

COMMUNITY ASSOCIATION OF PORTSLADE(SOUTH)

England & Wales · Charity number 1089418

Details

Other names CAPS

Status Registered

Legal form Other

Registered 2001-11-20

Register [View on the Charity Commission register](#)

Contact

Address South Portslade Community Centre
Church Road
Portslade
Brighton
BN41 1LB

Phone 01273415887

Email hello@portsladecommunitycentre.org

Website www.cap-s.org.uk

Activities

Objects: (A) PROMOTE THE BENEFIT OF THE INHABITANTS OF THAT AREA OF PORTSLADE, LOCATED SOUTH OF THE A270 (OLD SHOREHAM ROAD, PORTSLADE) TO THE SEA, IT'S WESTERN BOUNDARY BEING FISHERGATE (WEST SUSSEX BOUNDARY) AND ITS EASTERN BOUNDARY BEING STATION ROAD AND CARLTON TERRACE, PORTSLADE WITHOUT DISTINCTION OF SEX, SEXUAL ORIENTATION, RACE OR OF POLITICAL RELIGIOUS OR OTHER OPINIONS, BY ASSOCIATING TOGETHER THE SAID INHABITANTS AND THE LOCAL AUTHORITIES, VOLUNTARY AND OTHER ORGANISATIONS IN A COMMON EFFORT TO ADVANCE EDUCATION AND TO PROVIDE FACILITIES IN THE INTERESTS OF SOCIAL WELFARE FOR RECREATION AND LEISURE-TIME OCCUPATION WITH TH OBJECT OF IMPROVING THE CONDITIONS OF LIFE FOR THE SAID INHABITANTS; (B) ESTABLISH, OR SECURE THE ESTABLISHMENT OF, A COMMUNITY CENTRE AND TO MAINTAIN AND MANAGE THE SAME (WHETHER ALONE OR IN CO-OPERATION WITH ANY LOCAL AUTHORITY OR OTHER PERSON OR BODY) IN FURTHERANCE OF THESE OBJECTS. (C) PROMOTE SUCH OTHER CHARITABLE PURPOSES AS MAY FROM TIME TO TIME BE DETERMINED.

Activities: Exercises for Elderly, Pensioners meeting, IT Classes, Health, Shape up smoking, Yoga, Pilates, Karate for Kids, Freestyle dance for kids, Ballroom dancing Useful maths & English, Mother & Toddler Group, Community Group, Self Defence, Zumba, Bollywood Dance, Art Class. Nursery

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** General Charitable Purposes, Education/training, The Advancement Of Health Or Saving Of Lives, Disability, Religious Activities, Arts/culture/heritage/science, Amateur Sport, Environment/conservation/heritage, Economic/community Development/employment, Human Rights/religious Or Racial Harmony/equality Or Diversity, Recreation, Other Charitable Purposes
- **Who:** Children/young People, Elderly/old People, People With Disabilities, People Of A Particular Ethnic Or Racial Origin, Other Charities Or Voluntary Bodies, Other Defined Groups, The General Public/mankind

Geography

- **Area of benefit:** PORTSLADE (SOUTH). SEE OBJECTS
- Brighton And Hove
- West Sussex

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£61,356	£62,831	-	-
2023-12-31	£38,832	£50,252	-	-
2022-12-31	£50,853	£64,657	-	-
2021-12-31	£61,221	£43,793	-	-
2020-12-31	£36,026	£55,073	-	-

Trustees

Name	Role	Appointed
John Benson	Chair	2019-06-03
Bronwen Curran		2019-06-03
Enid Chamberlain		2019-06-03
PATRICK GEORGE GINNELLY		
Tristan Oliver		2019-06-03

COMMUNITY ASSOCIATION OF PORTSLADE(SOUTH)

England & Wales - Charity number 1089418

Accounts

Annual Financial Report of the Trustees for 2024

Community Association of Portslade (south)

Charity number 1089418

Accounts for the period from 1st January 2024 to 31st December 2024

Income £61365.35

Expenditure £62831.55

Net Loss. £ 1475.20

Balance in bank 31st December 2023	£ 3525.36
Income for 2023	£61356.35
TOTAL	£64861.71
Expenditure for 2023	£62831.55
Balance in bank on 31st December 2024	£ 2050.16

Treasurer. Patrick Ginnelly
Examiner of Accounts Tracy Angus

For submission to the Annual General Meeting on 9th September 2025

Charity Overview

To provide a Community Centre for the use of the inhabitants of South Portslade and nearby environs within Brighton and Hove Council and Adur Council. Such provision to be on a non profit making basis governed by the trustees of the Association.

