

Charity number: 1089306

FRIENDS OF SUSSEX HOSPICES
TRUSTEES' REPORT AND AUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2024

FRIENDS OF SUSSEX HOSPICES

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FRIENDS OF SUSSEX HOSPICES

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2024

Trustees	Dr David Scott, Chairman Helen Searle Simon Baer Andrew Hicks, Treasurer Chantal Wilson Dr Ian Gough Patricia Akers (Appointed 6 th October 2023) Christopher Stebbing (Retired 4 th March 2024)
Charity number	1089306
Principal office	The Granary, Cornfords Yard, High Street, Uckfield, East Sussex, TN22 1RJ
Independent Examiner	Simon Barden BSc FCCA The Vicarage, Old Heathfield, Heathfield, East Sussex, TN21 9AB
Bankers	CAF Bank Limited Kings Hill West Malling Kent ME19 4TA Metro Bank PLC One Southampton Row London WC1B 5HA

FRIENDS OF SUSSEX HOSPICES

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report together with the financial statements of Friends of Sussex Hospices (the charity) for the year ended 31 March 2024. The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing 1 January 2019).

Structure, governance, and management

a. Constitution

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Declaration of Trust, which was adopted in August 2001 and amended in June 2012.

b. Method of appointment or election of Trustees

The charity's constitution requires at least three trustees. Upon the resignation of any of the current trustees, the remaining trustees will invite nominations for new trustees. These nominations would be voted on at a Special Meeting of the Trustees and the appointment would be made at this meeting. The charity has a succession policy ensuring the Board of Trustees has the right skills mix. The Board of Trustees maintains a skills matrix of all Trustees to identify any shortfall in desired competencies.

The Trustees of the charity meet at least four times a year to discuss all aspects and functions of the charity. Decisions regarding the charity are made by the Trustees at these meetings. The volunteers of the charity are organised through the Friends of Sussex Hospices Management Committee, which consists of members appointed to the committee with particular areas of responsibility for events and their support with a chairman appointed and approved by the Board of Trustees.

Objectives and Activities

Friends of Sussex Hospices is a charity whose objects are to raise funds and invite and encourage contributions to relieve patients of hospices which treat patients in Sussex and to support the charitable work of these hospices.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit. They have also considered the Charity Governance Code; actions were noted, followed through, and will be kept under review by the Governance Committee. The Trustees embrace the challenges set down in the document.

Achievements and performance

The charity through its programme of fund-raising activities during the year raised a total of incoming resources amounting to £135,313 (2023: £202,395). These included donations of £68,415 (2022: £137,174) and legacies which amounted to £0 (2022: £168).

The contribution made by all our supporters enabled £60,000 (2022: £160,000) to be distributed to the hospices during the year.

Financial review and Reserves policy

The Trustees consider that, to safeguard and maintain the operation of the charity's activities, the charity's funds should be sufficient in the trustees' view to enable contractual commitments to future events to be met in full and any costs of ending current operations. As of 31 March 2024, the charity had funds of £54,150 (2022: £22,389) which in the Trustees' view exceed the necessary level required.

FRIENDS OF SUSSEX HOSPICES

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2024

Going Concern

Taking into consideration the Charity's reserves and the costs of future fundraising events, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future, and therefore have adopted the going concern basis of accounting in preparing the financial statements.

Trustees' responsibilities statement

The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgments and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 2nd December 2024 and signed on their behalf by:

Dr David Scott,
Chairman

FRIENDS OF SUSSEX HOSPICES

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

CHAIRMAN'S REPORT FOR THE YEAR ENDING 31 MARCH 2024

Our fundraising activities during the year continued to make a steady and slow recovery, although are still not at pre-pandemic levels. Friends of Sussex Hospices (FSH) continues to raise money to support the provision of hospice care in the counties of East and West Sussex.

During the year Chris Stebbing stepped down as a trustee and treasurer, with Andrew Hicks taking over as treasurer. Diane Akers was appointed as a new trustee and Dr Ian Gough returned as a trustee.

The Board of Trustees met regularly during the year and a several fund-raising events were held.

For the second time, the Gruffalo Event was held over two days at Framfield Grange, courtesy of Kathy Gore, and raised £8,000. The Christmas Fair was again held at the East Sussex National Resort and was very successful. The Mega March Hospice Quiz this year was again organised by The Alliance of Chambers in East Sussex (ACES), on behalf of FSH, and raised approximately £2,000.

People have been kept in touch with the progress of the charity during the year by email, social media and the website.

It has been another challenging year but one which has confirmed that the fundraising activities of FSH are appreciated, and its continuation is supported by the hospices and people in Sussex.

My thanks go to all my fellow trustees and all our supporters for their continued generosity and the effort which they have made to raise funds and help to raise much-needed funds for the hospices in Sussex.



