



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From 01 April 2023 To 31 March 2024

Charity name: New Priestwood Community Association

Charity registration number:1089708

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the benefit of residents of Priestwood, Garth and surrounding area by associating the residents with local authorities and local voluntary organisations and community groups to advance education and provide facilities for social welfare, recreation and leisure.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Manage and maintain the New Priestwood Community Centre; promote charitable purposes that are inclusive and non-discriminatory: non-party political and non-sectarian in religion. The New Priestwood Community Association committee meets at least 6 times a year to discuss all aspects of the running of the centre, finance, and activities run by the centre. Also to discuss any future projects. The Centre Manager looks after the hiring of rooms by clubs, societies and community groups who offer educational, social and leisure activities for all ages and abilities. Our Centre's spaces are accessible and used by people of all abilities.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees try to ensure that the facilities offered at the New Priestwood Community Centre allow activities that are as inclusive and varied as possible; to attract and be accessible and affordable or free to a wide range of residents. The centre is well maintained. Hire fees are kept at a level to be able to pay staff a living wage and to cover essential costs. Trustees seek ways to expand the Centre's offer to reach different parts of the Priestwood and Garth and Community.

Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	
Other		

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>During this financial year the Community Centre has had several improvements including a new roof, some redecoration and a new moveable stage which allows groups to use the main hall space more flexibly. The purchase of new chairs with arms have helped elderly users be more comfortable when using the hall. We have also installed a defibrillator. The garden has benefitted and been expanded by new vegetable and flower beds.</p> <p>The New Priestwood Community Centre is a bustling hub of activity, operating at full capacity six days a week. Its diverse range of hirers reflects the community's varied interests and needs. Regular groups include martial arts classes, baby and toddler groups, flower arranging, and woodturning clubs, fostering hobbies, fitness, and social connections. The centre also accommodates one-off events such as children's parties and essential services like a blood donor clinic, demonstrating its versatility and vital role in serving the community.</p> <p>The Community Association enhances its offerings with The Weekly Brew, a welcoming initiative that provides a warm, safe space for residents to enjoy a hot drink, participate in games, engage in</p>

		friendly chats, and take part in a lively game of bingo. Additionally, residents can get involved in the community garden , fostering connections while contributing to a shared outdoor space. This year, the Association introduced a Line Dancing Group , adding a fun, sociable way for participants to stay active and embrace fitness in a friendly environment. These activities showcase the Centre's commitment to creating a vibrant, inclusive community.
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Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	During the 23/24 financial year 99.7% of income was generated from room bookings.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A general reserve is held in a deposit account to enable the New Priestwood Community Association to continue to pay the bills for approximately six months in the event of a downturn in revenue. Further funds have been put aside to upgrade some of the furnishings and equipment within the community centre.
Amount of reserves held	Para 1.22	
Reasons for holding zero reserves	Para 1.22	
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by nomination and vote at AGM or at a Committee Meeting by members present.

Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

Reference and Administrative details

Charity name	New Priestwood Community Association
Other name the charity uses	NPCA NPCC
Registered charity number	1089708
Charity's principal address	New Priestwood Community Centre Priestwood Court Road Bracknell Berks RG42 1TU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Maxine Cilia	Chair	Appointed 29/11/2023	NPCA
2	Jennie Green	Treasurer	Appointed 21/07/2023	NPCA
3	Lynn Hurdwell	Secretary	Appointed 24/01/2024	NPCA
4	Julie Pratt			NPCA
5	Julie Brown		Appointed 21/07/23	NPCA
6	Charlotte Egan		Appointed 22/7/2024	NPCA
7	Bryan Pledger		Resigned 25/9/2024	NPCA
8	Ted Rouse		Resigned 31/05/2024	NPCA
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20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

Additional information (optional)

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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Name of chief executive or names of senior staff members (Optional information)

