
LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

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**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022**

Trustees	Joanne Lesley Mead, Chair Georgia Alsop, Treasurer (appointed 9 June 2021) Daniel Callaghan Paul Hunter (appointed 28 January 2022) David Libiszewski Nicoya Palastanga Michael Wistow
Company Registered Number	04108372
Charity Registered Number	1089130
Registered Office	3rd Floor, Lincoln House 37-39 Newland Lincoln Lincolnshire LN1 1YA
Company Secretary	Alison Goddard (resigned 30 September 2021) Georgia Alsop (appointed 1st October 2021)
Chief executive	Alison Goddard
Independent Auditors	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln LN1 1XW
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT HSBC Bank plc 221 High Street Lincoln LN1 1TS
Solicitors	Andrew & Co LLP St Swithin's Court 1 Flavian Road Nettleham Road Lincoln LN2 4GR

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TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2021 to 31 March 2022. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015) and Update Bulletin 2 (effective January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

The Charity is constituted as a Company Limited by Guarantee (Company Number 04108372) as defined by the Companies Act 2006. It is governed by its Articles and Memorandum of Association.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Recruitment and appointment of trustees

The Directors of the Company are also charity Trustees for the purpose of charity law and under the Company's Articles are known as members of the Board of Management. Trustees retire by rotation by those who have been longest in office since their appointment or reappointment. If the vacancy is not filled, the retiring trustee, if willing to act, will be deemed to have been reappointed unless it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

The Board of Management seeks to ensure that the diverse range of services and activities provided by the Charity are represented by the broad skills of its members. Traditional business and criminal justice skills are well represented on the Board. Where new skills are identified as being of benefit to the Charity, the Charity uses open advertisements for Trustees, alongside approaching individuals to offer themselves for election by the Board where particular skills gaps are identified.

During the year, the Trustees have continued to ensure compliance with the Charity Governance Code for large charities that was adopted in 2020. To further strengthen governance, the charity has sought to appoint new Trustees and we are pleased that a further two new Trustees have joined the Board, one of whom also acts as Treasurer and Company Secretary, each of whom brings considerable expertise. We would like to put on record our thanks to each of the trustees who have served on the Board of Management this year.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

c. Trustee induction and training

New Trustees receive an induction covering their obligations as a member of the Board, the main documents which set out the operational framework of the Charity including the Memorandum and Articles of Association, funding structure of the Charity and future plans and objectives.

Trustees also become familiar with the practical work of the Charity through meetings with operational managers and being involved with workshops, meetings and staff recruitment and selection activities. Each Trustee has taken on a portfolio lead to further develop knowledge about particular areas of LAT's operations. Trustees are kept up to date with activities through regular updates at each Board Meeting and presentation of documents such as the annual Business Plan.

d. Organisational structure

During the year, the Charity has had six Trustees at any one time who are responsible for the strategic direction and policy of the Charity, including one who acts as Treasurer and Company Secretary.

The Senior Management Team comprises the Chief Executive, the Director of Operations and the Business Development Manager, all of whom sit on the Board but do not have voting rights. The Chief Executive has delegated responsibility for running the organisation and ensuring that the Charity delivers the services specified and that key performance indicators are met. The Director of Operations is responsible to the Chief Executive for operational management, supervision of middle managers and ensuring the staff team continue to adhere to good practice. The Business Development Manager is responsible to the Chief Executive for business development activities including oversight of business support functions and the implementation of new projects.

e. Pay Policy for senior staff

The pay of the senior staff is reviewed annually by the Board, in line with a review of pay for all staff, and normally increased in accordance with CPI. The Directors benchmark against other charities of a similar size and nature when undertaking a salary review.

All directors give their time freely and no director received remuneration in the year. Details of related party transactions are disclosed in note 24 to the accounts.

f. Wider network

Lincolnshire Action Trust is not part of a wider network.

g. Related parties

Lincolnshire Action Trust does not have any relationships with related parties.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

h. Risk management

The Trustees and management of the organisation review the major risks to which the Charity is exposed on a regular basis. We have strategic and operational risk registers in place, which are reviewed regularly. Risks are assessed by probability and impact and we have identified actions to mitigate these. The Board and management team regularly review challenges we encounter to identify lessons learnt. This has been particularly relevant during the last year due to the COVID-19 pandemic.

