

DURHAM CITY SHOPMOBILITY

England & Wales · Charity number 1089386

Details

Other names	SHOPMOBILITY DURHAM
Status	Registered
Legal form	Charitable company
Company number	04076663
Registered	2001-11-19
Register	View on the Charity Commission register

Contact

Address	Durham City Shop Mobility Level 1 Prince Bishops Car Park High Street Durham DH1 3UJ
Phone	01913868556
Email	hello@durhamshopmobility.co.uk
Website	www.durhamshopmobility.co.uk

Activities

Objects: TO EMPOWER DISABLED PERSONS IN DURHAM CITY, BY PROVIDING THEM WITH ELECTRIC AND MANUAL WHEELCHAIRS OR SCOOTERS, TO ACCESS SHOPPING AREAS, PLACES OF INTEREST, EDUCATIONAL AND LEISURE FACILITIES, PROMOTING INDEPENDENCE, CONFIDENCE, KNOWLEDGE AND SELF ESTEEM

Activities: TO EMPOWER DISABLED PERSONS IN DURHAM CITY, BY PROVIDING THEM WITH ELECTRIC AND MANUAL WHEELCHAIRS OR SCOOTERS, TO ACCESS SHOPPING AREAS, PLACES OF INTEREST, EDUCATIONAL AND LEISURE FACILITIES, PROMOTING INDEPENDENCE, CONFIDENCE, KNOWLEDGE AND SELF ESTEEM.

Classification

- **How:** Provides Human Resources, Provides Buildings/facilities/open Space, Provides Services
- **What:** Disability
- **Who:** Elderly/old People, People With Disabilities

Geography

- **Area of benefit:** DURHAM CITY
- Durham

Finances

Period end	Income	Expenditure	Assets	Employees
2024-12-31	£52,655	£57,862	-	-
2023-12-31	£38,885	£17,461	-	-
2022-12-31	£46,184	£53,513	-	-
2021-12-31	£46,185	£53,514	-	-
2020-12-31	£59,783	£47,482	-	-

Trustees

Name	Role	Appointed
Alan Oliver		2024-01-24
Alfie Dolan		2024-01-24
Dawn Field		2024-01-24
Kelly Jayne Bowman		2024-10-01

Accounts



Level 1 Car Park . Prince Bishops Shopping Centre . .Durham DH1 3UJ

Telephone Number: 01913868556

Email Address: durhamcityshopmobility@gmail.com

Durham City Shopmobility: Directors/Trustees Report 2024

We are pleased to present our Annual Report for 2024. As usual our overview shows a mixed bag of success and concerns. In terms of finances our income for the year was £52,655 up from £38,885. The largest income source was the annual grant from DCC of £25,000. Bus income was £10,517 and Membership Fees £10,400 in this year. We also received donations from supporters of £1030 and small grants from The Hadrian Trust £1000, the Rothley Trust £900 and Believe Housing £500.

In the same period our total expenditure was £57,862 with salaries representing £38,257 of the that total. As a service providing organisation it is always going to be difficult to show a profit. The services we provide and the amounts we are able to charge from a vulnerable group of people make this impossible.

We could not do what we do without the support of funders. The grant we receive from the council is £25,000. It has not increased in ten years despite rising costs across the board, Not even by an annual inflationary amount,. Indeed it was about ten years ago that the grant was reduced from £30,000 to £25,000. As an organisation we are grateful for the grant and do not want to bite the hand that feeds us but we recognise that we live a hand to mouth existence whilst providing what we feel is a vital service to elderly and vulnerable people in our community. In addition to the grant from the council we need to raise an equal amount to provide the service we provide. In a time of rising fuel and water costs, communications such as telephone and internet we find ourselves with a constant struggle.

In the last year we have identified a number of opportunities for add on services which may provide in the longer terms new funding streams which may offset costs by generating new income. We have secured the services of a Development Manager, free bono to help us develop a 5 yea Business Plan which will help us to attract longer-term funding to develop these ideas.

In many ways this is a make or break year. We have attracted a range of new Trustees/Directors along with unique skills sets, a new Development Manager (free Bono) and are developing a short-medium and long-term strategy with confidence growing and everything crossed we hope to present a really strong report for 2025. If the first five months are anything to go by it looking good.

The Board of Directors

May 2025

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2024
FOR
DURHAM CITY SHOPMOBILITY LTD**

RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

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FOR THE YEAR ENDED 31 DECEMBER 2024**

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**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2024. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing Body

The charity is controlled by its governing document, a deed of trust, and constitutes a limited company, limited by guarantee, as defined by the Companies Act 2006.

The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.

The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 5 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

Organisational structure

The Executive Committee is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Executive Committee, upon not less than 4 days' notice being given to other members of the Executive Committee. Last year the group met on eight occasions.

The Sub-committee. A sub-committee comprising three or more members can be appointed by the Executive Committee for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.

Last year three such meetings were held regarding staff appraisal, staff appointments and to consider the long-term sick leave of the manager who was terminally ill and the implications of this and how best to manage this situation.

Staffing: Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.

Executive Committee; The Executive Committee is required to meet not less than four times per year. In the last Financial year the Executive Committee held six meetings.

Induction and training of new trustees

As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:

- The roles and responsibilities of the Executive Committee.
- The main documents relating to the organisation.
- Budgets and current financial position.
- Future plans.

Premises

Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

**REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2024**

STRUCTURE, GOVERNANCE AND MANAGEMENT

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

We have reviewed the major risks to which the charity is exposed throughout 2017. All procedures have been reviewed and where necessary new one established, reducing the risks the charity may face. Policies and procedures continue to be implemented internally. All safeguarding has been updated. Procedures are in place within Durham City Shopmobility to ensure the health and safety of staff, volunteers and members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04076663 (England and Wales)

Registered Charity number

1089386

Registered office

Level One Car Park
Prince Bishops Shopping Centre
Durham
DH1 3UJ

Trustees

Mrs J Lees (resigned 7/5/2024)
Mrs S Vest (resigned 7/5/2024)
D Field (appointed 24/1/2024)
A Oliver (appointed 24/1/2024)
A Dolan (appointed 24/1/2024)
Lord J Pickering (appointed 1/1/2024)

Independent Examiner

J D Holloway FCA DChA
RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

Solicitors

Swinburne Maddison
Old Bailey
Durham
Telephone: 0191 3842441

Approved by order of the board of trustees on 13 June 2025 and signed on its behalf by:

D Field - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2024.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA

RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

17 June 2025

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	6,063	500	6,563	3,944
Charitable activities					
Charitable activities		25,000	-	25,000	25,000
Other trading activities	3	20,917	-	20,917	9,719
Investment income	4	175	-	175	222
Total		<u>52,155</u>	<u>500</u>	<u>52,655</u>	<u>38,885</u>
EXPENDITURE ON					
Charitable activities					
Charitable activities		<u>57,362</u>	<u>500</u>	<u>57,862</u>	<u>56,346</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	12	(5,207)	-	(5,207)	(17,461)
Net movement in funds		<u>2,490</u>	<u>(2,490)</u>	<u>-</u>	<u>-</u>
		(2,717)	(2,490)	(5,207)	(17,461)
RECONCILIATION OF FUNDS					
Total funds brought forward		41,773	2,490	44,263	61,724
TOTAL FUNDS CARRIED FORWARD		<u>39,056</u>	<u>-</u>	<u>39,056</u>	<u>44,263</u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD (REGISTERED NUMBER: 04076663)

**BALANCE SHEET
31 DECEMBER 2024**

	Notes	Unrestricted fund £	Restricted funds £	2024 Total funds £	2023 Total funds £
FIXED ASSETS					
Tangible assets	9	16,263	-	16,263	14,040
CURRENT ASSETS					
Debtors	10	1,011	-	1,011	400
Cash at bank and in hand		<u>24,358</u>	<u>-</u>	<u>24,358</u>	<u>33,183</u>
		25,369	-	25,369	33,583
CREDITORS					
Amounts falling due within one year	11	(2,576)	-	(2,576)	(3,360)
NET CURRENT ASSETS		<u>22,793</u>	<u>-</u>	<u>22,793</u>	<u>30,223</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		39,056	-	39,056	44,263
NET ASSETS FUNDS	12	<u>39,056</u>	<u>-</u>	<u>39,056</u>	<u>44,263</u>
Unrestricted funds				39,056	41,773
Restricted funds				-	2,490
TOTAL FUNDS				<u>39,056</u>	<u>44,263</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2024.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2024 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

BALANCE SHEET - continued
31 DECEMBER 2024

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 13 June 2025 and were signed on its behalf by:

D Field - Trustee

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2024

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting with the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance
Computer equipment	- 20% on cost

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

1. ACCOUNTING POLICIES - continued

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

2. DONATIONS AND LEGACIES

	2024	2023
	£	£
Donations	2,200	182
Grants	<u>4,363</u>	<u>3,762</u>
	<u>6,563</u>	<u>3,944</u>

Grants received, included in the above, are as follows:

	2024	2023
	£	£
Durham County Council	-	2,942
Rotherly Trust	900	-
The Hadrian Trust	1,000	-
DWP resource Management	491	820
Believe Housing	500	-
Other grants	<u>1,472</u>	<u>-</u>
	<u>4,363</u>	<u>3,762</u>

3. OTHER TRADING ACTIVITIES

	2024	2023
	£	£
Bus income	10,517	6,871
Membership and hires	<u>10,400</u>	<u>2,848</u>
	<u>20,917</u>	<u>9,719</u>

4. INVESTMENT INCOME

	2024	2023
	£	£
Bank interest receivable	<u>175</u>	<u>222</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2024	2023
	£	£
Depreciation - owned assets	3,492	3,129
Surplus on disposal of fixed assets	<u>-</u>	<u>(290)</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2024 nor for the year ended 31 December 2023.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2024 nor for the year ended 31 December 2023.

7. STAFF COSTS

	2024	2023
	£	£
Wages and salaries	38,257	40,669
Other pension costs	729	972
	<u>38,986</u>	<u>41,641</u>

The average monthly number of employees during the year was as follows:

	2024	2023
	<u>2</u>	<u>2</u>
Office staff		

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	1,161	2,783	3,944
Charitable activities			
Charitable activities	25,000	-	25,000
Other trading activities	9,719	-	9,719
Investment income	222	-	222
Total	<u>36,102</u>	<u>2,783</u>	<u>38,885</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	<u>49,607</u>	<u>6,739</u>	<u>56,346</u>
NET INCOME/(EXPENDITURE)	(13,505)	(3,956)	(17,461)
Transfers between funds	<u>2,454</u>	<u>(2,454)</u>	<u>-</u>
Net movement in funds	(11,051)	(6,410)	(17,461)
RECONCILIATION OF FUNDS			
Total funds brought forward	52,824	8,900	61,724

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES - continued

	Unrestricted fund £	Restricted funds £	Total funds £
TOTAL FUNDS CARRIED FORWARD	<u>41,773</u>	<u>2,490</u>	<u>44,263</u>

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 January 2024	3,675	1,344	51,222	2,454	58,695
Additions	<u>3,970</u>	<u>-</u>	<u>-</u>	<u>1,745</u>	<u>5,715</u>
At 31 December 2024	<u>7,645</u>	<u>1,344</u>	<u>51,222</u>	<u>4,199</u>	<u>64,410</u>
DEPRECIATION					
At 1 January 2024	2,218	1,194	40,752	491	44,655
Charge for year	<u>814</u>	<u>22</u>	<u>1,884</u>	<u>772</u>	<u>3,492</u>
At 31 December 2024	<u>3,032</u>	<u>1,216</u>	<u>42,636</u>	<u>1,263</u>	<u>48,147</u>
NET BOOK VALUE					
At 31 December 2024	<u>4,613</u>	<u>128</u>	<u>8,586</u>	<u>2,936</u>	<u>16,263</u>
At 31 December 2023	<u>1,457</u>	<u>150</u>	<u>10,470</u>	<u>1,963</u>	<u>14,040</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Other debtors	<u>1,011</u>	<u>400</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2024 £	2023 £
Trade creditors	1,212	-
Other creditors	144	163
Deferred income	-	1,963
Accrued expenses	<u>1,220</u>	<u>1,234</u>
	<u>2,576</u>	<u>3,360</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

12. MOVEMENT IN FUNDS

	At 1.1.24 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
Unrestricted funds				
General fund	41,773	(5,207)	2,490	39,056
Restricted funds				
National Lottery Awards for All	2,490	-	(2,490)	-
TOTAL FUNDS	<u>44,263</u>	<u>(5,207)</u>	<u>-</u>	<u>39,056</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	52,155	(57,362)	(5,207)
Restricted funds			
Believe Housing	500	(500)	-
TOTAL FUNDS	<u>52,655</u>	<u>(57,862)</u>	<u>(5,207)</u>

Comparatives for movement in funds

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	52,824	(13,505)	2,454	41,773
Restricted funds				
National Lottery Awards for All	8,900	(6,410)	-	2,490
DWP Resource Management	-	2,454	(2,454)	-
	<u>8,900</u>	<u>(3,956)</u>	<u>(2,454)</u>	<u>2,490</u>
TOTAL FUNDS	<u>61,724</u>	<u>(17,461)</u>	<u>-</u>	<u>44,263</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	36,102	(49,607)	(13,505)
Restricted funds			
National Lottery Awards for All	-	(6,410)	(6,410)
DWP Resource Management	2,783	(329)	2,454
	<u>2,783</u>	<u>(6,739)</u>	<u>(3,956)</u>
TOTAL FUNDS	<u>38,885</u>	<u>(56,346)</u>	<u>(17,461)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.24 £
Unrestricted funds				
General fund	52,824	(18,712)	4,944	39,056
Restricted funds				
National Lottery Awards for All	8,900	(6,410)	(2,490)	-
DWP Resource Management	-	2,454	(2,454)	-
	<u>8,900</u>	<u>(3,956)</u>	<u>(4,944)</u>	<u>-</u>
TOTAL FUNDS	<u>61,724</u>	<u>(22,668)</u>	<u>-</u>	<u>39,056</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	88,257	(106,969)	(18,712)
Restricted funds			
National Lottery Awards for All	-	(6,410)	(6,410)
DWP Resource Management	2,783	(329)	2,454
Believe Housing	500	(500)	-
	<u>3,283</u>	<u>(7,239)</u>	<u>(3,956)</u>
TOTAL FUNDS	<u>91,540</u>	<u>(114,208)</u>	<u>(22,668)</u>

During 2022 a grant was received which was restricted in nature. The grant received from The National Lottery Awards for All. This was to be used towards the purchase of two fold up scooters, including the cost of obtaining the scooters as well as any training required at 31 December 2024 all the restricted funds were spent.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2024**

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2024.

This document was delivered using electronic communications and authenticated in accordance with the registrar's rules relating to electronic form, authentication and manner of delivery under section 1072 of the Companies Act 2006.

Accounts

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023
FOR
DURHAM CITY SHOPMOBILITY LTD**

RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

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FOR THE YEAR ENDED 31 DECEMBER 2023**

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ANNUAL REPORT

Year ending 31st December 2023

Message from the Chairperson

As the newly appointed Chairperson of Durham City Shopmobility, stepping into this role in October 2023 was a pivotal moment for both myself and our beloved organization. It was a time of reflection on our past and a forward-looking gaze into our future—a future we are determined to shape with transparency, integrity, and unwavering dedication to our mission.

