

LINCOLNSHIRE ACTION TRUST

England & Wales · Charity number 1089130

Details

Status	Registered
Legal form	Charitable company
Company number	04108372
Registered	2001-10-30
Register	View on the Charity Commission register

Contact

Address	Lincolnshire Action Trust Lincoln House 37-39 Newland Lincoln LN1 1YA
Phone	01522806611
Email	hello@LATcharity.org.uk
Website	www.LATcharity.org.uk

Activities

Objects: 3. The Charity's objects ("the Objects"): (1) The care and resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending and their families and dependants primarily but not exclusively in the County of Lincolnshire; (2) To provide, promote, support or organise the recruitment and training of individuals involved in the criminal justice system, and those at risk of offending, and to assist them in finding employment and accommodation and to rehabilitate themselves;(3) To further and promote the study of and research into all aspects and methods of the prevention of crime, social exclusion and delinquency and to obtain and make records of and disseminate information concerning the same;(4) To relieve the suffering of families and carers whose lives have been affected by substance misuse in Lincolnshire by providing support and information to help reduce drug and alcohol related harm

Activities: Resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending, and their families and dependents, primarily but not exclusively in Lincolnshire. We also support children and young people affected by the substance use of parents and other family members.

Classification

- **How:** Provides Services, Provides Advocacy/advice/information
- **What:** Education/training, The Prevention Or Relief Of Poverty, Accommodation/housing, Economic/community Development/employment, Other Charitable Purposes
- **Who:** Children/young People, Other Defined Groups

Geography

- **Area of benefit:** COUNTY OF LINCOLNSHIRE
- Lincolnshire
- North East Lincolnshire
- North Lincolnshire
- Nottinghamshire
- Rutland
- Staffordshire

Finances

Period end	Income	Expenditure	Assets	Employees
2025-03-31	£2,771,725	£2,694,568	£1,454,918	90
2024-03-31	£2,232,833	£2,259,013	£1,377,761	74
2023-03-31	£1,702,938	£1,827,579	£1,403,941	65
2022-03-31	£1,842,480	£1,456,931	£1,528,582	47
2021-03-31	£1,538,374	£1,390,729	£1,143,033	51

Trustees

Name	Role	Appointed
Joanne Mead	Chair	2019-12-04
DAVID LIBISZEWSKI		2020-12-09
Daniel Callaghan		2020-12-09
Dr Stephen Turner		2023-11-17
Georgoulla Alsop		2021-06-09
Paul Hunter		2022-01-28
William Such		2026-03-20

LINCOLNSHIRE ACTION TRUST

England & Wales - Charity number 1089130

Accounts

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 11
Independent Auditors' Report on the Financial Statements	12 - 16
Statement of Financial Activities	17
Balance Sheet	18 - 19
Statement of Cash Flows	20
Notes to the Financial Statements	21 - 36

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2025

Trustees	Joanne Lesley Mead, Chair Georgia Alsop, Treasurer Daniel Callaghan Paul Hunter David Libiszewski Nicoya Palastanga (resigned 10 February 2025) Dr Stephen Turner
Company Registered Number	04108372
Charity Registered Number	1089130
Registered Office	3rd Floor, Lincoln House 37-39 Newland Lincoln Lincolnshire LN1 1YA
Company Secretary	Georgia Alsop
Chief Executive	Alison Goddard
Independent Auditors	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln LN1 1XW
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT HSBC Bank plc 221 High Street Lincoln LN1 1TS Natwest 225 High Street Lincoln Ln2 1AZ
Solicitors	Andrew & Co LLP St Swithin's Court 1 Flavian Road Nettleham Road Lincoln LN2 4GR

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2025

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2024 to 31 March 2025. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015) and Update Bulletin 2 (effective January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

The Charity is constituted as a Company Limited by Guarantee (Company Number 04108372) as defined by the Companies Act 2006. It is governed by its Articles and Memorandum of Association.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Recruitment and appointment of trustees

The Directors of the Company are also charity Trustees for the purpose of charity law and under the Company's Articles are known as members of the Board of Management. Trustees retire by rotation by those who have been longest in office since their appointment or reappointment. If the vacancy is not filled, the retiring trustee, if willing to act, will be deemed to have been reappointed unless it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

The Board of Management seeks to ensure that the diverse range of services and activities provided by the Charity are represented by the broad skills of its members. Traditional business and criminal justice skills are well represented on the Board. Where new skills are identified as being of benefit to the Charity, the Charity uses open advertisements for Trustees, alongside approaching individuals to offer themselves for election by the Board where particular skills gaps are identified.

During the year, the Trustees have continued to ensure compliance with the Charity Governance Code for large charities that was first adopted in 2020. We would like to put on record our thanks to each of the trustees who have served on the Board of Management this year.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

c. Trustee induction and training

New Trustees receive an induction covering their obligations as a member of the Board, the main documents which set out the operational framework of the Charity including the Articles of Association, funding structure of the Charity and future plans and objectives.

Trustees also become familiar with the practical work of the Charity through meetings with operational managers and being involved with workshops, meetings and staff recruitment and selection activities. Each Trustee has taken on a portfolio lead to further develop knowledge about particular areas of LAT's operations. Trustees are kept up to date with activities through regular updates at each Board Meeting and presentation of documents such as the Strategic Plan.

d. Organisational structure

During the year, the Charity has had six Trustees at any one time who are responsible for the strategic direction and policy of the Charity, including one who acts as Treasurer and Company Secretary.

The Senior Leadership Team comprises the Chief Executive, Head of Business Services, Head of Custody Services and Head of Community Services. All four attend Board meetings but have no voting rights. The Chief Executive has delegated responsibility for running the organisation and ensuring that the Charity delivers the services specified and that key performance indicators are met. The Heads of Service are responsible to the Chief Executive. The Head of Community Services and Head of Custody Services are responsible for operational management and for supervision of middle managers, ensuring the staff team continue to adhere to good practice. The Head of Community Services also acts as designated safeguarding lead. The Head of Business Services is responsible for oversight of business support functions and governance support to the Board.

e. Pay Policy for senior staff

The pay of the senior staff is reviewed annually by the Board, in line with a review of pay for all staff, and normally increased in accordance with CPI. The Directors benchmark against other charities of a similar size and nature when undertaking a salary review.

All directors give their time freely and no director received remuneration in the year. Details of related party transactions are disclosed in note 23 to the accounts.

f. Wider network

Lincolnshire Action Trust is not part of a wider network.

g. Related parties

Lincolnshire Action Trust does not have any relationships with related parties.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

h. Risk management

The Trustees and management of the organisation review the major risks to which the Charity is exposed on a regular basis. We have strategic, corporate and service risk registers in place, which are reviewed regularly. Risks are assessed by probability and impact and we have identified actions to mitigate these. The Board, leadership team and management team regularly review challenges we encounter to identify lessons learnt.

