

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
DURHAM CITY SHOPMOBILITY LTD**

CHARITY COMMISSION
FIRST CONTACT

28 NOV 2023

ACCOUNTS
RECEIVED

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

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FOR THE YEAR ENDED 31 DECEMBER 2022**

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DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'.

Chairpersons Introduction

I am pleased to provide the Annual Report for the period January – December 2022.

This has been a difficult year for our organisation and it would be fair to say that we have not fully recovered from the Pandemic. We lost quite a few members to Covid who sadly passed away and customer confidence for our 'Trips' and or Wheelchair Hire has not fully returned. Given that we work with some of the most vulnerable people in Durham this is hardly surprising

As an organisation we are also dealing with people with more complex disabilities, people with weight issues requiring larger scooters to remain mobile. People struggling to gain confidence and overcome social isolation

The organisation recognises that it needs to address these problems in a way which responds to current needs.

In addition to this we have spoken to the Local Authority regarding the restricting of our local RSCTI grant and it is to be paid to us now retrospectively for the periods we could not operate. We have also spoken to funders regarding the AAP funding and cover for events like Lumiere, The Miners Gala and the Fire and Ice festivals for additional funding for events. An application to the National Lottery has been made to help us develop aspects of our service and this proved successful just before Christmas 2022.

As I said at the outset of this report last year was a difficult year but we do have a plan to move forward to address the issues ensuring that the next year will show a much stronger return. This plan is outlined in our Annual Report and will be developed further in the coming months.

1 Introduction:

- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2022.

2 Background Information:

- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company

limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'

3 Governing Body

- 3.1 The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.

- 3.2 The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 4 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
 - The main documents relating to the organisation.
 - Budgets and current financial position.
 - Future plans.
- 4.2 **The Board** is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Board upon not less than 4 days' notice being given to other members of the Executive Committee.
- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
- 4.4 **Staffing:** Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.
- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

FINANCIAL REVIEW

This has been a difficult year for our organisation and it would be fair to say that we have not fully recovered from the Pandemic. We lost quite a few members to Covid who sadly passed away and customer confidence for our 'Trips' and or Wheelchair Hire has not fully returned. Given that we work with some of the most vulnerable people in Durham this is hardly surprising.

If one adds to this '*The Costs of living Crisis*' and *Fuel Price* increases and the Loss of RSCTI funding (*Outcome based funding for trips undertaken*) it will come as no shock to people to realise that our transport -service lost approximately £8,000.

During the time that the Bus was off the road (*for the Pandemic*) it still had to be serviced and maintained and regular intervals and as one knows an idle bus is not a healthy bus. We estimate that we received bills totalling at least £5,000 for repairs and maintenance and had no income to balance this against.

In terms of the Shopmobility Unit itself a similar situation happened regarding our scooters. Although we kept them charged regularly, usage dropped significantly as people were too frightened to come across the threshold. In the last year we have spent lots of money renewing batteries which perished through lack of use. We have at least 15 scooters with batteries costing £200 per scooter and again no income to offset this. If it hadn't been for applying for grants from relevant organisations the picture would have been direr.

As an organisation we are also dealing with people with more complex disabilities, people with weight issues requiring larger scooters to remain mobile. This is an issue in that it reduces the capacity and amount of people we can carry on our bust given that we need to take out seats to accommodate these chairs.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

Current Status

In the latter part of 2022 we approached the Local Authority and the Parish Council regarding the additional unpaid work that we do. Issues such as the Durham Miners Gala, Lumier and the Fire and Ice festivals place additional Costs on the Service. The Outcomes of this consultation opened the Door to additional funding to help underpin the service.

We have spoken to the Local Authority regarding the RSCTI grant and it is to be paid to us now retrospectively for the periods we could not operate and it now appears that back-dated funding will be forthcoming

In addition to the above we also received an *Awards for All Grant* from the National Lottery to tackle some of the wider issues, to update out equipment and to enter into further consultation with the retail sector.

Our outreach to Prince Bishops for additional space to develop new services seems to have floundered somewhat and a further approach now seems necessary

As I said at the outset of this report last year was a difficult year and we have a plan to move forward to address the issues ensuring that the next year will show a much stronger return.

