

# ASSOCIATION OF LIGHTHOUSE KEEPERS

England & Wales · Charity number 1089142

## Details

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**Other names** ALK

**Status** Registered

**Legal form** Other

**Registered** 2001-10-31

**Register** [View on the Charity Commission register](#)

## Contact

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**Address** 54 Wilton Avenue  
London  
W4 2HY

**Phone** 07831436597

**Email** [secretary@alk.org.uk](mailto:secretary@alk.org.uk)

**Website** [www.alk.org.uk](http://www.alk.org.uk)

## Activities

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**Objects:** THE ADVANCEMENT OF EDUCATION OF THE GENERAL PUBLIC IN PHAROLOGY, DEFINED FOR THESE PURPOSES AS STUDY IN THE HISTORY AND CURRENT PRACTICE OF COASTAL AND INLAND AIDS TO NAVIGATION, THROUGH THE PROVISION OF INFORMATION, EDUCATION ACTIVITIES AND THE MAINTENANCE OF AN ARCHIVE.

**Activities:** The advancement of education of the general public in Pharology, defined for these purposes as study in the history and current practice of coastal and inland aids to navigation, through the provision of information, education activities and the maintenance of an archive. The ALK also maintain and keep a Lighthouse Museum at Hurst Castle, Hampshire, open to the public.

## Classification

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- **How:** Provides Buildings/facilities/open Space, Provides Advocacy/advice/information, Acts As An Umbrella Or Resource Body, Other Charitable Activities
- **What:** Education/training, Environment/conservation/heritage
- **Who:** The General Public/mankind

## Geography

- Northern Ireland
- Scotland
- Throughout England And Wales

## Finances

Period end	Income	Expenditure	Assets	Employees
2025-06-30	£32,155	£29,261	-	-
2024-06-30	£29,243	£27,469	-	-
2023-06-30	£35,490	£38,220	-	-
2022-06-30	£26,540	£23,663	-	-
2021-06-30	£13,774	£12,808	-	-

## Trustees

Name	Role	Appointed
<b>NEIL HARGREAVES</b>	Chair	
Bridget Alison Box		2023-12-14
DR Stephen Pickles		2017-09-30
David Kelman Taylor		2013-10-27
Ian Hogarth		2021-08-03
Jill Murphy		2023-12-14
John Best		2014-09-27
Linda Sunderland		2014-09-27
<b>MR DAVE WILKINSON</b>		
<b>ROY THOMPSON</b>		
Rodney Jagelman		2014-09-27
Sarah Louise Kerr		2020-08-27

**ASSOCIATION OF LIGHTHOUSE KEEPERS**

England & Wales - Charity number 1089142

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# Accounts

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## Trustees' Annual Report for the period

**From** 01 July 2024 **Period start date**  
**To** 30 June 2025 **Period end date**

**Charity name:** Association of Lighthouse Keepers

**Charity registration number:** 1089142

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	The advancement of education of the general public in Pharology, defined for these purposes as the study in the history and current practice of coastal and inland aids to navigation, through the provision of information, educational activities and the maintenance of a physical and online archive.
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<p>The Trustees have taken due regard to the Charity Commission guidance on public benefit and have undertaken the following principal activities:-</p> <ul style="list-style-type: none"><li>• The scope of all our activities is driven by the statement in our 'branding', "Keeping Lighthouse Heritage Alive". A decreasing number of our members, the original founders of the charity were former lighthouse keepers. The membership is open now to anyone who wishes to join.</li><li>• The charity operate an interactive museum at Hurst Castle (owned by English Heritage and managed by Hurst Marine) which is open to the public and included in the castle entry fee. The museum includes the history of lighthouses and other aids to navigation through time and is visited by members of the public, school parties and other groups.</li><li>• The organisation continues to produce the professional, quality journal 'LAMP' which is sent quarterly to all members of the Association and a number of other interested parties including the</li></ul>

		<p>General Lighthouse Authorities [GLA] for the British Isles. It includes news, information articles and photographs on issues relating to lighthouse heritage.</p> <ul style="list-style-type: none"> <li>• The ongoing management and development of an archive of documents and artifacts from lighthouses and former keepers. This is used to assist researchers and answer requests for information on specific lighthouses and lighthouse operation and other maritime aids to navigation. The aim is to make much of this information available online taking account of the requirements of the GDPR and cybersecurity.</li> <li>• The provision of speakers, on request to external bodies including schools, to present on lighthouse related topics including operation, engineering, history, architecture and cultural. Our Education Team has expanded to cope with the increasing demand. Contact with former keepers willing to undertake media interviews is offered.</li> <li>• Provision of a programme of events including visits to lighthouses are offered to all members at cost. This can include access to the interior of lighthouses not open to the public and special events with speakers often on-line via Zoom.</li> <li>• Many of our members provide their services free of charge to lighthouse visitor centres across the UK and Ireland.</li> <li>• We are pleased to have close relationships with the Museum of Scottish lighthouses and are looking to support Bexhill Maritime in their ambition to develop a lighthouse museum on the south coast of England. In addition we are fostering closer working relationships with the three statutory GLA's for the UK and Ireland.</li> </ul> <p>Our charity is entirely run by volunteers and has no paid staff. Its major cost each year is the production and distribution (currently by post) of the quarterly journal LAMP. With the annual membership cost increase in 2024-25 the cost of production is being covered.</p>
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		We do not seek to generate a surplus and will seek grants for continuing archive digitisation. We were lucky enough to secure a £1.0k contribution toward digitisation via a prize draw offered at the Museums and Heritage exhibition.
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	“Keeping lighthouse heritage alive” is all about public benefit to both our members, external bodies and individuals who seek information and advice. We believe that the Charity Commissions guidance on public benefit has been fully observed throughout the year and since its foundation in 1988. We do not seek to make a profit on our activities but simply cover our costs.

### Additional information (optional)

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	We do not offer grants to any outside organisation
Policy on social investment including program related investment	Para 1.38	None
Contribution made by volunteers	Para 1.38	Our organisation relies on volunteers for its very existence and without them we would fail to achieve our objectives. We have no premises, no paid staff or Trustees, and all officers and regional representatives provide their time and effort free of charge.
Other		

## Achievements and Performance

	SORP reference	
<p>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.</p>	<p>Para 1.20</p>	<ul style="list-style-type: none"> <li>• Trustee meetings continued on the basis of one every quarter. There were two face to face meetings, one in London and the other at the AGM venue in Stranraer, Scotland. Where trustees were unable to attend in person they were able to join the meetings on Zoom. The other two meetings were online for all.</li> <li>• Our membership subscription increased in the year under review from £18 to £25 for single membership. Other membership categories were also increased by a similar percentage. The reason for the increase was the increased cost of production and postage of our quarterly journal LAMP.</li> <li>• We continue to receive requests for interviews with former lighthouse keepers including from academia which we fulfil. We are supportive of various initiatives from other organisations e.g. a recent contact was from the Royal Northumberland Yacht Club who have the Light Vessel 50 as their club house. They are in contact with a musician who wishes to write some songs about keepers and light keeping. We respond to requests from all over the world for information on lighthouse history and light keeping. A number of media interviews have also taken place with our members.</li> <li>• While we have a consistent number of Corporate members the Trustees have decided to review our Corporate membership to look at the potential benefits and potentially increase the number of organisations participating.</li> <li>• To cope with the increasing importance of social media we have now increased the size of our media team to deal with the volume of 'traffic' through this medium.</li> <li>• Our quarterly journal LAMP continues to thrive under the volunteer editorial team. The quality is of a professional standard and is eagerly awaited by the members when it is published.</li> <li>• Our now annual Archive Weekend held at Bidston Lighthouse took</li> </ul>