The most significant external strategic risks identified are a failure to attract, recruit and retain an adequately skilled paid and volunteer workforce; failure to invest in and promote a strong corporate brand will impact on ongoing reputation and prominence of LAT; and competition from other providers. We have sought to mitigate these risks during the year through a number of planned actions that have been monitored by the sponsoring trustee. The Trust's Quality and Risk Committee oversees the Board Assurance Framework, reporting to the Board.

Identified internal risks have been minimised, for example through commissioning external penetration testing. Documented policies are in place, with a review timetable covering key areas such as Information Security; Safeguarding; Equity, Diversity and Inclusion; Quality; Health and Safety; and Business Continuity. Procedures are in place for the authorisations of all transactions and to ensure consistent delivery of all operational aspects of the charitable company.

External accreditations allow validation of our systems and practice. We are pleased to have successfully retained IASME Gold standard in July 2024 and were reaccredited against the Matrix standard for Information, Advice and Guidance in May 2024.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

a. Objectives and aims

The objectives of the Charity are as follows:

- (1) The care and resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending and their families and dependents, primarily but not exclusively in the County of Lincolnshire;
- (2) To provide, promote, support or organise the recruitment and training of individuals involved in the criminal justice system, and those at risk of offending, and to assist them in finding employment and accommodation and to rehabilitate themselves;
- (3) To further and promote the study of, and research into, all aspects and methods of the prevention of crime, social exclusion and delinquency and to obtain and make records of and disseminate information concerning the same;
- (4) To relieve the suffering of families and carers whose lives have been affected by substance misuse in Lincolnshire by providing support and information to help reduce drug and alcohol related harm.

The charity identifies and develops provisions that will meet the identified needs of individuals involved directly and indirectly in the criminal justice system, and their families, in an innovative and responsive manner. Our work continues to closely follow the National Reducing Re offending Action Plan 'Pathways' which were identified by the National Offender Management Service (superseded by HMPPS, His Majesty's Prison and Probation Service) as the most significant risk factors to tackle in order to prevent recidivism and to protect the public. We therefore aim to be responsive to the needs identified among our client groups, working in partnership with other agencies in the statutory, private and voluntary sectors where appropriate, to reduce re offending in our local area.

b. Significant activities

As in previous years, Lincolnshire Action Trust has continued to develop services and interventions to meet the needs of the clients with whom we work during 2024-25. Our activity is diverse, and all has the purpose of supporting individuals involved in the criminal justice system to move away from crime by improving their skills, experience and aspirations, as well as supporting those affected by the criminal justice system. Our main activities over the last year have continued to focus on the following broad areas of delivery:

- Early Intervention

Support for individuals at the point of arrest and within their first 48 hours in prison continue to be core activities. Our Criminal Justice Liaison and Diversion service, delivered in partnership with Lincolnshire NHS Partnership Trust, has LAT staff based in each of the four Lincolnshire Police custody suites to support vulnerable individuals at the point of arrest.

- Resettlement

Support for prisoners prior to, and at the point of release from prison in order to overcome practical hurdles such as securing suitable housing, applying for benefits and reconnecting with family. Specific through the gate support for men with history of poor health and offending behaviour, and for men with history of homelessness and substance use. Also support for men at HMP Morton Hall who will be deported to their county of birth at the end of their prison sentence.

- Employability

Supporting individuals to move closer to employment due to the well documented impact that sustainable employment can have on reducing re offending, through the provision of intensive support covering IAG, advice about disclosure of convictions, career planning, development of employability skills, access to vocational training and learning opportunities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES (continued)

- Wellbeing

Supporting individuals in the community to improve their personal wellbeing through interventions to address lifestyles and associates, family and significant others and emotional wellbeing.

- Children and Families

Support for families and children affected by imprisonment of a family member or significant other; support for children and adults affected by the substance use of a family member.

- Women-specific Support

Delivery of specific support services for women involved in the criminal justice system across Greater Lincolnshire in line with Corston Report recommendations; support for women and girls at risk of involvement in the criminal justice system.

- Volunteering

Recruitment and training of volunteers, including individuals with lived experience, to enhance delivery of several services.

The Board of Trustees confirm that in deciding what activities the Charity should pursue they have due regard to the guidance offered by the Charity Commission in relation to Public Benefit.

c. Volunteers

The Trustees are all volunteers and devote their time to attend Board meetings quarterly, as well as attending two development days each year and Board sub group meetings when required.

The charity also recruits and trains volunteers, including individuals with lived experience, to support clients with a range of aspects to complement the interventions delivered by staff.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

OBJECTIVES AND ACTIVITIES

a. Objectives and activities

The activities undertaken over the last 12 months are as follows:

Early Intervention

The SPARC provision (Supporting People After Remand and Conviction) was first introduced to HMP Lincoln by LAT in 2013. The provision aims to identify and support the wellbeing needs and concerns of individuals at the point of arrival at the prison and ongoing within the first days in custody. 1435 individuals have been supported by the SPARC team in the last year.

Delivery of the Lincolnshire Criminal Justice Liaison and Diversion service has continued throughout the year in partnership with Lincolnshire Partnership NHS Foundation Trust. LAT practitioners are located in each of the four Lincolnshire Police custody suites seven days a week to assess and support individuals identified as having a vulnerability at the point of arrest and have access to clinicians to support clients who require further intervention. 766 referrals have been made to the service during the year.

Resettlement

Lincolnshire Action Trust has continued to deliver resettlement interventions at a number of prisons to fill gaps arising from other commissioned services.

LAT's first introduced the 'Departure Lounge' concept in 2015 to ensure men leaving HMP Lincoln are able to address issues such as housing, benefits, access to support agencies. The team continued to provide practical support such as a hot breakfast, charging mobile phones, directions for public transport, and clothing, as well as emotional support. During the year 1,120 men engaged with the service (98% of men released). The team also engaged with over 200 friends and family members to provide information and advice at the point of release. During the year, the Departure Lounge team has continued to support individuals with complex needs at HMP Lincoln, with engagement starting prior to release to assist with coordination of release plans, and then provision of intensive support on the morning of release to assist with effective engagement with community support services.

Specific support is provided for men leaving HMP Lincoln who have a drug or alcohol dependency and who are likely to be released homeless. Our practitioner provides intensive casework interventions to secure appropriate housing and to support each individual to engage with treatment services when released. The project has supported 19 men during the year.

RECONNECT through the gate service aimed at improving the continuity of health related care and addressing health related drivers of offending behaviours. This is delivered by LAT in partnership with Lincolnshire Partnership NHS Foundation Trust. The service received 484 referrals during the year.

Lincolnshire Action Trust has continued to deliver resettlement support at HMP Morton Hall. Interventions focus on the resettlement needs of the men, many of whom will be deported at the end of their sentence, to address issues relating to housing, education, belongings, debt and family. The team have continued to see every individual on arrival, during their sentence and at the point of release / deportation. 558 men have been supported through the delivery of resettlement interventions during the year.

