

Report of the Trustees and
Annual Accounts
For the year ended 31 March 2021
for
Hispanic Welfare Association

Hispanic Welfare Association

Legal and Administrative information for the year ended 31 March 2019

Charity Number

1090018

Registered Address

11 Sackville Road
Southend on Sea
Essex
SS2 4UQ

Trustees

Mr S Darby
Mr W Weedon
Ms P Vargas
Mrs G Acosta

Bank

HSBC
1-3 Broadway
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Southend on Sea
Essex
SS1 1TJ

Auditor

PW Faulkner
Certified Practising Accountant
Unit 130
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Table of contents

Legal and administrative information	2
Report of the Trustees	4
Independent examiners report	8
Statement of financial activities	9
Balance sheet	10
Notes to the financial accounts	11

Hispanic Welfare Association

Report of the Trustees

For the year ended 31st March 2021

The Trustees present their report along with the financial statements of the charity for the year ended 31st March 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's constitution and applicable law.

Our aims and objectives

Purposes and aims

Our charity's purposes as set out in the constitution are to benefit the public, in particular Latin American and Spanish speaking people by providing advice and support.

The aims of our charity are to provide information, offer high quality professional advice in the language of the service user, refer service users to appropriate professional help or support where necessary.

Our aims fully support the purposes that the charity was set up for.

Ensuring our work delivers our aims

We review our aims, objectives and activities each year. This review looks at what we achieved and the outcomes of our work in the previous 12 months. The review looks at the success of each key activity and the benefits they have brought to the people we are set up to help.

The review also helps us to ensure that our aims, objectives and activities remain focussed on our stated purposes. We have referred to the guidance contained in the Charity Commission's general guidance on public benefit when reviewing our aims and objectives and in planning our future activities. In particular, the Trustees consider how planned activities will contribute to the aims and objectives they have set.

The focus of our work

Our main objectives for the year continued to be the provision of advice services in Spanish or the referral of service users to other agencies and sources of advice.

Our advice-giving activities for 2020/21 were as follows:

	2019/2020	2020/2021
Telephone advice and contacts	1100	1250
Face to face advice hours delivered	90	0
Advice clinics held	36	0
Volunteer hours delivered	650	600
Face to face contacts	300	0
Matters resolved	95%	95%

The advice activities undertaken were again significantly impacted during the reporting period due to Coronavirus restrictions and this continued to be the case in 2021/22. The Hispanic Welfare Association moved in 2020/21 to stop face to face contacts, reduce support staffing and work virtually at all times.

The Trustees are very aware of the reasons and motivations behind migration and have agreed to fund a number of activities in countries from where our service users come from.

Child sponsorship

The Hispanic Welfare Association supports the work of Compassion UK in Latin American working in deprived areas to sponsor children from the most destitute of families in Bolivia, Colombia and Ecuador.

During 2020/21 the Hispanic welfare Association sponsored five children (2019/20 5 children). The number will shortly reduce to four as two of the sponsored children reach the age of 16 and are no longer sponsored.

Working with partners

Due to Coronavirus restrictions, the Charity did not work with other Charities and Not For Profit Organisations during the year to 31st March 2021.

Supporting other charities

During 2020/21 the Hispanic Welfare Association agreed to work with Latin Americans in London in Hillsong Church London.

How our activities deliver public benefit

All our charitable activities focus on, the provision of advice services and support to Spanish and Portuguese speaking people and are undertaken to further our charitable purposes for the public benefit.

Our objects limit the services to Spanish or Portuguese speakers in Spain or Latin America. Demand for our services is high but is restricted by capacity as well as our funding level which limits the number of beneficiaries who can be seen each year. Our beneficiaries are seen on the basis of an initial assessment of personal circumstances, how best their needs can be addressed and the availability of professional help.

We rely heavily on volunteer hours and over 600 hours were donated.

During the year we have made grants to a number of clients who are in need in support our aims and objectives.

Financial review

Against a continuing backdrop of limited resources and insecurities over funding, it has continued to be difficult to plan or develop services. Nevertheless, the charity, with the aid of sound financial management and the support of both its staff and volunteers generated less income for the period with funds raised of £139,341 (year ending 2020 £94,255. The reduction in funds raised reflects changes in external conditions and decision to undertake lower levels of activity.) and the net loss for the year was £11,002 (year ending 2020 was a profit of £5,767. The Trustees made grants during the year to 31st March 2021 to a number of organisations totalling £8,062 (year ending 2020 £1,389).

Investment Policy

Aside from retaining a prudent amount in reserves each year most of the charity's funds are to be spent in the short term so there are few funds for long term investment. Having considered the options available, the Trustees have decided to invest the small amount that it has in easy access savings accounts.

Reserves policy

The Trustees have examined the charity's requirements for reserves in the light of the main risks to the organisation. It has established a policy whereby the unrestricted funds not committed or invested in tangible fixed assets should be between 3 and 6 months of expenditure.

