



providing crisis packs for those in need

**PORCH BOXES**

# **ANNUAL REPORT AND ACCOUNTS**



**2022**

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## ***Cover Photo***

***Amazing donations ready for packing 2022***

## **Welcome 2023**

Welcome to our twenty third Annual Report.

It has been yet another extremely busy year.

We have all lived through unprecedented times in recent years and these challenges continue with the increase in energy prices and the cost of living crisis. I am proud to report that the team at Porch Boxes continue to work with dedication, enthusiasm and compassion, offering much needed help to so many people in our area.

Once again I would like to thank the countless numbers of people who have contributed to the continued success of Porch Boxes in so many ways this year.

Our committed team of volunteers meet on Wednesday mornings at the warehouse and usually pack and deliver on average 80 to 100 bags/boxes per week. This number continues to fluctuate on a weekly basis and I see no reason why this will decrease in our current financial climate.

Over the last three years we have seen a change in the agencies using our service. Some continue to work from home and have not returned to their offices. This continues to bring difficulties for their service users.

We remain a member of the Bury Community Support Network BCSN which was one positive outcome of the pandemic. All food groups now work together sharing information, resources and support.

Many regular donors continue to support us financially as opposed to gifts of goods. This allows us extra flexibility as we can purchase many more much needed items which are not usually donated e.g. UHT milk which can now be given weekly with most orders. We have also been able to be more generous in the number of items in each food bag.

We launched the new service providing high calorie nutrition bags to elderly and vulnerable patients on their discharge from Fairfield Hospital last year and this has continued throughout this year. The contents of the bags have been agreed with nutrition experts at the NHS Foundation trust.

These continue to be tough times and the need for help and support continues to increase year on year. The cost of purchasing pack contents has increased dramatically over the last year and thankfully the kindness and generosity of the people of Bury has also increased.

We are grateful to have the continued support from Bury Council. We could not operate without the use of part of one of their industrial units at Bradley Fold Trading Estate. This is our main distribution and work centre.

We began the new project 'Beds For Bury' in early 2022 and which has been steadily growing as the year has progressed. We have been able to expand this and also to fund

the purchase of other non food items for families due to the increased financial support we have been fortunate enough to receive this last year.


This increased funding has left us in the fortunate position to offer support for the purchase of food items to our partner food providers in Bury

Following the recent rise in energy prices and the cost of living crisis we have found increasing numbers of families and individuals needing help. Many people are finding it difficult to access services and staff able to help them with underlying problems creating a need for help with food provision.

We continue to be approached by individuals seeking help and we continue to signpost them to relevant agencies and groups offering access to food provision and advice. If they have difficulty accessing further help we will continue to meet their needs directly.

I am immensely proud to work with such an incredible team of volunteers who have continued to go the extra mile during this past year.

As always it remains a tremendous privilege to act as Chair to Porch Boxes and it is an honour to work with such a committed and dedicated group of volunteers who make a difference to the lives of so many people.



**Julia Rowlands**  
**Chair**

# **Trustees' annual report for the period 1 January to 31 December 2022**

## **Reference and administration details**

**Charity name:** Porch Boxes

**Other names by which  
Charity is known:** The Porch  
Porch Project

**Registered charity number:** 1089998

**Charity's principal address:** 46 Starling Road, Radcliffe M26 4LN

<b>Names of the charity trustees who manage the charity:</b>	Julia Rowlands	Chair
	Michael Perrin	Treasurer
	Alan Wood	Secretary
	Iain Hodcroft	
	David Archer	
	Laurel Avery	
	Andy Clark	
	Eileen Smith	

**Website:** [www.porchboxes.org.uk](http://www.porchboxes.org.uk)

**Bank:** Santander UK plc, Bridle Road, Bootle L30 4GB

**Staff:** The charity has no paid staff.

## **Structure, governance and management**

### **Description of the charity's trusts**

#### **Type of governing document:**

Constitution amended and adopted 21 May 2002

#### **How the charity is constituted:**

Association consisting of

- individuals (over the age of 18 years) who are interested in furthering the work of the Charity and who have paid any annual subscription laid down from time to time by the Executive Committee [presently set at zero], and
- any body corporate or unincorporated association which is interested in furthering the Charity's work and has paid any annual subscription [presently set at zero] [any such body being called in this constitution a 'member organisation']

Individual members include those who by their presence at meetings or in other ways demonstrate their interest in furthering the work of the charity.

