

Annual Financial Report of the Trustees for 2024

Community Association of Portslade (south)

Charity number 1089418

Accounts for the period from 1st January 2024 to 31st December 2024

Income £61365.35

Expenditure £62831.55

Net Loss. £ 1475.20

Balance in bank 31st December 2023	£ 3525.36
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Income for 2023	£61356.35
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TOTAL	£64861.71
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Expenditure for 2023	£62831.55
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Balance in bank on 31st December 2024	£ 2050.16
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Treasurer.	Patrick Ginnelly
Examiner of Accounts	Tracy Angus

For submission to the Annual General Meeting on 9th September 2025

Charity Overview

To provide a Community Centre for the use of the inhabitants of South Portslade and nearby environs within Brighton and Hove Council and Adur Council. Such provision to be on a non profit making basis governed by the trustees of the Association.

A) To promote the benefit of the inhabitants without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupations with the objective of improving the conditions of life for the said inhabitants.

B) Maintain the establishment of a community centre and to maintain and manage the same in furtherance of these objectives.

C) Promote other charitable purposes as may from time to time be determined.

The Community Centre of Portslade (south) is contained in a modified church building belonging to the Church of England and contains a Chapel of Ease which is used by both the Association and the Church. This building is rented at a fee of £1 per year. In addition we cover the upkeep of the building and all general expenses as well as a contribution to cover the building insurance.

ADDRESS

South Portslade Community Centre
Church Road
PORTSLADE
BRIGHTON
BN41 1LB

Email: hello@portsladecommunitycentre.org

Policies

Complaints Procedure

Staff Wages Policy

Risk Management - including Fire, Health and Safety and Covid

Safeguarding Policy for vulnerable beneficiaries

Volunteer Management when appropriate

Sick Leave and Holiday Pay

Employees

We retain 3 part time employees. A Centre Manager, an Office Manager and a Caretaker with cleaning duties. We also employ as necessary a gardener and maintenance person. In addition all other maintenance, inspection etc is carried out by hired professional.

Staff and Trustees also volunteer their services and on occasions additional volunteers are found for specific objectives when needed.

Staff Pay is reviewed every year and we pay more than the minimum wage.

Property

The property is owned by the Church of England and we pay an annual rent of £1. At present this is paid up to to 2025. The charity does not own or lease any other property.

What the Charity Does

We hire out facilities which allow other groups to carry out activities.

At present we have a Nursery and Forest School during the day and this provides much needed nursery provision for the area. The areas the Nursery use are still available for use by the inhabitants of Portslade and the environs during weekend and evenings.

Centre Users

There are a large number of groups that use the centre on a regular basis. These include groups for children, dancing groups, activities for those referred to as elderly, various religious groups, physical activities such as yoga and martial arts. Various group meetings, education activities and general bookings for family activities such as parties. In particular we have a regular use by the Alcoholics Anonymous for group meetings.

The building is suitable for people with particular needs including flat entries and a lift. We also have 3 additional toilets with special equipment.

Maintenance includes the heating systems, electronics and fire safety, decorating and deep cleaning. We also maintained the outside of the building and the grounds.

Treasurers Comment

In 1993 the account showed a loss of £11419.46 which was a direct result of the actions of Lisa Southon the owner and director of My First Word - Grows Up Ltd Nursery. We were informed that the nursery was about to be closed following a failed OFSTED inspection. We agreed to seek a new Nursery Organiser which include a company suggested by Lisa Southon and an existing local nursery which had used our facilities for a number of years. In line with our policy of supporting the local area we opted to offer the Nursery to the owners of the Hippy Kids Nursery.

In spite of assurances that the overdue rent would be paid Lisa Southon and others entered the premises on the night of 4th October 2023 and removed any valuable equipment. She also informed her staff that the nursery was now closed. She failed to inform the parents of the children and we understand has failed to pay wages to staff or rebates to parents.

We endeavoured to agree a settlement for our loss but with no response. The new nursery was able to start in January and was been a great success.

We entered the process of seeking a settlement via the small claims court process in the region of £10000.00 based on unpaid rent and costs of clearing and cleaning the premises for the new `nursery. When we contacted the agency regarding our claim they said they had no record of this. For a year we presented evidence of our application and payment but they still replied they had no record of this. Eventually we exhausted the complaints procedures and went to a higher level. After this we were informed that we had registered our claim but as they had not received any reply from their posted letters they had struck it out. As you may be aware post at that time was very difficult and we have never received any letters from them.