A) To promote the benefit of the inhabitants without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupations with the objective of improving the conditions of life for the said inhabitants.

B) Maintain the establishment of a community centre and to maintain and manage the same in furtherance of these objectives.

C) Promote other charitable purposes as may from time to time be determined.

The Community Centre of Portslade (south) is contained in a modified church building belonging to the Church of England and contains a Chapel of Ease which is used by both the Association and the Church. This building is rented at a fee of £1 per year. In addition we cover the upkeep of the building and all general expenses as well as a contribution to cover the building insurance.

ADDRESS

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Church Road
PORTSLADE
BRIGHTON
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Email: hello@portsladecommunitycentre.org

Policies

Complaints Procedure

Staff Wages Policy

Risk Management - including Fire, Health and Safety and Covid

Safeguarding Policy for vulnerable beneficiaries

Volunteer Management when appropriate

Sick Leave and Holiday Pay

Employees

We retain 3 part time employees. A Centre Manager, an Office Manager and a Caretaker with cleaning duties. We also employ as necessary a gardener and maintenance person. In addition all other maintenance, inspection etc is carried out by hired professional.

Staff and Trustees also volunteer their services and on occasions additional volunteers are found for specific objectives when needed.

Staff Pay is reviewed every year and we pay more than the minimum wage.

Property

The property is owned by the Church of England and we pay an annual rent of £1. At present this is paid up to to 2025. The charity does not own or lease any other property.

What the Charity Does

We hire out facilities which allow other groups to carry out activities.

At present we have a Nursery and Forest School during the day and this provides much needed nursery provision for the area. The areas the Nursery use are still available for use by the inhabitants of Portslade and the environs during weekend and evenings.

Centre Users

There are a large number of groups that use the centre on a regular basis. These include groups for children, dancing groups, activities for those referred to as elderly, various religious groups, physical activities such as yoga and martial arts. Various group meetings, education activities and general bookings for family activities such as parties. In particular we have a regular use by the Alcoholics Anonymous for group meetings.

The building is suitable for people with particular needs including flat entries and a lift. We also have 3 additional toilets with special equipment.

Maintenance includes the heating systems, electronics and fire safety, decorating and deep cleaning. We also maintained the outside of the building and the grounds.

Treasurers Comment

In 1993 the account showed a loss of £11419.46 which was a direct result of the actions of Lisa Southon the owner and director of My First Word - Grows Up Ltd Nursery. We were informed that the nursery was about to be closed following a failed OFSTED inspection. We agreed to seek a new Nursery Organiser which include a company suggested by Lisa Southon and an existing local nursery which had used our facilities for a number of years. In line with our policy of supporting the local area we opted to offer the Nursery to the owners of the Hippy Kids Nursery.

In spite of assurances that the overdue rent would be paid Lisa Southon and others entered the premises on the night of 4th October 2023 and removed any valuable equipment. She also informed her staff that the nursery was now closed. She failed to inform the parents of the children and we understand has failed to pay wages to staff or rebates to parents.

We endeavoured to agree a settlement for our loss but with no response. The new nursery was able to start in January and was been a great success.

We entered the process of seeking a settlement via the small claims court process in the region of £10000.00 based on unpaid rent and costs of clearing and cleaning the premises for the new `nursery. When we contacted the agency regarding our claim they said they had no record of this. For a year we presented evidence of our application and payment but they still replied they had no record of this. Eventually we exhausted the complaints procedures and went to a higher level. After this we were informed that we had registered our claim but as they had not received any reply from their posted letters they had struck it out. As you may be aware post at that time was very difficult and we have never received any letters from them.

We did ask that our claim be reactivated but were informed that we would have to apply again and pay an additional fee. We are doing so at present but will continue to manage the finances on our present financial situation.