#### **Trustee selection methods:**

Trustees are elected or re-elected annually at the Annual General Meeting held in Spring each year

#### **Additional governance issues:**

- All Trustees give their time voluntarily and receive no remuneration or other benefits. Agreed expenses incurred are reimbursed.
- In accordance with its Constitution, Porch Boxes co-operates with other agencies locally where they are undertaking work similar to that of Porch Boxes.
- Porch Boxes representatives have attended and are willing to attend meetings and forums as required in order to share information relevant to our users and those with a shared interest in countering food poverty.
- The Trustees have identified major risks to the achievement of the charity's objectives and have put in place insurance, policies or practices to seek to avoid the objectives of the charity being frustrated. Policies include Diversity, Equal Opportunities, Health and Safety, Safeguarding, Confidentiality and Support, Supervision and Training of Volunteers.

## **Objectives and activities**

### **Summary of the objects of Porch Boxes set out in the Constitution:**

The Charity's objects are the relief of poverty and distress primarily amongst people living in the Bury and Rochdale Metropolitan Boroughs in particular but not exclusively by the provision of food, toiletries and other essential goods.

### **Summary of the main activities undertaken for the public benefit in relation to these objects:**

In planning the activities for the year, the Trustees kept in mind the Charity Commission's guidance on public benefit at meetings of the Management Committee.

We continued to promote our service with agencies working with vulnerable people in the areas indicated by our Constitution. We do not turn down occasional requests for assistance from contacts within neighbouring areas.

New agencies are provided with service on request. Our service is available to everyone who falls within our charitable objective, i.e. all vulnerable people in crisis need. Grant applications are made when appropriate.

Operations are massively supported by gifts in kind. The work of the charity is publicised amongst community groups such as Churches and schools whenever possible. Our website has proved to be an invaluable path for many agencies, community groups and others to learn of our work and offer support as financial donors, by offering gifts in-kind, and by volunteering. An on-line donation and gift-aiding capability is available.

A great contribution is made by volunteers who serve as Trustees, as packers, as deliverers of packs, as people who collect donations in kind, as publicists in various ways, as fundraisers and as administrators. We thank all these people, without whom there would be no "Porch Boxes".

We are increasingly being asked to support individuals in crisis need directly, we have experienced a growing number of telephone requests from such people. Where there is a need for a direct access response, we endeavor to signpost individuals to other appropriate agencies. However if this is not possible then Porch Boxes will meet that direct need for help.

## **Additional details of objectives and activities**

### **Summary of the main achievements of the charity during the year:**

The following section sets out the Trustees' assessment of the achievement of the charity this year.

The referral agencies through which we support vulnerable people in crisis need continue to report a very high degree of satisfaction with the service provided. In particular, they continue to report that Porch Boxes makes a huge difference in the lives of their service users.

Porch Boxes supports many agencies, and assists them in meeting their own objectives. Thus assisting them in encouraging healthy lifestyles, returning vulnerable people to sustainable lifestyles, preventing crime, reducing dependence on drugs and alcohol and avoiding destitution.

Porch Boxes provides an outlet for the spontaneous urge of many in the community to provide practical support to people in crisis.

Throughout the year, Porch Boxes has continued to work closely with other groups who are planning and working to support local vulnerable people in crisis need.

Our partners include local churches, schools, individual teams within Bury Council and local foodbanks via BCSN.

