

REGISTERED COMPANY NUMBER: 04121649 (England and Wales)
REGISTERED CHARITY NUMBER: 1090102

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023
FOR
COVENTRY CITY MISSION**

Harrison Beale & Owen Limited
Chartered Accountants
Seven Stars House
1 Wheeler Road
Coventry
CV3 4LB

COVENTRY CITY MISSION

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COVENTRY CITY MISSION
REPORT OF THE TRUSTEES
for the year ended 31 December 2023

The charity present their report with the financial statements of the charity for the year ended 31 December 2023.
The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102)".

OBJECTIVES AND ACTIVITIES

Activities

The objectives of the charitable company are:

- The proclamation of the Christian gospel throughout the city of Coventry and Midland counties.
- The relief of poverty and alleviation of hardship through the provision of various projects to those in need across the city of Coventry.
- To support with special requirements through listening and counselling.

The main activities undertaken in relation to the objectives are:

- Building Blocks, linked to a preschool group offers the loan of essential baby equipment for disadvantaged families.
- Connect in the café, a weekly informal act of Christian worship.
- Craft in the Café, a weekly, self-contained, craft club bringing together people who may be isolated or want to learn new skills.
- Eldercare, a weekly lunch club backed up with hospital and home visits and a series of 'Holiday at Home' trips.
- Foodbank, the provision of emergency food tables to those suffering from extreme food poverty.
- The Giving Tree, the distribution of Christmas presents to disadvantaged children across the city.
- MAFIA, men's group, an informal group meeting for a weekly breakfast along with regular day trips.
- The Eating Place, a 'pay what you can' café offering a safe environment for locals to socialise and eat
- Turnaround Shop, offering low priced quality clothing, bedding and other items.
- Gardening club, a group to learn how to grow vegetables as well as meet new people.

Public benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit and consider that the charity complies with the requirements.

COVENTRY CITY MISSION

REPORT OF THE TRUSTEES for the year ended 31 December 2023

ACHIEVEMENT AND PERFORMANCE

Main achievements during 2023

Building Blocks, which supports young families and their children. The group remains a safe place for young children to socialise and learn to play, it is also a good opportunity for parents to receive and offer support, this is backed up by the provision of baby equipment which can be hired.

The Eldercare group continues to offer weekly support through the provision of a lunch club which serves a home cooked, two-course meal, followed by an activity, speaker or group exercise for local older people, especially those who are lonely or isolated. This is backed up with a series of Holiday at Home trips throughout the year.

The foodbank project continues to grow each year, especially with the increased pressure placed on people's finances. People who access the project also seek help with fuel costs, filling in forms and benefit advice.

The café continues to be busy with many clients reporting that without the cafes 'pay what you can' ethos they would have to go without meals or fail to pay bills.

The Mafia men's group has grown rapidly in the last year with men coming together for a weekly breakfast. The group has formed a good care group which welcome and support each other as well as bringing in new members.

Our weekly café church has almost doubled in size with many locals joining in order to explore the Christian faith, this has developed into an additional bible study group.

The Giving Tree project continues to grow with more than 1350 children receiving gift/toys which were distributed during a number of Christmas parties which were held in partnership with a number of local churches.

The Gardening club was launched toward the end of the year. Using an empty plot of land the group worked on transforming it into two gardens, one as an eating space for the café, the other as a kitchen garden to teach clients how to grow their own vegetables.

Plans for future periods

After the success of the men's group in 2023 we plan on launching a similar group for women.

Following a fundraiser in 2023 where a local community choir was formed to celebrate the 40th anniversary of the Mission it is hoped to reform the choir into a weekly group to get people together to learn a new skill, meet new people and have fun.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

Results and financial position

Net income for the year was £7,617 (2022 - £2,761) attributable to an decrease in restricted funds of £19,687 (2022 - £14,876) and a increase in unrestricted funds of £27,304 (2022 - £12,115) as shown in the Statement of Financial Activities. The charities free reserves have increased to £168,363 (2022 - £141,059) at the year end.

