

PCFCD AGM ANNUAL REPORT 2020 / 2021

SCHOOLS STATS - 1ST APRIL 2020 TO 31ST MARCH 2021

During the last financial year (2020/2021), schools and the PCFCD office remained predominantly closed, however 24 schools accessed our services either on a subscription or pay-as-you-use basis despite Covid-related lockdowns, school closures and restrictions.

We provided these schools with sessions and workshops covering a range of faiths, the most requested of which were Islam, Hinduism, Judaism, Christianity & Humanism and our cultural speakers brought alive the Japanese and Aboriginal cultures. We also provided Storytelling, HMD and British Values workshops. These sessions were predominantly delivered online.

Unfortunately this financial year, we were unable to arrange speaker-led visits and faith trails to places of worship in the City due to the ongoing Covid restrictions.

In total, PCFCD received booking requests which equated to just over 100hrs of speaker time in the last financial year. This is a dramatic drop from our usual statistics of 500+ hours but rather encouraging when offset against school and office closures as mentioned above. The PCFCD team were very encouraged by the take-up of our offer to provide services online.

Trustees noted with thanks the contribution of the PCFCD staff in continuing to promote the work of the Centre under very difficult circumstances.

STAFFING

The Centre staff mainly remained on furlough during this academic year although, in line with government guidelines, there were periods of gradual return. However, as schools maintained a no visitor policy, Faith Speaker visits took place on Zoom where possible.

Jonathan Marshall continued his role as an advisor to the Board of Trustees and coordinated British Value workshops with the help of PCFCD staff and Holocaust Memorial Day with Plymouth City Council in January 2021 (see HMD below).

Sara Wells continued overseeing management of the office and administering school bookings.

Yuki Yoshioka continued in her role of finance plus assisting with IT and Social Media when necessary.

Claire Linden continued the role of Education Officer.

FINANCE

Grants

Community Grants £1850

Here is the detail of Community Grants:

Rebecca Smith April 2020 £500

Chris Mavin Feb 2021 £200

Sue Dann Feb 2021 £200

Nick Kelly Feb 2021 £350
Tudor Evans Feb 2021 £100
Gareth Derrick March 2021 £500

Anonymous Donation £16,052.80 remaining at the end of 2020/21 financial year

Despite the above drop in our normal workload and the office being predominantly closed, the staff being placed on furlough for this financial year has actually dramatically benefitted the Centre and our finances are in much better shape than they have been for a long while

PREMISES

PCFCD was given notice to move out of Lockyer Hall in Alfred Street by February 2020. Covid lockdowns and the furloughing of PCFCD staff delayed the move with the agreement of landlords (The Labour Party). Thanks to a recommendation from Bishop Nick Mckinnel, PCFCD was able to negotiate and secure new office space at Marjon University Plymouth. The office move was planned for October 2020. However, again, due to Covid disruptions and delay in arranging an official agreement with Marjon, the move has been delayed to July 2021. In the short-term, the Little Library and some school resources material continue to be kept in storage within UTC's ROSLA Building.

TRUSTEES

There was no alteration to the Board of Trustees. The members remain as: Mrs Anna Kelly, Archdeacon Nick Shutt, Ms Sarah Allen, Miss Arezoo Farahzad, Dr David Salter, Mr Vallabhdas Meswania.

Due to covid restrictions, trustee meetings were not held regularly but trustees were kept informed of important occurrences via email.

There is an ongoing urgent need for more hands-on trustees

HMD

Holocaust Memorial Day

In response to the year's theme "*Be the Light in the Darkness*" Plymouth City Council, PCFCD and Soundview Media created a short 18-minute film that was shared online and on social media. Arezoo Farahzad shared a reflection on behalf of the Centre.

