the Senior Management Team (SMT) and have responsibility for the leadership and strategic management of the organisation including Board direction.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2021

The Delivery Teams

The Group employs approximately 88 people in both full and part-time roles and attracts an average of 80 volunteers at any given time. Staff and volunteers are equally valued and are regularly involved in forums with management to resolve long term operational issues and discuss strategies.

The Group has an anti-discriminatory approach, with representation from several marginalized groups within employees, volunteers and trustees and community groups taking account of the requirements of the Equality Act.

The Senior Management Team work cooperatively with a union who represent several employees and operates a policy of honest and open communication with employees and volunteers, in all reasonable circumstances.

Many operational decisions are taken by the Senior Management Team. Decisions are also delegated to other members of staff as appropriate. The Board adopts the Strategic Plan, which is the key strategic and planning document for CRMC and includes action plans, risk analysis, etc. Major strategic decisions are taken by the Board, together with the setting of the annual budget and the adoption of policies and procedures. The Board also receives a detailed bi - monthly report on progress against the strategic plan.

Objectives and activities

We aim to make our client's feel:

- 1) **Supported** and relieved from hardship and distress.
- 2) **Empowered** to rebuild and take control of their lives and to fulfil their potential.
- 3) **Integrated**, settled and safe.

Our achievements for 2020/21

Despite the challenging year with the profound impact of the world crisis leading to the unprecedented times caused by COVID 19, we have made excellent progress in tackling many issues faced by our clients as well as addressing the financial impact on our core business functions. We have had to quickly adjust to a new way of working, mainly through virtual means, but at the same time through responding to a small number of clients where face to face contact was unavoidable, whilst still maintaining safe practices. We obtained both national and local financial support as it became available and have also been able to explore new business opportunities specifically in relation to our social enterprises and paid services. This helped us to minimise the financial pressure on our reserves.

20/21 brought further opportunities to extend provision and create new service developments such as the Rough Sleepers project and Integrate Coventry formerly known as AMIF. In addition, we set up two new projects, these being: a Combatting Destitution project, supporting clients who have no recourse to public funds; as well as The Health Champions, raising awareness on health issues prevalent to our client group. Due to expansion over recent years in the next financial year we will be carrying out a review of our Senior Management and HR structures. A positive that has arisen from the COVID situation is that as an organisation we are able to operate hybrid working. This has helped overcome the space issues we previously had by staff splitting their time from working from home and the office.

We will continue to diversify our funding streams and reconfigure services where gaps have been identified, which will form part of our future planning and overarching objectives for 2021/22.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(Formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2021

Our achievements for 2020/21 (continued)

The self-sustainability of some individual departments has been developed within the year to cover the cost of providing further client services to those in need.

We continue to work in collaboration with other charities/third sector organisations: City of Culture; directly with the Home Office; as well as the City Council. An example of this is the Connect 2 projects that we are working on with the job shop. The following 12 months will also see the review of the Core Services Council grant, the outcome of which, even in the worst-case scenario, would still have a guarantee of funding for a 6 months' notice period up to the point that any proposed changes would apply. We continue to find efficiency savings as well as seeking increases to income through our pricing strategy and additional revenue streams.

We have increased our rents within our supported housing stock and have been successful in obtaining further funding from Trusts. We continue to be part of the Vulnerable Person Relocation Scheme and the Vulnerable Children's Relocation Scheme that brings in additional funding to help and support the integration of Middle Eastern and North African refugees in the life of Coventry.

CRMC Trading Limited was incorporated in August 2011 setting up the social enterprises; all reflect demand for service provision or needs arising from our client communities and as such reflect the primary purpose of the parent charity. Initially, social enterprises were developed:

The pandemic impacted upon the amount of surplus we had generated through our social enterprises, and we reflected this by reviewing forecasted budgets.

Our social enterprises have survived during this difficult time and managers have been able to reconfigure their services by either changing the way they deliver services or branching out into other areas where there are synergies. The two social enterprises are:

- Lingo Links
- Spring Action - Cleaning Company

The Board of Directors have referred to the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2021

Financing our charitable activities

Income

Our primary income streams have changed over the past 12 months and have overtaken the funding we receive from Coventry City Council. The change has been down to AMIF, RSI, Combating Destitution Project, Health Champions, ESF Connect 2 and Arts Council. In this financial year the Coventry City Council grant remained static with no cuts. This contract together with the Syrian contract represents 19.24% of our total income and will continue until March 2022. Further funding streams included: Mi Friendly Cities, Building Bridges, Islamic Relief and the Accelerate Project, amongst others, for part of the financial year.

Our Fund Raising and Business Development Manager continues to secure funding directly from the Home Office and trusts.

The charity set up a special trust called 'Coventry Destitution Fund' that provides support to the destitute, from clothing and accommodation to food vouchers and travel costs. It is entirely funded through donations, with other educational and religious organisations arranging fundraising for this trust.

Income from CRMC Trading Ltd represents 2.36% of total group income in 2021

Risk management

The Board of Directors appreciate the importance of managing the risks that the charity face and maintains a risk register to allow the board to continually review and monitor ongoing risks to the charity. They receive regular reports from the Senior Management Team on all potential risks and the strategies implemented to alleviate or minimize them. An open communication encourages Directors to discuss possible external risks with the Senior Management Team.

Financial review

The Board of Directors continue to monitor CRMC performance as well as any external factors that may impact upon the organisation's status.

