

# COVENTRY CITY MISSION

England & Wales · Charity number 1090102

## Details

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**Status** Registered

**Legal form** Charitable company

**Company number** [04121649](#)

**Registered** 2002-01-16

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** Secretary  
Po Box 40  
Coventry  
CV1 9DQ

**Phone** 02476615931

**Email** [office@covcitymission.org.uk](mailto:office@covcitymission.org.uk)

**Website** [www.covcitymission.org.uk](http://www.covcitymission.org.uk)

## Activities

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**Objects:** 1) THE PROCLAMATION OF THE CHRISTIAN GOSPEL AND THE RELIEF OF POVERTY THROUGHOUT THE CITY OF COVENTRY AND MIDLANDS COUNTIES.2) TO RELIEVE POVERTY AND ALLEVIATE HARDSHIP THROUGH THE RECYCLING AND REFURBISHMENT OF FURNITURE, EQUIPMENT AND FURNISHINGS TO THE BENEFIT OF THE COMMUNITY WITHIN THE CITY OF COVENTRY AND MIDLAND COUNTIES.3) TO ADVANCE, TRAIN, EDUCATE AND RELIEVE POVERTY AMONG YOUNG AND OTHER UNEMPLOYED INHABITANTS AND PERSONS WITH PHYSICAL DISABILITIES AND LEARNING DIFFICULTIES IN THE CITY OF COVENTRY AND MIDLAND COUNTIES THROUGH SUCH TRAINING FACILITIES AND WILL ENABLE SUCH PERSONS AS AFORESAID TO ACQUIRE AND DEVELOP VOCATIONAL SKILLS AND SO TO DEVELOP THEIR PHYSICAL, MENTAL AND SPIRITUAL CAPACITIES.

**Activities:** General Charitable Purposes Education/Training Relief of Poverty Religious activities

## Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information
- **What:** General Charitable Purposes, Education/training, The Prevention Or Relief Of Poverty, Religious Activities, Environment/conservation/heritage
- **Who:** Children/young People, Elderly/old People, People With Disabilities, The General Public/mankind

## Geography

- **Area of benefit:** THE CITY OF COVENTRY AND MIDLAND COUNTIES.
- Coventry City

## Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£130,551	£154,516	-	-
2023-12-31	£153,874	£146,257	-	-
2022-12-31	£144,490	£141,729	-	-
2021-12-31	£146,445	£109,403	-	-
2020-12-31	£155,290	£127,185	-	-

## Trustees

Name	Role	Appointed
Elizabeth Mary Martin		2026-02-01
John Roland Corden		2020-09-07
Nicholas Victor Simmonds		2020-01-20
Peter Ivers		2026-02-01
susan elizabeth Davis		2026-02-01

**COVENTRY CITY MISSION**

England & Wales - Charity number 1090102

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# Accounts

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**REGISTERED COMPANY NUMBER: 04121649 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1090102**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2024  
FOR  
COVENTRY CITY MISSION**

**HB&O Ltd  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB**

**COVENTRY CITY MISSION**

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for the year ended 31 December 2024**

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## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2024

The charity present their report with the financial statements of the charity for the year ended 31 December 2024.

The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102)".

#### OBJECTIVES AND ACTIVITIES

##### Activities

The proclamation of the Christian gospel throughout the city of Coventry and Midland counties.

The relief of poverty and alleviation of hardship through the provision of various projects to those in need across the city of Coventry.

The main activities undertaken in relation to the objectives are:

- Building Blocks, linked to a preschool group offers the loan of essential baby equipment for disadvantaged families.
- Bible Chat, a weekly group offering an opportunity to explore stories from the bible through discussion and study.
- Connect in the Café, a weekly, informal act of Christian worship.
- Craft in the café, a weekly, self-contained craft club.
- Eldercare, a weekly lunch club for the over 55s, backed up with hospital and home visits and a series of 'Holiday at Home' day trips.
- Foodbank, the provision of emergency food parcels to those suffering from extreme food poverty.
- The Giving Tree, the provision of Christmas presents to disadvantaged children across the city.
- MAFIA, a informal men's group meeting weekly for breakfast along with regular day trips.
- The Eating Place, a 'pay what you can' café offering a safe environment for locals to socialise and eat at low, or no, cost.
- Turnaround shop, offering low priced quality, second hand clothing and other items.
- Gardening club, a group learning how to grow vegetables as well as an opportunity to meet new people.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2024

#### OBJECTIVES AND ACTIVITIES

##### Main achievements during 2024

The Eldercare group continues to grow as confidence grows in clients after the pandemic. Offering a safe, friendly place for the clients to attend has been positive. They enjoy a weekly gathering for a two-course, home-cooked meal, followed by an activity, speaker or group exercise suitable for the age group. This is backed up by a series of 'Holiday at Home' trips throughout the year which offer clients the chance to visit new places in a safe way.

The Foodbank project continues to grow each year, especially in the current global financial climate. It is backed up with regular visits from agencies who offer help with debt management, advice on bills and other support.

The café continues to be busy with many clients struggling to eat a nutritious hot meal each day so visit the café to help not go without or get into further debt.

The Mafia men's group continues to flourish with a good number attending the weekly breakfast. The group is very good at welcoming new members and supporting each other. Regular outings to local attractions/activities are also enjoyed. A ladies breakfast has also been launched.

Connect in the café continues to offer the opportunity to explore the Christian faith in a gentle, non-threatening way. This is now backed up by a weekly bible study for anyone wanted to explore further.

The Giving Tree project grew again with around 1500 children receiving gifts/toys. These were distributed at a number of venues across the city in partnership with a number of local churches.

The Gardening club enjoyed its first harvest and saw a really positive response from all involved.  
Plans for future periods

After a soft launch of a women's breakfast group, we hope this to become a regular event switching between using the Mission café and local establishments.

After discussions with a number of clients we have identified the need for place where those affected by grief/loss can gather in safe, calm understanding environment. We hope to launch a grief café (Oasis) which will simply offer a safe meeting place, a friendly face a listening ear.

##### Public benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit and consider that the charity complies with the requirements.

#### FINANCIAL REVIEW

##### Financial position

Net expenditure for the year was £23,965 (2023 net income - £7,617) attributable to a decrease in restricted funds of £25,036 (2023 - £19,687) and an increase in unrestricted funds of £1,071 (2023 - £27,304) as shown in the Statement of Financial Activities. The charity's free reserves have decreased to £167,509 (2023 - £168,363) at the year end.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### Organisational structure

The team at Coventry City Mission is managed on a day-to-day basis by the non-statutory Executive Director, who reports directly to a board of trustees. The Trustees meet six times a year to discuss any agenda items and to review pay etc. The Trustees are recruited from the churches and groups linked to the Mission, or via recommendation from a current trustee.

New Trustees are offered support by the Chair of Trustees as they settle into the role as well as being given information about being a Trustee produced by the Charity Commission.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2024

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Responsibilities of directors

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

04121649 (England and Wales)

##### Registered Charity number

1090102

##### Registered office

Deedmore Road  
Coventry  
West Midlands  
CV2 2AA

##### Trustees

T Bassett  
J R Corden  
Mrs S Whitehead  
N V Simmonds  
S Elton (resigned 23.9.2024)  
B A Keegan (resigned 23.9.2024)

##### Company Secretary

D J Burgess

##### Independent Examiner

HB&O Ltd  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

Approved by order of the board of trustees on 28 September 2025 and signed on its behalf by:



T Bassett - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
COVENTRY CITY MISSION**

**Independent examiner's report to the trustees of Coventry City Mission ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gregg Olnier FCA

HB&O Ltd  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

28 September 2025

**COVENTRY CITY MISSION**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		106,338	6,821	113,159	134,340
Other trading activities	2	14,656	2,736	17,392	19,534
<b>Total</b>		<u>120,994</u>	<u>9,557</u>	<u>130,551</u>	<u>153,874</u>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Family Worker and Christmas		-	20,252	20,252	18,408
Mafia		-	342	342	466
Eldercare		-	12,877	12,877	13,921
Building Blocks		-	221	221	534
Frank		-	901	901	845
Cafe and Shop		4,765	-	4,765	9,515
Support costs		115,158	-	115,158	102,424
Anniversary		-	-	-	144
<b>Total</b>		<u>119,923</u>	<u>34,593</u>	<u>154,516</u>	<u>146,257</u>
<b>NET INCOME/(EXPENDITURE)</b>		<b>1,071</b>	<b>(25,036)</b>	<b>(23,965)</b>	<b>7,617</b>
Transfers between funds	12	3,113	(3,113)	-	-
<b>Net movement in funds</b>		<b>4,184</b>	<b>(28,149)</b>	<b>(23,965)</b>	<b>7,617</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		168,363	37,273	205,636	198,019
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>172,547</u>	<u>9,124</u>	<u>181,671</u>	<u>205,636</u>

The notes form part of these financial statements

**COVENTRY CITY MISSION**

**BALANCE SHEET  
31 December 2024**

	Notes	Unrestricted funds £	Restricted funds £	2024 Total funds £	2023 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	48,599	-	48,599	50,232
<b>CURRENT ASSETS</b>					
Stocks	9	289	-	289	479
Debtors	10	1,850	-	1,850	-
Cash in hand		127,673	9,124	136,797	160,716
		<u>129,812</u>	<u>9,124</u>	<u>138,936</u>	<u>161,195</u>
<b>CREDITORS</b>					
Amounts falling due within one year	11	(5,864)	-	(5,864)	(5,791)
<b>NET CURRENT ASSETS</b>		<u>123,948</u>	<u>9,124</u>	<u>133,072</u>	<u>155,404</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>172,547</u>	<u>9,124</u>	<u>181,671</u>	<u>205,636</u>
<b>NET ASSETS</b>		<u>172,547</u>	<u>9,124</u>	<u>181,671</u>	<u>205,636</u>
<b>FUNDS</b>					
Unrestricted funds	12			172,547	168,363
Restricted funds				9,124	37,273
<b>TOTAL FUNDS</b>				<u>181,671</u>	<u>205,636</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**COVENTRY CITY MISSION**

**BALANCE SHEET - continued**  
**31 December 2024**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 28 September 2025 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'T. Bassett', with a horizontal line above the first few letters.

T Bassett - Trustee

## COVENTRY CITY MISSION

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2024

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

##### **Income**

Donations, grants and all other incoming resources are accounted for on a receivable basis. The value of services provided by volunteers has not been included.