The legacy we inherited was complex, marked by management challenges and instances where the trust placed in us by our stakeholders was not fully honoured. These revelations have not been easy to confront, but they have been crucial in guiding our path forward. In acknowledging these issues, we embrace the opportunity to rebuild, not just in structure but in spirit.

In the last several months, under the guidance of our new manager, Julie Frazer, and with the support of our renewed board of trustees and directors, we've initiated significant changes. We've streamlined operations, significantly reducing our costs without compromising on the quality of service, and refocused our efforts on the core values and projects that define us. This period of transformation has been about more than correcting past errors; it has been about recommitting to our mission to empower disabled persons in Durham City with independence and dignity.

Our efforts have already begun to bear fruit. Despite the broader challenges facing our sector, including the closure of neighbouring shopmobility schemes and specialist stores, our resolve has never wavered. Our team's dedication has been our beacon during these times, ensuring that our services not only continue but thrive.

Looking ahead, we are not just aiming to restore what was lost but to build something stronger and more resilient. With a clear vision for 2024, we are expanding our services, forging new community connections, and embracing sustainable funding strategies. Our journey is one of hope, determination, and community. We are here to serve, to empower, and to champion the rights and independence of every individual we encounter.

To our clients, volunteers, and supporters: your belief in our mission fuels our daily efforts. Your patience, understanding, and continued support mean the world to us as we navigate this period of change. Together, we are laying the groundwork for a future where every person with mobility needs in Durham City has access to the resources and support, they need to lead fulfilling lives.

As we chart this course together, I invite you to join us in this journey of renewal and growth. Let us move forward, not forgetting our past, but learning from it to create a brighter, more inclusive future for all.

Warmest regards,

Joseph Pickering

Chairperson, Durham City Shopmobility
October 2024

About Us

Mission Statement

To empower disabled persons in Durham city, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem.

Our Vision

As we look ahead to 2024, we are motivated by a renewed sense of purpose and a clear vision that guides our efforts to mend and exceed the legacy left by the previous management. Understanding the challenges of the past, including limited funding that restricted our ability to fully serve our clients and customers, we are now poised to embark on a transformative journey. Our goal is not only to address these challenges but to elevate our services and impact to new heights.

Rebranding Ourselves

As part of our transformative journey into 2024 and beyond, Durham City Shopmobility is embracing a complete rebranding to reflect our revitalized vision and renewed commitment to the community we serve. Recognizing that our logo and brand colours carry the weight of a 20-year legacy, we see an incredible opportunity to infuse our visual identity with the energy, innovation, and forward-thinking ethos that now drive our organization. This rebranding is not just about updating our aesthetic but signalling to our clients, volunteers, and supporters that we are evolving. We are turning a new leaf, adopting a visual language that speaks to our dedication to accessibility, inclusiveness, and the vibrant future we envision. As we embark on this rebranding journey, we invite you to join us in welcoming a new chapter for Durham City Shopmobility, one that honours our past while boldly stepping into a future filled with possibility and promise.

Enhancing Services and Community Engagement

Central to our vision for the coming year is the expansion of our services to include an additional day of bus excursions. This initiative aims to provide our clients with more opportunities for exploration, social interaction, and enjoyment, contributing significantly to their quality of life. By extending our service days, we anticipate a broader reach and a deeper connection with those we serve.

Building Stronger Community Connections

Recognizing the power of collaboration and community support, we are committed to forging meaningful connections with local disabled community groups. Our vision is to become a more integral part of the community ecosystem, offering our services as a bridge to greater accessibility and inclusion. Through these partnerships, we aim to not only expand our user base but also to play an active role in advocating for and addressing the needs of the disabled community.

Securing Sustainable Funding

To achieve our ambitious goals, securing sustainable funding is paramount. In 2024, we will actively pursue new funding opportunities, including signing up to VONNE (Voluntary Organisations' Network North East), to tap into a wider network of potential supporters and resources. This strategic move is aimed at diversifying our funding sources, ensuring not just the continuation but the enhancement of our services for the benefit of our clients and the wider community.

Conclusion

With a focus on repairing past damages, expanding our offerings, strengthening community ties, and securing a sustainable future, we are optimistic about what 2024 holds. We believe that through dedication, collaboration, and the support of our community and partners, we can turn our vision into reality, creating a more inclusive, accessible, and enriched community for everyone we serve.

Our Values

Success Stories

Dawn, one of our newly appointed directors had this to say...

"I've lived with MS for over twenty years now and had to stop working when my symptoms became too advanced to continue. I live on my own and was spending a great deal of time stuck at home, bored and increasingly isolated. I had used the service for quite a while and when Janet became aware that I was no longer working she suggested that I try the trips. They have made a huge difference to my quality of life. As a wheelchair user it is so simple. Being picked up and dropped off at my door makes it so easy. I've been to such a lot of places I would never have got to otherwise and have made lots of friends. We get plenty of time to do our own thing and don't have to worry about a thing. I really look forward too, and enjoy going on them. Using this service has been transformational. I couldn't recommend it highly enough."

Statistics & Metrics

In the past seven years, our organization has faced significant challenges, including management issues and misinformation that have made it difficult to provide accurate statistics and metrics about our operations and impact. These challenges have obscured the true representation of our activities and the community we serve. As of now, we have over 4,000 individuals on our books. However, we recognize that this number does not accurately reflect active engagement or the full scope of our reach due to outdated software and historical oversight.

Addressing Past Challenges

We understand the importance of transparency and accountability, especially to our trustees, directors, and supporters who place their trust in us to make a meaningful difference. The legacy of past management has taught us valuable lessons about the need for accurate data collection and analysis. We are committed to rectifying these issues by undertaking the following steps:

Software Upgrade: Recognizing that our current software system is outdated and no longer serves our needs effectively, we are prioritizing the upgrade of our data management systems. This will enable us to more accurately track participation, engagement, and the impact of our services.

Implementing New Data Collection Strategies: Moving forward, we will implement robust data collection and analysis strategies. These will include both quantitative and qualitative methods to ensure we capture the full impact of our services on the community.

Engagement Surveys: To better understand and serve our community, we will initiate regular engagement surveys. This will not only provide us with up-to-date data but also insights into the needs and satisfaction levels of those we serve.

Looking Forward

As we make these changes, we ask for the patience and support of our community. We believe that these steps are crucial for laying a foundation of trust and accountability. While we may not currently have the precise statistics and metrics to share, we are dedicated to building a system that will allow us to report our progress and impact accurately and transparently in the future.

Our vision for a more connected, inclusive, and well-served community drives us forward. We are committed to not only overcoming past challenges but also to setting a new standard for excellence and reliability in our operations and reporting. Charity Number 1089386

Company Number 04076663

DURHAM CITY SHOPMOBILITY

Financial Overview

Financial Statements Summary

This year, our organization has made considerable strides in advancing our mission, thanks in large part to the thoughtful allocation of our resources and the generous support we've received from our community, partners, and funders. Our total expenditures for the year amounted to £56,346, while our income reached £38,885, reflecting our commitment to invest in the quality and expansion of our services. We conclude, the financial year has been a testament to our organization's resilience, adaptability, and unwavering commitment to our mission. Despite the challenges, our thoughtful resource allocation, coupled with the steadfast support of our community and funders, has allowed us to make meaningful progress and lay a solid foundation for the future. As we move forward, we remain dedicated to enhancing our impact, expanding our services, and continuing to serve our community with dedication and integrity.

Revenue Sources

On the revenue side, our total income for the year was £38,885, showcasing the generous support we've received from our community and partners. This includes donations amounting to £182, membership hires and fees contributing £2,848, and bus trips generating £6,871, illustrating the active participation and trust in our services. Our major financial support came through grants totalling £30,695, with significant contributions from DCC (£25,000), an Access to Work Grant (£2,783), and a Council Repair Grant (£2,912). This financial backing underscores the confidence in our work and the importance of our mission to both our local community and broader stakeholders.

Expenditure Breakdown

In the fiscal year, our charity allocated a total of £56,346 towards various essential expenses to support our operations and mission. The bulk of our expenditure, amounting to £40,669, was dedicated to HMRC, wages, and salaries, ensuring that our dedicated team was fairly compensated for their invaluable work. For the year beginning 2024, wages have been significantly reduced to better fit the needs of the charity. We reinvested a grant of £2,783 in Access to Work to ensure the previous disabled manager could easily and safely get to work and £405 in general products to enhance our operational efficiency. Additionally, our commitment to compliance and regulation was reflected in spending £20 on licenses. Marketing efforts, crucial for raising awareness and support, included £694 towards our website's development and maintenance; this was reduced from over £1,600. Our office operations, a vital backbone of our daily activities, incurred costs of £4,485, covering telephone and internet services (which has been reduced by 50% starting October 2023), office expenses and in-house repairs, accounting services, licenses, and water bills. To support the well-being of our employees, we contributed £972 towards pension contributions and ensured protection through £844 in insurance expenses. Operational necessities like minibus fuel and repairs & purchasing of equipment were also significant, costing £3,697, the repairs were paid for by LA Grants and £288.64 respectively. This strategic allocation of funds underscores our commitment to sustaining our mission-critical activities while ensuring the welfare of our team and compliance with regulatory requirements.

Governance

Board of Directors and Trustees

Guiding the helm of Durham City Shopmobility is our distinguished Board of Directors and Trustees. This group of dedicated individuals brings a diverse range of skills, passions, and insights to our charity, each contributing uniquely to our mission's success.

Eileen Judith Lees: Eileen serves as a Director, Trustee, and Company Secretary. A pillar of her church community, Eileen's kindness and extensive experience with charities and committees shine through in her deep understanding of our needs. Her steadfast commitment ensures we stay true to our mission and values.

Alfie Dolan: Alfie, both a Director and Trustee, is a beacon of joy and kindness. As a disabled pioneer, he possesses a unique ability to see individuals for who they truly are, making him a kindred soul within our organization. His perspective enriches our approach to service and inclusivity.

Dawn Field: Dawn brings her intelligence, smartness, and remarkable knowledge to her roles as Director and Trustee. With an innate ability to see the best in people, she keenly understands what our charity needs to thrive. Her insights are invaluable in guiding our strategic direction.

Alan Oliver: As a retired solicitor, Alan's expertise in legal matters and committee operations fortifies our board. His role as Director and Trustee ensures that our charity not only navigates the complexities of law but also benefits from his operational insights, keeping us on a path of integrity and compliance.

Joseph Pickering: Our chairperson, a director, and Trustee, Joseph is a disabled entrepreneur with an impressive record of over 15,000 hours of voluntary work. His advocacy for the physically disabled and neurodiverse is unwavering, driving our efforts to secure better rights and opportunities for those less abled.

Honouring Our Retirees

We also extend our heartfelt gratitude to Susan Vest, whose tenure as Director and Trustee concluded in March 2024. Susan's dedication has left an indelible mark on our charity, and we wish her all the best in her next chapter.

Our board's collective expertise, compassion, and vision are the backbone of Durham City Shopmobility, steering us towards a future where inclusivity and empowerment are accessible to all.

Strategic Development of Advisory Committees

In alignment with our ethos of continuous improvement and community engagement, Durham City Shopmobility is laying the groundwork for the establishment of an Advisory Committee. Recognizing the pivotal role such a committee can play in enriching our strategic direction and enhancing our service delivery, we have earmarked the creation of this vital body as a key milestone in our three-year plan, with its formation anticipated in 2025.

This initiative underscores our commitment to leveraging external expertise and diverse perspectives to steer our organization towards even greater impacts. The Advisory Committee will be composed of individuals who embody a wide range of skills and experiences, from legal and financial expertise to in-depth knowledge of disability rights and community engagement strategies. Their collective insights will ensure that we remain at the forefront of best practices, innovation, and compliance, all while deepening our connection with the communities we serve.

As we move towards this exciting phase of development, we invite our community stakeholders, including clients, volunteers, and supporters, to share their thoughts and suggestions on the formation of the Advisory Committee. Your input is invaluable to us as we strive to make this initiative a resounding success, further empowering those we serve and enhancing the fabric of our community.

Policies & Compliance

Governance Policies

Our commitment to transparency, accountability, and excellence in service is reflected in the comprehensive set of governance policies that guide Durham City Shopmobility. These policies ensure that our operations not only meet legal standards but also align with our mission and values. The following are key governance policies in place:

Board of Directors Charter: Defines the structure, responsibilities, and operational protocols of our Board, ensuring effective leadership and decision-making.

Conflict of Interest Policy: Safeguards the integrity of our decisions, requiring disclosures of potential conflicts and managing them in the organization's best interest.

Code of Ethics and Conduct: Establishes the principles of ethical behaviour expected from our Board, staff, and volunteers to maintain the highest standards of integrity.

Financial Management Policy: Details our approach to budgeting, financial reporting, audits, and safeguards against mismanagement, ensuring fiscal responsibility.

Risk Management Policy: Identifies and addresses potential risks to our people, assets, and operations, with strategies for mitigation and ongoing monitoring.

Whistleblower Policy: Encourages reporting of unethical or illegal conduct within the organization, providing a safe and confidential process for doing so without fear of retaliation.

Document Retention and Destruction Policy: Outlines the proper handling of our records, including retention periods and secure destruction protocols, to comply with legal obligations and protect confidentiality.

Chairperson Appointment and Role Policy: Describes the process for selecting our chairperson and delineates their leadership responsibilities within the Board and the organization.

Diversity and Inclusion Policy: Demonstrates our commitment to fostering an inclusive environment that values and respects diversity among board members, staff, volunteers, and the communities we serve.

Succession Planning Policy: Ensures organizational resilience by preparing for future leadership transitions, identifying and developing talent to fill key positions.

These policies are foundational to the governance of Durham City Shopmobility, guiding us in fulfilling our mission with responsibility and respect for all stakeholders involved.

Our Supporters

Major Donors

Durham County Council for £25,000 – this covers our use of the minibus, fuel, repairs, the entry costs and the overall use.

Corporate Partners

Historically, Durham City Shopmobility has navigated its mission without the direct involvement of corporate partners. This absence was not by design but rather a reflection of past priorities and strategies that did not fully explore the vast potential of such collaborations. The focus of previous boards and management teams primarily centered on direct service delivery and community engagement, leaving the exploration of corporate partnerships relatively untapped.

Today, we stand on the brink of a new era, recognizing the immense value and mutual benefits that strategic corporate partnerships can bring. As we reevaluate our approach and set our sights on broader horizons, the engagement of corporate partners has emerged as a pivotal element of our strategy moving forward.

Our aim is not just to find financial supporters but to build meaningful, collaborative relationships with businesses that share our commitment to accessibility, inclusiveness, and community service. We believe that corporate partnerships can amplify our impact, providing resources, expertise, and networks that can significantly enhance our programs and services. These partnerships represent more than just a financial lifeline; they are opportunities for shared value creation, where businesses can actively contribute to the social good while engaging their employees and customers in meaningful causes.

In this new chapter, we are actively seeking corporate partners who are eager to make a tangible difference in the lives of individuals with mobility needs. We envision partnerships that are built on shared goals and mutual respect, where the expertise and resources of the corporate sector meet the passion and dedication of our team to create a more inclusive and accessible community.

Our message to potential corporate partners is clear: Join us, and together, we can achieve remarkable things. Not only will your support help us extend our reach and enhance our services, but it will also affirm your commitment to social responsibility and community engagement. By working together, we can forge a future where mobility challenges are no longer barriers to independence, inclusion, and joy.

As we embark on this journey to cultivate corporate partnerships, we do so with optimism and an open invitation to businesses of all sizes to explore how we might join forces for the greater good. Our commitment to our mission is unwavering, and we believe that with the right partners by our side, the possibilities are limitless.