Forecasts have been produced for the period to 31st March 2022 and beyond, which shows that the charity and its subsidiary will have adequate resources to continue in operational existence for the foreseeable future. For these reasons, the trustees continue to adopt the going concern basis in preparing the annual report and accounts. The organisation has now been able to reach a position whereby six months' operating costs are held in reserves. This offers the organisation more stability and financial security than it has previously had.

Reserves Policy

Trustees are responsible for maintaining an adequate level of reserves to meet contingencies and, in the event that the Charity is no longer viable, to pay all outstanding wages, redundancy pay and other creditors.

In November 2021 the Board of Trustees/Directors reviewed and approved a new Reserves Policy.

The Reserves Policy is to hold a minimum of three months of operating expenses in Reserves (defined as the sum of General Reserves net of Fixed Assets plus Designated Reserves). The intention is to protect the organisation's services, its infrastructure, and the continuing employment of skilled staff from short term income shocks and to be able to invest in unbudgeted or strategic growth opportunities that may become available.

Ordinarily, reserves should not exceed six months of operating costs. In the event this occurs, the board will give consideration of the best use of excess reserves. In certain circumstances the board may decide to hold a larger amount

The Trustees may decide at any point to transfer any or all the designated income to the General Reserves if it is considered appropriate to maintain the organisation as a going concern. This would take account of any external events that are beyond the control of the organisation that may have an adverse effect on operations.

Fundraising

Whilst the charity does incur some expenditure in respect of fundraising activities, these are considered to be on a very small scale and do not form part of the charity's principal activities. The charity neither participates in publicly marketed fundraising events nor in the active soliciting of donations from members of the general public. Accordingly, the charity is not registered with the Fundraising Regulator, although the trustees will keep the situation under review.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2021

Pay policy for senior staff

The pay of the senior staff is reviewed by the board (at least annually) and normally increased in line with average earnings or review against performance objectives. In view of the nature of the charity, the trustees benchmark against pay levels in other regional charities of a similar size. If recruitment has proven difficult in the recent past a market addition may also be paid.

The Future

Following the pandemic and with the lockdown measures being eased fundraising activities during the coming years will continue to be extremely challenging for both the charity and sector as a whole. We are still experiencing the effects of the COVID-19 crisis and will be shaping our services in accordance to need. As a result of the pandemic, we have been able to review the way we operate and have introduced a hybrid working model which allows staff to either work from the office or remotely, according to business need.

Our Core Services grant is also due for review and will be part of the City's strategic review of all advice services commissioned through Coventry City Council. Coupled with this is the government's Immigration and Borders Bill which may have an impact on the work we do.

The Board of Directors and Senior Management Team are committed to driving forward the social enterprise strategy, together with developing models that will allow delivery units to become fully self-sufficient. We are also committed to identifying new funding from grants and donors. The Fundraising and Business Development continues to explore potential funding streams from the sector and trusts.

Within the 2021/22 year it is anticipated that collaborative working will be further enhanced, innovation will start to appear within working practices and targeted services will be developed for our clients and their communities.

These activities will be achieved through a combination of existing activity and future developments, as follows:

- (1) To continually review current services and reconfigure to respond to any changing needs.
- (2) To continually review and develop a fundraising strategy that is linked to our core objectives as an organisation.
- (3) Continuous investment in our staff, volunteers and trustees to ensure they have the appropriate skills, tools technology and training to perform their roles to an excellent standard both within the office and home environment.
- (4) To undertake a review of management and HR.
- (5) To raise awareness of our client group and respond to any government policy that may impact adversely on our client group.
- (6) To develop our destitute project further and monitor progress against KPI's.
- (7) To monitor progress against the Connect 2 KPI's.
- (8) To monitor progress against the Integrate Coventry KPI's.
- (9) To monitor progress against KPI's for the Rough Sleepers Initiative.
- (10) To work closely with the Council to undertake a strategic review of our core services and monitor progress against KPI's.

Trustees' responsibilities statement

The trustees (who are also directors of the Coventry Refugee & Migrant Centre for the purposes of company law) are responsible for preparing the Trustees' Annual Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including the income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles within the Charities SORP 2019 (FRS 102);
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on an the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

REPORT OF THE DIRECTORS/TRUSTEES

FOR THE YEAR ENDED 31ST MARCH 2021

Trustees' responsibilities statement (continued)

The trustees are responsible for keeping adequate accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

In so far as the trustees are aware:

- there is no relevant audit information of which the charitable company's auditor is unaware; and
- the trustees have taken all steps that they ought to have taken to make themselves aware of any relevant audit information and to establish that the auditor is aware of that information.

In approving the Report of the Directors/ Trustees, we also approve the Directors' report included therein, in our capacity as company directors.

Third party indemnity provision for trustees

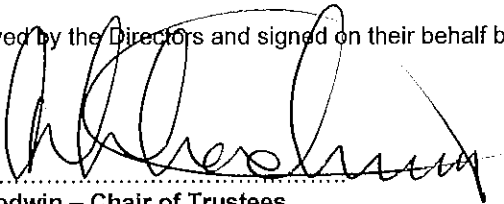
Qualifying third party indemnity provision is in place for the benefit of all trustees of the group.

Auditor

Harrison Beale & Owen (HB&O) were appointed auditors during the year 2020/21 at a properly constituted meeting of the Board as set out in the Articles of the Charity.

The Report of the Directors/Trustees has been prepared in accordance with the special provisions of the Companies Act, relating to small entities.