		<p>place in March 2025.</p> <p>Accommodation limits the number of spaces available to the members but those who attended made a significant contribution to the ongoing digitisation of the archive. A local team of volunteers also meet weekly and have brought considerable order to the documents and artifacts over the last twelve months.</p> <p>The contribution of £1.0k towards digitisation of documents by Automated Document Services following a prize draw win in May has enabled digitisation of a significant but selected number of large scale drawings/documents for which otherwise the ALK would have had to pay. That work has now been completed.</p> <ul style="list-style-type: none"> <li>• Following the successful trial of the Box online platform for the storage of much of their information the Archive team, are continuing to look to utilise this system as part of the access for Members and ultimately the public to the searchable online archive.(subject to the requirements of GDPR and cybersecurity)</li> <li>• On the personnel front, sadly our long standing President, Ian Duff passed away in November 2024. He has been replaced by Gerald Butler whose appointment to the role will be confirmed at the September 2025 AGM. One of our patrons Captain Richard Woodman also passed away in October 2024 after a long illness. John Beamish one of our Trustees resigned in March for personal reasons. This brought our number of Trustees back to our constituted number of twelve.</li> <li>• With the 'retirement' of our long standing Secretary, a team approach [The Secretariat], has now been adopted with the former Secretary role being split into three: administration, data related issues and constitutional matters. To date the new structure has worked well with the benefit of the former secretary taking on the data role in the Secretariat and thus providing some continuity and mentoring to</li> </ul>
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		<p>the Team.</p> <ul style="list-style-type: none"> <li>• We continue to monitor the progress of the site redevelopment of a heritage centre of our corporate member Chance Heritage Trust. This could provide a new home in the short to medium term if it becomes necessary to relocate our collection of displays and artifacts from Hurst Castle due to coastal erosion of the spit on which it is located.</li> <li>• In a similar vein we are fostering a new close working relationship with Bexhill Maritime as a possible future home for surplus artifacts currently held in storage at Hurst Castle. One of our members is a Trustee for that registered charity and they too could provide a replacement home for all or part of the display items at Hurst should the need arise.</li> <li>• Our Annual General Meeting for 2025 is scheduled to take place in Folkstone, Kent on the 27 September. The meeting will be part of a four day event including visits to several lighthouses not generally open to the public thanks to Trinity House and Ramsgate Harbour Board. We are expecting over one hundred members to attend the weekend.</li> <li>• In the last twelve months we have continued to offer lighthouse orientated trips for members. Two trips to the island of Anglesey in May and June and two boat trips to the Eddystone Rock in June, one of which included lighthouses and breakwater lights in South Devon took place. The trips were self-funded by the participants.</li> <li>• We continued our programme of online events in the autumn of last year which were enjoyed by our members and included some members of the ALK 'family' from across the globe.</li> </ul>
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**Additional information (optional)**

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	At the end of June the cash balances in our bank accounts totalled £30,992. A 10.3% increase on the previous year. The balance sheet and independent inspection of the Associations accounts are at the end of this report as appendices, pages 15-18
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	N/A
Amount of reserves held	Para 1.22	There are no formal reserves other than cash in the bank
Reasons for holding zero reserves	Para 1.22	The cash balances held in the bank are considered to be adequate to cover any reasonably foreseeable adverse impact on income or an unexpected increase in unavoidable expenditure.
Details of fund materially in deficit	Para 1.24	N/A
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<ul style="list-style-type: none"> <li>• Membership subscriptions are the principle source of our income. Any events organised are on a 'not for profit' basis.</li> <li>• Occasionally we receive small legacies from the estates of deceased members.</li> <li>• We are looking at grant applications to facilitate the digitisation of our online archive but to date we have not been successful in our applications.</li> <li>• The one-off chance win in a prize draw to the value of £1.0k towards digitisation services provided a boost to the archive digitisation project.</li> </ul>
Investment policy and objectives including any social investment policy adopted	Para 1.46	The only financial asset ALK has is cash held on deposit with Barclays Bank and Saffron Building Society (transferred in May from Monmouth Building Society due to a higher interest rate).
A description of the principal risks facing the charity	Para 1.46	ALK does not own or rent any property. Nor does it hold any significant other assets, other than archive artifacts. The latter are impossible to value and insure due to their irreplaceability. We do not incur asset related costs e.g. rent or energy. As we do not employ staff there are no staff costs.

		<p>There are risks associated with third party contractors failing to supply services to the ALK e.g. transport on trips. The total amount of money involved with any one contractor is insufficient to pose a significant risk.</p> <p>Members face risks when visiting properties that are not insured for public access. ALK holds liability insurance to mitigate this risk. It also covers volunteers working at e.g. Hurst Castle Museum and the archive at Bidston Lighthouse.</p> <p>A recently identified risk is cybersecurity. ALK are undertaking a review to identify the risks to the various systems and databases that are used to manage the charity and its archive. Having Identified the risks the intention is to obtain insurance cover for those risks that are insurable (not all are) and put into place action plans to be implemented in the event of a cyber attack or breach.</p>
Other		

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	Constitution registered with the Charity Commission
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	Unincorporated association
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	We currently have 12 Trustee positions, all of which are currently occupied. The positions are ratified at the Annual General Meeting by the members.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	Mentoring and support is offered to new Trustees by the Chairman and former Secretary (still a Trustee and member of the Secretariat).
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	We are constantly working to maintain close relationships with the following organisations in order to assist in the organisation of events for our members and to help occasionally with archive queries:- <ul style="list-style-type: none"> <li>• Trinity House</li> <li>• Northern Lighthouse Board</li> <li>• Commissioners of Irish Lights</li> <li>• Chance Heritage Trust</li> <li>• Museum of Scottish Lighthouses</li> <li>• English Heritage and Hurst Marine (Hurst Castle)</li> <li>• National Piers Society</li> <li>• National Trust (South Foreland Lighthouse)</li> <li>• Bexhill Maritime</li> </ul>
Other		

## Reference and Administrative details

Charity name	Association of Lighthouse Keepers
Other name the charity uses	N/A
Registered charity number	1089142
Charity's principal address	54 Wilton Avenue Chiswick London W4 2HY

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Neil Hargreaves	Chair		
2	Dave Wilkinson	Vice Chair		
3	Jill Murphy	Constitutional Secretary		
4	David Taylor	Data Secretary		
5	Bridget Box	Administration Secretary		
6	Rodney Jagelman	Treasurer		
7	John Best	Hurst Castle Museum Team Leader		
8	Ian Hogarth	Media/Publicity		
9	Sarah Kerr	Events Coordinator		
10	Stephen Pickles	Archive Team		
11	Lin Sunderland	Events Team		
12	Roy Thompson			
13	John Beamish		1 July 2024 – 03 March 2025	
14				
15				
16				
17				
18				
19				
20				

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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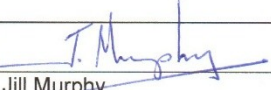
## Other optional information

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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Neil Hargreaves	Jill Murphy
Position (eg Secretary, Chair, etc)	Chair	Constitutional Secretary

Date



**Association of Lighthouse Keepers**  
**Registered Charity Number: 1089142**



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### **Independent examiner's report to the trustees of the Association of Lighthouse Keepers**

I report to the trustees on my examination of the accounts of the Association of Lighthouse Keepers (the association) for the period ended 30 June 2025 which are set out on page 3.

### **Responsibilities and basis of report**

As the charity trustees of the association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the associations accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to read 'S Waters', written in a cursive style.