Challenges and Opportunities

In the evolving landscape of community support and mobility services, Durham City Shopmobility has encountered its fair share of hurdles. However, with each challenge comes an opportunity for growth, innovation, and strengthened resolve.

Challenges:

Past Management and Transparency Issues: The legacy of previous management practices left us with a daunting task: to rebuild trust and ensure the financial and operational transparency of our charity. These challenges, while significant, have catalysed a period of introspection and renewal, driving us to implement robust governance structures and clear, honest communication with all our stakeholders.

Outdated Systems and Data Management: Our reliance on antiquated software has obscured the true impact of our services. Addressing this has required not only financial investment but a shift towards modern, efficient, and secure data management practices, ensuring we can accurately measure our impact and adapt to the needs of those we serve.

Financial Constraints: Limited funding, heavily reliant on a singular grant, has restricted our ability to expand services and fully support our clients. This financial tightrope has necessitated creative approaches to funding and resource allocation, pushing us towards seeking diverse revenue streams.

Opportunities:

Rebranding and Community Engagement: The decision to undergo a complete rebrand offers a unique opportunity to rejuvenate our public image, attract new supporters, and re-engage with our community. This rebranding journey is not just about a new logo or colour scheme but about signalling our renewed commitment to accessibility, inclusion, and empowerment.

Advisory Committees and Expertise Influx: The planned introduction of Advisory Committees in our three-year strategy represents a forward-thinking approach to governance and operations. By drawing on external expertise, we can navigate legal complexities, enhance our service offerings, and embed best practices into every aspect of our work.

Expanding Services and Partnerships: The vision to add an additional day of bus excursions and forge connections with local disabled community groups embodies our commitment to service expansion and community integration. These initiatives not only broaden our reach but also deepen our impact, fostering a more inclusive and accessible community.

Diversifying Funding Sources: The pursuit of new funding opportunities, including registration with VONNE, opens the door to sustainable growth and financial stability. This strategic move aims to secure the resources necessary to fulfil our ambitious goals, ensuring that we can continue to serve our community effectively.

In facing these challenges head-on, Durham City Shopmobility stands at a pivotal moment of transformation. With each obstacle, we find pathways to innovation; with each gap, a chance to bridge divides. Our journey is one of resilience, driven by the belief that through collaboration, determination, and a clear vision, we can create a future where mobility is not a barrier but a bridge to opportunity and inclusion for all.

Looking Ahead

Expanding on your concise goals, here's a more detailed and comprehensive narrative for the "Goals for Next Year" section:

Goals for the Upcoming Year

As we look ahead, Durham City Shopmobility is poised to embark on a year of renewal and growth, building on our legacy while adapting to the new realities post-COVID-19. Our goals for the coming year are ambitious yet grounded in our commitment to serving our community with enhanced services and programs. Here's a closer look at our objectives:

Reinstating Coffee Mornings and Social Events

Community is at the core of everything we do, and our coffee mornings and social events have always been a vibrant part of our offering. These gatherings not only provide a vital social outlet for our users but also strengthen the bonds within our community. Restarting these events, halted due to COVID-19, is a top priority. Our aim is to not only bring back these cherished gatherings but to enrich them, making them more frequent and varied to cater to the diverse interests and needs of our participants.

Expanding Excursions and Utilization of Resources

Our minibus service has been a lifeline for many, offering not just mobility but freedom and joy. This year, we plan to significantly increase the number of excursions available, exploring new destinations and experiences that will enrich the lives of our users. Concurrently, we aim to optimize the use of our minibus and office space, ensuring that these resources are utilized to their fullest potential, thereby maximizing our impact on the community.

Securing New Funding Avenues

The pandemic posed significant financial challenges, impacting our ability to operate as a self-sustaining entity. In response, securing new funding sources becomes a critical goal for the next year. We are exploring a range of options, from grant applications and fundraising events to corporate partnerships and community-driven initiatives. Our objective is clear: to replenish and ideally exceed the funds lost during the pandemic, securing the financial health and operational sustainability of our services for the future.

Towards Self-Sustaining Operations

Ultimately, all our efforts this year will be directed towards regaining and solidifying our status as a self-sustaining operation. This means not only covering our operational costs but also investing in the growth and development of our services. By achieving financial sustainability, we ensure that Durham City Shopmobility can continue to serve our community effectively, adapt to emerging needs, and remain a pillar of support for those we assist.

In pursuit of these goals, we are motivated by the resilience and spirit of our community. Together, we are embarking on a journey of recovery, growth, and deeper engagement, confident in our ability to meet these objectives and excited about the opportunities they will bring to those we serve.

Upcoming Projects

Building upon our aspirations and the initial plans, Durham City Shopmobility is set to enrich and diversify our offering with a series of compelling, accessible adventures throughout the North East of England. These endeavours aim not just to entertain but to foster a deeper sense of community and accessibility.

Summer and Beyond: A Season of Exploration

Our ambition is to embrace the warmth of the summer, extending into the crisp days of autumn and the festive spirit of winter, with a variety of cultural and outdoor activities tailored to our community's diverse interests and needs.

The Magical World of Alnwick Garden: Immerse in the enchanting landscapes of Alnwick Garden, where accessibility meets the extraordinary. From the serene beauty of the Cherry Orchard to the playful splashes in the Serpent Garden, it's a place where everyone can find joy and relaxation.

Discovery at The Great North Museum: Offering a journey through time, from the age of the dinosaurs to ancient civilizations, The Great North Museum in Newcastle is not just accessible but truly welcoming to all. Its exhibits promise an educational and enjoyable day out for our community members.

Enriching Fridays: New Groups and Community Engagement

To complement our excursion program, we're introducing "Enriching Fridays," dedicated to building our community through engagement, education, and enjoyment. These sessions are designed to increase our client list, encourage more frequent use of our services, and strengthen the bonds within our community.

Theatre Excursions and Creative Workshops: Beyond the laughter and joy of pantomime trips, we plan to collaborate with local theatres for special performances and workshops, making the magic of theatre accessible to all. These outings are not just entertainment; they're gateways to new worlds of imagination and creativity.

Festive Spirit and Celebrations: Understanding the challenges that the winter season can bring, we're dedicated to infusing warmth and joy into our community's lives. From festive shopping expeditions that ease the holiday rush to a grand Christmas dinner, our goal is to create moments of togetherness and celebration, making the holiday season memorable for everyone.

Heritage Railways Adventure: Embrace the nostalgia and charm of the region's heritage railways. Accessible journeys on the Tanfield Railway or Weardale Railway offer scenic vistas and a step back in time, perfect for family outings and group excursions that everyone can enjoy.

Through these upcoming projects, Durham City Shopmobility not only aims to enhance the social and recreational opportunities for our clients but also to underscore the importance of accessibility, inclusion, and community in everything we do. As we venture into 2024 and beyond, our commitment to creating a welcoming, supportive environment where every individual can participate fully in a range of cultural and social activities remains unwavering. Join us on this journey of discovery, connection, and celebration.

How to Help

Donation Information

For donations in multiples of £5.00 please go to <http://online.durhamshopmobility.co.uk/>

Larger donations can be made in person at our main office address, via telephone or by post or BACS transfer.

For details, please give us a call using the information below.

Contact Information

Manager

Julie Frazer

Email: Manager@Durhamshopmobility.co.uk

Telephone: 01913868556

Chairperson & Trustees

Joseph Pickering – Chair, Trustee (appointed 24/01/2024)

Email: Joseph@DurhamShopmobility.co.uk

Dawn Field – Director, Treasurer and Lead Trustee (appointed 24/01/2024)

Email Dawn@DurhamShopmobility.co.uk

Alan Oliver – Trustee (appointed 24/01/2024)

Alfie Dolan – Trustee (appointed 24/01/2024)

Joint email for all directors (Distributed to their email addresses independently and free from any middleman interference)

Email: Directors@DurhamShopmobility.co.uk

Eileen Judith Lees – Former Trustee (Resigned 07/05/2024)

Lesley Standley – Former Trustee (Resigned 13/09/2023)

Susan Vest – Former Trustee (Resigned 07/05/2024)

Pamela Barron – Former trustee (Resigned 13/09/2023)

Main Office Address

Durham City Shopmobility

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DH1 3UJ

Telephone: 0191 3868556

Email: Hello@DurhamShopmobility.co.uk

Independent Examiner

J D Holloway (FCA DChA)

RMT Ribchesters

Accountants and Business Advisors

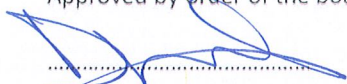
Finchale house

Belmont Business Park

Durham

DH1 1TW

Approved by order of the board of trustees on 24/10/24 and signed on its behalf by:



D Field - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2023.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



J D Holloway FCA DChA

RMT Ribchesters
Accountants and Business Advisors
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 25/12/24

DURHAM CITY SHOPMOBILITY LTD
STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	1,161	2,783	3,944	9,680
Charitable activities					
Charitable activities		25,000	-	25,000	25,000
Other trading activities	3	9,719	-	9,719	11,787
Investment income	4	<u>222</u>	<u>-</u>	<u>222</u>	<u>3</u>
Total		<u>36,102</u>	<u>2,783</u>	<u>38,885</u>	<u>46,470</u>
EXPENDITURE ON					
Charitable activities					
Charitable activities		<u>49,607</u>	<u>6,739</u>	<u>56,346</u>	<u>56,004</u>
NET INCOME/(EXPENDITURE)					
Transfers between funds	12	(13,505) <u>2,454</u>	(3,956) <u>(2,454)</u>	(17,461) <u>-</u>	(9,534) <u>-</u>
Net movement in funds		(11,051)	(6,410)	(17,461)	(9,534)
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>52,824</u>	<u>8,900</u>	<u>61,724</u>	<u>71,258</u>
TOTAL FUNDS CARRIED FORWARD		<u>41,773</u>	<u>2,490</u>	<u>44,263</u>	<u>61,724</u>

The notes form part of these financial statements

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2023

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting with the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance
Computer equipment	- 20% on cost

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2023**

	Notes	Unrestricted fund £	Restricted funds £	2023 Total funds £	2022 Total funds £
FIXED ASSETS					
Tangible assets	9	14,040	-	14,040	14,775
CURRENT ASSETS					
Debtors	10	400	-	400	192
Cash at bank and in hand		<u>30,693</u>	<u>2,490</u>	<u>33,183</u>	<u>48,087</u>
		31,093	2,490	33,583	48,279
CREDITORS					
Amounts falling due within one year	11	<u>(3,360)</u>	-	<u>(3,360)</u>	<u>(1,330)</u>
NET CURRENT ASSETS		<u>27,733</u>	<u>2,490</u>	<u>30,223</u>	<u>46,949</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>41,773</u>	<u>2,490</u>	<u>44,263</u>	<u>61,724</u>
NET ASSETS		<u>41,773</u>	<u>2,490</u>	<u>44,263</u>	<u>61,724</u>
FUNDS	12				
Unrestricted funds				41,773	52,824
Restricted funds				<u>2,490</u>	<u>8,900</u>
TOTAL FUNDS				<u>44,263</u>	<u>61,724</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2023.

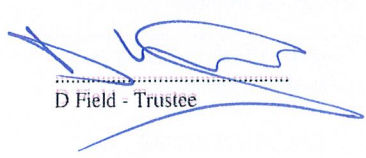
The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2023 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 24/10/24 and were signed on its behalf by:


D Field - Trustee

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

2. DONATIONS AND LEGACIES

	2023	2022
	£	£
Donations	182	480
Grants	<u>3,762</u>	<u>9,200</u>
	<u>3,944</u>	<u>9,680</u>

Grants received, included in the above, are as follows:

	2023	2022
	£	£
Durham County Council	2,942	-
National Lottery Awards for All	-	9,200
DWP resource Management	<u>820</u>	<u>-</u>
	<u>3,762</u>	<u>9,200</u>

3. OTHER TRADING ACTIVITIES

	2023	2022
	£	£
Bus income	6,871	8,465
Membership and hires	<u>2,848</u>	<u>3,322</u>
	<u>9,719</u>	<u>11,787</u>

4. INVESTMENT INCOME

	2023	2022
	£	£
Bank interest receivable	<u>222</u>	<u>3</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2023	2022
	£	£
Depreciation - owned assets	3,129	3,157
Surplus on disposal of fixed assets	<u>(290)</u>	<u>-</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2023 nor for the year ended 31 December 2022.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2023 nor for the year ended 31 December 2022.

7. STAFF COSTS

	2023	2022
	£	£
Wages and salaries	40,669	40,584
Other pension costs	<u>972</u>	<u>831</u>
	<u>41,641</u>	<u>41,415</u>

The average monthly number of employees during the year was as follows:

	2023	2022
	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	480	9,200	9,680
Charitable activities			
Charitable activities	25,000	-	25,000
Other trading activities	11,787	-	11,787
Investment income	<u>3</u>	<u>-</u>	<u>3</u>
Total	<u>37,270</u>	<u>9,200</u>	<u>46,470</u>
EXPENDITURE ON			
Charitable activities			
Charitable activities	<u>55,704</u>	<u>300</u>	<u>56,004</u>
NET INCOME/(EXPENDITURE)	(18,434)	8,900	(9,534)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>71,258</u>	<u>-</u>	<u>71,258</u>
TOTAL FUNDS CARRIED FORWARD	<u>52,824</u>	<u>8,900</u>	<u>61,724</u>

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Computer equipment £	Totals £
COST					
At 1 January 2023	4,400	1,344	51,222	-	56,966
Additions	250	-	-	2,454	2,704
Disposals	<u>(975)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(975)</u>
At 31 December 2023	<u>3,675</u>	<u>1,344</u>	<u>51,222</u>	<u>2,454</u>	<u>58,695</u>
DEPRECIATION					
At 1 January 2023	2,571	1,167	38,453	-	42,191
Charge for year	312	27	2,299	491	3,129
Eliminated on disposal	<u>(665)</u>	<u>-</u>	<u>-</u>	<u>-</u>	<u>(665)</u>
At 31 December 2023	<u>2,218</u>	<u>1,194</u>	<u>40,752</u>	<u>491</u>	<u>44,655</u>
NET BOOK VALUE					
At 31 December 2023	<u>1,457</u>	<u>150</u>	<u>10,470</u>	<u>1,963</u>	<u>14,040</u>
At 31 December 2022	<u>1,829</u>	<u>177</u>	<u>12,769</u>	<u>-</u>	<u>14,775</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023 £	2022 £
Other debtors	400	-
Prepayments	<u>-</u>	<u>192</u>
	<u>400</u>	<u>192</u>

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2023	2022
	£	£
Social security and other taxes	-	400
Other creditors	163	-
Deferred income	1,963	-
Accrued expenses	<u>1,234</u>	<u>930</u>
	<u>3,360</u>	<u>1,330</u>

12. MOVEMENT IN FUNDS

	At 1.1.23 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	52,824	(13,505)	2,454	41,773
Restricted funds				
National Lottery Awards for All	8,900	(6,410)	-	2,490
DWP Resource Management	<u>-</u>	<u>2,454</u>	<u>(2,454)</u>	<u>-</u>
	<u>8,900</u>	<u>(3,956)</u>	<u>(2,454)</u>	<u>2,490</u>
TOTAL FUNDS	<u>61,724</u>	<u>(17,461)</u>	<u>-</u>	<u>44,263</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	36,102	(49,607)	(13,505)
Restricted funds			
National Lottery Awards for All	-	(6,410)	(6,410)
DWP Resource Management	<u>2,783</u>	<u>(329)</u>	<u>2,454</u>
	<u>2,783</u>	<u>(6,739)</u>	<u>(3,956)</u>
TOTAL FUNDS	<u>38,885</u>	<u>(56,346)</u>	<u>(17,461)</u>

Comparatives for movement in funds

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	71,258	(18,434)	52,824
Restricted funds			
National Lottery Awards for All	-	8,900	8,900
	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL FUNDS	<u>71,258</u>	<u>(9,534)</u>	<u>61,724</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

12. MOVEMENT IN FUNDS - continued

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,270	(55,704)	(18,434)
Restricted funds			
National Lottery Awards for All	9,200	(300)	8,900
TOTAL FUNDS	<u>46,470</u>	<u>(56,004)</u>	<u>(9,534)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.22 £	Net movement in funds £	Transfers between funds £	At 31.12.23 £
Unrestricted funds				
General fund	71,258	(31,939)	2,454	41,773
Restricted funds				
National Lottery Awards for All	-	2,490	-	2,490
DWP Resource Management	-	<u>2,454</u>	<u>(2,454)</u>	-
	-	<u>4,944</u>	<u>(2,454)</u>	<u>2,490</u>
TOTAL FUNDS	<u>71,258</u>	<u>(26,995)</u>	<u>-</u>	<u>44,263</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	73,372	(105,311)	(31,939)
Restricted funds			
National Lottery Awards for All	9,200	(6,710)	2,490
DWP Resource Management	<u>2,783</u>	<u>(329)</u>	<u>2,454</u>
	<u>11,983</u>	<u>(7,039)</u>	<u>4,944</u>
TOTAL FUNDS	<u>85,355</u>	<u>(112,350)</u>	<u>(26,995)</u>

During 2022 a grant was received which was restricted in nature. The grant received from The National Lottery Awards for All. This was to be used towards the purchase of two fold up scooters, including the cost of obtaining the scooters as well as any training required at 31 December 2023 £2,490 was unspent.