FUTURE PLANS

The organisation recognises that it needs to address these problems in a way which brings spending back within budget and redefines the nature of what we do.. We therefore propose the following actions.

- We need to reduce the operational hours of the service and reduce staff salaries accordingly
- We need to raise our fuel costs to £1.65 per litre
- We need to look at the operational cost of the bus and review costs accordingly
- We need to raise the hire charges of our Scooter per hour to accommodate increased costs.
- We need to look at widening the scope of Shopmobility working with other partners such as Durham City Access for and the retail sector on wider access issues
- We need to seek additional funding to do this

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

We have reviewed the major risks to which the charity is exposed throughout 2022. All procedures have been reviewed and where necessary new one established, reducing the risks the charity may face. Policies and procedures continue to be implemented internally. All safeguarding has been updated. Procedures are in place within Durham City Shopmobility to ensure the health and safety of staff, volunteers and members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04076663 (England and Wales)

Registered Charity number
1089386

Registered office
Level One Car Park
Prince Bishops Shopping Centre
Durham
DH1 3UJ

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

Trustees

Mrs J Lees
Mrs L Standley
Mrs S Vest
P Barron

Independent Examiner

J D Holloway FCA DChA
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Solicitors

Swinburne Maddison
Old Bailey
Durham

Approved by order of the board of trustees on 2 June 2023 and signed on its behalf by:

.....
Mrs S Vest - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 2 June 2023

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	480	9,200	9,680	17,829
Charitable activities					
Charitable activities		25,000	-	25,000	25,000
Other trading activities	3	11,787	-	11,787	3,218
Investment income	4	<u>3</u>	<u>-</u>	<u>3</u>	<u>137</u>
Total		<u>37,270</u>	<u>9,200</u>	<u>46,470</u>	<u>46,184</u>
EXPENDITURE ON					
Charitable activities					
Income from charitable activities		-	-	-	-
Charitable activities		<u>55,704</u>	<u>300</u>	<u>56,004</u>	<u>53,513</u>
Total		<u>55,704</u>	<u>300</u>	<u>56,004</u>	<u>53,513</u>
NET INCOME/(EXPENDITURE)		(18,434)	8,900	(9,534)	(7,329)
RECONCILIATION OF FUNDS					
Total funds brought forward		71,258	-	71,258	78,587
TOTAL FUNDS CARRIED FORWARD		<u>52,824</u>	<u>8,900</u>	<u>61,724</u>	<u>71,258</u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	9	14,775	-	14,775	17,932
CURRENT ASSETS					
Debtors	10	192	-	192	1
Cash at bank and in hand		<u>39,187</u>	<u>8,900</u>	<u>48,087</u>	<u>54,159</u>
		39,379	8,900	48,279	54,160
CREDITORS					
Amounts falling due within one year	11	(1,330)	-	(1,330)	(834)
NET CURRENT ASSETS		<u>38,049</u>	<u>8,900</u>	<u>46,949</u>	<u>53,326</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>52,824</u>	<u>8,900</u>	<u>61,724</u>	<u>71,258</u>
NET ASSETS		<u>52,824</u>	<u>8,900</u>	<u>61,724</u>	<u>71,258</u>
FUNDS	12				
Unrestricted funds				52,824	71,258
Restricted funds				<u>8,900</u>	<u>-</u>
TOTAL FUNDS				<u>61,724</u>	<u>71,258</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2 June 2023

and were signed on its behalf by:

.....
S Vest - Trustee

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting with the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	480	-
Grants	<u>9,200</u>	<u>17,829</u>
	<u>9,680</u>	<u>17,829</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Coronavirus Job Retention Scheme	-	17,829
National Lottery Awards for All	<u>9,200</u>	<u>-</u>
	<u>9,200</u>	<u>17,829</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Bus income	8,465	1,718
Membership and hires	<u>3,322</u>	<u>1,500</u>
	<u>11,787</u>	<u>3,218</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Bank interest receivable	<u>3</u>	<u>137</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>3,157</u>	<u>3,826</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	40,584	40,195
Other pension costs	<u>831</u>	<u>831</u>
	<u>41,415</u>	<u>41,026</u>