Approved by the Directors and signed on their behalf by:



Tim Godwin – Chair of Trustees

Date: 21 January 2022

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE

FOR THE YEAR ENDED 31ST MARCH 2021

Opinion

We have audited the financial statements of The Coventry Refugee and Migrant Centre (the 'parent charitable company') and its subsidiary (the 'group') for the year ended 31 March 2021 which comprise the Consolidated Statement of Financial Activities, the Consolidated Balance Sheet, the Consolidated Statement of Cash Flows and Notes to the Financial Statements, including significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 *The Financial Reporting Standard applicable in the UK and Republic of Ireland* (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the group's and parent charitable company's affairs as at 31 March 2021, and of the group's incoming resources and application of resources, including its income and expenditure, for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Charities Act 2011.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditor's responsibilities for the audit of the financial statements section of our report. We are independent of the group and parent charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the UK, including the FRC's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the group's or charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the trustees with respect to going concern are described in the relevant sections of this report.

Notwithstanding the above, the COVID-19 viral pandemic is one of the most significant economic events there has been in the UK for many years, with unprecedented levels of uncertainty in predicting outcomes. It is therefore difficult to evaluate all of the potential implications on the group's and charitable company's activities, beneficiaries, suppliers and the wider economy. The trustees' views on the impact of COVID-19 are disclosed in note 1 (j) of the notes to the financial statements.

Other information

The other information comprises the information included in the Report of the Directors/ Trustees, other than the financial statements and our auditor's report thereon. The trustees are responsible for the other information contained within the Report of the Trustees/ Directors. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Matters on which we are required to report by exception

We have nothing to report in respect of the following matters in relation to which the Charities (Accounts and Reports) Regulations 2008 require us to report to you if, in our opinion:

- the information given in the financial statements is inconsistent in any material respect with the Report of the Directors/Trustees; or
- the parent charitable company has not kept adequate accounting records; or
- the financial statements are not in agreement with the accounting records and returns; or
- we have not received all the information and explanations we require for our audit.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

INDEPENDENT AUDITOR'S REPORT TO THE TRUSTEES OF THE COVENTRY REFUGEE
AND MIGRANT CENTRE

FOR THE YEAR ENDED 31ST MARCH 2021

Responsibilities of trustees

As explained more fully in the trustees' responsibilities statement set out on pages 6 and 7, the trustees (who are also the directors of the parent charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the trustees are responsible for assessing the group's and parent charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the trustees either intend to liquidate the group or parent charitable company or to cease operations, or have no realistic alternative but to do so.

Auditor's responsibilities for the audit of the financial statements

We have been appointed as auditor under section 151 of the Charities Act 2011 and report in accordance with this Act.

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

The audit process includes an assessment of the entity's and group's risk environment, through enquiry of and discussion with management and those charged with governance, including an assessment of any key laws and regulations with which the group and parent charitable company must comply in the ordinary course of its operations.

Additionally, the overall risks of irregular transactions occurring are assessed following our observations and confirmation of the design and implementation of management's controls. Whilst we are mindful of these risks, our audit focus is geared towards the risk of material misstatement in the financial statements as a whole.

As such, our procedures cannot guarantee that all transactions have been fully compliant with all relevant laws and regulations, including those regulations relating to fraud, as our procedures are not designed to detect all instances of non-compliance. By definition, the risk of our detection of non-compliance is greater where compliance with a law or regulation is removed from the events and transactions reflected in the financial statements. The risk is also greater regarding irregularities due to fraud rather than error, as fraud involves intentional concealment, forgery, collusion, omission or misrepresentation.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: <https://www.frc.org.uk/auditors/audit-assurance/auditor-s-responsibilities-for-the-audit-of-the-fi/description-of-the-auditor-s-responsibilities-for>. This description forms part of our auditor's report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Part 4 of the Charities (Accounts and Reports) Regulations 2008. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an auditor's report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and the charitable company's trustees as a body, for our audit work, for this report, or for the opinions we have formed.



Harrison Beale & Owen Limited
Seven Stars House
1 Wheler Road
Coventry
West Midlands
CV3 4LB

Date: 21 January 2022

Harrison Beale & Owen Limited is eligible to act as an auditor in terms of section 1212 of the Companies Act 2006.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED STATEMENT OF FINANCIAL ACTIVITIES
(incorporating an Income and Expenditure Account)

FOR THE YEAR ENDED 31 MARCH 2021

	Note	Unrestricted 2021 £	Restricted 2021 £	2021 Total £	As restated 2020 Total £
Income and endowments from:					
Charitable activities	2	422,724	1,957,491	2,380,215	1,843,386
Social Enterprise activities	3	168,608	-	168,608	168,480
Investments	4	-	697	697	3,197
		591,332	1,958,188	2,549,520	2,015,063
Expenditure on:					
Charitable activities	5	409,346	1,909,388	2,318,734	1,878,935
Social Enterprise activities	6	134,456	-	134,456	150,260
Governance costs		-	16,700	16,700	7,590
		543,802	1,926,088	2,469,890	2,036,785
Net income/ (expenditure)		47,530	32,100	79,630	(21,722)
Transfers between funds		173,199	(173,199)	-	-
Net movement in funds		220,729	(141,099)	79,630	(21,722)
Reconciliation of funds					
Total funds brought forward (As restated)		708,749	103,862	812,611	834,333
Total funds carried forward		929,478	(37,237)	892,241	812,611

