



CHARITY COMMISSION  
FOR ENGLAND AND WALES

FOR THE YEAR ENDING 31 MARCH 2024  
ASSOCIATION

ACCOUNT

## Receipts and payments accounts

CC16a

For the period  
from

01/04/2023


To

31/03/2024

### Section A Receipts and payments

	Unrestricted funds to the nearest £	Restricted funds to the nearest £	Endowment funds to the nearest £	Total funds to the nearest £	Last year to the nearest £
<b>A1 Receipts</b>					
CHARITABLE ACTIVITIES	45,308	-	-	45,308	65,947
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total (Gross income for AR)</b>	45,308	-	-	45,308	65,947
<b>A2 Asset and investment sales, (see table).</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total receipts</b>	45,308	-	-	45,308	65,947
<b>A3 Payments</b>					
CHARITABLE ACTIVITIES	57,909	-	-	57,909	50,151
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	57,909	-	-	57,909	50,151
<b>A4 Asset and investment purchases. (see table)</b>					
	-	-	-	-	-
	-	-	-	-	-
<b>Sub total</b>	-	-	-	-	-
<b>Total payments</b>	57,909	-	-	57,909	50,151
<b>Net of receipts/(payments)</b>	- 12,603	-	-	- 12,603	15,796
<b>A5 Transfers between funds</b>	-	-	-	-	-
<b>A6 Cash funds last year end</b>	96,928	-	-	96,928	81,132
<b>Cash funds this year end</b>	84,325	-	-	84,325	96,928

## Section B Statement of assets and liabilities at the end of the period

Categories	Details	Unrestricted funds to nearest £	Restricted funds to nearest £	Endowment funds to nearest £
<b>B1 Cash funds</b>	BANK	72,217	-	-
	BUILDING SOCEITY	12,087	-	-
	CASH	21	-	-
	<b>Total cash funds</b>	<b>84,325</b>	-	-
	(agree balances with receipts and payments account(s))			
<b>B2 Other monetary assets</b>	TANGIBLE BUILDING	144,000	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
		-	-	-
<b>B3 Investment assets</b>			Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
<b>B4 Assets retained for the charity's own use</b>		Fund to which asset belongs	Cost (optional)	Current value (optional)
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
			-	-
<b>B5 Liabilities</b>	PROVISION - BUILDING	Fund to which liability relates	Amount due (optional)	When due (optional)
		144000	-	
			-	
			-	
			-	
Signed by one or two trustees on behalf of all the trustees		Signature	Print Name	Date of approval
			MARK CONNELL	23/1/2024



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From 01 04 2022 Period start date To 31 03 2023 Period end date

Charity name: Colwich & Haywood Community Association

Charity registration number: 1089363

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The Association was established to improve the quality of life for all members of the local community, focusing particularly on social, educational and recreational activities
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	The Association provides much needed floorspace for the operation of a range of local activities. Space is provided for a pre school playgroup and out of hours service for working parents, along with a holiday club throughout the year. A number of local groups operate from the Associations premises in addition to occasional public and private functions
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees have had clear regard to the Charity Commissions objectives on public benefit.

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	The Association have regular income from the property and have recently initiating a third round of grant-making.. This will be directed to local groups and individuals seeking financial support for project which support the Associations objectives. Previous rounds have proved very successful and include, support for the local choir, a reading room within school, Britain in bloom support and voluntary transport.
	Para 1.38	

Policy on social investment including program related investment		
Contribution made by volunteers	Para 1.38	The Association is operated by a group of volunteers, who in turn employ a number of individuals who operate the out of hours service and holiday club. The volunteers manage payroll and income, cleaning & maintenance and policy updates in addition to facilitating a number of social events.
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Association continues to seek new members to give the group more and fresh impetus. It is anticipated that through supporting other groups that the profile of the Associations work will be raised that this may lead to new volunteers. Occupation figures and use of the centre and its services remains very strong.</p> <p>Investment in repairs to window are planned for 2024</p>

## Additional Information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	The facility continues to provide a valuable service for its local community, additional volunteer input would enable further activities to take place. The services provided with out of hours and supporting nursery provision are of significant benefit to the local community.
Performance of fundraising activities against objectives set	Para 1.41	The Association, have not undertaken fundraising activities during the year and use their rental income to become a distributor of small grants in their own right
Investment performance against objectives	Para 1.41	N/A

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Charity is in a strong financial position which enables it to consider giving out small grants to local groups and initiatives.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	A significant reserve has been established, held in a bank account, these will enable a regular maintenance regime to be undertaken along with planned grant giving
Amount of reserves held	Para 1.22	Circa £60,000
Reasons for holding zero reserves	Para 1.22	N/A
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	Rental income from occupation and use of the centre
Investment policy and objectives including any social investment policy adopted	Para 1.46	Currently savings only however grant giving currently being investigate
A description of the principal risks facing the charity	Para 1.46	Ensuring that there is a healthy voluntary base Freehold of the Facility is held by the County Council so asset transfer may be investigated
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution
How is the charity constituted? (e.g. unincorporated association, CIO)	Para 1.25	Association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Election by Association members

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	N/A
The charity's organisational structure and any wider network with which the charity works	Para 1.51	N/A
Relationship with any related parties	Para 1.51	Only with Parish and Town Council along with organisations who seek occupation of the facility. A sponsorship relationship is being investigated with a local horticultural group
Other		

### Reference and Administrative details

Charity name	Colwich and Haywood Community Association
Other name the charity uses	N/A
Registered charity number	1069363
Charity's principal address	c/o Mr J Clarke 4 Highfields Drive Little Haywood Nr Stafford Staffordshire ST18 0NX

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Mark Connell	Chair		
2				
3				
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees – names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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## Other optional information

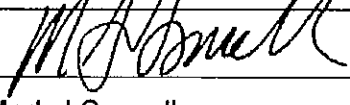
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Mark J Connell	
Position (eg Secretary, Chair, etc)	Chair	
Date	18/01/24	



Section A

Independent Examiner's Report

Report to the trustees/  
members of

(to be filled in by the independent examiner)

On accounts for the year  
ended

31/03/2023

Charity no  
(if any)

1089363

Set out on pages

(to be filled in by the independent examiner)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/03/2023

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

\* Please delete the words in the brackets if they do not apply.

Signed:

G B Allen

Date:

23/1/2024

Name:

GRAHAM BRIAN ALLEN

Relevant professional  
qualification(s) or body  
(if any):

INSTITUTE OF COST ACCOUNTING - PART 1  
GCE 'A' LEVEL ACCOUNTING

Address:

18 HARCOURT WAY, TILLINGTON,  
STAFFORD  
ST16 1QY

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

NONE