Name: Mr Simon Waters FCCA

Address: SJW Accountants, Casterton Suite, CHBC, Burton in Kendal, Carnforth. LA6 1NU  
Date: 05 September 2025



**ASSOCIATION OF LIGHTHOUSE KEEPERS**

England & Wales - Charity number 1089142

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# Accounts

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## Trustees' Annual Report for the period

From 1 July 2023 To 30 June 2024

Charity name: Association of Lighthouse Keepers

Charity registration number: 1089142

### Objectives and Activities

<b>Summary of the purposes of the charity as set out in its governing document</b>	The advancement of education of the general public in Pharology, defined for these purposes as study in the history and current practice of coastal and inland aids to navigation, through provision of information, education activities and the maintenance of an archive.
<b>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts</b>	<p>The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have undertaken the following principal activities:</p> <ul style="list-style-type: none"><li>• In its broadest sense, the scope of all our activities is driven by the statement on our branding "Keeping Lighthouse Heritage Alive". Many of our members – but a gradually diminishing number - were lighthouse keepers before the last ones left the service in 1998. Whilst founded by lighthouse keepers, the Association's membership is open to anyone who wishes to join.</li><li>• Development and maintenance of an interactive museum based at Hurst Castle (English Heritage) in Hampshire and which is normally open to the public free of charge. It shows the history of lighthouses and other aids to navigation from early days to the present time, and is visited by members of the public, school parties and other groups.</li><li>• Continuing production of the professional-quality, quarterly journal "LAMP", which is distributed to all members of the Association as part of their membership package and which consists of news, information, articles and photography on issues relating to lighthouse heritage.</li><li>• Management and development of a substantial archive of documents and hardware from lighthouses and lighthouse keepers, which is used to assist researchers, and this includes responses to requests for information on specific aspects of lighthouse operation or individual lighthouses or other aids to maritime navigation. Ultimately our aim is to make the most in-demand material in this</li></ul>

	<p>archive available online, taking into account the requirements of the GDPR (2018). Digitisation of the index of our archive is well under way and we are very grateful to ALK Corporate Member Brave New Spirits for funding our first trial year on the chosen data platform.</p> <ul style="list-style-type: none"> <li>• Provision of speakers, on request, to any external body or school which asks for a presentation on lighthouse matters, whether engineering, history, architectural or cultural. This also includes offering contacts with former keepers willing to undertake media interviews.</li> <li>• Provision of a programme of events annually open to all members at cost and which seek to give members access to experiences not normally available to the public, eg access to lighthouses not open to the public, special events with speakers. We have also developed a number of online meetings and presentations accessed via the Zoom platform.</li> <li>• Many of our members provide their services free of charge to lighthouse visitor centres across the UK.</li> <li>• We have for many years had a very close relationship with the Museum of Scottish Lighthouses in Fraserburgh, and that has included some of our own trustees serving on the Board there in the past. The Museum is a Corporate Member which is very pleasing.</li> </ul> <p>Our charity is entirely run by volunteers and has no paid staff. Its major cost each year is production and postal distribution of the quarterly journal and this is the main item covered by our modest annual membership fees for members. The increase in postage costs and overall higher costs of production incurred since the beginning of 2022 mean we have had to increase our subscription rates from the start of the 2024/2025 financial year.</p> <p>We do not seek to generate a surplus and do not award grants.</p>
<p><b>Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit</b></p>	<p>“Keeping lighthouse heritage alive” is all about public benefit, whether that’s to our own membership or to external bodies and individuals who turn to us for help and advice. We therefore consider that the Charity Commission’s guidance on public benefit has been fully observed throughout the year and, indeed, since the Association was founded in 1988. We also do not seek to make a profit on our activities, simply to cover our costs.</p>

**Additional information (optional)**

You may choose to include further statements where relevant about:

<p><b>Policy on grant making</b></p>	<p>We do not offer grants to any outside body.</p>
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<b>Policy on social investment including program related investment</b>	None.
<b>Contribution made by volunteers</b>	Without our volunteers we would not exist, so their contribution is absolutely crucial to all we try to achieve. We have no premises, no paid staff or paid trustees and all postholders offer their time and effort free of charge.
<b>Other</b>	-

## Achievements and Performance

<p><b>Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole</b></p>	<ul style="list-style-type: none"> <li>• Trustee meetings continued as usual. The 2020 pandemic forced us into moving some meetings online and we now aim to have 2 meetings online each year, using Zoom, and 2 face to face meetings, one in London and one at the location of our Annual General Meeting. Extra-ordinary meetings are held as required.</li> <li>• We are proud of the fact that our membership subscriptions have remained unchanged for over 10 years, and our membership numbers overall increased during and after the pandemic. However rising printing and postage costs across the board, notably since 2022, mean that the Association has now had to increase its subscriptions to cover these higher costs and this increase will take effect from the next financial year, 2024-2025. Single UK membership is increasing from £18 to £25 and other types, such as joint and overseas memberships, are increasing similarly.</li> <li>• For a long time the media seemed to regard the Association as the "Trades Union" for lighthouse keepers but thankfully the message does seem to be getting through at last that there are no keepers in the UK any longer. We do get requests for interviews with former keepers and, from time to time, we get asked for our views on lighthouse modernisation. As we are not a political or lobbying organisation we simply observe and record the decisions made on this front by the lighthouse authorities across the UK and Ireland. We continue to respond to requests from all over the world for information of a historical or otherwise factual nature about lighthouse history and lighthouse keeping. This includes requests for media interviews and we also offer advice, help and information to a growing number of university students working on dissertations which include maritime history, lighthouse engineering or the culture of lighthouse life.</li> <li>• Corporate memberships have increased thanks to the efforts of our Media and Publicity Officer and we have good mutually beneficial relationships</li> </ul>
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with each of them. We are particularly grateful to Brave New Spirits, which makes lighthouse-branded whisky and is Glasgow-based, for their contributions to our AGM costs this year and for funding a trial year for our online archive platform.

- Our social media accounts continue to be popular and are growing in use to the point where we now need a small team of volunteers to take care of that aspect of our outreach.
- We have maintained the quality of our quarterly journal which is in full colour and, though commercially printed and distributed, is produced and edited entirely by volunteers.
- Archive weekend workshops continue to be held at Bidston Lighthouse on the Wirral. These involve members helping the Archivist to continue the process of sorting through the archive materials temporarily located at Bidston, while digitisation progresses and pending their ultimate return to commercial storage.
- We have continued to support the Chance Glass Works Heritage Trust Ltd (Charity Registration number 1165643) as it seeks to develop a new heritage site at the location of the former company's operation in Smethwick. The trust is one of the Association's more recent Corporate members.
- Our Annual General Meeting for 2024 is set to take place in Stranraer in Scotland at the end of September 2024. September 2023 saw the AGM take place in Norfolk with a total of 94 members present, either in person or via the online live stream. Our AGMs always feature as part of a long weekend of lighthouse visits and, where we can, we include RNLI visits too.
- We aim to offer a programme of visits to lighthouses not normally open to the public, and this is much appreciated by our membership. They are seen as a key membership benefit, and have continued through this financial year.
- We have also run a programme of online events that have proved very popular with the membership and these are continuing alongside the live events programme. In the period covered by this report Zoom meetings took place featuring talks and presentations on lighthouse-related topics, notably by members sharing images of their favourite 15 lighthouses
- Five working groups have delivered their vision of how the Association needs to develop over the next 5 years, and these groups tackled the following subjects:
  - Archive working group
  - Hurst Castle ALK museum future
  - Membership expectations
  - Social Media
  - Succession planning

Work has already begun in most of these areas to move things forward, notably on the Archive and on Succession Planning for the Association's Secretary who will be retiring later this year.