##### **Expenditure**

Charitable expenditure includes the direct costs of the activities and an allocation of attributable support costs. Support costs are those costs incurred in support of expenditure on the objects of the charity and include central functions, Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

##### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Long leasehold	- over the lease term
Improvements to property	- straight line over 50 years
Fixtures and fittings	- Straight line over 5 years

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as funds to which the charity may use for its purpose at its discretion.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2024**

**2. OTHER TRADING ACTIVITIES**

	<b>2024</b>	<b>2023</b>
	£	£
Cafe and Shop income	11,005	13,900
Other income	6,387	5,634
	<u>17,392</u>	<u>19,534</u>

**3. SUPPORT COSTS**

	2024	2023
	£	£
Support costs		Governance costs
		£
		<u>1,340</u>

Support costs, included in the above, are as follows:

	<b>2024</b>	<b>2023</b>
	Support costs	Total activities
	£	£
Independent examiner fees	<u>1,340</u>	<u>1,482</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2024</b>	<b>2023</b>
	£	£
Independent examiner fees	1,340	1,482
Depreciation - owned assets	<u>1,633</u>	<u>1,699</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2024**

**6. STAFF COSTS**

	2024 £	2023 £
Salaries and wages	95,768	92,181
National Insurance	1,291	968
Pension contributions	1,568	1,285
<b>Total</b>	<b>100,546</b>	<b>94,434</b>
No employee earned £60,000 or more.		
Average number of employees	<u>6</u>	<u>6</u>

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted funds £	Restricted funds £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	94,760	39,580	134,340
Other trading activities	2,760	16,774	19,534
<b>Total</b>	<b>97,520</b>	<b>56,354</b>	<b>153,874</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Family Worker and Christmas	-	18,408	18,408
Mafia	-	466	466
Eldercare	-	13,921	13,921
Building Blocks	-	534	534
Frank	-	845	845
Cafe and Shop	-	9,515	9,515
Support costs	102,424	-	102,424
Anniversary	-	144	144
<b>Total</b>	<b>102,424</b>	<b>43,833</b>	<b>146,257</b>
<b>NET INCOME/(EXPENDITURE)</b>	<b>(4,904)</b>	<b>12,521</b>	<b>7,617</b>
Transfers between funds	32,208	(32,208)	-
<b>Net movement in funds</b>	<b>27,304</b>	<b>(19,687)</b>	<b>7,617</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	141,059	56,960	198,019
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>168,363</b>	<b>37,273</b>	<b>205,636</b>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2024**

<b>8. TANGIBLE FIXED ASSETS</b>				
	Long leasehold £	Improvements to property £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 January 2024 and 31 December 2024	<u>31,085</u>	<u>65,981</u>	<u>19,170</u>	<u>116,236</u>
<b>DEPRECIATION</b>				
At 1 January 2024	7,231	39,603	19,170	66,004
Charge for year	<u>314</u>	<u>1,319</u>	-	<u>1,633</u>
At 31 December 2024	<u>7,545</u>	<u>40,922</u>	<u>19,170</u>	<u>67,637</u>
<b>NET BOOK VALUE</b>				
At 31 December 2024	<u>23,540</u>	<u>25,059</u>	-	<u>48,599</u>
At 31 December 2023	<u>23,854</u>	<u>26,378</u>	-	<u>50,232</u>
<b>9. STOCKS</b>			<b>2024</b>	<b>2023</b>
			£	£
Stock			<u>289</u>	<u>479</u>
<b>10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			<b>2024</b>	<b>2023</b>
			£	£
Prepayments and accrued income			<u>1,850</u>	<u>-</u>
<b>11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>			<b>2024</b>	<b>2023</b>
			£	£
Trade creditors			391	592
Social security and other taxes			1,033	776
Other creditors			3,040	2,084
Accruals and deferred income			<u>1,400</u>	<u>2,339</u>
			<u>5,864</u>	<u>5,791</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2024**

**12. MOVEMENT IN FUNDS**

	At 1.1.24 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
<b>Unrestricted funds</b>				
General fund	168,363	(5,369)	(18,577)	144,417
Shop	-	7,062	21,068	28,130
Make Lunch (Cafe/Lunch)	-	(622)	622	-
	<u>168,363</u>	<u>1,071</u>	<u>3,113</u>	<u>172,547</u>
<b>Restricted funds</b>				
Family Worker and Christmas	2,174	(14,090)	11,916	-
Shop	21,067	-	(21,067)	-
Mafia	-	18	-	18
Eldercare and Holiday at Home	768	(11,844)	11,076	-
Frank	4,137	901	(5,038)	-
Building Blocks	422	(221)	-	201
Square Deal	8,705	200	-	8,905
	<u>37,273</u>	<u>(25,036)</u>	<u>(3,113)</u>	<u>9,124</u>
<b>TOTAL FUNDS</b>	<u><u>205,636</u></u>	<u><u>(23,965)</u></u>	<u><u>-</u></u>	<u><u>181,671</u></u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	109,789	(115,158)	(5,369)
Shop	7,243	(181)	7,062
Make Lunch (Cafe/Lunch)	3,962	(4,584)	(622)
	<u>120,994</u>	<u>(119,923)</u>	<u>1,071</u>
<b>Restricted funds</b>			
Family Worker and Christmas	6,162	(20,252)	(14,090)
Mafia	360	(342)	18
Eldercare and Holiday at Home	1,033	(12,877)	(11,844)
Frank	1,802	(901)	901
Building Blocks	-	(221)	(221)
Square Deal	200	-	200
	<u>9,557</u>	<u>(34,593)</u>	<u>(25,036)</u>
<b>TOTAL FUNDS</b>	<u><u>130,551</u></u>	<u><u>(154,516)</u></u>	<u><u>(23,965)</u></u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2024**

**12. MOVEMENT IN FUNDS - continued**

**Comparatives for movement in funds**

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
<b>Unrestricted funds</b>				
General fund	141,059	(4,904)	32,208	168,363
<b>Restricted funds</b>				
Restricted funds	56,960	12,521	(32,208)	37,273
<b>TOTAL FUNDS</b>	<u>198,019</u>	<u>7,617</u>	<u>-</u>	<u>205,636</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	97,520	(102,424)	(4,904)
<b>Restricted funds</b>			
Restricted funds	56,354	(43,833)	12,521
<b>TOTAL FUNDS</b>	<u>153,874</u>	<u>(146,257)</u>	<u>7,617</u>

**Funds**

The Family Worker and Christmas fund represents resources raised to support a family worker and the Christmas project.

The Shop fund is to aid the maintenance of the onsite shop.

The Make Lunch fund provides a meal at lunchtime at the Mission in return for a voluntary contribution.

The Mafia fund is a group for men, to encourage friendship, and includes a weekly breakfast club, occasional trips to Museums and a ride on a canal boat..

The Eldercare and Holiday at Home fund is designated for activities for the elderly including the holiday at home service.

The Frank fund is designated to donations and costs relating to IT equipment sold on behalf of the charity.

The Building Blocks fund is designated for donations and costs relating to the borrowing of baby equipment.

The Square Deal fund relates to fundraising to refurbish the dining room in the cafe.

**Transfers between funds**

The Shop fund, brought forward as a restricted fund, is in fact a designated unrestricted fund, and has been transferred as such in the year.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2024**

**12. MOVEMENT IN FUNDS - continued**

**Transfers between funds - continued**

The Frank project closed during 2024, and the funds have been transferred to the General fund as the purpose of Frank was to sell second hand IT equipment to raise funds for the charity.

Funds in deficit at the year end were taken to £nil by a transfer from the General fund.

**13. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2024.

**14. GRANTS RECEIVABLE**

		2024	2023
		£	£
Co-op	Make Lunch	-	1,782
Baron Davenport's Charity	Christmas	1,200	1,250
Bedworth Baptist Church	Christmas	903	-
Groundwork	Christmas	1,125	375
Heart of England	Christmas	750	750
Alan Higgs Trust	Christmas	2,500	2,500
The Rowlands Trust	Christmas	1,000	1,000
Coventry Church Municipal Charities	Eldercare	1,000	-
The General Charities of the City of Coventry	Eldercare	7,000	7,000
Nged Community Matters	Eldercare	-	5,800
Alfred Charitable Trust	Eldercare	-	1,000
		<u>15,478</u>	<u>21,457</u>
<b>Other Grants</b>			
HMRC JRS Grant	General	-	31,784
Coventry City Council	General	-	20,670
		<u>-</u>	<u>52,454</u>

**COVENTRY CITY MISSION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2024**

	2024	2023
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	85,873	112,883
Legacies	11,808	-
Grants	15,478	21,457
	<u>113,159</u>	<u>134,340</u>
<b>Other trading activities</b>		
Cafe and Shop income	11,005	13,900
Other income	6,387	5,634
	<u>17,392</u>	<u>19,534</u>
<b>Total incoming resources</b>	<b>130,551</b>	<b>153,874</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Costs of raising funds	98,402	106,447
Family Worker and Christmas	20,252	18,408
Mafia	342	466
Eldercare	12,877	13,921
Building Blocks	221	534
Frank	901	845
Other charitable expenditure	20,181	4,154
	<u>153,176</u>	<u>144,775</u>
<b>Support costs</b>		
<b>Governance costs</b>		
Independent examiner fees	1,340	1,482
<b>Total resources expended</b>	<b>154,516</b>	<b>146,257</b>
<b>Net (expenditure)/income</b>	<b><u>(23,965)</u></b>	<b><u>7,617</u></b>

This page does not form part of the statutory financial statements

**COVENTRY CITY MISSION**

England & Wales - Charity number 1090102

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# Accounts

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**REGISTERED COMPANY NUMBER: 04121649 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1090102**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2023  
FOR  
COVENTRY CITY MISSION**

Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheeler Road  
Coventry  
CV3 4LB

**COVENTRY CITY MISSION**

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for the year ended 31 December 2023**

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## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2023

The charity present their report with the financial statements of the charity for the year ended 31 December 2023. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102)".

#### OBJECTIVES AND ACTIVITIES

##### Activities

The objectives of the charitable company are:

- The proclamation of the Christian gospel throughout the city of Coventry and Midland counties.
- The relief of poverty and alleviation of hardship through the provision of various projects to those in need across the city of Coventry.
- To support with special requirements through listening and counselling.

The main activities undertaken in relation to the objectives are:

- Building Blocks, linked to a preschool group offers the loan of essential baby equipment for disadvantaged families.
- Connect in the café, a weekly informal act of Christian worship.
- Craft in the Café, a weekly, self-contained, craft club bringing together people who may be isolated or want to learn new skills.
- Eldercare, a weekly lunch club backed up with hospital and home visits and a series of 'Holiday at Home' trips.
- Foodbank, the provision of emergency food tables to those suffering from extreme food poverty.
- The Giving Tree, the distribution of Christmas presents to disadvantaged children across the city.
- MAFIA, men's group, an informal group meeting for a weekly breakfast along with regular day trips.
- The Eating Place, a 'pay what you can' café offering a safe environment for locals to socialise and eat
- Turnaround Shop, offering low priced quality clothing, bedding and other items.
- Gardening club, a group to learn how to grow vegetables as well as meet new people.

##### Public benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit and consider that the charity complies with the requirements.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2023

#### ACHIEVEMENT AND PERFORMANCE

##### Main achievements during 2023

Building Blocks, which supports young families and their children. The group remains a safe place for young children to socialise and learn to play, it is also a good opportunity for parents to receive and offer support, this is backed up by the provision of baby equipment which can be hired.

The Eldercare group continues to offer weekly support through the provision of a lunch club which serves a home cooked, two-course meal, followed by an activity, speaker or group exercise for local older people, especially those who are lonely or isolated, This is backed up with a series of Holiday at Home trips throughout the year.

The foodbank project continues to grow each year, especially with the increased pressure placed on people's finances. People who access the project also seek help with fuel costs, filling in forms and benefit advice.

The café continues to be busy with many clients reporting that without the cafes 'pay what you can' ethos they would have to go without meals or fail to pay bills.

The Mafia men's group has grown rapidly in the last year with men coming together for a weekly breakfast. The group has formed a good care group which welcome and support each other as well as bringing in new members.

Our weekly café church has almost doubled in size with many locals joining in order to explore the Christian faith, this has developed into an additional bible study group.

The Giving Tree project continues to grow with more than 1350 children receiving gift/toys which were distributed during a number of Christmas parties which were held in partnership with a number of local churches.

The Gardening club was launched toward the end of the year. Using an empty plot of land the group worked on transforming it into two gardens, one as an eating space for the café, the other as a kitchen garden to teach clients how to grow their own vegetables.

##### Plans for future periods

After the success of the men's group in 2023 we plan on launching a similar group for women.

Following a fundraiser in 2023 where a local community choir was formed to celebrate the 40th anniversary of the Mission it is hoped to reform the choir into a weekly group to get people together to learn a new skill, meet new people and have fun.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### Results and financial position

Net income for the year was £7,617 (2022 - £2,761) attributable to an decrease in restricted funds of £19,687 (2022 - £14,876) and a increase in unrestricted funds of £27,304 (2022 - £12,115) as shown in the Statement of Financial Activities. The charities free reserves have increased to £168,363 (2022 - £141,059) at the year end.

##### Structure, Governance and Management

The team at Coventry City Mission is managed on a day-to-day basis by the non-statutory Executive Director, who reports directly to a board of trustees. The Trustees meet six times a year to discuss any agenda items and to review pay etc. The Trustees are recruited from the churches and groups linked to the Mission, or via recommendation from a current trustee.