Plymouth Centre for Faiths and Cultural Diversity
(Limited by Guarantee)

**Directors Report
and
Financial Statements**

For the year ended 31 March 2021

Registered No.: 4243229

Plymouth Centre for Faiths and Cultural Diversity

Contents

	page
Company Information	3
Directors Report	4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8 - 10

Plymouth Centre for Faiths and Cultural Diversity

COMPANY INFORMATION

Directors:	Arezoo Farahzad Vallabhdas Meswania David Salter Anna Kelly Nicholas Shutt Sarah Allen
Company Secretary:	Robert Owens
Company Number	4243229
Registered Charity Number	1089521
Registered Office:	Plymouth Marjon University Derriford Road Derriford Plymouth PL6 8BH
Bankers:	Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP

Plymouth Centre for Faiths and Cultural Diversity

Directors report

The Directors present their Report and Financial Statements for the year ended 31 March 2021.

Principal Activity

The principal activities of the company have been the charitable work:
To promote the forum for interfaith and intercultural dialogue;
To provide a resource centre for schools and the wider community;
To support schools in teaching the syllabus for religious education.

Results and Dividends

There was a surplus for the year of £14,722. This has been added to the surplus brought forward, to leave a surplus carried forward of £35,988.

No dividends are proposed (2020 - £nil).

The Company is a Guarantee Company, not having share capital.

Directors

The Directors of the Company as at 8 December 2021:

Arezoo Farahzad
Vallabhdas Meswania
David Salter
Anna Kelly
Nicholas Shutt
Sarah Allen

Fixed Assets

The Company has no fixed assets.

Independent Examiners

In the absence of any resolution to the contrary, Mr Robert Owens has agreed to act as Independent Examiner of the Financial Statements.

Small Company Regime

These accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board
Date: 8 December 2021

Arezoo Farahzad
Director



Plymouth Centre for Faiths and Cultural Diversity

Independent Examiners Report to the Trustees of the Plymouth Centre for Faiths and Cultural Diversity Limited (limited by Guarantee) for the year ended 31 March 2021.

I report on the accounts for the year ended 31 March 2021 that are set out on pages 4 to 7.

Respective Responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that the audit is not required for this year under section 144(2) of the Charities Act 2011 ("The 2011 Act") and that an independent examination is needed.

Having satisfied myself that the trust is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

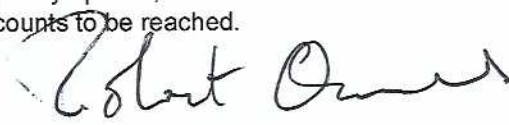
My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedure undertaken does not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives a reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006, and to prepare accounts which accord with accounting records and to comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met,
- or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 8 December 2021

Name: Robert Owens

Relevant Professional Qualification or Body:

FCCA (Fellow Member of the Association of Chartered Certified Accountants)

Address: 25 Pendennis Close
Plymouth
PL3 5SJ

Plymouth Centre for Faiths and Cultural Diversity

Statement of Financial Activities (Including income and expenditure account)

for the year ended 31 March 2021.

	Note	Year ended 31 March 2021.			Year ended 31 March 2020
		Unrestricted Funds	Restricted Funds	Total	Total
		£	£	£	£
Incoming resources					
Lectures & Training		0		0	100
Room Hire & Visits		0		0	3,402
Services to Schools		28,700		28,700	29,368
Subscriptions		0		0	0
Grants	2	1,850	2,800	4,650	14,406
Donations		214		214	169
Other Income		3	0	3	0
		30,767	2,800	33,567	47,445
Resources expended					
Direct Charitable Expenditure	3	13,053	1,800	14,853	38,948
Fundraising and Publicity	4	0	0	0	0
Management and Administration	5	3,992	0	3,992	12,313
		17,045	1,800	18,845	51,261
Net income (deficit) for the year		13,722	1,000	14,722	(3,816)
Total funds as at 1 April 2020.		(1,635)	22,901	21,266	25,082
Total funds as at 31 March 2021.		12,087	23,901	35,988	21,266
The restricted funds carried represent Funding from:					
Holocaust Memorial Fund			1,848		848
Anonymous Gift			16,053		16,053
British Values			6,000		6,000

The Trust had no recognised gains or losses in the year other than those in the above statement.
The notes on page 6 to 8 form part of these accounts.