The average monthly number of employees during the year was as follows:

	2022	2021
	<u>2</u>	<u>2</u>
Office staff		

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	17,829	-	17,829
Charitable activities			
Charitable activities	25,000	-	25,000
Other trading activities	3,218	-	3,218
Investment income	<u>137</u>	<u>-</u>	<u>137</u>
Total	<u>46,184</u>	<u>-</u>	<u>46,184</u>
EXPENDITURE ON			
Charitable activities			
Income from charitable activities	-	-	-
Charitable activities	<u>53,513</u>	<u>-</u>	<u>53,513</u>
Total	<u>53,513</u>	<u>-</u>	<u>53,513</u>
NET INCOME/(EXPENDITURE)	(7,329)	-	(7,329)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>78,587</u>	<u>-</u>	<u>78,587</u>
TOTAL FUNDS CARRIED FORWARD	<u>71,258</u>	<u>-</u>	<u>71,258</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2022 and 31 December 2022	<u>4,400</u>	<u>1,344</u>	<u>51,222</u>	<u>56,966</u>
DEPRECIATION				
At 1 January 2022	2,248	1,136	35,650	39,034
Charge for year	<u>323</u>	<u>31</u>	<u>2,803</u>	<u>3,157</u>
At 31 December 2022	<u>2,571</u>	<u>1,167</u>	<u>38,453</u>	<u>42,191</u>
NET BOOK VALUE				
At 31 December 2022	<u>1,829</u>	<u>177</u>	<u>12,769</u>	<u>14,775</u>
At 31 December 2021	<u>2,152</u>	<u>208</u>	<u>15,572</u>	<u>17,932</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Prepayments	<u>192</u>	<u>1</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Social security and other taxes	400	-
Accrued expenses	<u>930</u>	<u>834</u>
	<u>1,330</u>	<u>834</u>

12. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	71,258	(18,434)	52,824
Restricted funds			
National Lottery Awards for All	-	8,900	8,900
TOTAL FUNDS	<u>71,258</u>	<u>(9,534)</u>	<u>61,724</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,270	(55,704)	(18,434)
Restricted funds			
National Lottery Awards for All	9,200	(300)	8,900
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>46,470</u>	<u>(56,004)</u>	<u>(9,534)</u>

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	78,587	(7,329)	71,258
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>78,587</u>	<u>(7,329)</u>	<u>71,258</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	46,184	(53,513)	(7,329)
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>46,184</u>	<u>(53,513)</u>	<u>(7,329)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	78,587	(25,763)	52,824
Restricted funds			
National Lottery Awards for All	-	8,900	8,900
	<hr/>	<hr/>	<hr/>
TOTAL FUNDS	<u>78,587</u>	<u>(16,863)</u>	<u>61,724</u>

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,454	(109,217)	(25,763)
Restricted funds			
National Lottery Awards for All	9,200	(300)	8,900
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>92,654</u>	<u>(109,517)</u>	<u>(16,863)</u>

During the year a grant was received which was restricted in nature. The grant received from The National Lottery Awards for All. This was to be used towards the purchase of two fold up scooters, including the cost of obtaining the scooters as well as any training required.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

Charity Commission

Annual Return 2022

DURHAM CITY SHOPMOBILITY

Charity number 1089386

Submitted on 15/11/2023

PART A –Charity information

A1- Financial period

This Annual Return should be completed for financial periods ending after 1st January 2022.

Financial period start: **01 January 2022**

Financial period end **31 December 2022**

Next financial period end : **31 December 2023**

A2 – Income and expenditure

This shows your charity's income and expenditure for the financial period shown at A1. Please note these figures are rounded to the nearest pound.

Income – P: £46,184

Spending – P: £53,513

A3 – Charity contact

The contact details for your charity are printed below.

Your current is an : individual

Title: MRS

Personal names: EILEEN JUDITH

Family name: LEES

Suffix:

Display name – MRS EILEEN JUDITH LEES

Date of birth: 17 JULY 1947

Telephone- 01913852641

Mobile:

Your contact details are shown on the MRS EILEEN JUDITH LEES

Register of Charities are -

ISLEMOUNT
PRIMROSE HILL
HOUGHTON-LE-SPRING
TYNE & WEAR
DH4 6BH

A4- Email for Charitiy Commission use: durhamcityshopmobility@gmail.com

A5- Email for public display durhamcityshopmobility@gmail.com

This is a public address that will be displayed on the Register of Charities.