New Trustees are offered support by the Chair of Trustees as they settle into the role as well as being given information about being a Trustee produced by the Charity Commission.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2023

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Responsibilities of directors

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

04121649 (England and Wales)

##### Registered Charity number

1090102

##### Registered office

Deedmore Road  
Coventry  
West Midlands  
CV2 2AA

##### Trustees

T Bassett  
J R Corden  
Mrs S Whitehead  
N V Simmonds  
S Elton  
B A Keegan

##### Company Secretary

D J Burgess

##### Independent Examiner

Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

Approved by order of the board of trustees on 24 September 2024 and signed on its behalf by:

T Bassett - Trustee



**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
COVENTRY CITY MISSION**

**Independent examiner's report to the trustees of Coventry City Mission ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Gregg Olnor FCA

Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

24 September 2024

**COVENTRY CITY MISSION**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2023**

	Notes	Unrestricted fund £	Restricted fund £	2023 Total funds £	2022 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		94,760	39,580	134,340	125,571
Other trading activities	2	<u>2,760</u>	<u>16,774</u>	<u>19,534</u>	<u>18,919</u>
<b>Total</b>		<u>97,520</u>	<u>56,354</u>	<u>153,874</u>	<u>144,490</u>
 <b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Family Worker & Christmas		-	18,408	18,408	21,838
Crossline		-	466	466	120
Eldercare		-	13,921	13,921	12,798
Building Blocks		-	534	534	179
Frank		-	845	845	1,379
Cafe and shop		-	9,515	9,515	11,314
Support costs		102,424	-	102,424	94,101
Anniversary		-	144	144	-
<b>Total</b>		<u>102,424</u>	<u>43,833</u>	<u>146,257</u>	<u>141,729</u>
 <b>NET INCOME/(EXPENDITURE)</b>					
Transfers between funds	11	<u>(4,904)</u>	<u>12,521</u>	<u>7,617</u>	<u>2,761</u>
		<u>32,208</u>	<u>(32,208)</u>	<u>-</u>	<u>-</u>
<b>Net movement in funds</b>		<u>27,304</u>	<u>(19,687)</u>	<u>7,617</u>	<u>2,761</u>
 <b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<u>141,059</u>	<u>56,960</u>	<u>198,019</u>	<u>195,258</u>
 <b>TOTAL FUNDS CARRIED FORWARD</b>		 <u>168,363</u>	 <u>37,273</u>	 <u>205,636</u>	 <u>198,019</u>

The notes form part of these financial statements

**COVENTRY CITY MISSION**

**BALANCE SHEET  
31 December 2023**

	Notes	Unrestricted fund £	Restricted fund £	<b>2023 Total funds £</b>	2022 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	50,232	-	50,232	51,931
<b>CURRENT ASSETS</b>					
Stocks	9	479	-	479	980
Cash in hand		123,443	37,273	160,716	151,949
		<u>123,922</u>	<u>37,273</u>	<u>161,195</u>	<u>152,929</u>
<b>CREDITORS</b>					
Amounts falling due within one year	10	(5,791)	-	(5,791)	(6,841)
<b>NET CURRENT ASSETS</b>		<u>118,131</u>	<u>37,273</u>	<u>155,404</u>	<u>146,088</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>168,363</u>	<u>37,273</u>	<u>205,636</u>	<u>198,019</u>
<b>NET ASSETS</b>		<u>168,363</u>	<u>37,273</u>	<u>205,636</u>	<u>198,019</u>
<b>FUNDS</b>	11				
Unrestricted funds				168,363	141,059
Restricted funds				37,273	56,960
<b>TOTAL FUNDS</b>				<u>205,636</u>	<u>198,019</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**COVENTRY CITY MISSION**

**BALANCE SHEET - continued**

**31 December 2023**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24 September 2024 and were signed on its behalf by:

A handwritten signature in black ink, appearing to read 'T. Bassett', with a stylized flourish at the end.

T Bassett - Trustee

## COVENTRY CITY MISSION

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2023

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

##### **Income**

Donations, grants and all other incoming resources are accounted for on a receivable basis. The value of services provided by volunteers has not been included.

##### **Expenditure**

Charitable expenditure includes the direct costs of the activities and an allocation of attributable support costs. Support costs are those costs incurred in support of expenditure on the objects of the charity and include central functions, Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

##### **Tangible fixed assets**

Depreciation has been provided to write off the cost of tangible fixed assets over their expected useful lives using the following rates:

Leasehold premises	- over the remaining life of the lease
Leasehold improvements	- on a 2% straight line basis
Fixtures, fittings and equipment	- on a 20% straight line basis

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as funds to which the charity may use for its purpose at its discretion.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2023**

**2. OTHER TRADING ACTIVITIES**

	2023	2022
	£	£
Cafe and shop income	13,900	12,346
Other income	5,634	6,573
	<u>19,534</u>	<u>18,919</u>

**3. SUPPORT COSTS**

		Governance costs
		£
Support costs		<u>1,482</u>

Support costs, included in the above, are as follows:

	2023	2022
	Support costs	Total activities
	£	£
Independent examiner fees	<u>1,482</u>	<u>1,301</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Independent examiner fees	1,482	1,301
Depreciation - owned assets	<u>1,699</u>	<u>1,697</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2023**

**6. STAFF COSTS**

	<b>2023</b>	<b>2022</b>
	£	£
Salaries and wages	92,181	88,106
National Insurance	968	655
Pension contributions	1,285	1,066
<b>Total</b>	<u>94,434</u>	<u>89,827</u>
No employee earned £60,000 or more.		
Average number of employees	<u>6</u>	<u>6</u>

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	109,957	15,614	125,571
Other trading activities	2,029	16,890	18,919
<b>Total</b>	<u>111,986</u>	<u>32,504</u>	<u>144,490</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Family Worker & Christmas	-	21,838	21,838
Crossline	-	120	120
Eldercare	-	12,798	12,798
Building Blocks	-	179	179
Frank	-	1,379	1,379
Cafe and shop	-	11,314	11,314
Support costs	94,101	-	94,101
<b>Total</b>	<u>94,101</u>	<u>47,628</u>	<u>141,729</u>
<b>NET INCOME/(EXPENDITURE)</b>	17,885	(15,124)	2,761
<b>Transfers between funds</b>	(30,000)	30,000	-
<b>Net movement in funds</b>	(12,115)	14,876	2,761
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	153,174	42,084	195,258
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>141,059</u>	<u>56,960</u>	<u>198,019</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2023**

**8. TANGIBLE FIXED ASSETS**

	Long leasehold £	Improvements to property £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 January 2023 and 31 December 2023	<u>31,085</u>	<u>65,981</u>	<u>19,170</u>	<u>116,236</u>
<b>DEPRECIATION</b>				
At 1 January 2023	6,917	38,284	19,104	64,305
Charge for year	<u>314</u>	<u>1,319</u>	<u>66</u>	<u>1,699</u>
At 31 December 2023	<u>7,231</u>	<u>39,603</u>	<u>19,170</u>	<u>66,004</u>
<b>NET BOOK VALUE</b>				
At 31 December 2023	<u>23,854</u>	<u>26,378</u>	-	<u>50,232</u>
At 31 December 2022	<u>24,168</u>	<u>27,697</u>	<u>66</u>	<u>51,931</u>

**9. STOCKS**

	2023 £	2022 £
Stock	<u>479</u>	<u>980</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2023 £	2022 £
Trade creditors	592	828
Social security and other taxes	776	746
Other creditors	2,084	1,446
Accruals and deferred income	<u>2,339</u>	<u>3,821</u>
	<u>5,791</u>	<u>6,841</u>

**11. MOVEMENT IN FUNDS**

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
<b>Unrestricted funds</b>				
General fund	141,059	(4,904)	32,208	168,363
<b>Restricted funds</b>				
Restricted funds	56,960	12,521	(32,208)	37,273
<b>TOTAL FUNDS</b>	<u>198,019</u>	<u>7,617</u>	-	<u>205,636</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2023**

**11. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	97,520	(102,424)	(4,904)
<b>Restricted funds</b>			
Restricted funds	56,354	(43,833)	12,521
<b>TOTAL FUNDS</b>	<u>153,874</u>	<u>(146,257)</u>	<u>7,617</u>

**Comparatives for movement in funds**

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
<b>Unrestricted funds</b>				
General fund	153,174	17,885	(30,000)	141,059
<b>Restricted funds</b>				
Restricted funds	42,084	(15,124)	30,000	56,960
<b>TOTAL FUNDS</b>	<u>195,258</u>	<u>2,761</u>	<u>-</u>	<u>198,019</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	111,986	(94,101)	17,885
<b>Restricted funds</b>			
Restricted funds	32,504	(47,628)	(15,124)
<b>TOTAL FUNDS</b>	<u>144,490</u>	<u>(141,729)</u>	<u>2,761</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2023**

**11. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
<b>Unrestricted funds</b>				
General fund	153,174	12,981	2,208	168,363
<b>Restricted funds</b>				
Restricted funds	42,084	(2,603)	(2,208)	37,273
<b>TOTAL FUNDS</b>	<u>195,258</u>	<u>10,378</u>	<u>-</u>	<u>205,636</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	209,506	(196,525)	12,981
<b>Restricted funds</b>			
Restricted funds	88,858	(91,461)	(2,603)
<b>TOTAL FUNDS</b>	<u>298,364</u>	<u>(287,986)</u>	<u>10,378</u>

	At 1.1.22 £	Net movement in funds £	At 31.12.23 £
<b>Unrestricted funds</b>			
General fund	153,174	15,189	168,363
<b>Restricted funds</b>			
Family worker and Christmas Shop	8,647	(6,473)	2,174
Shop	4,172	16,896	21,068
Eldercare & Holiday at Home	-	768	768
Uniform Bank	750	(750)	-
Lease and Renovations	23,550	(23,550)	-
Hairdressing	2,000	(2,000)	-
Frank	1,914	2,223	4,137
Building Blocks	1,051	(629)	422
Square Deal	-	8,705	8,705
<b>TOTAL FUNDS</b>	<u>195,258</u>	<u>10,378</u>	<u>205,636</u>

The Family Worker & Christmas fund represents resources raised to support a family worker and the Christmas project.

The shop fund is to aid the maintenance of the onsite shop.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2023**

**11. MOVEMENT IN FUNDS - continued**

The Eldercare/Holiday at Home fund is designated for activities for the elderly including the holiday at home service.

The Uniform Bank fund represents grants received towards the setting up of a uniform bank, providing school uniform to disadvantaged families.

The Lease and Renovations fund represents resources raised towards the cost of the lease and renovations supported by grant funding from Coventry City Council.

The Hairdressing fund is designated for costs relating to the hairdressing drop-in service.

The Frank fund is designated to donations and costs relating to IT equipment sold on behalf of the charity.

The Building Blocks fund is designated for donations and costs relating to the borrowing of baby equipment.

The Square Deal fund relates to fundraising to refurbish the dining room in the cafe.