The most significant external strategic risks identified are a failure to attract, recruit and retain an adequately skilled paid and volunteer workforce and a lack of business continuity including vulnerability of IT infrastructure, cyber security and information management. We have sought to mitigate the first of these risks during the year by strengthening HR reporting and developing staff feedback mechanisms. To mitigate the second of these risks we have achieved Cyber Essentials Plus accreditation and are actively working towards IASME accreditation, revising our Information Security Policy and enhancing internal IT resourcing.

Identified internal risks have been minimised, for example through strengthening safer recruitment practices, commissioning of an external safeguarding audit and enhanced data analysis. All posts have been evaluated to ensure the correct DBS check is undertaken to support safeguarding principals. Documented policies are in place covering key areas such as Information Security, Safeguarding, Equality, Diversity and Inclusion, Quality, Health and Safety, and Business Continuity, and these are regularly reviewed by the Board. Procedures are in place for the authorisations of all transactions and to ensure consistent delivery of all operational aspects of the charitable company.

External accreditations allow validation of our systems and practice. We are pleased to have successfully achieved Cyber Essentials Plus information security accreditation in May 2021 and started working towards IASME Gold standard.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

a. Objectives and aims

The objectives of the Charity are as follows:

- (1) The care and resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending and their families and dependents, primarily but not exclusively in the County of Lincolnshire;
- (2) To provide, promote, support or organise the recruitment and training of individuals involved in the criminal justice system, and those at risk of offending, and to assist them in finding employment and accommodation and to rehabilitate themselves;
- (3) To further and promote the study of, and research into, all aspects and methods of the prevention of crime, social exclusion and delinquency and to obtain and make records of and disseminate information concerning the same;
- (4) To relieve the suffering of families and carers whose lives have been affected by substance misuse in Lincolnshire by providing support and information to help reduce drug and alcohol related harm.

The charity identifies and develops provisions that will meet the identified needs of individuals involved in the criminal justice system, and their families, in an innovative and responsive manner. Our work continues to closely follow the National Reducing Re-offending Action Plan 'Pathways' which were identified by the National Offender Management Service (superseded by HMPPS, Her Majesty's Prison and Probation Service) as the most significant risk factors to tackle in order to prevent recidivism and to protect the public. We therefore aim to be responsive to the needs identified among our client groups, working in partnership with other agencies in the statutory, private and voluntary sectors where appropriate, to reduce reoffending in our local area.

b. Significant activities

As in previous years, Lincolnshire Action Trust has continued to develop services and interventions to meet the needs of the clients with whom we work during 2021-22. Our activity is diverse, and all has the purpose of supporting individuals involved in the criminal justice system to move away from crime by improving their skills, experience and aspirations, as well as supporting those affected by the criminal justice system. Our main activities over the last year have continued to focus on the following broad areas of delivery:

- **Early Intervention**

Support for individuals attending court and within their first 48 hours in prison continues to be a core activity. Our Criminal Justice Liaison and Diversion service, delivered in partnership with Lincolnshire NHS Partnership Trust, has LAT staff based in each of the four Lincolnshire Police custody suites to support vulnerable individuals at the point of arrest.

- **Resettlement**

Support for prisoners prior to, and at the point of release from, prison in order to overcome practical hurdles such as securing suitable housing, applying for benefits and reconnecting with family. Also support for men at HMP Morton Hall who will be deported to their country of birth at the end of their prison sentence.

- **Employability**

Supporting individuals to move closer to employment due to the well-documented impact that sustainable employment can have on reducing re-offending, through the provision of intensive support covering IAG, advice about disclosure of convictions, career planning, development of employability skills, access to vocational training and learning opportunities.

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TRUSTEES' REPORT (CONTINUED)
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OBJECTIVES AND ACTIVITIES (continued)

- Wellbeing

Supporting individuals in the community to improve their personal wellbeing through interventions to address lifestyles and associates, family and significant others and emotional wellbeing.

- Children and Families

Support for families and children affected by imprisonment of a family member or significant other; support for children affected by the substance use of a parent or other family member.

- Women Specific Support

Delivery of specific support services for women involved in the criminal justice system across Greater Lincolnshire in line with Cawston recommendations.