Your current public email address- durhamcityshopmobility@gmail.com

A6- Charity website: WWW.durhammobility.co.uk

A7- Corporate trustee

A8/A9- Current and new individual trustees

Trustee 1 - MRS EILEEN JUDITH LEES

DOB 17 JULY 1947

Address: SLEMOUNT
PRIMROSE HILL
HOUGHTON-LE-SPRING
TYNE & WEAR
DH4 6BH

Tel 0191 3852641

Appointment 1 2 March 2011

Trustee 2- MRS SUSAN VEST

DOB 11 MARCH 1955

Address 54 ALNWICK ROAD
DURHAM
DH1 5NN

Tel 0191 3868925

Appointment 12 March 2000

Trustee 3- MRS PAMELA BARRON

DOB 12 NOVEMBER 1947

Address 14 FRANKLAND ROAD
DURHAM
DH1 5HZ

Tel 07757467762

Appointment 25 September 2020

Trustee 4- MRS LESLEY STANDLY

DOB 14 JULY 1950

Address 14 FRANKLAND ROAD
DURHAM
DH1 5HZ

Tel - 07534217432

Appointment 25 September 2020

A10 Linked Charities **None**

A11 Area of operation in England and Wales **DURHAM**

	AMATEUR SPORT
	ANIMALS
	ENVIRONMENT/CONSERVATION/HERITAGE
	ECONOMIC/COMMUNITY DEVELOPMENT/EMPLOYMENT
	ARMED FORCES/EMERGENCY SERVICE EFFICIENCY
	HUMAN RIGHTS/RELIGIOUS OR RACIAL HARMONY/EQUALITY OR DIVERSITY
	RECREATION
	OTHER CHARITABLE PURPOSES

WHO your charity helps - **P**:

	CHILDREN/YOUNG PEOPLE
✓	ELDERLY/OLD PEOPLE
✓	PEOPLE WITH DISABILITIES
	PEOPLE OF A PARTICULAR ETHNIC OR RACIAL ORIGIN
	OTHER CHARITIES OR VOLUNTARY BODIES
	OTHER DEFINED GROUPS
	THE GENERAL PUBLIC/MANKIND

HOW your charity operates - **P**:

	MAKES GRANTS TO INDIVIDUALS
	MAKES GRANTS TO ORGANISATIONS
	PROVIDES OTHER FINANCE
✓	PROVIDES HUMAN RESOURCES
✓	PROVIDES BUILDINGS/FACILITIES/OPEN SPACE
✓	PROVIDES SERVICES
	PROVIDES ADVOCACY/ADVICE/INFORMATION
	SPONSORS OR UNDERTAKES RESEARCH
	ACTS AS AN UMBRELLA OR RESOURCE BODY
	OTHER CHARITABLE ACTIVITIES

A14 - Charity activities

Your charity has given us the following brief description of its current activities - **P**.

A12 Area of operation outside of England and Wales **NONE**

A13 Charity Classification **Disability**

A14	Charity Activities	To empower disabled people in Durham City by providing them with wheelchairs and scooters to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem.
A15	Uk Volunteers	During the Pandemic we ceased using Volunteers
A16	Company Number:	4076663
A17	Charity's Mani Bank Account	The Cooperative Bank Sort Code 08 92 99 Acc number 65464209 Account name Durham City Shopmobility
A18	Gift Aid:	None
A19	Land and Buildings	Do not own any
A20	Fundraising	Not applicable
A21	Trading:	Not Applicable
A22	Trustee Payments	The Charity does no pay Trustees for their services
A23	Policies: Complaints Handling Conflict of Interest Investment Risk Management Volunteer Management Vulnerable Beneficiaries Staff Payment Equal Opportunities Health and Safety	The Charity has the following documents
A24	Grant Making	Not Applicable
A25	Other regulators	None
A26	Financial Controls	These were reviewed in 2021
A27	Government Funding	We receive a grant from Durham County Council of £25,000 per annum
	Reporting serious Incidents	There have been no serious incident to report

