

**REGISTERED CHARITY NUMBER 1090075**



# **Hatton Park Residents' Association**

## **REPORT OF THE TRUSTEES AND UNAUDITED FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021**

### **FOR HATTON PARK RESIDENTS' ASSOCIATION**

Bernard Rogers & Co  
Bank Gallery  
High Street  
Kenilworth  
Warwickshire  
CV8 1LY

**HATTON PARK RESIDENTS' ASSOCIATION**  
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**for the Year Ended 31 December 2021**

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# **HATTON PARK RESIDENTS' ASSOCIATION**

## **REPORT OF THE TRUSTEES for the Year Ended 31 December 2021**

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The trustees present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

### **OBJECTIVES AND ACTIVITIES**

#### **Objectives and Aims**

The aims of the Hatton Park Residents' Association (HPRA) are as follows:

- To represent the interests of the residents of Hatton Park and the surrounding area
- To establish the village hall and to run it successfully for the community
- To promote the preservation of and improvement of Hatton Park for the residents
- To be involved with other local charities.

#### **Public Benefit**

As a charity, the Trustees have an obligation to the local community to provide a public benefit and this obligation is paramount in both our community activities and also in the management of the hall. In particular:

- We operate the village hall for the benefit of the inhabitants of Hatton Park without distinction of sex, sexual orientation, age, disability, nationality, race or political, religious or other opinions.
- The village hall is available for meetings, lectures and classes or other forms of recreation and leisure time occupation in the interests of social welfare and with the object of improving the social conditions of the life of the inhabitants
- The Trustees maintain the hall to a high standard and hold letting rates down as long as possible, taking account of the cash reserves policy above.

By their actions, the Trustees feel that they are complying with their duty to provide public benefit in accordance with the guidance given by the Charity Commission.

#### **Additional Information**

Hatton Park Village Hall was built by AC Lloyd and equipped using additional funds provided by Bovis Homes as part of the Section106 Agreement. The developers, Morris Homes, also gifted a sum of money to be held by HPRA for future maintenance of the hall.

The Charity Commission Official Custodian holds the land and buildings of the village hall, on behalf of HPRA.

Since 2012, HPRA have also managed land behind the village hall owned by WDC. In December 2012, a community orchard was established on this land, which is for the use and benefit of all Hatton Park residents.

### **ACHIEVEMENT AND PERFORMANCE**

#### **Charitable Activities**

##### **Covid-19 Pandemic**

The COVID-19 Pandemic continued to have an impact on HPRA Activities in 2021. The Trustees continued to meet and held eight committee meetings during the year of which four were held virtually via Zoom or Microsoft Teams. The AGM was postponed. The Committee continued to

# HATTON PARK RESIDENTS' ASSOCIATION

## REPORT OF THE TRUSTEES for the Year Ended 31 December 2021

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manage and operate the village hall in line with our objectives and assist where possible in any community matters arising.

### Annual Review

#### Activities – Community Matters

- **Social and Fundraising Events**

The COVID-19 pandemic again limited all HPRA social and fundraising activities during the year. HPRA is part of a large local social and fundraising group of local charities called Hatton Joint Organisations (HJO). Our committee helps out at various fundraising events and receives a share of funds at the end of the year. No HJO events were held during the 2021.

- **Community Orchard**

The Community Orchard is thriving and requires very little maintenance. It has been well used by the community, particularly popular during the lockdowns and since as more people continue to work from home. In 2021, we had a volunteer helping us out as part of The Duke of Edinburgh Award Scheme. This work involved tidying, weeding and pruning.

- **Community Website**

Google made alterations to the provision of free websites during the year and the website had to be reformatted. Despite this we have continued to operate hattonpark.net for the benefit of the community and to assist with Hatton Park Village Hall operations.

- **Other Issues**

When time and resources have allowed, we have also liaised with the responsible parties on maintenance of communal areas. HPRA continued to maintain the memorial stones in both cemeteries for the benefit of Hatton Park and refurbished the large planter in Crimscoote Square.

#### Activities – Village Hall Matters

Managing Hatton Park Village Hall remains the main focus of HPRA's activities and 2021 has been another challenging year. No regular hirers were able to resume activities under the Government's COVID step 1 regulations and the hall remained closed at the start of the year.

