

PCFCD AGM ANNUAL REPORT 2021 / 2022

SCHOOLS STATS - 1ST APRIL 2021 TO 31ST MARCH 2022

During the last financial year (2021/2022), schools and the PCFCD office remained partially closed due to the pandemic, however 50 schools accessed our services either on a subscription or pay-as-you-use basis despite Covid-related lockdowns, school closures and restrictions, more than double that of the previous financial year.

We provided these schools with sessions and workshops covering a range of faiths, the most requested of which were Islam, Hinduism, Judaism, Christianity, Humanism & Buddhism and our cultural speakers brought alive the Japanese, African, and Chinese cultures. We also provided Storytelling, HMD/Learning from Solly and British Values workshops. These sessions were predominantly speaker-led sessions, but some were delivered online when necessary. We were pleased to be able to resume offering visits to places of worship in the city and delivered 32 visits to Plymouth Synagogue, 12 visits to PIETy Islamic Centre and a visit to the Minster Church of St Andrew. We also provided Plymouth Marjon University with 2.5 hours of teaching time for their Second Year Foundation Degree students who were considering 'Global Childhoods'.

In total, PCFCD received booking requests which equated to just over 270 hrs of speaker time in the last financial year. This is over 2.5 times the number of hours in the previous reporting period but is still lower than our usual statistics. It is however, rather encouraging when offset against school and office closures as mentioned above. The PCFCD team were also very encouraged by the schools appetite to return to having face-to-face visiting speakers and visits to places of worship and the continued take-up of our offer to provide services online when needed and appropriate.

Trustees noted with thanks the contribution of the PCFCD staff in continuing to promote the work of the Centre under very difficult circumstances.

STAFFING

The Centre staff remained on furlough for part of this academic year although, in line with government guidelines, there were periods of gradual return.

Jonathan Marshall continues to be available to provide advice and support for the Centre staff and Trustees. He has been able to offer some on-line sessions to schools and Colleges and, together with the Chair, work with Plymouth City Council to plan and deliver the very well received annual Holocaust Memorial Day events in January. (see HMD below).

Over the year, Jonathan has written pieces about the Centre – themed around our 20th anniversary - which have appeared in the local press and a national Religious Education Teacher's magazine.

Sara Wells continued overseeing management of the office and administering school bookings.

Yuki Yoshioka continued in her role of finance plus assisting with IT and Social Media when necessary.

Claire Linden continued the role of Education Officer.

FINANCE

Grants

Community Grants £2744

Breakdown of Community Grants:

Sarah Allen £1500 (Paid in April 2022 from Last FY's) & £744 (Paid in March 2022)

Jonathan Drean £500

Magic Little Grant £500

Funds kept back for a joint Bahá'i community project with PCFCD were sadly interrupted by the pandemic. Therefore, the sum of £500 was donated to the Centre on behalf of Plymouth Bahá'i Community.

Anonymous Donation £16,052.80 remaining at the end of 2020/21 financial year

Despite the above drop in our normal workload, the office being partly closed and the staff being placed on part-furlough, this financial year has actually benefitted the Centre. Our finances are in credit which is a relief but a significant effort needs to be made to apply for more funding. 2022 / 2023 is predicted to be a very busy year which will eat into our existing finances dramatically.

PREMISES

PCFCD moved their office to Room W303 at Marjon University in July 2021 and settled in well.

In the short-term, the Little Library and some school resources material continue to be kept in storage within UTC's ROSLA Building.

TRUSTEES

There was no alteration to the Board of Trustees. The members remain as: Mrs Anna Kelly, Archdeacon Nick Shutt, Councillor Sarah Allen, Councillor Mark Deacon, Miss Arezoo Farahzad, Dr David Salter, Mr Vallabhdas Meswania.

Due to covid restrictions, trustee meetings were held regularly on Zoom and trustees were kept informed of important occurrences via email.

There is an ongoing urgent need for more hands-on trustees

COLLABORATION WITH PLYMOUTH UNIVERSITY

Throughout the academic year 2021/2022, Jonathan Marshall and Arezoo Farahzad contributed to online consultation to aid the work of the Pastoral Spiritual Support department of Plymouth university. Due to the departure of the department liaison at the end of the summer term, the collaboration ceased. Perhaps, when the post is filled (the university have yet to make an appointment) PCFCD will be contacted again.

