

**THE CHRISTADELPHIAN SUPPORT NETWORK  
FINANCIAL STATEMENTS  
For the year ended 30 September 2022**



Charity number 1089965

**Financial Statements**

**For the year ended  
30<sup>th</sup> September 2022**

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Christadelphian Support Network

Unit 7355, PO Box 15113, Birmingham B2 2NJ

**Helpline and Prayerline: 0800 9545 099**

# THE CHRISTADELPHIAN SUPPORT NETWORK

## FINANCIAL STATEMENTS

### For the year ended 30 September 2022

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# **THE CHRISTADELPHIAN SUPPORT NETWORK FINANCIAL STATEMENTS**

**For the year ended 30 September 2022**

## **Annual Report of the Managing Committee**

### **Charity Name**

The Christadelphian Support Network UK

Previously known as the Christadelphian Care Group

Charity number: 1089965

### **Managing Committee – Trustees**

Jean Ballie (Re-appointed 1 September 2022)

Colin Briley – Finance

Karen Cox

Phil Cox

Gordon Dawes - Co-ordinator

Roy Dean

Gillian Holden

Hilary Knight

Dr Anna Whittaker

### **Managing Committee - Members**

Julia Dean

Alison Jones

### **Principal Address**

Unit 7355, PO Box 15113, Birmingham B2 2NJ

### **Bankers**

Bankers TSB plc, Box 2, BX1 1LT

### **Honorary Independent Examiner**

Neil Sutcliffe FCA

10 Park Lane,

Penwortham,

Preston PR1 9JB

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**For the year ended 30 September 2022**

## **Annual report**

The trustees of the Christadelphian Support Network present the annual report of the Charity for the year ended 30 September 2022.

## **Structure and Governance**

The Charity is presently governed by a Constitution which was adopted on 8th September 2001.

As part of our strategic review of the charity, a new Constitution (CIO Association model) was submitted to and approved by the UK Charity Commission on 16 December 2021 and a new charity of the same name was incorporated on that date under Charity number 1197175. The existing trustees have been appointed to the board of the new charity and will submit themselves for re-election by the members of that charity at forthcoming Annual General Meetings by rotation. The Trustees are legally accountable for the assets of the Charity.

The Trustees unanimously agreed to transfer all activities, assets and liabilities to the new charity with effect from 1 October 2022. The Charity will hereafter act as agent for the new Charitable Incorporated Organisation in any residual matters until such time as it is formally closed.

Andrew and Sue Collinge who have so ably served the Charity for over twenty years have retired as trustees although they continue to provide support to the ongoing charity. We record our gratitude for their dedication to the work of the charity which has guided it to the strong position it has now attained.

The Trustees and committee members meet as a Managing Committee seven times a year. Sub-committees are formed as necessary to undertake specific tasks on behalf of the Managing Committee.

The Managing Committee have reviewed and revised the roles and responsibilities of trustees in relation to the Charity, and established skills and competencies in relation to the requirements of the Charity and Charity Commission guidance.



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The skills and suitability of applicants for trustees and committee member roles are assessed against the anticipated needs of the Charity going forward, a skills matrix and following an interview with the trustees. Vacancies are always advertised by appropriate channels through the UK Christadelphian community to maximise experience and encourage diversity. Prospective trustees and members of the Managing Committee are expected to attend at least two meetings as observers, before committing themselves to their role.

The trustees and committee members give their time voluntarily and, other than reimbursement of necessary expenses, receive no remuneration or other benefits from their role.

## **Objectives and Activities**

In planning our activities for the year, we kept in mind the Charity Commission's guidance on public benefit. The focus of our activities remains:

'The support of individuals, members of our church community and their families, who are experiencing problems.'

CSN also :

- encourages awareness of issues affecting individuals and our community
- supports activities and events to foster understanding, kindness, and mutual support in our community

We provide support to all who approach us, irrespective of being in our church community their wider families and the public. In accordance with the Equality Act 2010 we support each of the nine protected characteristics, regardless of personal background, gender, or circumstances. We believe this philosophy of openness to all enriches everyone through the sharing of skills, attitudes, and life experiences.

In more detail, the Charity provides :

- a confidential and caring 'Helpline' service for anyone with a difficult personal problem by offering 'a listening ear' and the opportunity to receive skilled support.

