

Company registration number: 04244661

Charity registration number: 1089635

# Ashfield Voluntary Action

(A company limited by guarantee)

Annual Report and Financial Statements

for the Year Ended 31 March 2022

Community Accounting Plus  
Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

## **Ashfield Voluntary Action**

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## **Ashfield Voluntary Action**

### **Reference and Administrative Details**

<b>Trustees</b>	Margaret Frances Gregory, Chair Philip Marshall Ken Bradshaw Patrizia Canova Jac Lemmen Peter Robinson
<b>Senior Management Team</b>	Teresa Jackson, Manager
<b>Charity Registration Number</b>	1089635
<b>Company Registration Number</b>	04244661
<b>Registered Office</b>	Ashfield Health And Well Being Centre Portland Street Kirkby-In-Ashfield Nottingham NG17 7AE
<b>Independent Examiner</b>	John O'Brien, employee of Community Accounting Plus Units 1 & 2 North West 41 Talbot Street Nottingham NG1 5GL

## **Ashfield Voluntary Action**

### **Trustees' Report**

The trustees, who are directors for the purposes of company law, present the annual report together with the financial statements of the charitable company for the year ended 31 March 2022.

#### **Trustees and officers**

The trustees and officers serving during the year and since the year end were as follows:

Trustees:	Margaret Frances Gregory, Chair
	Philip Marshall
	Ken Bradshaw
	Patrizia Canova
	Jac Lemmen
	Peter Robinson

#### **Structure, governance and management**

##### ***Nature of governing document***

The charity is a company limited by guarantee and registered charity. It is operated under the rules of its memorandum and articles of association dated 2 July 2001. It has no share capital and the liability of each member in the event of winding-up is limited to £1.

##### ***Recruitment and appointment of trustees***

Potential Trustees complete an application form and are invited for an interview with fellow trustees. Two references are required and an agreement to have a DBS check. If acceptable the new Trustee is then invited to a Trustee meeting as an observer so they can see the procedures. Following this a vote is taken, if accepted they are placed on the Trustee register on the Charity Commission website.

#### **Objectives and activities**

##### ***Objects and aims***

To promote any charitable purpose for the benefit of the community in the local government district of Ashfield (the area of benefit) and, in particular, the advancement of education, the protection of health, and the relief of poverty, distress and sickness.

To promote and organise co-operation in the achievement of the above purposes and to that end to bring together in council representatives of the voluntary organisations and statutory authorities within the area of benefit.

## **Ashfield Voluntary Action**

### **Trustees' Report**

#### ***Objectives, strategies and activities***

Ashfield Voluntary Action continues to provide projects and services for the benefit of people living in the Ashfield District of Nottinghamshire.

We continue to develop new working relationships with organisations across Nottinghamshire to enhance the projects and services we provide, which are:

- Infrastructure support providing governance support to the local voluntary sector;
- Volunteer support programme: the recruitment and training of people interested in providing support to the community across the Ashfield Area;
- A public and patient engagement programme on behalf of the NHS Clinical Commissioning Group/ ICP;
- Support for the NHSE Transformation programme into an Integrated Care System in partnership with the Local Authority and the Voluntary change the NHSE delivery into community led services. This has involved a huge amount of work and a massive amount of planning meetings, including two NHSE-I programmes one on Coxmoor in Kirkby and one on Butlers Hill / Broom Hill in Hucknall, where we are attempting to develop community led engagement programmes which will help to reduce the health inequalities of the people living on these estates;
- Living Well Hub - support for people over 60 years- to improve their mental health & wellbeing and social inclusion through group activities;
- Step By Step match funded the Thriving Communities Inspiring Ashfield Social Prescribing programme organising a series of social inclusion activities for people with mental health difficulties and loneliness following the covid lockdowns, to improve their well-being and social inclusion. This included craft groups, various talking groups, garden group, arts, meditation and boxing;
- In Touch, support for people to learn and improve digital skills;
- Ashfield Community Enterprise, a fledgling social enterprise supporting people to learn new skills and produce articles from recycled wood; creative designs from textiles and the FAVA tea kiosk which generates an income to cover the costs of social prescribing that are not funded by grants.