**12. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2023.

**13. GRANTS RECEIVABLE**

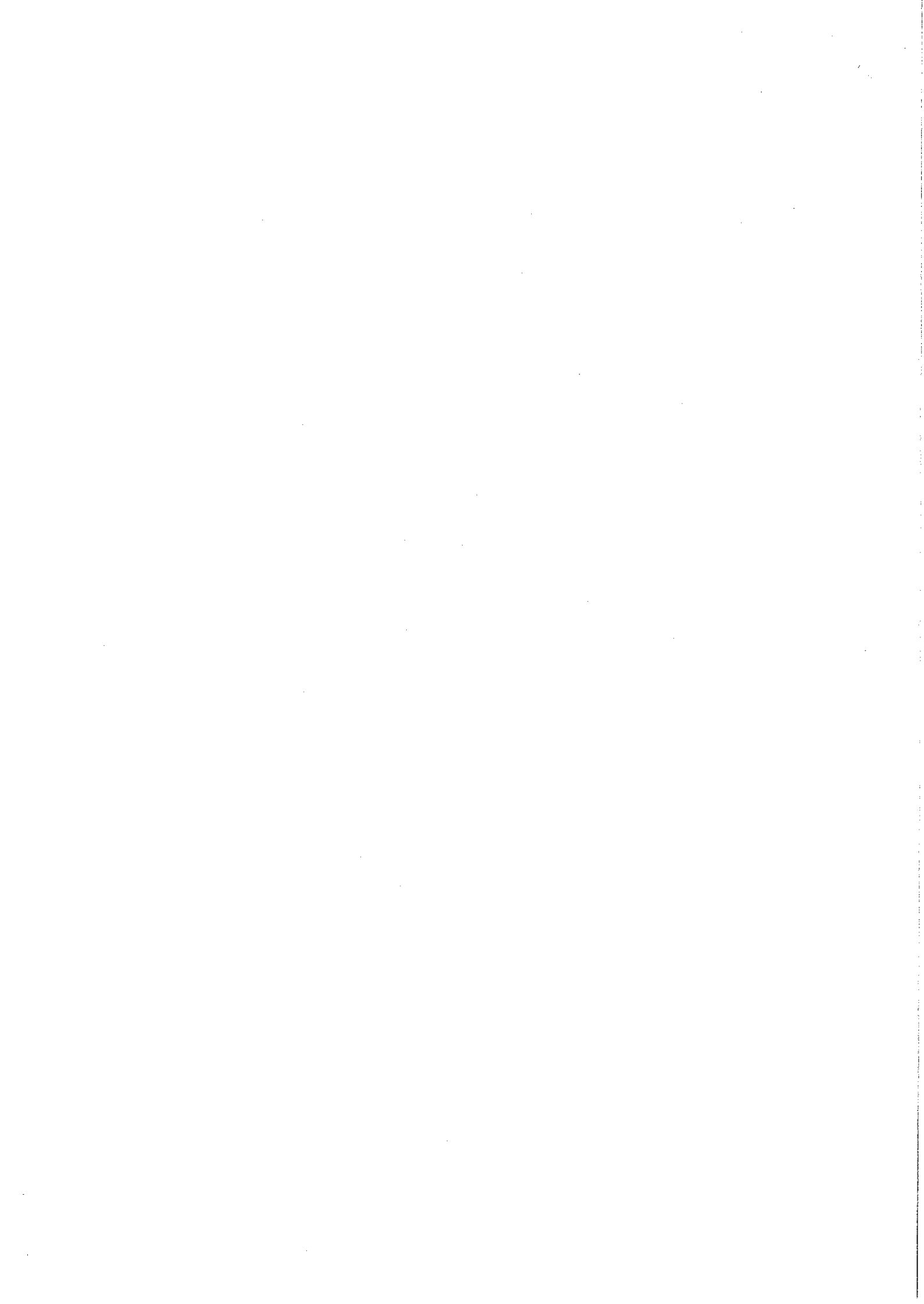
		2023	2022
		£	£
Co-op	Café/Lunch	1,782	-
Baron Davenport's Charity	Christmas	1,250	1,250
Groundwork	Christmas	375	1,125
Heart of England	Christmas	750	500
Alan Higgs Trust	Christmas	2,500	2,500
The Rowlands Trust	Christmas	1,000	1,000
	Eldercare/		
The General Charities of the City of Coventry	Holiday at homes	7,000	7,000
	Eldercare/		
Nged Community Matters	Holiday at homes	5,800	-
	Eldercare/		
Alfred Charitable Trust	Holiday at homes	1,000	-
The Coventry & District Charitable Trust	General	-	1,800
		<hr/>	<hr/>
		<b>21,457</b>	<b>15,175</b>
		<hr/> <hr/>	<hr/> <hr/>

**COVENTRY CITY MISSION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2023**

	2023	2022
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	112,883	110,396
Grants	21,457	15,175
	<hr/>	<hr/>
	134,340	125,571
<b>Other trading activities</b>		
Cafe and shop income	13,900	12,346
Other income	5,634	6,573
	<hr/>	<hr/>
	19,534	18,919
<b>Total incoming resources</b>	<b>153,874</b>	<b>144,490</b>
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Costs of raising funds	106,447	99,480
Family worker & Christmas	18,408	21,838
Crossline	466	120
Eldercare	13,921	12,798
Building blocks	534	179
Frank	845	1,379
Other charitable expenditure	4,154	4,634
	<hr/>	<hr/>
	144,775	140,428
<b>Support costs</b>		
<b>Governance costs</b>		
Independent examiner fees	1,482	1,301
	<hr/>	<hr/>
<b>Total resources expended</b>	<b>146,257</b>	<b>141,729</b>
<b>Net income</b>	<b>7,617</b>	<b>2,761</b>
	<hr/> <hr/>	<hr/> <hr/>

This page does not form part of the statutory financial statements



**COVENTRY CITY MISSION**

England & Wales - Charity number 1090102

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# Accounts

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**REGISTERED COMPANY NUMBER: 04121649 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1090102**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2022  
FOR  
COVENTRY CITY MISSION**

Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

**COVENTRY CITY MISSION**

**CONTENTS OF THE FINANCIAL STATEMENTS  
for the year ended 31 December 2022**

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## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2022

The charity present their report with the financial statements of the charity for the year ended 31 December 2022. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102)".

#### **OBJECTIVES AND ACTIVITIES**

##### **Activities**

The objectives of the charitable company are:

- The proclamation of the Christian gospel throughout the city of Coventry and Midland counties.
- The relief of poverty and alleviation of hardship through the provision of various projects to those in need across the city of Coventry.
- To support with special requirements through listening and counselling.

The main activities undertaken in relation to the objectives are:

- Building Blocks, linked to a 'pre-school' group offers the loan of essential baby equipment for disadvantaged families.
- Connect in the Café, a weekly, informal act of Christian worship.
- Craft in the Cafe, a weekly, self-contained, craft club bringing together people who may be isolated or that want to learn new skills.
- Eldercare, a weekly lunch club, packed up with hospital and home visits and a series of 'Holiday at Home' excursions.
- Foodbank, the provision of emergency food parcels to those suffering extreme food poverty.
- The Giving Tree, the distribution of Christmas presents to disadvantaged children across the city.
- Mafia men's group, an informal group meeting for a meal and walk or activity at various locations. Aimed at men who are at risk of dealing with loneliness, isolation and mental health issues.
- The Eating Place, a 'pay-what-you-can' café offering a safe environment to locals to socialize and eat.
- Turnaround shop, offering low priced quality clothing, bedding, and other items.

##### **Public benefit**

The trustees have had due regard to guidance published by the Charity Commission on public benefit and consider that the charity complies with the requirements.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2022

#### ACHIEVEMENT AND PERFORMANCE

##### Main achievements during 2022

We were pleased to be able to return to an almost normal programme of events following the easing of restriction towards the end of 2021.

Building Blocks, which supports young families and their children. Many families who had given birth during the pandemic had babies who weren't used to playing/socialising with other children so to be able to offer a safe and friendly place where they could come together was a great help to the families. The group has also been a great help to mums who were otherwise feeling quite lonely and isolated, making new friends, and sharing tips and ideas. The group also offers the loan of various pieces of baby equipment, and this was well taken up during the year.

The Eldercare group had been one of the first to return from isolation as they were all double vaccinated so were keen to get out. Through the early part of 2022 the group remained in a bubble to protect them and help them feel confident in their group. As this eased the group grew in numbers throughout the year. The Holiday at Home programme returned offering a series of day trips for the Eldercare group. These provided opportunities for them to leave their homes in the knowledge that they were safe.

Our foodbank has grown again over the year with many people's situation appearing to be getting worse. People accessing the project needed much more help than previously required including help with fuel costs, housing issues and help with universal credit.

Our café, which runs on a 'pay what you can' basis has gone from over 2500 meals over a year to more than 7500 meals. Many people report that this offers a lifeline to them, especially if they have children and it's a choice of feeding them or themselves, or for when money runs out at the end of the month. More people with jobs are visiting the café as they too are struggling.

The MAFIA men's group existed pre-lockdown as a series of day trips, and this continued into 2022. The positive feedback from clients saying how much they appreciated an opportunity to meet with other men and have a chat and a laugh was great. It is amazing to see men in real conversation, supporting each other. After the summer this group expanded and offered a weekly Men's breakfast as an addition to the trips.

Our weekly café church project launched a monthly Sunday afternoon gathering which included a free lunch along with music, activities, and a short talk. Aimed at families the group has been well received.

As the year drew to an end the Giving Tree project, which supplies Christmas presents to disadvantaged children we were able to return to face-to-face contact and offered distribution parties to all the families who received toys, which included refreshments, activities, and an opportunity to visit Father Christmas. Around 1300 children received toys/gifts and each family unit (Parent/carer) were also given a small gift as a token of support to them.

##### Plans for future periods

We hope to further develop our work with men, looking at other potential activities they could engage with.

2023 is the 40th anniversary of the Mission so there will be a number of special events, centred around each group and project to celebrate the milestone before looking forward to other opportunities moving forward.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### Results and financial position

Net income for the year was £2,761 (2021 - £37,042) attributable to an increase in restricted funds of £14,876 (2021 - £3,148) and a decrease in unrestricted funds of £12,115 (2021 - £33,894) as shown in the Statement of Financial Activities. The charities free reserves have decreased to £141,059 (2021 - £153,174) at the year end.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2022

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Structure, Governance and Management

The team at Coventry City Mission is managed on a day-to-day basis by the non-statutory Executive Director, who reports directly to a board of trustees. The Trustees meet six times a year to discuss any agenda items and to review pay etc. The Trustees are recruited from the churches and groups linked to the Mission, or via recommendation from a current trustee.

New Trustees are offered support by the Chair of Trustees as they settle into the role as well as being given information about being a Trustee produced by the Charity Commission.

##### Responsibilities of directors

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

04121649 (England and Wales)

##### Registered Charity number

1090102

##### Registered office

Deedmore Road  
Coventry  
West Midlands  
CV2 2AA

##### Trustees

T Bassett  
Ms E L Dunkerley (resigned 17.7.2022)  
J R Corden  
Mrs S Whitehead  
N V Simmonds  
S Elton (appointed 16.5.2022)  
B A Keegan (appointed 16.5.2022)

##### Company Secretary

D J Burgess

**COVENTRY CITY MISSION**  
**REPORT OF THE TRUSTEES**  
**for the year ended 31 December 2022**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**

Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

Approved by order of the board of trustees on 5 July 2023 and signed on its behalf by:

N V Simmonds - Trustee

## INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF COVENTRY CITY MISSION

### **Independent examiner's report to the trustees of Coventry City Mission ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

### **Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Gregg Olnier ACA

Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB

5 July 2023

**COVENTRY CITY MISSION**

**STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2022**

	Notes	Unrestricted fund £	Restricted fund £	2022 Total funds £	2021 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		<b>109,957</b>	<b>15,614</b>	<b>125,571</b>	86,334
Other trading activities	2	<b>2,029</b>	<b>16,890</b>	<b>18,919</b>	60,111
<b>Total</b>		<b>111,986</b>	<b>32,504</b>	<b>144,490</b>	146,445
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Family Worker & Christmas		-	<b>21,838</b>	<b>21,838</b>	15,570
Crossline		-	<b>120</b>	<b>120</b>	2,367
Eldercare		-	<b>12,798</b>	<b>12,798</b>	9,035
Building Blocks		-	<b>179</b>	<b>179</b>	1,234
Frank		-	<b>1,379</b>	<b>1,379</b>	1,152
Cafe and shop		-	<b>11,314</b>	<b>11,314</b>	3,259
Support costs		<b>94,101</b>	-	<b>94,101</b>	76,786
<b>Total</b>		<b>94,101</b>	<b>47,628</b>	<b>141,729</b>	109,403
<b>NET INCOME/(EXPENDITURE)</b>					
Transfers between funds	11	<b>17,885</b> <b>(30,000)</b>	<b>(15,124)</b> <b>30,000</b>	<b>2,761</b> <b>-</b>	37,042 -
<b>Net movement in funds</b>		<b>(12,115)</b>	<b>14,876</b>	<b>2,761</b>	37,042
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		<b>153,174</b>	<b>42,084</b>	<b>195,258</b>	158,216
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>141,059</b>	<b>56,960</b>	<b>198,019</b>	195,258