- Volunteering

Recruitment and training of volunteers, including individuals with lived experience, to enhance delivery of services.

The Board of Trustees confirm that in deciding what activities the Charity should pursue they have due regard to the guidance offered by the Charity Commission in relation to Public Benefit.

c. Volunteers

The Trustees are all volunteers and devote their time to attend Board meetings quarterly, as well as attending two development days each year and Board sub group meetings when required. During the last year, the Board has held both virtual and in-person meetings in line with Government COVID guidance and local risk assessments, to ensure the work of the Board has been able to continue unhindered.

The charity also recruits and trains volunteer mentors, including peer mentors, to support clients with a range of aspects to complement the interventions delivered by staff. Volunteering activity recommenced in January 2022 following the lifting of COVID restrictions.

d. COVID-19

Throughout the year, LAT has continued to manage the impact of the COVID-19 pandemic to ensure services could be delivered with as little disruption for clients as possible. Home working continued at various times, with a move to hybrid working towards the end of the year as a progression towards 'business as usual' continued.

We have worked closely with partner agencies to ensure our operations respond and fit with each iteration of Exceptional Delivery Models. This has led to considerable and frequent change in several services, often at very short notice. Staff have need to be flexible and responsive as a result.

Lessons have been learnt from the COVID-19 pandemic and a number of changes that were necessary will be retained, including hybrid working for some posts, use of Office 365 and MS Teams, and varied delivery models to meet the needs of different clients.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

a. Objectives and activities

The activities undertaken over the last 12 months are as follows:

Early Intervention

The SPARC provision (Supporting People After Remand and Conviction) that LAT first introduced to HMP Lincoln in 2013 has needed to adapt its delivery model due to the closure of local courts as a result of COVID-19. SPARC aims to identify the wellbeing needs and concerns of individuals at court, to ensure these can be addressed on transition into custody. We have continued the day 1 / day 2 prison-based model that was introduced last year, with staff based in reception and the first night centre to ensure individuals feel safe and that family members are informed about circumstances where appropriate. When face to face contact was restricted, the team have made use of in-cell phones to maintain contact with newly arrived prisoners throughout their early days in custody. 1962 individuals have been supported by the SPARC team in the last year.

Delivery of the Lincolnshire Criminal Justice Liaison and Diversion service has continued throughout the year in partnership with Lincolnshire Partnership NHS Foundation Trust. LAT practitioners are located in each of the four Lincolnshire Police custody suites seven days a week to assess and support individuals identified as having a vulnerability at the point of arrest and have access to clinicians to support clients who require further intervention. Plans to introduce the Voluntary Attendance aspect of the delivery were delayed due to COVID-19 restrictions. The service supported 1166 individuals during the year.

Resettlement

Lincolnshire Action Trust has continued to deliver resettlement interventions at a number of prisons to fill gaps created by other commissioned services.

LAT's innovative 'Departure Lounge' has continued to adapt its operating model throughout the year to respond to COVID-19 restrictions, to ensure men leaving HMP Lincoln have been able to address issues such as housing, benefits, access to support agencies. The team continued to provide practical support such as a hot breakfast, charging mobile phones, directions for public transport, and clothing, as well as emotional support. During the year 949 prisoners engaged with the service (97% of men released). Due to COVID-19 restrictions, family members were not able to attend the Departure Lounge for much of the year. Where this was not possible, telephone support was offered instead, and staff engaged with 234 friends or family members to provide information and advice at the point of release. During the year, the Departure Lounge team has continued to support individuals with complex needs at HMP Lincoln, with engagement starting prior to release to assist with coordination of release plans, and then provision of intensive support on the morning of release to ensure effective engagement with community support services.

Lincolnshire Action Trust has continued to deliver welfare support to detainees at Morton Hall Immigration Removal Centre as part of a contract with Her Majesty's Prison and Probation Service throughout the last year, resuming and refocusing this work in December 2021 when the site re-opened as a prison. Whilst the site was operational, staff continued to deliver welfare support to the men held there. We continued to make use of the functional mailbox for detainees to contact the team when face to face contact was limited, and a 'helpline' for detainees and family members to use whilst visits were suspended. Interventions have continued to focus on welfare needs of the men, many of whom have come from prison, to address issues relating to housing, education, belongings, debt and family. The team have continued to see every individual on arrival, during detention and at the point of release / deportation. 1482 interventions have been delivered during the year whilst the site was operational.

