

Company registration number: 04202897

Charity registration number: 1089658

The Cancer Support Centre - Sutton Coldfield

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2024

Fruition Accountancy Limited
Unit 4 Three Spires House
Station Road
Lichfield
WS13 6HX

The Cancer Support Centre - Sutton Coldfield

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The Cancer Support Centre - Sutton Coldfield

Reference and Administrative Details

Trustees	Mr Trevor Ammar Saadi
	Ms Dorothy Ann Cavanagh
	Mr Roy Edward Poller
	Mr Shaun Patrick Cremins
	Mr Tarlocham Singh Randhawa
	Mr Gordan Peter David Craig
	Mr Simon Trevelyan
	Mrs Vicki Louise Maye
	Ms Joanne Ellen Susan Jinks
	Ms Christine Jane Kimberley
Secretary	
Charity Registration Number	1089658
Company Registration Number	04202897
	The charity is incorporated in England & Wales.
Registered Office	The Cancer Support Centre Lindridge Road Sutton Coldfield B75 6JB
Independent Examiner	Fruition Accountancy Limited Unit 4 Three Spires House Station Road Lichfield WS13 6HX

The Cancer Support Centre - Sutton Coldfield

Trustees' Report

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2024.

Trustees and officers

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Mr Trevor Ammar Saadi
	Ms Dorothy Ann Cavanagh
	Mr Roy Edward Poller
	Mr Shaun Patrick Cremins
	Mr Tarlocham Singh Randhawa
	Mr Gordan Peter David Craig
	Mr Simon Trevelyan (appointed 5 July 2023)
	Mrs Vicki Louise Maye (appointed 23 August 2023)
	Ms Joanne Ellen Susan Jinks (appointed 24 April 2024)

Secretary:	Ms Christine Jane Kimberley
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The Trustees of the charity are also company directors for the purpose of company law. In accordance with the Articles of Association, Trustees are appointed by the membership.

Patrons

We are very pleased to welcome the Rt Hon Andrew Mitchell; MP for Sutton Coldfield who has now joined us as a new Patron of the Charity.

Objectives and activities

Objects and aims

The Cancer Support Centre – Sutton Coldfield offers help and support to adults with a Cancer diagnosis, no matter the prognosis, and their carers in the Midlands area. Our offer is one of tailored holistic support to enable people to cope with the impacts of cancer and its side effects, to rebuild their wellbeing and resilience. We support health, physical, mental and emotional wellbeing with a choice of therapies, groups, education, advice and social interaction. We offer a complementary approach to the NHS and other agencies.

The Cancer Support Centre - Sutton Coldfield

Trustees' Report

Fundraising disclosures

This year raising funds has become increasingly difficult due to the effects of inflation and economic slowdown, none the less:

- Our small team have sought out ways of raising funds and have worked tirelessly in that pursuit
- We have obtained grants for premises, staff and service
- We are fundraising online
- We continue to operate our lottery, which is being run by an external provider
- We have run some fund-raising events
- We have sold crafts, cards and many cakes
- The ebay shop continues to be a success
- Schemes to donate as you shop have been effective
- The Big Give was fantastic
- Local businesses have supported with time and donations of money and goods to help us
- Supporters and local organisations have held their own fund-raising events
- Many service users and our supporters have made donations.

We have also continued our work this year to launch a Corporate Sponsorship Program into the local business community to help us work closer with local businesses and to help with fund-raising.

Our Trustees are responsible for specific areas of our fund-raising and communications to enable us to focus attention on each area and to drive revenue growth to support our operations.

In April 2024 The Cancer Support Centre was elected as the nominated Charity for the Sutton Coldfield Chamber of Commerce, covering a 2 year period. We are now working closely with the Chamber to ensure that we achieve the maximum benefit possible from this selection.

Public benefit

The Cancer Support Centre – Sutton Coldfield (CSC) offers help and support to people affected by cancer. The majority of our clients are from the wider Sutton Coldfield area but there are no geographical limits to where our clients may come from.