The website is proving valuable and the Trustees are grateful for the work that goes into maintaining this.



## **Financial review**

### **Brief statement of the charity's policy on reserves:**

Our reserve policy is always to have sufficient funds for known commitments and to allow for the purchase of items for crisis packs and volunteer expenses. The reserve fund of £60,000 has been put in place to protect the Charity should the rent free use of the Bradley Fold Unit be withdrawn at any point in the future. It is intended to cover accommodation costs in the short term and has been estimated as 24 months at an assumed monthly rent of £2,500.

### **Details of any funds materially in deficit:**

Not applicable

### **Further financial review details:**

The Accounts for 2022 are included in this Report. They have been scrutinised by an Independent Examiner, whose signature is held on the original documents. Further comments on the finances of the charity are included as notes to the Accounts, and a commentary in the Assessment of Achievement section of this Report. Those making financial gifts are listed in the Thanks section of this Report (although individual donors are not named there).

## **Assessment of achievement**

The Trustees have established a number of measures to assess the success of Porch Boxes' service. Those measures and our assessment against them are set out briefly.

### **Measure 1: Satisfaction with service provided to be assured, as expressed by referral agencies**

- Unsolicited testimony to the importance of the work of the charity continues to be received.
- Communications with us bear testimony to the responsive nature of the service in providing what customers say they want. They also show that agencies are convinced that the contribution made by Porch Boxes to their work makes a real difference in the lives of their vulnerable clients.

## Measure 2: Weekly deliveries

- The following numbers are for weekly parcels packed and delivered. This doesn't include additional items such as nappies and baby items. The numbers on the chart below for 2022 are purely food parcels/bags.

**2022**

Date	Numbers		Date	Numbers		Date	Numbers
5 <sup>th</sup> January	47		2 <sup>nd</sup> February	92		2 <sup>nd</sup> March	119
12 <sup>th</sup> January	92		9 <sup>th</sup> February	70		9 <sup>th</sup> March	106
19 <sup>th</sup> January	111		16 <sup>th</sup> February	103		16 <sup>th</sup> March	63
26 <sup>th</sup> January	83		23 <sup>rd</sup> February	89		23 <sup>rd</sup> March	84
						30 <sup>th</sup> March	58
<b>Total</b>	<b>333</b>		<b>Total</b>	<b>354</b>		<b>Total</b>	<b>430</b>

## Easter Eggs 2022

Agency	Number
WOW	61
CAP	20 eggs and 27 chocs for hampers
Resettlement	103
First Point	75
Phillips High	10
Care Leavers	40
Parkview	21
Ingeus	60
Travellers Service	35
Topping Fold	20
Bury Social Care	142
Benjamin Court	60
WHAG Rosecourt	18
Plus individual families	Unknown
<b>Total</b>	<b>665 +</b>

Date	Numbers		Date	Numbers		Date	Numbers
6 <sup>th</sup> April	115		4 <sup>th</sup> May	64		1 <sup>st</sup> June	81
13 <sup>th</sup> April	93		11 <sup>th</sup> May	83		8 <sup>th</sup> June	57
20 <sup>th</sup> April	71		18 <sup>th</sup> May	64		15 <sup>th</sup> June	84
27 <sup>th</sup> April	89		25 <sup>th</sup> May	76		22 <sup>nd</sup> June	110
						29 <sup>th</sup> June	53
<b>Total</b>	<b>368</b>		<b>Total</b>	<b>287</b>		<b>Total</b>	<b>385</b>

Date	Numbers		Date	Numbers		Date	Numbers
6 <sup>th</sup> July	111		3 <sup>rd</sup> August	88		7 <sup>th</sup> September	55
13 <sup>th</sup> July	78		10 <sup>th</sup> August	90		14 <sup>th</sup> September	123
20 <sup>th</sup> July	83		17 <sup>th</sup> August	101		21 <sup>st</sup> September	81
27 <sup>th</sup> July	95		24 <sup>th</sup> August	73		28 <sup>th</sup> September	113
			31 <sup>st</sup> August	81			
<b>Total</b>	<b>367</b>		<b>Total</b>	<b>436</b>		<b>Total</b>	<b>372</b>