Employability

Lincolnshire Action Trust has delivered employability interventions with individuals in the community who have a criminal conviction continually since 2001. Our current funding requires us to focus on individuals who are furthest from the labour market and we therefore work intensively with smaller numbers of people, the majority of

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FOR THE YEAR ENDED 31 MARCH 2022

whom we start to engage with whilst they are still in custody. In the last year, we have commenced support with 156 new individuals to reduce barriers and support progression towards employability. The majority of this work has been delivered remotely due to COVID-19, however we are pleased to have been able to maintain a presence in each prison throughout the year. Of these, 110 have been supported to access at least one 'support measure' to address barriers such as substance misuse, debt, health and wellbeing, or mentoring. 70 have also achieved an accredited training course to enhance their employability. Much of our focus at the start of our support focuses on 'soft outcomes' including disclosure advice, interview skills training and, improved confidence when job searching, in order to progress individuals further towards employment.

The charity offers an intensive employability provision for individuals who are no longer supervised by Probation, and for family members of men at HMP Lincoln. The provision is able to work intensively with a small number of people to build self-confidence and develop skills, and in some cases, to progress into employment. The project has supported 12 individuals during the year.

Personal Wellbeing

In June 2021, Lincolnshire Action Trust commenced delivery of a new Personal Wellbeing project for adult males supervised by the National Probation Service in Lincolnshire. Interventions are delivered on a 1-1 and group basis covering topics related to lifestyles and associates; family and significant others; and emotional wellbeing. 165 individuals have been referred to the service in the first 9 months.

Children and Families

Lincolnshire Action Trust has continued to deliver interventions for the children and families of prisoners during the last year. Due to the ongoing suspension of prison social visits for much of the year, face to face support has reduced significantly, with 10,766 people supported across the secure sites that we work in. Family visits have also been suspended throughout the last year.

The charity has adapted delivery of parenting courses for prisoners at HMP Lincoln and HMP Humber to allow in-cell learning to take place. Face to face delivery of our 'Being Dad' course recommenced in quarter four.

The Young Oasis project supports children and young people who are affected by the substance use of a family member, usually a parent. Many individuals are involved in safeguarding, child in need and team around the child proceedings, and Young Oasis often provides the key trusted relationship with the young person. Delivery has been dictated by Government COVID-19 restrictions and we have seen a spike in referrals following the easing of lockdown restrictions. During the year, 56 new young people have engaged with Young Oasis across Lincolnshire.

Women specific Support

Lincolnshire Action Trust continues to support the specific needs of women involved in the criminal justice system through the Greater Lincolnshire Women's Service, which we delivered on behalf of HLN Community Rehabilitation Company until the reunification of Probation in June 2021. We secured the two new contracts to continue this work across Greater Lincolnshire from 26th June 2021. Women referred to the Service are offered both one to one and group support. When COVID-19 restrictions have resulted in face to face delivery ceasing, telephone support and emergency contact has continued, for example through the delivery of food parcels. 245 women have been supported during the year.

In late 2021, LAT was successful in securing a second core funding grant from the Ministry of Justice to further develop the work we started in 2020, progressing the first ever Lincolnshire Women's Strategy. The grant also allowed us to roll-out trauma informed training to staff from over 50 different organisations, as well as undertaking a consultation event to scope how services for women and girls could be developed in the county.

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Volunteering

After suspending volunteering activities due to the COVID-19 pandemic in March 2020, these were finally able to resume in early 2022. Work is now underway to re-establish the volunteer base and 22 new volunteers have been recruited to date.

Grants for Clients

The charity manages a number of grant streams on behalf of others for the benefit of clients. These are used for a variety of purposes including the purchase of tools or clothing for work; accommodation deposits; to obtain identification to open a bank account; to purchase essential furniture etc. In addition, a small fund is held on behalf of the Independent Monitoring Board of HMP Lincoln to support men on release. During the year, almost 400 small grants have been awarded.

b. Financial review

Reserves Policy

The Charity carries out a number of short and medium term projects (usually between one year and three years in duration) and as such the Trustees have examined the requirements for the level of free reserves (i.e. unrestricted funds not invested in fixed assets, designated for other purposes or otherwise committed). This policy was last reviewed by the Board in October 2021. As the Charity supports many vulnerable clients, as well as employing staff, it has been decided that this should be maintained on a 'funds at risk' basis, at a level that allows adequate working capital for core costs and would cover contingency costs in the event of project funding ending unexpectedly. For the current year this is estimated to equate to £260,000. At the end of the year the balance of free reserves was £985,837 (compared to £726,920 at 31st March 2021).