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**For the year ended 30 September 2022**

- for the spiritual wellbeing of church members and their wider families and friends who are facing life's difficulties
- a 'Prayerline', encouraging prayer for and with each other.
- specialist advice for church elders, youth leaders and pastoral care teams in the Christadelphian community who may not have access to such areas of expertise.
- A centre of expertise on the Safeguarding of children and vulnerable adults.
- a programme of events and activities to consider issues and difficulties faced by our members and their families with a view to raising awareness and encouraging compassionate care and mutual support in our community.
- supporting an annual Sisters Day, to provide mutual encouragement to members, family, and friends and to contribute to communal worship.
- a website and resources library covering pastoral care issues.
- individual support for those experiencing, and the carers of those experiencing, long term illness or disability by linking members who seek and/or offer support and practical help.
- other practical and spiritual needs as they may arise.

During this financial year the Charity carried out the following specific activities,

- Praise and Fellowship event
- Organised fellowship weekends at Shallowford and Holland House
- The annual Sisters Day
- Provided training for our 'first line' telephone support contacts
- Worked to understand and develop ways in which we can better support our Farsi speaking church members.
- Provided the annual update and Safeguarding training for nominated Designated Safeguarding Leads from across our church network.

In addition, the Charity continued to provide some safeguarding oversight to the UK Christadelphian community, providing guidance on specific cases referred to it from churches, in addition to the training noted above. A revised Safeguarding template has been published and the Charity will continue to step up efforts to encourage Safeguarding best practice and compliance in each autonomous church where it applies. As a matter of principle all trustees carry UK DBS clearance.

Our telephone help and Prayerline saw continued activity throughout the period. A major contribution is made by member volunteers who manage the helpline



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## **For the year ended 30 September 2022**

rota and Prayerline, provide support for those in need and support in organising CSN events. Without their valuable contribution of time, energy, and expertise we would not have been able to achieve so much. Thank you.

The Charity's website was further improved, with more trustee information and more self-help resources being added from time to time. A more specific service feedback process has also been introduced..

The Charity published a new booklet on Relationship Loss, written by people with individual experience; a new booklet on Bereavement followed in early 2023.

### **Achievements and performance**

During the twelve months to 30 September 2022 the trustees have continued to comply with the Objects of the Charity.

A risk analysis has been completed and guidelines established with appropriate training and supervision in place for those who support the national telephone Helpline and Prayerline.

Each year the trustees meet to review the future strategy and direction of the charity, to ensure that these are meeting both the needs of the community and our charitable objectives. The transfer to a new charity is part of this strategy.

The constitution of the new Charitable Incorporated Organisation 'CIO' embraces a significant membership to whom the trustees of the Charity are now responsible. Trustees will continue to be appointed for four-year terms, but are now limited to three consecutive terms, with one quarter of the trustees retiring annually. The constitution of the new organisation is in line with Charity Commission best practice and in terms of Trustees balances both continuity of experience and refreshment with new skills and perspectives. It also ensures greater transparency and accountability in the governance of the Charity in future.

Under the new constitution, any individual baptised into the Christadelphian community and supporting the services of the Charity may become a member of the Charity, on acceptance by the Trustees of an application form detailing their relevant and necessary skills. Details of how to become a member have been posted on the Charity's website.

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**For the year ended 30 September 2022**

### **Financial Review**

We are very grateful for the financial contributions we receive from both churches and individuals which enables us to carry out this work. Any surplus funds which are not needed to pay for current activities are placed on deposit to earn interest and fund activities in future years.


As can be seen in the attached financial statements, the Charity generated a surplus of £8,944 (2021: £4,526) in the year to 30 September 2022. Our accumulated reserves remain adequate for our planned activities and as at 30 September 2022 amounted to £57,183 (2021: £48,238) It is the Managing Committee's aim to continually review the operations of the charity to determine the best uses of these funds to promote the Charity's ongoing objectives.

### **Declaration**

The trustees declare that they have approved the trustees report set out above.

Signed on behalf of the Charity's trustees

Gordon Dawes  
CSN Co-ordinator



Date 2 July 2023

# THE CHRISTADELPHIAN SUPPORT NETWORK FINANCIAL STATEMENTS

For the year ended 30 September 2022

## Independent Examiner's report to the Trustees

I report to the trustees on my examination of the accounts of the above charity ('the Charity') for the year ended 30 September 2022, which are set out on pages 10 to 13.

### Respective responsibilities of trustees and examiner

The charity's trustees are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Charity's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all of the applicable Directions given by the Charity Commission under section 145 (5)(b) of the Act.