Structure, Governance and Management

The team at Coventry City Mission is managed on a day-to-day basis by the non-statutory Executive Director, who reports directly to a board of trustees. The Trustees meet six times a year to discuss any agenda items and to review pay etc. The Trustees are recruited from the churches and groups linked to the Mission, or via recommendation from a current trustee.

New Trustees are offered support by the Chair of Trustees as they settle into the role as well as being given information about being a Trustee produced by the Charity Commission.

COVENTRY CITY MISSION
REPORT OF THE TRUSTEES
for the year ended 31 December 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT

Responsibilities of directors

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04121649 (England and Wales)

Registered Charity number

1090102

Registered office

Deedmore Road
Coventry
West Midlands
CV2 2AA

Trustees

T Bassett
J R Corden
Mrs S Whitehead
N V Simmonds
S Elton
B A Keegan

Company Secretary

D J Burgess

Independent Examiner

Harrison Beale & Owen Limited
Chartered Accountants
Seven Stars House
1 Wheler Road
Coventry
CV3 4LB

Approved by order of the board of trustees on 24 September 2024 and signed on its behalf by:

T Bassett - Trustee



INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COVENTRY CITY MISSION

Independent examiner's report to the trustees of Coventry City Mission ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Gregg Olnor FCA

Harrison Beale & Owen Limited
Chartered Accountants
Seven Stars House
1 Wheler Road
Coventry
CV3 4LB

24 September 2024

COVENTRY CITY MISSION

STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		94,760	39,580	134,340	125,571
Other trading activities	2	2,760	16,774	19,534	18,919
Total		97,520	56,354	153,874	144,490
EXPENDITURE ON					
Charitable activities					
Family Worker & Christmas		-	18,408	18,408	21,838
Crossline		-	466	466	120
Eldercare		-	13,921	13,921	12,798
Building Blocks		-	534	534	179
Frank		-	845	845	1,379
Cafe and shop		-	9,515	9,515	11,314
Support costs		102,424	-	102,424	94,101
Anniversary		-	144	144	-
Total		102,424	43,833	146,257	141,729
NET INCOME/(EXPENDITURE)					
Transfers between funds	11	(4,904)	12,521	7,617	2,761
		32,208	(32,208)	-	-
Net movement in funds		27,304	(19,687)	7,617	2,761
RECONCILIATION OF FUNDS					
Total funds brought forward		141,059	56,960	198,019	195,258
TOTAL FUNDS CARRIED FORWARD		168,363	37,273	205,636	198,019

The notes form part of these financial statements

COVENTRY CITY MISSION

BALANCE SHEET
31 December 2023

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	8	50,232	-	50,232	51,931
CURRENT ASSETS					
Stocks	9	479	-	479	980
Cash in hand		123,443	37,273	160,716	151,949
		<u>123,922</u>	<u>37,273</u>	<u>161,195</u>	<u>152,929</u>
CREDITORS					
Amounts falling due within one year	10	(5,791)	-	(5,791)	(6,841)
NET CURRENT ASSETS		<u>118,131</u>	<u>37,273</u>	<u>155,404</u>	<u>146,088</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>168,363</u>	<u>37,273</u>	<u>205,636</u>	<u>198,019</u>
NET ASSETS		<u>168,363</u>	<u>37,273</u>	<u>205,636</u>	<u>198,019</u>
FUNDS	11				
Unrestricted funds				168,363	141,059
Restricted funds				37,273	56,960
TOTAL FUNDS				<u>205,636</u>	<u>198,019</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

COVENTRY CITY MISSION

BALANCE SHEET - continued
31 December 2023

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 September 2024 and were signed on its behalf by:

T Bassett - Trustee

A handwritten signature in black ink, appearing to read 'T. Bassett', with a stylized flourish at the end.

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

Income

Donations, grants and all other incoming resources are accounted for on a receivable basis. The value of services provided by volunteers has not been included.