In April under step 2 regulations, allowing children's educational activities, Warwickshire Dance Academy, Baby Sensory and Sports Development resumed sessions. When step 3 regulations started on 17th May most remaining regular hirers returned with the exception of the WI and the HP Toddler Group who elected to start in September. At the beginning of the autumn term, we were delighted to welcome 1st Hampton Magna Scouts to the hall to hold Cubs and Beavers on Thursday nights.

HPRA committee gave returning regular hirers free hire for the month of October though we lost two due to the financial pressures of the COVID lockdowns. A few party bookings were accepted from September onwards.

The Trustees have monitored the financial situation of the Village Hall closely during the year to assess the impact of the pandemic. The uncertainty of the situation made financial planning

very difficult. However, in the first quarter of 2021 the Village Hall was eligible for government COVID relief grants, the Local Restrictions Support Grant when the hall was closed and then

# **HATTON PARK RESIDENTS' ASSOCIATION**

## **REPORT OF THE TRUSTEES for the Year Ended 31 December 2021**

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the Restart Grant Scheme totalling £17,303. In November, we applied for and received the Additional Restart Grant in the sum of £12,500. These grants were of great assistance and meant that the trustees did not have to utilise any reserves and continued to maintain the hall and surrounding grounds to a high standard by continuing to employ commercial cleaners and gardeners and by keeping on top of maintenance issues as they arose.

In April new venetian blinds were fitted to the main hall and replacement curtains purchased in July ready for use when the redecoration of the main hall, meeting room and foyer would be undertaken during the first two weeks of January 2022.

During October work started on the car park. We were grateful to WJ South for their work renewing the car parking lines and those on the steps free of charge. Paving stones were repaired and extra bollards installed to deter travellers from setting up camp again. Also, the overflow car park surface was renewed with another layer of gravel.

The success of the village hall relies on its day-to-day volunteers. This has been especially true in 2021. Susan Hague continues to perform the role of Booking Clerk and we also have a small band of volunteers (Joy and Philip Southwell, Ruth Wheeler and Beth Parsons) who, in addition to the HPRA Trustees, help out by opening and closing the hall daily and by meeting and greeting hirers at the weekends. We are extremely grateful for the hours that they put in and also to Neil Williams who co-ordinates all of the volunteers and also performs keyholding duties.

### **FINANCIAL REVIEW**

#### **Reserves policy**

HPRA had cash balances at the end of 2021 of £120,058 (2020 £91,369). £50,000 of this was gifted along with the hall by the developers to be held for future hall maintenance and is ring-fenced for this purpose for the long-term sustainability of the hall. This money is invested in two Charity Bonds to earn interest. Whilst the hall is still relatively new, we aim to meet any day-to-day maintenance costs out of rental income and any large maintenance projects out of excess rental income and also from applications for grant funding. We aim to keep operational cash reserves at a minimum of £10,000 to enable the hall to keep going in loss making periods.

### **STRUCTURE, GOVERNANCE AND MANAGEMENT**

#### **Governing Document**

Hatton Park Residents' Association (HPRA) is an unincorporated association established in 2000 and governed by Constitution dated 14 June 2001. It became a Registered Charity in January 2002.

### **REFERENCE AND ADMINISTRATIVE DETAILS**

#### **Registered Charity Number**

1090075

#### **Principal Address**

Hatton Park Village Hall  
Barcheston Drive  
Hatton Park  
Warwick  
CV35 7TR

# **HATTON PARK RESIDENTS' ASSOCIATION**

## **REPORT OF THE TRUSTEES for the Year Ended 31 December 2021**

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### **Trustees**

Veronica Chapman  
Susan Hague  
Neil Williams  
Colin Rogers  
Jake Thompson

### **Independent Examiner**

Bernard Rogers & Co  
Bank Gallery  
High Street  
Kenilworth  
Warwickshire CV8 1LY

### **Bankers**

Lloyds Bank plc  
12 Swan Street  
Warwick  
CV34 4BJ

### **THANKS AND ACKNOWLEDGEMENTS**

HPRA would firstly like to thank Hatton Parish Council for their continued support to HPRA and the residents of Hatton Park and for their financial contribution by way of annual precept. Finally, we would like to thank the members of the community that support our fundraising events and also support us by hiring out the village hall and recommending it to friends and family.