David J Scott
Chairman of the Board of Trustees

FRIENDS OF SUSSEX HOSPICES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF SUSSEX HOSPICES FOR THE YEAR ENDED 31 MARCH 2024

I report on the financial statements of the charity for the year ended 31 March 2023 which are set out on pages 6 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:

Dated: 7th October 2024

Simon Barden BSc FCCA
The Vicarage,
Old Heathfield,
Heathfield,
East Sussex, TN21 9AB

FRIENDS OF SUSSEX HOSPICES

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2024

	Note	2024 £	2023 £
Income on:			
Incoming resources from generated funds:			
Voluntary income	2	68,288	136,957
Direct donations	2/5	127	217
Legacies	2	0	168
Activities for generating funds	3	66,887	65,004
Investment income	4	11	49
Total incoming resources		135,313	202,395
Expenditure on:			
Fundraising expenses and other costs	3	43,552	35,989
Distributions to hospices	5	60,000	160,000
Direct Donations	5	0	217
Total resources expended		103,552	196,206
Movement in total funds for the year			
Net surplus/(deficit) for the year	6	31,761	6,189
Total funds at 1 April 2023		22,389	16,200
Total funds at 31 March 2024		54,150	22,389

All funds are unrestricted. Income received for a specific hospice is accounted for within unrestricted funds, if all the funds received are paid over to that hospice before the Charity's year end.

The notes on pages 8 to 10 form part of these financial statements.

FRIENDS OF SUSSEX HOSPICES

BALANCE SHEET AS AT 31 MARCH 2024
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	Note	2024 £	2023 £
Current assets			
Cash at bank		56,471	11,499
Stock	7	2,326	3,785
Debtors	8	8,579	10,245
		67,376	25,529
Creditors: falling due within one year	9	- 13,226	-3,140
Net current assets		54,150	22,389
Net assets		54,150	22,389
Charity funds			
Unrestricted funds	10	54,150	22,389
Total funds		54,150	22,389

The financial statements were approved by the Trustees on 16th September 2024 and signed on their behalf, by:



David J Scott,
Chairman

The notes on pages 8 to 10 form part of these financial statements.

FRIENDS OF SUSSEX HOSPICES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (as amended for accounting periods commencing from 1 January 2019) – Charities SORP (FRS102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The financial statements have been prepared to give a 'true and fair' view have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Friends of Sussex Hospices meets the definition of a public benefit entity under FRS102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Friends of Sussex Hospices ability to continue as a going concern.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

1.3 Incoming resources

All incoming resources are included in the Statement of financial activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.4 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure.

FRIENDS OF SUSSEX HOSPICES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

2 Voluntary income

	2024	2023
	£	£
Donations	68,288	136,957
Direct donations (also note 5)	127	217
Legacies	<u>0</u>	<u>168</u>
	<u>68,415</u>	<u>137,342</u>

3 Fundraising activities

	Fundraising income	Fundraising expenditure	Surplus 2024	Surplus 2023
	£	£	£	£
Events and Functions	<u>66,887</u>	<u>-35,989</u>	<u>29,015</u>	<u>21,452</u>
2023	<u>65,004</u>	<u>-43,552</u>	<u>21,452</u>	

4 Investment income

	2024	2023
	£	£
Interest received	<u>11</u>	<u>49</u>

5 Distribution to hospices

	2024	2023
	£	£
Chestnut Tree House Children's Hospice	1,106	2,949
St Catherine's Hospice	6,552	17,473
St Wilfrid's Hospice - Eastbourne	8,863	23,634
Hospice in the Weald	1,375	3668
St. Peter and St. James Hospice	3,994	10,651
The Martlets Hospice	9,028	24,075
St Michael's Hospice	9,578	25,542
Demelza Hospice Care for Children	418	1115
Leo House at Home	600	1,599
The Sussex Snowdrop Trust	407	1086
The Sussex Beacon	1,441	3,844
St Barnabas House	10,811	28,828
St Wilfrid's Hospice - Chichester	5,826	15,536
Total	<u>60,000</u>	<u>160,000</u>

FRIENDS OF SUSSEX HOSPICES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2024

6 Net income

During the year, no Trustees received any remuneration (2023 - £NIL).

During the year, no Trustees received any benefits in kind (2023 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2023 - £NIL).

7 Stock

	2024	2023
	£	£
Goods for resale	<u>2,326</u>	<u>3,786</u>

8 Debtors

	2024	2023
	£	£
Gift aid receivable	8,579	7,781
Prepaid & income due	0	2,464
	<u>10,245</u>	<u>10,245</u>

9 Creditors:

Amounts falling due within one year

	2024	2023
	£	£
Income in advance and accruals	13,226	3,140
	<u>13,226</u>	<u>3,140</u>

Deferred income and expenditure relate to events which take place after the financial year end.

10 Statement of funds

	Brought Forward	Incoming Resources	Resources Expended	Carried Forward
	£	£	£	£
Unrestricted funds				
General funds	<u>22,389</u>	<u>135,313</u>	<u>103,552</u>	<u>54,150</u>

11 Related Parties Transactions

No transactions with related parties took place during the year (2023 – Nil).