Based on actual expenditure for 2016/17 the Management have assessed the target to be £11,310 to £22,620 and similarly for 2019/20. The reserves are needed to meet the working capital requirements of the charity for the next 3 to 6 months and the Management Committee are confident that at this level they would be able to continue with the current activities of the charity in the event of a significant drop in funding.

The present level of reserves available to the Charity of £26,513 (2020 £36,955) therefore meets the target level. Although the strategy is to build reserves through planned operating surpluses, the Trustees are well aware that the target range can't be achieved immediately. The Trustees have also considered the extent to which existing activities and expenditure could be curtailed should such circumstances arise.

Plans for future activities

The charity plans continuing the activities outlined above in the forthcoming years subject to satisfactory funding arrangements. Efforts will be made in 2021/22 to ensure that the Hispanic Welfare Association remains able to provide services to its client group.

Structure, Governance and Management

Governing document

The charity is an unincorporated charitable association, registered on the 12 December 2002 as a charity under a constitution, which established the objects and powers of the charity.

Recruitment and appointment of the Trustee Body

Under the requirements of the constitution the members of the Trustee Body are elected to serve a period of three years after which they must be re-elected at the next Annual General Meeting.

No Trustee received remuneration during the year. All members of the Trustee Body gave their time voluntarily and received no benefits. Any expenses received from the charity are set out in note 7 to the accounts.

Trustee induction and training

Most of the Trustees are familiar with the practical work of the charity having been service users or relatives of service users in the past. Additionally new trustees are invited and encouraged to attend a series of short training sessions to familiarise themselves with the charity and the context in which it operates. These are led by the chair and include:

- The obligations of Trustees;
- The main documents which set out the operational framework for the charity;
- Resourcing and the current financial position;
- Future plans and objectives.

Risk Management

The Charity has a Trustee body of up to 6 members who meets three times a year, not including the Annual General Meeting and are responsible for the strategic direction and policies of the charity.

A scheme of delegation exists and the day to day responsibility for the provision of services rests with the Trustee responsible for Client Service. The Chairman is responsible for ensuring that the charity delivers the services specified and that key performance indicators are met.

Related parties

So far as it is complimentary to the charity's objects, the charity works closely with appropriate agencies, groups representing small charities and advice agencies working with ethnic minority groups.

Hispanic Welfare Association

Independent Examiner's report to the Trustees of the Hispanic Welfare Association

I report on the financial statements of the charity for the year ended 31 March 2021 which are set out on Pages 8 to 15.

RESPECTIVE RESPONSIBILITIES OF TRUSTEES AND EXAMINER

As the charity's Trustees you are responsible for the preparation of the accounts in accordance with the Charities Act 2011.

It is my responsibility to:

- (i) examine the accounts under section 145 of the 2011 Act;
- (ii) to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act; and
- (iii) to state whether particular matters have come to my attention.

BASIS OF INDEPENDENT EXAMINER'S REPORT

I have examined your charity accounts as required under section 65 of the Charities Act and my examination was carried out in accordance with the general Directions given by the Charity Commission under section 145(9)(b) of the Charities Act.

My examination included a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also included consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as charity trustees concerning any such matters.

My role is to state whether any material matters have come to my attention giving me cause to believe:

1. That accounting records were not kept in accordance with section 63 of the Charities Act
2. That the accounts do not accord with those accounting records
3. That the accounts do not comply with the accounting requirements of the Charities Act
4. That there is further information needed for a proper understanding of the accounts to be reached.

INDEPENDENT EXAMINER'S STATEMENT

I have completed my examination and have no concerns in respect of the matters (1) to (4) listed above and, in connection with following the Directions of the Charity Commission, I have found no matters that require drawing to your attention.

I note that this statement is for the year ended 31 March 2021. The last two years to this present time have seen the impact of the global Covid-19 pandemic. The Charity has had to make significant operational changes however in my opinion, after a quick review, there is no cause for concern as to the impact this will have on the Charities viability.

PW Faulkner
Certified Practising Accountant
Unit 130, 2 Old Brompton Road
South Kensington SW7 3DQ

Hispanic Welfare Association

Statement of Financial Activities
for the Year Ended 31 March 2021

	Notes	Unrestricted Funds 2021 £	Total Funds 2021 £	Total Funds 2020 £
Incoming Resources				
Voluntary Income	3	139,341	139,341	94,255
Investment Income				
Total Incoming Resources		139,341	139,341	94,255
Resources Expended				
Charitable Expenditure				
Charitable Activities	4	149,844	149,844	87,988
Governance Costs	5	500	500	500
Total Resources Expended		150,344	150,344	88,488
Net (outgoing)/Incoming Resources		-11,002	-11,002	5,767
Net movement in funds for the year		-11,002	-11,002	5,767
Total funds brought forward		22,447	22,447	16,680
Additional distribution				
Total funds carried forward		11,445	11,445	22,447

This statement of financial activity includes all gains and losses recognised in the year. All incoming resources and resources expended derive from continuing activities.

