



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **September 2023**    Period start date    To **August 2024**    Period end date

**Charity name: St Peter & St Paul Pre School**

**Charity registration number: 1089218**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>To provide a safe learning space for pre-school aged children.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts	Para 1.17 and 1.19	<b>Early Years Teaching Learning through Play</b>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<b>All trustees are aware of the guidance and take this into account when making decisions relevant to the guidance.</b>

## Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by volunteers	Para 1.38	

Other		
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## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>Excellent Fundraising Efforts from the committee and outstanding support received from parents even during the current climate has enabled us to exceed expectations in raising money through fundraising activities, which in turn provides resources to support play and learning for pre school children.</b></p> <p><b>Continuation of the new lunch club and full day care (school hours) has enabled us to generate additional income to support cost and wage increases for this academic year but also to plan ahead for further increases in 24/25.</b></p> <p><b>Keeping costs down with cost and wage increases to enable us to continue operating.</b></p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	<b>Total Income £145,106.68 Total Expenses £157, 474.17</b>
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>The Pre-School has a redundancy account, to only be used for this purpose if required in the future.</b>
Amount of reserves held	Para 1.22	<b>£33,460.27 as of 06/05/2025</b>
Reasons for holding zero reserves	Para 1.22	<b>N/A</b>
Details of fund materially in deficit	Para 1.24	<b>N/A</b>
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	<b>N/A</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<b>We receive government funding per eligible child which pays for overheads and bills, basic resources and wages.  Fundraising efforts provide additional resources for the children.</b>
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	<b>Increased overheads and mandated wage increases versus early years funding rates. The Pre-School Roof was in major need of replacement, builders guarantee an issue as builders no longer trading and insurance company unable to support due to poor workmanship of original builders. Local Builder replaced the roof in July 2024, hence the reported loss for 23/24 due to the cost of replacing the</b>
Other		

## Structure, Governance and Management

Description of charity's		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution - Trust Deed</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>CIO</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more	Para 1.25	<b>Appointed by parents</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	<b>Appointed via parents DBS and Ofsted Approval Completed Confidentiality Agreement Signed Local authority charity training available Guidance packs provided to new starts</b>
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>Committee Led Pre School Key Roles: Chairperson, Secretary and Treasurer Plus Trustees Appointed by parents at annual AGM</b>
Relationship with any related parties	Para 1.51	
Other		

## Reference and Administrative details

Charity name	St Peter & St Paul Pre School
Other name the charity uses	N/A
Registered charity number	1089218
Charity's principal address	Upper Church Street Syston Leicestershire LE7 1HR

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### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Sarah Hall	Chairperson		Committee
2	Ella Jackson	Treasurer		Committee
3	Leigh Fowler	Secretary		Committee
4	Kerry Gamble	Trustee		Committee
5	Debbie Reeve	Trustee		Committee
6	Fiona Ward	Trustee		Committee
7	Kellie Pick	Trustee		Committee
8	Claire Walker	Trustee		Committee
9				
10				
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18				
19				
20				

Corporate trustees – names of the directors at the date the report was approved

[illegible]

Name of trustees holding title to property belonging to the charity

[illegible]

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
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#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

## Other optional information

N/A



## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)

	<i>SHall</i>	
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Full name(s)

Sarah Hall	
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Position (eg  
Secretary, Chair, etc)

Chairperson	
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Date

06/05/2025
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# Management Report