Legal Obligations

There are no serious incidents or matters that we need to bring to the attention of the Charity Commission and or other authorities

Data Protection

We are registered with the ICO and comply with all current requirements. All files are locked and comply with recommendations

Trustees:

All Trustees receive an induction and training annually

Accountancy:

Our Accounts are fully audited annually and include a statement from the accountants

Declaration:

This Annual Return has been completed by our Manager **Mr Thomas Casling** on **1st November 2023** and reviewed by trustees as detailed below

Susan Vest
Chairperson
Date 15/11/2023

Judith Lees
Secretary
Date 22/11/2023



Shopmobility

Level 1 Car Park . Prince Bishops Shopping Centre . .Durham DH1 3UJ
Telephone/Fax 01913868556 .email: durhamcityshopmobility@gmail.com
www.durhamshopmobility.co.uk

Durham City Shopmobility Annual Report Jan –Dec 2022

1 Purpose of Report

- 1.1 The purpose of this report is to provide an update to members on the period 2020 for our members

2 Background Information:

- 2.1 This has been a difficult year for our organisation and it would be fair to say that we have not fully recovered from the Pandemic. We lost quite a few members to Covid who sadly passed away and customer confidence for our 'Trips' and or Wheelchair Hire has not fully returned. Given that we work with some of the most vulnerable people in Durham this is hardly surprising.
- 2.2 If one adds to this 'The Costs of living Crisis' and Fuel Price increases and the Loss of RSCTI funding (Outcome based funding for trips undertaken) it will come as no shock to people to realise that our transport -service lost approximately £8,000.
- 2.3 During the time that the Bus was off the road (for the Pandemic) it still had to be serviced and maintained and regular intervals and as one knows an idle bus is not a healthy bus. We estimate that we received bills totalling at least £5,000 for repairs and maintenance and had no income to balance this against.
- 2.4 In terms of the Shopmobility Unit itself a similar situation happened regarding our scooters. Although we kept them charged regularly, usage dropped significantly as people were too frightened to come across the threshold. In the last year we have spent lots of money renewing batteries which perished through lack of use. We have at least 15 scooters with batteries costing £200 per scooter and again no income to offset this. If it hadn't been for applying for grants from relevant organisations the picture would have been direr.
- 2.5 As an organisation we are also dealing with people with more complex disabilities, people with weight issues requiring larger scooters to remain mobile. This is an issue in that it reduces the capacity and amount of people we can carry on our bust given that we need to take out seats to accommodate these chairs.

3 Forward Strategy.

3.1 The organisation recognises that it needs to address these problems in a way which brings spending back within budget and redefines the nature of what we do.

3.2 We therefore propose the following actions.

We need to reduce the operational hours of the service and reduce staff salaries accordingly

We need to raise our fuel costs to £1.65 per litre We need to look at the operational cost of the bus and review costs accordingly

We need to raise the hire charges of our Scooter per hour to accommodate increased costs.

We need to look at widening the scope of Shopmobility working with other partners such as Durham City Access for and the retail sector on wider access issues

We need to seek additional funding to do this.

4 Current Status

4.1 In the latter part of 2022 we approached the Local Authority and the Parish Council regarding the additional unpaid work that we do. Issues such as the Durham Miners Gala, Lumier and the Fire and Ice festivals place additional Costs on the Service. The Outcomes of this consultation opened the floor to additional funding to help underpin the service.

4.2 We have spoken to the Local Authority regarding the RSCTI grant and it is to be paid to us now retrospectively for the periods we could not operate and it now appears that backdated funding will be forthcoming

4.3 In addition to the above we also received an *Awards for All Grant* from the National Lottery to tackle some of the wider issues, to update our equipment and to enter into further consultation with the retail sector.

4.4 Our outreach to Prince Bishops for additional space to develop new services seems to have floundered somewhat and a further approach now seems necessary

4.5 As I said at the outset of this report last year was a difficult year and we have a plan to move forward to address the issues ensuring that the next year will show a much stronger return.

Susan Vest
Chairperson