Employability

Lincolnshire Action Trust has delivered employability interventions for individuals in the community who have a criminal conviction continually since 2001. In August 2024, we commenced delivery of the new CFO Evolution provision, which focuses on individuals who are furthest from the labour market. In the eight months to March 2025, we have commenced support with 264 new individuals to reduce barriers and support progression towards employability. 763 support interventions have been delivered to address barriers such as substance misuse, debt, health and wellbeing, or mentoring. 11 have achieved an accredited training course to enhance their

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

employability and 2 have progressed into employment. Much of our focus at the start of our support focuses on 'soft outcomes' including disclosure advice, interview skills training and, improved confidence when job searching, in order to progress individuals further towards employment.

Personal Wellbeing

Lincolnshire Action Trust has continued to successfully deliver the Commissioned Rehabilitative Service's 'Personal Wellbeing' provision for adult males supervised by the National Probation Service in Lincolnshire. Interventions are delivered on a 1:1 and group basis covering topics related to lifestyles and associates; family and significant others; and emotional wellbeing. 365 individuals have been supported by the service during the year.

Children and Families

Lincolnshire Action Trust has continued to deliver interventions for the children and families of prisoners during the last year. We have supported 26,500 people during the year across six prisons. Little Action Ted, our superhero charity mascot, continues to feature across our family services as a familiar image on materials, notice boards and activity sheets.

During the year, the Oasis Family Support Service has continued to support children, young people and adults who are affected by the substance use of a family member. 257 people engaged with this support.

Women specific Support

Lincolnshire Action Trust continues to support the specific needs of women involved in the criminal justice system across Lincolnshire and North and North East Lincolnshire. The Commissioned Rehabilitative Service 'Women's Service' accepts referrals for any woman supervised by the National Probation Service residing in, or being released to, Greater Lincolnshire. Women referred to the Service are offered both one to one and group support. 250 women have been supported during the year.

LAT continues to run Lincolnshire's first Women's Centre provision. Women RISE (Resilient, Informed, Supported, Empowered) offers support to women at risk of involvement in the criminal justice system via its centre in Lincoln, and pop up locations across the county. Work is underway to engage other services in a 'one stop' model of support. 150 women were supported during the year, 32 of whom were supported under the Mental Health and Wellbeing Community Investment Fund and 20 under the Divert programme in North and North East Lincolnshire that commenced in September 2024.

Volunteers and Mentors

LAT has a long history of recruiting and training volunteers, including those with lived and local experience, to support clients across a number of services. 44 volunteers have been active during the year, and 20 new volunteers have been recruited.

Grants for Clients

The charity manages a number of grant streams on behalf of others for the benefit of clients. These are used for a variety of purposes including the purchase of tools or clothing for work; accommodation deposits; to obtain identification to open a bank account; to purchase essential furniture; to obtain a basic mobile phone for men released homeless etc. During the year, 411 small grants have been awarded, including from funds that we administer on behalf of other grant makers.

Two Multiply Champions grants during the year have supported delivery of embedded numeracy and budgeting interventions with 48 individuals across Lincolnshire.

Fundraising activities

No material fundraising has taken place over the period.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

b. Financial review

Reserves Policy

The Charity carries out a number of short and medium term projects (usually between one year and three years in duration) and as such the Trustees have examined the requirements for the level of free reserves (i.e. unrestricted funds not invested in fixed assets, designated for other purposes or otherwise committed). This policy was last reviewed by the Board in November 2024. As the Charity supports many vulnerable clients, as well as employing staff, it has been decided that this should be maintained on a 'funds at risk' basis, at a level that allows adequate working capital for core costs and would cover contingency costs in the event of project funding ending unexpectedly. For the current year this is estimated to equate to £222,676. At the end of the year the balance of free reserves was £1,101,077 (compared to £1,014,976 at 31st March 2024).

At the same Board meeting, the ongoing deployment of designated funds was agreed, including funds to support Women RISE activities.

Principal funding sources

The Charity is solely reliant on attracting funding from external bodies for all of its activities. During the year, grants were received and/or funding agreements were held with HM Prison and Probation Service, Ministry of Justice, Lincolnshire County Council, Ingeus Ltd, Forward Trust, Together Women, Lincolnshire Partnership NHS Foundation, PACT, Humberside Office of the Police and Crime Commissioner, Lincolnshire Office of the Police and Crime Commissioner, SHINE Mental Health Prevention Fund, and a number of small grant makers, all for service delivery. A small core costs grant was secured from the Ministry of Justice. The Trust continues to make efforts to broaden its funding base as much as possible to ensure long term sustainability for provision.

Investment policy and objectives

Under the Articles of Association, the Company has the power to make any investment which the Trustees see fit. The Charity had cash reserves on deposit with a number of banks. Interest rates are regularly reviewed to ensure returns on investments are maximised.

Lincolnshire Action Trust holds material cash resources in short term liquid investments.

Going concern

Lincolnshire Action Trust remains in a sound financial position. After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

FUTURE DEVELOPMENTS

The Trust's five year strategy runs from 2021 to 2026. It is ambitious and reflects the innovative and aspirational approach that has become synonymous with the name 'Lincolnshire Action Trust'. The Trust plans to continue many of the activities outlined above in forthcoming years, subject to ongoing funding arrangements. In addition, as new needs are identified, the Trust will assess the relevance and suitability of sourcing funding to broaden its provision and geographical base, whilst continuing to meet the overall aims of the Charity. It is planned that designated funds will be used to develop new areas of business balancing the need for positive social impact and financial sustainability.

Work has started on the next Organisational Strategy, to coincide with the Trust's 25th anniversary year in 2025. The charity plans to continue to work with strategic partners to identify gaps and delivery responses across the criminal justice spectrum. The charity will also continue to focus on ensuring existing contracts deliver their required outcomes to satisfy funder expectations, as well as to transform the lives of the clients we work with. This has been supported by four business leaders via a Pilotlight project, supported by Garfield Weston Foundation. A Knowledge Transfer Partnership with University of Lincoln and Innovate UK will focus on the digital transformation of the charity, to support its continued growth and development.

The charity is committed to continuing to actively identify and manage risks that threaten activities through corporate and service risk registers.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2025

Disclosure of information to auditors

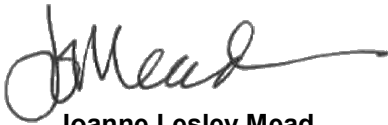
Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, Streets Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 8 September 2025 and signed on their behalf by:



Joanne Lesley Mead
(Chair of Trustees)

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST

Opinion

We have audited the financial statements of Lincolnshire Action Trust (the 'charity') for the year ended 31 March 2025 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2025 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including Companies Act 2006, SORP 2015 (FRS 102), taxation legislation, and general data protection, employment, and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 2 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.
- reviewed Trustee meeting minutes for evidence of appropriate decision-making and management controls.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and relevant regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.