During 2023 DWP resource management provided a grant which was restricted in nature, for £2,783. This was funding to be spent at 31 December 2023. The transfer of £2,454 relates to part of the grant being spent on a fixed asset with the restrictions being lifted after the purchase of this asset.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2023**

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2023.

DURHAM CITY SHOPMOBILITY LTD

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2023**

	2023 £	2022 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	182	480
Grants	<u>3,762</u>	<u>9,200</u>
	3,944	9,680
Other trading activities		
Bus income	6,871	8,465
Membership and hires	<u>2,848</u>	<u>3,322</u>
	9,719	11,787
Investment income		
Bank interest receivable	222	3
Charitable activities		
Grants	<u>25,000</u>	<u>25,000</u>
Total incoming resources	38,885	46,470
EXPENDITURE		
Charitable activities		
Wages	40,669	40,584
Pensions	972	831
Bus running costs	3,697	6,841
Licences and fees	20	20
Administration expenses	4,485	3,084
Small equipment and work wear	405	-
Repairs and maintenance	1,592	336
Depn of plant & machinery	312	323
Depn of fixtures & fittings	27	31
Depn of motor vehicles	2,298	2,803
Depn of computer equipment	491	-
Surplus on sale of tangible fixed assets	<u>(290)</u>	<u>-</u>
	54,678	54,853
Support costs		
Governance costs		
Accountancy fees	1,518	1,151
Companies house penalty	<u>150</u>	<u>-</u>
	1,668	1,151
Total resources expended	<u>56,346</u>	<u>56,004</u>
Net expenditure	<u>(17,461)</u>	<u>(9,534)</u>

Accounts

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022
FOR
DURHAM CITY SHOPMOBILITY LTD**

CHARITY COMMISSION
FIRST CONTACT

28 NOV 2023

ACCOUNTS
RECEIVED

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2022**

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Balance Sheet	7
Notes to the Financial Statements	8 to 13

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2022. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'.

Chairpersons Introduction

I am pleased to provide the Annual Report for the period January – December 2022.

This has been a difficult year for our organisation and it would be fair to say that we have not fully recovered from the Pandemic. We lost quite a few members to Covid who sadly passed away and customer confidence for our 'Trips' and or Wheelchair Hire has not fully returned. Given that we work with some of the most vulnerable people in Durham this is hardly surprising

As an organisation we are also dealing with people with more complex disabilities, people with weight issues requiring larger scooters to remain mobile. People struggling to gain confidence and overcome social isolation

The organisation recognises that it needs to address these problems in a way which responds to current needs.

In addition to this we have spoken to the Local Authority regarding the restricting of our local RSCTI grant and it is to be paid to us now retrospectively for the periods we could not operate. We have also spoken to funders regarding the AAP funding and cover for events like Lumiere, The Miners Gala and the Fire and Ice festivals for additional funding for events. An application to the National Lottery has been made to help us develop aspects of our service and this proved successful just before Christmas 2022.

As I said at the outset of this report last year was a difficult year but we do have a plan to move forward to address the issues ensuring that the next year will show a much stronger return. This plan is outlined in our Annual Report and will be developed further in the coming months.

1 Introduction:

- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2022.

2 Background Information:

- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company

limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'

3 Governing Body

- 3.1 The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.

- 3.2 The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 4 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
 - The main documents relating to the organisation.
 - Budgets and current financial position.
 - Future plans.
- 4.2 **The Board** is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Board upon not less than 4 days' notice being given to other members of the Executive Committee.
- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
- 4.4 **Staffing:** Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.
- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

FINANCIAL REVIEW

This has been a difficult year for our organisation and it would be fair to say that we have not fully recovered from the Pandemic. We lost quite a few members to Covid who sadly passed away and customer confidence for our 'Trips' and or Wheelchair Hire has not fully returned. Given that we work with some of the most vulnerable people in Durham this is hardly surprising.

If one adds to this '*The Costs of living Crisis*' and *Fuel Price* increases and the Loss of RSCTI funding (*Outcome based funding for trips undertaken*) it will come as no shock to people to realise that our transport -service lost approximately £8,000.

During the time that the Bus was off the road (*for the Pandemic*) it still had to be serviced and maintained and regular intervals and as one knows an idle bus is not a healthy bus. We estimate that we received bills totalling at least £5,000 for repairs and maintenance and had no income to balance this against.

In terms of the Shopmobility Unit itself a similar situation happened regarding our scooters. Although we kept them charged regularly, usage dropped significantly as people were too frightened to come across the threshold. In the last year we have spent lots of money renewing batteries which perished through lack of use. We have at least 15 scooters with batteries costing £200 per scooter and again no income to offset this. If it hadn't been for applying for grants from relevant organisations the picture would have been direr.

As an organisation we are also dealing with people with more complex disabilities, people with weight issues requiring larger scooters to remain mobile. This is an issue in that it reduces the capacity and amount of people we can carry on our bust given that we need to take out seats to accommodate these chairs.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

Current Status

In the latter part of 2022 we approached the Local Authority and the Parish Council regarding the additional unpaid work that we do. Issues such as the Durham Miners Gala, Lumier and the Fire and Ice festivals place additional Costs on the Service. The Outcomes of this consultation opened the Door to additional funding to help underpin the service.

We have spoken to the Local Authority regarding the RSCTI grant and it is to be paid to us now retrospectively for the periods we could not operate and it now appears that back-dated funding will be forthcoming

In addition to the above we also received an *Awards for All Grant* from the National Lottery to tackle some of the wider issues, to update out equipment and to enter into further consultation with the retail sector.

Our outreach to Prince Bishops for additional space to develop new services seems to have floundered somewhat and a further approach now seems necessary

As I said at the outset of this report last year was a difficult year and we have a plan to move forward to address the issues ensuring that the next year will show a much stronger return.

FUTURE PLANS

The organisation recognises that it needs to address these problems in a way which brings spending back within budget and redefines the nature of what we do.. We therefore propose the following actions.

- We need to reduce the operational hours of the service and reduce staff salaries accordingly
- We need to raise our fuel costs to £1.65 per litre
- We need to look at the operational cost of the bus and review costs accordingly
- We need to raise the hire charges of our Scooter per hour to accommodate increased costs.
- We need to look at widening the scope of Shopmobility working with other partners such as Durham City Access for and the retail sector on wider access issues
- We need to seek additional funding to do this

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

We have reviewed the major risks to which the charity is exposed throughout 2022. All procedures have been reviewed and where necessary new one established, reducing the risks the charity may face. Policies and procedures continue to be implemented internally. All safeguarding has been updated. Procedures are in place within Durham City Shopmobility to ensure the health and safety of staff, volunteers and members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number
04076663 (England and Wales)

Registered Charity number
1089386

Registered office
Level One Car Park
Prince Bishops Shopping Centre
Durham
DH1 3UJ

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2022

Trustees

Mrs J Lees
Mrs L Standley
Mrs S Vest
P Barron

Independent Examiner

J D Holloway FCA DChA
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Solicitors

Swinburne Maddison
Old Bailey
Durham

Approved by order of the board of trustees on 2 June 2023 and signed on its behalf by:

.....
Mrs S Vest - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2022.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under Section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under Section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by Section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of Section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date: 2 June 2023

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	480	9,200	9,680	17,829
Charitable activities					
Charitable activities		25,000	-	25,000	25,000
Other trading activities	3	11,787	-	11,787	3,218
Investment income	4	<u>3</u>	<u>-</u>	<u>3</u>	<u>137</u>
Total		<u>37,270</u>	<u>9,200</u>	<u>46,470</u>	<u>46,184</u>
EXPENDITURE ON					
Charitable activities					
Income from charitable activities		-	-	-	-
Charitable activities		<u>55,704</u>	<u>300</u>	<u>56,004</u>	<u>53,513</u>
Total		<u>55,704</u>	<u>300</u>	<u>56,004</u>	<u>53,513</u>
NET INCOME/(EXPENDITURE)		(18,434)	8,900	(9,534)	(7,329)
RECONCILIATION OF FUNDS					
Total funds brought forward		71,258	-	71,258	78,587
TOTAL FUNDS CARRIED FORWARD		<u>52,824</u>	<u>8,900</u>	<u>61,724</u>	<u>71,258</u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2022**

	Notes	Unrestricted fund £	Restricted funds £	2022 Total funds £	2021 Total funds £
FIXED ASSETS					
Tangible assets	9	14,775	-	14,775	17,932
CURRENT ASSETS					
Debtors	10	192	-	192	1
Cash at bank and in hand		<u>39,187</u>	<u>8,900</u>	<u>48,087</u>	<u>54,159</u>
		39,379	8,900	48,279	54,160
CREDITORS					
Amounts falling due within one year	11	(1,330)	-	(1,330)	(834)
NET CURRENT ASSETS		<u>38,049</u>	<u>8,900</u>	<u>46,949</u>	<u>53,326</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>52,824</u>	<u>8,900</u>	<u>61,724</u>	<u>71,258</u>
NET ASSETS		<u>52,824</u>	<u>8,900</u>	<u>61,724</u>	<u>71,258</u>
FUNDS	12				
Unrestricted funds				52,824	71,258
Restricted funds				<u>8,900</u>	-
TOTAL FUNDS				<u>61,724</u>	<u>71,258</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2022.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2022 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 2 June 2023

and were signed on its behalf by:

.....
S Vest - Trustee

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting with the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

2. DONATIONS AND LEGACIES

	2022	2021
	£	£
Donations	480	-
Grants	<u>9,200</u>	<u>17,829</u>
	<u>9,680</u>	<u>17,829</u>

Grants received, included in the above, are as follows:

	2022	2021
	£	£
Coronavirus Job Retention Scheme	-	17,829
National Lottery Awards for All	<u>9,200</u>	<u>-</u>
	<u>9,200</u>	<u>17,829</u>

3. OTHER TRADING ACTIVITIES

	2022	2021
	£	£
Bus income	8,465	1,718
Membership and hires	<u>3,322</u>	<u>1,500</u>
	<u>11,787</u>	<u>3,218</u>

4. INVESTMENT INCOME

	2022	2021
	£	£
Bank interest receivable	<u>3</u>	<u>137</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2022	2021
	£	£
Depreciation - owned assets	<u>3,157</u>	<u>3,826</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2022 nor for the year ended 31 December 2021.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2022 nor for the year ended 31 December 2021.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

7. STAFF COSTS

	2022	2021
	£	£
Wages and salaries	40,584	40,195
Other pension costs	<u>831</u>	<u>831</u>
	<u><u>41,415</u></u>	<u><u>41,026</u></u>

The average monthly number of employees during the year was as follows:

	2022	2021
	<u>2</u>	<u>2</u>
Office staff		

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	17,829	-	17,829
Charitable activities			
Charitable activities	25,000	-	25,000
Other trading activities	3,218	-	3,218
Investment income	<u>137</u>	<u>-</u>	<u>137</u>
Total	<u><u>46,184</u></u>	<u><u>-</u></u>	<u><u>46,184</u></u>
EXPENDITURE ON			
Charitable activities			
Income from charitable activities	-	-	-
Charitable activities	<u>53,513</u>	<u>-</u>	<u>53,513</u>
Total	<u><u>53,513</u></u>	<u><u>-</u></u>	<u><u>53,513</u></u>
NET INCOME/(EXPENDITURE)	(7,329)	-	(7,329)
RECONCILIATION OF FUNDS			
Total funds brought forward	<u>78,587</u>	<u>-</u>	<u>78,587</u>
TOTAL FUNDS CARRIED FORWARD	<u><u>71,258</u></u>	<u><u>-</u></u>	<u><u>71,258</u></u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2022 and 31 December 2022	<u>4,400</u>	<u>1,344</u>	<u>51,222</u>	<u>56,966</u>
DEPRECIATION				
At 1 January 2022	2,248	1,136	35,650	39,034
Charge for year	<u>323</u>	<u>31</u>	<u>2,803</u>	<u>3,157</u>
At 31 December 2022	<u>2,571</u>	<u>1,167</u>	<u>38,453</u>	<u>42,191</u>
NET BOOK VALUE				
At 31 December 2022	<u>1,829</u>	<u>177</u>	<u>12,769</u>	<u>14,775</u>
At 31 December 2021	<u>2,152</u>	<u>208</u>	<u>15,572</u>	<u>17,932</u>

10. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Prepayments	<u>192</u>	<u>1</u>

11. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2022 £	2021 £
Social security and other taxes	400	-
Accrued expenses	<u>930</u>	<u>834</u>
	<u>1,330</u>	<u>834</u>

12. MOVEMENT IN FUNDS

	At 1.1.22 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	71,258	(18,434)	52,824
Restricted funds			
National Lottery Awards for All	-	8,900	8,900
TOTAL FUNDS	<u>71,258</u>	<u>(9,534)</u>	<u>61,724</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

12. MOVEMENT IN FUNDS - continued

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	37,270	(55,704)	(18,434)
Restricted funds			
National Lottery Awards for All	9,200	(300)	8,900
TOTAL FUNDS	<u>46,470</u>	<u>(56,004)</u>	<u>(9,534)</u>

Comparatives for movement in funds

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	78,587	(7,329)	71,258
TOTAL FUNDS	<u>78,587</u>	<u>(7,329)</u>	<u>71,258</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	46,184	(53,513)	(7,329)
TOTAL FUNDS	<u>46,184</u>	<u>(53,513)</u>	<u>(7,329)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.21 £	Net movement in funds £	At 31.12.22 £
Unrestricted funds			
General fund	78,587	(25,763)	52,824
Restricted funds			
National Lottery Awards for All	-	8,900	8,900
TOTAL FUNDS	<u>78,587</u>	<u>(16,863)</u>	<u>61,724</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2022**

12. MOVEMENT IN FUNDS - continued

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	83,454	(109,217)	(25,763)
Restricted funds			
National Lottery Awards for All	9,200	(300)	8,900
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS	<u>92,654</u>	<u>(109,517)</u>	<u>(16,863)</u>

During the year a grant was received which was restricted in nature. The grant received from The National Lottery Awards for All. This was to be used towards the purchase of two fold up scooters, including the cost of obtaining the scooters as well as any training required.

13. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2022.

Charity Commission

Annual Return 2022

DURHAM CITY SHOPMOBILITY

Charity number 1089386

Submitted on 15/11/2023

PART A –Charity information

A1- Financial period

This Annual Return should be completed for financial periods ending after 1st January 2022.

Financial period start: 01 January 2022

Financial period end 31 December 2022

Next financial period end : 31 December 2023

A2 – Income and expenditure

This shows your charity's income and expenditure for the financial period shown at A1. Please note these figures are rounded to the nearest pound.

Income – P: £46,184

Spending – P: £53,513

A3 – Charity contact

The contact details for your charity are printed below.

Your current is an : individual

Title: MRS

Personal names: EILEEN JUDITH

Family name: LEES

Suffix:

Display name – MRS EILEEN JUDITH LEES

Date of birth: 17 JULY 1947

Telephone- 01913852641

Mobile:

Your contact details are shown on the MRS EILEEN JUDITH LEES

Register of Charities are -

ISLEMOUNT
PRIMROSE HILL
HOUGHTON-LE-SPRING
TYNE & WEAR
DH4 6BH

A4- Email for Charitiy Commission use: durhamcityshopmobility@gmail.com

A5- Email for public display durhamcityshopmobility@gmail.com

This is a public address that will be displayed on the Register of Charities.

Your current public email address- durhamcityshopmobility@gmail.com

A6- Charity website: WWW.durhammobility.co.uk

A7- Corporate trustee

A8/A9- Current and new individual trustees

Trustee 1 - MRS EILEEN JUDITH LEES

DOB 17 JULY 1947

Address: SLEMOUNT
PRIMROSE HILL
HOUGHTON-LE-SPRING
TYNE & WEAR
DH4 6BH

Tel 0191 3852641

Appointment 1 2 March 2011

Trustee 2- MRS SUSAN VEST

DOB 11 MARCH 1955

Address 54 ALNWICK ROAD
DURHAM
DH1 5NN

Tel 0191 3868925

Appointment 12 March 2000

Trustee 3- MRS PAMELA BARRON

DOB 12 NOVEMBER 1947

Address 14 FRANKLAND ROAD
DURHAM
DH1 5HZ

Tel 07757467762

Appointment 25 September 2020

Trustee 4- MRS LESLEY STANDLY

DOB 14 JULY 1950

Address 14 FRANKLAND ROAD
DURHAM
DH1 5HZ

Tel - 07534217432

Appointment 25 September 2020

A10 Linked Charities **None**

A11 Area of operation in England and Wales **DURHAM**

☐	AMATEUR SPORT
☐	ANIMALS
☐	ENVIRONMENT/CONSERVATION/HERITAGE
☐	ECONOMIC/COMMUNITY DEVELOPMENT/EMPLOYMENT
☐	ARMED FORCES/EMERGENCY SERVICE EFFICIENCY
☐	HUMAN RIGHTS/RELIGIOUS OR RACIAL HARMONY/EQUALITY OR DIVERSITY
☐	RECREATION
☐	OTHER CHARITABLE PURPOSES

WHO your charity helps - **P**:

☐	CHILDREN/YOUNG PEOPLE
☒	ELDERLY/OLD PEOPLE
☒	PEOPLE WITH DISABILITIES
☐	PEOPLE OF A PARTICULAR ETHNIC OR RACIAL ORIGIN
☐	OTHER CHARITIES OR VOLUNTARY BODIES
☐	OTHER DEFINED GROUPS
☐	THE GENERAL PUBLIC/MANKIND

HOW your charity operates - **P**:

☐	MAKES GRANTS TO INDIVIDUALS
☐	MAKES GRANTS TO ORGANISATIONS
☐	PROVIDES OTHER FINANCE
☒	PROVIDES HUMAN RESOURCES
☒	PROVIDES BUILDINGS/FACILITIES/OPEN SPACE
☒	PROVIDES SERVICES
☐	PROVIDES ADVOCACY/ADVICE/INFORMATION
☐	SPONSORS OR UNDERTAKES RESEARCH
☐	ACTS AS AN UMBRELLA OR RESOURCE BODY
☐	OTHER CHARITABLE ACTIVITIES

A14 - Charity activities

Your charity has given us the following brief description of its current activities - **P**.

A12 Area of operation outside of England and Wales **NONE**

A13 Charity Classification **Disability**

A14	Charity Activities	To empower disabled people in Durham City by providing them with wheelchairs and scooters to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem.
A15	Uk Volunteers	During the Pandemic we ceased using Volunteers
A16	Company Number:	4076663
A17	Charity's Mani Bank Account	The Cooperative Bank Sort Code 08 92 99 Acc number 65464209 Account name Durham City Shopmobility
A18	Gift Aid:	None
A19	Land and Buildings	Do not own any
A20	Fundraising	Not applicable
A21	Trading:	Not Applicable
A22	Trustee Payments	The Charity does no pay Trustees for their services
A23	Policies: Complaints Handling Conflict of Interest Investment Risk Management Volunteer Management Vulnerable Beneficiaries Staff Payment Equal Opportunities Health and Safety	The Charity has the following documents
A24	Grant Making	Not Applicable
A25	Other regulators	None
A26	Financial Controls	These were reviewed in 2021
A27	Government Funding	We receive a grant from Durham County Council of £25,000 per annum
	Reporting serious Incidents	There have been no serious incident to report

Legal Obligations

There are no serious incidents or matters that we need to bring to the attention of the Charity Commission and or other authorities

Data Protection

We are registered with the ICO and comply with all current requirements. All files are locked and comply with recommendations

Trustees:

All Trustees receive an induction and training annually

Accountancy:

Our Accounts are fully audited annually and include a statement from the accountants

Declaration:

This Annual Return has been completed by our Manager **Mr Thomas Casling** on **1st November 2023** and reviewed by trustees as detailed below

Susan Vest
Chairperson
Date 15/11/2023

Judith Lees
Secretary
Date 22/11/2023



Shopmobility

Level 1 Car Park . Prince Bishops Shopping Centre . Durham DH1 3UJ
Telephone/Fax 01913868556 .email: durhamcityshopmobility@gmail.com
www.durhamshopmobility.co.uk

Durham City Shopmobility Annual Report Jan –Dec 2022

1 Purpose of Report

- 1.1 The purpose of this report is to provide an update to members on the period 2020 for our members

2 Background Information:

- 2.1 This has been a difficult year for our organisation and it would be fair to say that we have not fully recovered from the Pandemic. We lost quite a few members to Covid who sadly passed away and customer confidence for our 'Trips' and or Wheelchair Hire has not fully returned. Given that we work with some of the most vulnerable people in Durham this is hardly surprising.
- 2.2 If one adds to this 'The Costs of living Crisis' and Fuel Price increases and the Loss of RSCTI funding (Outcome based funding for trips undertaken) it will come as no shock to people to realise that our transport -service lost approximately £8,000.
- 2.3 During the time that the Bus was off the road (for the Pandemic) it still had to be serviced and maintained and regular intervals and as one knows an idle bus is not a healthy bus. We estimate that we received bills totalling at least £5,000 for repairs and maintenance and had no income to balance this against.
- 2.4 In terms of the Shopmobility Unit itself a similar situation happened regarding our scooters. Although we kept them charged regularly, usage dropped significantly as people were too frightened to come across the threshold. In the last year we have spent lots of money renewing batteries which perished through lack of use. We have at least 15 scooters with batteries costing £200 per scooter and again no income to offset this. If it hadn't been for applying for grants from relevant organisations the picture would have been direr.
- 2.5 As an organisation we are also dealing with people with more complex disabilities, people with weight issues requiring larger scooters to remain mobile. This is an issue in that it reduces the capacity and amount of people we can carry on our bust given that we need to take out seats to accommodate these chairs.

3 Forward Strategy.

3.1 The organisation recognises that it needs to address these problems in a way which brings spending back within budget and redefines the nature of what we do.

3.2 We therefore propose the following actions.

We need to reduce the operational hours of the service and reduce staff salaries accordingly

We need to raise our fuel costs to £1.65 per litreWe need to look at the operational cost of the bus and review costs accordingly

We need to raise the hire charges of our Scooter per hour to accommodate increased costs.

We need to look at widening the scope of Shopmobility working with other partners such as Durham City Access for and the retail sector on wider access issues

We need to seek additional funding to do this.

4 Current Status

4.1 In the latter part of 2022 we approached the Local Authority and the Parish Council regarding the additional unpaid work that we do. Issues such as the Durham Miners Gala, Lumier and the Fire and Ice festivals place additional Costs on the Service. The Outcomes of this consultation opened the floor to additional funding to help underpin the service.

4.2 We have spoken to the Local Authority regarding the RSCTI grant and it is to be paid to us now retrospectively for the periods we could not operate and it now appears that backdated funding will be forthcoming

4.3 In addition to the above we also received an *Awards for All Grant* from the National Lottery to tackle some of the wider issues, to update our equipment and to enter into further consultation with the retail sector.

4.4 Our outreach to Prince Bishops for additional space to develop new services seems to have floundered somewhat and a further approach now seems necessary

4.5 As I said at the outset of this report last year was a difficult year and we have a plan to move forward to address the issues ensuring that the next year will show a much stronger return.

Susan Vest
Chairperson

Accounts

Durham City Shopmobility Trustees Report

December 2021

Chairpersons Introduction

I am happy to present the Annual Report and Accounts of Durham City Shopmobility for 2021. We would like to express our thanks to Durham County Council once again for the grant of £25,000 towards the project. The Furlough Scheme has helped our organisation continue despite the lack of income from people using the Shopmobility Project the Bus

In terms of our financial position our total Income was **£46,185** (*down £13,579 on the previous year, for the reasons given above*) and our Expenditure was **£53,514** (also own by £6,269) so although we brought in less and spent less, we still finished the year with a deficit £7,329 disappointing but anticipated given our inability to attract people back to the service and the cessation of Government help. In the coming year we need to review income and expenditure, staffing and raising funds for 2022

Susan Vest

Chairperson

Durham City Shopmobility Trustees Annual Report

1st January to 31st December 2021

1 Introduction:

- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2021.

2. Background Information:

- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association. 'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'

3 Governing Body

- 3.1 The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.
- 3.2 The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 4 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
 - The main documents relating to the organisation.
 - Budgets and current financial position.
 - Future plans.

- 4.2 **The Board** is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Board upon not less than 4 days' notice being given to other members of the Executive Committee.
- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
- 4.4 **Staffing:** Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.
- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

5 Progress Report.

- 5.1 As the organisation, like many others, emerges from two of the most difficult years in its history It is only right and proper that we should consider the future. Working with some of the most vulnerable people within the city we are all too aware of the impacts of the pandemic and how this has affected many disabled people, their confidence and their activities. . Building confidence in the service is paramount.
- 5.2 The lack of customers has meant a significant dip in our income and our inability to operate the bus, which generates a lot of our income, means we have lost a large part of our customer base. This will take time to rebuild and yet despite this we still have many of the operating costs of repairs of the bus regular safety checks and maintenance despite the bus being garaged for the greater part of the year we have received bills running into thousands.
- 5.4 We know from our membership renewals how many clients we have lost due to death or ill health and this too will take time to rebuild.

6 Financial Review.

- 6.1 Our Chairperson in her opening comments has outlined the overall funding position and it is clear from this we may need to cut our cloth accordingly and this may mean increasing costs and charges, reducing operational hours developing new and additional services to attract new income streams.
- 5.2 It is at this time that we recognise the need to update equipment as repairs to wheelchairs and scooters increase because of age and wear and tear, As equipment stood idle during the pandemic battery life of scooters diminished and we noticed an increase in costs. This coupled with new lightweight more flexible equipment has made some of our stock almost obsolete
- 5.3 As an organisation we have been working on a number of funding applications to address these issues and although it may take time we hope to announce plans for the future in 2022 but we recognise that this is against a backdrop of a paucity of available funding locally and nationally.

6 Future Development'

- 6.1 As an organisation we recognise the need to develop our effectiveness and have been looking to expand and develop our Board. Several new Trustees have agreed, in principle to join the Board in 2022. People with a range of background and skills that will put us in a stronger position to move forward strategically and to tackle many of the issues we have outlined. We look forward to reporting on these initiatives next year

**Board of Directors
December 2021**

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
DURHAM CITY SHOPMOBILITY LTD**

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

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FOR THE YEAR ENDED 31 DECEMBER 2021**

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DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 December 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims

Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'.

Chairpersons Introduction

I am happy to present the Annual Report and Accounts of Durham City Shopmobility for 2021. We would like to express our thanks to Durham County Council once again for the grant of £25,000 towards the project. The Furlough Scheme has helped our organisation continue despite the lack of income from people using the Shopmobility Project the Bus.

In terms of our financial position our total Income was £46,185 (*down £13,598 on the previous year, for the reasons given above*) and our Expenditure was £53,514 (up by £6,032) so we brought in less and spent more, we finished the year with a deficit £7,329 disappointing but anticipated given our inability to attract people back to the service and the cessation of Government help. In the coming year we need to review income and expenditure, staffing and raising funds for 2022.

Susan Vest

Chairperson

1 Introduction:

- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2021.

2 Background Information:

- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'

3 Governing Body

- 3.1 The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.
- 3.2 The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 4 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
 - The main documents relating to the organisation.
 - Budgets and current financial position.
 - Future plans.
- 4.2 **The Board** is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Board upon not less than 4 days' notice being given to other members of the Executive Committee.
- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
- 4.4 **Staffing:** Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.
- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

5 Progress Report.

- 5.1 As the organisation, like many others, emerges from two of the most difficult years in its history It is only right and proper that we should consider the future. Working with some of the most vulnerable people within the city we are all too aware of the impacts of the pandemic and how this has affected many disabled people, their confidence and their activities. . Building confidence in the service is paramount.
- 5.2 The lack of customers has meant a significant dip in our income and our inability to operate the bus, which generates a lot of our income, means we have lost a large part of our customer base. This will take time to rebuild and yet despite this we still have many of the operating costs of repairs of the bus regular safety checks and maintenance despite the bus being garaged for the greater part of the year we have received bills running into thousands.
- 5.4 We know from our membership renewals how many clients we have lost due to death or ill health and this too will take time to rebuild.

FINANCIAL REVIEW

Our Chairperson in her opening comments has outlined the overall funding position and it is clear from this we may need to cut our cloth accordingly and this may mean increasing costs and charges, reducing operational hours developing new and additional services to attract new income streams.

It is at this time that we recognise the need to update equipment as repairs to wheelchairs and scooters increase because of age and wear and tear, As equipment stood idle during the pandemic battery life of scooters diminished and we noticed an increase in costs. This coupled with new lightweight more flexible equipment has made some of our stock almost obsolete .