- At the time of writing this report the Association has three patrons:
  - Lord Hector MacKenzie of Culkein
  - Dr Sally Montgomery OBE, a Commissioner of Irish Lights
  - Paul Murton, TV presenter who served as a lighthouse keeper for 2 years
  - Capt Richard Woodman has, after many years of very faithful service as a patron, during which time he has been a most useful link (as one of the Elder Brethren of Trinity House) with that authority as well as contributing in so many other ways. He has decided he needs to stand down now and this will be a matter of great regret to all, notably the Trustees. He will be sorely missed.
- One significant learning point from online events has been the extent to which “older” members, or those with mobility issues, and also those across the globe, can take part and meet friends from within our lighthouse “family”. It has helped to make them feel more engaged.
- As our AGM in Belfast was a hybrid meeting – successfully uniting members present in the room with those watching on Zoom – it was decided to continue with this for the 2023 AGM and to review it after that. However, in 2023 only 12 people made use of this facility and so the trustees decided not to continue with it for and beyond the 2024 AGM in view of the significant technical challenges it presents, and the costs of hiring technical help to achieve it, which both outweigh the benefits.
- We recognise the growing expectation amongst members and the wider public that online access to our archive resources – searching and accessing – will become the “new normal” and this is the biggest challenge we face and have begun this process, which will be gradual given the size, scope and scale of the archive. Our dedicated archive team have worked amazingly hard to move this forward and are confident that the next year will see the first visible moves in this direction, mainly through trialling an online platform.
- We are delighted to report a new, close relationship with Bexhill Maritime which is working to display for the public the lamp and equipment from the recently demolished Royal Sovereign lighthouse, offshore in the English Channel. They and us both recognise the importance of Keeping Lighthouse Heritage Alive. They are, like us, a registered charity and more information can be

	found on the Charity Commission website and using their registration number, 1203659.
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## Financial Review

<b>Review of the charity's financial position at the end of the period</b>	At the end of June the cash balances in our bank accounts totalled £28,098, a modest increase on the previous year. The balance sheet and independent inspection of the Association's accounts are at the end of this report as appendices, pages 12-14.
<b>Statement explaining the policy for holding reserves stating why they are held</b>	N/A
<b>Amount of reserves held</b>	There are no formal reserves beyond cash.
<b>Reasons for holding zero reserves</b>	The cash balances are considered more than sufficient to cover any reasonably foreseeable adverse impact on income or unexpected upturn in unavoidable expenditure.
<b>Details of fund materially in deficit</b>	N/A
<b>Explanation of any uncertainties about the charity continuing as a going concern</b>	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>The charity's principal sources of funds (including any fundraising)</b>	<ul style="list-style-type: none"> <li>• Membership subscriptions are our principal source of income. Events we organise are on a not-for-profit basis.</li> <li>• Occasionally we receive small legacies from the estates of passed members.</li> <li>• We shall have to look at fund-raising and grant applications in order to facilitate our online archive project but this process has only just begun with no applications made at the time of reporting.</li> </ul>
<b>Investment policy and objectives including any</b>	The only financial asset we have is cash held on deposit with Barclays Bank and Monmouthshire Building Society.

<b>social investment policy adopted</b>	
<b>A description of the principal risks facing the charity</b>	<p>We do not own or rent any property or hold significant other assets, apart from archive artifacts which verge on impossible to value and insure, due to their irreplaceability, nor do we employ staff. We do not incur any asset-related costs such as rent, energy or wages. Apart from our cash deposits, the financial risks are minimal.</p> <p>We face a risk with contractors failing to deliver for example transport on trips. The total amounts with any one contractor is insufficient to pose a significant threat.</p> <p>Members face risks when visiting properties that are not insured for public access but we hold liability insurance to cover this. It also covers volunteers working such as at Hurst Castle Museum or the archive team at Bidston Lighthouse on the Wirral, where the archive is currently held.</p>
<b>Other</b>	N/A

## Structure, Governance and Management

<b>Description of charity's trusts:</b>	
<b>Type of governing document (trust deed, royal charter)</b>	Constitution registered with the Charity Commission
<b>How is the charity constituted? (e.g unincorporated association, CIO)</b>	Unincorporated association
<b>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</b>	We have 12 trustee positions, all of which are currently occupied. One additional post is co-opted and is a trustee who will be part of the Secretariat team once the Secretary steps down from his Ex Officio post. He will then become the "co-opted" trustee for at least a year to ensure a smooth transition and mentoring of his team of successors.

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>Policies and procedures adopted for the induction and training of trustees</b>	Mentoring and support for new trustees is offered by the Chair and Secretary.
<b>The charity's organisational structure and any wider network</b>	-

<b>with which the charity works</b>	
<b>Relationship with any related parties</b>	<p>We work hard to maintain good relationships with these organisations in order to assist us to offer events and to help occasionally with archive queries:</p> <ul style="list-style-type: none"> <li>• Trinity House</li> <li>• Northern Lighthouse Board</li> <li>• Commissioners of Irish Lights</li> <li>• Chance Heritage Trust</li> <li>• Museum of Scottish Lighthouses</li> <li>• English Heritage (Hurst Castle)</li> <li>• National Piers Society</li> <li>• National Trust (South Foreland Lighthouse)</li> <li>• Bexhill Maritime</li> </ul>
<b>Other</b>	-

## Reference and Administrative details

<b>Charity name</b>	Association of Lighthouse Keepers
<b>Other name the charity uses</b>	-
<b>Registered charity number</b>	1089142
<b>Charity's principal address</b>	Tigh Corrie East Kilcoy Muir of Ord Ross-shire IV6 7SF

**Names of the charity trustees who manage the charity**

	<b>Trustee name</b>	<b>Office (if any)</b>	<b>Dates acted if not for whole year</b>	<b>Name of person (or body) entitled to appoint trustee (if any)</b>
1	Neil Hargreaves	Chair		
2	Dave Wilkinson	Vice Chair		
3	David Taylor	Secretary		
4	Rodney Jagelman	Treasurer		
5	John Beamish	-	1 October 2023 - date	
6	John Best	Hurst Castle Museum Team Leader		
7	Bridget Box (Co-opted)	South Wales Regional Representative	1 October 2023 – date	
8	Ian Hogarth	Media/Publicity		
9	Sarah Kerr	Events Coordinator		
10	Jill Murphy	-	1 October 2023 - date	
11	Stephen Pickles	Archive team		
12	Lin Sunderland	Events team		
13	Roy Thompson	-		

**Corporate trustees – names of the directors at the date the report was approved**

<b>Director name</b>		
N/A		

**Name of trustees holding title to property belonging to the charity**

<b>Trustee name</b>	<b>Dates acted if not for whole year</b>	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-	-	-

#### Name of chief executive or names of senior staff members (Optional information)

-
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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A
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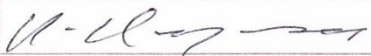

## Other optional information

-
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## Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	NEIL HAWCREAVES	DAVID KELMAN TAYLOR
Position (eg Secretary, Chair, etc)	CHAIR	SECRETARY
Date	28 SEPTEMBER 2024	



**Association of Lighthouse Keepers**  
**Registered Charity Number: 1089142**



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### **Independent examiner's report to the trustees of the Association of Lighthouse Keepers**

I report to the trustees on my examination of the accounts of the Association of Lighthouse Keepers (the association) for the period ended 30 June 2024 which are set out on page 3.

### **Responsibilities and basis of report**

As the charity trustees of the association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the associations accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

### **Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed:

A handwritten signature in black ink, appearing to read 'S Waters', written in a cursive style.