A special thanks to our funders during 2021-2022:

Active Notts Partnership Trust;  
Arts and Heritage Research Grants Social Prescribing Funds;  
Ashfield District Council Community Support;  
The National Lottery Community Fund;  
Good Things Foundation- Census support;  
Kick Start Funds DWP through Enable;  
Margaret Gregory;  
Notts and Nottinghamshire (ICB);  
Notts County Council Dementia Funds;  
Nottinghamshire County Council Local Resilience Funds;  
Pathways - European Funds through Enable;  
Sir George Earle Benevolent Fund;  
The VCSE-EP;  
The Jones Trust;  
The Thomas Farr Charity.

#### ***Public benefit***

Ashfield Voluntary Action continues to offer a range of services to the people of Ashfield, linked to social engagement, health and well-being improvement, digital inclusion. Through partnership working we continue to support families who are struggling with humanitarian support and through the Ashfield and Mansfield Emergency Foodbank.

Our activities all contribute to improving individual well-being and also lead to a more healthy and vibrant community.

A big thank you to all our volunteers who give their time to support the delivery of our projects and services.

## **Ashfield Voluntary Action**

### **Trustees' Report**

The trustees confirm that they have complied with the requirements of section 17 of the Charities Act 2011 to have due regard to the public benefit guidance published by the Charity Commission for England and Wales.

#### **Achievements and performance**

The Trustees have formed a united stable platform to enable our staff to deliver our existing and new work programmes. They are fully supportive of the work we do. We are making progress in supporting the NHSE transformation plans by strategically aligning our work to key priorities within the Local and County Authorities and NHS plans; and continue to support the NHS through their transformation plans to develop a people-centred service through an Integrated Care System with the voluntary sector as a joint partner.

We have recruited and worked with 38 new volunteers this year. Still delivering some aspects of Humanitarian aid to our community, even though lockdown is now officially over people are still reticent to fully engage in community life, especially those who had to shield for two years.

This year we have built on the Mid Notts Alliance we now have all five Notts CVSs since Bassetlaw CVS has joined the Alliance plus Nottingham City CVS, all working together to secure contracts and funds. The Notts Together Alliance has developed into a Compact with the County Council to provide core services and volunteer bureau services in order to support our progress towards the Integrated Care Programme. We are now tasked with supporting community and voluntary sector groups to provide support to the ICP.

#### **Financial review**

We continue to work with Community Accounting Plus to provide a monthly bookkeeping service. This is proving to be very successful and is saving money by not employing a staff member. Our accounts are on QuickBooks, they provide transparent accountability.

The money held over from Step by Step programme was used to provide a match to the social prescribing pilot 'Inspiring Ashfield'.

#### **Policy on reserves**

Our intention is to reserve £10,000 to cover costs of possible future redundancies. We built up reserves to ensure we have three months operational costs, as a cushion to funding loss, giving time to secure further funds. We have managed to hit our target and increase reserves to over £55,000 last year. Given the massive hike in the cost of living Trustees agreed to pay staff a 10% pay increase, as many were just above the minimum wage, and there had not been an increase in pay levels for at least 5 years. This took effect from 1st April 2022.

#### **Principal risks and uncertainties**

##### **Financial risk**

Our biggest financial risk is to maintain the level of funds we secured last year. Our future with the ICP still remains uncertain as funding opportunities are still only for 1 year and nothing has yet been agreed for next year. Local Authority funding is also drying up.

We need to continue to seek new funding contracts to be able to maintain programmes and find new funds to deliver new programmes. It is harder to secure funds with everyone chasing ever decreasing funding opportunities.

We spend a large proportion of development time chasing smaller pots of grant funding. Staff turnover and the difficulty in recruiting staff also proves an ongoing problem.