As an organisation we have been working on a number of funding applications to address these issues and although it may take time we hope to announce plans for the future in 2022 but we recognise that this is against a backdrop of a paucity of available funding locally and nationally.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

FUTURE PLANS

As an organisation we recognise the need to develop our effectiveness and have been looking to expand and develop our Board. Several new Trustees have agreed, in principle to join the Board in 2022. People with a range of background and skills that will put us in a stronger position to move forward strategically and to tackle many of the issues we have outlined. We look forward to reporting on these initiatives next year

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

We have reviewed the major risks to which the charity is exposed throughout 2021. All procedures have been reviewed and where necessary new one established, reducing the risks the charity may face. Policies and procedures continue to be implemented internally. All safeguarding has been updated. Procedures are in place within Durham City Shopmobility to ensure the health and safety of staff, volunteers and members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04076663 (England and Wales)

Registered Charity number

1089386

Registered office

Level One Car Park
Prince Bishops Shopping Centre
Durham
DH1 3UJ

DIRECTOR / TRUSTEES

Mrs S Vest Chair
Mrs J Lees Secretary
Mrs P Baron
Lesley Standley

COMPANY SECRETARY

Mrs J Lees

Independent Examiner

J D Holloway FCA DChA
ICAEW
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Solicitors

Swinburne Maddison
Old Bailey
Durham
Telephone: 0191 3842441

Approved by order of the board of trustees on 21 August 2022 and signed on its behalf by:

.....
Mrs S Vest - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA
ICAEW
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date:

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	17,829	-	17,829	22,435
Charitable activities					
Charitable activities		25,000	-	25,000	35,000
Other trading activities	3	3,219	-	3,219	2,347
Investment income	4	<u>137</u>	<u>-</u>	<u>137</u>	<u>1</u>
Total		46,185	-	46,185	59,783
EXPENDITURE ON					
Charitable activities					
Charitable activities		<u>53,514</u>	<u>-</u>	<u>53,514</u>	<u>47,482</u>
NET INCOME/(EXPENDITURE)		(7,329)	-	(7,329)	12,301
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>71,258</u></u>	<u><u>-</u></u>	<u><u>71,258</u></u>	<u><u>78,587</u></u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	9	17,932	-	17,932	21,758
CURRENT ASSETS					
Cash at bank and in hand		54,160	-	54,160	58,198
CREDITORS					
Amounts falling due within one year	10	(834)	-	(834)	(1,369)
NET CURRENT ASSETS		<u>53,326</u>	<u>-</u>	<u>53,326</u>	<u>56,829</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>71,258</u>	<u>-</u>	<u>71,258</u>	<u>78,587</u>
NET ASSETS		<u><u>71,258</u></u>	<u><u>-</u></u>	<u><u>71,258</u></u>	<u><u>78,587</u></u>
FUNDS	11				
Unrestricted funds				<u>71,258</u>	<u>78,587</u>
TOTAL FUNDS				<u><u>71,258</u></u>	<u><u>78,587</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 August 2022 and were signed on its behalf by:

.....
S Vest - Trustee

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting with the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Grants	<u>17,829</u>	<u>22,435</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Coronavirus Job Retention Scheme	17,829	19,930
Robert Hall	<u>-</u>	<u>2,505</u>
	<u>17,829</u>	<u>22,435</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Bus income	1,719	1,288
Membership and hires	<u>1,500</u>	<u>1,059</u>
	<u>3,219</u>	<u>2,347</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Bank interest receivable	<u>137</u>	<u>1</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>3,826</u>	<u>4,649</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. STAFF COSTS

	2021 £	2020 £
Wages and salaries	40,195	36,243
Other pension costs	<u>831</u>	<u>705</u>
	<u><u>41,026</u></u>	<u><u>36,948</u></u>

The average monthly number of employees during the year was as follows:

	2021	2020
Office staff	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	22,435	-	22,435
Charitable activities			
Charitable activities	35,000	-	35,000
Other trading activities	2,347	-	2,347
Investment income	<u>1</u>	<u>-</u>	<u>1</u>
Total	59,783	-	59,783
EXPENDITURE ON			
Charitable activities			
Charitable activities	47,482	-	47,482
NET INCOME	12,301	-	12,301
RECONCILIATION OF FUNDS			
Total funds brought forward	66,286	-	66,286
TOTAL FUNDS CARRIED FORWARD	<u><u>78,587</u></u>	<u><u>-</u></u>	<u><u>78,587</u></u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2021 and 31 December 2021	<u>4,400</u>	<u>1,344</u>	<u>51,222</u>	<u>56,966</u>
DEPRECIATION				
At 1 January 2021	1,922	1,054	32,232	35,208
Charge for year	<u>326</u>	<u>82</u>	<u>3,418</u>	<u>3,826</u>
At 31 December 2021	<u>2,248</u>	<u>1,136</u>	<u>35,650</u>	<u>39,034</u>
NET BOOK VALUE				
At 31 December 2021	<u>2,152</u>	<u>208</u>	<u>15,572</u>	<u>17,932</u>
At 31 December 2020	<u>2,478</u>	<u>290</u>	<u>18,990</u>	<u>21,758</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Social security and other taxes	-	464
Accrued expenses	<u>834</u>	<u>905</u>
	<u>834</u>	<u>1,369</u>

11. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	78,587	(7,329)	71,258
	<u>78,587</u>	<u>(7,329)</u>	<u>71,258</u>
TOTAL FUNDS	<u>78,587</u>	<u>(7,329)</u>	<u>71,258</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	46,185	(53,514)	(7,329)
	<u>46,185</u>	<u>(53,514)</u>	<u>(7,329)</u>
TOTAL FUNDS	<u>46,185</u>	<u>(53,514)</u>	<u>(7,329)</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	66,286	12,301	78,587
TOTAL FUNDS	<u>66,286</u>	<u>12,301</u>	<u>78,587</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	59,783	(47,482)	12,301
TOTAL FUNDS	<u>59,783</u>	<u>(47,482)</u>	<u>12,301</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	66,286	4,972	71,258
TOTAL FUNDS	<u>66,286</u>	<u>4,972</u>	<u>71,258</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	105,968	(100,996)	4,972
TOTAL FUNDS	<u>105,968</u>	<u>(100,996)</u>	<u>4,972</u>

During the year a grant was received which was restricted in nature. The grant received from Henry Smith's Charity was to be used towards staff salaries and the full amount was spent during this year.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

DURHAM CITY SHOPMOBILITY LTD

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	17,829	22,435
Other trading activities		
Bus income	1,719	1,288
Membership and hires	<u>1,500</u>	<u>1,059</u>
	3,219	2,347
Investment income		
Bank interest receivable	137	1
Charitable activities		
Grants	<u>25,000</u>	<u>35,000</u>
Total incoming resources	46,185	59,783
EXPENDITURE		
Charitable activities		
Wages	40,195	36,243
Pensions	831	705
Bus running costs	3,299	2,979
Licences and fees	20	20
Administration expenses	1,195	1,217
Repairs and renewals	2,873	257
Depn of plant & machinery	325	383
Depn of fixtures & fittings	82	96
Depn of motor vehicles	<u>3,418</u>	<u>4,169</u>
	52,238	46,069
Support costs		
Governance costs		
Accountancy fees	<u>1,276</u>	<u>1,413</u>
Total resources expended	<u>53,514</u>	<u>47,482</u>
Net (expenditure)/income	<u><u>(7,329)</u></u>	<u><u>12,301</u></u>

This page does not form part of the statutory financial statements

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2021
FOR
DURHAM CITY SHOPMOBILITY LTD**

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

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FOR THE YEAR ENDED 31 DECEMBER 2021**

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DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
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'To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem'.

Chairpersons Introduction

I am happy to present the Annual Report and Accounts of Durham City Shopmobility for 2021. We would like to express our thanks to Durham County Council once again for the grant of £25,000 towards the project. The Furlough Scheme has helped our organisation continue despite the lack of income from people using the Shopmobility Project the Bus.

In terms of our financial position our total Income was £46,185 (*down £13,598 on the previous year, for the reasons given above*) and our Expenditure was £53,514 (up by £6,032) so we brought in less and spent more, we finished the year with a deficit £7,329 disappointing but anticipated given our inability to attract people back to the service and the cessation of Government help. In the coming year we need to review income and expenditure, staffing and raising funds for 2022.

Susan Vest

Chairperson

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- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2021.

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- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

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DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
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 - Budgets and current financial position.
 - Future plans.
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- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
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- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

5 Progress Report.

- 5.1 As the organisation, like many others, emerges from two of the most difficult years in its history It is only right and proper that we should consider the future. Working with some of the most vulnerable people within the city we are all too aware of the impacts of the pandemic and how this has affected many disabled people, their confidence and their activities. . Building confidence in the service is paramount.
- 5.2 The lack of customers has meant a significant dip in our income and our inability to operate the bus, which generates a lot of our income, means we have lost a large part of our customer base. This will take time to rebuild and yet despite this we still have many of the operating costs of repairs of the bus regular safety checks and maintenance despite the bus being garaged for the greater part of the year we have received bills running into thousands.
- 5.4 We know from our membership renewals how many clients we have lost due to death or ill health and this too will take time to rebuild.

FINANCIAL REVIEW

Our Chairperson in her opening comments has outlined the overall funding position and it is clear from this we may need to cut our cloth accordingly and this may mean increasing costs and charges, reducing operational hours developing new and additional services to attract new income streams.

It is at this time that we recognise the need to update equipment as repairs to wheelchairs and scooters increase because of age and wear and tear, As equipment stood idle during the pandemic battery life of scooters diminished and we noticed an increase in costs. This coupled with new lightweight more flexible equipment has made some of our stock almost obsolete .

As an organisation we have been working on a number of funding applications to address these issues and although it may take time we hope to announce plans for the future in 2022 but we recognise that this is against a backdrop of a paucity of available funding locally and nationally.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2021

FUTURE PLANS

As an organisation we recognise the need to develop our effectiveness and have been looking to expand and develop our Board. Several new Trustees have agreed, in principle to join the Board in 2022. People with a range of background and skills that will put us in a stronger position to move forward strategically and to tackle many of the issues we have outlined. We look forward to reporting on these initiatives next year

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

We have reviewed the major risks to which the charity is exposed throughout 2021. All procedures have been reviewed and where necessary new one established, reducing the risks the charity may face. Policies and procedures continue to be implemented internally. All safeguarding has been updated. Procedures are in place within Durham City Shopmobility to ensure the health and safety of staff, volunteers and members.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04076663 (England and Wales)

Registered Charity number

1089386

Registered office

Level One Car Park
Prince Bishops Shopping Centre
Durham
DH1 3UJ

DIRECTOR / TRUSTEES

Mrs S Vest Chair
Mrs J Lees Secretary
Mrs P Baron
Lesley Standley

COMPANY SECRETARY

Mrs J Lees

Independent Examiner

J D Holloway FCA DChA
ICAEW
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Solicitors

Swinburne Maddison
Old Bailey
Durham
Telephone: 0191 3842441

Approved by order of the board of trustees on 21 August 2022 and signed on its behalf by:

.....
Mrs S Vest - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA
ICAEW
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

Date:

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	17,829	-	17,829	22,435
Charitable activities					
Charitable activities		25,000	-	25,000	35,000
Other trading activities	3	3,219	-	3,219	2,347
Investment income	4	<u>137</u>	<u>-</u>	<u>137</u>	<u>1</u>
Total		46,185	-	46,185	59,783
EXPENDITURE ON					
Charitable activities					
Charitable activities		<u>53,514</u>	<u>-</u>	<u>53,514</u>	<u>47,482</u>
NET INCOME/(EXPENDITURE)		(7,329)	-	(7,329)	12,301
RECONCILIATION OF FUNDS					
Total funds brought forward		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
TOTAL FUNDS CARRIED FORWARD		<u><u>71,258</u></u>	<u><u>-</u></u>	<u><u>71,258</u></u>	<u><u>78,587</u></u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Tangible assets	9	17,932	-	17,932	21,758
CURRENT ASSETS					
Cash at bank and in hand		54,160	-	54,160	58,198
CREDITORS					
Amounts falling due within one year	10	(834)	-	(834)	(1,369)
NET CURRENT ASSETS		<u>53,326</u>	<u>-</u>	<u>53,326</u>	<u>56,829</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>71,258</u>	<u>-</u>	<u>71,258</u>	<u>78,587</u>
NET ASSETS		<u><u>71,258</u></u>	<u><u>-</u></u>	<u><u>71,258</u></u>	<u><u>78,587</u></u>
FUNDS	11				
Unrestricted funds				<u>71,258</u>	<u>78,587</u>
TOTAL FUNDS				<u><u>71,258</u></u>	<u><u>78,587</u></u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 August 2022 and were signed on its behalf by:

.....
S Vest - Trustee

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Charitable activities

Charitable expenditure comprises those costs incurred by the charity in the delivery of its activities and services for its beneficiaries. It includes both costs that can be allocated directly to such activities and those costs of an indirect nature necessary to support them.

Governance costs

Governance costs include those costs associated with meeting with the constitutional and statutory requirements of the charity and include the independent examination fees and costs linked to the strategic management of the charity.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

2. DONATIONS AND LEGACIES

	2021	2020
	£	£
Grants	<u>17,829</u>	<u>22,435</u>

Grants received, included in the above, are as follows:

	2021	2020
	£	£
Coronavirus Job Retention Scheme	17,829	19,930
Robert Hall	<u>-</u>	<u>2,505</u>
	<u>17,829</u>	<u>22,435</u>

3. OTHER TRADING ACTIVITIES

	2021	2020
	£	£
Bus income	1,719	1,288
Membership and hires	<u>1,500</u>	<u>1,059</u>
	<u>3,219</u>	<u>2,347</u>

4. INVESTMENT INCOME

	2021	2020
	£	£
Bank interest receivable	<u>137</u>	<u>1</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	<u>3,826</u>	<u>4,649</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2021 nor for the year ended 31 December 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2021 nor for the year ended 31 December 2020.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

7. STAFF COSTS

	2021 £	2020 £
Wages and salaries	40,195	36,243
Other pension costs	<u>831</u>	<u>705</u>
	<u><u>41,026</u></u>	<u><u>36,948</u></u>

The average monthly number of employees during the year was as follows:

	2021	2020
Office staff	<u>2</u>	<u>2</u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	22,435	-	22,435
Charitable activities			
Charitable activities	35,000	-	35,000
Other trading activities	2,347	-	2,347
Investment income	<u>1</u>	<u>-</u>	<u>1</u>
Total	59,783	-	59,783
EXPENDITURE ON			
Charitable activities			
Charitable activities	47,482	-	47,482
NET INCOME	12,301	-	12,301
RECONCILIATION OF FUNDS			
Total funds brought forward	66,286	-	66,286
TOTAL FUNDS CARRIED FORWARD	<u><u>78,587</u></u>	<u><u>-</u></u>	<u><u>78,587</u></u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2021 and 31 December 2021	<u>4,400</u>	<u>1,344</u>	<u>51,222</u>	<u>56,966</u>
DEPRECIATION				
At 1 January 2021	1,922	1,054	32,232	35,208
Charge for year	<u>326</u>	<u>82</u>	<u>3,418</u>	<u>3,826</u>
At 31 December 2021	<u>2,248</u>	<u>1,136</u>	<u>35,650</u>	<u>39,034</u>
NET BOOK VALUE				
At 31 December 2021	<u>2,152</u>	<u>208</u>	<u>15,572</u>	<u>17,932</u>
At 31 December 2020	<u>2,478</u>	<u>290</u>	<u>18,990</u>	<u>21,758</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Social security and other taxes	-	464
Accrued expenses	<u>834</u>	<u>905</u>
	<u>834</u>	<u>1,369</u>

11. MOVEMENT IN FUNDS

	At 1.1.21 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	78,587	(7,329)	71,258
	<u>78,587</u>	<u>(7,329)</u>	<u>71,258</u>
TOTAL FUNDS	<u>78,587</u>	<u>(7,329)</u>	<u>71,258</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	46,185	(53,514)	(7,329)
	<u>46,185</u>	<u>(53,514)</u>	<u>(7,329)</u>
TOTAL FUNDS	<u>46,185</u>	<u>(53,514)</u>	<u>(7,329)</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	66,286	12,301	78,587
TOTAL FUNDS	<u>66,286</u>	<u>12,301</u>	<u>78,587</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	59,783	(47,482)	12,301
TOTAL FUNDS	<u>59,783</u>	<u>(47,482)</u>	<u>12,301</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.20 £	Net movement in funds £	At 31.12.21 £
Unrestricted funds			
General fund	66,286	4,972	71,258
TOTAL FUNDS	<u>66,286</u>	<u>4,972</u>	<u>71,258</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	105,968	(100,996)	4,972
TOTAL FUNDS	<u>105,968</u>	<u>(100,996)</u>	<u>4,972</u>

During the year a grant was received which was restricted in nature. The grant received from Henry Smith's Charity was to be used towards staff salaries and the full amount was spent during this year.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2021**

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2021.