You will note our losses decreased from £11419.46 to £1475.20 which reflected both our increase in income and the increase in all the services and actions we have had over the year. As a consequence we have raised our prices in April 2025 to allow for this.

At present we are able to continue running the Community Centre efficiently and will be able to do so no matter what the result of our legal claim.

As treasurer I aim to retain a balance able to meet at least 3 months average expenses including salaries and so far have managed to rebuild a 1 month buffer. We anticipate that the recent price rise will enable this to be increased, providing we have no unexpected expenditure.

Funding and Payments

This charity raises funding by hiring out facilities and does not work with professional fundraisers. The charity does not have any trading subsidiaries. The charity owns no property.

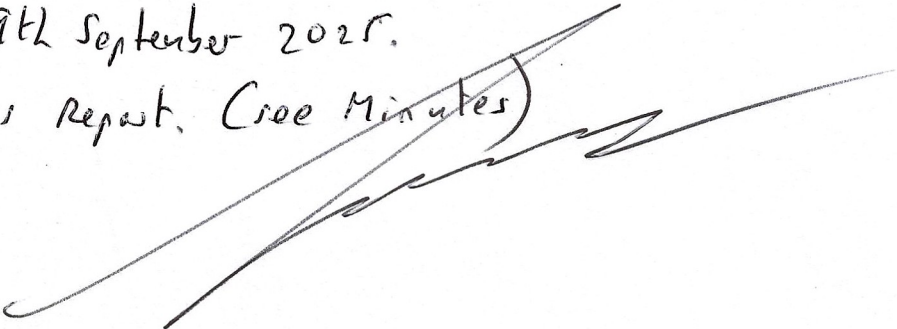
The trustees do not receive any remuneration, payments or benefits from the charity.

TRUSTEES

Tristan Oliver	Secretary
Patrick Ginnelly	Treasurer
Bronwen Curran	Centre Manager
Enid Chamberlain	
Carol Byard	Chair
Ruth Tansey	

Approved AGM 9th September 2025.

Treasurer Report. (See Minutes)



Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2024

Tracy Angus

Flat 18 Evelyn Court

121 Windlesham Close

Portslade

Brighton

BN41 2AA

Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2024

Contents

- 1. Trading Profit and Loss**
- 2. Notes to Financial Statements**
- 3. Accountants Report.**

Community Association Of Portslade (South)

1st January 2024-31st December 2024

Profit and Loss

Turnover

Hippy Kids	£	32,998.00
Denizli	£	2,548.00
Lewis	£	1,123.75
Hodgson Yoga	£	559.00
Nicholls	£	1,287.00
Roberts	£	845.00
King Art	£	676.00
AA	£	1,056.00
Pulse Finance	£	535.00
Mcenery-Carte	£	663.00
Aldridge	£	832.00
Pulse Health	£	741.00
Patel	£	620.00
Reset	£	561.00
AA Child Friendly	£	1,430.00
ODAAT	£	935.00
General Bookings	£	13,946.60

Gross Profit £ **61,356.35**

Overheads

Wages	£	27,548.30
Rent/Rates	£	376.80
Cleaning	£	2,506.68
Heat/Light	£	11,774.63
Water	£	381.25
Maintanance	£	13,988.69
Telephone/IT	£	532.70
Consumables	£	1,417.15
Office Supplies	£	268.56
Insurance	£	3,513.31
Accounts	£	60.00
Misc	£	463.48
	£	62,831.55

Net Loss/Profit -£ 1,475.20

Community Association of Portslade (South)

Notes to the Financial Statements

For the period 1st January 2024 – 31st December 2024

Note 1

Accounting Policies

Basis of preparing the financial statements

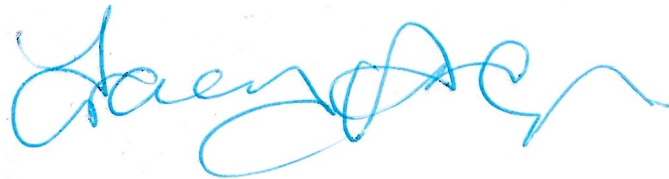
These financial statements have been prepared in accordance with Financial Reporting standard 102 “The Financial Reporting Standard Applicable in the UK and Republic of Ireland” including the provisions of section 1A “Small Entities” and the companies Act 2006. The financial statements have been prepared under the historic cost convention.