Date	Numbers		Date	Numbers		Date	Numbers
5 <sup>th</sup> October	100		2 <sup>nd</sup> November	111		7 <sup>th</sup> December	88
12 <sup>th</sup> October	133		9 <sup>th</sup> November	108		14 <sup>th</sup> December	99
19 <sup>th</sup> October	96		16 <sup>th</sup> November	102		21 <sup>st</sup> December	97
26 <sup>th</sup> October	131		23 <sup>rd</sup> November	118		28 <sup>th</sup> December	35
			30 <sup>th</sup> November	106			
<b>Total</b>	<b>460</b>		<b>Total</b>	<b>545</b>		<b>Total</b>	<b>319 Plus 300 Xmas hampers</b>

### Christmas Deliveries 2022

Family Hampers	Individual Hampers	Presents
132	168	149 children 44 adults

### Plus

Extra chocs and treats to various agencies

Selection boxes to all children plus stock for agencies and 137 resettlement team

Stock for hampers

### **Additional Items not included in the chart above**

**deliveries of nappies and/or toiletries**  
**cots**  
**prams**  
**high chairs**  
**safety gates**  
**fresh food, cleaning materials baby milk and baby food**  
**toys, books and clothes**  
**Beds, mattresses, bedding**

### **Measure 3: Budget to be established and met**

- A budget has been established for 2023 as shown in the Accounts section. Expenditure will be undertaken against that budget.
- We are very grateful again this year for the very generous level of financial support we have received by way of donations from both individuals and corporate bodies.

### **Information from agencies:**

We always ask our agency users for the reasons why their client needs a box from us. This allows us to try and understand the reasons and trends behind the food poverty issue in our locality.

Here are the main reasons:

- Increased energy bills and cost of living increases
- Difficulties encountered with the universal credit system
- moving to independent living with delays in establishing benefits
- destitute asylum seekers with no recourse to public funds
- Benefit delays following change of circumstance appeals
- Inability to budget and manage income.
- Illness and bereavements
- Addiction issues
- fleeing difficult home circumstances
- Benefits sanctions/suspension or disallowance
- ‘sofa surfing’ and ‘rough sleeping’
- Unemployment, loss of hours and changes to contracts

## Thoughts from our volunteers 2022

I have been volunteering at Porch for a good few years now, and we all get along great and have a good laugh and work fabulously as a team. The workload varies, but tends to get busier as the need increases.

Whilst we deal mainly with the caring agencies, I also liaise with the Bury Veterans Association, and count it as a privilege to help our vets where needed.

I am in awe how many people supply us with food and other necessary items bearing mind that everyone's budgets are stretched these days. I think we all dream of a time when our services will no longer be needed, but until then, we will carry on.

The wages are brilliant ( a brew and a bacon butty 🍔).

*Steve*

I'm in my tenth year of volunteering for Porch Boxes. It continues to be a rewarding and inspiring experience, working with a great team.

There's always plenty to do with lots of friendly banter to keep up spirits!

*David*

Seven years on & still enjoying being part of the great team of volunteers at Porch Boxes. Almost feel like family now! And it's good to see that people are kind enough to continue donating despite the hard financial times we're living in. Thanks again to them.

*Diane*

It is such a shame food banks such as porch have to exist - our society should do better - but I do draw encouragement from the generosity of spirit of our donors and my fellow volunteers and from the reports of the impacts which our work has on people's lives

*Andy*

Most of the people at porch box have been volunteering regularly for a number of years and we are a friendly, enthusiastic and efficient team.