Name: Mr Simon Waters FCCA FMAAT

Address: SJW Accountants, Casterton Suite, CHBC, Burton in Kendal, Carnforth. LA6 1NU  
Date: 10 August 2024

pg. 2

**ASSOCIATION OF LIGHTHOUSE KEEPERS**

England & Wales - Charity number 1089142

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# Accounts

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## Trustees' Annual Report for the period

From 1 July 2022 To 30 June 2023

Charity name: Association of Lighthouse Keepers

Charity registration number: 1089142

### Objectives and Activities

<b>Summary of the purposes of the charity as set out in its governing document</b>	The advancement of education of the general public in Pharology, defined for these purposes as study in the history and current practice of coastal and inland aids to navigation, through provision of information, education activities and the maintenance of an archive.
<b>Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts</b>	<p>The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have undertaken the following principal activities:</p> <ul style="list-style-type: none"><li>• In its broadest sense, the scope of all our activities is driven by the statement on our branding "Keeping Lighthouse Heritage Alive". Many of our members – but a gradually diminishing number - were lighthouse keepers before the last ones left the service in 1998. Whilst founded by lighthouse keepers, the Association's membership is open to anyone who wishes to join.</li><li>• Development and maintenance of an interactive museum based at Hurst Castle (English Heritage) in Hampshire and which is normally open to the public free of charge. It shows the history of lighthouses and other aids to navigation from early days to the present time, and is visited by members of the public, school parties and other groups. This Museum has had a long period of closure due to the sea wall breach at the Castle, which is being gradually resolved by English Heritage, and limited re-opening began this year.</li><li>• Continuing production of the professional-quality, quarterly journal "LAMP", which is distributed to all members of the Association as part of their membership package and which consists of news, information, articles and photography on issues relating to lighthouse heritage.</li><li>• Management and development of a substantial archive of documents and hardware from lighthouses and lighthouse keepers, which is used to assist researchers, and this includes responses to requests for information on specific aspects of</li></ul>

	<p>lighthouse operation or individual lighthouses or other aids to maritime navigation. Ultimately our aim is to make the most in-demand material in this archive available online, taking into account the requirements of the GDPR (2018). Digitisation of the index of our archive is well under way as a first step, Some digitisation (8 and 16mm cine film reels, photo transparencies) has already taken place and discussions are under way with specialist consultancy firms about the challenges we face and how to approach them. Funding this will be a major challenge for the Association, and we shall be looking to obtaining grant funding in the near future as specialist software and data storage and access solutions are not something we as volunteers can handle adequately on our own.</p> <ul style="list-style-type: none"> <li>• Provision of speakers, on request, to any external body or school which asks for a presentation on lighthouse matters, whether engineering, history, architectural or cultural. This also includes offering contacts with former keepers willing to undertake media interviews.</li> <li>• Provision of a programme of events annually open to all members at cost and which seek to give members access to experiences not normally available to the public, eg access to lighthouses not open to the public, special events with speakers, participation in annual global lighthouse events such as the International Lighthouse Heritage Weekend. We have also developed a number of online meetings and presentations accessed via the Zoom platform.</li> <li>• Many of our members provide their services free of charge to lighthouse visitor centres across the UK.</li> <li>• We have for many years had a very close relationship with the Museum of Scottish Lighthouses in Fraserburgh, and that has included some of our own trustees serving on the Board there in the past. The Museum has joined the Association as a Corporate Member which is very pleasing.</li> </ul> <p>Our charity is entirely run by volunteers and has no paid staff. Its major cost each year is production and postal distribution of the quarterly journal and this is the main item covered by our modest annual membership fees for members. The increase in postage costs and overall higher costs of production incurred since the beginning of 2022 mean we are currently having to review our annual subscription rates.</p> <p>We do not seek to generate a surplus and do not award grants.</p>
<p><b>Statement confirming whether the trustees have had regard to the</b></p>	<p>“Keeping lighthouse heritage alive” is all about public benefit, whether that’s to our own membership or to external bodies and individuals who turn to us for help and</p>

<b>guidance issued by the Charity Commission on public benefit</b>	advice. We therefore consider that the Charity Commission’s guidance on public benefit has been fully observed throughout the year and, indeed, since the Association was founded in 1988. We also do not seek to make a profit on our activities, simply to cover our costs.
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### Additional information (optional)

You may choose to include further statements where relevant about:

<b>Policy on grant making</b>	We do not offer grants to any outside body.
<b>Policy on social investment including program related investment</b>	None.
<b>Contribution made by volunteers</b>	Without our volunteers we would not exist, so their contribution is absolutely crucial to all we try to achieve. We have no premises, no paid staff or paid trustees and all postholders offer their time and effort free of charge.
<b>Other</b>	-

## Achievements and Performance

<b>Summary of the main achievements of the charity, identifying the difference the charity’s work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole</b>	<ul style="list-style-type: none"> <li>• Trustee meetings continued as usual. The pandemic forced us into moving some meetings online and we now aim to have 2 meetings online each year, using Zoom, and 2 face to face meetings, one in London and one at the location of our Annual General Meeting. Extra-ordinary meetings are held as required.</li> <li>• We are proud of the fact that our membership subscriptions have remained unchanged for at least 10 years, and our membership numbers overall increased during and after the pandemic. However rising costs across the board, notably since February 2022, mean that the trustees are currently reviewing the need to fully cover those increased costs, as we do not make a profit nor do we have significant reserves available to call on for this purpose. The 2023 AGM in September will be advised of the proposals to increase membership subscriptions after July 2024.</li> <li>• For a long time the media seemed to regard the Association as the “Trades Union” for lighthouse keepers but thankfully the message does seem to be getting through at last that there are no keepers in the UK any longer. We do get requests for interviews with former keepers and, from time to time, we get asked for our views on lighthouse modernisation. As we are not a political or lobbying organisation we simply observe and</li> </ul>
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record the decisions made on this front by the lighthouse authorities across the UK and Ireland. We continue to respond to requests from all over the world for information of a historical or otherwise factual nature about lighthouse history and lighthouse keeping. This includes requests for media interviews and we also offer advice, help and information to a growing number of university students working on dissertations which include maritime history, lighthouse engineering or the culture of lighthouse life.

- Corporate memberships have increased thanks to the efforts of our Media and Publicity Officer and we have good mutually beneficial relationships with each of them.
- Our social media accounts continue to be popular and are growing in use.
- We have maintained the quality of our quarterly journal which is in full colour and, though commercially printed and distributed, is produced and edited entirely by volunteers.
- We have developed a relationship with the National Piers Society, a separate charity who also are very committed to another aspect of maritime heritage, and we undertook a joint event with them in May 2023.
- Archive weekend workshops continue to be held at Bidston Lighthouse on the Wirral. These involve members helping the Archivist to continue the process of sorting through the archive materials temporarily located at Bidston, pending digitisation and ultimate return to commercial storage.
- We have continued to actively support the Chance Glass Works Heritage Trust Ltd (Charity Registration number 1165643) as it seeks to develop a new heritage site at the location of the former company's operation in Smethwick. Our regional representative for the area has been involved with the trust's officers and has assisted with providing links for possible resourcing of lighthouse artefacts and educational projects. The trust is one of the Association's most recent Corporate members.
- Our Annual General Meeting for 2023 is set to take place in North Norfolk at the end of September 2023. September 2022 saw the AGM take place in Belfast with a total of 92 members present, either in person or via the online live stream.
- Following the suspension, on account of the pandemic, of live events for the best part of 2 years we are pleased to have resumed a programme of visits much appreciated by our membership. They are seen as a key membership benefit.
- The amazing events team, led by trustee Sarah Kerr, has also run a programme of online events that have proved very popular with the