Community Association of Portslade (South)

Report of the Accountant

For the year ended 31st December 2024

In accordance with your instructions, I have compiled these unaudited financial statements in order to assist you in fulfilling your statutory responsibilities, from the accounting records and explanations supplied by yourselves.

A handwritten signature in blue ink, appearing to read 'Tracy Angus', is written in a cursive style.

Tracy Angus

Flat 18 Evelyn Court

121 Windlesham Close

Portslade

Brighton

BN41 2PS

Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2024

Tracy Angus

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Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2024

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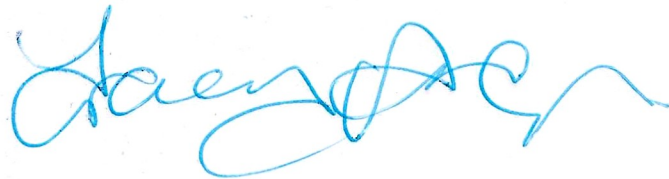
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COMMUNITY ASSOCIATION OF PORTSLADE(SOUTH)

England & Wales - Charity number 1089418

Accounts

Annual Financial Report of the Trustees for 2024

Community Association of Portslade (south)

Charity number 1089418

Accounts for the period from 1st January 2023 to 31st December 2024

Income £38832.67

Expenditure £50252.13

Net Loss. £ 1141946

Balance in bank 31st December 2023 £14944.82

Income for 2023 £38832.67

TOTAL £5377749

Expenditure for 2023 £50252.13

Balance in bank on 31st December 2024 £ 3525.36

Treasurer.

Patrick Ginnelly

Examiner of Accounts

Tracy Angus




For submission to the Annual General Meeting on 21st October 2024



Kaid Chamberlain Trustee



Carol Byard. Trustee / chair

 **Ruth Santey. Trustee**

Charity Overview

To provide a Community Centre for the use of the inhabitants of South Portslade and nearby environs within Brighton and Hove Council and Adur Council. Such provision to be on a non profit making basis governed by the trustees of the Association.

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The Community Centre of Portslade (south) is contained in a modified church building belonging to the Church of England and contains a Chapel of Ease which is used by both the Association and the Church. This building is rented at a fee of £1 per year. In addition we cover the upkeep of the building and all general expenses as well as a contribution to cover the building insurance.

ADDRESS

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Email: hello@portsladecommunitycentre.org

Policies

Complaints Procedure

Staff Wages Policy

Risk Management - including Fire, Health and Safety and Covid

Safeguarding Policy for vulnerable beneficiaries

Volunteer Management when appropriate

Employees

We retain 3 part time employees. A Centre Manager, an Office Manager and a Caretaker with cleaning duties. We also employ as necessary a gardener and maintenance person. In addition all other maintenance, inspection etc is carried out by hired professional.

Staff and Trustees also volunteer their services and on occasions additional volunteers are found for specific objectives when needed.

Staff Pay is reviewed every year and we pay more than the minimum wage.

Property

The property is owned by the Church of England and we pay an annual rent of £1. At present this is paid up to 2025. The charity does not own or lease any other property.

What the Charity Does

We hire out facilities which allow other groups to carry out activities.

At present we have a Nursery and Forest School during the day and this provides much needed nursery provision for the area. The areas the Nursery use are still available for use by the inhabitants of Portslade and the environs during weekend and evenings.

Centre Users

There are a large number of groups that use the centre on a regular basis. These include groups for children, dancing groups, activities for those referred to as elderly, various religious groups, physical activities such as yoga and martial arts. Various group meetings, education activities and general bookings for family activities such as parties. In particular we have a regular use by the Alcoholics Anonymous for group meetings.

The building is suitable for people with particular needs including flat entries and a lift. We also have 3 additional toilets with special equipment.

Maintenance includes the heating systems, electronics and fire safety, decorating and deep cleaning. We also maintained the outside of the building and the grounds.