At the same Board meeting, the ongoing deployment of designated funds was agreed for the next 3 years, with initial priorities identified in relation to Departure Lounge activities and infrastructure resource.

Principal funding sources

The Charity is solely reliant on attracting funding from external bodies for all of its activities. During the year, grants were received and/or funding agreements were held with HM Prison and Probation Service, Ministry of Justice, the National Lottery Community Fund, European Social Fund, HLN Community Rehabilitation Company, Lincolnshire County Council, Ormiston Families, Ingeus Ltd, The Forward Trust, Together Women, Lincolnshire Partnership NHS Foundation Trust and a number of small grant makers, all for service delivery. A small core costs grant was secured from the Ministry of Justice. The Trust continues to make efforts to broaden its funding base as much as possible to ensure long term sustainability for provision.

Investment policy and objectives

Under the Memorandum and Articles of Association, the Company has the power to make any investment which the Trustees see fit. The Charity had cash reserves on deposit with a number of banks. Interest rates are regularly reviewed to ensure returns on investments are maximised.

Lincolnshire Action Trust holds material cash resources in short term liquid investments.

Going concern

Despite the turbulent year that has resulted from the COVID-19 pandemic, Lincolnshire Action Trust is in a sound financial position. After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

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TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

FUTURE DEVELOPMENTS

The Trust's five-year strategy runs from 2021 to 2026. It is ambitious and reflects the innovative and aspirational approach that has become synonymous with the name 'Lincolnshire Action Trust'. The Trust plans to continue many of the activities outlined above in forthcoming years, subject to ongoing funding arrangements. In addition, as new needs are identified, the Trust will assess the relevance and suitability of sourcing funding to broaden its provision and geographical base, whilst continuing to meet the overall aims of the Charity. It is planned that designated funds will be used to develop new areas of business balancing the need for positive social impact and financial sustainability.

The charity plans to continue to work with strategic partners to identify gaps and delivery responses across the criminal justice spectrum whilst also focusing attention on several contracts which are due for renewal in the next 12 months. The charity will also continue to focus on ensuring existing contracts deliver their required outcomes to satisfy funder expectations, as well as to transform the lives of the clients we work with.

In the next 12 months, focus will be placed on further developing internal infrastructure to ensure the charity is equipped to identify and maximise future opportunities.

The charity is committed to continuing to actively identify and manage risks that threaten activities through corporate and service risk registers.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

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TRUSTEES' REPORT (CONTINUED)
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Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, Streets Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 20 July 2022 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'J Mead', with a long horizontal flourish extending to the right.

Joanne Lesley Mead
(Chair of Trustees)

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST

Opinion

We have audited the financial statements of Lincolnshire Action Trust (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

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INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including Company and Charity legislation, taxation legislation, and general data protection, employment, and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
 - tested journal entries to identify unusual transactions;
 - assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 2 were indicative of potential bias; and
 - investigated the rationale behind significant or unusual transactions.
- reviewed Trustee meeting minutes for evidence of appropriate decision-making and management controls.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and relevant regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Anderson (Senior Statutory Auditor)

for and on behalf of
Streets Audit LLP

Chartered Accountants & Statutory Auditor

Tower House

Lucy Tower Street

Lincoln

LN1 1XW

Date: 30/08/2022

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	71,082	11,567	82,649	103,063
Charitable activities	4	1,551,369	201,336	1,752,705	1,422,714
Investments	5	7,126	-	7,126	12,597
Total income		1,629,577	212,903	1,842,480	1,538,374
Expenditure on:					
Charitable activities	6	1,361,558	95,373	1,456,931	1,390,729
Total expenditure		1,361,558	95,373	1,456,931	1,390,729
Net income		268,019	117,530	385,549	147,645
Transfers between funds	16	(1,004)	1,004	-	-
Net movement in funds		267,015	118,534	385,549	147,645
Reconciliation of funds:					
Total funds brought forward		1,145,038	(2,005)	1,143,033	995,388
Net movement in funds		267,015	118,534	385,549	147,645
Total funds carried forward		1,412,053	116,529	1,528,582	1,143,033