We still feel that Porch boxes is having a positive impact with the feedback received from the agencies giving us the incentive to turn up every week. For me, volunteering at Porch Box continues to be an enjoyable experience

### *Laurel*

I find it very satisfying to volunteer with Porch Boxes. In theory it would be good all round if their services were not needed at all....but they are.

I am very happy with my contribution of collecting donations from the different places, as available, then packing the bags and delivering them directly to the houses or agencies as needed.

The team are all of a like mind and we also enjoy sitting down together for a cuppa half way through the sessions.

### *Don*

I enjoy working at Bradley Fold as I find it very rewarding knowing that my efforts no matter how small will enable someone to have food during difficult times.

This is especially true for people who are on the discharge ward at Fairfield Hospital especially the ones who don't have anyone who can do their shopping for them when they leave hospital. These people are now going home with a bag of essential high nutrition groceries. This provides them with an emergency stop gap until family or other services can provide further help.

Every one of us who work in our cold warehouse packing, sorting, and delivering much needed items do this with the same goal in mind... to help those in immediate need.

### *Shirley*

## **Donations 2022**

Our thanks go to all those many people and organisations who have given gifts of help, food, goods or money. These include;

Ainsworth Unitarian Chapel  
All Saints Church [St. Francis House]  
Asda Bury [weekly collection trolley]  
Asda Radcliffe [weekly collection trolley]  
Asda Pilsworth [weekly collection trolley]  
Asda Foundation

Bolton Road Methodist Church  
Bury URC  
Bury Church High School [Easter Collection]  
Bury College Students

Cams Lane Community Primary School  
Christ Church Ainsworth  
Christ Church Ainsworth CE Primary School  
Christ Church Ramsbottom  
Christ Church Walmersley  
Christ Church Walshaw Church  
Christ Church Walshaw CE Primary School

Elton CP School  
Emmanuel Church Holcombe  
Emmanuel Church Canon Lewis Hall

Fairfield community Primary School  
Four Lane Ends Congregation

Gorsefield CP School  
Greenmount URC  
Guardian Angels RC Church

Holcombe Brook CP School  
Holcombe Emmanuel Church  
Holcombe Brook & Summerseat WI

Manchester City Supporters Bury  
Mersey Drive Community Primary School  
Morrisons Whitefield [weekly collection trolley]  
Morrisons Ramsbottom [weekly collection trolley]

Old Hall Community Primary School

Radcliffe URC  
Radcliffe Parish Church  
Rakem.co.uk  
Ramsbottom Soroptomists

Prestwich & Whitefield W.I.