Treasurers Comment

The account shows a loss of £1141946 which is a direct result of the actions of Lisa Southon the owner and director of My First Word - Grows Up Ltd Nursery. We were informed that the nursery was about to be closed following a failed OFSTED inspection. We agreed to seek a new Nursery Organiser which include a company suggested by Lisa Southon and an existing local nursery which had used our facilities for a number of years. In line with our policy of supporting the local area we opted to offer the Nursery to the owners of the Hippy Kids Nursery.

In spite of assurances that the overdue rent would be paid Lisa Southon and others entered the premises on the night of 4th October and removed any valuable equipment. She also informed her staff that the nursery was now closed. She failed to inform the parents of the children and we understand has failed to pay wages to staff or rebates to parents.

We endeavoured to agree a settlement for our loss but with no response. The new nursery was able to start in January and has been a great success.

We are in the process of seeking a settlement via the small claims court process in the region of £10000.00 based on unpaid rent and costs of clearing and cleaning the premises for the new nursery. This process has been subjected to various difficulties and we are in communication with the agency in charge of the process to find out when the case will proceed.

At present we have made arrangements to allow the Community Centre to continue running efficiently and will be able to do so no matter what the result of our legal claim.

As treasurer I aim to retain a balance able to meet at least 3 months average expenses including salaries and our present balance meets this requirement. With the deposit and first payment from the Hippy Kids Nursery and Forest School we were able to maintain this balance in 2024.

Funding and Payments

This charity raises funding by hiring out facilities and does not work with professional fundraisers.

**The charity does not have any trading subsidiaries.
The charity owns no property.**

The trustees do not receive any remuneration, payments or benefits from the charity.

TRUSTEES

Tristan Oliver	Secretary
Patrick Ginnelly	Treasurer
Bronwen Curran	Centre Manager
Enid Chamberlain	
Carol Byard	Chair
Ruth Tansey	

Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2023

Tracy Angus

85 Downland Court

Stonery Road

Portslade

Brighton

BN41 2PS

Community Association of Portslade (South)

Financial Statements

Period Ended 31 December 2023

Contents

- 1. Trading Profit and Loss**
- 2. Notes to Financial Statements**
- 3. Accountants Report.**

Community Association Of Portslade (South)

1st January 2023-31st December 2023

Profit and Loss

Turnover

My First World	£ 13,030.00
Yousif	£ 629.00
Revolut	£ 1,487.50
Denizli	£ 2,115.75
Nicholls	£ 2,695.00
Hippy Kids	£ 1,906.00
King Art	£ 650.00
Hugh's Fellowship	£ 1,034.00
Pulse	£ 1,373.00
Mcenery-Carte	£ 507.00
La Tarte	£ 922.00
ODAAAT	£ 891.00
General Bookings	£ 11,592.42

Gross Profit **£ 38,832.67**

Overheads

Wages	£ 23,734.08
Rent/Rates	£ 614.40
Cleaning	£ 1,996.68
Heat/Light	£ 10,594.11
Water	£ 475.70
Maintanance	£ 6,491.10
Telephone/IT	£ 1,036.52
Consumables	£ 1,302.38
Office Supplies	£ 409.42
Insurance	£ 3,435.74
Accounts	£ 60.00
Advertising	£ 102.00
	£ 50,252.13

Net Loss/Profit **-£ 11,419.46**

Community Association of Portslade (South)

Notes to the Financial Statements

For the period 1st January 2023 – 31st December 2023

Note 1

Accounting Policies

Basis of preparing the financial statements

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Community Association of Portslade (South)

Report of the Accountant

For the year ended 31st December 2023

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Tracy Angus

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England & Wales - Charity number 1089418

Accounts

Annual Financial Report of the Trustees for 2022

Community Association of Portslade (south)

Charity number 1089418

Accounts for the period from 1st January 2022 to 31st December 2022

Income £50,853:52

Expenditure £64,657:32

Net Loss. £ 13803:80

Balance in bank 31st December 2021 £28,748:62

Income for 2021 £50,853:52

TOTAL £79,002:14

Expenditure for 2021 £64,657:32

Balance in bank on 31st December 2021 £ 14,944:82

Treasurer. Patrick Ginnelly
Examiner of Accounts Tracy Angus

For submission to the Annual General Meeting on 06th June 2023

Charity Overview

To provide a Community Centre for the use of the inhabitants of South Portslade and nearby environs within Brighton and Hove Council and Adur Council. Such provision to be on a non profit making basis governed by the trustees of the Association.

