

Charity number: 1089306

FRIENDS OF SUSSEX HOSPICES
TRUSTEES' REPORT AND UNAUDITED
FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 MARCH 2023

FRIENDS OF SUSSEX HOSPICES

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FRIENDS OF SUSSEX HOSPICES

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS FOR THE YEAR ENDED 31 MARCH 2023

Trustees	Dr David Scott, Chairman Helen Searle Christopher Stebbing, Treasurer Simon Baer (Appointed 19th August 2022) Andrew Hicks (Appointed 19th August 2022) Chantal Wilson (Appointed 14th October 2022) Dr Ian Gough (Appointed 12th April 2023) Christine Field (Retired 12th December 2022) Daphne Slator (Retired 5th September 2022)
Charity number	1089306
Principal office	The Granary, Cornfords Yard, High Street, Uckfield, East Sussex, TN22 1RJ
Independent Examiner	Simon Barden BSc FCCA The Vicarage, Old Heathfield, Heathfield, East Sussex, TN21 9AB
Bankers	CAF Bank Limited Kings Hill West Malling Kent ME19 4TA Metro Bank PLC One Southampton Row London WC1B 5HA

FRIENDS OF SUSSEX HOSPICES

TRUSTEES' REPORT FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with the financial statements of Friends of Sussex Hospices (the charity) for the year ended 31 March 2023. The Trustees confirm that the Annual Report and financial statements of the charity comply with the current statutory requirements, the requirements of the charity's governing document and the provisions of the Accounting and Reporting by Charities: Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (as amended for accounting periods commencing 1 January 2019).

Structure, governance, and management

a. Constitution

The management of the charity is the responsibility of the Trustees who are elected and co-opted under the terms of the Declaration of Trust, which was adopted in August 2001 and amended in June 2012.

b. Method of appointment or election of Trustees

The charity's constitution requires at least three trustees. Upon the resignation of any of the current trustees, the remaining trustees will invite nominations for new trustees. These nominations would be voted on at a Special Meeting of the Trustees and the appointment would be made at this meeting. The charity has a succession policy ensuring the Board of Trustees has the right skills mix. The Board of Trustees maintains a skills matrix of all Trustees to identify any shortfall in desired competencies.

The Trustees of the charity meet at least four times a year to discuss all aspects and functions of the charity. Decisions regarding the charity are made by the Trustees at these meetings. The volunteers of the charity are organised through the Friends of Sussex Hospices Management Committee, which consists of members appointed to the committee with particular areas of responsibility for events and their support with a chairman appointed and approved by the Board of Trustees.

Objectives and Activities

Friends of Sussex Hospices is a charity whose objects are to raise funds and invite and encourage contributions to relieve patients of hospices which treat patients in Sussex and to support the charitable work of these hospices.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit. They have also considered the Charity Governance Code; actions were noted, followed through, and will be kept under review by the Governance Committee. The Trustees embrace the challenges set down in the document.

Achievements and performance

The charity through its programme of fund-raising activities during the year raised a total of incoming resources amounting to £202,395 (2022: £101,809). These included donations of £137,174 (2022: £74,750) and legacies which amounted to £168 (2022: £5,000).

The contribution made by all our supporters enabled £160,000 (2022: £120,000) to be distributed to the hospices during the year.

Financial review and Reserves policy

The Trustees consider that, to safeguard and maintain the operation of the charity's activities, the charity's funds should be sufficient in the trustees' view to enable contractual commitments to future events to be met in full and any costs of ending current operations. As of 31 March 2023, the charity had funds of £22,389 (2022: £16,200) which in the Trustees' view exceed the necessary level required.

FRIENDS OF SUSSEX HOSPICES

TRUSTEES' REPORT (continued) FOR THE YEAR ENDED 31 MARCH 2023

Covid-19

Due to government restrictions to combat the Covid-19 pandemic during the period 2020 to 2022, the Trustees had to curtail the number of events. As the charity is run by volunteers, including the Trustees, most of its costs relate to specific events it holds and if these were cancelled or postponed only minimal costs were incurred and there have been no ongoing consequences on costs or for the charity generally.

