

Trustees' Annual Report for the period

From	Period start date			To	Period end date		
	Day 01	Month 01	Year 2022		Day 31	Month 12	Year 2022

Section A Reference and administration details

Charity name

Hiltingbury Community Association

Other names charity is known by

HCA

Registered charity number (if any)

1089482

Charity's principal address

The Hilt

Hiltingbury Recreation Ground, Hiltingbury Road

Chandlers Ford, Eastleigh, Hampshire

Postcode

SO53 5NP

Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Richard Lansdowne	Chairman		
2	Alex Pape			
3	Martin Housham			
4	Keith Hatch			
5	Michael Hughes	Treasurer		
6	Nicola MacBean			
7	David Shute	Vice-Chairman		
8	Pamela Holden-Brown			
9	Doreen Riches	Secretary		
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

Names of the trustees for the charity, if any, (for example, any custodian trustees)

Name	Dates acted if not for whole year

Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

Name of chief executive or names of senior staff members (Optional information)

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Section B Structure, governance and management

Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Association
Trustee selection methods (eg. appointed by, elected by)	Appointed by General Committee

Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

The Association shall have the power to:

- bring together in conference representatives of voluntary organisations, Government departments, statutory authorities and individuals;
- arrange and provide for, either alone or with others, the holding of exhibitions, meetings, lectures, classes, seminars or training courses, and all forms of recreational and other leisure-time activities;
- collect and disseminate information on all matters relating to its objects, and to exchange such information with other bodies having similar objects whether in the United Kingdom or elsewhere;

Write, print or publish, in whatever form, such papers, books, periodicals, pamphlets or other documents, including films and recorded material, as shall further its objects, and to issue or circulate the same whether for payment or otherwise;

Section C Objectives and activities

Summary of the objects of the charity set out in its governing document

Promote the benefit of the inhabitants of Hiltingbury and the neighbourhood together defined by Hiltingbury, by associating together the said inhabitants and the local authorities, voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupation with the object of improving the conditions of life for the said inhabitants

Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)

To build, run and maintain a Community Centre providing a safe and secure environment for the inhabitants of Hiltingbury and the neighbourhood for social, recreational and educational activities. Provide an opportunity for volunteers to work in the development and provision of a range of activities for the local community. Organise and run a range of social and educational events for the local community. Support charity groups in their provision of activities in the Community Centre. Work with local authority and charity groups in the provision of a range of activities for disadvantaged groups in the local community.

Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Summary of the main achievements of the charity during the year

The use of the Community Centre, known as the Hilt, continues to support a wide range of community activities. There are a variety of users, events and private functions all of which improve year on year.

The Centre is managed by a Centre Manager/Assistant Centre Manager and a Bookings Officer on a day to day basis supported by a team of volunteers. The Centre has operated within its forecast annual expenditure budget. Improvements and repairs are continual as is the need to plan for the future all of which is discussed at the bi-monthly Centre Management Committee meeting and implemented appropriately.

The Hilt has been set up as a 'Warm Welcome' venue which is part of the local authority initiative to support organisations to open their doors to provide a warm welcome for those struggling to heat their homes.

Some events which have been organised by the Social Committee have included celebration of the Platinum Jubilee, World Cup Football, various talks, dance theme evenings, quiz with curry nights.

The Trustees and members of the General Committee have resumed face to face meetings and members are also able to attend using Zoom.

Section E

Financial review

Brief statement of the charity's policy on reserves

There is a designated Building and Equipment Reserve for the purposes of long term planned preventative maintenance and equipment replacement. Each year the financial resource transferred to the Reserve will be appropriate to a 10 year itemised financial forecast for such expenditure. In addition, a Capital Reserve fund has been established to enable future capital project improvements to the Community Centre. Sources of income to these reserves include the surplus of Centre lettings over operational costs, fundraising, grants and donations. The amount of transfer to these Reserves and this policy itself, will be reviewed annually at a meeting of Trustees.

Details of any funds materially in deficit

Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.

Section F

Other optional information

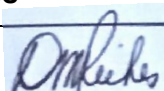
Section G

Declaration

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)



Full name(s)

Doreen Mary Riches

Position (eg Secretary, Chair, etc)

Secretary

Date

1 May 2023



Section A

Independent Examiner's Report

Report to the trustees/ members of	Hiltingbury Community Association		
On accounts for the year ended	31 December 2022	Charity no (if any)	1089482
Set out on pages	1 and 2		

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended **31/12/2022**.

Responsibilities and
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

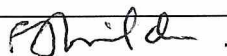
I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

Signed:  Date: 31 May 2023

Name: FJ Wilde

Relevant professional
qualification(s) or body
(if any):

FCCA DChA

Address:

4 Marigold Drive

Bisley

Woking GU23 9SF

Receipts and payments accounts

CC16a

For the period from	Period start date 01/01/2022	To	Period end date 31/12/2022
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Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
A1 Receipts					
Lettings Income	106,785	-	-	106,785	63,207
Fundraising/Social/Grants	2,163	-	-	2,163	-
Interest on Building Reserve	52	-	-	52	2
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
Sub total (Gross income for AR)	109,000	-	-	109,000	63,209
A2 Asset and investment sales, (see table).					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total receipts	109,000	-	-	109,000	63,209
A3 Payments					
Accountancy Services and Payroll	3,454	-	-	3,454	2,185
Building Costs	42,501	-	-	42,501	31,477
Employee Costs	25,242	-	-	25,242	20,780
Equipment	4,099	-	-	4,099	1,426
Insurances	3,607	-	-	3,607	3,472
IT Costs	2,109	-	-	2,109	1,501
Office costs and Other Expenditure	5,698	-	-	5,698	821
Utilities	9,998	-	-	9,998	7,549
	-	-	-	-	-
Sub total	96,709	-	-	96,709	69,212
A4 Asset and investment purchases, (see table)					
	-	-	-	-	-
	-	-	-	-	-
Sub total	-	-	-	-	-
Total payments	96,709	-	-	96,709	69,212
Net of receipts/(payments)	12,291	-	-	12,291	- 6,002
A5 Transfers between funds	-	-	-	-	-
A6 Cash funds last year end	84,477	-	-	84,477	90,479
Cash funds this year end	96,768	-	-	96,768	84,477

Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B1 Cash funds	HSBC Building Reserve	19,680	-	-
	HSBC General	27,810		
	HSBC Projects	45,940		
	HSBC Social	3,332	-	-
	HSBC Redundant	6	-	-
	Total cash funds	96,768	-	-
	(agree balances with receipts and payments account(s))	OK	OK	OK

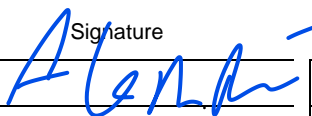
	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
B2 Other monetary assets		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B3 Investment assets			-	-
			-	-
			-	-

	Details	Fund to which asset belongs	Cost (optional)	Current value (optional)
B4 Assets retained for the charity's own use	Swing Door Operator & Control Switch (Purchased 2020)		2,340	-
	Commerical Grade Aluminium Door (Purchased 2020)		2,618	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-

	Details	Fund to which liability relates	Amount due (optional)	When due (optional)
B5 Liabilities			-	
			-	
			-	
			-	
			-	

Signed by one or two trustees on behalf of all the trustees

Signature	Print Name	Date of approval
	Alex Pape	4 May 2023