The notes form part of these financial statements

**COVENTRY CITY MISSION**

**BALANCE SHEET  
31 December 2022**

	Notes	Unrestricted fund £	Restricted fund £	<b>2022 Total funds £</b>	2021 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	<b>51,931</b>	-	<b>51,931</b>	53,628
<b>CURRENT ASSETS</b>					
Stocks	9	<b>980</b>	-	<b>980</b>	980
Cash in hand		<b>94,989</b>	<b>56,960</b>	<b>151,949</b>	145,950
		<b>95,969</b>	<b>56,960</b>	<b>152,929</b>	146,930
<b>CREDITORS</b>					
Amounts falling due within one year	10	<b>(6,841)</b>	-	<b>(6,841)</b>	(5,300)
<b>NET CURRENT ASSETS</b>		<b>89,128</b>	<b>56,960</b>	<b>146,088</b>	141,630
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<b>141,059</b>	<b>56,960</b>	<b>198,019</b>	195,258
<b>NET ASSETS</b>		<b>141,059</b>	<b>56,960</b>	<b>198,019</b>	195,258
<b>FUNDS</b>	11				
Unrestricted funds				<b>141,059</b>	153,174
Restricted funds				<b>56,960</b>	42,084
<b>TOTAL FUNDS</b>				<b>198,019</b>	195,258

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

**COVENTRY CITY MISSION**

**BALANCE SHEET - continued**  
**31 December 2022**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 5 July 2023 and were signed on its behalf by:

N V Simmonds - Trustee

## COVENTRY CITY MISSION

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2022

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

##### **Income**

Donations, grants and all other incoming resources are accounted for on a receivable basis. The value of services provided by volunteers has not been included.

##### **Expenditure**

Charitable expenditure includes the direct costs of the activities and an allocation of attributable support costs. Support costs are those costs incurred in support of expenditure on the objects of the charity and include central functions, Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

##### **Tangible fixed assets**

Depreciation has been provided to write off the cost of tangible fixed assets over their expected useful lives using the following rates:

Leasehold premises	- over the remaining life of the lease
Leasehold improvements	- 4% per annum on the net book value
fixtures, fittings and equipment	- 20% per annum on the net book value

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as funds to which the charity may use for its purpose at its discretion.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2022**

**2. OTHER TRADING ACTIVITIES**

	<b>2022</b>	2021
	£	£
Cafe and shop income	<b>12,346</b>	4,283
Other income	<b>6,573</b>	3,374
Other grants	-	52,454
	<u><b>18,919</b></u>	<u>60,111</u>

Amounts included within other grants relate to Covid support received from central and local government. During the year the charity received £nil (2021 - £31,784) in respect of the Job Retention Scheme. In addition the charity received £nil (2021 - £20,670) from Coventry City Council.

**3. SUPPORT COSTS**

		Governance costs
		£
Support costs		<u><b>1,301</b></u>

Support costs, included in the above, are as follows:

	<b>2022</b>	2021
	Support costs	Total activities
	£	£
Independent examiner fees	<u><b>1,301</b></u>	<u><b>1,553</b></u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	<b>2022</b>	2021
	£	£
Independent examiner fees	<b>1,301</b>	1,553
Depreciation - owned assets	<u><b>1,697</b></u>	<u>1,697</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2022**

**6. STAFF COSTS**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
Salaries and wages	<b>88,106</b>	79,328
National Insurance	<b>655</b>	1,041
Pension contributions	<b>1,066</b>	1,336
<b>Total</b>	<b>89,827</b>	81,705
No employee earned £60,000 or more.		
Average number of employees	<b>6</b>	7

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	72,078	14,256	86,334
Other trading activities	39,755	20,356	60,111
<b>Total</b>	<b>111,833</b>	<b>34,612</b>	<b>146,445</b>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Family Worker & Christmas	-	15,570	15,570
Crossline	-	2,367	2,367
Eldercare	-	9,035	9,035
Building Blocks	1,153	81	1,234
Frank	-	1,152	1,152
Cafe and shop	-	3,259	3,259
Support costs	76,786	-	76,786
<b>Total</b>	<b>77,939</b>	<b>31,464</b>	<b>109,403</b>
<b>NET INCOME</b>	<b>33,894</b>	<b>3,148</b>	<b>37,042</b>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	119,280	38,936	158,216
<b>TOTAL FUNDS CARRIED FORWARD</b>	<b>153,174</b>	<b>42,084</b>	<b>195,258</b>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2022**

**8. TANGIBLE FIXED ASSETS**

	Long leasehold £	Improvements to property £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 January 2022 and 31 December 2022	<u>31,085</u>	<u>65,981</u>	<u>19,170</u>	<u>116,236</u>
<b>DEPRECIATION</b>				
At 1 January 2022	6,603	36,965	19,040	62,608
Charge for year	<u>314</u>	<u>1,319</u>	<u>64</u>	<u>1,697</u>
At 31 December 2022	<u>6,917</u>	<u>38,284</u>	<u>19,104</u>	<u>64,305</u>
<b>NET BOOK VALUE</b>				
At 31 December 2022	<u>24,168</u>	<u>27,697</u>	<u>66</u>	<u>51,931</u>
At 31 December 2021	<u>24,482</u>	<u>29,016</u>	<u>130</u>	<u>53,628</u>

**9. STOCKS**

	2022 £	2021 £
Stock	<u>980</u>	<u>980</u>

**10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2022 £	2021 £
Trade creditors	828	59
Social security and other taxes	746	714
Other creditors	1,446	1,178
Accruals and deferred income	<u>3,821</u>	<u>3,349</u>
	<u>6,841</u>	<u>5,300</u>

**11. MOVEMENT IN FUNDS**

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
<b>Unrestricted funds</b>				
General fund	153,174	17,885	(30,000)	141,059
<b>Restricted funds</b>				
Restricted funds	42,084	(15,124)	30,000	56,960
<b>TOTAL FUNDS</b>	<u>195,258</u>	<u>2,761</u>	<u>-</u>	<u>198,019</u>

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2022

11. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	111,986	(94,101)	17,885
<b>Restricted funds</b>			
Restricted funds	32,504	(47,628)	(15,124)
<b>TOTAL FUNDS</b>	<u>144,490</u>	<u>(141,729)</u>	<u>2,761</u>

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	119,280	33,894	153,174
<b>Restricted funds</b>			
Restricted funds	38,936	3,148	42,084
<b>TOTAL FUNDS</b>	<u>158,216</u>	<u>37,042</u>	<u>195,258</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	111,833	(77,939)	33,894
<b>Restricted funds</b>			
Restricted funds	34,612	(31,464)	3,148
<b>TOTAL FUNDS</b>	<u>146,445</u>	<u>(109,403)</u>	<u>37,042</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2022**

**11. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	Transfers between funds £	At 31.12.22 £
<b>Unrestricted funds</b>				
General fund	119,280	51,779	(30,000)	141,059
<b>Restricted funds</b>				
Restricted funds	38,936	(11,976)	30,000	56,960
<b>TOTAL FUNDS</b>	<u>158,216</u>	<u>39,803</u>	<u>-</u>	<u>198,019</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	223,819	(172,040)	51,779
<b>Restricted funds</b>			
Restricted funds	67,116	(79,092)	(11,976)
<b>TOTAL FUNDS</b>	<u>290,935</u>	<u>(251,132)</u>	<u>39,803</u>

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
<b>Unrestricted funds</b>			
General fund	119,280	21,446	140,726
<b>Restricted funds</b>			
Family worker and Christmas	8,664	605	9,269
Shop	2,100	11,638	13,738
Eldercare & Holiday at Home	-	3,445	3,445
Uniform Bank	750	-	750
Lease and Renovations	23,550	-	23,550
Hairdressing	2,000	-	2,000
Frank	740	2,552	3,292
Building Blocks	1,132	-216	916
<b>TOTAL FUNDS</b>	<u>158,216</u>	<u>39,740</u>	<u>197,686</u>

The Family Worker & Christmas fund represents resources raised to support a family worker and the Christmas project.

The shop fund is to aid the maintenance of the onsite shop.



**COVENTRY CITY MISSION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2022**

	2022 £	2021 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	<b>110,396</b>	80,834
Grants	<b>15,175</b>	5,500
	<hr/>	<hr/>
	<b>125,571</b>	86,334
<b>Other trading activities</b>		
Cafe and shop income	<b>12,346</b>	4,283
Other income	<b>6,573</b>	3,374
Other grants	<b>-</b>	52,454
	<hr/>	<hr/>
	<b>18,919</b>	60,111
<b>Total incoming resources</b>	<b>144,490</b>	146,445
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Costs of raising funds	<b>99,480</b>	75,243
Family worker & Christmas	<b>21,838</b>	15,570
Crossline	<b>120</b>	2,367
Eldercare	<b>12,798</b>	9,035
Building blocks	<b>179</b>	1,235
Frank	<b>1,379</b>	1,152
Other charitable expenditure	<b>4,634</b>	3,248
	<hr/>	<hr/>
	<b>140,428</b>	107,850
<b>Support costs</b>		
<b>Governance costs</b>		
Independent examiner fees	<b>1,301</b>	1,553
	<hr/>	<hr/>
Total resources expended	<b>141,729</b>	109,403
	<hr/>	<hr/>
<b>Net income</b>	<b>2,761</b>	37,042
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This page does not form part of the statutory financial statements

**COVENTRY CITY MISSION**

England & Wales - Charity number 1090102

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# Accounts

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**REGISTERED COMPANY NUMBER: 04121649 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1090102**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2021  
FOR  
COVENTRY CITY MISSION**

**Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheler Road  
Coventry  
CV3 4LB**

**COVENTRY CITY MISSION**

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for the year ended 31 December 2021**

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## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2021

The charity present their report with the financial statements of the charity for the year ended 31 December 2021. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102)".

#### OBJECTIVES AND ACTIVITIES

##### Activities

The objectives of the charitable company are:

- The proclamation of the Christian gospel throughout the city of Coventry and Midland counties.
- The relief of poverty and alleviation of hardship through the provision of various projects to those in need across the city of Coventry.
- To support with special requirements through listening and counselling.

The main activities undertaken in relation to the objectives are:

- Building Blocks, linked to a 'pre-school' group offers the loan of essential baby equipment for disadvantaged families.
- Connect in the Café, a weekly, informal act of Christian worship.
- Craft in the Café, a weekly, self-contained, craft club bringing together people who may be isolated or that want to learn new skills.
- Eldercare, a weekly lunch club, packed up with hospital and home visits and a series of 'Holiday at Home' excursions.
- Foodbank, the provision of emergency food parcels to those suffering extreme food poverty.
- The Giving Tree, the distribution of Christmas presents to disadvantaged children across the city.
- Mafia men's group, an informal group meeting for a meal and walk or activity at various locations. Aimed at men who are at risk of dealing with loneliness, isolation and mental health issues.
- The Eating Place, a 'pay-what-you-can' café offering a safe environment to locals to socialize and eat.
- Turnaround shop, offering low priced quality clothing, bedding, and other items.

##### Public benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit and consider that the charity complies with the requirements.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2021

#### ACHIEVEMENT AND PERFORMANCE

##### Main achievements during 2021

Offering various projects in the early months of 2021 continued to be a struggle with the ongoing changes to the government guidelines regarding lockdowns and the Covid pandemic.