## Ashfield Voluntary Action

### Trustees' Report

#### Statement of Trustees' Responsibilities

The trustees (who are also the directors of Ashfield Voluntary Action for the purposes of company law) are responsible for preparing the trustees' report and the financial statements in accordance with the United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice) and applicable law and regulations. The report and accounts have been prepared in accordance with the provisions in the Companies Act 2006 relating to small companies.

Company law requires the trustees to prepare financial statements for each financial year. Under company law the trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the charitable company and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the trustees are required to:

- select suitable accounting policies and apply them consistently;
- observe the methods and principles in the Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards have been followed, subject to any material departures disclosed and explained in the financial statements; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charitable company will continue in business.

The trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the charitable company's transactions and disclose with reasonable accuracy at any time the financial position of the charitable company and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the charitable company and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

#### Small companies provision statement

This report has been prepared in accordance with the small companies regime under the Companies Act 2006.

The annual report was approved by the trustees of the charity on 28/09/22 and signed on its behalf by:

  
Margaret Frances Gregory  
Trustee

## **Ashfield Voluntary Action**

### **Independent Examiner's Report to the trustees of Ashfield Voluntary Action**

#### **Independent examiner's report to the trustees of Ashfield Voluntary Action ('the Company')**

I report to the charity trustees on my examination of the accounts of the company for the year ended 31 March 2022.

#### **Responsibilities and basis of report**

As the charity's trustees of the company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').


Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

#### **Independent examiner's statement**

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities [applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)].

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

  
.....  
**John O'Brien** MSc, FCCA, FCIE, employee of Community Accounting Plus  
Fellow of the Association of Charity Independent Examiners

Units 1 & 2 North West  
41 Talbot Street  
Nottingham  
NG1 5GL

14/10/22

Date:.....



## Ashfield Voluntary Action

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

	Note	Unrestricted £	Restricted £	Total 2022 £	Total 2021 £
<b>Income and Endowments from:</b>					
Donations and legacies	2	22,768	-	22,768	40,361
Charitable activities	3	5,679	192,511	198,190	179,740
Investment income	5	37	-	37	82
<b>Total Income</b>		<b>28,484</b>	<b>192,511</b>	<b>220,995</b>	<b>220,183</b>
<b>Expenditure on:</b>					
Charitable activities	6	(21,225)	(190,155)	(211,380)	(152,961)
<b>Total Expenditure</b>		<b>(21,225)</b>	<b>(190,155)</b>	<b>(211,380)</b>	<b>(152,961)</b>
Net income		7,259	2,356	9,615	67,222
Transfers between funds		(2,177)	2,177	-	-
<b>Net movement in funds</b>		<b>5,082</b>	<b>4,533</b>	<b>9,615</b>	<b>67,222</b>
<b>Reconciliation of funds</b>					
Total funds brought forward		87,561	105,383	192,944	125,722
Total funds carried forward	17	92,643	109,916	202,559	192,944

All of the charity's activities derive from continuing operations during the above two periods.  
The funds breakdown for the period is shown in note 17.

## Ashfield Voluntary Action

### Statement of Financial Activities for the Year Ended 31 March 2022 (Including Income and Expenditure Account and Statement of Total Recognised Gains and Losses)

These are the figures for the previous accounting period and are included for comparative purposes

	Note	Unrestricted funds £	Restricted funds £	Total 2021 £
<b>Income and Endowments from:</b>				
Donations and legacies	2	40,361	-	40,361
Charitable activities	3	6,053	173,687	179,740
Investment income	5	82	-	82
<b>Total income</b>		<b>46,496</b>	<b>173,687</b>	<b>220,183</b>
<b>Expenditure on:</b>				
Charitable activities	6	(4,328)	(148,633)	(152,961)
<b>Total expenditure</b>		<b>(4,328)</b>	<b>(148,633)</b>	<b>(152,961)</b>
Net income		42,168	25,054	67,222
Transfers between funds		(16,327)	16,327	-
<b>Net movement in funds</b>		<b>25,841</b>	<b>41,381</b>	<b>67,222</b>
<b>Reconciliation of funds</b>				
Total funds brought forward		61,720	64,002	125,722
Total funds carried forward	17	87,561	105,383	192,944

The notes on pages 10 to 20 form an integral part of these financial statements.