Going Concern

Whilst the impact of the Covid-19 pandemic has been continually assessed by the Trustees, so far as reasonably possible, due to its unprecedented impact on the economy it is difficult to evaluate with any certainty the potential outcomes on the Charity's future activities. However, taking into consideration the Charity's reserves, the Trustees believe that the Charity will be able to continue in operational existence for the foreseeable future, and therefore have adopted the going concern basis of accounting in preparing the financial statements.

Trustees' responsibilities statement

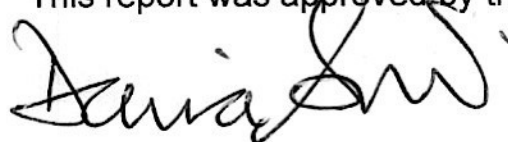
The Trustees are responsible for preparing the Trustees' report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

The law applicable to charities in England & Wales requires the Trustees to prepare financial statements for each financial year which give a true and fair view of the state of affairs of the charity and of the incoming resources and application of resources of the charity for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently.
- observe the methods and principles in the Charities SORP.
- make judgments and accounting estimates that are reasonable and prudent; and
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in operation.

The Trustees are responsible for keeping proper accounting records that are sufficient to show and explain the charity's transactions and disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the Charity (Accounts and Reports) Regulations 2008 and the provisions of the trust deed. They are also responsible for safeguarding the assets of the charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

This report was approved by the Trustees on 4 Sept, 2023 and signed on their behalf by:



Dr David Scott,
Chairman

FRIENDS OF SUSSEX HOSPICES

CHAIRMAN'S REPORT FOR THE YEAR ENDED 31 MARCH 2023

Our fundraising activities during the year made a steady and slow recovery. Despite the additional challenge of the 'Cost of Living Crisis', the Friends of Sussex Hospices (FSH) continued to raise money to support the provision of hospice care in the counties of East and West Sussex.

In October 2022 the trustees appointed Chris Lawson to the role of Head of Fundraising and Management and Chairman of the Management Committee. He brings a wealth of experience and is well connected with the business community through his role in the Uckfield Chamber of Commerce.

During the year Daphne Slator and Christine Field stepped down as trustees, having completed their terms of office, and Simon Baer and Andrew Field were appointed as new trustees. Chantal Wilson returned as a trustee, with a view of taking over as Chairman of the Governance Committee, as it was felt inappropriate for this role to be taken by the Chairman of the Board of Trustees.

The Board of Trustees met regularly during the year and several fund-raising events were held.

For the first time, the Gruffalo Event was held over two days at Framfield Grange, courtesy of Kathy Gore, and raised over £7,000. The Christmas Fair moved to a new venue at the East Sussex National Resort successfully raising £10,000. A black-tie Dinner and auction at Buxted Park Hotel in February raised £18,000. The Mega March Hospice Quiz this year was organised by The Alliance of Chambers in East Sussex (ACES), on behalf of FSH, and raised over £2,000.

People have been kept in touch with the progress of the charity during the year by email, social media, and the website.

Despite the reduction in traditional fundraising activities, a total of £166,189 (2022 - £88,639) was raised enabling us to distribute £160,000 (2022 - £120,000) to the hospices during the year. Once again over 75% of this total has come in the form of grants, donations and in memoriam contributions from individuals, groups, and trusts.

It has been another challenging year but one which has confirmed that the fundraising activities of FSH are appreciated, and its continuation is supported by the hospices and people in Sussex.

My thanks go to all my fellow trustees and all our supporters for their continued generosity and the effort which they have made to raise funds and help to raise much-needed funds for the hospices in Sussex.

David J Scott
Chairman of the Board of Trustees

FRIENDS OF SUSSEX HOSPICES

INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF FRIENDS OF SUSSEX HOSPICES FOR THE YEAR ENDED 31 MARCH 2023

I report on the financial statements of the charity for the year ended 31 March 2023 which are set out on pages 6 to 10.

This report is made solely to the charity's Trustees, as a body, in accordance with section 145 of the Charities Act 2011 and regulations made under section 154 of that Act. My work has been undertaken so that I might state to the charity's Trustees those matters I am required to state to them in an independent examiner's report and for no other purpose. To the fullest extent permitted by law, I do not accept or assume responsibility to anyone other than the charity and the charity's Trustees as a body, for my work or for this report.