The Consolidated Statement of Financial Activities includes all gains and losses in the year. All incoming resources expended derive from continuing activities.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

CONSOLIDATED BALANCE SHEET
AS AT 31 MARCH 2021

	Note	As restated		As restated	
		Group		Charity	
		2021 £	2020 £	2021 £	2020 £
Fixed assets					
Tangible assets	11	133,745	85,814	129,149	82,314
Investments	12	-	-	100	100
		<hr/>	<hr/>	<hr/>	<hr/>
		133,745	85,814	129,249	82,414
Current assets					
Debtors	13	860,114	308,542	845,674	301,732
Short term deposits		207,958	182,488	200,013	182,488
Cash at bank and in hand		664,404	593,521	664,404	589,657
		<hr/>	<hr/>	<hr/>	<hr/>
		1,732,476	1,084,551	1,710,091	1,073,877
Creditors: Amounts falling due within one year	14	973,980	357,754	966,767	345,380
Net current assets		758,496	726,797	743,324	728,497
		<hr/>	<hr/>	<hr/>	<hr/>
Net assets		892,241	812,611	872,573	810,911
Funds					
Unrestricted funds		929,478	708,749	123,927	708,749
Restricted funds		(37,237)	103,862	748,646	102,162
Total funds carried forward		892,241	812,611	872,573	810,911

For the year ending 31 March 2021 the company was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies but as this company is a charity, it is subject to audit under the Charities Act 2011.

Directors' responsibilities:

- The members have not required the company to obtain an audit of its accounts for the year in question in accordance with section 476 of the Companies Act 2006;
- The directors acknowledge their responsibilities for complying with the requirements of the Acts with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions of Part 15 of the Companies Act 2006 relating to small companies.

The financial statements were approved and authorised for issue by the Board on December 2021.

Tim Godwin, Chair of Trustees

21/01/22

Charity number: 1090123
Company number: 04291931

The notes on pages 13 to 23 form part of the financial statements.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

CONSOLIDATED STATEMENT OF

CASHFLOWS

FOR THE YEAR ENDED 31 MARCH 2021

	Note	2021 £	2020 £
Cash generated by/ (used in) operating activities	20	166,292	(40,123)
Cash flow from investing activities			
Interest received		697	3,197
Purchase of tangible fixed assets		(70,636)	(15,802)
Cash used in investing activities		<u>(69,939)</u>	<u>(12,605)</u>
Increase / (decrease) In cash and cash equivalents		96,353	(52,728)
Cash and cash equivalents at 1 April		776,009	828,737
Cash and cash equivalents at 31 March		<u>872,362</u>	<u>776,009</u>

Analysis of changes in net funds

	At 1 April 2020 £	Cash Flows £	At 31 March 2021 £
Net cash			
Cash at bank and in hand	776,009	96,353	872,362
Bank overdrafts	-	-	-
	<u>776,009</u>	<u>96,353</u>	<u>872,362</u>

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies

(a) Company Information

The Coventry Refugee and Migrant Centre is a charitable company limited by guarantee incorporated in England and Wales. The registered office is Norton House, Bird Street, Coventry, West Midlands CV1 5FX.

(b) Basis of preparation

The consolidated financial statements have been prepared under historical cost convention. The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2016)", Financial Reporting Standard 102 "The Financial Reporting UK and Republic of Ireland" and the Companies Act 2006.

The financial statements are prepared in Sterling, which is the functional currency of the company. Monetary amounts in the financial statements are rounded to the nearest £.

(c) Basis of consolidation

The consolidated financial statements incorporate those of The Coventry Refugee and Migrant Centre and its subsidiary, CRMC Trading Limited.

(d) Incoming resources

Voluntary income, including donations, gifts and grants that provide core funding or are general nature, are recognised where there is entitlement, certainty of receipt and the amount can be measured with sufficient reliability. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

Investment income is recognised on a receivable basis.

Income receivable from charitable activities include income receivable under contract. Where entitlement to grant funding is subject to specific performance conditions, income is recognised when the related goods or services are provided.

(e) Volunteers and donated services and facilities

The value of services provided by volunteers is not incorporated into these financial statements.

(f) Resources expended

Expenditure is recognized on an accruals basis as a liability is incurred. Expenditure includes any VAT which cannot be recovered, and is reported as part of the expenditure to which it relates.

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs include those costs associated with meeting the constitutional and statutory requirements of the charity and include the audit fees and costs linked to the strategic management of the charity.

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, e.g. allocating property costs by areas or per capita, staff costs by the time spent and other costs by their usage.

(g) Fund accounting

Unrestricted funds are available for use at the discretion of the Trustees in the furtherance of the general objectives of the charity.

- Designated funds are unrestricted funds earmarked by the Trustees for particular purposes.
- Restricted funds are subjected to restrictions on their expenditure imposed by the donor or through the terms of an appeal.

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

1. Accounting policies (continued)

(h) Capitalisation and depreciation of tangible fixed assets

IT equipment costing less than £500 per individual item is written off in the period of acquisition. All other equipment is capitalised at cost. Depreciation is provided on all tangible assets at rates calculated to write off the cost over its estimated useful life as follows:

Leasehold improvements - 10% Straight Line

Computer equipment - 3 years

Office equipment - 3-10 years

(i) Operating leases

The rentals payable on operating leases are charged on a straight line basis over the lease term.