## Ashfield Voluntary Action

(Registration number: 04244661)  
Balance Sheet as at 31 March 2022

	Note	2022 £	2021 £
<b>Current assets</b>			
Debtors	9	6,229	1,004
Cash at bank and in hand	10	227,165	211,872
		233,394	212,876
<b>Creditors: Amounts falling due within one year</b>	11	(30,835)	(19,932)
<b>Net assets</b>		202,559	192,944
<b>Funds of the charity:</b>			
<b>Restricted income funds</b>			
Restricted funds	17	109,916	105,383
<b>Unrestricted income funds</b>			
Unrestricted funds		92,643	87,561
<b>Total funds</b>	17	202,559	192,944

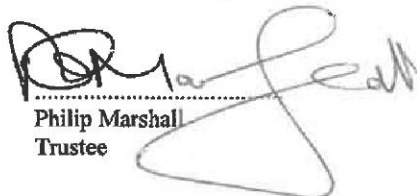
For the financial year ending 31 March 2022 the charity was entitled to exemption from audit under section 477 of the Companies Act 2006 relating to small companies.

### Directors' responsibilities:

- The members have not required the charity to obtain an audit of its accounts for the year in question in accordance with section 476; and
- The directors acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and the preparation of accounts.

These financial statements have been prepared in accordance with the special provisions relating to companies subject to the small companies regime within Part 15 of the Companies Act 2006.

The financial statements on pages 7 to 20 were approved by the trustees, and authorised for issue on 28.9.22 and signed on their behalf by:

  
Philip Marshall  
Trustee

The notes on pages 10 to 20 form an integral part of these financial statements.

## **Ashfield Voluntary Action**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### **1 Accounting policies**

##### **Summary of significant accounting policies and key accounting estimates**

The principal accounting policies applied in the preparation of these financial statements are set out below. These policies have been consistently applied to all the years presented, unless otherwise stated.

##### **Statement of compliance**

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019) - (Charities SORP (FRS 102)), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

##### **Basis of preparation**

Ashfield Voluntary Action meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy notes.

##### **Going concern**

The financial statements have been prepared on a going concern basis.

The trustees assess whether the use of going concern is appropriate i.e. whether there are any material uncertainties related to events or conditions that may cast significant doubt on the ability of the charity to continue as a going concern. The trustees make this assessment in respect of a period of one year from the date of approval of the financial statements.

##### **Exemption from preparing a cash flow statement**

The charity opted to adopt Bulletin 1 published on 2 February 2016 and have therefore not included a cash flow statement in these financial statements.

##### **Income and endowments**

Voluntary income including donations, gifts, legacies and grants that provide core funding or are of a general nature is recognised when the charity has entitlement to the income, it is probable that the income will be received and the amount can be measured with sufficient reliability.

##### **Donations and legacies**

Donations are recognised when the charity has been notified in writing of both the amount and settlement date. In the event that a donation is subject to conditions that require a level of performance by the charity before the charity is entitled to the funds, the income is deferred and not recognised until either those conditions are fully met, or the fulfilment of those conditions is wholly within the control of the charity and it is probable that these conditions will be fulfilled in the reporting period.

##### **Grants receivable**

Grants are recognised when the charity has an entitlement to the funds and any conditions linked to the grants have been met. Where performance conditions are attached to the grant and are yet to be met, the income is recognised as a liability and included on the balance sheet as deferred income to be released.