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	25,389	17,291
		<u>25,389</u>	<u>17,291</u>
Current assets			
Debtors	12	121,198	175,450
Investments	13	805,574	726,345
Cash at bank and in hand		678,227	330,826
		<u>1,604,999</u>	<u>1,232,621</u>
Creditors: amounts falling due within one year	15	(101,806)	(106,879)
Net current assets		<u>1,503,193</u>	<u>1,125,742</u>
Total assets less current liabilities		<u>1,528,582</u>	<u>1,143,033</u>
Net assets excluding pension asset		<u>1,528,582</u>	<u>1,143,033</u>
Total net assets		<u><u>1,528,582</u></u>	<u><u>1,143,033</u></u>
Charity funds			
Restricted funds	16	116,529	(2,005)
Unrestricted funds	16	1,412,053	1,145,038
Total funds		<u><u>1,528,582</u></u>	<u><u>1,143,033</u></u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 20 July 2022 and signed on their behalf by:

Joanne Lesley Mead
(Chair of Trustees)



The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	436,728	157,922
Cash flows from investing activities		
Dividends, interests and rents from investments	7,126	12,597
Purchase of tangible fixed assets	(17,224)	-
Net cash invested during the year	(79,229)	(1,569)
Net cash (used in)/provided by investing activities	(89,327)	11,028
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	347,401	168,950
Cash and cash equivalents at the beginning of the year	330,826	161,876
Cash and cash equivalents at the end of the year	678,227	330,826

The notes on pages 21 to 36 form part of these financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. General information

As set out in the Trustee's report, Lincolnshire Action Trust is an incorporated charity limited by guarantee and registered in England and Wales. The principal office of the charity is Lincoln House, 37-39 Newland, Lincoln, Lincolnshire, LN1 1YA.

The principal activity of the charity is to provide care, resettlement and rehabilitation of individuals involved in the criminal justice system, those at risk of offending and their families/dependants primarily but not exclusively in the county of Lincolnshire.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lincolnshire Action Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity.

2.2 Going Concern

The Trustees do not believe that there are any material uncertainties about the Charity's ability to continue. The Charity has significant cash reserves and the Trustees are confident that sufficient funding streams are available to the Charity. The financial statements have therefore been prepared on the going concern basis.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Office equipment	- 20% Straight Line
Computer equipment	- 33% Straight Line

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

3. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Donations	70,023	11,567	81,590	56,723
Government grants	1,059	-	1,059	46,340
	<u>71,082</u>	<u>11,567</u>	<u>82,649</u>	<u>103,063</u>
<i>Total 2021</i>	<u><u>80,305</u></u>	<u><u>22,758</u></u>	<u><u>103,063</u></u>	

Government grants relate entirely to funds received in respect of the coronavirus job retention scheme.

4. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Grants and contract income	1,551,369	201,336	1,752,705	1,406,724
Catering facilities	-	-	-	15,990
Total 2022	<u>1,551,369</u>	<u>201,336</u>	<u>1,752,705</u>	<u>1,422,714</u>
<i>Total 2021</i>	<u><u>1,377,464</u></u>	<u><u>45,250</u></u>	<u><u>1,422,714</u></u>	

5. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Bank Interest	<u>7,126</u>	<u>7,126</u>	<u>12,597</u>
<i>Total 2021</i>	<u><u>12,597</u></u>	<u><u>12,597</u></u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,361,558	95,373	1,456,931	1,390,729
<i>Total 2021</i>	<u>1,306,150</u>	<u>84,579</u>	<u>1,390,729</u>	

7. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,425,486	31,445	1,456,931	1,390,729
<i>Total 2021</i>	<u>1,369,555</u>	<u>21,174</u>	<u>1,390,729</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Project costs 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	1,218,326	1,218,326	1,195,891
Depreciation	3,734	3,734	837
Occupancy costs	50,466	50,466	44,924
Office running costs	38,161	38,161	44,520
Other costs	20,267	20,267	7,916
Marketing costs	6,831	6,831	6,084
Travel expenses	34,073	34,073	25,328
Direct client expenses	19,236	19,236	14,291
Other staff costs	23,111	23,111	12,174
Legal costs	9,231	9,231	4,636
Catering expenses	2,050	2,050	12,954
Total 2022	<u>1,425,486</u>	<u>1,425,486</u>	<u>1,369,555</u>
<i>Total 2021</i>	<u>1,369,555</u>	<u>1,369,555</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Core costs 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	2,122	2,122	6,498
Depreciation	5,392	5,392	5,156
Occupancy costs	7,729	7,729	1,154
Office running costs	5,767	5,767	1,371
Other costs	2,294	2,294	1,259
Training and travel expenses	911	911	112
Governance costs	6,514	6,514	5,373
Legal costs	390	390	-
Bank charges	326	326	251
Total 2022	<u>31,445</u>	<u>31,445</u>	<u>21,174</u>
<i>Total 2021</i>	<u>21,174</u>	<u>21,174</u>	

8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £3,750 (2021 - £3,750).

9. Staff costs

	2022 £	<i>2021 £</i>
Wages and salaries	1,086,425	1,064,906
Social security costs	75,424	74,898
Contribution to defined contribution pension schemes	58,599	62,585
	<u>1,220,448</u>	<u>1,202,389</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

9. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2022	<i>2021</i>
	No.	<i>No.</i>
Managers	12	<i>13</i>
Practitioners	31	<i>33</i>
Administrators	4	<i>5</i>
	47	<i>51</i>

No employee received remuneration amounting to more than £60,000 in either year.

Total remuneration paid to the Senior managers during the year included salaries totalling £112,632 (2021: £111,671), social security totalling £13,102 (2021: £12,986) and pension contributions totalling £11,413 (2021: £11,190). Benefit was also received in the form of a car totalling £8,299 (2021: £4,068).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, expenses totalling £50 were reimbursed or paid directly to 1 Trustee (2021 - £NIL to Trustees. Expenses consisted entirely of travel expenses which were reimbursed to the Trustee.

11. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2021	49,386	20,084	69,470
Additions	2,407	14,817	17,224
At 31 March 2022	51,793	34,901	86,694
Depreciation			
At 1 April 2021	32,465	19,714	52,179
Charge for the year	5,392	3,734	9,126
At 31 March 2022	37,857	23,448	61,305

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

11. Tangible fixed assets (continued)

	Office equipment £	Computer equipment £	Total £
Net book value			
At 31 March 2022	13,936	11,453	25,389
<i>At 31 March 2021</i>	<i>16,921</i>	<i>370</i>	<i>17,291</i>

12. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	104,891	161,319
Other debtors	6,552	5,344
Prepayments and accrued income	9,755	8,787
	121,198	175,450

13. Current asset investments

	2022 £	2021 £
Short term cash deposits	805,574	726,345

14. Financial instruments

	2022 £	2021 £
Financial assets		
Financial assets measured at fair value through income and expenditure	1,483,801	1,057,171

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

15. Creditors: Amounts falling due within one year

	2022	<i>2021</i>
	£	£
Trade creditors	10,487	<i>18,649</i>
Other taxation and social security	69,112	<i>70,064</i>
Other creditors	18,338	<i>14,248</i>
Accruals and deferred income	3,869	<i>3,918</i>
	<hr/> 101,806 <hr/>	<hr/> <i>106,879</i> <hr/>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Designated Funds	400,827	-	-	-	400,827
General funds					
General Funds	744,211	1,629,577	(1,361,558)	(1,004)	1,011,226
Total Unrestricted funds	1,145,038	1,629,577	(1,361,558)	(1,004)	1,412,053
Restricted funds					
Departure Lounge	-	5,067	(8,623)	-	(3,556)
Lincolnshire Economic Action Partnership	(155)	-	-	155	-
Lincolnshire Discharged Prisoners Welfare Fund	(1,701)	6,500	(3,757)	-	1,042
MOJ Womens Service	(149)	48,000	(48,700)	849	-
Young Oasis	-	153,336	(34,293)	-	119,043
	(2,005)	212,903	(95,373)	1,004	116,529
Total of funds	1,143,033	1,842,480	(1,456,931)	-	1,528,582

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

16. Statement of funds (continued)

Unrestricted funds:

General Funds

General Funds are those funds not designated towards any project in particular and can be used towards any of the Charity's objectives. Transfers have been made from the Unrestricted funds to Restricted funds for the purpose of relieving the overspent projects. Other deficit Restricted funds relate to funding timing differences.