(j) Going concern

The financial statements have been prepared on a going concern basis as the trustees believe that no material uncertainties exist. The trustees have considered the level of funds held and the expected level of income and expenditure for 12 months from authorising these financial statements. The budgeted income and expenditure is sufficient with the level of reserves for the charity to be able to continue as a going concern and trustees have incorporated the possible impact of the COVID-19 pandemic into their assumptions underlying the preparation of the budget.

2. Income from Charitable Activities

	Unrestricted	Restricted	Total funds	Total funds
	2021	2021	2021	2020
	£	£	£	£
Therapeutic	-	45,780	45,780	45,584
Destitution	-	26,343	26,343	18,914
CCC & CRMC	-	415,956	415,956	409,098
CDA Accelerate	-	64,884	64,884	52,874
Cadbury Trust	-	-	-	10,000
Advocacy Services	-	23,900	23,900	53,940
Syrian Integration	-	102,818	102,818	106,773
Men's Group	-	8,000	8,000	7,625
Refugee Housing Project	392,724	-	392,724	407,283
AMIF	-	529,331	529,331	377,874
Building Bridges	-	41,633	41,633	115,719
Combatting Destitution/ rough sleepers	-	119,843	119,843	42,058
Islamic Relief	-	1,826	1,826	21,887
Refugee Action	-	6,000	6,000	6,000
UIA	-	214,131	214,131	117,412
AB Charitable Trust	-	9,953	9,953	20,000
UASC ESOL	-	10,118	10,118	25,345
Arts Council	-	6,995	6,995	-
Garfield	30,000	-	30,000	5,000
Integrate Coventry	-	201,314	201,314	-
Refugee Action – RAP Project	-	16,772	16,772	-
ESF Employment – Connect 2	-	48,246	48,246	-
CJRS grant	-	57,569	57,569	-
UIA capital grant	-	6,079	6,079	-
	422,724	1,957,491	2,380,215	1,843,386

2020 comparatives comprise unrestricted income of £412,283 (as restated) and restricted income of £1,431,103 (as restated).

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

3. Income from Social Enterprise Activities

	Unrestricted	Restricted	Total funds	Total funds
	2021	2021	2021	2020
	£	£	£	£
Lingo Links/Trading Company	60,328	-	60,328	72,281
Cleaning & CRMC Trading	108,280	-	108,280	96,199
	168,608	-	168,608	168,480

2020 comparatives comprise unrestricted income of £72,281 and restricted income of £96,199.

4. Incoming Resources from Investment Activities

	Unrestricted	Restricted	Total funds	Total funds
	2021	2021	2021	2020
	£	£	£	£
Interest	-	697	697	3,197
	-	697	697	3,197

2020 comparatives comprise restricted income of £3,197.

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

5. Resources expended for Charitable Activities

	Direct costs	Support	Total funds	Total funds
	2021	costs	2021	2020
	£	2021	£	£
		£		
Therapeutic	41,312	-	41,312	46,604
Destitution	13,000	-	13,000	31,831
CCC & CRMC	416,589	46,222	462,811	601,748
CDA Accelerate	53,171	9,733	62,904	49,113
Cadbury Trust	-	-	-	9,638
Advocacy Services	34,606	-	34,606	51,967
Syrian Integration	85,273	15,423	100,696	94,358
Men's Group	3,622	-	3,622	8,114
Refugee Housing Project	320,493	58,909	379,402	307,085
AMIF	389,825	79,400	469,225	407,596
Building Bridges	30,747	-	30,747	90,982
Combatting Destitution Project/Rough Sleepers	105,241	18,755	123,996	28,974
Islamic Relief	2,991	-	2,991	18,525
UIA	280,043	-	280,043	99,190
AB Charitable Trust	16,746	-	16,746	12,407
World on the Plate	-	-	-	108
UASC ESOL	15,449	-	15,449	15,132
Arts Council	7,218	-	7,218	-
Integrate Coventry	166,938	30,197	197,135	-
Refugee Action – RAP Project	22,024	-	22,024	-
ESF Employment – Connect 2	35,930	5,633	41,563	-
Garfield	29,944	-	29,944	13,153
	2,071,162	264,272	2,335,434	1,886,525

**THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)**

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

6. Resources Expanded for Social Enterprise Activities

	Direct cost	Support cost	Total funds	Total funds
	2021 £	2021 £	2021 £	2020 £
Lingo Links/Trading Company	40,351	6,497	46,848	65,510
Cleaning & CRMC Trading	77,863	9,745	87,608	84,750
	118,214	16,242	134,456	150,260

7. Operating surplus/(deficit) is stated after charging/(crediting):

	2021 £	2020 £
Other direct costs include:		
Depreciation	22,705	13,013
Auditors' remuneration	9,500	7,590
Operating lease -- land and buildings	24,167	17,500
Release of deferred capital grant	(6,079)	-
Local authority grants	(20,000)	-
CJRS grant	(57,569)	-

8. Staff costs

	Total funds 2021 £	Total funds 2020 £
Wages and salaries	1,396,208	1,219,884
Social security costs	109,201	94,198
Pension costs	26,571	23,843
	1,531,980	1,337,925
Average number of employees	65	50

No employee earned £60,000 or more per annum (2020 – none)

THE COVENTRY REFUGEE AND MIGRANT CENTRE
(formerly The Coventry Refugee Centre)

NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

9. Taxation

A tax liability of £nil (2020 - £192) arose in relation to the trading company. No liability to UK corporation tax arose on ordinary activities in the Charity for the years ended 31 March 2021 and 31 March 2020.