The trustees confirm that they have complied with the requirements of section 4 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

Use of volunteers

A huge thanks to everyone. Despite their own hardships they have helped us to support people who desperately need our service. The Cancer Support Centre could not have continued to operate without them.

We continued to be supported by amazing volunteers and fundraisers and the goodwill endures.

In 2023/4 we have continued to strengthen our board of trustees and the energy of new participants has boosted our efforts. Throughout the year our staff, therapists, volunteers and trustees are hardworking, flexible and care about the Cancer Support Centre so much. Their support and willingness to adapt and take on extra tasks has been fantastic. In these hard times, determination, resilience, leadership and a vast amount of caring have meant the Cancer Support Centre was able to survive. A huge thank you to all of you.

The Cancer Support Centre - Sutton Coldfield

Trustees' Report

Achievements and performance

The centre in Lindridge Road, Sutton Coldfield now operates 4 days a week to provide both individual therapies and group sessions to nearly 400 clients.

Individual Therapies

Our ethos and beliefs are based around holistic support, and focus on your mind, body and spirit, to ensure that clients feel part of our supportive community.

All our support is designed to help them manage the effects that their hospital treatments have had, both physically and psychologically, and each 1:1 therapy is able to specifically help with these challenges.

These include:

- Acupuncture
- Aromatherapy
- Hypnosis
- Counselling
- Creative visualisation
- Emotional Freedom Technique
- Homeopathy
- Indian Head Massage
- The "M" Technique
- Foot Reflexology
- Facial Reflexology
- Reiki
- Scar Tissue Release
- Nutrition

Groups

Support groups are a vital part of the support that we offer. Living with cancer can be a challenging and overwhelming experience, not just for the person with cancer, but also for their loved ones. It can be difficult to express the emotional and physical toll that cancer can have.

We offer a wide range of support groups for those affected by cancer. We believe in a holistic approach, which is why our groups are built around the three main pillars of support: mind, body, and spirit.

- Art Group
- Tripudio - a gentle range of movements aimed at post-surgical rehabilitation for keeping the lymphatic system healthy and to get back moving after surgery
- Walking Group
- Jewellery Group
- Carers' Group - providing support to those who care for or support someone who has cancer
- Yoga Group
- Share Group - support group specifically designed for women living with cancer
- Talk & Support Group - support group specifically designed for women over 55 living with cancer
- Prostate Cancer Support Group
- Nutrition talks
- Well-being help-yourself workshops

The Cancer Support Centre - Sutton Coldfield

Trustees' Report

IT Infrastructure

The migration of our inhouse systems to the cloud was completed in December 2023. The centre is now using Office 365 (office admin) and Cliniko (Client Management). We continue to review and enhance the use of these new systems to improve our processes.

Our web site is continually updated to keep it accurate and to ensure everyone has access to information on our services and events that we are running.

Social media and Communications

We are now working regularly with social media channels to raise our profile in the West Midlands and have used our Website, Facebook, LinkedIn, YouTube and Teams to keep people informed and to publicise and deliver both our services and our fundraising activities.

New clients including those recently having been diagnosed with cancer and those who are affected by cancer in any way, themselves or as a carer, who want to have someone to talk things through with, can get in touch by phone 0121 378 6295 or via the website for a call back. We have staff and therapists who will talk with them about the things we can do to help and make some suggestions for some 1:1 sessions we can offer.

We have started a weekly newsletter which we send to all of our supporters and clients identifying key activities for the coming weeks, and future fund-raising activities and events that we are organising.

Financial review

The measures put in place during 2022/23 to increase income began to take effect in 2023/24 and total income from all sources rose to over £129,000 compared to almost £105,000 in 2022/23.

Most areas of income showed modest increases but income from fundraising rose from £14,000 in 2022/23 to £27,000 in 2023/24 with only a minimal increase in costs reflecting the effort put in by Trustees, Staff and Volunteers to secure the financial stability of the Centre.