Throughout the year, groups needed to be fluid in how they were run to fit in with these guidelines. This saw some groups move online, others become a door-step support project and others pause for a while.

Building Blocks, our young families project, moved between a doorstep catch up and a socially distanced group throughout the year. For many this contact was a lifeline. Later in the year as restrictions eased and the group came back together, one of the biggest challenges was socialising the babies who had been born during the lockdowns and hadn't had contact with other children.

The Eldercare club remained a bubble throughout the year, only meeting on a day when the rest of the building was empty. This allowed the clients to come together safely, which for some was the only time they left the house. They enjoyed a meal and conversation with their peers. A return to weekly activities was a benefit.

Throughout the first nine months of the year Foodbank was a door-step collection project with people bringing their vouchers to a socially distanced pick-up point and leaving with their parcels without actually needing to enter the building. The number of people helped grew week-on-week as the year progressed.

When it was possible the walking group met from the building, took on a two-mile walk, then departed again from the Mission. For many of those attending it was a lifeline to safely exercising and meeting with people.

Then as restrictions eased over the summer more of the regular projects returned. This led to a large growth in numbers attending the 'Pay-what-you-can' café, second-hand shop, foodbank and other groups.

Then as we moved to the end of the year, we once again ran our Giving Tree project, which provides Christmas presents to disadvantaged children across the city. We had found 2020 a difficult year to run this project with such strict restrictions. But we found 2021 was even harder as guidelines and restrictions changed so regularly. Even with these difficulties we were able to provide support to more than 1,300 children.

##### Plans for future periods

Once restrictions are fully removed we hope to return to earlier plans that had to be postponed by the pandemic.

We will relaunch the men's group, offering regular gatherings/activities for men from all backgrounds/situations.

We plan on launching a monthly Sunday version of Connect, our weekly Café church project which will run along a similar format, but will also provide a meal for anyone attending at the beginning of the session.

Now that delayed building works have been completed it is hoped that we can develop a community kitchen garden, offering people the opportunity to learn new skills in growing fruit and vegetables with the additional skill of seeing how they can be used in various recipes in the Mission's café.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### Results and financial position

Net income for the year was £37,042 (2020 - £28,105) attributable to a decrease in restricted funds of £3,148 (2020 - £4,637) and an increase in unrestricted funds of £33,894 (2020 - £28,105) as shown in the Statement of Financial Activities. The charities free reserves have increased to £153,174 (2020 - £119,280) at the year end.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2021

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Structure, Governance and Management

The team at Coventry City Mission is managed on a day-to-day basis by the non-statutory Executive Director, who reports directly to a board of trustees. The Trustees meet six times a year to discuss any agenda items and to review pay etc. The Trustees are recruited from the churches and groups linked to the Mission, or via recommendation from a current trustee.

New Trustees are offered support by the Chair of Trustees as they settle into the role as well as being given information about being a Trustee produced by the Charity Commission.

##### Responsibilities of directors

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

#### REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number  
04121649 (England and Wales)

Registered Charity number  
1090102

Registered office  
Deedmore Road  
Coventry  
West Midlands  
CV2 2AA

##### Trustees

T Bassett (appointed 15.11.2021)  
Ms E L Dunkerley  
Ms L Howard (resigned 27.9.2021)  
J R Corden  
Mrs S Whitehead  
N V Simmonds  
J J Wankling (appointed 29.3.2021) (resigned 30.11.2021)  
S Elton (appointed 16.5.2022)  
B A Keegan (appointed 16.5.2022)

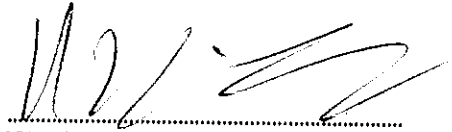
Company Secretary  
D J Burgess

**COVENTRY CITY MISSION**  
**REPORT OF THE TRUSTEES**  
for the year ended 31 December 2021

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**  
Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheeler Road  
Coventry  
CV3 4LB

Approved by order of the board of trustees on 26/7/2022 ..... and signed on its behalf by:



.....  
N V Simmonds - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
COVENTRY CITY MISSION**

**Independent examiner's report to the trustees of Coventry City Mission (the Company)**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 (the 2006 Act).


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 (the 2011 Act). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Gregg Omer ACA  
Harrison Beale & Owen Limited  
Chartered Accountants  
Seven Stars House  
1 Wheeler Road  
Coventry  
CV3 4LB

Date: 26/7/2022

**COVENTRY CITY MISSION**

**STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 December 2021

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		72,078	14,256	86,334	108,581
Other trading activities	2	39,755	20,356	60,111	46,709
<b>Total</b>		<b>111,833</b>	<b>34,612</b>	<b>146,445</b>	<b>155,290</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Family Worker & Christmas		-	15,570	15,570	12,618
Crossline		-	2,367	2,367	9,104
Eldercare		-	9,035	9,035	9,314
Building Blocks		1,153	81	1,234	-
Frank		-	1,152	1,152	186
Cafe and shop		-	3,259	3,259	11,019
Support costs		76,786	-	76,786	84,944
<b>Total</b>		<b>77,939</b>	<b>31,464</b>	<b>109,403</b>	<b>127,185</b>
<b>NET INCOME</b>		<b>33,894</b>	<b>3,148</b>	<b>37,042</b>	<b>28,105</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		119,280	38,936	158,216	130,111
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>153,174</b>	<b>42,084</b>	<b>195,258</b>	<b>158,216</b>

The notes form part of these financial statements

**COVENTRY CITY MISSION**

**BALANCE SHEET**  
**31 December 2021**

	Notes	Unrestricted fund £	Restricted fund £	2021 Total funds £	2020 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	53,628	-	53,628	55,325
<b>CURRENT ASSETS</b>					
Stocks	9	980	-	980	2,134
Debtors	10	-	-	-	14
Cash in hand		<u>103,866</u>	<u>42,084</u>	<u>145,950</u>	<u>108,255</u>
		104,846	42,084	146,930	110,403
<b>CREDITORS</b>					
Amounts falling due within one year	11	(5,300)	-	(5,300)	(7,512)
<b>NET CURRENT ASSETS</b>		<u>99,546</u>	<u>42,084</u>	<u>141,630</u>	<u>102,891</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>153,174</u>	<u>42,084</u>	<u>195,258</u>	<u>158,216</u>
<b>NET ASSETS</b>		<u>153,174</u>	<u>42,084</u>	<u>195,258</u>	<u>158,216</u>
<b>FUNDS</b>					
Unrestricted funds	12			153,174	119,280
Restricted funds				<u>42,084</u>	<u>38,936</u>
<b>TOTAL FUNDS</b>				<u>195,258</u>	<u>158,216</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

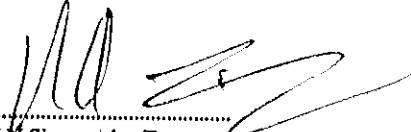
The notes form part of these financial statements

**COVENTRY CITY MISSION**

**BALANCE SHEET - continued**  
**31 December 2021**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 26/7/2022 and were signed on its behalf by:

  
.....  
N V Simmonds - Trustee

The notes form part of these financial statements

## COVENTRY CITY MISSION

### NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2021

#### 1. ACCOUNTING POLICIES

##### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

##### **Income**

Donations, grants and all other incoming resources are accounted for on a receivable basis. The value of services provided by volunteers has not been included.

##### **Expenditure**

Charitable expenditure includes the direct costs of the activities and an allocation of attributable support costs. Support costs are those costs incurred in support of expenditure on the objects of the charity and include central functions. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

##### **Tangible fixed assets**

Depreciation has been provided to write off the cost of tangible fixed assets over their expected useful lives using the following rates:

Leasehold premises	- over the remaining life of the lease
Leasehold improvements	- 4% per annum on the net book value
fixtures, fittings and equipment	- 20% per annum on the net book value

##### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow moving items.

##### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

##### **Fund accounting**

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as funds to which the charity may use for its purpose at its discretion.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 December 2021

**2. OTHER TRADING ACTIVITIES**

	2021	2020
	£	£
Cafe and shop income	4,283	3,449
Other income	3,374	1,055
Other grants	52,454	42,205
	<u>60,111</u>	<u>46,709</u>

Amounts included within other grants relate to Covid support received from central and local government. During the year the charity received £31,784 (2020 - £42,204) in respect of the Job Retention Schemes. In addition the charity received £20,670 (2020 - £nil) from Coventry City Council.

**3. SUPPORT COSTS**

	Governance costs
	£
Support costs	<u>1,553</u>

Support costs, included in the above, are as follows:

	2021	2020
	Support costs	Total activities
	£	£
Independent examiner fees	<u>1,553</u>	<u>1,890</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Independent examiner fees	1,553	1,890
Depreciation - owned assets	<u>1,697</u>	<u>1,697</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 December 2021

**6. STAFF COSTS**

	2021 £	2020 £
Salaries and wages	79,328	94,706
National Insurance	1,041	1,179
Pension contributions	1,336	1,333
<b>Total</b>	<u>81,705</u>	<u>97,218</u>
No employee earned £60,000 or more.		
Average number of employees	<u>7</u>	<u>8</u>

**7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES**

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	94,352	14,229	108,581
Other trading activities	23,334	23,375	46,709
<b>Total</b>	<u>117,686</u>	<u>37,604</u>	<u>155,290</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Family Worker & Christmas	-	12,618	12,618
Crossline	-	9,104	9,104
Eldercare	-	9,314	9,314
Frank	-	186	186
Cafe and shop	-	11,019	11,019
Support costs	84,944	-	84,944
<b>Total</b>	<u>84,944</u>	<u>42,241</u>	<u>127,185</u>
<b>NET INCOME/(EXPENDITURE)</b>	<u>32,742</u>	<u>(4,637)</u>	<u>28,105</u>
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward	86,538	43,573	130,111
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>119,280</u>	<u>38,936</u>	<u>158,216</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2021**

**8. TANGIBLE FIXED ASSETS**

	Long leasehold £	Improvements to property £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 January 2021 and 31 December 2021	<u>31,085</u>	<u>65,981</u>	<u>19,170</u>	<u>116,236</u>
<b>DEPRECIATION</b>				
At 1 January 2021	6,289	35,646	18,976	60,911
Charge for year	<u>314</u>	<u>1,319</u>	<u>64</u>	<u>1,697</u>
At 31 December 2021	<u>6,603</u>	<u>36,965</u>	<u>19,040</u>	<u>62,608</u>
<b>NET BOOK VALUE</b>				
At 31 December 2021	<u>24,482</u>	<u>29,016</u>	<u>130</u>	<u>53,628</u>
At 31 December 2020	<u>24,796</u>	<u>30,335</u>	<u>194</u>	<u>55,325</u>

**9. STOCKS**

	2021 £	2020 £
Stock	<u>980</u>	<u>2,134</u>

**10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade debtors	<u>-</u>	<u>14</u>

**11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR**

	2021 £	2020 £
Trade creditors	59	241
Social security and other taxes	714	759
Other creditors	1,178	1,178
Accruals and deferred income	<u>3,349</u>	<u>5,334</u>
	<u>5,300</u>	<u>7,512</u>

**12. MOVEMENT IN FUNDS**

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	119,280	33,894	153,174
<b>Restricted funds</b>			
Restricted funds	38,936	3,148	42,084
<b>TOTAL FUNDS</b>	<u>158,216</u>	<u>37,042</u>	<u>195,258</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 December 2021

**12. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	111,833	(77,939)	33,894
<b>Restricted funds</b>			
Restricted funds	34,612	(31,464)	3,148
<b>TOTAL FUNDS</b>	<u>146,445</u>	<u>(109,403)</u>	<u>37,042</u>

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	86,538	32,742	119,280
<b>Restricted funds</b>			
Restricted funds	43,573	(4,637)	38,936
<b>TOTAL FUNDS</b>	<u>130,111</u>	<u>28,105</u>	<u>158,216</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	117,686	(84,944)	32,742
<b>Restricted funds</b>			
Restricted funds	37,604	(42,241)	(4,637)
<b>TOTAL FUNDS</b>	<u>155,290</u>	<u>(127,185)</u>	<u>28,105</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2021**

**12. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	86,538	66,636	153,174
<b>Restricted funds</b>			
Restricted funds	43,573	(1,489)	42,084
<b>TOTAL FUNDS</b>	<u>130,111</u>	<u>65,147</u>	<u>195,258</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	229,519	(162,883)	66,636
<b>Restricted funds</b>			
Restricted funds	72,216	(73,705)	(1,489)
<b>TOTAL FUNDS</b>	<u>301,735</u>	<u>(236,588)</u>	<u>65,147</u>

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	119,280	33,894	153,174
<b>Restricted funds</b>			
Family worker and Christmas	8,664	(17)	8,647
Shop	2,100	2,072	4,172
Crossline	-	-	-
Eldercare & Holiday at Home	-	-	-
Make Lunch	-	-	-
Uniform Bank	750	-	750
Lease and Renovations	23,550	-	23,550
Hairdressing	2,000	-	2,000
Frank	740	1,174	1,914
Building Blocks	1,132	(81)	1,051
<b>TOTAL FUNDS</b>	<u>158,216</u>	<u>37,042</u>	<u>195,258</u>

The Family Worker & Christmas fund represents resources raised to support a family worker and the Christmas project.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
for the year ended 31 December 2021

**12. MOVEMENT IN FUNDS - continued**

The shop fund is to aid the maintenance of the onsite shop.