Linda Lord (Senior Statutory Auditor)

for and on behalf of
Streets Audit LLP

Chartered Accountants & Statutory Auditor

Tower House

Lucy Tower Street

Lincoln

LN1 1XW

Date:

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2025**

	Note	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	Total funds 2024 £
Income from:					
Donations and legacies	3	18,109	255	18,364	54,702
Charitable activities	4	2,725,680	-	2,725,680	2,165,341
Investments	5	27,681	-	27,681	12,790
Total income		2,771,470	255	2,771,725	2,232,833
Expenditure on:					
Charitable activities	6	2,688,043	6,525	2,694,568	2,259,013
Total expenditure		2,688,043	6,525	2,694,568	2,259,013
Net income/(expenditure)		83,427	(6,270)	77,157	(26,180)
Transfers between funds	15	(3,503)	3,503	-	-
Net movement in funds		79,924	(2,767)	77,157	(26,180)
Reconciliation of funds:					
Total funds brought forward		1,355,176	22,585	1,377,761	1,403,941
Net movement in funds		79,924	(2,767)	77,157	(26,180)
Total funds carried forward		1,435,100	19,818	1,454,918	1,377,761

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET
AS AT 31 MARCH 2025

	Note	2025 £	2024 £
Fixed assets			
Tangible assets	11	11,356	16,465
		11,356	16,465
Current assets			
Debtors	12	252,184	241,234
Investments	13	843,641	815,088
Cash at bank and in hand		496,534	417,614
		1,592,359	1,473,936
Creditors: amounts falling due within one year	14	(148,797)	(112,640)
Net current assets		1,443,562	1,361,296
Total assets less current liabilities		1,454,918	1,377,761
Net assets excluding pension asset		1,454,918	1,377,761
Total net assets		1,454,918	1,377,761
Charity funds			
Restricted funds	15	19,818	22,585
Unrestricted funds	15	1,435,100	1,355,176
Total funds		1,454,918	1,377,761

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2025

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

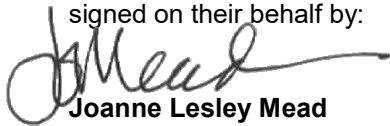
The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 08 September 2025 and signed on their behalf by:


Joanne Lesley Mead
(Chair of Trustees)

The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2025

	2025 £	2024 £
Cash flows from operating activities		
Net cash used in operating activities	83,897	(90,404)
Cash flows from investing activities		
Dividends, interests and rents from investments	27,681	12,790
Purchase of tangible fixed assets	(4,105)	(7,525)
Net cash invested during the year	(28,553)	(2,905)
Net cash (used in)/provided by investing activities	(4,977)	2,360
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	78,920	(88,044)
Cash and cash equivalents at the beginning of the year	417,614	505,658
Cash and cash equivalents at the end of the year	496,534	417,614

The notes on pages 21 to 36 form part of these financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

1. General information

As set out in the Trustee's report, Lincolnshire Action Trust is an incorporated charity limited by guarantee and registered in England and Wales. The principal office of the charity is Lincoln House, 37-39 Newland, Lincoln, Lincolnshire, LN1 1YA.

The principal activity of the charity is to provide care, resettlement and rehabilitation of individuals involved in the criminal justice system, those at risk of offending and their families/dependants primarily but not exclusively in the county of Lincolnshire.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lincolnshire Action Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity.

2.2 Going Concern

The Trustees do not believe that there are any material uncertainties about the Charity's ability to continue. The Charity has significant cash reserves and the Trustees are confident that sufficient funding streams are available to the Charity. The financial statements have therefore been prepared on the going concern basis.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Office equipment	- 20% Straight Line
Computer equipment	- 33% Straight Line

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

2. Accounting policies (continued)

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

3. Income from donations and legacies

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Donations	18,109	255	18,364	54,702
	<u> </u>	<u> </u>	<u> </u>	
<i>Total 2024</i>	<u>28,726</u>	<u>25,976</u>	<u>54,702</u>	

4. Income from charitable activities

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Grants and contract income	2,725,680	-	2,725,680	2,157,054
Training Income	-	-	-	8,287
	<u> </u>	<u> </u>	<u> </u>	
Total 2025	<u>2,725,680</u>	<u>-</u>	<u>2,725,680</u>	<u>2,165,341</u>
	<u> </u>	<u> </u>	<u> </u>	
<i>Total 2024</i>	<u>1,981,715</u>	<u>183,626</u>	<u>2,165,341</u>	

5. Investment income

	Unrestricted funds 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Bank Interest	27,681	27,681	12,790
	<u> </u>	<u> </u>	
<i>Total 2024</i>	<u>12,790</u>	<u>12,790</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total 2025 £	<i>Total 2024 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	2,688,043	6,525	2,694,568	2,259,013
	<u>2,688,043</u>	<u>6,525</u>	<u>2,694,568</u>	
<i>Total 2024</i>	<u>2,004,972</u>	<u>254,041</u>	<u>2,259,013</u>	

7. Analysis of expenditure by activities

	Activities undertaken directly 2025 £	Support costs 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	2,630,895	63,673	2,694,568	2,259,013
	<u>2,630,895</u>	<u>63,673</u>	<u>2,694,568</u>	
<i>Total 2024</i>	<u>2,233,166</u>	<u>25,847</u>	<u>2,259,013</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Project costs 2025 £	Total funds 2025 £	<i>Total funds 2024 £</i>
Staff costs	2,262,161	2,262,161	1,893,690
Depreciation	4,853	4,853	7,323
Occupancy costs	57,741	57,741	53,630
Office running costs	94,080	94,080	79,681
Other costs	55,441	55,441	45,751
Marketing costs	15,597	15,597	16,715
Travel expenses	67,078	67,078	74,447
Direct client expenses	30,384	30,384	23,480
Other staff costs	43,030	43,030	32,247
Legal costs	530	530	6,202
Total 2025	<u>2,630,895</u>	<u>2,630,895</u>	<u>2,233,166</u>
<i>Total 2024</i>	<u>2,233,166</u>	<u>2,233,166</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Core costs 2025 £	Total funds 2025 £	<i>Total</i> <i>funds</i> <i>2024</i> £
Staff costs	22,638	22,638	264
Depreciation	4,361	4,361	8,029
Occupancy costs	1,038	1,038	1,472
Office running costs	504	504	171
Other costs	424	424	618
Training and travel expenses	321	321	45
Governance costs	10,597	10,597	10,426
Legal costs	23,539	23,539	4,536
Bank charges	251	251	286
Total 2025	<u>63,673</u>	<u>63,673</u>	<u>25,847</u>
<i>Total 2024</i>	<u>25,847</u>	<u>25,847</u>	

8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £4,000 (2024 - £4,000).

9. Staff costs

	2025 £	2024 £
Wages and salaries	2,004,606	1,662,557
Social security costs	167,392	137,869
Contribution to defined contribution pension schemes	112,801	93,528
	<u>2,284,799</u>	<u>1,893,954</u>

During the year, a total of £22,500 (2024: £nil) was paid in respect of settlement payments, relating to 1 employee. (2024: Nil).

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

9. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2025 No.	<i>2024 No.</i>
Managers	13	<i>13</i>
Practitioners	41	<i>35</i>
Administrators	36	<i>26</i>
	90	<i>74</i>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2025 No.	<i>2024 No.</i>
In the band £70,001 - £80,000	1	<i>1</i>

Total remuneration paid to the 5 Senior managers (2024: 5) during the year included salaries totalling £223,628 (2024: £231,087), social security totalling £22,437 (2024: £25,614) and pension contributions totalling £15,683 (2024: £17,632). Benefit was also received in the form of a car totalling £2,488 (2024: £7,739).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2024 - £NIL).