	<p>membership and, to an extent, these will continue alongside the reinstated live events programme. In the period covered by this report Zoom meetings took place on the following topics:</p> <ul style="list-style-type: none"> <li>○ Quizzes</li> <li>○ Talks and presentations on lighthouse-related topics</li> </ul> <ul style="list-style-type: none"> <li>● Given that the Association is now over 30 years old it was agreed that a 5-year plan needs to be drafted and adopted so as to ensure the Association can continue to develop its heritage objectives. A proper succession plan must be put in place to cover the retirement in due course of key volunteers such as the Chair, Secretary and Treasurer. Five working groups, each led by a trustee, were set up after the Belfast AGM in 2022 and all have met at least twice online since. The group titles reflect the main priorities we believe need to be tackled in the coming years and are: <ul style="list-style-type: none"> <li>○ Archive working group</li> <li>○ Hurst Castle ALK museum future</li> <li>○ Membership expectations</li> <li>○ Social Media</li> <li>○ Succession planning</li> </ul> <p>It is planned to present the findings of all 5 groups to the 2023 AGM and to have a panel of the group leaders for a “Q&amp;A” session for member feedback before the recommendations are finalised and implemented.</p> </li> <li>● Brexit continues to present us with a challenge to get our quarterly journal to our EU members on time and without them being charged customs levies on each envelope. We have the very helpful cooperation from one of our trustees based in Southern Ireland who distributes the EU journals from there and we are immensely grateful to him for all he does for us on this front.</li> <li>● During the year the trustees reviewed our list of Patrons. It was decided to retain the services of: <ul style="list-style-type: none"> <li>○ Lord Hector MacKenzie</li> <li>○ Capt Richard Woodman</li> </ul> <p>but to terminate the patronship of Neil Oliver. Two possible new patrons were identified who have significant interest in lighthouses. Both have been approached and both agreed to become Patrons, which is very welcome indeed. They are:</p> <ul style="list-style-type: none"> <li>● Dr Sally Montgomery OBE, a Commissioner of Irish Lights</li> <li>● Paul Murton, TV presenter who served as a lighthouse keeper for 2 years</li> </ul> </li> <li>● One significant learning point from online events has been the extent to which “older” members, or those with mobility issues, and also those across the globe, can take part and meet friends from within our lighthouse “family” and so the pandemic has not been all bad news, at least in that respect. It has helped to make them feel more engaged.</li> </ul>
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	<ul style="list-style-type: none"> <li>As our AGM in Belfast was a hybrid meeting – successfully uniting members present in the room with those watching on Zoom – it was decided to continue with this for the 2023 AGM and to review it after that.</li> <li>We recognise the growing expectation amongst members and the wider public that online access to our archive resources – searching and accessing – will become the “new normal” and this is the biggest challenge we face and we are beginning the process of ensuring this can happen across the coming years, with consultancy advice and tenders being requested so we can make funding applications.</li> </ul>
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## Financial Review

<b>Review of the charity’s financial position at the end of the period</b>	At the end of June the cash reserves totalled £26,325 a reduction of £2,729 over the year. The main reason for the decline was the spend on digitisation of cine film and transparencies in the archive to make them more accessible and insure their preservation. In the Trustees’ view the reduction is no cause for concern.
<b>Statement explaining the policy for holding reserves stating why they are held</b>	N/A
<b>Amount of reserves held</b>	There are no formal reserves.
<b>Reasons for holding zero reserves</b>	The cash balances are considered more than sufficient to cover any reasonably foreseeable adverse impact on income or unexpected upturn in unavoidable expenditure.
<b>Details of fund materially in deficit</b>	N/A
<b>Explanation of any uncertainties about the charity continuing as a going concern</b>	N/A

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>The charity’s principal sources of funds (including any fundraising)</b>	<ul style="list-style-type: none"> <li>Membership subscriptions are our principal source of income. Events we organise are on a not-for-profit basis.</li> <li>Occasionally we receive small legacies from the estates of passed members.</li> <li>We shall have to look at fund-raising and grant applications in order to facilitate our online archive project but this process has only just begun with no applications made at the time of reporting.</li> </ul>
<b>Investment policy and objectives including any</b>	The only financial asset we have is cash held on deposit with Barclays Bank and Monmouthshire Building Society.

<b>social investment policy adopted</b>	
<b>A description of the principal risks facing the charity</b>	<p>We do not own or rent any property or hold significant other assets, apart from archive artifacts which verge on impossible to value and insure, due to their irreplaceability, nor do we employ staff. We do not incur any asset-related costs such as rent, energy or wages. Apart from our cash deposits, the financial risks are minimal.</p> <p>We face a risk with contractors failing to deliver for example transport on trips. The total amounts with any one contractor is insufficient to pose a significant threat.</p> <p>Members face risks when visiting properties that are not insured for public access but we hold liability insurance to cover this. It also covers volunteers working such as at Hurst Castle Museum or the archive team at Bidston Lighthouse on the Wirral, where the archive is currently held.</p>
<b>Other</b>	N/A

## Structure, Governance and Management

<b>Description of charity's trusts:</b>	
<b>Type of governing document (trust deed, royal charter)</b>	Constitution registered with the Charity Commission
<b>How is the charity constituted? (e.g unincorporated association, CIO)</b>	Unincorporated association
<b>Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees</b>	We have 12 trustee positions, with 2 currently vacant, and no action is being taken at this time pending the 5-year plan mentioned elsewhere. When vacancies arise, consideration is given about which members to approach to see if they would be interested, and we respond to occasional enquiries from members and open discussions with them. Any appointments are ratified by the membership at the subsequent AGM.

### Additional information (optional)

You may choose to include further statements where relevant about:

<b>Policies and procedures adopted for the induction and training of trustees</b>	Mentoring and support for new trustees is offered by the Chair and Secretary.
<b>The charity's organisational structure and any wider network</b>	-

<b>with which the charity works</b>	
<b>Relationship with any related parties</b>	<p>We work hard to maintain good relationships with these organisations in order to assist us to offer events and to help occasionally with archive queries:</p> <ul style="list-style-type: none"> <li>• Trinity House</li> <li>• Northern Lighthouse Board</li> <li>• Commissioners of Irish Lights</li> <li>• Chance Heritage Trust</li> <li>• Museum of Scottish Lighthouses</li> <li>• English Heritage (Hurst Castle)</li> <li>• National Piers Society</li> <li>• Nation Trust (South Foreland Lighthouse)</li> </ul>
<b>Other</b>	-

## Reference and Administrative details

<b>Charity name</b>	Association of Lighthouse Keepers
<b>Other name the charity uses</b>	-
<b>Registered charity number</b>	1089142
<b>Charity's principal address</b>	Tigh Corrie East Kilcoy Muir of Ord Ross-shire IV6 7SF

**Names of the charity trustees who manage the charity**

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Hargreaves	Chair		
2	Dave Wilkinson	Vice Chair		
3	David Taylor	Secretary		
4	Rodney Jagelman	Treasurer		
5	John Best	Hurst Castle Museum Team Leader		
6	Ian Hogarth	Media/Publicity		
7	Sarah Kerr	Events Coordinator		
8	Stephen Pickles	Archive team		
9	Lin Sunderland	Events team		
10	Roy Thompson	-		
11	Vacancy			
12	Vacancy			
13	Gerry Douglas-Sherwood	Archive consultant	1 July – 6 August 2022	

**Corporate trustees – names of the directors at the date the report was approved**

Director name		
N/A		

**Name of trustees holding title to property belonging to the charity**

Trustee name	Dates acted if not for whole year	
N/A		

## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
-	-	-

#### Name of chief executive or names of senior staff members (Optional information)

-

## Exemptions from disclosure

Reason for non-disclosure of key personnel details

N/A

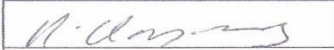

## Other optional information

-

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)		
Full name(s)	Neil Hargreaves	David Kelman Taylor
Position (eg Secretary, Chair, etc)	Chair	Secretary
Date	09/10/23	





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**Association of Lighthouse Keepers**

**Registered Charity Number: 1089142**

**Independent examiner's report to the trustees of the Association of Lighthouse Keepers**

I report to the trustees on my examination of the accounts of the Association of Lighthouse Keepers (the association) for the period ended 30 June 2023 which are set out on page 2.