Approved by order of the board of trustees on ..... and signed on its behalf by:

.....

Veronica Chapman – Trustee and Chairman

**INDEPENDENT EXAMINER'S REPORT**  
**TO THE TRUSTEES OF**  
**HATTON PARK RESIDENTS' ASSOCIATION**

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**Independent examiner's report to the trustees of Hatton Park Residents' Association**

I report to the charity trustees on my examination of the accounts of Hatton Park Residents' Association (the Trust) for the year ended 31 December 2021.

**Responsibilities and basis of report**

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under Section 145 of the Act and in carrying out my examination I have followed all applicable Directions given by the Charity Commission under Section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by Section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

David Rogers

Bernard Rogers & Co  
Bank Gallery  
High Street  
Kenilworth  
Warwickshire  
CV8 1LY

Date: .....

# HATTON PARK RESIDENTS' ASSOCIATION

## STATEMENT OF FINANCIAL ACTIVITIES for the Year Ended 31 December 2021

		2021 Unrestricted funds £	2020 Total funds £
<b>INCOME AND ENDOWMENTS FROM</b>	Notes		
Donations and legacies		35,215	16,534
Other trading activities	2	10,922	7,969
Investment income	3	800	744
<b>Total</b>		<u>46,937</u>	<u>25,247</u>
<b>EXPENDITURE ON</b>			
<b>Charitable activities</b>			
Hall Running Costs		19,725	13,121
Other costs		1,542	1,934
<b>Total</b>		<u>21,267</u>	<u>15,055</u>
<b>NET INCOME</b>		25,670	10,192
<b>RECONCILIATION OF FUNDS</b>			
Total funds brought forward		102,046	91,854
<b>TOTAL FUNDS CARRIED FORWARD</b>		<u>127,716</u>	<u>102,046</u>



# HATTON PARK RESIDENTS' ASSOCIATION

## BALANCE SHEET 31 December 2021

		2021 Unrestricted funds £	2020 Total funds £
<b>FIXED ASSETS</b>	Notes		
Tangible assets	6	8,739	10,281
<b>CURRENT ASSETS</b>			
Debtors	7	1,403	2,893
Cash at bank		120,058	91,369
		<u>121,461</u>	<u>94,262</u>
<b>CREDITORS</b>			
Amounts falling due within one year	8	(2,484)	(2,497)
<b>NET CURRENT ASSETS</b>		<u>118,977</u>	<u>91,765</u>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>		127,716	102,046
<b>NET ASSETS</b>		<u>127,716</u>	<u>102,046</u>
<b>FUNDS</b>	9		
Unrestricted funds		127,716	102,046
<b>TOTAL FUNDS</b>		<u>127,716</u>	<u>102,046</u>

The financial statements were approved by the Board of Trustees and authorised for issue on ..... and were signed on its behalf by:

.....  
Veronica Chapman - Trustee and Chairman

# HATTON PARK RESIDENTS' ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 December 2021

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### 1. ACCOUNTING POLICIES

#### **Basis of preparing the financial statements**

The financial statements of the charity, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Charities Act 2011. The financial statements have been prepared under the historical cost convention.

#### **Income**

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

#### **Expenditure**

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

#### **Tangible fixed assets**

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Improvements to property	- 15% on reducing balance
Fixtures and fittings	- 15% on reducing balance

#### **Taxation**

The charity is exempt from tax on its charitable activities.