Seedfield Methodist Church & local Community  
Stand URC

St. Andrews CE Church Ramsbottom

St. George's Church Simister

St. Hilda's CE Primary School Prestwich

St Hilda's CE Church Prestwich

St. James' Parish Church Elton

St. John with St. Mark CE Primary School

St. John & St. Mark CE Church Seedfield

St. Margaret's CE Church Prestwich

St. Margaret's CE Primary School Prestwich

St. Mary's Church Radcliffe

St. Mary's Church Prestwich

St. Mary's CE Primary School Prestwich

St. Mary's Church Hawkshaw

St. Stephen's CE Primary School

St. Stephen's Church

St. Thomas Church

St. Thomas C.E. Primary School Bury

St. Thomas & St. John Church Radcliffe

Summerseat Methodist Church

Summerseat Players Ramsbottom

Sunnybank Community Primary School

The Tottington Centre

Tottington Methodist Church

Village Greens Community Co-operative Store, Prestwich

Wesley Methodist Church

Whittaker Lane Medical Centre Prestwich

Woodbank Primary School

## **Individuals**

Martha Lance

Peter Cole

Mrs. Dorothy Heaton

Sharlene Hodder

Gordon Pinder

Andrew Taylor

## **Christmas Donors 2022**

Ainsworth Village Christmas Lights Switch on

Horsefield & Smith Accountants Bury

Crown Energy

St. Michael's RC Primary School Whitefield

Lowercroft Community Primary School

Tottington Methodist Church & Tottington Centre and community

Church of Latter Day Saints



Natwest Bank  
Tottington Community Primary School  
Repic @ Waterfold Business Park  
Elton Community Primary School  
Sambro on Dumers Lane  
Occupational Therapy Dept @ Fairfield General Hospital  
Bam Nuttall  
Baum Trading  
Bury Grammar Schools  
Keeley @ Crown Energy  
Bury FC U11 girls  
Rowlands Road Methodist Church  
Seedfield Methodist Church and the local community  
Arvind Shori and supporters  
Bury College student donations  
Bolton Road Methodist Church  
Whitefield and Prestwich WI  
Walmer Tennis Club Walmersley  
Bury Veterans Association  
Windsor House Staff

### **Financial Donations**

Achieve  
Amicus  
Blackford Bridge URC  
Bury Christian Fellowship  
Churches Together Radcliffe  
Joseph Holt Foundation  
Prestwich & whitefield WI  
Phil & Ann Cook  
Bury Christian Fellowship  
Monday Singers  
Kiklees Valley PCC  
WHN Solicitors

### **The Garden Bin collectors**

Diane Gaunt [Greenmount]  
Gill Handley [Holcombe Brook]  
Annette Alderson [Tottington Central]

### **Additional Thank you**

Madeleine Archer for maintaining the website and managing social media

### **Note**

**In addition to these lists there are many individuals who just leave donations with us and no names.**

**Many individuals at local churches regularly send monetary donations.**

**Also some donations are collected from other drop off points various places in the Borough and we do not always have records of who these donors are  
Additional financial donations are also recorded in the accounts section.**

## **Referral agencies 2022**

We have provided packs/stock to the following agencies during 2022.

### **Bury Metropolitan Borough**

Access and Crisis Team (Mental Health), Fairfield Hospital  
Achieve Bury formerly Bury Drug and Alcohol Team  
Attic

Beacon VCFA  
Bethany Project (Adullam Homes)  
Brandlesholme Foodbank  
Bolton Road Food Club  
Bury Out of hours Emergency Social Care Team Bradley Fold  
Bury MBC, housing Resettlement Team, Town Hall  
Bury MBC, Adult Services (Social Care)  
Bury MBC, Children's Services Advice and Assessment now IRT  
Bury MBC, Children's Services Safeguarding Team 3 Knowsley Place  
Bury MBC, Community Mental Health Team - Humphrey House  
Bury MBC, Education Department, Parent Support Advisers  
Bury MBC, School Attendance Teams  
Bury MBC, Social Services Textile Hall  
Bury MBC Travellers Service  
Bury MBC Rapid Response Team Textile Hall  
Bury Care Leavers [The Through Care Team] Now CASS  
Bury Young Carers  
Bury College  
Bury Veterans Association

Calico Floating Support Housing  
CAP  
Castlecroft House & Peel Lodge [Bury young People]  
Creative Support Limited  
Creative Living Centre

Early Break, Radcliffe  
Early Intervention Team Humphrey House  
Eastward Community Primary School  
Ellen Court, Radcliffe, Great Places Housing Group  
Elton Community Primary School  
Early Help Teams at Redvales & Radcliffe Childrens Centres

Fairfield Community Primary School  
Fairfield Hospital Ward 18 Discharge lounge [Elderly Patients]  
First Point Families Radcliffe

Greater Manchester Probation Service, Bury  
Gorsefield Community Primary School

Health Visitor Teams, Community Nursery Nurses throughout the Borough  
Heaton Park Community Primary School  
Heaton Park Methodist Food Club  
Home Treatment Team - Irwell Unit, Fairfield Hospital  
Housing First  
Irwell Valley Homes  
Ingeus  
Ingeus Restart