Expenditure

Charitable expenditure includes the direct costs of the activities and an allocation of attributable support costs. Support costs are those costs incurred in support of expenditure on the objects of the charity and include central functions, Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Tangible fixed assets

Depreciation has been provided to write off the cost of tangible fixed assets over their expected useful lives using the following rates:

Leasehold premises	- over the remaining life of the lease
Leasehold improvements	- on a 2% straight line basis
Fixtures, fittings and equipment	- on a 20% straight line basis

Stocks

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as funds to which the charity may use for its purpose at its discretion.

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 December 2023

2. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Cafe and shop income	13,900	12,346
Other income	5,634	6,573
	<u>19,534</u>	<u>18,919</u>

3. SUPPORT COSTS

	Governance costs
	£
Support costs	<u>1,482</u>

Support costs, included in the above, are as follows:

	2023 Support costs	2022 Total activities
	£	£
Independent examiner fees	<u>1,482</u>	<u>1,301</u>

4. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Independent examiner fees	1,482	1,301
Depreciation - owned assets	<u>1,699</u>	<u>1,697</u>

5. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 December 2023

6. STAFF COSTS

	2023	2022
	£	£
Salaries and wages	92,181	88,106
National Insurance	968	655
Pension contributions	1,285	1,066
Total	94,434	89,827

No employee earned £60,000 or more.

Average number of employees	6	6
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7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	109,957	15,614	125,571
Other trading activities	2,029	16,890	18,919
Total	111,986	32,504	144,490
EXPENDITURE ON			
Charitable activities			
Family Worker & Christmas	-	21,838	21,838
Crossline	-	120	120
Eldercare	-	12,798	12,798
Building Blocks	-	179	179
Frank	-	1,379	1,379
Cafe and shop	-	11,314	11,314
Support costs	94,101	-	94,101
Total	94,101	47,628	141,729
NET INCOME/(EXPENDITURE)	17,885	(15,124)	2,761
Transfers between funds	(30,000)	30,000	-
Net movement in funds	(12,115)	14,876	2,761
RECONCILIATION OF FUNDS			
Total funds brought forward	153,174	42,084	195,258
TOTAL FUNDS CARRIED FORWARD	141,059	56,960	198,019

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 December 2023

8. TANGIBLE FIXED ASSETS

	Long leasehold £	Improvements to property £	Fixtures and fittings £	Totals £
COST				
At 1 January 2023 and 31 December 2023	<u>31,085</u>	<u>65,981</u>	<u>19,170</u>	<u>116,236</u>
DEPRECIATION				
At 1 January 2023	6,917	38,284	19,104	64,305
Charge for year	<u>314</u>	<u>1,319</u>	<u>66</u>	<u>1,699</u>
At 31 December 2023	<u>7,231</u>	<u>39,603</u>	<u>19,170</u>	<u>66,004</u>
NET BOOK VALUE				
At 31 December 2023	<u>23,854</u>	<u>26,378</u>	<u>-</u>	<u>50,232</u>
At 31 December 2022	<u>24,168</u>	<u>27,697</u>	<u>66</u>	<u>51,931</u>

9. STOCKS

	2023 £	2022 £
Stock	<u>479</u>	<u>980</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Trade creditors	592	828
Social security and other taxes	776	746
Other creditors	2,084	1,446
Accruals and deferred income	<u>2,339</u>	<u>3,821</u>
	<u>5,791</u>	<u>6,841</u>

11. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	141,059	(4,904)	32,208	168,363
Restricted funds				
Restricted funds	56,960	12,521	(32,208)	37,273
TOTAL FUNDS	<u>198,019</u>	<u>7,617</u>	<u>-</u>	<u>205,636</u>

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 December 2023

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	97,520	(102,424)	(4,904)
Restricted funds			
Restricted funds	56,354	(43,833)	12,521
TOTAL FUNDS	<u>153,874</u>	<u>(146,257)</u>	<u>7,617</u>

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
Unrestricted funds				
General fund	153,174	17,885	(30,000)	141,059
Restricted funds				
Restricted funds	42,084	(15,124)	30,000	56,960
TOTAL FUNDS	<u>195,258</u>	<u>2,761</u>	<u>-</u>	<u>198,019</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	111,986	(94,101)	17,885
Restricted funds			
Restricted funds	32,504	(47,628)	(15,124)
TOTAL FUNDS	<u>144,490</u>	<u>(141,729)</u>	<u>2,761</u>