## **Ashfield Voluntary Action**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

#### ***Deferred income***

Deferred income represents amounts received for future periods and is released to incoming resources in the period for which, it has been received. Such income is only deferred when:

- The donor specifies that the grant or donation must only be used in future accounting periods; or
- The donor has imposed conditions which must be met before the charity has unconditional entitlement.

#### ***Expenditure***

All expenditure is recognised once there is a legal or constructive obligation to that expenditure, it is probable settlement is required and the amount can be measured reliably. All costs are allocated to the applicable expenditure heading that aggregate similar costs to that category. Where costs cannot be directly attributed to particular headings they have been allocated on a basis consistent with the use of resources, with central staff costs allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use. Other support costs are allocated based on the spread of staff costs.

#### ***Charitable activities***

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

#### ***Taxation***

The charity is considered to pass the tests set out in Paragraph 1 Schedule 6 of the Finance Act 2010 and therefore it meets the definition of a charitable company for UK corporation tax purposes. Accordingly, the charity is potentially exempt from taxation in respect of income or capital gains received within categories covered by Chapter 3 Part 11 of the Corporation Tax Act 2010 or Section 256 of the Taxation of Chargeable Gains Act 1992, to the extent that such income or gains are applied exclusively to charitable purposes.

#### ***Tangible fixed assets***

Individual fixed assets costing £500.00 or more are initially recorded at cost, less any subsequent accumulated depreciation and subsequent accumulated impairment losses.

#### ***Depreciation and amortisation***

Depreciation is provided on tangible fixed assets so as to write off the cost or valuation, less any estimated residual value, over their expected useful economic life as follows:

<b>Asset class</b>	<b>Depreciation method and rate</b>
Furniture & equipment	20% straight line
IT equipment	33% straight line

#### ***Trade debtors***

Trade debtors are amounts due from customers for merchandise sold or services performed in the ordinary course of business.

Trade debtors are recognised initially at the transaction price. They are subsequently measured at amortised cost using the effective interest method, less provision for impairment. A provision for the impairment of trade debtors is established when there is objective evidence that the charity will not be able to collect all amounts due according to the original terms of the receivables.

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### Cash and cash equivalents

Cash and cash equivalents comprise cash on hand and call deposits, and other short-term highly liquid investments that are readily convertible to a known amount of cash and are subject to an insignificant risk of change in value.

#### Trade creditors

Trade creditors are obligations to pay for goods or services that have been acquired in the ordinary course of business from suppliers. Accounts payable are classified as current liabilities if the charity does not have an unconditional right, at the end of the reporting period, to defer settlement of the creditor for at least twelve months after the reporting date. If there is an unconditional right to defer settlement for at least twelve months after the reporting date, they are presented as non-current liabilities.

Trade creditors are recognised initially at the transaction price and subsequently measured at amortised cost using the effective interest method.

#### Fund structure

Unrestricted income funds are general funds that are available for use at the trustees' discretion in furtherance of the objectives of the charity.

Restricted income funds are those grants for use in a particular area or for specific purposes, the use of which is restricted to that area or purpose.

#### Pensions and other post retirement obligations

The charity operates a defined contribution pension scheme for employees. The assets of the scheme are held separately from those of the charity. Pension costs charges in the Statement of Financial Activities represent the contributions payable by the charity during the year.

## 2 Income from donations and legacies

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Donations and legacies;			
Donations from companies, trusts and similar proceeds	1,496	1,496	29,436
Grants, including capital grants;			
Government grants	3,380	3,380	4,557
Grants from other charities	17,892	17,892	6,368
	<u>22,768</u>	<u>22,768</u>	<u>40,361</u>

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 3 Income from charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Grants & donations	-	180,433	180,433	173,071
Fees	2,758	-	2,758	1,442
Sundry income	2,802	-	2,802	2,725
Contracts	-	7,840	7,840	1,857
Fundraising	119	4,238	4,357	645
	<u>5,679</u>	<u>192,511</u>	<u>198,190</u>	<u>179,740</u>