During the year ended 31 March 2025, expenses totalling £174.60 were reimbursed or paid directly to 1 Trustees (2024 - £103.65 to 2 Trustees). Expenses consisted entirely of travel expenses which were reimbursed to the Trustee.

11. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2024	60,948	43,666	104,614
Additions	854	3,251	4,105
At 31 March 2025	61,802	46,917	108,719

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

11. Tangible fixed assets (continued)

	Office equipment £	Computer equipment £	Total £
Depreciation			
At 1 April 2024	52,274	35,875	88,149
Charge for the year	4,361	4,853	9,214
At 31 March 2025	<u>56,635</u>	<u>40,728</u>	<u>97,363</u>
Net book value			
At 31 March 2025	<u>5,167</u>	<u>6,189</u>	<u>11,356</u>
At 31 March 2024	<u>8,674</u>	<u>7,791</u>	<u>16,465</u>

12. Debtors

	2025 £	2024 £
Due within one year		
Trade debtors	239,462	222,970
Other debtors	455	5,954
Prepayments and accrued income	12,267	12,310
	<u>252,184</u>	<u>241,234</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

13. Current asset investments

	2025	2024
	£	£
Short term cash deposits	843,641	815,088

14. Creditors: Amounts falling due within one year

	2025	2024
	£	£
Trade creditors	37,530	11,396
Other taxation and social security	85,681	77,485
Other creditors	21,262	19,888
Accruals and deferred income	4,324	3,871
	148,797	112,640

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

15. Statement of funds

Statement of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Unrestricted funds					
Designated funds					
Designated Funds	323,735	186	(2,646)	1,392	322,667
General funds					
General Funds	1,031,441	2,771,284	(2,685,397)	(4,895)	1,112,433
Total Unrestricted funds	1,355,176	2,771,470	(2,688,043)	(3,503)	1,435,100
Restricted funds					
Departure Lounge	1,392	255	(255)	(1,392)	-
Lincolnshire Discharged Prisoners Welfare Fund	23,178	-	(3,360)	-	19,818
MOJ Womens Service	(11,388)	-	-	11,388	-
Young Oasis	(476)	-	(938)	1,414	-
Adult Oasis	9,879	-	(1,972)	(7,907)	-
	22,585	255	(6,525)	3,503	19,818
Total of funds	1,377,761	2,771,725	(2,694,568)	-	1,454,918

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

15. Statement of funds (continued)

Unrestricted funds:

General Funds

General Funds are those funds not designated towards any project in particular and can be used towards any of the Charity's objectives. Transfers have been made from the Unrestricted funds to Restricted funds for the purpose of relieving the overspent projects. Other deficit Restricted funds relate to funding timing differences.

Designated Funds

The designated funds relate to specific projects which would not be possible unless the Charity funded them themselves through accumulated reserves. The designated funds also includes amounts for contingency purposes as well as to cover costs in the event of winding up.

Restricted funds

Departure Lounge

Grants were received to support the 'departure lounge' facility available to prisoners released from HMP Lincoln.

Lincolnshire Discharged Prisoners Welfare Fund

Grants were received to assist with the resettlement of prisoners released from HMP Lincoln.

MOJ Womens Service

Funding has been provided to sustain and improve existing quality support to women in contact with or at risk of encountering the criminal justice system.

Young Oasis

Funding has been received to support the Young Oasis Project. Young Oasis provides support to children and young people in Lincolnshire who are affected by the substance use of a family member, usually a parent.

Adult Oasis

Funding has been received to support the Adult Oasis Project. Adult Oasis provides support to individuals in Lincolnshire who are affected by the substance use of a family member or loved one.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025

15. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2023 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Balance at 31 March 2024 £</i>
Unrestricted funds				
Designated funds				
Designated Funds	339,141	184	(15,590)	323,735
General funds				
General Funds	997,776	2,023,047	(1,989,382)	1,031,441
Total Unrestricted funds	1,336,917	2,023,231	(2,004,972)	1,355,176
Restricted funds				
Departure Lounge	237	1,288	(133)	1,392
Lincolnshire Discharged Prisoners Welfare Fund	570	24,688	(2,080)	23,178
MOJ Womens Service	(828)	60,000	(70,560)	(11,388)
Young Oasis	66,226	8,626	(75,328)	(476)
Adult Oasis	819	115,000	(105,940)	9,879
	67,024	209,602	(254,041)	22,585
Total of funds	1,403,941	2,232,833	(2,259,013)	1,377,761

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

16. Summary of funds

Summary of funds - current year

	Balance at 1 April 2024 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2025 £
Designated funds	323,735	186	(2,646)	1,392	322,667
General funds	1,031,441	2,771,284	(2,685,397)	(4,895)	1,112,433
Restricted funds	22,585	255	(6,525)	3,503	19,818
	<u>1,377,761</u>	<u>2,771,725</u>	<u>(2,694,568)</u>	<u>-</u>	<u>1,454,918</u>

Summary of funds - prior year

	Balance at 1 April 2023 £	Income £	Expenditure £	Balance at 31 March 2024 £
Designated funds	339,141	184	(15,590)	323,735
General funds	997,776	2,023,047	(1,989,382)	1,031,441
Restricted funds	67,024	209,602	(254,041)	22,585
	<u>1,403,941</u>	<u>2,232,833</u>	<u>(2,259,013)</u>	<u>1,377,761</u>

17. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2025 £	Restricted funds 2025 £	Total funds 2025 £
Tangible fixed assets	11,356	-	11,356
Current assets	1,572,541	19,818	1,592,359
Creditors due within one year	(148,797)	-	(148,797)
Total	<u>1,435,100</u>	<u>19,818</u>	<u>1,454,918</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

17. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2024 £</i>	<i>Restricted funds 2024 £</i>	<i>Total funds 2024 £</i>
Tangible fixed assets	16,465	-	16,465
Current assets	1,451,351	22,585	1,473,936
Creditors due within one year	(112,640)	-	(112,640)
Total	1,355,176	22,585	1,377,761

18. Reconciliation of net movement in funds to net cash flow from operating activities

	2025 £	2024 £
Net income/expenditure for the year (as per Statement of Financial Activities)	77,157	(26,180)
Adjustments for:		
Depreciation charges	9,214	15,352
Dividends, interests and rents from investments	(27,681)	(12,790)
Increase in debtors	(10,950)	(75,040)
Increase in creditors	36,157	8,254
Net cash provided by/(used in) operating activities	83,897	(90,404)

19. Analysis of cash and cash equivalents

	2025 £	2024 £
Cash in hand	496,534	417,614
Total cash and cash equivalents	496,534	417,614

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2025**

20. Analysis of changes in net debt

	At 1 April 2024	Cash flows	At 31 March 2025
	£	£	£
Cash at bank and in hand	417,614	78,920	496,534
Liquid investments	815,088	28,553	843,641
	<u>1,232,702</u>	<u>107,473</u>	<u>1,340,175</u>

21. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £112,801 (2024 - £93,528). Contributions totalling £Nil (2024 - £Nil) were payable to the fund at the balance sheet date.