Inevitably, the cost of securing the Centre's long term future at its current premises as well as making more use of these premises has meant that these costs have risen. The increase was £14,000 and the other major areas of expenditure have also seen increases in 2023/24, therapy costs rose by £7,400 and staff costs by £1,900, these increases reflecting the increased activity at the Centre.

However, overall the deficit to be funded from the unrestricted reserves fell from £37,700 in 2022/23 to £26,400 in 2023/24 and is showing signs of being further significantly reduced in 2024/25.

It is gratifying to see that the effect of recent turbulent years is now being mitigated and the Centre can look forward to a period of sustained and sustainable growth.

Policy on reserves

The Trustees have confirmed their strategy of holding reserves equal to 9 months of operational expenditure. This is currently being achieved, however a substantial increase in regular income is required to maintain the situation.

The Cancer Support Centre - Sutton Coldfield

Trustees' Report

Plans for future periods

Aims and key objectives for future periods

In July 2022 we received notice on our lease. Negotiations with the landlord created sufficient movement to allow us to remain for a further year (until Jan 2024) and to continue to offer services to our clients. Subsequent to that, in December 2023 a longer-term lease has been negotiated and put in place which allows us to remain and to continue to offer services to our clients.

This uncertainty over our location and facilities which limited our ability to plan longer term is now behind us and this allow us to return to our ambition to help as many local people with cancer and their families as ever.

Our continued use of social media and working with local Health Organisations is key to being able to grow our client base and this continues to be a priority for us.

Our development of funding sources is a key activity in the coming 1-2 years to ensure that we are able to rise to the challenge of matching funding to demand.

Our on-line self help capability continues to grow, and further additions to this to enable it to be used by clients who are unable to visit us will be a key focus in the next 1-2 years.

Growth

Cancer Research UK anticipate around 570 new cases diagnosed per year for the population of Sutton Coldfield Constituency and around 6600 new cancer diagnoses per year for the entire population of Birmingham. The Cancer Support Centre will continue to find ways to reach new clients so they are aware of our service, and we will continue to be there for existing clients.

Structure, governance and management

Organisational structure

The Cancer Support Centre - Sutton Coldfield is a charitable company limited by guarantee and governed by its Memorandum and Articles of Association dated 21 April 2001 as amended by special resolution 29 November 2001

Major risks and management of those risks

Our approach to risk is prudent and we assess and manage risks both at an operational and strategic level. We assess any new risks arising each month at Trustees meeting and undertake a full board review and reassessment of all risks every six months. Our current major risk involves our ability to fund the service we offer.

Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The Cancer Support Centre - Sutton Coldfield

Trustees' Report

The annual report was approved by the trustees of the charity on 13 November 2024 and signed on its behalf by:



.....
Mr Trevor Ammar Saadi
Trustee

The Cancer Support Centre - Sutton Coldfield

Statement of Trustees' Responsibilities

The trustees (who are also the directors of The Cancer Support Centre - Sutton Coldfield for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice), including FRS 102 "The Financial Reporting Standard applicable in the UK and Republic of Ireland". The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of the incoming resources and application of resources, including its income and expenditure, of the charitable company for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards, comprising FRS 102 have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping proper accounting records that can disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

The trustees are responsible for the maintenance and integrity of the corporate and financial information included on the charitable company's website. Legislation governing the preparation and dissemination of financial statements may differ from legislation in other jurisdictions.

Approved by the trustees of the charity on 13 November 2024 and signed on its behalf by:



.....
Mr Trevor Ammar Saadi
Trustee

The Cancer Support Centre - Sutton Coldfield

Independent Examiner's Report to the trustees of The Cancer Support Centre - Sutton Coldfield ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5)(b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of The Cancer Support Centre - Sutton Coldfield as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair view' which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Michelle Vincent FCCA
ACCA