#### 4 Grants & donations

	Unrestricted funds £	Restricted funds £	Total £
National Lottery Community Fund	-	17,423	17,423
Active Partners Trust	-	540	540
Arts Council	-	43,920	43,920
Nottinghamshire County Council	1,250	22,513	23,763
Ashfield District Council	-	6,495	6,495
Sundry grants & donations	1,496	5,264	6,760
Enable	16,391	21,766	38,157
Nottinghamshire Together	2,038	10,312	12,350
Sir George Earl Benevolent Fund	-	2,800	2,800
HMRC JRS	93	-	93
Newark and Sherwood CVS	-	3,000	3,000
Mansfield CVS	-	2,500	2,500
NAVCA	1,500	-	1,500
NHS Nottingham & Nottinghamshire CCG	-	43,900	43,900
	<u>22,768</u>	<u>180,433</u>	<u>203,201</u>

#### 5 Investment income

	Unrestricted funds General £	Total 2022 £	Total 2021 £
Interest receivable and similar income;			
Interest receivable on bank deposits	<u>37</u>	<u>37</u>	<u>82</u>

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 6 Expenditure on charitable activities

	Unrestricted funds General £	Restricted funds £	Total 2022 £	Total 2021 £
Wages, NI & pensions	1,076	94,605	95,681	98,272
Payroll service	1,047	825	1,872	1,979
Training & conference	95	900	995	768
Volunteer expenses	29	2,176	2,205	1,030
Rent & services	10,745	18,897	29,642	16,929
Insurance	634	275	909	532
Telephone & internet	1,933	381	2,314	2,438
Postage, printing & stationery	3,116	19	3,135	2,790
Publications & subscriptions	133	-	133	263
Equipment, repairs & renewals	2,202	2,048	4,250	5,857
Staff expenses	358	382	740	1,172
Legal & professional	5,360	4,653	10,013	4,159
Depreciation	-	-	-	922
Bank charges	97	-	97	70
Publicity and promotion	-	-	-	100
IT	5,101	5,988	11,089	5,095
Recruitment/HR	799	-	799	-
Utilities	16	873	889	847
Freelance	-	606	606	2,500
Secondment charge	-	43,260	43,260	7,238
Internal management charges	(11,882)	11,882	-	-
Trustees' expenses	366	-	366	-
Grant repayment	-	2,385	2,385	-
	<u>21,225</u>	<u>190,155</u>	<u>211,380</u>	<u>152,961</u>

#### 7 Net incoming/outgoing resources

Net incoming resources for the year include:

	2022 £	2021 £
Depreciation of fixed assets	<u>-</u>	<u>922</u>



## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 8 Staff costs

The aggregate payroll costs were as follows:

	2022 £	2021 £
<b>Staff costs during the year were:</b>		
Wages and salaries	92,417	92,903
Social security costs	1,241	1,691
Pension costs	2,023	2,818
Compensation payments	-	860
	<u>95,681</u>	<u>98,272</u>

The monthly average number of persons (including senior management team) employed by the charity during the year was as follows:

	2022 No	2021 No
Average number of employees	<u>7</u>	<u>7</u>

5 (2021 - 3) of the above employees participated in the Defined Contribution Pension Schemes.

Contributions to the employee pension schemes for the year totalled £2,023 (2021 - £2,818).

No employee received emoluments of more than £60,000 during the year.

The total employee benefits of the key management personnel of the charity were £19,108 (2021 - £18,476).

#### 9 Debtors

	2022 £	2021 £
Trade debtors	5,996	833
Prepayments	233	171
	<u>6,229</u>	<u>1,004</u>

#### 10 Cash and cash equivalents

	2022 £	2021 £
Cash on hand	1,529	959
Cash at bank	225,636	210,913
	<u>227,165</u>	<u>211,872</u>

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 11 Creditors: amounts falling due within one year

	2022 £	2021 £
Trade creditors	22,374	6,631
Other creditors	3,555	13,301
Accruals	556	-
Deferred income	4,350	-
	<u>30,835</u>	<u>19,932</u>

#### 12 Charity status

The charity is a company limited by guarantee and consequently does not have share capital. Each of the trustees is liable to contribute an amount not exceeding £1 towards the assets of the charity in the event of liquidation.