Plymouth Centre for Faiths and Cultural Diversity

Balance Sheet

as at 31 March 2021.

	Note	2021 £	2020 £
Current Assets			
Debtors	6	870	435
Cash		36,501	22,881
		<u>37,371</u>	<u>23,316</u>
Liabilities (falling due within one year)			
Creditors	7	1,383	2,050
		<u>1,383</u>	<u>2,050</u>
Net Assets less Liabilities		<u>35,988</u>	<u>21,266</u>
Capital and Reserves			
Income and Expenditure Account		35,988	21,266
		<u>35,988</u>	<u>21,266</u>

The notes on page 6 to 8 form part of these accounts.

In approving these Financial Statements as Directors of the Company, we hereby confirm that:

- For the year ending 31 March 2021 the Company was entitled to the exemption from audit under Section 477 of the Companies Act 2006.
- The members have not required the Company to obtain an audit in accordance with section 476 of the Companies Act 2006;
- The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

Signed on behalf of the Board
Date: 8 December 2021

Arezoo Farahzad
Director



Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2021.

1 Accounting Policies

The following Accounting Policies have been applied consistently in dealing with the items which are considered material in relation to the Company's Financial Statements.

a Basis of Accounting

The Accounts are prepared in accordance with the Financial Standard for Smaller Entities, under the Historical Cost Convention.

b Income

Income is recognised in the Company's Accounts on an accruals basis.

c Taxation

No provision is made for taxation because the Company is a Registered Charity.

2 Grants

	2021	2020
	£	£
PCC - Plymouth Community Safety Partnership (PCSP)		
for British Values	0	10,000
Community Grant	1,850	0
Holocaust Memorial Day	2,800	2,500
	<u>4,650</u>	<u>12,500</u>

Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2021.

3 Direct Charitable Expenditure

	2021	2020
	£	£
Salaries	7,662	24,527
Faith Speaker Expenses	2,164	6,588
Events	1,300	778
Restricted Expenditure	1,800	4,968
Rates & Water	0	0
Maintenance and Repairs	288	644
Equipment & Artefacts	132	132
Energy	0	0
Printing and Stationery	0	56
Telephone and Postage	873	530
Publications and Subscriptions	35	75
Hospitality	0	0
Insurance	567	529
Miscellaneous expense	32	121
	14,853	38,948

4 Fundraising & Publicity

No direct expenditure has been made on Fundraising and Publicity.

5 Management and Administration

	2021	2020
	£	£
Salaries	3,774	12,080
Rates & Water	0	0
Maintenance and Repairs	36	80
Energy	0	0
Printing and Stationery	0	7
Telephone and Postage	108	66
Insurance	70	65
Professional Services	0	0
Miscellaneous expense	4	15
	3,992	12,313

Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2021.

6 Debtors

	2021	2020
	£	£
Schools	870	420
Employee	0	15
	<u>870</u>	<u>435</u>

7 Creditors

	2021	2020
	£	£
Tax & NI	883	1550
Bahai Deposit	500	500
	<u>1,383</u>	<u>2,050</u>

Plymouth Centre for Faiths and Cultural Diversity
(Limited by Guarantee)

**Directors Report
and
Financial Statements**

For the year ended 31 March 2021

Registered No.: 4243229

Plymouth Centre for Faiths and Cultural Diversity

Contents

	page
Company Information	3
Directors Report	4
Independent Examiner's Report	5
Statement of Financial Activities	6
Balance Sheet	7
Notes to the Accounts	8 - 10

Plymouth Centre for Faiths and Cultural Diversity

COMPANY INFORMATION

Directors:	Arezoo Farahzad Vallabhdas Meswania David Salter Anna Kelly Nicholas Shutt Sarah Allen
Company Secretary:	Robert Owens
Company Number	4243229
Registered Charity Number	1089521
Registered Office:	Plymouth Marjon University Derriford Road Derriford Plymouth PL6 8BH
Bankers:	Co-operative Bank plc PO Box 101 1 Balloon Street Manchester M60 4EP

Plymouth Centre for Faiths and Cultural Diversity

Directors report

The Directors present their Report and Financial Statements for the year ended 31 March 2021.