Unit 4 Three Spires House
Station Road
Lichfield
WS13 6HX

13 November 2024

The Cancer Support Centre - Sutton Coldfield

Statement of Financial Activities for the Year Ended 31 March 2024 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2024 £	Total 2023 £
Income and Endowments from:					
Donations and legacies	3	63,059	1,000	64,059	57,640
Grants, including capital grants	3	11,000	16,000	27,000	26,100
Gifts in kind	3	4,498	-	4,498	1,841
Charitable activities	4	4,248	-	4,248	5,043
Other trading activities	5	27,497	-	27,497	13,653
Investment income	6	1,750	-	1,750	554
Total Income		<u>112,052</u>	<u>17,000</u>	<u>129,052</u>	<u>104,831</u>
Expenditure on:					
Raising funds	7	(6,340)	-	(6,340)	(3,568)
Charitable activities	8	<u>(132,144)</u>	<u>(21,796)</u>	<u>(153,940)</u>	<u>(128,544)</u>
Total Expenditure		<u>(138,484)</u>	<u>(21,796)</u>	<u>(160,280)</u>	<u>(132,112)</u>
Net expenditure		<u>(26,432)</u>	<u>(4,796)</u>	<u>(31,228)</u>	<u>(27,281)</u>
Net movement in funds		(26,432)	(4,796)	(31,228)	(27,281)
Reconciliation of funds					
Total funds brought forward		<u>121,497</u>	<u>13,365</u>	<u>134,862</u>	<u>162,143</u>
Total funds carried forward	18	<u>95,065</u>	<u>8,569</u>	<u>103,634</u>	<u>134,862</u>

All of the charity's activities derive from continuing operations during the above two periods.
The funds breakdown for 2023 is shown in note 18.

The Cancer Support Centre - Sutton Coldfield

(Registration number: 04202897)
Balance Sheet as at 31 March 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	14	3,028	1,057
Current assets			
Debtors	15	5,785	5,396
Cash at bank and in hand	16	98,764	130,755
		104,549	136,151
Creditors: Amounts falling due within one year	17	(3,943)	(2,346)
Net current assets		100,606	133,805
Net assets		103,634	134,862
Funds of the charity:			
Restricted income funds			
Restricted funds		8,569	13,365
Unrestricted income funds			
Unrestricted funds		95,065	121,497
Total funds	18	103,634	134,862

For the financial year ending 31 March 2024 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 10 to 23 were approved by the trustees, and authorised for issue on 13 November 2024 and signed on their behalf by:



Mr Trevor Ammar Saadi
Trustee

The notes on pages 12 to 23 form an integral part of these financial statements.

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

1 Charity status

The charity is limited by guarantee, incorporated in England & Wales, and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

The address of its registered office is:

The Cancer Support Centre
Lindridge Road
Sutton Coldfield
B75 6JB

These financial statements were authorised for issue by the trustees on 13 November 2024.

2 Accounting policies

Summary of significant accounting policies and key accounting estimates

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

Statement of compliance

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Basis of preparation

The Cancer Support Centre - Sutton Coldfield meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

Going concern

The trustees consider that there are no material uncertainties about the charity's ability to continue as a going concern nor any significant areas of uncertainty that affect the carrying value of assets held by the charity.

Income and endowments

All income is recognised once the charity has entitlement to the income, it is probable that the income will be received and the amount of the income receivable can be measured reliably.

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

Donations and legacies

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

Grants receivable

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

Gifts in kind

Gifts in kind are recognised in different ways dependent on how they are used by the charity:

- (i) Those donated for resale produce income when they are sold. They are valued at the amount actually realised.
- (ii) Those donated for onward transmission to beneficiaries are included in the Statement of Financial Activities as incoming resources and resources expended when they are distributed. They are valued at the amount the charity would have had to pay to acquire them.
- (iii) Those donated for use by the charity itself are included when receivable. They are valued at the amount the charity would have had to pay to acquire them.

Investment income

Dividends are recognised once the dividend has been declared and notification has been received of the dividend due.

Expenditure

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

Raising funds

These are costs incurred in attracting voluntary income, the management of investments and those incurred in trading activities that raise funds.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

Support costs

Support costs include central functions and have been allocated to activity cost categories on a basis consistent with the use of resources, for example, allocating property costs by floor areas, or per capita, staff costs by the time spent and other costs by their usage.

