

The Memorial Hall

Alconbury

Registered as: The Alconbury and District Community Hall Charity, Registered Charity Number 1089312



Minutes of Alconbury Memorial Hall AGM held on 10th May 2023

Present: Richard Van Bergen Chairman
Sam Crawford Memorial Hall Committee
Sarah Brawn Parish Council Representative
Tom MacLennan Parish Council Representative
Jan Sutherland Treasurer
Representatives Regular User Groups

Apologies: None

	<p>Richard read the minutes of the last AGM as regular user groups had not received them.</p> <p>Proposer – Judith Aylott Secunder – Debbie Hose</p>	
	<p>Richard read the annual report</p>	
	<p>Richard gave the Treasurer's report</p>	
	<p>Accounts January – December 2022 were handed to people attending the AGM. Richard asked for acceptance of accounts</p> <p>Proposer - Mike Sutherland Secunder – Roger Read</p>	
	<p>Car Park</p> <p>A car parking sign had been erected in the Hall car park stating it was a private car park.</p> <p>Some users of the Hall were unhappy with this as the Hall is a community hall, therefore the car park should be for community use too.</p> <p>The cttee said that this matter would be looked into</p> <p>There were comments on groups using the car park when they were not actually using the hall, this was causing problems with other groups parking.</p> <p>Jan said that she would monitor the use of the car park at various times of the day.</p>	

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	<p>Kitchen</p> <p>Caroline Lewis raised the matter of the kitchen refurbishment, when would the hall purchase a new kitchen. Why was the food warmer removed.</p> <p>Jeremy Adams stated that the Friends of St Peter and St Paul's Church would not hold events in the hall without a food warmer</p> <p>The cttee stated that the kitchen refurbishment was on the list along with other items that needed repair in the hall</p> <p>The cttee were unable to commit to buying a food warmer as it would be too expensive</p> <p>Richard stated that a fan in the kitchen would cost £15,000</p>	
	Eileen, Alconbury Badminton Group, wanted to receive receipts when payments were made	
	<p>Ideas were voiced to help promote the hall to the community:</p> <p>List user groups on the website</p> <p>The use of social media</p> <p>Gina, Adrenaline Martial Arts, suggested an exhibition of user groups in the hall</p> <p>The cttee said that they would begin a volunteer list for people to help at special events</p>	
	<p>Richard asked for people to become cttee members – two people came forward –</p> <p>Iain Tierney Jane Johnson</p>	
	Sam Crawford stood down as a trustee and cttee member	
	Meeting closed at 8pm	

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**COMMUNITY
FUND**
Lottery money making a difference

INCOME AND EXPENDITURE FOR 1/1/2023 - 31/12/2023

INCOME

Hall hire	£20,610.57
Other money received	£207.50
Interest received from savings account	£18.05
Dividends from COIF investment	£51.09
Interest received from CCLA account number	£682.42
Increase in investment	£9,938.50
Total Income	£31,508.13

EXPENDITURE

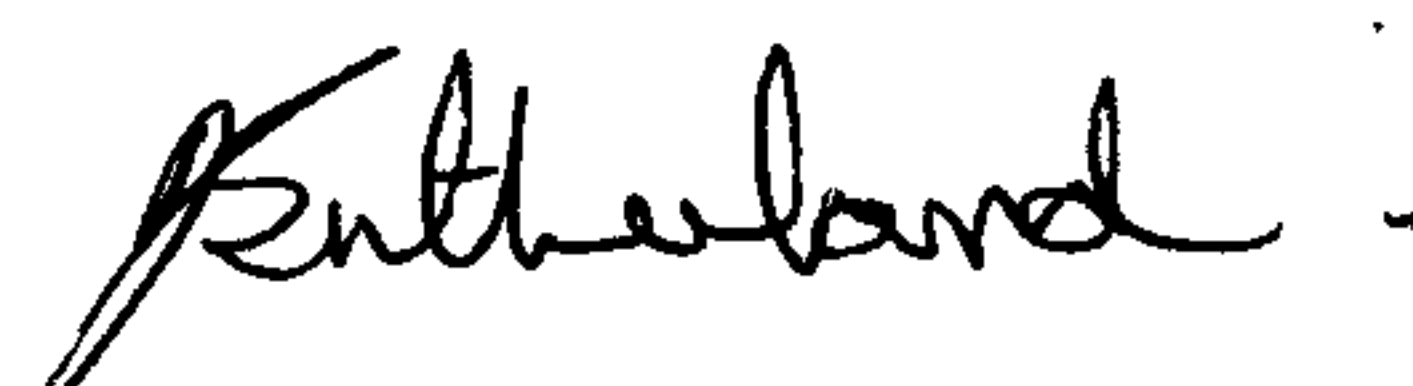
	£
Building expenses	£12,165.48
Hall Management	£2,250.00
Light & Heat	£4,062.42
Rates	£580.87
Phone/Internet costs	£683.74
Software/Computer costs	£727.42
Stripe Charges	£37.70
Other costs	£1,403.98
Total Expenditure	£21,911.61

NET OF RECEIPTS/PAYMENTS	£9,596.52
Bought forward Charity funds	£83,932.03
Carried forward Charity funds	£93,528.55

REPRESENTED BY:

Lloyds Treasurer account	£4,021.15
Savings account	£4,016.38
CCLA/COIF account C03042874	£12,316.97
CCLA/COIF account C03042875	£4,180.02
CCLA/COIF account C03042876	£68,994.03
	£93,528.55

ACCOUNTS AGREED AT AGM 7TH MAY 2024

 - TREASURER.
J. SUTHERLAND

 - CHAIR.
T. MACLENNAN



Section A

Independent Examiner's Report

Report to the trustees/
members of

Alconbury & District Community Hall

On accounts for the year
ended

31/12/2023

Charity no
(if any)

1089312

Set out on pages

1-2

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended 31/12/2023

Responsibilities and
basis of report

As the charity's trustees, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination (other than that disclosed below *) which gives me cause to believe that in, any material respect:

- the accounting records were not kept in accordance with section 130 of the Charities Act; or
- the accounts did not accord with the accounting records; or
- the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: Cheryl Aves

Date: 16/04/2024

Name: Cheryl Aves – Simplex Solutions

Relevant professional
qualification(s) or body
(if any):

Association of Accounting Technicians

Address: 33 Hoylake Drive, Farcet, Peterborough, PE7 3BD

Section B**Disclosure**

Only complete if the examiner needs to highlight material matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

Give here brief details of any items that the examiner wishes to disclose.

Nothing to report.