Principal Activity

The principal activities of the company have been the charitable work:
To promote the forum for interfaith and intercultural dialogue;
To provide a resource centre for schools and the wider community;
To support schools in teaching the syllabus for religious education.

Results and Dividends

There was a surplus for the year of £14,722. This has been added to the surplus brought forward, to leave a surplus carried forward of £35,988.

No dividends are proposed (2020 - £nil).

The Company is a Guarantee Company, not having share capital.

Directors

The Directors of the Company as at 8 December 2021:

Arezoo Farahzad
Vallabhdas Meswania
David Salter
Anna Kelly
Nicholas Shutt
Sarah Allen

Fixed Assets

The Company has no fixed assets.

Independent Examiners

In the absence of any resolution to the contrary, Mr Robert Owens has agreed to act as Independent Examiner of the Financial Statements.

Small Company Regime

These accounts have been prepared in accordance with the special provisions of Part VII of the Companies Act 2006 relating to small companies.

Signed on behalf of the Board
Date: 8 December 2021

Arezoo Farahzad
Director



Plymouth Centre for Faiths and Cultural Diversity

Independent Examiners Report to the Trustees of the Plymouth Centre for Faiths and Cultural Diversity Limited (limited by Guarantee) for the year ended 31 March 2021.

I report on the accounts for the year ended 31 March 2021 that are set out on pages 4 to 7.

Respective Responsibilities of the Trustees and the Independent Examiner

The Charity's Trustees (who are also the Directors of the Company for the purposes of company law) are responsible for the preparation of the accounts. The Charity's Trustees consider that the audit is not required for this year under section 144(2) of the Charities Act 2011 ("The 2011 Act") and that an independent examination is needed.

Having satisfied myself that the trust is not subject to audit under Part 16 of the Companies Act 2006 and is eligible for independent examination, it is my responsibility to examine the accounts under section 145 of the 2011 Act, to follow procedures specified in the General Directions given by the Charity Commissioners under section 145(5)(b) of the 2011 Act, and to state whether particular matters have come to my attention.

Basis of Independent Examiner's Report

My examination was carried out in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the Charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as Trustees concerning any such matters. The procedure undertaken does not provide all the evidence that would be required in an audit, and consequently I do not express an audit opinion on the view given by the accounts.

Independent Examiner's Statement

In connection with my examination, no matter has come to my attention:

1. which gives a reasonable cause to believe that in any material respect the requirements to keep accounting records in accordance with section 386 of the Companies Act 2006, and to prepare accounts which accord with accounting records and to comply with the accounting requirements of the Companies Act 2006 and with the methods and principles of the Statement of Recommended Practice: Accounting and Reporting by Charities (revised 2005) have not been met,
- or
2. to which, in my opinion, attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:



Date: 8 December 2021

Name: Robert Owens

Relevant Professional Qualification or Body:

FCCA (Fellow Member of the Association of Chartered Certified Accountants)

Address: 25 Pendennis Close
Plymouth
PL3 5SJ

Plymouth Centre for Faiths and Cultural Diversity

Statement of Financial Activities (Including income and expenditure account)

for the year ended 31 March 2021.

	Note	Year ended 31 March 2021.			Year ended 31 March 2020
		Unrestricted Funds	Restricted Funds	Total	Total
		£	£	£	£
Incoming resources					
Lectures & Training		0		0	100
Room Hire & Visits		0		0	3,402
Services to Schools		28,700		28,700	29,368
Subscriptions		0		0	0
Grants	2	1,850	2,800	4,650	14,406
Donations		214		214	169
Other Income		3	0	3	0
		30,767	2,800	33,567	47,445
Resources expended					
Direct Charitable Expenditure	3	13,053	1,800	14,853	38,948
Fundraising and Publicity	4	0	0	0	0
Management and Administration	5	3,992	0	3,992	12,313
		17,045	1,800	18,845	51,261
Net income (deficit) for the year		13,722	1,000	14,722	(3,816)
Total funds as at 1 April 2020.		(1,635)	22,901	21,266	25,082
Total funds as at 31 March 2021.		12,087	23,901	35,988	21,266
The restricted funds carried represent Funding from:					
Holocaust Memorial Fund			1,848		848
Anonymous Gift			16,053		16,053
British Values			6,000		6,000