Designated Funds

The designated funds relate to specific projects which would not be possible unless the Charity funded them themselves through accumulated reserves. The designated funds also includes amounts for contingency purposes as well as to cover costs in the event of winding up.

Restricted funds

Departure Lounge

Grants were received to support the 'departure lounge' facility available to prisoners released from HMP Lincoln.

Lincolnshire Discharged Prisoners Welfare Fund

Grants were received to assist with the resettlement of prisoners released from HMP Lincoln.

MOJ Womens Service

Funding has been provided to sustain and improve existing quality support to women in contact with or at risk of encountering the criminal justice system.

Young Oasis

Funding has been received to support the Young Oasis Project. Young Oasis provides support to children and young people in Lincolnshire who are affected by the substance use of a family member, usually a parent.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2021 £</i>
Unrestricted funds					
Designated funds					
Designated Funds	400,827	-	-	-	400,827
General funds					
General Funds	591,903	1,470,366	(1,306,150)	(11,908)	744,211
Total Unrestricted funds	992,730	1,470,366	(1,306,150)	(11,908)	1,145,038
Restricted funds					
ASYE	313	-	-	(313)	-
Lincolnshire Economic Action Partnership	-	10,000	(10,155)	-	(155)
Charles Hayward Foundation	-	22,758	(37,324)	14,566	-
10 Prisons Project	2,345	-	-	(2,345)	-
Lincolnshire Discharged Prisoners Welfare Fund	-	-	(1,701)	-	(1,701)
MOJ Womens Service	-	35,250	(35,399)	-	(149)
	2,658	68,008	(84,579)	11,908	(2,005)
Total of funds	995,388	1,538,374	(1,390,729)	-	1,143,033

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	400,827	-	-	-	400,827
General funds	744,211	1,629,577	(1,361,558)	(1,004)	1,011,226
Restricted funds	(2,005)	212,903	(95,373)	1,004	116,529
	<u>1,143,033</u>	<u>1,842,480</u>	<u>(1,456,931)</u>	<u>-</u>	<u>1,528,582</u>

Summary of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	400,827	-	-	-	400,827
General funds	591,903	1,470,366	(1,306,150)	(11,908)	744,211
Restricted funds	2,658	68,008	(84,579)	11,908	(2,005)
	<u>995,388</u>	<u>1,538,374</u>	<u>(1,390,729)</u>	<u>-</u>	<u>1,143,033</u>

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	25,389	-	25,389
Current assets	1,483,910	121,089	1,604,999
Creditors due within one year	(97,246)	(4,560)	(101,806)
Total	<u>1,412,053</u>	<u>116,529</u>	<u>1,528,582</u>

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18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	17,291	-	17,291
Current assets	1,232,621	-	1,232,621
Creditors due within one year	(104,874)	(2,005)	(106,879)
Total	<u>1,145,038</u>	<u>(2,005)</u>	<u>1,143,033</u>

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	385,549	147,645
Adjustments for:		
Depreciation charges	9,126	5,993
Dividends, interests and rents from investments	(7,126)	(12,597)
Decrease in debtors	54,252	4,323
Increase/(decrease) in creditors	(5,073)	12,558
Net cash provided by operating activities	<u>436,728</u>	<u>157,922</u>

20. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	678,227	330,826
Total cash and cash equivalents	<u>678,227</u>	<u>330,826</u>

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21. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	330,826	347,401	678,227
Liquid investments	726,345	79,229	805,574
	<u>1,057,171</u>	<u>426,630</u>	<u>1,483,801</u>

22. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £58,599 (2021 - £62,585). Contributions totalling £6,398 (2021 - £5,837) were payable to the fund at the balance sheet date.

23. Operating lease commitments

At 31 March 2022 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Not later than 1 year	22,500	22,500
Later than 1 year and not later than 5 years	18,000	40,500
	<u>40,500</u>	<u>63,000</u>

24. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2022.