The Crossline fund is for the Crossline telephone counselling ministry.

The Eldercare/Holiday at Home fund is designated for activities for the elderly including the holiday at home service.

The Make Lunch fund represents grants received for the Make Lunch project.

The Uniform Bank fund represents grants received towards the setting up of a uniform bank, providing school uniform to disadvantaged families.

The Lease and Renovations fund represents resources raised towards the cost of the lease and renovations supported by grant funding from Coventry City Council.

The Hairdressing fund is designated for costs relating to the hairdressing drop-in service.

The Frank fund is designated to donations and costs relating to IT equipment sold on behalf of the charity.

The Building Blocks fund is designated for donations and costs relating to the borrowing of baby equipment.

**13. RELATED PARTY DISCLOSURES**

There were no related-party transactions for the year ended 31 December 2021.

**14. GRANTS RECEIVABLE**

		2021	2020
		£	£
Baron Davenport's Charity	Christmas	1,000	750
Groundwork	Christmas	-	1,000
Heart of England	Christmas	-	1,000
Alan Higgs Trust	Christmas	2,500	-
The Rowlands Trust	Christmas	1,000	-
Arnold Clark	Cafe/Lunch	1,000	-
		<u>5,500</u>	<u>2,750</u>
<b>Other Grants</b>			
HMRC JRS Grant	General	31,784	42,205
Coventry City Council	General	20,670	-
		<u>52,454</u>	<u>42,205</u>

**COVENTRY CITY MISSION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
for the year ended 31 December 2021

	2021	2020
	£	£
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Donations	80,834	105,831
Grants	5,500	2,750
	<hr/>	<hr/>
	86,334	108,581
<b>Other trading activities</b>		
Cafe and shop income	4,283	3,449
Other income	3,374	1,055
Other grants	52,454	42,205
	<hr/>	<hr/>
	60,111	46,709
<b>Total incoming resources</b>	<hr/>	<hr/>
	146,445	155,290
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Costs of raising funds	75,243	93,040
Family worker & Christmas	15,570	12,618
Crossline	2,367	9,104
Eldercare	9,035	9,314
Building blocks	1,235	-
Frank	1,152	186
Other charitable expenditure	3,248	1,033
	<hr/>	<hr/>
	107,850	125,295
<b>Support costs</b>		
<b>Governance costs</b>		
Independent examiner fees	1,553	1,890
	<hr/>	<hr/>
<b>Total resources expended</b>	109,403	127,185
<b>Net income</b>	<hr/>	<hr/>
	37,042	28,105

This page does not form part of the statutory financial statements

**COVENTRY CITY MISSION**

England & Wales - Charity number 1090102

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# Accounts

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**REGISTERED COMPANY NUMBER: 04121649 (England and Wales)**  
**REGISTERED CHARITY NUMBER: 1090102**

**REPORT OF THE TRUSTEES AND  
UNAUDITED FINANCIAL STATEMENTS  
FOR THE YEAR ENDED 31 DECEMBER 2020  
FOR  
COVENTRY CITY MISSION**

Harrison Beale & Owen Limited  
Chartered Accountants  
Highdown House  
11 Highdown Road  
Leamington Spa  
Warwickshire  
CV31 1XT

**COVENTRY CITY MISSION**

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for the year ended 31 December 2020**

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# COVENTRY CITY MISSION

## REPORT OF THE TRUSTEES for the year ended 31 December 2020

The charity presents their report with the financial statements of the charity for the year ended 31 December 2020. The accounts have been prepared in accordance with the accounting policies set out in note 1 to the accounts and comply with the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable to the UK and Republic of Ireland (FRS 102)".

### OBJECTIVES AND ACTIVITIES

#### Activities

The objectives of the charitable company are:

- The proclamation of the Christian gospel throughout the city of Coventry and Midland counties.
- The relief of poverty and alleviation of hardship through the provision of various projects to those in need across the city of Coventry.
- To support with special requirements through listening and counselling.

The main activities undertaken in relation to the objectives are:

- Building Blocks, linked to a pre-school 'stay and play' group offers the loan of essential baby equipment for disadvantaged families.
- Connect in the Café, a weekly, informal act of Christian worship.
- Craft in the Café, a weekly self-contained, craft club bringing together people who may be isolated or that want to learn new skills.
- Crossline, a confidential telephone service (part of the National Christian Helpline).
- Eldercare, a weekly lunch club, backed up with hospital and home visits and a series of 'Holiday at Home' excursions.
- Foodbank, the provision of emergency food parcels to those suffering extreme food poverty.
- Giving Tree, the distribution of Christmas presents in disadvantaged children across the city.
- Men's group, an informal group meeting for a meal and walk at various locations. Aimed at men who are at risk of dealing with loneliness, isolation, or mental health issues.
- Tea and Talk. An informal weekly bible study group.
- The Eating Place, a 'pay-what-you-can' café offering a safe environment to locals to socialize and eat.
- Turnaround shop, offering low priced quality clothing, bedding, and other items.

#### Public benefit

The trustees have had due regard to guidance published by the Charity Commission on public benefit and consider that the charity complies with the requirements.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2020

#### ACHIEVEMENT AND PERFORMANCE

##### Main achievements during 2020

The early part of 2020 continued as 2019 finished, with all the projects running smoothly, with a good number of people attending and being supported through them.

As the Covid-19 Pandemic started to become more of an issue in the UK during the Spring, it became necessary to pause a number of the more 'face-to-face' projects due to the difficulties in ensuring the Mission building and therefore the staff and volunteers were Covid safe.

Crossline, our telephone listening service, became more important and used than at any other point, as people felt more anxious and isolated than at other times and saw a large increase in the number of calls being made. As the service is accessed remotely, volunteers were able to continue to support callers without putting themselves at risk.

As groups for young parents were being closed it was decided to move Building Blocks, which provides loan baby equipment and parental support, into a remote group with the project leader doing fortnightly, Covid safe, doorstep visits. This was to drop off activity packs for the children and also, possibly more importantly, to see the parents face-to-face to support, listen and signpost where possible. Alongside this a series of encouraging talks around a couple of Christian festivals were posted on social media as another weekly link to encourage this and other groups.

When it was safe to do so, the foodbank was open for the provision of emergency food parcels across the local area. Demand for parcels grew throughout the year.

A walking group was established in the early autumn to get people together, outside and to help with their mental health. This was paused as Covid numbers grew and would be re-launched in 2021.

In the autumn, the Giving Tree, which provides Christmas presents for disadvantaged children across Coventry had to be completely overhauled in the way that it works due to the ongoing Covid restrictions. A project that would usually be run with dozens of people, with a lot of face-to-face contact, became a much more remote access project being run by just two people via social media, email, and messaging. Even with the extra pressures the numbers of children supported grew to around 1,300 children.

##### Plans for future periods

It is hoped that as the Covid situation eases more of the Mission projects will reopen. This will depend on risk assessments and volunteer availability.

Due to the retirement of the Project Manager and the fact that the National Christian helpline is now well established, the Trustees have decided that Crossline will merge with the National helpline during the Spring of 2021 and will no longer be a CCM project. This merge will ensure the high level of support given over many years will continue. The Crossline volunteers will be invited to transfer across to become a volunteer with the National helpline.

It is also hoped to react to any social and mental health needs in the local community following the pandemic and where possible create or expand groups to help people with their mental and social health.

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Governing document

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

##### Results and financial position

Net incoming resources for the year were £28,105 attributable to a decrease in restricted funds of £4,637 and increase in unrestricted funds of £32,742 as shown in the Statement of Financial Activities. The charities free reserves (unrestricted funds less fixed assets) increased to £63,955 as of 31 December 2020.

##### Reserves policy

The Trustees have established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets ("the free reserves") held by the charity should be approximately three months of projected unfunded expenditure. On 31 December 2020, the free reserves were £63,955 which is in excess of three months expenditure.

## COVENTRY CITY MISSION

### REPORT OF THE TRUSTEES for the year ended 31 December 2020

#### STRUCTURE, GOVERNANCE AND MANAGEMENT

##### Structure, Governance and Management

The team at Coventry City Mission is managed on a day-to-day basis by the non-statutory Executive Director, who reports directly to a board of trustees. The Trustees meet six times a year to discuss any agenda items and to review pay etc. The Trustees are recruited from the churches and groups linked to the Mission, or via recommendation from a current trustee.

New Trustees are offered support by the Chair of Trustees as they settle into the role as well as being given information about being a Trustee produced by the Charity Commission.

##### Responsibilities of directors

Company law requires the directors to prepare financial statements for each financial year, which give a true and fair view of the state of affairs of the charitable company for the year. In preparing these financial statements, the directors are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in operation.

The directors are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other regularities.

#### REFERENCE AND ADMINISTRATIVE DETAILS

##### Registered Company number

04121649 (England and Wales)

##### Registered Charity number

1090102

##### Registered office

Deedmore Road  
Coventry  
West Midlands  
CV2 2AA

##### Trustees

Ms E L Dunkerley

Ms L Howard

J R Corden (appointed 07.09.2020)

Mrs S Whitehead (appointed 20.01.2020)

N V Simmonds (appointed 20.01.2020)

J J Wankling (appointed 29.03.2021)

##### Company Secretary

D J Burgess

**COVENTRY CITY MISSION**

**REPORT OF THE TRUSTEES  
for the year ended 31 December 2020**

**REFERENCE AND ADMINISTRATIVE DETAILS**

**Independent Examiner**  
Harrison Beale & Owen Limited  
Chartered Accountants  
Highdown House  
11 Highdown Road  
Leamington Spa  
Warwickshire  
CV31 1XT

Approved by order of the board of trustees on ..... 6/9/21 ..... and signed on its behalf by:

..... *L Howard* .....  
Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF  
COVENTRY CITY MISSION**

**Independent examiner's report to the trustees of Coventry City Mission ('the Company')**

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

**Responsibilities and basis of report**

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

*Harrison Beale & Owen Limited*

Wayne Gutteridge ACA  
Harrison Beale & Owen Limited  
Chartered Accountants  
Highdown House  
11 Highdown Road  
Leamington Spa  
Warwickshire  
CV31 1XT

Date: ..... *6/9/2021* .....