22. Operating lease commitments

At 31 March 2025 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2025 £	2024 £
Not later than 1 year	1,125	1,125
Later than 1 year and not later than 5 years	1,125	2,250
	<u>2,250</u>	<u>3,375</u>

23. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2025.

LINCOLNSHIRE ACTION TRUST

England & Wales - Charity number 1089130

Accounts

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 11
Independent Auditors' Report on the Financial Statements	12 - 16
Statement of Financial Activities	17
Balance Sheet	18 - 19
Statement of Cash Flows	20
Notes to the Financial Statements	21 - 36

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2024

Trustees	Joanne Lesley Mead, Chair Georgia Alsop, Treasurer Daniel Callaghan Paul Hunter David Libiszewski Nicoya Palastanga Michael Wistow (resigned 25 September 2023) Dr Stephen Hunter (appointed 17 November 2023)
Company Registered Number	04108372
Charity Registered Number	1089130
Registered Office	3rd Floor, Lincoln House 37-39 Newland Lincoln Lincolnshire LN1 1YA
Company Secretary	Georgia Alsop
Chief Executive	Alison Goddard
Independent Auditors	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln LN1 1XW
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT HSBC Bank plc 221 High Street Lincoln LN1 1TS
Solicitors	Andrew & Co LLP St Swithin's Court 1 Flavian Road Nettleham Road Lincoln LN2 4GR

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2024

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2023 to 31 March 2024. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015) and Update Bulletin 2 (effective January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

The Charity is constituted as a Company Limited by Guarantee (Company Number 04108372) as defined by the Companies Act 2006. It is governed by its Articles and Memorandum of Association.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Recruitment and appointment of trustees

The Directors of the Company are also charity Trustees for the purpose of charity law and under the Company's Articles are known as members of the Board of Management. Trustees retire by rotation by those who have been longest in office since their appointment or reappointment. If the vacancy is not filled, the retiring trustee, if willing to act, will be deemed to have been reappointed unless it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

The Board of Management seeks to ensure that the diverse range of services and activities provided by the Charity are represented by the broad skills of its members. Traditional business and criminal justice skills are well represented on the Board. Where new skills are identified as being of benefit to the Charity, the Charity uses open advertisements for Trustees, alongside approaching individuals to offer themselves for election by the Board where particular skills gaps are identified.

During the year, the Trustees have continued to ensure compliance with the Charity Governance Code for large charities that was first adopted in 2020. We would like to put on record our thanks to each of the trustees who have served on the Board of Management this year.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

c. Trustee induction and training

New Trustees receive an induction covering their obligations as a member of the Board, the main documents which set out the operational framework of the Charity including the Articles of Association, funding structure of the Charity and future plans and objectives.

Trustees also become familiar with the practical work of the Charity through meetings with operational managers and being involved with workshops, meetings and staff recruitment and selection activities. Each Trust has taken on a portfolio lead to further develop knowledge about particular areas of LAT's operations. Trustees are kept up to date with activities through regular updates at each Board Meeting and presentation of documents such as the Strategic Plan.

d. Organisational structure

During the year, the Charity has had seven Trustees at any one time who are responsible for the strategic direction and policy of the Charity, including one who acts as Treasurer and Company Secretary.

The Senior Leadership Team comprises the Chief Executive, the Director of Operations, Head of Business Services, Head of Custody Services and Head of Community Services. The CEO, Director of Operations and Head of Business Services attend Board meetings but have no voting rights. The Chief Executive has delegated responsibility for running the organisation and ensuring that the Charity delivers the services specified and that key performance indicators are met. The Director of Operations is responsible to the Chief Executive for operational management and development and business development. The Heads of Service are responsible to the Director of Operations for supervision of middle managers, ensuring the staff team continue to adhere to good practice and act as designated safeguarding leads. The Head of Business Services is responsible to the Chief Executive for oversight of business support functions and governance support to the Board.

e. Pay Policy for senior staff

The pay of the senior staff is reviewed annually by the Board, in line with a review of pay for all staff, and normally increased in accordance with CPI. The Directors benchmark against other charities of a similar size and nature when undertaking a salary review.

All directors give their time freely and no director received remuneration in the year. Details of related party transactions are disclosed in note 24 to the accounts.

f. Wider network

Lincolnshire Action Trust is not part of a wider network.

g. Related parties

Lincolnshire Action Trust does not have any relationships with related parties.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

h. Risk management

The Trustees and management of the organisation review the major risks to which the Charity is exposed on a regular basis. We have strategic, corporate and service risk registers in place, which are reviewed regularly. Risks are assessed by probability and impact and we have identified actions to mitigate these. The Board, leadership team and management team regularly review challenges we encounter to identify lessons learnt.

The most significant external strategic risks identified are a failure to attract, recruit and retain an adequately skilled paid and volunteer workforce and a lack of business continuity including vulnerability of IT infrastructure, cyber security and information management. We have sought to mitigate the first of these risks during the year by strengthening HR reporting and developing staff feedback mechanisms. To mitigate the second of these risks we have maintained accreditation against the IASME standard and continued with regular staff training in this area.

Identified internal risks have been minimised, for example through commissioning external health and safety audits for all operational sites. Documented policies are in place, with a review timetable covering key areas such as Information Security; Safeguarding; Equity, Diversity and Inclusion; Quality; Health and Safety; and Business Continuity. Procedures are in place for the authorisations of all transactions and to ensure consistent delivery of all operational aspects of the charitable company.

External accreditations allow validation of our systems and practice. We are pleased to have successfully retained IASME Gold standard in July 2023 and received a successful mid-term assessment against Matrix standard for Information, Advice and Guidance.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

a. Objectives and aims

The objectives of the Charity are as follows:

- (1) The care and resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending and their families and dependents, primarily but not exclusively in the County of Lincolnshire;
- (2) To provide, promote, support or organise the recruitment and training of individuals involved in the criminal justice system, and those at risk of offending, and to assist them in finding employment and accommodation and to rehabilitate themselves;
- (3) To further and promote the study of, and research into, all aspects and methods of the prevention of crime, social exclusion and delinquency and to obtain and make records of and disseminate information concerning the same;
- (4) To relieve the suffering of families and carers whose lives have been affected by substance misuse in Lincolnshire by providing support and information to help reduce drug and alcohol related harm.