Governance costs

These include the costs attributable to the charity's compliance with constitutional and statutory requirements, including audit, strategic management and trustees meetings and reimbursed expenses.

Taxation

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

Tangible fixed assets

Individual fixed assets costing £0.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

Depreciation and amortisation

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

Asset class	Depreciation method and rate
Computer equipment	25% reducing balance
Short leasehold	9 years straight line

Trade debtors

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

Fund structure

Unrestricted income funds are general funds that are available for use at the trustees discretion in furtherance of the objectives of the charity.

Designated funds are unrestricted funds set aside for specific purposes at the discretion of the trustees.

Restricted income funds are those donated for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

3 Income from donations and legacies

	Unrestricted funds General £	Restricted funds £	Total 2024 £
Donations and legacies;			
Donations from individuals	32,220	1,000	33,220
Donations from community groups	26,151	-	26,151
Gift aid reclaimed	4,688	-	4,688
Grants, including capital grants;			
Grants from companies	11,000	16,000	27,000
Gifts in kind	4,498	-	4,498
	<u>78,557</u>	<u>17,000</u>	<u>95,557</u>

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

	Unrestricted funds General £	Restricted funds £	Total 2023 £
Donations and legacies;			
Donations from individuals	27,521	2,000	29,521
Donations from community groups	24,652	-	24,652
Gift aid reclaimed	3,467	-	3,467
Grants, including capital grants;			
Grants from companies	10,000	16,100	26,100
Gifts in kind	1,841	-	1,841
	<u>67,481</u>	<u>18,100</u>	<u>85,581</u>

4 Income from charitable activities

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Cancer support services	<u>4,248</u>	<u>4,248</u>	<u>5,043</u>

5 Income from other trading activities

	Unrestricted General £	Total 2024 £	Total 2023 £
Income from other trading activities			
Fundraising events	<u>27,497</u>	<u>27,497</u>	<u>13,653</u>
	<u>27,497</u>	<u>27,497</u>	<u>13,653</u>

6 Investment income

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>1,750</u>	<u>1,750</u>	<u>554</u>

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

7 Expenditure on raising funds

a) Costs of trading activities

	Note	Unrestricted funds General £	Total 2024 £	Total 2023 £
Events and conferences		3,984	3,984	2,702
Other direct costs of activities for generating funds		2,356	2,356	866
		<u>6,340</u>	<u>6,340</u>	<u>3,568</u>

8 Charitable activity expenditure

	Note	Unrestricted funds General £	Restricted funds £	Total 2024 £
Activities for service users		21,013	7,914	28,927
Other direct costs		4,042	-	4,042
Telephone and fax		129	-	129
Computer software and maintenance costs		7,006	282	7,288
Staff costs		63,466	-	63,466
Allocated support costs	9	34,517	13,600	48,117
Governance costs	9	1,971	-	1,971
		<u>132,144</u>	<u>21,796</u>	<u>153,940</u>

	Note	Unrestricted funds General £	Restricted funds £	Total 2023 £
Activities for service users		18,647	4,600	23,247
Other direct costs		2,352	800	3,152
Telephone and fax		369	-	369
Computer software and maintenance costs		6,062	600	6,662
Staff costs		61,588	-	61,588
Allocated support costs	9	31,152	550	31,702
Governance costs	9	1,824	-	1,824
		<u>121,994</u>	<u>6,550</u>	<u>128,544</u>

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

9 Analysis of governance and support costs

Support costs allocated to charitable activities

	Other support costs £	Total 2024 £	Total 2023 £
Office costs	3,781	3,781	1,468
Premises costs	41,667	41,667	27,269
Insurance	1,311	1,311	1,236
Bank charges	733	733	468
Subscriptions	263	263	637
Sundry	34	34	272
Depreciation	328	328	352
	<u>48,117</u>	<u>48,117</u>	<u>31,702</u>

Basis of allocation

Reference	Method of allocation
Office costs	Invoiced
Premises expenses	Invoiced
Insurance	Invoiced
Bank charges	Invoiced
Subscriptions	Invoiced
Sundry	Invoiced
Depreciation	100% calculated amount