COVENTRY CITY MISSION

STATEMENT OF FINANCIAL ACTIVITIES  
for the year ended 31 December 2020

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>					
Donations and legacies		94,352	14,229	108,581	113,761
Other trading activities	2	23,334	23,375	46,709	19,202
<b>Total</b>		<b>117,686</b>	<b>37,604</b>	<b>155,290</b>	<b>132,963</b>
<b>EXPENDITURE ON</b>					
<b>Charitable activities</b>					
Family Worker & Christmas		-	12,618	12,618	8,403
Crossline		-	9,104	9,104	9,925
Eldercare		-	9,314	9,314	11,495
Building Blocks		-	-	-	1,263
Frank		-	186	186	1,165
Cafe and shop		-	11,019	11,019	2,961
Support costs		84,944	-	84,944	116,509
Other		-	-	-	514
<b>Total</b>		<b>84,944</b>	<b>42,241</b>	<b>127,185</b>	<b>152,235</b>
<b>NET INCOME/(EXPENDITURE)</b>		<b>32,742</b>	<b>(4,637)</b>	<b>28,105</b>	<b>(19,272)</b>
<b>RECONCILIATION OF FUNDS</b>					
Total funds brought forward		86,538	43,573	130,111	149,383
<b>TOTAL FUNDS CARRIED FORWARD</b>		<b>119,280</b>	<b>38,936</b>	<b>158,216</b>	<b>130,111</b>

The notes form part of these financial statements

**COVENTRY CITY MISSION**

**BALANCE SHEET  
31 December 2020**

	Notes	Unrestricted fund £	Restricted fund £	2020 Total funds £	2019 Total funds £
<b>FIXED ASSETS</b>					
Tangible assets	8	55,325	-	55,325	57,022
<b>CURRENT ASSETS</b>					
Stocks	9	2,134	-	2,134	1,835
Debtors	10	14	-	14	-
Cash in hand		<u>69,319</u>	<u>38,936</u>	<u>108,255</u>	<u>80,281</u>
		71,467	38,936	110,403	82,116
<b>CREDITORS</b>					
Amounts falling due within one year	11	(7,512)	-	(7,512)	(9,027)
<b>NET CURRENT ASSETS</b>		<u>63,955</u>	<u>38,936</u>	<u>102,891</u>	<u>73,089</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		<u>119,280</u>	<u>38,936</u>	<u>158,216</u>	<u>130,111</u>
<b>NET ASSETS</b>		<u>119,280</u>	<u>38,936</u>	<u>158,216</u>	<u>130,111</u>
<b>FUNDS</b>	13				
Unrestricted funds				119,280	86,538
Restricted funds				<u>38,936</u>	<u>43,573</u>
<b>TOTAL FUNDS</b>				<u>158,216</u>	<u>130,111</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.


The notes form part of these financial statements

**COVENTRY CITY MISSION**

**BALANCE SHEET - continued**  
**31 December 2020**

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies' regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 6/9/21 and were signed on its behalf by:

  
.....  
Trustee

The notes form part of these financial statements

# COVENTRY CITY MISSION

## NOTES TO THE FINANCIAL STATEMENTS for the year ended 31 December 2020

### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The accounts have been prepared in accordance with applicable accounting standards. The principal accounting policies adopted in the preparation of the financial statements are set out below and have remained unchanged from the previous year.

The financial statements are presented in sterling which is the functional currency of the charity and rounded to the nearest £1.

#### **Income**

Donations, grants and all other incoming resources are accounted for on a receivable basis. The value of services provided by volunteers has not been included.

#### **Expenditure**

Charitable expenditure includes the direct costs of the activities and an allocation of attributable support costs. Support costs are those costs incurred in support of expenditure on the objects of the charity and include central functions, Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

#### **Tangible fixed assets**

Depreciation has been provided to write off the cost of tangible fixed assets over their expected useful lives using the following rates:

Leasehold premises	- over the remaining life of the lease
Leasehold improvements	- 4% per annum on the net book value
fixtures, fittings and equipment	- 20% per annum on the net book value

#### **Stocks**

Stocks are valued at the lower of cost and net realisable value, after making due allowance for obsolete and slow-moving items.

#### **Taxation**

The charity is exempt from corporation tax on its charitable activities.

#### **Fund accounting**

Restricted funds are to be used for specified purposes as laid down by the donor. Expenditure which meets these criteria is identified to the fund.

Unrestricted funds are donations and other income received or generated for the objects of the charity without further specified purpose and are available as funds to which the charity may use for its purpose at its discretion.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2020**

**2. OTHER TRADING ACTIVITIES**

	2020	2019
	£	£
Cafe and shop income	3,449	14,645
Other income	1,055	4,557
Other grants	<u>42,205</u>	<u>-</u>
	<u>46,709</u>	<u>19,202</u>

**3. SUPPORT COSTS**

	2020	2019
	£	£
Support costs		Governance costs <u>1,890</u>

Support costs, included in the above, are as follows:

	2020	2019
	Support costs	Total activities
	£	£
Independent examiner fees	<u>1,890</u>	<u>1,740</u>

**4. NET INCOME/(EXPENDITURE)**

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Independent examiner fees	1,890	1,740
Depreciation - owned assets	<u>1,697</u>	<u>1,697</u>

**5. TRUSTEES' REMUNERATION AND BENEFITS**

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

**Trustees' expenses**

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2020

6. STAFF COSTS

	2020 £	2019 £
Salaries and wages	94,706	92,972
National insurance	1,179	1,833
Pension contributions	1,333	1,219
	<hr/>	<hr/>
<b>Total</b>	<b>97,218</b>	<b>96,024</b>
	<hr/>	<hr/>
No employee earned £60,000 or more.		
Average number of employees	8	8
	<hr/>	<hr/>

7. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted fund £	Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>			
Donations and legacies	101,763	11,998	113,761
Other trading activities	<u>16,625</u>	<u>2,577</u>	<u>19,202</u>
<b>Total</b>	118,388	14,575	132,963
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Family Worker & Christmas	-	8,403	8,403
Crossline	9,205	720	9,925
Eldercare	9,025	2,470	11,495
Building Blocks	1,203	60	1,263
Frank	-	1,165	1,165
Cafe and shop	-	2,961	2,961
Support costs	105,115	11,394	116,509
Other	514	-	514
	<hr/>	<hr/>	<hr/>
<b>Total</b>	125,062	27,173	152,235
	<hr/>	<hr/>	<hr/>
<b>NET INCOME/(EXPENDITURE)</b>	(6,674)	(12,598)	(19,272)
<b>RECONCILIATION OF FUNDS</b>			
<b>Total funds brought forward</b>	93,212	56,171	149,383
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>86,538</u>	<u>43,573</u>	<u>130,111</u>

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2020

8. TANGIBLE FIXED ASSETS

	Long leasehold £	Improvements to property £	Fixtures and fittings £	Totals £
<b>COST</b>				
At 1 January 2020 and 31 December 2020	<u>31,085</u>	<u>65,981</u>	<u>19,170</u>	<u>116,236</u>
<b>DEPRECIATION</b>				
At 1 January 2020	5,975	34,327	18,912	59,214
Charge for year	<u>314</u>	<u>1,319</u>	<u>64</u>	<u>1,697</u>
At 31 December 2020	<u>6,289</u>	<u>35,646</u>	<u>18,976</u>	<u>60,911</u>
<b>NET BOOK VALUE</b>				
At 31 December 2020	<u>24,796</u>	<u>30,335</u>	<u>194</u>	<u>55,325</u>
At 31 December 2019	<u>25,110</u>	<u>31,654</u>	<u>258</u>	<u>57,022</u>

9. STOCKS

	2020 £	2019 £
Stock	<u>2,134</u>	<u>1,835</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Trade debtors	<u>14</u>	<u>-</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Other loans (see note 12)	-	1,000
Trade creditors	241	257
Social security and other taxes	759	1,156
Other creditors	1,178	1,162
Accruals and deferred income	<u>5,334</u>	<u>5,452</u>
	<u>7,512</u>	<u>9,027</u>

COVENTRY CITY MISSION

NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2020

12. LOANS

An analysis of the maturity of loans is given below:

	2020 £	2019 £
Amounts falling due within one year on demand:		
Other loans	<u>-</u>	<u>1,000</u>

13. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	86,538	32,742	119,280
<b>Restricted funds</b>			
Family worker and Christmas	8,023	641	8,664
Shop	-	2,100	2,100
Crossline	-	-	-
Eldercare & Holiday at Home	-	-	-
Make Lunch	7,564	(7,564)	-
Uniform Bank	750	-	750
Lease and Renovations	23,550	-	23,550
Hairdressing	2,000	-	2,000
Frank	554	186	740
Building Blocks	1,132	-	1,132
<b>TOTAL FUNDS</b>	<u>130,111</u>	<u>28,105</u>	<u>158,216</u>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2020**

**13. MOVEMENT IN FUNDS - continued**

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	117,686	(84,944)	32,742
<b>Restricted funds</b>			
Restricted funds	37,604	(42,541)	(4,637)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b><u>155,290</u></b>	<b><u>(127,185)</u></b>	<b><u>28,105</u></b>

**Comparatives for movement in funds**

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
<b>Unrestricted funds</b>			
General fund	93,212	(6,674)	86,538
<b>Restricted funds</b>			
Restricted funds	56,171	(12,598)	43,573
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b><u>149,383</u></b>	<b><u>(19,272)</u></b>	<b><u>130,111</u></b>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	118,388	(125,062)	(6,674)
<b>Restricted funds</b>			
Restricted funds	14,575	(27,173)	(12,598)
	<hr/>	<hr/>	<hr/>
<b>TOTAL FUNDS</b>	<b><u>132,963</u></b>	<b><u>(152,235)</u></b>	<b><u>(19,272)</u></b>

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued  
for the year ended 31 December 2020**

**13. MOVEMENT IN FUNDS - continued**

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	93,212	26,068	119,280
<b>Restricted funds</b>			
Restricted funds	56,171	(17,235)	38,936
<b>TOTAL FUNDS</b>	<u>149,383</u>	<u>8,833</u>	<u>158,216</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	236,074	(210,006)	26,068
<b>Restricted funds</b>			
Restricted funds	52,179	(69,714)	(17,235)
<b>TOTAL FUNDS</b>	<u>288,253</u>	<u>(279,420)</u>	<u>8,833</u>

The Family Worker & Christmas fund represents resources raised to support a family worker and the Christmas project.

The shop fund is to aid the maintenance of the onsite shop.

The Crossline fund is for the Crossline telephone counselling ministry.

The Eldercare/Holiday at Home fund is designated for activities for the elderly including the holiday at home service.

The Make Lunch fund represents grants received for the Make Lunch project.

The Uniform Bank fund represents grants received towards the setting up of a uniform bank, providing school uniform to disadvantaged families.

The Lease and Renovations fund represents resources raised towards the cost of the lease and renovations supported by grant funding from Coventry City Council.

The Hairdressing fund is designated for costs relating to the hairdressing drop-in service.

The Frank fund is designated to donations and costs relating to IT equipment sold on behalf of the charity.

The Building Blocks fund is designated for donations and costs relating to the borrowing of baby equipment.

**COVENTRY CITY MISSION**

**NOTES TO THE FINANCIAL STATEMENTS - continued**  
**for the year ended 31 December 2020**

**14. RELATED PARTY DISCLOSURES**

There were no related party transactions for the year ended 31 December 2020.

**15. GRANTS RECEIVABLE**

		<b>2020</b>	2019
		£	£
Baron Davenport's Charity	Christmas	750	750
Bewley Charitable Trust	Eldercare/Holiday at Home	-	200
Co-op Funding	General	-	2,611
Eveson Charitable Trust	General	-	5,000
F C Stokes Trust	Christmas	-	1,000
Groundwork	Christmas	1,000	3,000
Heart of England	Christmas	1,000	500
Rowland Trust	Eldercare/Holiday at Home	-	1,000
W E Dunn	Christmas	-	500
		<u>2,750</u>	<u>14,561</u>
<b>Other Grants</b>			
HMRC JRS Grant	General	<u>42,205</u>	<u>-</u>