#### **Fund accounting**

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

### 2. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Hire charges	10,922	7,969

# HATTON PARK RESIDENTS' ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - Continued for the Year Ended 31 December 2021

### 3. INVESTMENT INCOME

	2021	2020
	£	£
Deposit account interest	<u>800</u>	<u>744</u>

### 4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

#### Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

### 5. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted funds £
<b>INCOME AND ENDOWMENTS FROM</b>	
Donations and legacies	16,534
Other trading activities	7,969
Investment income	<u>744</u>
<b>Total</b>	<u>25,247</u>
<b>EXPENDITURE ON</b>	
<b>Charitable activities</b>	
Hall Running Costs	13,121
Other costs	<u>1,934</u>
<b>Total</b>	<u>15,055</u>
<b>NET INCOME</b>	10,192
<b>RECONCILIATION OF FUNDS</b>	
Total funds brought forward	91,854
<b>TOTAL FUNDS CARRIED FORWARD</b>	<u>102,046</u>

# HATTON PARK RESIDENTS' ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - Continued for the Year Ended 31 December 2021

### 6. TANGIBLE FIXED ASSETS

	Improvements to property £	Fixtures and fittings £	Totals £
<b>COST</b>			
At 1 January 2021 and 31 December 2021	9,532	2,563	12,095
<b>DEPRECIATION</b>			
At 1 January 2021	1,430	384	1,814
Charge for year	1,215	327	1,542
At 31 December 2021	2,645	711	3,356
<b>NET BOOK VALUE</b>			
At 31 December 2021	6,887	1,852	8,739
At 31 December 2020	8,102	2,179	10,281

### 7. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other debtors	736	879
Prepayments	667	2,014
	1,403	2,893

### 8. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	2,484	2,497

### 9. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	102,046	25,670	127,716
<b>TOTAL FUNDS</b>	102,046	25,670	127,716

# HATTON PARK RESIDENTS' ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - Continued for the Year Ended 31 December 2021

### 9. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	46,937	(21,267)	25,670
<b>TOTAL FUNDS</b>	<u>46,937</u>	<u>(21,267)</u>	<u>25,670</u>

### Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
<b>Unrestricted funds</b>			
General fund	91,854	10,192	102,046
<b>TOTAL FUNDS</b>	<u>91,854</u>	<u>10,192</u>	<u>102,046</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	25,247	(15,055)	10,192
<b>TOTAL FUNDS</b>	<u>25,247</u>	<u>(15,055)</u>	<u>10,192</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
<b>Unrestricted funds</b>			
General fund	91,854	35,862	127,716
<b>TOTAL FUNDS</b>	<u>91,854</u>	<u>35,862</u>	<u>127,716</u>

# HATTON PARK RESIDENTS' ASSOCIATION

## NOTES TO THE FINANCIAL STATEMENTS - Continued for the Year Ended 31 December 2021

### 9. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
<b>Unrestricted funds</b>			
General fund	72,184	(36,322)	35,862
<b>TOTAL FUNDS</b>	<u>72,184</u>	<u>(36,322)</u>	<u>35,862</u>

### 10. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

**HATTON PARK RESIDENTS' ASSOCIATION**

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES**  
**for the Year Ended 31 December 2021**

	2021 £	2020 £
<b>INCOME AND ENDOWMENTS</b>		
<b>Donations and legacies</b>		
Income from Hatton Parish Council	5,200	5,200
Covid Relief Grant	17,303	11,334
Business Support Grant	12,500	-
HJO income	212	-
	<u>35,215</u>	<u>16,534</u>
<b>Other trading activities</b>		
Hire charges	10,922	7,969
<b>Investment income</b>		
Deposit account interest	800	744
	<u>46,937</u>	<u>25,247</u>
<b>Total incoming resources</b>		
	46,937	25,247
<b>EXPENDITURE</b>		
<b>Charitable activities</b>		
Electricity	553	438
Water	319	417
Gas	512	1,062
Consumables	132	811
Repairs and maintenance	10,695	6,820
Insurance	1,000	920
Accounting software	222	249
Refunds from bookings	33	63
Gardening	1,505	1,590
Wifi	519	546
Sundry	3,037	255
Cemetery Plaques	70	70
Rates	168	-
Accountancy	960	-
	<u>19,725</u>	<u>13,241</u>
<b>Support costs</b>		
<b>Other</b>		
Depreciation of tangible fixed assets	1,542	1,814
	<u>21,267</u>	<u>15,055</u>
<b>Total resources expended</b>		
	<u>21,267</u>	<u>15,055</u>
<b>Net income</b>	<u>25,670</u>	<u>10,192</u>