St Peter & St Paul Preschool

For the period ended 31 August 2024

Prepared on

17 September 2024

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# Profit and Loss

September 2023 - August 2024

	Total
<b>INCOME</b>	
Fg Grant funding	119,288.04
Fp Paid Fees	12,915.83
Lunch fees	7,100.00
Ph Photograph commission	295.00
Services	50.73
Un Uniform Sales	953.00
<b>Total Income</b>	<b>140,602.60</b>
<b>COST OF SALES</b>	
Cc Playgroup consumables / Resources	1,120.52
Ch Children - Hygeine	775.09
Cr Children - Refreshments	105.15
<b>Total Cost of Sales</b>	<b>2,000.76</b>
<b>GROSS PROFIT</b>	<b>138,601.84</b>
<b>EXPENSES</b>	
Aa Accountancy & bookkeeping	1,157.28
As Advertising / Signage	80.00
Bank charges	90.15
Ca Children's activities / outings	170.44
Eq Equipment	1,003.72
In Insurance & Membership	717.56
Oa AGM / Committee costs	429.46
Oi Registration fees / membership	430.07
Or Rent & Rates	558.11
Os Stationery, Postage & Printing	366.77
Ox Photocopier costs	367.55
Roof repairs	25,491.50
Rr Running costs / Utlities	5,165.72
Sp Pension - auto enrolment payments	3,947.68
Ss Wages & PAYE	113,162.77
St Staff Training	300.56
Ux Uniform purchases	1,064.17
<b>Total Expenses</b>	<b>154,503.51</b>
<b>NET OPERATING INCOME</b>	<b>-15,901.67</b>
<b>OTHER INCOME</b>	
Bi Bank interest	1,685.36
Donations	200.00
Fr Fundraising - general	2,618.72
<b>Total Other Income</b>	<b>4,504.08</b>
<b>OTHER EXPENSES</b>	
Fc Fundraising Costs	909.61
Mm Micscellaneous	60.29
<b>Total Other Expenses</b>	<b>969.90</b>
<b>NET OTHER INCOME</b>	<b>3,534.18</b>

	Total
NET INCOME	£ -12,367.49

# Balance Sheet

As of August 31, 2024

	Total
<b>FIXED ASSET</b>	
<b>Total Fixed Asset</b>	
<b>CASH AT BANK AND IN HAND</b>	
Community	1,374.62
Deposit	53,519.05
Fundraising account	2,811.26
Petty Cash Account	8.00
Redundancy	31,265.18
<b>Total Cash at bank and in hand</b>	<b>88,978.11</b>
<b>DEBTORS</b>	
Debtors	5,058.73
<b>Total Debtors</b>	<b>5,058.73</b>
<b>NET CURRENT ASSETS</b>	<b>94,036.84</b>
<b>CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR</b>	
<b>Trade Creditors</b>	
Creditors	18.32
<b>Total Trade Creditors</b>	<b>18.32</b>
<b>Total Creditors: amounts falling due within one year</b>	<b>18.32</b>
<b>NET CURRENT ASSETS (LIABILITIES)</b>	<b>94,018.52</b>
<b>TOTAL ASSETS LESS CURRENT LIABILITIES</b>	<b>94,018.52</b>
<b>TOTAL NET ASSETS (LIABILITIES)</b>	<b>£94,018.52</b>
<b>CAPITAL AND RESERVES</b>	
Opening Balance Equity	47,980.65
Retained Earnings	58,405.36
Profit for the year	-12,367.49
<b>Total Capital and Reserves</b>	<b>£94,018.52</b>

# Statement of Cash Flows

September 2023 - August 2024

	Total
<b>OPERATING ACTIVITIES</b>	
Net Income	-12,367.49
Adjustments to reconcile Net Income to Net Cash provided by operations:	
Debtors	-732.48
<b>Total Adjustments to reconcile Net Income to Net Cash provided by operations:</b>	<b>-732.48</b>
<b>Net cash provided by operating activities</b>	<b>-13,099.97</b>
<b>NET CASH INCREASE FOR PERIOD</b>	<b>-13,099.97</b>
Cash at beginning of period	102,078.08
<b>CASH AT END OF PERIOD</b>	<b>£88,978.11</b>



Section A

Independent Examiner's Report

Report to the trustees/  
members of

Charity Name  
St Peter & St Paul Preschool

On accounts for the year  
ended

August 2024

Charity no  
(if any)

Set out on pages

(remember to include the page numbers of additional sheets)

I report to the trustees on my examination of the accounts of the above charity ("the Trust") for the year ended DD / MM / YYYY.

Responsibilities and  
basis of report

As the charity trustees of the Trust, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ("the Act").

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination, I have followed the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent  
examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention (other than that disclosed below \*) in connection with the examination which gives me cause to believe that in, any material respect:

- accounting records were not kept in accordance with section 130 of the Act or
- the accounts do not accord with the accounting records

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in order to enable a proper understanding of the accounts to be reached.

*\* Please delete the words in the brackets if they do not apply.*

Signed: Anne Meadows

Date: 15 October 2024

Name: Elizabeth Anne Meadows

Relevant professional  
qualification(s) or body  
(if any):

Bookkeeping City and Guilds Level 1 and 2



<b>Address:</b>	97 Park Lane,
	Castle Donington,
	Derby. DE74 2JG

**Section B****Disclosure**

Only complete if the examiner needs to highlight matters of concern (see CC32, Independent examination of charity accounts: directions and guidance for examiners).

**Give here brief details of any items that the examiner wishes to disclose.**