**Responsibilities and basis of report**

As the charity trustees of the association, you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the associations accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed: 

Name: Mr Simon Waters FCCA FMAAT

Address: SJW Accountants, Casterton Suite, CHBC, Burton in Kendal, Camforth. LA6 1NU  
Date: 28 August 2023

**ASSOCIATION OF LIGHTHOUSE KEEPERS**

England & Wales - Charity number 1089142

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# Accounts

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# Trustees' Annual Report for the period

<b>From</b>	Period start date			Period end date		
	1	July	2021	30	June	2022

## Section A Reference and administration details

**Charity name**

Association of Lighthouse Keepers

**Other names charity is known by**

-

**Registered charity number (if any)**

1089142

**Charity's principal address**

Tigh Corrie

East Kilcoy

Muir of Ord

**Postcode**

**IV6 7SF**

### Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Neil Hargreaves	Chair		
2	Rodney Jagelman	Treasurer		
3	David Taylor	Secretary		
4	John Best	-		
5	Gerry Douglas-Sherwood	Archive Consultant		
6	Ian Hogarth	Media/Publicity	3 August 2021 to date	
7	Sarah Kerr	Events Coordinator		
8	Stephen Pickles	-		
9	Lin Sunderland	-		
10	Roy Thompson	-		
11	David Wilkinson	-		
12	Vacancy	-		

### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address
Accounts examiner	Simon Waters FMAAT ACCA	SJW Accountants, Casterton Suite, CHBC, Burton in Kendal, Carnforth, Lancashire, LA6 1NU

### Name of chief executive or names of senior staff members (Optional information)

N/A
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## Section B Structure, governance and management

### Description of the charity's trusts

Type of governing document (eg. trust deed, constitution)	Constitution
How the charity is constituted (eg. trust, association, company)	Charitable Trust
Trustee selection methods (eg. appointed by, elected by)	Elected annually by membership at Annual General Meeting

### Additional governance issues (Optional information)

You **may choose** to include additional information, where relevant, about:

- policies and procedures adopted for the induction and training of trustees;
- the charity's organisational structure and any wider network with which the charity works;
- relationship with any related parties;
- trustees' consideration of major risks and the system and procedures to manage them.

All potential office holders and trustees are assessed against a role description and their applications have to be approved by the membership at the Annual General Meeting.

Trustees with financial responsibilities, and others who handle cash or funds, are checked against information held by CreditSafe ([www2.creditsafeuk.com/](http://www2.creditsafeuk.com/)) prior to appointment and then every 5 years.

All officer holders and trustees stand down at each Annual General Meeting (normally held in September each year) and are re-appointed if they wish to stand and the membership present at the AGM agrees.

For our events, such as lighthouse trips, a risk assessment is always carried out by the event organiser when required in order to protect our members and the public against accident or injury. This is also done to ensure our liability insurance policy is not invalidated.

## Section C Objectives and activities

### Summary of the objects of the charity set out in its governing document

The advancement of education of the general public in Pharology, defined for these purposes as study in the history and current practice of coastal and inland aids to navigation, through the provision of information, education activities and the maintenance of an archive.

**Summary of the main activities undertaken for the public benefit in relation to these objects (include within this section the statutory declaration that trustees have had regard to the guidance issued by the Charity Commission on public benefit)**

The Trustees have had regard to the guidance issued by the Charity Commission on public benefit and have undertaken the following principal activities:

- In its broadest sense, the scope of all our activities is driven by the statement on our branding “Keeping Lighthouse Heritage Alive”. Many of our members – but a gradually diminishing number - were lighthouse keepers before the last ones left their service in 1998. Whilst founded by lighthouse keepers, the Association’s membership is open to anyone who wishes to join
- Development and maintenance of an interactive museum based at Hurst Castle (English Heritage) in Hampshire and which is normally open to the public free of charge. It shows the history of lighthouses and other aids to navigation from early days to the present time, and is visited by members of the public, school parties and other groups. However this museum was forced to close due to sea wall damage at Hurst Castle and which has yet to be repaired sufficiently to allow normal access (as at September 2022)
- Continuing production of the professional-quality, quarterly journal “LAMP”, which is distributed to all members of the Association as part of their membership package and which consists of news, information, articles and photography on issues relating to lighthouse heritage
- Management and development of a substantial archive of documents and hardware from lighthouses and lighthouse keepers, which is used to assist researchers, and this includes responses to requests for information on specific aspects of lighthouse operation or individual lighthouses or other aids to maritime navigation. Ultimately our aim is to make the most in-demand material in this archive available online and digitisation of the index of our archive is well under way as a first step towards this, taking into account the requirements of the GDPR (2018). Some modest digitisation (cine film reels, photo transparencies) has already taken place and discussions have begun (August 2022) with a specialist consultancy firm about the challenges we face and how to approach them
- Provision of speakers, on request, to any external body or school which asks for a presentation on lighthouse matters, whether engineering, history, architectural or cultural. This however stopped during the Covid pandemic and has yet to re-start though online presentations have helped fill this void to some extent
- Provision of a programme of events annually open to all members at cost and which seek to give members access to experiences not normally available to the public, eg access to lighthouses not open to the public, special events with speakers, participation in annual global lighthouse events such as the International Lighthouse Heritage Weekend. During the Covid pandemic all of these stopped but they began again in the Spring of 2022
- Many of our members provide their services free of charge to lighthouse visitor centres across the UK
- The Association still has one member on the Board of the Museum of Scottish Lighthouses, and he is currently their Chair, and we continue to work closely on our relationship with the team

## Additional details of objectives and activities (Optional information)

You **may choose** to include further statements, where relevant, about:

- policy on grantmaking;
- policy programme related investment;
- contribution made by volunteers.

Our charity is entirely run by volunteers and has no paid staff. Its major cost each year is production and postal distribution of the quarterly journal and this is the main item covered by our modest annual membership fees for members.

We do not make a profit and do not award grants.

Without our volunteers we would not exist, so their contribution is absolutely crucial to all we try to achieve.