10. Trustees' Remuneration and Expenses

No trustees received remuneration in the year ended 31 March 2021 (2020 - £nil).

No trustee was reimbursed travelling expenses in the year ended 31 March 2021 (2020 - £nil).

11. Tangible Fixed Assets

Group

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2020	105,457	41,430	52,986	199,873
Additions	60,792	8,854	990	70,636
As at 31 March 2021	166,249	50,284	53,976	270,509
Depreciation:				
As at 1 April 2020	42,049	41,430	30,580	114,059
Charge for year	15,137	2,952	4,616	22,705
As at 31 March 2021	57,186	44,382	35,196	136,764
Net book value:				
As at 31 March 2021	109,063	5,902	18,780	133,745
As at 31 March 2020	63,408	-	22,406	85,814

Charity

	Leasehold Improvements £	Computer Equipment £	Office Equipment £	Total £
Cost:				
As at 1 April 2020	105,457	41,430	47,828	194,715
Additions	60,792	6,089	990	67,871
As at 31 March 2021	166,249	47,519	48,818	262,586
Depreciation:				
As at 1 April 2020	42,049	41,430	28,922	112,401
Charge for year	15,137	2,030	3,869	21,036
As at 31 March 2021	57,186	43,460	32,791	133,437
Net book value:				
As at 31 March 2021	109,063	4,059	16,027	129,149
As at 31 March 2020	63,408	-	18,906	82,314

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12. Investments

The charity purchased the entire share capital of CRMC Trading Limited (Company number: 07735270), 100 Ordinary shares of £1 each at par on its incorporation on 10 April 2011. CRMC Trading Limited's principal activity is the creation of an environment in which socially responsible business can be developed.

The company's turnover for the year was £60,328 (2020 - £72,281) and its profit for the year was £19,977 (2020 - as restated £6,771).

13. Debtors

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Grant/Contract income receivable	722,038	289,780	707,598	273,101
Prepayments and other debtors	138,076	18,762	138,076	18,762
Intercompany	-	-	-	9,869
	860,114	308,542	845,674	301,732

14. Creditors: amounts falling due within one year

	Group		Charity	
	2021	2020	2021	2020
	£	£	£	£
Taxation and social security	31,634	17,392	29,070	12,243
Trade and other creditors	148,811	91,811	135,472	86,176
Accruals	92,633	102,119	90,933	100,529
Deferred income	700,902	146,432	700,902	146,432
Intercompany	-	-	10,390	-
	973,980	357,754	966,767	345,380

15. Unrestricted funds

	Balance at 1 April 2020 (As restated)	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Undesignated funds:					
General fund	125,563	198,608	(164,400)	69,707	229,478
Designated funds:					
Refugee Housing Project	583,186	392,724	(379,402)	(246,508)	350,000
Contingency fund	-	-	-	250,000	250,000
Repairs and operational fund	-	-	-	100,000	100,000
Total unrestricted funds	708,749	591,332	(543,802)	173,199	929,478

The designated funds and nature of the activities they support are described below:

Refugee Housing Project

This is a core activity of the charity, which deals with providing temporary accommodation and support to refugees and migrants who are homeless and have intensive support needs. Funds are maintained as cover against risks associated with the charity's unforeseen costs of this activity, including: Landlord's fees, voids and/or bad debts, and repair and dilapidation related costs.

Contingency fund

Represents a fund set up to absorb the ongoing running costs of the charity in the event of its closure or in the case of its activities being curtailed to an unforeseen degree.

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15. Unrestricted funds (continued)

Repairs and operational fund

Represents a fund set up to cover day to day repairs and emergencies arising on the charity's office properties, IT and office equipment and in the event of significant operational cover arrangements being necessary.

16. Restricted funds

	Balance at 1 April 2020 (As restated)	Incoming Resources	Resources Expended	Transfers	Balance at 31 March 2021
	£	£	£	£	£
Therapeutic	4,400	45,780	(41,312)	-	8,868
Global Dialogue	21,208	-	-	(21,208)	-
Destitution	9,927	26,343	(13,000)	-	23,270
CCC & CRMC	(179,116)	416,653	(405,242)	-	(167,705)
CDA Accelerate	18,448	64,884	(62,904)	(18,448)	1,980
Advocacy Services	42,134	23,900	(34,606)	-	31,428
Syrian Integration	26,485	102,818	(100,696)	(26,485)	2,122
Phase 2	10,039	-	-	(10,039)	-
WCAVA	15,925	-	-	(15,925)	-
Men's Group	1,396	8,000	(3,622)	-	5,774
AMIF	1,227	529,331	(469,225)	(1,227)	60,106
Building Bridges	42,024	41,633	(30,747)	(42,024)	10,886
Combatting destitution/ rough sleepers	19,393	119,843	(123,996)	-	15,240
Eritrean Project	3,331	-	-	(3,331)	-
CAB Projects	4,840	-	-	(4,840)	-
Islamic Relief	5,830	1,826	(2,991)	-	4,665
Refugee Action	9,000	6,000	-	-	15,000
UIA	18,223	214,131	(273,964)	(18,223)	(59,833)
AB Charitable Trust	7,593	9,953	(16,746)	-	800
Cleaning/CRMC Trading	11,449	-	-	(11,449)	-
World on the plate	(108)	-	-	-	(108)
UASC ESOL	10,214	10,118	(15,449)	-	4,883
Arts Council	-	6,995	(7,218)	-	(223)
Integrate Coventry	-	201,314	(197,135)	-	4,179
Refugee Action – RAP project	-	16,772	(22,024)	-	(5,252)
ESF Employment – Connect 2	-	48,246	(41,563)	-	6,683
CJRS grant	-	57,569	(57,569)	-	-
UIA capital grant	-	6,079	(6,079)	-	-
	103,862	1,958,188	(1,926,088)	(173,199)	(37,237)