COVENTRY CITY MISSION

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the year ended 31 December 2023**

11. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	153,174	12,981	2,208	168,363
Restricted funds				
Restricted funds	42,084	(2,603)	(2,208)	37,273
TOTAL FUNDS	<u>195,258</u>	<u>10,378</u>	<u>-</u>	<u>205,636</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	209,506	(196,525)	12,981
Restricted funds			
Restricted funds	88,858	(91,461)	(2,603)
TOTAL FUNDS	<u>298,364</u>	<u>(287,986)</u>	<u>10,378</u>

	At 1.1.22 £	Net movement in funds £	At 31.12.23 £
Unrestricted funds			
General fund	153,174	15,189	168,363
Restricted funds			
Family worker and Christmas	8,647	(6,473)	2,174
Shop	4,172	16,896	21,068
Eldercare & Holiday at Home	-	768	768
Uniform Bank	750	(750)	-
Lease and Renovations	23,550	(23,550)	-
Hairdressing	2,000	(2,000)	-
Frank	1,914	2,223	4,137
Building Blocks	1,051	(629)	422
Square Deal	-	8,705	8,705
TOTAL FUNDS	<u>195,258</u>	<u>10,378</u>	<u>205,636</u>

The Family Worker & Christmas fund represents resources raised to support a family worker and the Christmas project.

The shop fund is to aid the maintenance of the onsite shop.

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued for the year ended 31 December 2023

11. MOVEMENT IN FUNDS - continued

The Eldercare/Holiday at Home fund is designated for activities for the elderly including the holiday at home service.

The Uniform Bank fund represents grants received towards the setting up of a uniform bank, providing school uniform to disadvantaged families.

The Lease and Renovations fund represents resources raised towards the cost of the lease and renovations supported by grant funding from Coventry City Council.

The Hairdressing fund is designated for costs relating to the hairdressing drop-in service.

The Frank fund is designated to donations and costs relating to IT equipment sold on behalf of the charity.

The Building Blocks fund is designated for donations and costs relating to the borrowing of baby equipment.

The Square Deal fund relates to fundraising to refurbish the dining room in the cafe.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

13. GRANTS RECEIVABLE

		2023 £	2022 £
Co-op	Café/Lunch	1,782	-
Baron Davenport's Charity	Christmas	1,250	1,250
Groundwork	Christmas	375	1,125
Heart of England	Christmas	750	500
Alan Higgs Trust	Christmas	2,500	2,500
The Rowlands Trust	Christmas	1,000	1,000
	Eldercare/		
The General Charities of the City of Coventry	Holiday at homes	7,000	7,000
	Eldercare/		
Nged Community Matters	Holiday at homes	5,800	-
	Eldercare/		
Alfred Charitable Trust	Holiday at homes	1,000	-
The Coventry & District Charitable Trust	General	-	1,800
		<u>21,457</u>	<u>15,175</u>

COVENTRY CITY MISSION

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the year ended 31 December 2023

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	112,883	110,396
Grants	21,457	15,175
	<hr/> 134,340	<hr/> 125,571
Other trading activities		
Cafe and shop income	13,900	12,346
Other income	5,634	6,573
	<hr/> 19,534	<hr/> 18,919
Total incoming resources	<hr/> 153,874	<hr/> 144,490
EXPENDITURE		
Charitable activities		
Costs of raising funds	106,447	99,480
Family worker & Christmas	18,408	21,838
Crossline	466	120
Eldercare	13,921	12,798
Building blocks	534	179
Frank	845	1,379
Other charitable expenditure	4,154	4,634
	<hr/> 144,775	<hr/> 140,428
Support costs		
Governance costs		
Independent examiner fees	1,482	1,301
	<hr/> 146,257	<hr/> 141,729
Total resources expended		
	<hr/> 7,617	<hr/> 2,761
Net income	<hr/> <hr/>	<hr/> <hr/>

This page does not form part of the statutory financial statements