Respective responsibilities of Trustees and examiner

The charity's Trustees are responsible for the preparation of the financial statements, and they consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the Act) and that an independent examination is needed.

It is my responsibility to:

- examine the financial statements under section 145 of the Act.
- follow the procedures laid down in the general Directions given by the Charity Commission under section 145(5)(b) of the Act; and
- state whether particular matters have come to my attention.

Basis of independent examiner's report

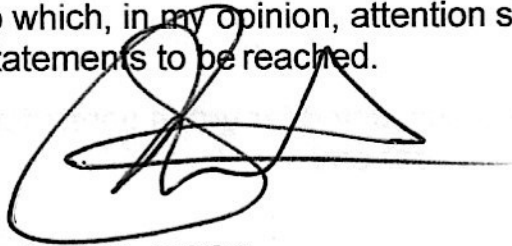
My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the financial statements presented with those records. It also includes consideration of any unusual items or disclosures in the financial statements and seeking explanations from you as Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently no opinion is given as to whether the financial statements present a 'true and fair view', and the report is limited to those matters set out in the statement below.

Independent examiner's statement

In connection with my examination, no matter has come to my attention:

- (1) which gives me reasonable cause to believe that in any material respect the requirements:
 - to keep accounting records in accordance with section 130 of the Act; and
 - to prepare financial statements which accord with the accounting records and comply with the accounting requirements of the Act have not been met; or
- (2) to which, in my opinion, attention should be drawn in order to enable a proper understanding of the financial statements to be reached.

Signed:



Simon Barden BSc FCCA
The Vicarage,
Old Heathfield,
Heathfield,
East Sussex, TN21 9AB

Dated: 7/09/2023

FRIENDS OF SUSSEX HOSPICES

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 MARCH 2023

	Note	2023 £	2022 £
Income on:			
Incoming resources from generated funds:			
Voluntary income	2	136,957	73,637
Direct donations	2/5	217	1,113
Legacies	2	168	5,000
Activities for generating funds	3	65,004	22,057
Investment income	4	49	2
Total incoming resources		<u>202,395</u>	<u>101,809</u>
Expenditure on:			
Fundraising expenses and other costs	3	35,989	12,057
Distributions to hospices	5	160,000	120,000
Direct Donations	5	217	1,113
Total resources expended		<u>196,206</u>	<u>133,170</u>
Movement in total funds for the year			
Net surplus/(deficit) for the year	6	6,189	(33,161)
Total funds at 1 April 2022		16,200	47,561
Total funds at 31 March 2023		<u>22,389</u>	<u>16,200</u>

All funds are unrestricted. Income received for a specific hospice is accounted for within unrestricted funds, if all the funds received are paid over to that hospice before the Charity's year end.

The notes on pages 8 to 10 form part of these financial statements.

FRIENDS OF SUSSEX HOSPICES

BALANCE SHEET AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Current assets			
Cash at bank		11,499	21,286
Stock	7	3,785	-
Debtors	8	10,245	4,143
		<u>25,529</u>	<u>25,429</u>
Creditors: falling due within one year	9	(3,140)	(9,229)
Net current assets		<u>22,389</u>	<u>16,200</u>
Net assets		<u>22,389</u>	<u>16,200</u>
Charity funds			
Unrestricted funds	10	22,389	16,200
Total funds		<u>22,389</u>	<u>16,200</u>

The financial statements were approved by the Trustees on 4 Sep 2023 and signed on their behalf, by:



**David J Scott,
Chairman**

The notes on pages 8 to 10 form part of these financial statements.

FRIENDS OF SUSSEX HOSPICES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

1. Accounting policies

1.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (as amended for accounting periods commencing from 1 January 2019) – Charities SORP (FRS102), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) and the Companies Act 2006.

The financial statements have been prepared to give a 'true and fair' view have departed from the Charities (Accounts and Reports) Regulations 2008 only to the extent required to provide a 'true and fair' view. This departure has involved following the Charities SORP (FRS 102) published on 16 July 2014 rather than the Accounting and Reporting by Charities: Statement of Recommended Practice effective from 1 April 2005 which has since been withdrawn.