### Independent examiners statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives cause to believe that in any material respect,

- The accounting records were not kept in accordance with section 130 of the Charities Act, or
- The accounts did not accord with the accounting records, or
- The accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination'

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Neil Sutcliffe FCA

10 Park Lane

Penwortham

Preston

PR1 9JB

Date

02/07/2023



# THE CHRISTADELPHIAN SUPPORT NETWORK FINANCIAL STATEMENTS

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## Income and Expenditure Account

		2022		2021
	£	£	£	£
<b>Income</b>				
<b>Resources from Generated Funds</b>				
Ecclesial donations	14,078		7,115	
Other Donations	797		1,785	
Bank Interest received	126		128	
		15,001		9,028
<b>Resources from Charitable Activities</b>				
Fellowship weekend fees:				
- Shallowford House,	7,483		-	
- Holland House,	3,663		-	
Books, and CD sales	-		31	
Awareness Days & Seminar collections	100		-	
Sundries	5		-	
		11,251		31
		26,252		9,059

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## Resources used – Charitable Activities

		2022		2021
	£	£	£	£
Fellowship weekend expenses:				
- Shallowford House,	8,881		-	
- Holland House,	4,475		-	
Event expenses	546		-	
Training day expenses	119		-	
Printing, postage and stationery	95		1,349	
Telephone Helpline	823		1,140	
Digital and website	1,489		1,503	
Insurance	657		650	
Committee and member expenses	43		(109)	
Accounting software	180		-	
		<b>17,308</b>		<b>4,533</b>
<b>Surplus for the year</b>		<b>8,944</b>		<b>4,526</b>

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**Balance Sheet**

	<b>2022</b>	<b>2021</b>
	<b>£</b>	<b>£</b>
<b>Current Assets</b>		
Cash	-	-
Bank deposit account	36,172	36,047
Bank current account	20,068	11,001
	<b>56,240</b>	<b>47,048</b>
Prepayments and Deposits	1,500	1,580
	<b>57,740</b>	<b>48,628</b>
<b>Current liabilities</b>		
Amounts due within one year	(558)	(390)
<b>Net assets</b>	<b>57,182</b>	<b>48,238</b>
<b>Accumulated Funds</b>		
Opening Balance	48,238	43,712
Surplus for the year	8,944	4,526
<b>Closing Balance</b>	<b>57,182</b>	<b>48,238</b>

These Financial statements were approved  
on 2 July 2023

Signed on behalf of the Trustees



**Gordon Dawes**  
**Chairman**

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### **For the year ended 30 September 2022**

## **Notes to the Financial Statements**

### **Accounting Policies**

#### ***Organisations included***

The financial statements aggregate the income and expenditure of The Christadelphian Support Network UK, and CSN South West.

#### ***Basis of Accounting***

#### ***Income***

Voluntary income and donations are accounted for as received by the charity. Tax reclaims on donations are included in the period in which they are recovered.

#### ***Expenditure***

Expenditure is accounted for on an accrual's basis.

#### ***Accumulated Funds***

The charity's reserves constitute unrestricted funds that are expendable at the discretion of the Trustee's in the furtherance of the objects of the charity. Such funds may be held to finance both working capital and capital investment.

It is the policy of the Charity to maintain a reserve of at least one year's net expenditure with a target of two year's net expenditure. Net expenditure is defined as total expenditure less that related to a specific item of discretionary expenditure, e.g., fellowship weekend income. At 30 September 2022, accumulated unrestricted funds were the equivalent of 3.3 times total expenditure (2021: 10.6) and 3.8 times net expenditure (2021: 10.6). No fellowship weekends were held in 2021

#### ***Assets***

All expenditure on equipment costing less than £500 is written off in the year of purchase

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## Roles, Responsibilities and Appointment Details

Managing committee	Trustee Appointed	Trustee Re-election due	Area
Jean Ballie	2022	2026	Strategy
Colin Briley*	2015	2023	Finance, Publications
Karen Cox*	2015	2023	Educational support
Phil Cox*	2015	2023	IT and GDPR
Gordon Dawes*	2018	2023	Co-ordinator & Chair
Julia Dean			Design and comms
Roy Dean*	2015	2023	Praise and Fellowship
Gillian Holden*	2019	2023	Safeguarding
Alison Jones			Project support
Hilary Knight*	2015	2023	Help and Prayerlines, Fellowship weekends
Dr Anna Whittaker*	2021	2025	Healthcare support

Trustee \*

Name	Appointed	Re-election due	Area
Neil Sutcliffe	2019	2023	Honorary Auditor