Manna House  
Milltown House  
Motiv8te

NASS Families

Park View Community Primary School  
Pennine care - Nursing Teams, Family Practitioners and Health Visitors Various  
Phillips High School  
Prestwich Jobcentre  
Prosupport

Rachel House (Barnardos)  
Radcliffe Primary Care Centre Health visitors  
Ramsbottom GP's  
Rammy Pantry  
Ribble Drive Community Primary School  
Rossendale Food Box Scheme

Safenet  
Spring Lane School  
Springs TRA  
St. Andrew's Pantry Whitefield  
St. Joseph & St. Bede's RC Primary School  
St. Margaret's Church Prestwich  
St. Paul's CE Primary School  
St. Stephen's CE Primary School  
Staying Well Team

Topping Fold TRA  
Trinity Foodbank Radcliffe  
Trusthouse

Women Of Worth

Youth Justice Nurse

## **Rochdale Metropolitan Borough**

Gabriel Court Rochdale (Barnardos)  
Greater Manchester Probation Service, Rochdale  
Langley Children Centre  
Rochdale MBC, Children in Care Team  
Rochdale MBC, Social Services, Young People's Support Team  
Women's Housing Action Group, Rochdale (Refuge, Rose Court and Tenancy Support)

## **Elsewhere**

Back up [Bolton Young People]  
Out There (supporting families of prisoners), Hulme  
Refugee Action

## Accounts pages

### PORCH BOXES

#### GENERAL FUND INCOME AND EXPENDITURE ACCOUNTS FOR THE YEAR 1<sup>st</sup> JANUARY 2022 TO 31<sup>st</sup> DECEMBER 2022

[All funds are restricted]

Item	2022	2021 (for comparison)	2023 Budget
<b>INCOME</b>			
<b>Grants</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
<b>Donations</b>			<b>25000.00</b>
Individual Donations	10285.70	11269.21	
Donations via Enthuse	11517.41	19081.27	
Gift Aid Tax Reclaim	2705.74	4091.08	
Bury Christian Fellowship	500.04	500.04	
Kirklees Valley PCC	120.00	120.00	
Benevity Portal	199.29	52.12	
Charities Trust	49.87	0.00	
Joseph Holt	21619.86	0.00	
WHN Solicitors	1462.50	0.00	
Amicus	200.00	0.00	
PCC of St Thomas & St John	500.00	100.00	
Christ Church Walmersley	280.00	0.00	
Tottington Methodist Church	100.00	0.00	
Prestwich & Whitefield WI	230.50	0.00	
Blackford Bridge URC	100.00	0.00	
Churches Together Radcliffe	150.00	0.00	
The Monday Singers	700.00	500.00	
Achieve	38.85	0.00	
BAM Nuttall	0.00	500.00	
St Margarets	0.00	605.00	
Healthy Investment	0.00	2000.00	
Groundwork	0.00	1125.00	
Tottington Centre	0.00	2000.00	
Skipton Building Society	0.00	60.00	
St Georges Simister	0.00	50.00	
Bury Lodge of Relief	0.00	150.00	
Fairfield Primary School	0.00	168.61	
Chapter of Beauty	0.00	150.00	
Asda Foundation	0.00	200.00	
Fairfield General Hospital	0.00	170.00	
<b>TOTAL</b>	<b>50759.76</b>	<b>42892.33</b>	<b>25000.00</b>

Item	2022	2021	2023
	(for comparison)		Budget
EXPENDITURE			
Purchase of Items for Packs	12103.45	5193.37	12500.00
Xmas & Easter Treats	2223.44	3791.53	5000.00
Beds for Bury	5112.65	0.00	5000.00
Insurance	674.95	663.92	800.00
Postage/Stationery etc	96.98	36.24	200.00
Mileage Allowance	171.00	0.00	400.00
Charity Checkout Subscription	239.99	239.99	300.00
Room Hire	280.00	500.00	300.00
Contingency/Sundries	334.00	579.39	500.00
Transfer to Reserve Fund	0.00	60000.00	0.00
TOTAL	21236.46	71004.44	25000.00
NET SURPLUS / [DEFICIT]	29523.30	[28112.11]	