Friends of Sussex Hospices meets the definition of a public benefit entity under FRS102. Assets and Liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy note(s). There are no material uncertainties about Friends of Sussex Hospices ability to continue as a going concern.

1.2 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the charity and which have not been designated for other purposes.

Investment income, gains and losses are allocated to the appropriate fund.

1.3 Incoming resources

All incoming resources are included in the Statement of financial activities when the charity has entitlement to the funds, certainty of receipt and the amount can be measured with sufficient reliability.

Income tax recoverable in relation to donations received under Gift Aid or deeds of covenant is recognised at the time of the donation.

1.4 Resources expended

Expenditure is accounted for on an accruals basis and has been included under expense categories that aggregate all costs for allocation to activities. Where costs cannot be directly attributed to particular activities they have been allocated on a basis consistent with the use of the resources.

Fundraising costs are those incurred in seeking voluntary contributions and do not include the costs of disseminating information in support of the charitable activities. Governance costs are those incurred in connection with administration of the charity and compliance with constitutional and statutory requirements.

Grants payable are charged in the year when the offer is made except in those cases where the offer is conditional, such grants being recognised as expenditure when the conditions attaching are fulfilled. Grants offered subject to conditions which have not been met at the year-end are noted as a commitment, but not accrued as expenditure.

FRIENDS OF SUSSEX HOSPICES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

2. Voluntary income

	2023	2022
	£	£
Donations	136,957	73,637
Direct donations (also note 5)	217	1,113
Legacies	<u>168</u>	<u>5,000</u>
	<u>137,342</u>	<u>79,750</u>

3. Fundraising activities

	Fundraising income	Fundraising expenditure	Surplus 2023	Surplus 2022
	£	£	£	£
Events and Functions	<u>65,004</u>	<u>(35,989)</u>	<u>29,015</u>	<u>10,000</u>
2022	<u>22,057</u>	<u>(12,057)</u>	<u>10,000</u>	

4. Investment income

	2023	2022
	£	£
Interest received	<u>49</u>	<u>2</u>

5. Distribution to hospices

	2023	2022
	£	£
Chestnut Tree House Children's Hospice	2,949	2,212
St Catherine's Hospice	17,473	13,105
St Wilfrid's Hospice - Eastbourne	23,634	17,726
Hospice in the Weald	3,668	2,751
St. Peter and St. James Hospice	10,651	7,988
The Martlets Hospice	24,075	18,056
St Michael's Hospice	25,542	19,156
Demelza Hospice Care for Children	1,115	836
Leo House at Home	1,599	1,199
The Sussex Snowdrop Trust	1,086	814
The Sussex Beacon	3,844	2,883
St Barnabas House	28,828	21,622
St Wilfrid's Hospice - Chichester	15,536	11,652
	<u>160,000</u>	<u>120,000</u>
Total		

In addition, donations of £217 (2022 £1,113) were received for specific hospices, as part of the charity's fundraising which were passed directly to those charities.

FRIENDS OF SUSSEX HOSPICES

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 MARCH 2023

6. Net income

During the year, no Trustees received any remuneration (2022 - £NIL).

During the year, no Trustees received any benefits in kind (2022 - £NIL).

During the year, no Trustees received any reimbursement of expenses (2022 - £NIL).

7. Stock

	2023	2022
	£	£
Goods for resale	<u>3,785</u>	<u>-</u>

8. Debtors

	2023	2022
	£	£
Gift aid receivable	7,781	2,476
Prepaid & income due	2,464	1,667
	<u>10,245</u>	<u>4,143</u>

9. Creditors:

Amounts falling due within one year

	2023	2022
	£	£
Income in advance and accruals	3,140	9,229
	<u>3,140</u>	<u>9,229</u>

Deferred income and expenditure relate to events which take place after the financial year end.

10. Statement of funds

	Brought Forward	Incoming Resources	Resources Expended	Carried Forward
	£	£	£	£
Unrestricted funds				
General funds	<u>16,200</u>	<u>202,395</u>	<u>196,206</u>	<u>22,389</u>

11. Related Parties Transactions

No transactions with related parties took place during the year (2022 – Nil).