



**CHARITY COMMISSION
FOR ENGLAND AND WALES**

Trustees' Annual Report for the period

From: 01 April 2022 to 31 March 2023

Charity name: New Priestwood Community Association

Charity registration number: 1089708

Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To promote the benefit of all residents of Priestwood and Garth, Bracknell, by associating the residents with local authorities and local voluntary organisations and community groups to advance education and provide facilities for social welfare, for recreation and leisure occupations to improve life for the residents.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>Manage and maintain the Priestwood Community Centre; promote charitable purposes that are inclusive and non-discriminatory: non-party political and non-sectarian in religion.</p> <p>The New Priestwood Community Association Executive Committee meets at least 4 times a year to manage the Centre and activities there; and to discuss and progress projects to support users of the Centre and the inhabitants of Priestwood and Garth. The Centre Manager looks after the hiring of rooms by clubs' societies and community groups who offer educational and social activities for our residents, from the very young to the very old. Our Centre's spaces are accessible for and used by people who have disabilities.</p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	Trustees try to ensure that facilities offered at the Priestwood Community Centre allow activities that are as inclusive and as varied as possible, to attract and be accessible and affordable or free to a wide range of residents. The Centre is well maintained. Hire fees are kept at a level to be able to pay staff a living wage rate of pay, and to cover essential costs. Trustees seek ways to expand the Centre's offer to reach different parts of the Priestwood and Garth community.

Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>With the ending of Covid restrictions, during this financial year we have been able to re-open our book swap facility, re-instate the facility for children's birthday parties and increase room bookings to be more in line with pre-covid numbers.</p> <p>Bookings can be made via contacting our Centre Manager by phone or via our Facebook page "New Priestwood Community Centre." From the Facebook page you are able to view what clubs are held and when.</p> <p>A selection of the groups that use the centre include: Bracknell Kick Boxing Club, Crown Ministries Church, Bloom Baby Bracknell Forest, Line Dancing, Fit for All, Short Mat Bowls, Berkshire Wood Turners, Tai Chi, All Abilities Martial Arts, Bracknell Reminiscence Group, Priestwood Under 5's, Bracknell Flower and many more.</p> <p>In October 22 we were able to rollout our "Weekly Brew" which is run once a week by members of the committee and offers a warm, safe place for residents to drop in. We currently supply a selection of hot and cold drinks, biscuit, cakes, board games and bingo to join in where one can win a prize or two.</p> <p>Some of the grant money received has been used to set up a garden area where residents can enjoy a bit of gardening & enjoy the produce that is grown. To help raise future funds to maintain & expand the garden the Association has signed up to the Bracknell Forest Lottery Fund – details of which can be found @ www.bracknellforestlottery.co.uk</p> <p>An Open Day is still being discussed and will be one of our events to take place during 2024.</p>

Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The majority of income during 20/21 came from grants and over 50% of income during 21/22 was also from Grants. During this financial year (22/23) 98% of income was generated from room bookings and we managed to finish the year with a higher income than in the pre-pandemic years which allowed us to be able to maintain our level of reserves.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A general reserve is held in a deposit account to enable the New Priestwood Community Association to continue to pay the bills for Approx 6 months in the event of a downturn in revenue such as the restriction due to COVID pandemic. Further funds have also been put aside to further upgrade some of the equipment & furnishings within the Community Centre
Amount of reserves held	Para 1.22	Approx £16,00
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/a

Additional information

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p>Our principal source of income is the hiring out of our various rooms. Bookings are made via contacting our Centre Manager by phone or via our Facebook page "New Priestwood Community Centre." From the Facebook page you are able to view what clubs are held and when.</p> <p>A selection of the groups that use the centre include: Bracknell Kick Boxing Club, Crown Ministries Church, Bloom Baby Bracknell Forest, Line Dancing, Fit for All, Short Mat Bowls, Berkshire Wood Turners, Tai Chi, All Abilities Martial Arts, Bracknell Reminiscence Group, Priestwood Under 5's, Bracknell Flower Club and many more.</p> <p>In October 22 we were able to rollout our "Weekly Brew" which is run once a week by members of the committee and offers a warm, safe place for residents to drop in. We currently supply a selection of hot and cold drinks, biscuit, cakes, board games and</p>
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		<p>bingo to join in where one can win a prize or two.</p> <p>Some of the grant money received has been used to set up a garden area where residents can enjoy some time gardening & growing vegetables or just having a sit ot in the fresh air. To help raise future funds to maintain & expand the range of produce & flowers grown in the garden the Association has signed up to the Bracknell Forest Lottery Fund – details of which can be found @ www.bracknellforestlottery.co.uk</p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	N/a
A description of the principal risks facing the charity	Para 1.46	Long term closure due to another Pandemic
Other		

Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Trust Deed
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Appointed by nomination & vote either at an AGM or at a Committee Meeting by Members present

Reference and Administrative details

Charity name	New Priestwood Community Association
Other name the charity uses	NPCA NPCC
Registered charity number	1089708
Charity's principal address	New Priestwood Community Centre Priestwood Court Road Bracknell Berks RG42 1TU

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Patricia Brown	Chair	Resigned 22/11/23	NPCA
2	Julie Saunders		Resigned prior to April 23	NPCA
3	Cllr Paul Bidwell		Resigned 05/05/23	NPCA
4	Ted Rouse			NPCA
5	Julie Pratt			NPCA
6	Maxine Cilia	Chair	Appointed 29/11/23	NPCA
7	Jennie Green	Treasurer	Appointed 21/07/23	NPCA
8	Bryan Pledger		Appointed 18/08/23	NPCA
9	Julie Brown		Appointed 21/07/23	NPCA
10	Lynn Hurdwell	Secretary	Appointed 24/01/24	NPCA

Corporate trustees – names of the directors at the date the report was approved

Director name		
N/a		

Trustee name	Dates acted if not for whole year	
N/a		

Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/a
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/a
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/a

Additional information (optional)

Exemptions from disclosure

Reason for non-disclosure of key personnel details

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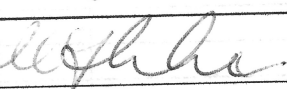

Other optional information

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Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Maxine Cilia	Jennie Green
Position (eg Secretary, Chair, etc)	Chair	Treasurer
Date	30 January 2024	

New Priestwood Community Association
Charity No: 1089708

Profit & Loss Account
For the Year Ended 31 March 2023

	<u>2022/3</u>		<u>2021/2</u>	
	£	£	£	£
<u>Income</u>				
Hall Hires	32,264		20,353	
Grants	200		23,901	
Donations	364		-	
Interest Received	1		14	
Bracknell Forest Lottery	33		-	
Compensation - Water Damage	50		-	
		32,911		44,268
<u>Expenditure</u>				
Rent	150		400	
Utility Costs	3,948		2,999	
Repairs & Maintenance/ Renovations	3,526		4,418	
Website/Broadband & Phones	450		-	
Office Cleaning & Hygiene	1,584		-	
Community Events & Groups	1,214		-	
Employee Costs	22,760		21,962	
Audit Fees	360		-	
Insurance	-		424	
Misc	300		339	
		34,292		30,542
Surplus/(Deficit) for Year		(1,380)		13,726

Balance Sheet
For the Year Ended 31 March 2023

	<u>2022/3</u>		<u>2021/2</u>	
	£	£	£	£
Bank/Cash -				
Current Account	15,396		24,092	
Deposit Account	16,459		9,393	
Cash	122		-	
		31,977		33,485
Debtors		2,010		
Prepayments		50		
Accruals		(1,933)		
		32,105		33,485
Reserves				
Brought Forward	33,485		19,759	
Current Year Deficit	(1,380)		13,726	
		32,105		33,485



Section A

Independent Examiner's Report

Report to the trustees/
members of

Charity Name

The New Priestwood Community Association

On accounts for the year
ended

31st March 2023

Charity no
(if any)

1089708

Set out on pages

1

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023.

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

Date:

01/02/2024

Name:

Sandra Douglas ACMA

Relevant professional
qualification(s) or body
(if any):

CIMA

Address:

62 Westmorland Drive, Warfield, Berkshire, RG42 3QP

Disclosure

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.