#### RECONCILIATION OF FUNDS

	2022	2021
		[for comparison]
	£	£
Brought Forward	45828.37	73940.48
Net Surplus [Deficit]	29523.30	[28112.11]
<b>Carried Forward</b>	<b>75351.67</b>	<b>45828.37</b>

#### NOTE TO ACCOUNTS

1. Routine provision of crisis pack contents and the provision of volunteer effort are of a non-monetary value and do not therefore show in the accounts either as income or expenditure.

**RESERVE FUND INCOME AND EXPENDITURE ACCOUNTS  
FOR THE YEAR 1<sup>st</sup> JANUARY 2022 TO 31<sup>st</sup> DECEMBER 2022**

<b>BROUGHT FORWARD 1<sup>st</sup> JANUARY 2022</b>	<b>60000.00</b>
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No Income

No Expenditure

<b>CLOSING BALANCE 31<sup>st</sup> DECEMBER 2022</b>	<b>60000.00</b>
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**NOTE TO ACCOUNTS**

The reserve fund of £60000 has been put in place to protect the Charity should the rent free use of the Bradley Fold unit be withdrawn at any point in the future. It is intended to cover accommodation costs in the short term and has been estimated as 24 months at an assumed monthly rent of £2500.

**RING FENCED FUNDS [BURY MBC] INCOME AND EXPENDITURE ACCOUNTS  
FOR THE YEAR 1<sup>st</sup> JANUARY 2022 TO 31<sup>st</sup> DECEMBER 2022**

<b>BROUGHT FORWARD 1<sup>st</sup> JANUARY 2022</b>	<b>6364.85</b>
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Cancellation of unrepresented cheque no.000467	£1000.00
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**EXPENDITURE**

Payment to Bury VCFA	7364.85
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<b>CLOSING BALANCE 31<sup>st</sup> DECEMBER 2022</b>	<b>0.00</b>
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**NOTE TO ACCOUNTS**

The ring-fenced funds are now exhausted.

**Original Signed by Michael Perrin**

**31<sup>st</sup> January 2023**

## **Independent Examiner's Report to the Trustees of Porch Boxes**

I report on the accounts of the Trust for the year ended 31<sup>st</sup> December 2022.

### **Respective Responsibilities of Trustees and Examiner**

The charity's Trustees are responsible for the preparation of the accounts. The charity's Trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to:

- \* examine the accounts under section 145 of the 2011 Act
- \* to follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act
- \* to state whether particular matters have come to my attention

### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view' and the report is limited to those matters set out in the statement below.

### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements:

- \* to keep accounting records in accordance with section 130 Of the 2011 Act
- \* to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act

have not been met; or

(2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

**Name Claire Sedgwick**

**Relevant professional qualification or body: FCA**

**Original signed by Claire Sedgwick**

**25<sup>th</sup> February 2023**



## STATEMENT OF MANAGEMENT COMMITTEE RESPONSIBILITIES

Charity Law requires the trustees of the Management Committee to prepare financial statements for each financial year, which give a true and fair view of the state of affairs for that Charity, and of the results of the Charity for that period.

In preparing these financial statements, the trustees are required to:

- Select suitable accounting policies and then apply them consistently
- Make judgements and estimates that are reasonably prudent
- Prepare the financial statements on the 'going concern' basis unless it is inappropriate to presume this charity will continue in business

The Trustees are responsible for:

- Keeping proper accounting records which disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 1993.
- The safeguarding of the assets of the charity and hence for taking reasonable steps for the prevention of fraud and detection of other irregularities.

## Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees



**Michael Perrin**  
Treasurer



**Julia Rowlands**  
Chair

March 2023