A) To promote the benefit of the inhabitants without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupations with the objective of improving the conditions of life for the said inhabitants.

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Staff Pay is reviewed every year and we aim to pay more than the minimum wage.

Property

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What the Charity Does

We hire out facilities which allow other groups to carry out activities.

At present we have a Nursery and Forest School during the day and this provides much needed nursery provision for the area. The areas the Nursery use are still available for use by the inhabitants of Portslade and the environs during weekend and evenings.

We are also seeking financial support for a social event each week for older or lonely people in the area who wish to attend.

Centre Users

There are a large number of groups that use the centre on a regular basis. These include groups for children, dancing groups, activities for those referred to as elderly, various religious groups, physical activities such as yoga and martial arts. Various group meetings, education activities and general bookings for family activities such as parties.

The building is suitable for people with particular needs including flat entries and a lift. We also have 3 additional toilets with special equipment.

Major maintenance includes the heating systems, electronics and fire safety, decorating and deep cleaning. In addition we have fitted a new kitchen at an initial cost of £9480:20 plus additional plumbing to convert the hot water system of about £3000:00 and some additional building work as well as wiring and decorating.

In addition it was necessary to replace the lightning conductor at a cost of £1432:80

Treasurers Comment

Although the account shows a loss of £13803:80 the additional improvements in the provision of a new kitchen and more efficient water heating system has cost in excess of £13,000:00 and the one off cost of the lightning conductor at £1432:80 more than accounts for this loss.

As treasurer I aim to retain a balance able to meet at least 3 months average expenses including salaries and our present balance meets this requirement.

Funding and Payments

This charity raises funding by hiring out facilities and does not work with professional fundraisers.

The charity does not have any trading subsidiaries.

The charity owns no property.

The trustees do not receive any remuneration, payments or benefits from the charity.

TRUSTEES

Tristan Oliver Secretary

Patrick Ginnelly Treasure

Bronwen Curran

Enid Chamberlain

Carol Byard

Barbara Shortland

Community Association of Portslade (South)

1st January 2022 -31st December 2022

Profit & Loss

Turnover

Nursery	£ 23,650.00
Denizli	£ 3,157.55
ODAAT	£ 757.50
Hippy Kids	£ 914.00
Train Master	£ 60.50
BookStudy	£ 2,721.00
AA	£ 304.00
Aldridge	£ 732.00
Art Group	£ 677.00
Yoga	£ 504.32
Elite	£ 226.50
Sudanese Community	£ 180.00
Fellowship	£ 671.00
Institute Of God	£ 980.00
Lewis	£ 714.25
Extend	£ 292.00
Written Word	£ 1,658.50
Christ Embassy	£ 487.50
General Bookings	£ 10,751.50

Gross Profit £ 49,439.12

Overheads

Wages And Salaries	£ 23,718.50
Rent and Rates	£ 691.08
Cleaning	£ 2,336.68
Light and Heat	£ 12,557.28
Water	£ 511.22
Telephone/IT	£ 931.32
Consumables (cleaning products etc)	£ 1,238.78
Office Supplies	£ 260.76
Insurance	£ 2,064.74
Accountant	£ 50.00
Maintenance	£ 18,871.50
Misc	£ 11.06
	£ 63,242.92

Net Loss/Profit -£ 13,803.80

Community Association of Portslade (South)

Report of the Accountant

For the year ended 31st December 2022

In accordance with your instructions, I have compiled these unaudited financial statements in order to assist you in fulfilling your statutory responsibilities, from the accounting records and explanations supplied by yourselves.