DURHAM CITY SHOPMOBILITY LTD

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	17,829	22,435
Other trading activities		
Bus income	1,719	1,288
Membership and hires	<u>1,500</u>	<u>1,059</u>
	3,219	2,347
Investment income		
Bank interest receivable	137	1
Charitable activities		
Grants	<u>25,000</u>	<u>35,000</u>
Total incoming resources	46,185	59,783
EXPENDITURE		
Charitable activities		
Wages	40,195	36,243
Pensions	831	705
Bus running costs	3,299	2,979
Licences and fees	20	20
Administration expenses	1,195	1,217
Repairs and renewals	2,873	257
Depn of plant & machinery	325	383
Depn of fixtures & fittings	82	96
Depn of motor vehicles	<u>3,418</u>	<u>4,169</u>
	52,238	46,069
Support costs		
Governance costs		
Accountancy fees	<u>1,276</u>	<u>1,413</u>
Total resources expended	<u>53,514</u>	<u>47,482</u>
Net (expenditure)/income	<u>(7,329)</u>	<u>12,301</u>

This page does not form part of the statutory financial statements

Accounts

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
DURHAM CITY SHOPMOBILITY LTD**

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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Chairpersons Introduction

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Independent Examiner

J D Holloway FCA DChA
Ribchesters Chartered Accountants
Finchale House
Belmont Business Park
Durham, DH1 1TW

1 Introduction:

- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2020.

2 Background Information:

- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

‘ To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem’

3 Governing Body

- 3.1 The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.
- 3.2 The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 5 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
 - The main documents relating to the organisation.
 - Budgets and current financial position.
 - Future plans.
- 4.2 **The Board** is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Board upon not less than 4 days' notice being given to other members of the Executive Committee.
- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
- 4.4 **Staffing:** Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.
- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Review of the years Activities (Shopmobility), Financial and Overall Summary.

This year has been unprecedented in terms of the service we have been able to provide. Between January and February 2020 we had to close our service due to the necessity to close Prince Bishop's car park for refurbishment. As a result of this we were unable to offer the day to day wheelchair hire. The bus trips, servicing of wheelchairs and the Tracey project continued at a distance

In March 2020 the service closed due to the pandemic for the first six months the staff were furloughed. The furlough grant has meant that we have been able to keep staff employed and on payroll, without which this would not have been the case. All trips were cancelled and we relied on an outreach service to individuals and families in need helping with shopping. The long term hire of wheelchairs to people who were isolated, people who were terminally ill

Without the grant from the local authority and the £10,000 emergency grant from the government Shopmobility might not have survived

In September 2020 the project operated 10-2pm three days per week with strict distancing guidelines and robust cleaning procedures.

Staff worked flexi furlough 12 hours per week. With some home and distancing working.

Overall we have managed to provide a limited but essential service to our customers. We look forward to 2021 and the reopening of this vital service to vulnerable people.

Tom Casling
Manager
Durham City Shopmobility
10 September 2021

Approved by order of the board of trustees on 10 September 2021
and signed on its behalf by:

Mrs S Vest - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA
ICAEW
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

10 September 2021

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	22,435	-	22,435	2,000
Charitable activities					
Charitable activities		35,000	-	35,000	26,934
Other trading activities	3	2,347	-	2,347	17,209
Investment income	4	<u>1</u>	<u>-</u>	<u>1</u>	<u>53</u>
Total		59,783	-	59,783	46,196
EXPENDITURE ON					
Charitable activities					
Charitable activities		47,482	-	47,482	62,065
NET INCOME/(EXPENDITURE)		12,301	-	12,301	(15,869)
RECONCILIATION OF FUNDS					
Total funds brought forward		66,286	-	66,286	82,155
TOTAL FUNDS CARRIED FORWARD		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	9	21,758	-	21,758	26,057
CURRENT ASSETS					
Cash at bank and in hand		58,198	-	58,198	41,479
CREDITORS					
Amounts falling due within one year	10	(1,369)	-	(1,369)	(1,250)
NET CURRENT ASSETS		<u>56,829</u>	<u>-</u>	<u>56,829</u>	<u>40,229</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
NET ASSETS		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
FUNDS	11				
Unrestricted funds				<u>78,587</u>	<u>66,286</u>
TOTAL FUNDS				<u>78,587</u>	<u>66,286</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 10 September 2021 and were signed on its behalf by:

S Vest - Trustee

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Grants	<u>22,435</u>	<u>2,000</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Henry Smith's Charity	-	2,000
Coronavirus Job Retention Scheme	19,930	-
Robert Hall	<u>2,505</u>	<u>-</u>
	<u>22,435</u>	<u>2,000</u>

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Bus income	1,288	9,510
Membership and hires	<u>1,059</u>	<u>7,699</u>
	<u>2,347</u>	<u>17,209</u>

4. INVESTMENT INCOME

	2020	2019
	£	£
Bank interest receivable	<u>1</u>	<u>53</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	4,649	5,556
Surplus on disposal of fixed assets	<u>-</u>	<u>(81)</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

7. STAFF COSTS

	2020 £	2019 £
Wages and salaries	36,243	40,167
Social security costs	-	515
Other pension costs	<u>705</u>	<u>768</u>
	<u><u>36,948</u></u>	<u><u>41,450</u></u>

The average monthly number of employees during the year was as follows:

	2020	2019
Office staff	<u><u>2</u></u>	<u><u>2</u></u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	2,000	2,000
Charitable activities			
Charitable activities	26,934	-	26,934
Other trading activities	17,209	-	17,209
Investment income	<u>53</u>	<u>-</u>	<u>53</u>
Total	44,196	2,000	46,196
EXPENDITURE ON			
Charitable activities			
Charitable activities	60,065	2,000	62,065
	<u> </u>	<u> </u>	<u> </u>
NET INCOME/(EXPENDITURE)	(15,869)	-	(15,869)
RECONCILIATION OF FUNDS			
Total funds brought forward	82,155	-	82,155
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u><u>66,286</u></u>	<u><u>-</u></u>	<u><u>66,286</u></u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2020	4,050	1,344	51,222	56,616
Additions	<u>350</u>	<u>-</u>	<u>-</u>	<u>350</u>
At 31 December 2020	<u>4,400</u>	<u>1,344</u>	<u>51,222</u>	<u>56,966</u>
DEPRECIATION				
At 1 January 2020	1,539	957	28,063	30,559
Charge for year	<u>383</u>	<u>97</u>	<u>4,169</u>	<u>4,649</u>
At 31 December 2020	<u>1,922</u>	<u>1,054</u>	<u>32,232</u>	<u>35,208</u>
NET BOOK VALUE				
At 31 December 2020	<u>2,478</u>	<u>290</u>	<u>18,990</u>	<u>21,758</u>
At 31 December 2019	<u>2,511</u>	<u>387</u>	<u>23,159</u>	<u>26,057</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Social security and other taxes	464	482
Accrued expenses	<u>905</u>	<u>768</u>
	<u>1,369</u>	<u>1,250</u>

11. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	66,286	12,301	78,587
TOTAL FUNDS	<u>66,286</u>	<u>12,301</u>	<u>78,587</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	59,783	(47,482)	12,301
TOTAL FUNDS	<u>59,783</u>	<u>(47,482)</u>	<u>12,301</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	82,155	(15,869)	66,286
TOTAL FUNDS	<u>82,155</u>	<u>(15,869)</u>	<u>66,286</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,196	(60,065)	(15,869)
Restricted funds			
Henry Smith's Charity	2,000	(2,000)	-
TOTAL FUNDS	<u>46,196</u>	<u>(62,065)</u>	<u>(15,869)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	82,155	(3,568)	78,587
TOTAL FUNDS	<u>82,155</u>	<u>(3,568)</u>	<u>78,587</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	103,979	(107,547)	(3,568)
Restricted funds			
Henry Smith's Charity	2,000	(2,000)	-
TOTAL FUNDS	<u>105,979</u>	<u>(109,547)</u>	<u>(3,568)</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

During the year a grant was received which was restricted in nature. The grant received from Henry Smith's Charity was to be used towards staff salaries and the full amount was spent during this year.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

DURHAM CITY SHOPMOBILITY LTD

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	22,435	2,000
Other trading activities		
Bus income	1,288	9,510
Membership and hires	<u>1,059</u>	<u>7,699</u>
	2,347	17,209
Investment income		
Bank interest receivable	1	53
Charitable activities		
Grants	<u>35,000</u>	<u>26,934</u>
Total incoming resources	59,783	46,196
EXPENDITURE		
Charitable activities		
Wages	36,243	40,167
Social security	-	515
Pensions	705	768
Bus running costs	2,979	6,541
Licences and fees	20	136
Administration expenses	1,217	4,470
Equipment	-	489
Office expenses	-	1,161
Repairs and renewals	257	1,220
General expenses	-	53
Depn of plant & machinery	383	361
Depn of fixtures & fittings	96	113
Depn of motor vehicles	4,169	5,084
Surplus on sale of tangible fixed assets	<u>-</u>	<u>(81)</u>
	46,069	60,997
Support costs		
Governance costs		
Accountancy fees	<u>1,413</u>	<u>1,068</u>
Total resources expended	<u>47,482</u>	<u>62,065</u>
Net income/(expenditure)	<u><u>12,301</u></u>	<u><u>(15,869)</u></u>

This page does not form part of the statutory financial statements

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
DURHAM CITY SHOPMOBILITY LTD**

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

**CONTENTS OF THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020**

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Balance Sheet	6
Notes to the Financial Statements	7 to 12

Chairpersons Introduction

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Independent Examiner

J D Holloway FCA DChA
Ribchesters Chartered Accountants
Finchale House
Belmont Business Park
Durham, DH1 1TW

1 Introduction:

- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2020.

2 Background Information:

- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

‘ To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem’

3 Governing Body

- 3.1 The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.
- 3.2 The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 5 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
 - The main documents relating to the organisation.
 - Budgets and current financial position.
 - Future plans.
- 4.2 **The Board** is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Board upon not less than 4 days' notice being given to other members of the Executive Committee.
- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
- 4.4 **Staffing:** Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.
- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Review of the years Activities (Shopmobility), Financial and Overall Summary.

This year has been unprecedented in terms of the service we have been able to provide. Between January and February 2020 we had to close our service due to the necessity to close Prince Bishop's car park for refurbishment. As a result of this we were unable to offer the day to day wheelchair hire. The bus trips, servicing of wheelchairs and the Tracey project continued at a distance

In March 2020 the service closed due to the pandemic for the first six months the staff were furloughed. The furlough grant has meant that we have been able to keep staff employed and on payroll, without which this would not have been the case. All trips were cancelled and we relied on an outreach service to individuals and families in need helping with shopping. The long term hire of wheelchairs to people who were isolated, people who were terminally ill

Without the grant from the local authority and the £10,000 emergency grant from the government Shopmobility might not have survived

In September 2020 the project operated 10-2pm three days per week with strict distancing guidelines and robust cleaning procedures.

Staff worked flexi furlough 12 hours per week. With some home and distancing working.

Overall we have managed to provide a limited but essential service to our customers. We look forward to 2021 and the reopening of this vital service to vulnerable people.

Tom Casling
Manager
Durham City Shopmobility
10 September 2021

Approved by order of the board of trustees on 10 September 2021
and signed on its behalf by:

Mrs S Vest - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA
ICAEW
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

10 September 2021

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	22,435	-	22,435	2,000
Charitable activities					
Charitable activities		35,000	-	35,000	26,934
Other trading activities	3	2,347	-	2,347	17,209
Investment income	4	<u>1</u>	<u>-</u>	<u>1</u>	<u>53</u>
Total		59,783	-	59,783	46,196
EXPENDITURE ON					
Charitable activities					
Charitable activities		47,482	-	47,482	62,065
NET INCOME/(EXPENDITURE)		12,301	-	12,301	(15,869)
RECONCILIATION OF FUNDS					
Total funds brought forward		66,286	-	66,286	82,155
TOTAL FUNDS CARRIED FORWARD		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	9	21,758	-	21,758	26,057
CURRENT ASSETS					
Cash at bank and in hand		58,198	-	58,198	41,479
CREDITORS					
Amounts falling due within one year	10	(1,369)	-	(1,369)	(1,250)
NET CURRENT ASSETS		<u>56,829</u>	<u>-</u>	<u>56,829</u>	<u>40,229</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
NET ASSETS		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
FUNDS	11				
Unrestricted funds				<u>78,587</u>	<u>66,286</u>
TOTAL FUNDS				<u>78,587</u>	<u>66,286</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 10 September 2021 and were signed on its behalf by:

S Vest - Trustee

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

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Expenditure

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Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance

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Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

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DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Grants	<u>22,435</u>	<u>2,000</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Henry Smith's Charity	-	2,000
Coronavirus Job Retention Scheme	19,930	-
Robert Hall	<u>2,505</u>	<u>-</u>
	<u>22,435</u>	<u>2,000</u>

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Bus income	1,288	9,510
Membership and hires	<u>1,059</u>	<u>7,699</u>
	<u>2,347</u>	<u>17,209</u>

4. INVESTMENT INCOME

	2020	2019
	£	£
Bank interest receivable	<u>1</u>	<u>53</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	4,649	5,556
Surplus on disposal of fixed assets	<u>-</u>	<u>(81)</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

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Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

7. STAFF COSTS

	2020 £	2019 £
Wages and salaries	36,243	40,167
Social security costs	-	515
Other pension costs	<u>705</u>	<u>768</u>
	<u><u>36,948</u></u>	<u><u>41,450</u></u>

The average monthly number of employees during the year was as follows:

	2020	2019
Office staff	<u><u>2</u></u>	<u><u>2</u></u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	2,000	2,000
Charitable activities			
Charitable activities	26,934	-	26,934
Other trading activities	17,209	-	17,209
Investment income	<u>53</u>	<u>-</u>	<u>53</u>
Total	44,196	2,000	46,196
EXPENDITURE ON			
Charitable activities			
Charitable activities	60,065	2,000	62,065
	<u> </u>	<u> </u>	<u> </u>
NET INCOME/(EXPENDITURE)	(15,869)	-	(15,869)
RECONCILIATION OF FUNDS			
Total funds brought forward	82,155	-	82,155
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u><u>66,286</u></u>	<u><u>-</u></u>	<u><u>66,286</u></u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2020	4,050	1,344	51,222	56,616
Additions	<u>350</u>	<u>-</u>	<u>-</u>	<u>350</u>
At 31 December 2020	<u>4,400</u>	<u>1,344</u>	<u>51,222</u>	<u>56,966</u>
DEPRECIATION				
At 1 January 2020	1,539	957	28,063	30,559
Charge for year	<u>383</u>	<u>97</u>	<u>4,169</u>	<u>4,649</u>
At 31 December 2020	<u>1,922</u>	<u>1,054</u>	<u>32,232</u>	<u>35,208</u>
NET BOOK VALUE				
At 31 December 2020	<u>2,478</u>	<u>290</u>	<u>18,990</u>	<u>21,758</u>
At 31 December 2019	<u>2,511</u>	<u>387</u>	<u>23,159</u>	<u>26,057</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Social security and other taxes	464	482
Accrued expenses	<u>905</u>	<u>768</u>
	<u>1,369</u>	<u>1,250</u>

11. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	66,286	12,301	78,587
TOTAL FUNDS	<u>66,286</u>	<u>12,301</u>	<u>78,587</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	59,783	(47,482)	12,301
TOTAL FUNDS	<u>59,783</u>	<u>(47,482)</u>	<u>12,301</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	82,155	(15,869)	66,286
TOTAL FUNDS	<u>82,155</u>	<u>(15,869)</u>	<u>66,286</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,196	(60,065)	(15,869)
Restricted funds			
Henry Smith's Charity	2,000	(2,000)	-
TOTAL FUNDS	<u>46,196</u>	<u>(62,065)</u>	<u>(15,869)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	82,155	(3,568)	78,587
TOTAL FUNDS	<u>82,155</u>	<u>(3,568)</u>	<u>78,587</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	103,979	(107,547)	(3,568)
Restricted funds			
Henry Smith's Charity	2,000	(2,000)	-
TOTAL FUNDS	<u>105,979</u>	<u>(109,547)</u>	<u>(3,568)</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

During the year a grant was received which was restricted in nature. The grant received from Henry Smith's Charity was to be used towards staff salaries and the full amount was spent during this year.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020

REGISTERED COMPANY NUMBER: 04076663 (England and Wales)
REGISTERED CHARITY NUMBER: 1089386

**REPORT OF THE TRUSTEES AND
FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 DECEMBER 2020
FOR
DURHAM CITY SHOPMOBILITY LTD**

Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

DURHAM CITY SHOPMOBILITY LTD

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FOR THE YEAR ENDED 31 DECEMBER 2020**

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Chairpersons Introduction

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Independent Examiner

J D Holloway FCA DChA
Ribchesters Chartered Accountants
Finchale House
Belmont Business Park
Durham, DH1 1TW

1 Introduction:

- 1.1 The Directors and Board are happy to present the Annual Report and Financial Accounts for the period 1st January to December 31st 2020.

2 Background Information:

- 2.1 Durham City Shopmobility is a charitable organisation formally constituted in February 1998. Becoming a company limited by guarantee in 2000. The objectives of the charity are outlined in the Memorandum of Association.

‘ To empower disabled persons in Durham City, by providing them with electric and manual wheelchairs or scooters, to access shopping areas, places of interest, educational and leisure facilities, promoting independence, confidence, knowledge and self-esteem’

3 Governing Body

- 3.1 The Directors of the company are also Charity Trustees for the purpose of charity law and under the company's Articles of Association are members of the Executive Committee. Each Trustee retires annually and all are eligible for re-election at the next Annual General Meeting.
- 3.2 The Memorandum and Articles of Association states that The Executive Committee shall consist of not less than 5 members nor more than 12. The majority of members of the Executive Committee shall consist of people having a disability.

4 Trustee Training and Induction

- 4.1 As members of the organisation Trustees are familiar with the practical work within the charity. All new trustees receive an induction pack outlining:
- The roles and responsibilities of the Executive Committee.
 - The main documents relating to the organisation.
 - Budgets and current financial position.
 - Future plans.
- 4.2 **The Board** is required to hold four ordinary meetings per year. Special meetings may be called at any time by the Chair or by any two members of the Board upon not less than 4 days' notice being given to other members of the Executive Committee.
- 4.3 **The Sub-committee.** A sub-committee comprising three or more members can be appointed by the Board for the purpose of making any inquiry or supervising or performing any function or duty which in the opinion of the other committee members would be more conveniently undertaken or carried out by a sub-committee.
- 4.4 **Staffing:** Shopmobility currently have two staff, The Manager who is responsible for the day to day management of the organisation and a driver who is responsible for the bus and the excursions.
- 4.5 **Premises:** Durham City Shopmobility was incorporated within the development of the Prince Bishops Shopping Centre, therefore was fully designed to be totally accessible. Since the project was established, the organisation has continued to pay peppercorn rent. In 2011 the organisation was relocated to a new purpose built building which is more visible and accessible to service users. Under the tenants agreement, all issues relating to the unit are the responsibility of Durham City Shopmobility.

DURHAM CITY SHOPMOBILITY LTD
REPORT OF THE TRUSTEES
FOR THE YEAR ENDED 31 DECEMBER 2020

Review of the years Activities (Shopmobility), Financial and Overall Summary.

This year has been unprecedented in terms of the service we have been able to provide. Between January and February 2020 we had to close our service due to the necessity to close Prince Bishop's car park for refurbishment. As a result of this we were unable to offer the day to day wheelchair hire. The bus trips, servicing of wheelchairs and the Tracey project continued at a distance

In March 2020 the service closed due to the pandemic for the first six months the staff were furloughed. The furlough grant has meant that we have been able to keep staff employed and on payroll, without which this would not have been the case. All trips were cancelled and we relied on an outreach service to individuals and families in need helping with shopping. The long term hire of wheelchairs to people who were isolated, people who were terminally ill

Without the grant from the local authority and the £10,000 emergency grant from the government Shopmobility might not have survived

In September 2020 the project operated 10-2pm three days per week with strict distancing guidelines and robust cleaning procedures.

Staff worked flexi furlough 12 hours per week. With some home and distancing working.

Overall we have managed to provide a limited but essential service to our customers. We look forward to 2021 and the reopening of this vital service to vulnerable people.

Tom Casling
Manager
Durham City Shopmobility
10 September 2021

Approved by order of the board of trustees on 10 September 2021
and signed on its behalf by:

Mrs S Vest - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
DURHAM CITY SHOPMOBILITY LTD**

Independent examiner's report to the trustees of Durham City Shopmobility Ltd ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 December 2020.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

J D Holloway FCA DChA
ICAEW
Ribchesters
Chartered Accountants
Finchale House
Belmont Business Park
Durham
DH1 1TW

10 September 2021

DURHAM CITY SHOPMOBILITY LTD

**STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies	2	22,435	-	22,435	2,000
Charitable activities					
Charitable activities		35,000	-	35,000	26,934
Other trading activities	3	2,347	-	2,347	17,209
Investment income	4	<u>1</u>	<u>-</u>	<u>1</u>	<u>53</u>
Total		59,783	-	59,783	46,196
EXPENDITURE ON					
Charitable activities					
Charitable activities		47,482	-	47,482	62,065
NET INCOME/(EXPENDITURE)		12,301	-	12,301	(15,869)
RECONCILIATION OF FUNDS					
Total funds brought forward		66,286	-	66,286	82,155
TOTAL FUNDS CARRIED FORWARD		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

**BALANCE SHEET
31 DECEMBER 2020**

	Notes	Unrestricted fund £	Restricted funds £	2020 Total funds £	2019 Total funds £
FIXED ASSETS					
Tangible assets	9	21,758	-	21,758	26,057
CURRENT ASSETS					
Cash at bank and in hand		58,198	-	58,198	41,479
CREDITORS					
Amounts falling due within one year	10	(1,369)	-	(1,369)	(1,250)
NET CURRENT ASSETS		<u>56,829</u>	<u>-</u>	<u>56,829</u>	<u>40,229</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
NET ASSETS		<u>78,587</u>	<u>-</u>	<u>78,587</u>	<u>66,286</u>
FUNDS	11				
Unrestricted funds				<u>78,587</u>	<u>66,286</u>
TOTAL FUNDS				<u>78,587</u>	<u>66,286</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 December 2020.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 December 2020 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 10 September 2021 and were signed on its behalf by:

S Vest - Trustee

The notes form part of these financial statements

DURHAM CITY SHOPMOBILITY LTD

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2020

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Tangible fixed assets

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery	- 15% on reducing balance
Fixtures and fittings	- 15% on cost
Motor vehicles	- 5-20% on reducing balance

Individual fixed assets bought using restricted funds are written off to the statement of financial activities in the year they are purchased, to show the restricted fund being spent.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

2. DONATIONS AND LEGACIES

	2020	2019
	£	£
Grants	<u>22,435</u>	<u>2,000</u>

Grants received, included in the above, are as follows:

	2020	2019
	£	£
Henry Smith's Charity	-	2,000
Coronavirus Job Retention Scheme	19,930	-
Robert Hall	<u>2,505</u>	<u>-</u>
	<u>22,435</u>	<u>2,000</u>

3. OTHER TRADING ACTIVITIES

	2020	2019
	£	£
Bus income	1,288	9,510
Membership and hires	<u>1,059</u>	<u>7,699</u>
	<u>2,347</u>	<u>17,209</u>

4. INVESTMENT INCOME

	2020	2019
	£	£
Bank interest receivable	<u>1</u>	<u>53</u>

5. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2020	2019
	£	£
Depreciation - owned assets	4,649	5,556
Surplus on disposal of fixed assets	<u>-</u>	<u>(81)</u>

6. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 December 2020 nor for the year ended 31 December 2019.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 December 2020 nor for the year ended 31 December 2019.

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

7. STAFF COSTS

	2020 £	2019 £
Wages and salaries	36,243	40,167
Social security costs	-	515
Other pension costs	<u>705</u>	<u>768</u>
	<u><u>36,948</u></u>	<u><u>41,450</u></u>

The average monthly number of employees during the year was as follows:

	2020	2019
Office staff	<u><u>2</u></u>	<u><u>2</u></u>

No employees received emoluments in excess of £60,000.

8. COMPARATIVES FOR THE STATEMENT OF FINANCIAL ACTIVITIES

	Unrestricted fund £	Restricted funds £	Total funds £
INCOME AND ENDOWMENTS FROM			
Donations and legacies	-	2,000	2,000
Charitable activities			
Charitable activities	26,934	-	26,934
Other trading activities	17,209	-	17,209
Investment income	<u>53</u>	<u>-</u>	<u>53</u>
Total	44,196	2,000	46,196
EXPENDITURE ON			
Charitable activities			
Charitable activities	60,065	2,000	62,065
	<u> </u>	<u> </u>	<u> </u>
NET INCOME/(EXPENDITURE)	(15,869)	-	(15,869)
RECONCILIATION OF FUNDS			
Total funds brought forward	82,155	-	82,155
	<u> </u>	<u> </u>	<u> </u>
TOTAL FUNDS CARRIED FORWARD	<u><u>66,286</u></u>	<u><u>-</u></u>	<u><u>66,286</u></u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

9. TANGIBLE FIXED ASSETS

	Plant and machinery £	Fixtures and fittings £	Motor vehicles £	Totals £
COST				
At 1 January 2020	4,050	1,344	51,222	56,616
Additions	<u>350</u>	<u>-</u>	<u>-</u>	<u>350</u>
At 31 December 2020	<u>4,400</u>	<u>1,344</u>	<u>51,222</u>	<u>56,966</u>
DEPRECIATION				
At 1 January 2020	1,539	957	28,063	30,559
Charge for year	<u>383</u>	<u>97</u>	<u>4,169</u>	<u>4,649</u>
At 31 December 2020	<u>1,922</u>	<u>1,054</u>	<u>32,232</u>	<u>35,208</u>
NET BOOK VALUE				
At 31 December 2020	<u>2,478</u>	<u>290</u>	<u>18,990</u>	<u>21,758</u>
At 31 December 2019	<u>2,511</u>	<u>387</u>	<u>23,159</u>	<u>26,057</u>

10. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2020 £	2019 £
Social security and other taxes	464	482
Accrued expenses	<u>905</u>	<u>768</u>
	<u>1,369</u>	<u>1,250</u>

11. MOVEMENT IN FUNDS

	At 1.1.20 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	66,286	12,301	78,587
TOTAL FUNDS	<u>66,286</u>	<u>12,301</u>	<u>78,587</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	59,783	(47,482)	12,301
TOTAL FUNDS	<u>59,783</u>	<u>(47,482)</u>	<u>12,301</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.1.19 £	Net movement in funds £	At 31.12.19 £
Unrestricted funds			
General fund	82,155	(15,869)	66,286
TOTAL FUNDS	<u>82,155</u>	<u>(15,869)</u>	<u>66,286</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	44,196	(60,065)	(15,869)
Restricted funds			
Henry Smith's Charity	2,000	(2,000)	-
TOTAL FUNDS	<u>46,196</u>	<u>(62,065)</u>	<u>(15,869)</u>

A current year 12 months and prior year 12 months combined position is as follows:

	At 1.1.19 £	Net movement in funds £	At 31.12.20 £
Unrestricted funds			
General fund	82,155	(3,568)	78,587
TOTAL FUNDS	<u>82,155</u>	<u>(3,568)</u>	<u>78,587</u>

A current year 12 months and prior year 12 months combined net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	103,979	(107,547)	(3,568)
Restricted funds			
Henry Smith's Charity	2,000	(2,000)	-
TOTAL FUNDS	<u>105,979</u>	<u>(109,547)</u>	<u>(3,568)</u>

DURHAM CITY SHOPMOBILITY LTD

**NOTES TO THE FINANCIAL STATEMENTS - continued
FOR THE YEAR ENDED 31 DECEMBER 2020**

11. MOVEMENT IN FUNDS - continued

During the year a grant was received which was restricted in nature. The grant received from Henry Smith's Charity was to be used towards staff salaries and the full amount was spent during this year.

12. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 December 2020.

DURHAM CITY SHOPMOBILITY LTD

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
FOR THE YEAR ENDED 31 DECEMBER 2020**

	2020 £	2019 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Grants	22,435	2,000
Other trading activities		
Bus income	1,288	9,510
Membership and hires	<u>1,059</u>	<u>7,699</u>
	2,347	17,209
Investment income		
Bank interest receivable	1	53
Charitable activities		
Grants	<u>35,000</u>	<u>26,934</u>
Total incoming resources	59,783	46,196
EXPENDITURE		
Charitable activities		
Wages	36,243	40,167
Social security	-	515
Pensions	705	768
Bus running costs	2,979	6,541
Licences and fees	20	136
Administration expenses	1,217	4,470
Equipment	-	489
Office expenses	-	1,161
Repairs and renewals	257	1,220
General expenses	-	53
Depn of plant & machinery	383	361
Depn of fixtures & fittings	96	113
Depn of motor vehicles	4,169	5,084
Surplus on sale of tangible fixed assets	<u>-</u>	<u>(81)</u>
	46,069	60,997
Support costs		
Governance costs		
Accountancy fees	<u>1,413</u>	<u>1,068</u>
Total resources expended	<u>47,482</u>	<u>62,065</u>
Net income/(expenditure)	<u><u>12,301</u></u>	<u><u>(15,869)</u></u>

This page does not form part of the statutory financial statements