#### 13 Taxation

The charity is a registered charity and is therefore exempt from taxation.

#### 14 Fees payable to independent examiner

During the period, the fees payable (excluding VAT) to the charity's independent examiner Community Accounting Plus are analysed as follows:

	2022 £	2021 £
Independent examination	975	950
Other financial services	2,555	1,430
	<u>3,530</u>	<u>2,380</u>

#### 15 Trustees remuneration and expenses

During the year the charity made the following transactions with trustees:

##### Margaret Frances Gregory

£269 (2021: £242) of travel expenses were reimbursed to Margaret Frances Gregory during the year.

##### Peter Robinson

£Nil (2021: £20) of travel expenses were reimbursed to Peter Robinson during the year.

No trustees, nor any persons connected with them, have received any remuneration from the charity during the year.

No trustees have received any other benefits from the charity during the year.

#### 16 Related party transactions

There were no related party transactions in the year.

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 17 Funds

	Balance at 1 April 2021 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2022 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	80,561	28,484	(21,225)	(2,177)	85,643
<i>Designated</i>					
Redundancy Fund	7,000	-	-	-	7,000
<b>Total unrestricted funds</b>	<b>87,561</b>	<b>28,484</b>	<b>(21,225)</b>	<b>(2,177)</b>	<b>92,643</b>
<b>Restricted funds</b>					
Ashfield Well Hub	18,123	42,891	(23,092)	-	37,922
Ashfield Community Enterprise	10,697	5,142	(18,016)	2,177	-
Step by Step	53,100	18,600	(33,204)	-	38,496
Ashfield Community Support	-	4,000	(4,000)	-	-
Mid Notts PPE contract	-	20,400	(20,400)	-	-
Inspiring Ashfield	9,760	43,920	(39,419)	-	14,261
Covid 19 Response	3,199	540	(3,739)	-	-
Volunteering	10,504	11,812	(18,144)	-	4,172
Pathways	-	20,206	(20,141)	-	65
Health Inequalities	-	25,000	(10,000)	-	15,000
<b>Total restricted funds</b>	<b>105,383</b>	<b>192,511</b>	<b>(190,155)</b>	<b>2,177</b>	<b>109,916</b>
<b>Total funds</b>	<b>192,944</b>	<b>220,995</b>	<b>(211,380)</b>	<b>-</b>	<b>202,559</b>

The transfer from the General fund to the Ashfield Community Enterprise fund is to cover the deficit on this activity.

The specific purposes for which the funds are to be applied are as follows:

**Ashfield Living Well Hub** – The Living Well Hub provides friendly and tailored support for people who are lonely or isolated. The service helps to build people's confidence and reduce feelings of isolation by providing support for everyone.

**Step by Step** - a 5-year project funded through the Big Lottery, Reaching Communities fund. The project provides peer support and a channel into a wide-range of activities for adults who would like to improve their mental health and wellbeing. The goal of the project is to reduce the isolation and exclusion of adults in Ashfield by providing activities in supportive and positive environments.

## **Ashfield Voluntary Action**

### **Notes to the Financial Statements for the Year Ended 31 March 2022**

**Covid 19 response** - Funds secured from various grants and donations for the purpose of providing humanitarian aid to the people of Ashfield. Shopping, collection of pharmaceuticals, meals for those who couldn't cook, food bank access, check and chat phone calls, information dissemination, digital access, help response, book and jigsaw library.

**Inspiring Ashfield** - establishment of a programme of social prescribing support activities to encourage people to re-engage with their community.

**Mid Notts PPE contract** - Public and Patient Engagement programme to encourage feedback to the CCG on their medical interaction experience.