Hispanic Welfare Association

Balance Sheet

As at 31 March 2021

	Notes	2021 £	2020 £
Fixed Assets			
Tangible Fixed Assets	8	25,251	15,823
		25,251	15,823
Current Assets			
Debtors	9	774	2,882
Cash at bank		28,723	21,194
		29,496	24,076
Creditors amount falling due within one year	10	28,234	2,944
Net current assets		1,263	21,132
Net assets		26,513	36,956
Funds			
Unrestricted funds		26,513	36,956
		26,513	36,956

Approved by the trustees on 29 January 2022 and signed on its behalf by:

Simon Darby S Darby (Trustee)

Hispanic Welfare Association

Notes to the Financial Statements **for the Year Ended 31 March 2021**

1. Basis of preparation

The accounts have been prepared in accordance with the charity's governing constitution, the Charities Act 2011 and "Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)" (as amended for accounting periods commencing from 1 January 2016). The charity is a Public Benefit Entity as defined by FRS 102.

The charity has taken advantage of the provisions in the SORP for charities applying FRS 102 Update Bulletin 1 not to prepare a Statement of Cash Flows.

Accounting Policies

Incoming Resources

Recognition of Incoming Resources

Incoming resources are recognised in the Statement of Financial Activities (SoFA) when:
The charity becomes entitled to the resources:
The trustees are virtually certain they will receive the resources: and
The monetary value can be measured with sufficient reliability.

Grants and donations

Grants and donations are only included in the SoFA when the charity has unconditional entitlement to the resources.

Investment Income

Income from equity, fixed interest and cash investments is included when receivable by the charity.

Interest Receivable

Interest is included when receivable by the charity.

Resources Expended

Resources expended are included in the Statement of Financial Activities on an accruals basis, inclusive of any VAT which cannot be recovered.

Governance Costs

Includes costs of the preparation and examination of statutory accounts, the cost of trustee meetings and cost of any legal advice to trustees on governance or constitutional matters.

Liability Recognition

Liabilities are recognised as soon as there is a legal or constructive obligation committing the charity to pay out resources.

Tangible fixed assets for use by the charity

These are capitalised if they are used for more than one year. They are valued at cost or reasonable value on receipt.

Fixed assets are depreciated over their estimated lives on a straight line basis as follows:

Land and Buildings	Over 25 years
Furniture & fixtures	Over 3 years

Fund Accounting

Funds held by the charity are:

Unrestricted general funds - these are funds which can be used in accordance with the charitable objects at the discretion of the trustees.

2. Legal Status of the Charity

The charity is constituted under a constitution.

3. Analysis of Incoming Resources

	2021	2020
	£	£
Voluntary Income:		
Donations from service users	116,636	91,239
Grants received	5,922	
Income from Small Businesses	16,783	3,016
Investment Income:		
Bank Interest Receivable	0	0

4. Grants Payable in Furtherance of the Charity's Objectives

	2021 £	2020 £
Compassion UK (sponsoring children in Hispanic areas)	1,344	1,200
Transformando Vidas Columbia (various support of Hispanic people in need)		
Inglesia Nueva Generacion (supporting deprived Latin Americans in Seville Spain)	2,416	9
Hillsong Church London		180
Donations Other	4,302	
	8,062	1,389

During the year, the charity made grants to the following charities:

Compassion UK;

Inglesia Nueva Generacion

Other smaller charitable ventures

5. Governance Costs

	2021 £	2020 £
Audit and accountancy	500	500
	500	500

6. Trustees' Remuneration

	2021 £	2020 £
Gross wages, salaries and benefits in kind	10,070	15,012
Employer's National Insurance costs	1,088	1,088
	11,158	16,100

7. Trustee Expenses

	2021	2020
Number of trustees who were paid expenses	0	-
Nature of expenses	Travel Expense s	Travel Expenses
Total amounts paid	-	-

8. Tangible Fixed Assets

	Freehold land & buildings	Fixtures, fittings & equipment	Total
Cost or valuation			
Balance brought forward	17565	4,128	21,693
Additions	11,506	*	11,506
Balance carried forward	29,071	4,128	33,199
Accumulated Depreciation and impairment provisions			
Balance brought forward	3,523	2,347	5,869
Depreciation charge for year	703	1,378	2,079
Balance carried forward	4,225	3,723	7,948
Net Book Value			
Brought Forward	25,58	1,781	26,429
Carried Forward	14,042	405	25,251

9. Debtors

	2021	2020
	£	£
Trade debtors	2,882	3,106
	2,882	3,106

10. Creditors: Amount falling due within one year

	2021	2020
	£	£
Trade creditors	1,675	2,368
Accruals	576	576
Bounce back Loan	25,983	*
	28,234	2,944