EVENTS

Religion Media Centre 5 Cities Conference

Following a grant from Culham St Gabriel, PCFCD were contacted by the Religion Media Centre to help organise a Plymouth conference entitled “Making Connections: When Religion Makes the News In the South West”. Similar events were also organised in Leeds, Birmingham, Manchester, and Nottingham (hence 5 Cities). The event was deemed a huge success and the RMC produced the report below on their website:

Sixty faith representatives and teachers from Devon and Cornwall took part in a conference at Marjon on Monday (15 November) to “Create Connections” with the media. Speakers including the Chief Constable of Devon and Cornwall Shaun Sawyer, spoke about the importance of faith communities in society and how they are engaged in public life. Journalists from the BBC, ITV and Reach PLC urged people to come forward with more stories so that faith communities are reported well. The event was designed to encourage conversations leading to greater understanding in an increasingly diverse society. It was organised by Leo Devine, Journalist in Residence at Marjon; Arezoo Farahzad, chair of the Plymouth Centre for Faiths and Cultural Diversity, based at Marjon; and the Religion Media Centre based in London, as part of its series of similar encounters in five cities this autumn.

HMD

In response to this year's theme, "*One Day*", Plymouth City Council provided PCFCD with a budget to organise an in-person event (albeit limited numbers to previous years) at the Council House on Thursday 27th January 2022. Accounts on the theme were shared by:

Dr. Judith Beckman	Jewish community
Dr Joe Bard	Jewish community
Dr. Alan Butler	LGBTQ+
Mrs Anne Pointon	Disability groups
Mr Matthew Roberts	Trade Unions
Mr Toby Gorniak	Gypsy/Roma
Rev. Osee Ntavuka	Rwandan survivor
Miss Azza Gasim	Sudan/Darfur
Miss Arezoo Farahzad	MC / PCFCD co-ordinator role

Plymouth Centre for Faiths and Cultural Diversity
(Limited by Guarantee)

**Directors Report
and
Financial Statements**

For the year ended 31 March 2022

Registered No.: 4243229

Plymouth Centre for Faiths and Cultural Diversity

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Plymouth Centre for Faiths and Cultural Diversity

COMPANY INFORMATION

Directors:	Arezoo Farahzad Vallabhadas Meswania David Salter Anna Kelly Nicholas Shutt Sarah Allen Mark Deacon
Company Secretary:	Robert Owens
Company Number	4243229
Registered Charity Number	1089521
Registered Office:	Plymouth Marjon University Derriford Road Derriford Plymouth PL6 8BH
Bankers:	Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP

Plymouth Centre for Faiths and Cultural Diversity

Directors report

The Directors present their Report and Financial Statements for the year ended 31 March 2022.

Principal Activity

The principal activities of the company have been the charitable work:

- To promote the forum for interfaith and intercultural dialogue;
- To provide a resource centre for schools and the wider community;
- To support schools in teaching the syllabus for religious education.

Results and Dividends

There was a deficit for the year of (£3,396). This has been added to the surplus brought forward, to leave a surplus carried forward of £32,592.

No dividends are proposed (2021 - £nil).

The Company is a Guarantee Company, not having share capital.

Directors

The Directors of the Company as at 13 December 2022:

Arezoo Farahzad
Vallabhdas Meswania
David Salter
Anna Kelly
Nicholas Shutt
Sarah Allen
Mark Deacon (appointed 8th December 2021)

Fixed Assets

The Company has no fixed assets.

Independent Examiners

In the absence of any resolution to the contrary, Mr Robert Owens has agreed to act as Independent Examiner of the Financial Statements.

Small Company Regime

These accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board
Date: 13 December 2022

Arezoo Farahzad
Director



Plymouth Centre for Faiths and Cultural Diversity

Independent Examiners Report to the Trustees of the Plymouth Centre for Faiths and Cultural Diversity Limited (limited by Guarantee) for the year ended 31 March 2022.

I report on the accounts for the year ended 31 March 2022 that are set out on pages 4 to 7.

Respective Responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that the audit is not required for this year under section 144(2) of the Charities Act 2011 ("The 2011 Act") and that an independent examination is needed.

Having satisfied myself that the trust is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedure undertaken does not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independents Examiner's Statement

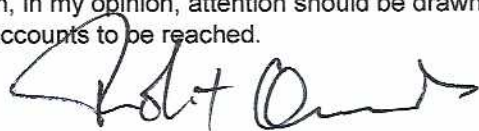
In connection with my examination, no matter has come to my attention:

1. which gives a reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006, and to prepare accounts which accord with accounting records and to comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met,

or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date:

13 December 2022

Name:

Robert Owens

Relevant Professional Qualification or Body:

FCCA (Fellow Member of the Association of Chartered Certified Accountants)

Address:

1 Bakery Cottages, The Square
Ermington
Ivybridge
PL21 9LP

Plymouth Centre for Faiths and Cultural Diversity

Statement of Financial Activities (Including income and expenditure account)

for the year ended 31 March 2022.