We did ask that our claim be reactivated but were informed that we would have to apply again and pay an additional fee. We are doing so at present but will continue to manage the finances on our present financial situation.

You will note our losses decreased from £11419.46 to £1475.20 which reflected both our increase in income and the increase in all the services and actions we have had over the year. As a consequence we have raised our prices in April 2025 to allow for this.

At present we are able to continue running the Community Centre efficiently and will be able to do so no matter what the result of our legal claim.

As treasurer I aim to retain a balance able to meet at least 3 months average expenses including salaries and so far have managed to rebuild a 1 month buffer. We anticipate that the recent price rise will enable this to be increased, providing we have no unexpected expenditure.

Funding and Payments

This charity raises funding by hiring out facilities and does not work with professional fundraisers. The charity does not have any trading subsidiaries. The charity owns no property.

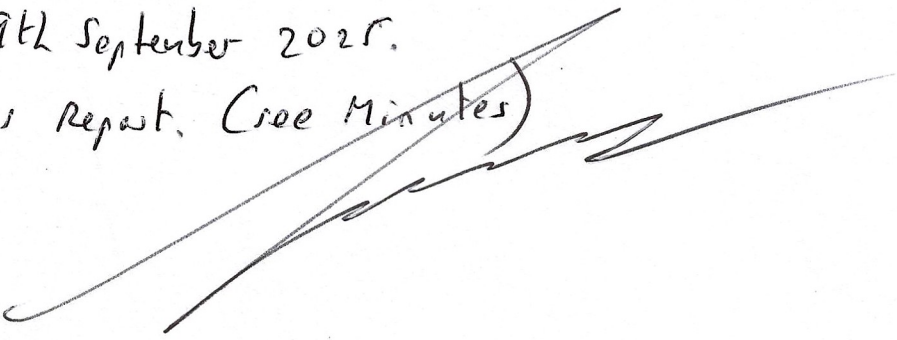
The trustees do not receive any remuneration, payments or benefits from the charity.

TRUSTEES

Tristan Oliver	Secretary
Patrick Ginnelly	Treasurer
Bronwen Curran	Centre Manager
Enid Chamberlain	
Carol Byard	Chair
Ruth Tansey	

Approved AGM 9th September 2025.

Treasurer's Report, (see Minutes)



Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2024

Tracy Angus

Flat 18 Evelyn Court

121 Windlesham Close

Portslade

Brighton

BN41 2AA

Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2024

Contents

- 1. Trading Profit and Loss**
- 2. Notes to Financial Statements**
- 3. Accountants Report.**

Community Association Of Portslade (South)

1st January 2024-31st December 2024

Profit and Loss

Turnover

Hippy Kids	£	32,998.00
Denizli	£	2,548.00
Lewis	£	1,123.75
Hodgson Yoga	£	559.00
Nicholls	£	1,287.00
Roberts	£	845.00
King Art	£	676.00
AA	£	1,056.00
Pulse Finance	£	535.00
Mcenery-Carte	£	663.00
Aldridge	£	832.00
Pulse Health	£	741.00
Patel	£	620.00
Reset	£	561.00
AA Child Friendly	£	1,430.00
ODAAT	£	935.00
General Bookings	£	13,946.60

Gross Profit £ 61,356.35

Overheads

Wages	£	27,548.30
Rent/Rates	£	376.80
Cleaning	£	2,506.68
Heat/Light	£	11,774.63
Water	£	381.25
Maintanance	£	13,988.69
Telephone/IT	£	532.70
Consumables	£	1,417.15
Office Supplies	£	268.56
Insurance	£	3,513.31
Accounts	£	60.00
Misc	£	463.48
	£	62,831.55

Net Loss/Profit -£ 1,475.20

Community Association of Portslade (South)

Notes to the Financial Statements

For the period 1st January 2024 – 31st December 2024

Note 1

Accounting Policies

Basis of preparing the financial statements


These financial statements have been prepared in accordance with Financial Reporting standard 102 "The Financial Reporting Standard Applicable in the UK and Republic of Ireland" including the provisions of section 1A "Small Entities" and the companies Act 2006. The financial statements have been prepared under the historic cost convention.

Community Association of Portslade (South)

Report of the Accountant

For the year ended 31st December 2024

In accordance with your instructions, I have compiled these unaudited financial statements in order to assist you in fulfilling your statutory responsibilities, from the accounting records and explanations supplied by yourselves.



Tracy Angus

Flat 18 Evelyn Court

121 Windlesham Close

Portslade

Brighton

BN41 2PS

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Period Ended 31 December 2024

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