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16. Restricted funds (continued)

The Funds and nature of the activities they support are described below:

Therapeutic

The therapy team offers a specialist mental health service for asylum seekers and refugees residing in Coventry and surrounding areas. Our team has been providing community based multi-cultural and multi-lingual counselling since November 2003, and non-verbal art therapy since 2015.

The Destitution Fund Coventry

This is a special trust of the charity governed by a declaration of trust dated 28 September 2009 (Registered number 1090123-1) with the object of providing simple provisions such as food parcels, clothing, shelter, etc. for destitute people who have made a claim for asylum.

CCC and CRMC

This Core Grant funds various departments. These include Drop in Advice team that works with all migrants regardless of status that have an issue that they need assistance with. The Advice Team is dependent on volunteers, so the core grant also pays for a volunteer coordinator. This team will also refer to other departments such as the Employment Team (partly funded by the Core Grant and helps clients into employment) and the Complex Needs team which supports the most vulnerable such as those fleeing domestic violence, victims of modern-day slavery, those with mental health issues, etc. The grant also covers therapy administrator salary, HR admin and our IT/building maintenance person. Part of the Core Grant also pays for several hours of Immigration advice provided by the Immigration Department and contributes to support Housing Team. This fund is currently in deficit and its restoration back into surplus will be subject to future negotiations with Coventry City Council.

CDA Accelerate

The Employment Project Manager role – for CDA - involves putting together successful processes for delivering employment support for service-users and committing to enhanced administrative obligations for the European Social Fund. The roles also include training team members to skill-sets tailored for supporting refugees and migrants; setting realistic and proven measures to complete deadlines on time; implementing organisational policies and procedures to provide best direction for day-to-day operations.

Advocacy Services

Our team delivers pro-bono confidential, independent, specialist, immigration and asylum advice and offer a fee-paying service whereby we represent clients originating from all nations making applications for leave to remain or further leave to remain in the UK under the UK Immigration rules, we also assist with applications for travel documents, overseas British passport applications and applications to become British as well as providing representation for those seeking to enter the UK.

Syrian Integration

Supports to build capacity and integrate clients who have been dispersed to Coventry through the VPRS and VCRC government schemes. There is a staff team of 4 persons to deliver the services.

Men's Group

The Men's Group is a social group for all men (regardless of status), however, is mainly attended by the rough sleeper population. CRMC provides a light lunch, table tennis, pool, and access to IT. Occasionally we organise excursions. The fund pays for the hire of the premises, the staff cost, volunteer expenses, refreshments for lunch, equipment, and the trips.

Combatting Destitution/ Rough Sleepers

The Combatting Destitution project supports destitute people with access to cash and non-cash support as well as case working; it also works more specifically with failed asylum seekers to help them to submit a fresh asylum claim with help to gather evidence being provided by a number of international detective agencies. Alongside our work with failed asylum seekers, fund also provides them with housing, case work support and a small weekly allowance. Rough sleepers project is part of the Destitution project and provides accommodation and support predominantly to EU migrants to help them meet their treaty rights for pre settled, settled status.

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FOR THE YEAR ENDED 31 MARCH 2021

16. Restricted funds (continued)

CAB Projects

These represent monies in support of projects in respect of refugees from Syria and Afghanistan.

Islamic Relief

Islamic Relief is funding for the cost of one of our supported houses, our therapy counselling to destitute clients and partially funding for our immigration work as part of our Combatting Destitution project.

UIA

Mi friendly Cities was a 3-year programme which was funded through UIA to support refugees and Migrants in the West Midlands. CRMC was 1 of 11 partners and our focus was on employability, developing social enterprises and raising awareness on prevalent health issues affecting our clients. CRMC also awarded a sum of money to create a community space at Norton House for co-working a place for support groups to meet as well as carry out community events. This fund is in deficit and the deficit will be recovered over the life of the project.

AB Charitable Trust

AB Charitable Trust funds the salary increment for CRMC Advice Services Team Leader and our Employment Team Leader.

UASC ESOL

Provides English classes to unaccompanied asylum-seeking children. 5 days a week for 2 hours each and include trips and socialisation skills.

Arts Council

Funds a day event, located across Coventry City Centre, Broadgate, and Shelton Square. The event included live installations, exhibitions, cultural dance, food, and a main stage, hosting musicians, the employment of a Creative Producer and Events Coordinator, working alongside local Coventry groups, artists, creatives, and international artists.

Integrate Coventry

The Integrate Coventry project is led by Coventry Refugee and Migrant Centre in partnership with Foleshill Women's Training, Voluntary Action Coventry, Belgrade Theatre and Coventry City of Culture Trust, this project is part funded by the EU Asylum, Migration, and Integration Fund, making management of migration flows more efficient across the European Union. It is a two-year project from Jan 2021 – Dec 2022. The aim of the project is to help integrate refugees and other third country nationals to rebuild their lives in safety, becoming fully self-sufficient and establish themselves within the wider community in Coventry. This is achieved by providing one to one casework for participants assisting in a range of needs including housing, benefits, employment, and complex needs. Additionally, the project provides a range of other self-development interventions as part of an enrichment programme including counselling, ESOL classes, social and hobby groups, volunteering training and placements, cultural activities, information and advice, and guidance sessions.