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Exemptions from disclosure

Reason for non-disclosure of key personnel details

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Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	MISS CILIA MAXINE JAYNE	
Position (eg Secretary, Chair, etc)	CHAIR	
Date	31st JAN 2025	

Income and Expenditure - Years 22/23 & 23/24							
Income for year	2023/2024	2022/2023					
Rents charged to hirers (including LFT)	32,071	32,264					
Grant - Bracknell Town Council	0	200					
Grants, donations and refunds	43	364					
Fundraising	0	33					
Compensation - Flood	0	50					
Interest on deposit account	46	1					
Total Income in year	32,160	32,911					
Expenditure for year							
Employee costs	23,844	22,760					
Rent for Building	200	150					
Utility costs - Gas/Electric/Water	5,685	3,948					
Broadband & Phone	521	330					
Cleaning/Hygiene	1,711	1,584					
Repairs and Maintenance	4,047	3,526					
Auditor Fees	120	360					
Insurance costs	428	0					
Group - Weekly Brew Costs	297	51					
Group - Weekly Dig Costs	0	1,048					
Queen Elizabeth II - Community Event	0	115					
Software	149	120					
Miscellaneous (subscriptions & Fire Checks& PAT Testing)	634	300					
Total Expenditure for year	37,635	34,292					
	- 5,475	-1,381					
	2023/2024	2022/2023					
	532	15,396					
Deposit Account - Santander	16,505	16,459					
Current Account - Lloyds	10,397	0					
Cash	96	122					
	27,530	31,977					
Debtor Ledger	1,886	2,010					
Prepayments - General Insurance - 01/04/24 - 31/03/25	464	50	(Rent - 25Mar24 - 23Jun24)				
Weekly Dig - Deferred Income	- 135	0					
Accruals - Audit £120, Refuse Collection £89.46, Utilities £2,287.19	- 2,497	-1,702	(Accruals - General - Refuse Collection £54.78, Utilities £1,647.68)				
Accruals - Salary Related - HMRC Jan/Feb/Mar Paid in April 24	- 619	-230	(Accruals - Salary related - Pension adjustment)				
	26,630	32,105					
Reserves Brought Forward	32,105	33,485					
Excess(Shortfall) for the year	- 5,475	-1,381					
Effective Balance of Funds as at 31/03/24	26,630	32,105					
Debtors Reconciliation							
Balance brought forward	2,010	0					
Invoices raised	32,071	32,264					
Invoices paid	- 32,195	-30,253					
Trade Debtors - as at 31March24	1,886	2,010					
(all of which were paid by end of April24)							

Treasurer's Report for Financial Year 01April-31March2024

Income for the year was £32,160 which was £751 lower than the previous year. This was due to a variety of reasons which are shown on the Income & Expenditure report under the heading of Income for the year.

Expenditure for the year was £37,635 which was £3,343 higher than the previous year. This was mainly due to increases in employee costs + repairs, renewals and maintenance costs.

The combination of the above 2 points lead to a deficit for the year of £5,475. The majority of this deficit was the purchase of the following items.

£2,290 new stage

£1,150 Defibrillator & associated equipment

£ 223 Bissel carpet cleaner

£ 154 further items of soft furnishings for the Lounge

£ 230 various repairs & replacements

The purchases were utilising additional funding received during years 2020/2021 & 2021/2022 for renewal & upgrade purposes.

Retained Funds We finish the year with a healthy balance of £26,630 a proportion of which will be utilised during financial year ending 31March2025 to continue the upgrade/replacement of various equipment/furnishings now that the roof repairs and associated water damage have been rectified.



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name
The New Priestwood Community Association

On accounts for the year
ended

31st March 2024

Charity no
(if any)

1089708

Set out on pages

1

Remember to include the page numbers of additional sheets.

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2024.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

30/09/2024

Name:

Sandra Douglas ACMA

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

62 Westmorland Drive, Warfield, Berkshire, RG42 3QP

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.



Section A

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ended

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