The charity identifies and develops provisions that will meet the identified needs of individuals involved in the criminal justice system, and their families, in an innovative and responsive manner. Our work continues to closely follow the National Reducing Re-offending Action Plan 'Pathways' which were identified by the National Offender Management Service (superseded by HMPPS, His Majesty's Prison and Probation Service) as the most significant risk factors to tackle in order to prevent recidivism and to protect the public. We therefore aim to be responsive to the needs identified among our client groups, working in partnership with other agencies in the statutory, private and voluntary sectors where appropriate, to reduce re offending in our local area.

b. Significant activities

As in previous years, Lincolnshire Action Trust has continued to develop services and interventions to meet the needs of the clients with whom we work during 2023-24. Our activity is diverse, and all has the purpose of supporting individuals involved in the criminal justice system to move away from crime by improving their skills, experience and aspirations, as well as supporting those affected by the criminal justice system. Our main activities over the last year have continued to focus on the following broad areas of delivery:

- Early Intervention

Support for individuals at the point of arrest and within their first 48 hours in prison continue to be core activities. Our Criminal Justice Liaison and Diversion service, delivered in partnership with Lincolnshire NHS Partnership Trust, has LAT staff based in each of the four Lincolnshire Police custody suites to support vulnerable individuals at the point of arrest.

- Resettlement

Support for prisoners prior to, and at the point of release from prison in order to overcome practical hurdles such as securing suitable housing, applying for benefits and reconnecting with family. Specific through-the-gate support for men with history of poor health and offending behaviour, and for men with history of homelessness and substance use. Also support for men at HMP Morton Hall who will be deported to their county of birth at the end of their prison sentence.

- Employability

Supporting individuals to move closer to employment due to the well-documented impact that sustainable employment can have on reducing re-offending, through the provision of intensive support covering IAG, advice about disclosure of convictions, career planning, development of employability skills, access to vocational training and learning opportunities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES (continued)

- Wellbeing

Supporting individuals in the community to improve their personal wellbeing through interventions to address lifestyles and associates, family and significant others and emotional wellbeing.

Children and Families

Support for families and children affected by imprisonment of a family member or significant other; support for children and adults affected by the substance use of a family member.

- Women specific Support

Delivery of specific support services for women involved in the criminal justice system across Greater Lincolnshire in line with Cawston recommendations; support for women and girls at risk of involvement in the criminal justice system.

- Volunteering

Recruitment and training of volunteers, including individuals with lived experience, to enhance delivery of several services.

The Board of Trustees confirm that in deciding what activities the Charity should pursue they have due regard to the guidance offered by the Charity Commission in relation to Public Benefit.

c. Volunteers

The Trustees are all volunteers and devote their time to attend Board meetings quarterly, as well as attending two development days each year and Board sub group meetings when required.

The charity also recruits and trains volunteers, including individuals with lived experience, to support clients with a range of aspects to complement the interventions delivered by staff.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

OBJECTIVES AND ACTIVITIES

a. Objectives and activities

The activities undertaken over the last 12 months are as follows:

Early Intervention

The SPARC provision (Supporting People After Remand and Conviction) was first introduced to HMP Lincoln by LAT in 2013. The provision aims to identify and support the wellbeing needs and concerns of individuals at the point of arrival at the prison and ongoing within the first days in custody. 2758 individuals have been supported by the SPARC team in the last year, a 28% increase on the previous year.

Delivery of the Lincolnshire Criminal Justice Liaison and Diversion service has continued throughout the year in partnership with Lincolnshire Partnership NHS Foundation Trust. LAT practitioners are located in each of the four Lincolnshire Police custody suites seven days a week to assess and support individuals identified as having a vulnerability at the point of arrest and have access to clinicians to support clients who require further intervention. The service supported 1322 individuals during the year.

Resettlement

Lincolnshire Action Trust has continued to deliver resettlement interventions at a number of prisons to fill gaps arising from other commissioned services.

LAT's first introduced the 'Departure Lounge' concept in 2015 to ensure men leaving HMP Lincoln are able to address issues such as housing, benefits, access to support agencies. The team continued to provide practical support such as a hot breakfast, charging mobile phones, directions for public transport, and clothing, as well as emotional support. During the year 1132 prisoners engaged with the service (95% of men released). Staff also engaged with 221 friends or family members to provide information and advice at the point of release. During the year, the Departure Lounge team has continued to support individuals with complex needs at HMP Lincoln, with engagement starting prior to release to assist with coordination of release plans, and then provision of intensive support on the morning of release to assist with effective engagement with community support services.

Specific support is provided for men leaving HMP Lincoln who have a drug or alcohol dependency and who are likely to be released homeless. Our practitioner provides intensive casework interventions to secure appropriate housing and to support each individual to engage with treatment services when released. The project has supported 17 men during the year.

In July 2023, RECONNECT commenced in Lincolnshire, a through the gate service aimed at improving the continuity of health-related care and addressing health-related drivers of offending behaviours. This is delivered by LAT in partnership with Lincolnshire Partnership NHS Foundation Trust. The service supported 294 people during the year.

Lincolnshire Action Trust has continued to deliver resettlement support at HMP Morton Hall. Interventions focus on the resettlement needs of the men, many of whom will be deported at the end of their sentence, to address issues relating to housing, education, belongings, debt and family. The team have continued to see every individual on arrival, during their sentence and at the point of release / deportation. 855 men have been supported through the delivery of 1668 interventions during the year.

Employability

Lincolnshire Action Trust has delivered employability interventions for individuals in the community who have a criminal conviction continually since 2001. Our current funding requires us to focus on individuals who are furthest from the labour market and we therefore work intensively with smaller numbers of people, the majority of whom we start to engage with whilst they are still in custody. In the last year, we have commenced support with 96 new individuals to reduce barriers and support progression towards employability. Of these, 121 'support

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

measures' have been achieved by participants to address barriers such as substance misuse, debt, health and wellbeing, or mentoring. 46 have also achieved an accredited training course to enhance their employability and 14 have progressed into employment. Much of our focus at the start of our support focuses on 'soft outcomes' including disclosure advice, interview skills training and, improved confidence when job searching, in order to progress individuals further towards employment.

Personal Wellbeing

Lincolnshire Action Trust has continued to successfully deliver the Commissioned Rehabilitative Service's 'Personal Wellbeing' provision for adult males supervised by the National Probation Service in Lincolnshire. Interventions are delivered on a 1-1 and group basis covering topics related to lifestyles and associates; family and significant others; and emotional wellbeing. 314 individuals have been referred to the service during the year.

Children and Families

Lincolnshire Action Trust has continued to deliver interventions for the children and families of prisoners during the last year. We have supported 15,376 people during the year across six prisons.

The Oasis Family Support Service supports children, young people and adults who are affected by the substance use of a family member. During the year, 116 young people and 83 adults have engaged with this support.

Women specific Support

Lincolnshire Action Trust continues to support the specific needs of women involved in the criminal justice system across Lincolnshire and North and North East Lincolnshire. The Commissioned Rehabilitative Service 'Women's Service' accepts referrals for any woman supervised by the National Probation Service residing, or being released to Greater Lincolnshire. Women referred to the Service are offered both one to one and group support. 264 women have been supported during the year.

In May 2023, LAT opened the county's first Women's Centre. Women RISE (Resilient, Informed, Supported, Empowered), offers support to women at risk of involvement in the criminal justice system via its centre in Lincoln, and pop up locations across the county. Work is underway to engage other services in a 'one stop' model of support. 84 women were supported in the first year of operation.