The Trust had no recognised gains or losses in the year other than those in the above statement.
The notes on page 6 to 8 form part of these accounts.

Plymouth Centre for Faiths and Cultural Diversity

Balance Sheet

as at 31 March 2021.

	Note	2021 £	2020 £
Current Assets			
Debtors	6	870	435
Cash		36,501	22,881
		<u>37,371</u>	<u>23,316</u>
Liabilities (falling due within one year)			
Creditors	7	1,383	2,050
		<u>1,383</u>	<u>2,050</u>
Net Assets less Liabilities		<u>35,988</u>	<u>21,266</u>
Capital and Reserves			
Income and Expenditure Account		35,988	21,266
		<u>35,988</u>	<u>21,266</u>

The notes on page 6 to 8 form part of these accounts.

In approving these Financial Statements as Directors of the Company, we hereby confirm that:

- For the year ending 31 March 2021 the Company was entitled to the exemption from audit under Section 477 of the Companies Act 2006.
- The members have not required the Company to obtain an audit in accordance with section 476 of the Companies Act 2006;
- The director's acknowledge their responsibility for complying with the requirements of the Act with respect to accounting records and for the preparation of accounts.
- These accounts have been prepared in accordance with the provisions applicable to companies subject to small companies regime.

Signed on behalf of the Board
Date: 8 December 2021

Arezoo Farahzad
Director



Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2021.

1 Accounting Policies

The following Accounting Policies have been applied consistently in dealing with the items which are considered material in relation to the Company's Financial Statements.

a Basis of Accounting

The Accounts are prepared in accordance with the Financial Standard for Smaller Entities, under the Historical Cost Convention.

b Income

Income is recognised in the Company's Accounts on an accruals basis.

c Taxation

No provision is made for taxation because the Company is a Registered Charity.

2 Grants

	2021	2020
	£	£
PCC - Plymouth Community Safety Partnership (PCSP)		
for British Values	0	10,000
Community Grant	1,850	0
Holocaust Memorial Day	2,800	2,500
	<u>4,650</u>	<u>12,500</u>

Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2021.

3 Direct Charitable Expenditure

	2021	2020
	£	£
Salaries	7,662	24,527
Faith Speaker Expenses	2,164	6,588
Events	1,300	778
Restricted Expenditure	1,800	4,968
Rates & Water	0	0
Maintenance and Repairs	288	644
Equipment & Artefacts	132	132
Energy	0	0
Printing and Stationery	0	56
Telephone and Postage	873	530
Publications and Subscriptions	35	75
Hospitality	0	0
Insurance	567	529
Miscellaneous expense	32	121
	14,853	38,948

4 Fundraising & Publicity

No direct expenditure has been made on Fundraising and Publicity.

5 Management and Administration

	2021	2020
	£	£
Salaries	3,774	12,080
Rates & Water	0	0
Maintenance and Repairs	36	80
Energy	0	0
Printing and Stationery	0	7
Telephone and Postage	108	66
Insurance	70	65
Professional Services	0	0
Miscellaneous expense	4	15
	3,992	12,313

Plymouth Centre for Faiths and Cultural Diversity

Notes to the Accounts

for the year ended 31 March 2021.

6 Debtors

	2021	2020
	£	£
Schools	870	420
Employee	0	15
	<u>870</u>	<u>435</u>

7 Creditors

	2021	2020
	£	£
Tax & NI	883	1550
Bahai Deposit	500	500
	<u>1,383</u>	<u>2,050</u>