Refugee Action - RAP project

RAP project funds Advice Caseworker post, activities to help staff maintaining their wellbeing, essentials for Destitute clients such subsistence

ESF Employment – Connect 2

Funds the employment support for service-users and committing to enhanced administrative obligations for the European Social Fund.

CJRS grant

Funds receivable and expensed in respect of staff placed "on furlough" during the lockdowns in the year, for which the charity was compensated by claims made under the government's Job retention scheme.

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FOR THE YEAR ENDED 31 MARCH 2021

17. Transfers

Transfers from the various restricted funds to unrestricted funds totaling £173,199 represent a correction in classification of income previously disclosed as restricted when in fact the various funding agreements stipulated that these were contributions to the charity's overheads and thus unrestricted in nature.

Transfers within unrestricted funds represent the setting up of designated funds at a level set by the Trustees.

18. Analysis of Net Assets between Funds

Fund balances at 31 March are represented by:	Unrestricted funds £	Restricted funds £	Total funds 2021 £
Fixed assets	79,032	54,713	133,745
Net current assets	850,446	(91,950)	758,496
	929,478	(37,237)	892,241

19. Guarantee and Other Financial Commitments – Group and Charity

Financial commitments under non-cancellable operating leases will result in the following payments falling due:

	As restated	
	2021 £	2020 £
Land and buildings:		
Within one year	33,500	26,833
Within one to five years	102,000	118,000
More than five years	16,042	33,542
	151,542	178,375

20. Reconciliation of net income to net cash flow from operating activities

	2021 £	2020 £
Net movement for the year	79,630	(21,722)
Interest receivable	(697)	(3,197)
Depreciation and impairment of tangible fixed assets	22,705	13,013
Increase in debtors	(551,572)	(54,745)
Increase in creditors	616,226	26,528
Net cash flow from operating activities	166,292	(40,123)

21. Pensions and other post-retirement benefits

The group and charitable company make contributions to defined contribution personal pension plans for the employees whereby payments are made to an insurance company independent from the finances of the group and charitable company. Contributions are charged to the statement of financial activities as and when incurred. The charge for the year was £26,571 (2020: £23,843). At 31 March 2021 £Nil (2020: £Nil) was due to the scheme.

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NOTES TO THE FINANCIAL STATEMENTS

FOR THE YEAR ENDED 31 MARCH 2021

22. Related party transactions

The group has taken advantage of the exemption in FRS 102 not to disclose transactions and balances with other group companies. There were no other related party transactions during the year (2020: £nil).

23. Control relationships

The charity was under the control of its Trustees through the current and preceding year.

24. Company Profit and Loss Account

The group has taken advantage of the exemption under S408 Companies Act 2006 not to present its individual profit and loss account.

25. Prior year adjustment

Reclassification of funds

On review of the income and associated grant and contract agreements, it was evident that income earned and related expenditure incurred in the course of delivering the Refugee Housing Project, which had previously been treated as restricted, had the features of an unrestricted fund, given the nature of the service and the risks to which the group and charitable company had always been exposed.

Accordingly, £583,186 previously treated as a restricted fund was restated as an unrestricted fund brought forward in the current year. Both the unrestricted and restricted funds have been adjusted by way of a prior year adjustment as follows:-

Reconciliation of prior year reserves	Unrestricted funds £	Designated funds £	Restricted funds £	Total £
As originally stated	125,563	-	687,048	812,611
Reclassification of income	-	407,283	(407,283)	-
Reclassification of expenditure	-	(307,085)	307,085	-
Reclassification of pre comparative reserves	-	482,988	(482,988)	-
As restated	125,563	583,186	103,862	812,611

26. Key management personnel remuneration

The charity considers its key management personnel to comprise the Trustees and Centre Director. The total employment benefits including pension contributions of key management personnel was £48,190 (2020: £46,137).

27. The Destitution Fund Coventry

The Destitution Fund is a special trust of the CRMC, its objective being to provide simple provision for the destitute including food parcels, clothing and shelter. The fund is included within the consolidated financial statements but is reported separately here. The income of the funds is ring fenced and used exclusively to provide practical help to destitute people.

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THE DESTITUTION FUND

FOR THE YEAR ENDED 31 MARCH 2021

Balance brought forward at 1 April 2020 (As restated)	9,927.00
Income:	
Donations from individuals	4,615.50
Donations from institutions, churches and groups	11,611.55
Building Bridges volunteer donation	333.40
Car parking at CRMC	18.00
Gift Aid Claim	1,338.69
Paypal and Paypal Giving Fund	7,426.32
UASC donation for interpreting	<u>1,000.00</u>
Total income for the year	<u>26,343.46</u>
Expenditure:	
Food vouchers (Roma Pizza)	556.00
Client travel	1,291.31
Client subsistence	7,193.85
Client photographs	63.00
Other client activity	1,574.25
Interpretation/ translation cost	<u>2,321.93</u>
Total expenditure for the year	<u>13,000.34</u>
Funds available as at 31 March 2021 held by CRMC	<u>23,270.12</u>