Tracy Angus

85 Downland Court

Stonery Road

Mileoak

Brighton

BN41 2PS

Community Association of Portslade (South)

Financial Statements

Period Ended 31st December 2022

Tracy Angus

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Community Association of Portslade (South)

Financial Statements

Period Ended 31st December 2022

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- 1. Trading Profit and Loss**
- 2. Notes to financial Statements**
- 3. Accountants Report.**

COMMUNITY ASSOCIATION OF PORTSLADE(SOUTH)

England & Wales - Charity number 1089418

Accounts

Community Association of Portslade (South)

Financial Statements

Period Ended 31st December 2021

Tracy Angus

85 Downland Court

Stonery Road

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Community Association of Portslade (South)

Financial Statements

Period Ended 31st December 2021

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Community Association of Portslade (South)

1st January 2021 -31st December 2021

Profit & Loss

Turnover

Nursery	£	25,154.00	
Denizli	£	1,793.00	
Slimming World	£	1,004.00	
Hippy Kids	£	462.00	
Train Master	£	328.25	
J Barford	£	210.00	
AA	£	2,940.00	
Aldridge	£	1,122.00	
General Bookings	£	7,499.75	
Covid Grants	£	20,708.00	
Gross Profit			£ 61,221.00

Overheads

Wages And Salaries	£	23,054.22	
Cleaning	£	2,076.68	
Light and Heat	£	9,419.18	
Water	£	242.65	
Telephone/IT	£	649.15	
Consumables (cleaning products etc)	£	1,034.31	
Office Supplies	£	265.82	
Insurance	£	2,490.60	
Accountant	£	50.00	
Maintenance	£	3,074.45	
Licences	£	20.00	
Rates	£	686.08	
Misc	£	730.59	£ 43,793.73

Net Loss/Profit

£ 17,427.27

Community Association of Portslade (South)

Notes to the Financial Statements

For the period 1st January 2021-31st December 2021

Note 1

Accounting policies

Basis of preparing the financial statements

These financial statements have been prepared in accordance with Financial Reporting standard 102 "The Financial Reporting Standard Applicable in the UK and Republic of Ireland" including the provisions of section 1A "Small Entities" and the companies Act 2006. The financial statements have been Prepared under the historical cost convention.

Community Association of Portslade (South)

Report of the Accountant

For the year ended 31st December 2021

In accordance with your instructions, I have compiled these unaudited financial statements in order to assist you in fulfilling your statutory responsibilities, from the accounting records and explanations supplied by yourselves.

Patrick Ginnelly
Treasurer *17/05/21*

Tracy Angus

85 Downland Court

Stonery Road

Mileoak

Brighton

BN41 2PS

Annual Financial Report of the Trustees for 2021

Community Association of Portslade (south)

Charity number 1089418

Accounts for the period from 1st January 2021 to 31st December 2021

Income £61,221:00

Expenditure £43,793:73

Net Profit. £ 17,427:73

Balance in bank 31st December 2020	£11,321:35
Income for 2021	£61,221:00
TOTAL	£72,542:35
Expenditure for 2021	£43,793:73
Balance in bank on 31st December 2021	£ 28,748:62

Treasurer. Patrick Ginnelly
Examiner of Accounts Tracy Angus

For submission to the Annual General Meeting on 17th May 2022

Patrick Ginnelly Treasurer
17/05/22

Charity Overview

To provide a Community Centre for the use of the inhabitants of South Portslade and nearby environs within Brighton and Hove Council and Adur Council. Such provision to be on a non profit making basis governed by the trustees of the Association.

A) To promote the benefit of the inhabitants without distinction of sex, sexual orientation, race or of political religious or other opinions, by associating together the said inhabitants and the local authorities voluntary and other organisations in a common effort to advance education and to provide facilities in the interests of social welfare for recreation and leisure-time occupations with the objective of improving the conditions of life for the said inhabitants.

B) Maintain the establishment of a community centre and to maintain and manage the same in furtherance of these objectives.

C) Promote other charitable purposes as may from time to time be determined.

The Community Centre of Portslade (south) is contained in a modified church building belonging to the Church of England and contains a Chapel of Ease which is used by both the Association and the Church. This building is rented at a fee of £1 per year. In addition we cover the upkeep of the building and all general expenses as well as a contribution to cover the building insurance.

ADDRESS

17 St.Peter's Road
PORTSLADE
BRIGHTON
BN41 1LS

Email: hello@portsladecommunitycentre.org

Policies

Complaints Procedure

Staff Wages Policy

Risk Management - including Fire, Health and Safety and Covid

Safeguarding Policy for vulnerable beneficiaries

Volunteer Management when appropriate

Employees

We retain 3 part time employees. A Centre Manager, an Office Manager and a Caretaker with cleaning duties. We also employ as necessary a gardener and maintenance person. In addition all other maintenance, inspection etc is carried out by hired professional.