Governance costs

	Unrestricted funds General £	Total 2024 £	Total 2023 £
Independent examiner fees			
Examination of the financial statements	1,913	1,913	1,824
Other governance costs	58	58	-
	<u>1,971</u>	<u>1,971</u>	<u>1,824</u>

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

10 Net incoming/outgoing resources

Net outgoing resources for the year include:

	2024 £	2023 £
Depreciation of fixed assets	<u>328</u>	<u>352</u>

11 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

Mr Roy Edward Poller

Mr Roy Edward Poller received remuneration of £3,792 (2023: £3,676) during the year.

Mr Poller received remuneration for his role as a therapist at the Charity.

This is permitted by the Charity's Memorandum of Association.

No trustees have received any reimbursed expenses or any other benefits from the charity during the year.

Donations made by the trustees without any conditions attached totalled £1,271 for the year (2023 - £1,104).

12 Staff costs

The aggregate payroll costs were as follows:

	2024 £	2023 £
Staff costs during the year were:		
Wages and salaries	62,237	60,399
Social security costs	-	255
Pension costs	<u>1,229</u>	<u>934</u>
	<u>63,466</u>	<u>61,588</u>

The monthly average number of persons (including senior management / leadership team) employed by the charity during the year expressed as full time equivalents was as follows:

	2024 No	2023 No
Charitable activities	<u>5</u>	<u>5</u>

No employee received emoluments of more than £60,000 during the year.

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

14 Tangible fixed assets

	Land and buildings £	Furniture and equipment £	Total £
Cost			
At 1 April 2023	-	3,313	3,313
Additions	2,299	-	2,299
At 31 March 2024	2,299	3,313	5,612
Depreciation			
At 1 April 2023	-	2,256	2,256
Charge for the year	64	264	328
At 31 March 2024	64	2,520	2,584
Net book value			
At 31 March 2024	2,235	793	3,028
At 31 March 2023	-	1,057	1,057

Included within the net book value of land and buildings above is £Nil (2023 - £Nil) in respect of freehold land and buildings and £2,235 (2023 - £Nil) in respect of leaseholds.

15 Debtors

	2024 £	2023 £
Trade debtors	200	866
Prepayments	926	1,064
Other debtors	4,659	3,466
	5,785	5,396

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

16 Cash and cash equivalents

	2024 £	2023 £
Cash on hand	64	51
Cash at bank	98,700	60,216
Short-term deposits	-	70,488
	<u>98,764</u>	<u>130,755</u>

17 Creditors: amounts falling due within one year

	2024 £	2023 £
Trade creditors	272	582
Other taxation and social security	1,758	-
Accruals	1,913	1,764
	<u>3,943</u>	<u>2,346</u>

18 Funds

	Balance at 1 April 2023 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2024 £
Unrestricted funds					
<i>General</i>					
General funds - all funds	95,877	112,052	(138,484)	25,620	95,065
<i>Designated</i>					
Growth and development	25,620	-	-	(25,620)	-
Total unrestricted funds	<u>121,497</u>	<u>112,052</u>	<u>(138,484)</u>	<u>-</u>	<u>95,065</u>
Restricted funds					
Gardening club	315	-	-	-	315
Pink Ribbon fund	1,000	6,000	(5,500)	-	1,500
Neighbourhood Network Scheme	11,362	-	(4,984)	-	6,378
Breast Friends Bra Fitting	688	1,000	(1,312)	-	376
Awards for All	-	10,000	(10,000)	-	-
Total restricted funds	<u>13,365</u>	<u>17,000</u>	<u>(21,796)</u>	<u>-</u>	<u>8,569</u>
Total funds	<u>134,862</u>	<u>129,052</u>	<u>(160,280)</u>	<u>-</u>	<u>103,634</u>