**Ashfield Community Enterprise**- volunteer-led social enterprise that makes items from refurbished wood and is sold in the community. The project also teaches woodwork skills.

**Ashfield Community Support**- Support to voluntary and community groups and enterprise in the Ashfield area to ensure they have the correct governance and help to secure funds.

**Volunteering**- recruitment, administration and coordination of volunteers. Ensuring volunteers are DBS checked and trained. We also act as a broker for volunteers to other organisations, such as the vaccination programme.

**Pathways** - a programme to support volunteers and community members to upskill and progress towards employment. This is a partnership programme with Notts City Council and Enable. We deliver a series of training programmes either digitally through our Flick learning online programme; or face to face such as 'dementia friends'.

**Health Inequalities** - this is a Place Based Partnership project with the Integrated Care System and ADC to reduce the health inequalities experienced by some of our communities. Our approach is to deliver community led programmes, which look to improve the wider influences on health, than medical factors alone. Our focus is on the Coxmoor estate in Kirkby and the Butlers Hill /Broomhill/estate in Hucknall.

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

These are the figures for the previous accounting period and are included for comparative purposes:

	Balance at 1 April 2020 £	Incoming resources £	Resources expended £	Transfers £	Balance at 31 March 2021 £
<b>Unrestricted funds</b>					
<i>General</i>					
General fund	54,720	46,496	(4,328)	(16,327)	80,561
<i>Designated</i>					
Redundancy Fund	7,000	-	-	-	7,000
<b>Total unrestricted funds</b>	<b>61,720</b>	<b>46,496</b>	<b>(4,328)</b>	<b>(16,327)</b>	<b>87,561</b>
<b>Restricted</b>					
Ashfield Well Hub	21,250	23,616	(26,743)	-	18,123
CVS Alliance	4,232	-	(4,232)	-	-
Social Prescribing	7,778	-	(7,778)	-	-
Ashfield Community Enterprise	-	16,124	(5,427)	-	10,697
Step by Step	30,742	67,777	(45,419)	-	53,100
Mid Notts PPE contract	-	30,577	(30,577)	-	-
Inspiring Ashfield	-	-	-	9,760	9,760
Covid 19 Response	-	27,656	(24,457)	-	3,199
Ashfield Community Support	-	4,000	(4,000)	-	-
Volunteering	-	3,937	-	6,567	10,504
<b>Total restricted funds</b>	<b>64,002</b>	<b>173,687</b>	<b>(148,633)</b>	<b>16,327</b>	<b>105,383</b>
<b>Total funds</b>	<b>125,722</b>	<b>220,183</b>	<b>(152,961)</b>	<b>-</b>	<b>192,944</b>

## Ashfield Voluntary Action

### Notes to the Financial Statements for the Year Ended 31 March 2022

#### 18 Analysis of net assets between funds

	Unrestricted		2022
	General	Restricted	Total funds
	£	£	£
Current assets	104,774	128,620	233,394
Current liabilities	<u>(12,131)</u>	<u>(18,704)</u>	<u>(30,835)</u>
Total net assets	<u>92,643</u>	<u>109,916</u>	<u>202,559</u>

	Unrestricted		2021
	General	Restricted	Total funds
	£	£	£
Current assets	100,853	112,023	212,876
Current liabilities	<u>(13,292)</u>	<u>(6,640)</u>	<u>(19,932)</u>
Total net assets	<u>87,561</u>	<u>105,383</u>	<u>192,944</u>

#### 19 3rd party funds

	Opening balances £	Incoming resources £	(Resources expended) £	Total £
Ashfield Community Enterprise	(156)	156	-	-
Military Community Network Group	4,399	5,481	(5,437)	4,443
Bumps Babies and Beyond	100	-	(100)	-
Food Bank	1,250	433	-	1,683
NHS CCG	<u>-</u>	<u>152,600</u>	<u>(152,599)</u>	<u>1</u>
	<u>5,593</u>	<u>158,670</u>	<u>(158,136)</u>	<u>6,127</u>