Staff and Trustees also volunteer their services and on occasions additional volunteers are found for specific objectives when needed.

Staff Pay is reviewed every year and we aim to pay more than the minimum wage.

Property

The property is owned by the Church of England and we pay an annual rent of £1. At present this is paid up to 2025. The charity does not own or lease any other property.

What the Charity Does

We hire out facilities which allow other groups to carry out activities.

At present we have a Nursery and Forest School during the day and this provides much needed nursery provision for the area. Following Covid the need for this has increased and the Nursery has expanded. The areas the Nursery use are still available for use by the inhabitants of Portside and the environs during weekend and evenings.

Covid Grants

Due to Covid there have been additional difficulties supplying the needs of the inhabitants. We continued to allow the Nursery to function as this supported essential workers and also allowed Health Groups to continue using the premises providing full Covid prevention measures were followed.

We received a total Covid Grant from Brighton and Hove Council of £20,708:00 over the year but have received no other grants or gifts.

Centre Users

There are a large number of groups that use the centre on a regular basis. These include groups for children, dancing groups, activities for those referred to as elderly, various religious groups, physical activities such as yoga and martial arts. Various group meetings, education activities and general bookings for family activities such as parties.

The building is suitable for people with particular needs including flat entries and a lift. We also have 3 additional toilets with special equipment.

Major insive maintenance to the floors, heating systems, electronics and fire safety as well as decorating and deep cleaning. In 2022 we are intending to replace our existing kitchen.

Funding and Payments

This charity raises funding by hiring out facilities and does not work with professional fundraisers.

The charity does not have any trading subsidiaries.

The charity owns no property.

The trustees do not receive any remuneration, payments or benefits from the charity.

TRUSTEES

Tristan Oliver Secretary

Patrick Ginnelly Treasure

Bronwen Curran

Enid Chamberlain

Carol Byard

Barbara Shortland

COMMUNITY ASSOCIATION OF PORTSLADE(SOUTH)

England & Wales - Charity number 1089418

Accounts

Community Association of Portslade (South)

Financial Statements

Period Ended 31st December 2020

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Community Association of Portslade (South)

Financial Statements

Period Ended 31st December 2020

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Community Association of Portslade (South)

1st January 2020 -31st December 2020

Profit & Loss

Turnover

Nursery	£	23,800.00	
Denizli	£	1,061.50	
Slimming World	£	396.00	
Hippy Kids	£	342.00	
Canine Soul	£	495.00	
Margaret Isobel	£	736.00	
General Bookings	£	9,196.49	
Gross Profit			£ 36,026.99

Overheads

Wages And Salaries	£	19,663.57	
Cleaning	£	2,066.00	
Light and Heat	£	9,443.28	
Telephone/IT	£	521.10	
Consumables (cleaning products etc)	£	1,100.84	
Insurance	£	2,479.56	
Accountant	£	100.00	
Maintenance	£	18,892.74	
Rates	£	686.08	
Misc	£	120.52	£ 55,073.69

Net Loss/Profit

-£ 19,046.70

Community Association of Portslade (South)

Report of the Accountant

For the year ended 31st December 2020

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Community Association fo Portslade (south)

Financial Report 2020

2020 as been a difficult year. We made a loss of £19046:70, mainly in the latter part of the year due to the Covid virus. The centre was shut to most users except for essential workers children attending the Nursery. We agreed not to charge the Nursery until they were able to obtain sufficient funds.

It was difficult to furlough the staff and they where allowed to work from home. We used the closedown to carry out cleaning and repairs ready for reopening with full Covid regulations in place.

In addition the roof was checked and essential repairs carried out. A full fire safety inspection was carried out, including all lighting and exit routes, with alterations and repairs completed. The plumbing was also examined and repairs, or replacements, made. The overall maintenance costs for 2020 were £18892:74

Income was £36026:99 and Expenditure £55073:69.

Patrick Ginnelly Treasurer