## Section D

## Achievements and performance

See next page

### Summary of the main achievements of the charity during the year

- Trustee meetings were critical to taking decisions about cancelled events and carrying out ongoing business, and online video meetings (via Zoom) took place throughout the year. This new way of conducting meetings was approved by the trustees formally and recorded in the minutes as suggested by the Charity Commission. However the trustees remain firmly committed to at least one face-to-face meeting annually and the first of these occurred in London in March 2022.
- A Creative Isolation Project was suggested by one of our members and was taken forward by our Education Officer as a way of helping members through the difficult early days of the pandemic and this encouraged people to write, draw, take photos, compose songs, to cite a few examples. The results were shared with the membership through our journal, Lamp.
- Our membership numbers have grown despite the pandemic. Our membership fees essentially cover the production and distribution of our journal each quarter plus some additional costs such as insurance. In view of the significant increase in energy and postage costs during this year, this is likely to have to be reviewed but we are proud of keeping our fees the same for over 10 years now.
- We are pleased that we are getting “noticed” by the mainstream media. The BBC programme “Have I Got News For You” featured our journal last year and the QI team’s podcast “No such thing as a fish” also gave us a good plug and resulted in several new sign-ups. We worked closely with Channel 5’s programme series “Impossible Engineering”, supplying contacts for them to interview and getting a mention in the credits. For a long time the media seemed to regard the Association as the “Trades Union” for lighthouse keepers but thankfully the message does seem to be getting through at last.
- Corporate memberships have increased thanks to the efforts of our new Media and Publicity Officer and we have good relationships with all.
- Our social media accounts continue to be popular and are growing in use.
- We have maintained the quality of our quarterly journal which is in full colour and, though commercially printed and distributed, is produced and edited entirely by volunteers. This process has continued without interruption during the Covid pandemic and our very real thanks go to the team who have ensured its continuation and to the company that prints and distributes it for us. A lifeline for many during lockdown especially.
- We continue to respond to requests from all over the world for information of a historical or otherwise factual nature about lighthouse history and lighthouse keeping. This includes requests for media interviews and we also offer advice, help and information to a growing number of university students working on dissertations which include maritime history, lighthouse engineering or the culture of lighthouse life.
- We have begun to work towards a very close relationship with the National Piers Society who also are very committed to another aspect of maritime heritage.
- Two “archive weekend workshops” have been held at Bidston Lighthouse on the Wirral, one in 2020 just before lockdown and another in October 2021. A third is planned for the Autumn of 2022. These involve members helping the Archivist to continue the process of sorting through the archive materials temporarily located at Bidston, pending digitisation and ultimate return to commercial storage.
- We have continued to actively support the Chance Glass Works Heritage Trust Ltd (Charity Registration number 1165643) as it seeks to develop a new heritage site at the location of the former company’s operation in Smethwick. Our regional representative for the area has been involved with the trust’s officers and has assisted with providing links for possible resourcing (lighthouse artefacts) and educational projects. The trust is one of the Association’s most recent Corporate members.
- At the time of writing this report, the 2022 Annual General Meeting is scheduled to take place in Belfast after 2 years of deferment. (The first

year, during the pandemic, it was conducted through reports in our journal, and in 2021 it was carried out online). It will as always be accompanied by visits to Irish lighthouses and we are very grateful to the Commissioners of Irish Lights for their help in planning this weekend.

- Following the complete absence of “real” events such as lighthouse weekends for the best part of 2 years – a real issue as such events are seen as a major membership benefit – a programme was introduced from this Spring and has already proved highly successful, including Cornish lights and several visits to the Isle of Man lights
- The amazing events team, led by trustee Sarah Kerr, has also run a programme of online events that have proved very popular with the membership and, to an extent, these will continue alongside the reinstated live events programme. In the period covered by this report Zoom meetings took place on the following topics:
  - Regional member meetings
  - Quizzes
  - Talks and presentations on lighthouse-related topics
  - The 2021 Annual General Meeting also took place online
- Given that the Association is now over 30 years old it has been agreed that a 5-year plan needs to be explored and adopted in order to ensure the relevance of the Association and to ensure a proper succession plan is in place for senior volunteers such as the Chair, Secretary and Treasurer. We are aiming to consult widely with members about this and have already carried out online consultations with all our officers and regional representatives.
- Brexit has created one significant difficulty for many of our members who live in Europe. Delays in receiving the journal and, worse, imposition of significant levies on recipients before delivery will be done. We have managed to create a system whereby the journal will be dispatched from within Europe to members resident there and will closely monitor its effectiveness.
- During the year the trustees have been concerned about the issue of contents insurance for artifacts we own. Since most of these are irreplaceable, advice we have taken from professionals, both in curatorial roles of museums and our insurance broker, suggest that insuring the irreplaceable verges on impossible as values cannot be placed on the items in question. This has now finally been accepted as inevitable. Meantime the trustees have also ensured that additional insurance is in place to cover the minimal risks of copyright infringement and personal trustee liability. (These have been added to our pre-existing policies for employee and public liability).
- Finally, a degree of real frustration by all at our inability to function “normally” owing to lockdowns and restrictions generally has been offset by online events throughout and the resurgence finally of real events this year. One significant learning point from online events has been the extent to which “older” members, or those with mobility issues, and also those across the globe, can still take part and meet friends from within our lighthouse “family” and so the pandemic has not been all bad news, at least in that respect.

## Section E Financial review

**Brief statement of the charity's policy on reserves**

We do not seek to make a profit on our activities but do strive to break even. We do from time to time place our working cashflow into a deposit account in order to obtain modest interest while it is not immediately needed. We have no significant reserves of cash or investments.

**Details of any funds materially in deficit**

None of our funds are in deficit

### Further financial review details (Optional information)

You **may choose** to include additional information, where relevant about:

- the charity's principal sources of funds (including any fundraising);
- how expenditure has supported the key objectives of the charity;
- investment policy and objectives including any ethical investment policy adopted.



The Association's bank accounts are summarised in the relevant attached documentation along with the requisite certificate of independent examination

## Section F Other optional information

None

## Section G Declaration

The trustees declare that they have approved the trustees' report above.  
Signed on behalf of the charity's trustees

<b>Signature(s)</b>		
<b>Full name(s)</b>	Neil Hargreaves	David Taylor
<b>Position (eg Secretary, Chair, etc)</b>	Chairman	Secretary
<b>Date</b>	5-10-2022	



## Association of Lighthouse Keepers Financial Statement for the Year Ended 30 June 2022

	Opening Balances	EXPENDITURE	£	23,663.04
General Account	£ 3,678.00	Lamp	£	10,712.71
Deposit Account	£ 180.59	Stationary and Printing	£	1,283.88
Paypal Account	£ 515.06	Regalia Stock	£	1,231.17
Monmouth Bldg Soc.	£ 19,753.99	Public Liability insurance	£	409.21
Hurst Castle Account	£ 1,301.46	Hurst Castle	£	37.87
Events Account	£ 748.49	Commission Paid	£	343.74
		Event Expenses	£	7,814.00
<b>Total balances</b>	<b>£ 26,177.59</b>	AGM Costs	£	-
		Prepayment for future events	£	-
		Admin Expenses	£	994.04
<b>INCOME</b>	<b>£ 26,540.32</b>	Refunded Event Fees	£	836.42
Membership Fees	£ 13,506.53			
Event Fees	£ 9,906.11			<b>Closing Balances</b>
Regalia Sales	£ 1,444.10			
Donations	£ 453.87	General Account	£	5,095.26
Fundraising	£ -	Deposit Account	£	266.50
Gift Aid	£ 1,128.87	Paypal Account	£	570.55
Advertising in Lamp	£ -	Monmouth Bldg Society	£	19,854.79
Bank Interest	£ 100.84	Hurst Castle Account	£	1,263.59
Refunded Event Costs	£ -	Events Account	£	2,004.18
		<b>Total Balances</b>	<b>£</b>	<b>29,054.87</b>
<b>Total</b>	<b>£ 52,717.91</b>	<b>Total</b>	<b>£</b>	<b>52,717.91</b>

Rodney Jagelman  
Treasurer  
September 2022



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**Association of Lighthouse Keepers**

**Registered Charity Number: 1089142**

**Independent examiner's report to the trustees of the Association of Lighthouse Keepers**

I report to the trustees on my examination of the accounts of the Association of Lighthouse Keepers (the association) for the period ended 30 June 2022 which are set out on page 2.

**Responsibilities and basis of report**

As the charity trustees of the association you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the associations accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

**Independent examiner's statement**

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts did not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair' view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.

Signed

Name: Mr Simon Waters FCCA FMAAT

Address: SJW Accountants, Casterton Suite, CHBC, Burton in Kendal, Carnforth. LA6 1NU  
Date: 05 August 2022