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

	Balance at 1 April 2022 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2023 £
Unrestricted funds					
<i>General</i>					
General funds - all funds	133,432	86,731	(125,562)	1,276	95,877
<i>Designated</i>					
Growth and development	25,620	-	-	-	25,620
Total unrestricted funds	<u>159,052</u>	<u>86,731</u>	<u>(125,562)</u>	<u>1,276</u>	<u>121,497</u>
Restricted					
Gardening club	315	-	-	-	315
Saturday Opening	851	-	-	(851)	-
Pink Ribbon fund	-	4,000	(3,000)	-	1,000
Neighbourhood Network Scheme	-	12,100	(738)	-	11,362
Macmillan videos for HYS	1,500	-	(1,500)	-	-
Reiki course in lockdown	425	-	-	(425)	-
Breast Friends Bra Fitting	-	2,000	(1,312)	-	688
Total restricted funds	<u>3,091</u>	<u>18,100</u>	<u>(6,550)</u>	<u>(1,276)</u>	<u>13,365</u>
Total funds	<u>162,143</u>	<u>104,831</u>	<u>(132,112)</u>	<u>-</u>	<u>134,862</u>

The Cancer Support Centre - Sutton Coldfield

Notes to the Financial Statements for the Year Ended 31 March 2024

19 Analysis of net assets between funds

	Unrestricted funds		Restricted funds	Total funds at 31 March 2024
	General			
	£	£	£	£
Tangible fixed assets	3,028	-	-	3,028
Current assets	95,980	8,569	8,569	104,549
Current liabilities	(3,943)	-	-	(3,943)
Total net assets	<u>95,065</u>	<u>8,569</u>	<u>8,569</u>	<u>103,634</u>

	Unrestricted funds		Restricted funds	Total funds at 31 March 2023
	General	Designated		
	£	£	£	£
Tangible fixed assets	1,057	-	-	1,057
Current assets	97,166	25,620	13,365	136,151
Current liabilities	(2,346)	-	-	(2,346)
Total net assets	<u>95,877</u>	<u>25,620</u>	<u>13,365</u>	<u>134,862</u>

20 Related party transactions

There were no related party transactions in the year.

The Cancer Support Centre - Sutton Coldfield

Statement of Financial Activities by fund for the Year Ended 31 March 2024

Unrestricted Funds

	Total Unrestricted Funds 2024 £	Total Unrestricted Funds 2023 £
Income and Endowments from:		
Donations and legacies	78,557	67,481
Charitable activities	4,248	5,043
Other trading activities	27,497	13,653
Investment income	<u>1,750</u>	<u>554</u>
Total income	<u>112,052</u>	<u>86,731</u>
Expenditure on:		
Raising funds	(6,340)	(3,568)
Charitable activities	<u>(132,144)</u>	<u>(121,994)</u>
Total expenditure	<u>(138,484)</u>	<u>(125,562)</u>
Net expenditure	(26,432)	(38,831)
Transfers between funds	<u>-</u>	<u>1,276</u>
Net movement in funds	(26,432)	(37,555)
Reconciliation of funds		
Total funds brought forward	<u>121,497</u>	<u>159,052</u>
Total funds carried forward	<u><u>95,065</u></u>	<u><u>121,497</u></u>

The Cancer Support Centre - Sutton Coldfield

Statement of Financial Activities by fund for the Year Ended 31 March 2024

Restricted Funds

	Total Restricted Funds 2024 £	Total Restricted Funds 2023 £
Income and Endowments from:		
Donations and legacies	<u>17,000</u>	<u>18,100</u>
Total income	<u>17,000</u>	<u>18,100</u>
Expenditure on:		
Charitable activities	<u>(21,796)</u>	<u>(6,550)</u>
Total expenditure	<u>(21,796)</u>	<u>(6,550)</u>
Net (expenditure)/income	(4,796)	11,550
Transfers between funds	<u>-</u>	<u>(1,276)</u>
Net movement in funds	(4,796)	10,274
Reconciliation of funds		
Total funds brought forward	<u>13,365</u>	<u>3,091</u>
Total funds carried forward	<u><u>8,569</u></u>	<u><u>13,365</u></u>