	Note	Year ended 31 March 2022.			Year ended 31 March 2021
		Unrestricted Funds	Restricted Funds	Total	Total
		£	£	£	£
Incoming resources					
Lectures & Training		0		0	0
Room Hire & Visits		1,139		1,139	0
Services to Schools		28,286		28,286	28,700
Subscriptions		0		0	0
Grants	2	3,244	2,500	5,744	4,650
Donations		338		338	214
Other Income		0	0	0	3
		33,007	2,500	35,507	33,567
Resources expended					
Direct Charitable Expenditure	3	28,181	1,600	29,781	14,853
Fundraising and Publicity	4	0	0	0	0
Management and Administration	5	9,122	0	9,122	3,992
		37,303	1,600	38,903	18,845
Net income (deficit) for the year		(4,296)	900	(3,396)	14,722
Total funds as at 1 April 2021.		13,087	22,901	35,988	21,266
Total funds as at 31 March 2022.		8,791	23,801	32,592	35,988
The restricted funds carried represent Funding from:					
Holocaust Memorial Fund			2,998		1,848
Anonymous Gift			16,053		16,053
British Values			5,250		6,000

The Trust had no recognised gains or losses in the year other than those in the above statement.
The notes on page 6 to 8 form part of these accounts.

Plymouth Centre for Faiths and Cultural Diversity

Balance Sheet

as at 31 March 2022.

	Note	2022 £	2021 £
Current Assets			
Debtors	6	1,702	870
Cash		32,018	36,501
		<u>33,720</u>	<u>37,371</u>
Liabilities (falling due within one year)			
Creditors	7	1,128	1,383
		<u>1,128</u>	<u>1,383</u>
Net Assets less Liabilities		<u><u>32,592</u></u>	<u><u>35,988</u></u>
Capital and Reserves			
Income and Expenditure Account		32,592	35,988
		<u><u>32,592</u></u>	<u><u>35,988</u></u>

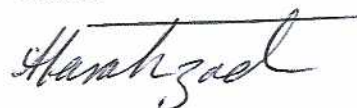
The notes on page 6 to 8 form part of these accounts.

In approving these Financial Statements as Directors of the Company, we hereby confirm that:

- For the year ending 31 March 2022 the Company was entitled to the exemption from audit under Section 477 of the Companies Act 2006.
- The members have not required the Company to obtain an audit in accordance with section 476 of the Companies Act 2006;
- The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

Signed on behalf of the Board
Date: 13 December 2022

Arezoo Farahzad
Director



Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2022.

1 Accounting Policies

The following Accounting Policies have been applied consistently in dealing with the items which are considered material in relation to the Company's Financial Statements.

a Basis of Accounting

The Accounts are prepared in accordance with the Financial Standard for Smaller Entities, under the Historical Cost Convention.

b Income

Income is recognised in the Company's Accounts on an accruals basis.

c Taxation

No provision is made for taxation because the Company is a Registered Charity.

2 Grants

	2022	2021
	£	£
PCC - Plymouth Community Safety Partnership (PCSP)		
Community Grant	2,744	1,850
Holocaust Memorial Day	2,000	2,800
 Magic Little Grant	500	0
Bahai Donation	500	0
	5,744	4,650

Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2022.

3 Direct Charitable Expenditure

	2022	2021
	£	£
Salaries	17,996	7,662
Faith Speaker Expenses	4,269	2,164
Events	39	1,300
Restricted Expenditure	1,600	1,800
Rates & Water	0	0
Maintenance and Repairs	319	288
Equipment & Artefacts	3,632	132
Energy	0	0
Printing and Stationery	200	0
Telephone and Postage	908	873
Publications and Subscriptions	50	35
Hospitality	100	0
Insurance	567	567
Miscellaneous expense	101	32
	<u>29,781</u>	<u>14,853</u>

4 Fundraising & Publicity

No direct expenditure has been made on Fundraising and Publicity.

5 Management and Administration

	2022	2021
	£	£
Salaries	8,863	3,774
Rates & Water	0	0
Maintenance and Repairs	40	36
Energy	0	0
Printing and Stationery	25	0
Telephone and Postage	112	108
Insurance	70	70
Professional Services	0	0
Miscellaneous expense	12	4
	<u>9,122</u>	<u>3,992</u>

Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2022.

6 Debtors

	2022	2021
	£	£
Schools	1,702	870
	<u>1,702</u>	<u>870</u>

7 Creditors

	2022	2021
	£	£
Tax & NI	1,128	883
Bahai Deposit	0	500
	<u>1,128</u>	<u>1,383</u>

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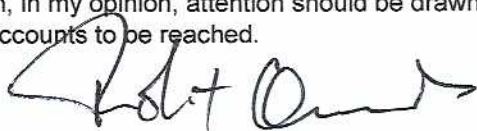
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or

2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 13 December 2022

Name: Robert Owens

Relevant Professional Qualification or Body:

FCCA (Fellow Member of the Association of Chartered Certified Accountants)

Address:

1 Bakery Cottages, The Square
Ermington
Ivybridge
PL21 9LP