Grants for Clients

The charity manages a number of grant streams on behalf of others for the benefit of clients. These are used for a variety of purposes including the purchase of tools or clothing for work; accommodation deposits; to obtain identification to open a bank account; to purchase essential furniture; to obtain a basic mobile phone for men released homeless etc. During the year, 287 small grants have been awarded.

Fundraising activities

No material fundraising has taken place over the period.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

b. Financial review

Reserves Policy

The Charity carries out a number of short and medium term projects (usually between one year and three years in duration) and as such the Trustees have examined the requirements for the level of free reserves (i.e. unrestricted funds not invested in fixed assets, designated for other purposes or otherwise committed). This policy was last reviewed by the Board in November 2023. As the Charity supports many vulnerable clients, as well as employing staff, it has been decided that this should be maintained on a 'funds at risk' basis, at a level that allows adequate working capital for core costs and would cover contingency costs in the event of project funding ending unexpectedly. For the current year this is estimated to equate to £290,000. At the end of the year the balance of free reserves was £1,014,976 (compared to £973,484 at 31st March 2023).

At the same Board meeting, the ongoing deployment of designated funds was agreed, including further funds to support Departure Lounge activities and income generation capacity.

Principal funding sources

The Charity is solely reliant on attracting funding from external bodies for all of its activities. During the year, grants were received and/or funding agreements were held with HM Prison and Probation Service, Ministry of Justice, European Social Fund, Lincolnshire County Council, Ingeus Ltd, The Forward Trust, Together Women, Lincolnshire Partnership NHS Foundation, PACT, Humberside Office of the Police and Crime Commissioner, Lincolnshire Office of the Police and Crime Commissioner, SHINE Mental Health Prevention Fund and a number of small grant makers, all for service delivery. A small core costs grant was secured from the Ministry of Justice. The Trust continues to make efforts to broaden its funding base as much as possible to ensure long term sustainability for provision.

Investment policy and objectives

Under the Articles of Association, the Company has the power to make any investment which the Trustees see fit. The Charity had cash reserves on deposit with a number of banks. Interest rates are regularly reviewed to ensure returns on investments are maximised.

Lincolnshire Action Trust holds material cash resources in short term liquid investments.

Going concern

Lincolnshire Action Trust remains in a sound financial position. After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

FUTURE DEVELOPMENTS

The Trust's five-year strategy runs from 2021 to 2026 and is ambitious and reflects the innovative and aspirational approach that has become synonymous with the name 'Lincolnshire Action Trust'. The Trust plans to continue many of the activities outlined above in forthcoming years, subject to ongoing funding arrangements. In addition, as new needs are identified, the Trust will assess the relevance and suitability of sourcing funding to broaden its provision and geographical base, whilst continuing to meet the overall aims of the Charity. It is planned that designated funds will be used to develop new areas of business balancing the need for positive social impact and financial sustainability.

The charity plans to continue to work with strategic partners to identify gaps and delivery responses across the criminal justice spectrum. The charity will also continue to focus on ensuring existing contracts deliver their required outcomes to satisfy funder expectations, as well as to transform the lives of the clients we work with.

The charity is committed to continuing to actively identify and manage risks that threaten activities through corporate and service risk registers.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2024

Auditors

The auditors, Streets Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 2 September 2024 and signed on their behalf by:



Joanne Lesley Mead
(Chair of Trustees)

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST

Opinion

We have audited the financial statements of Lincolnshire Action Trust (the 'charity') for the year ended 31 March 2024 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2024 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including Company and Charity legislation, taxation legislation, and general data protection, employment, and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
 - tested journal entries to identify unusual transactions;
 - assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 2 were indicative of potential bias; and
 - investigated the rationale behind significant or unusual transactions.
- reviewed Trustee meeting minutes for evidence of appropriate decision-making and management controls.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and relevant regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the charitable company's trustees, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's trustees those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Linda Lord (Senior Statutory Auditor)

for and on behalf of
Streets Audit LLP

Chartered Accountants & Statutory Auditor

Tower House

Lucy Tower Street

Lincoln

LN1 1XW

12 September 2024

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2024**

	Note	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Income from:					
Donations and legacies	3	28,726	25,976	54,702	25,950
Charitable activities	4	1,981,715	183,626	2,165,341	1,665,896
Investments	5	12,790	-	12,790	11,092
Total income		2,023,231	209,602	2,232,833	1,702,938
Expenditure on:					
Charitable activities	6	2,004,972	254,041	2,259,013	1,827,579
Total expenditure		2,004,972	254,041	2,259,013	1,827,579
Net movement in funds		18,259	(44,439)	(26,180)	(124,641)
Reconciliation of funds:					
Total funds brought forward		1,336,917	67,024	1,403,941	1,528,582
Net movement in funds		18,259	(44,439)	(26,180)	(124,641)
Total funds carried forward		1,355,176	22,585	1,377,761	1,403,941

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET
AS AT 31 MARCH 2024

	Note	2024 £	2023 £
Fixed assets			
Tangible assets	11	16,465	24,292
		16,465	24,292
Current assets			
Debtors	12	241,234	166,272
Investments	13	815,088	812,183
Cash at bank and in hand		417,614	505,658
		1,473,936	1,484,113
Creditors: amounts falling due within one year	15	(112,640)	(104,464)
Net current assets		1,361,296	1,379,649
Total assets less current liabilities		1,377,761	1,403,941
Net assets excluding pension asset		1,377,761	1,403,941
Total net assets		1,377,761	1,403,941
Charity funds			
Restricted funds	16	22,585	67,024
Unrestricted funds	16	1,355,176	1,336,917
Total funds		1,377,761	1,403,941

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2024

The entity was entitled to exemption from audit under section 477 of the Companies Act 2006.

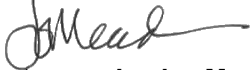
The members have not required the entity to obtain an audit for the year in question in accordance with section 476 of the Companies Act 2006.

However, an audit is required in accordance with section 144 of the Charities Act 2011.

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 02 September 2024 and signed on their behalf by:



Joanne Lesley Mead
(Chair of Trustees)

The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2024

	2024 £	2023 £
Cash flows from operating activities		
Net cash used in operating activities	(90,404)	(166,657)
Cash flows from investing activities		
Dividends, interests and rents from investments	12,790	11,092
Purchase of tangible fixed assets	(7,525)	(10,395)
Net cash invested during the year	(2,905)	(6,609)
Net cash provided by/(used in) investing activities	2,360	(5,912)
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	(88,044)	(172,569)
Cash and cash equivalents at the beginning of the year	505,658	678,227
Cash and cash equivalents at the end of the year	417,614	505,658

The notes on pages 21 to 36 form part of these financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

1. General information

As set out in the Trustee's report, Lincolnshire Action Trust is an incorporated charity limited by guarantee and registered in England and Wales. The principal office of the charity is Lincoln House, 37-39 Newland, Lincoln, Lincolnshire, LN1 1YA.

The principal activity of the charity is to provide care, resettlement and rehabilitation of individuals involved in the criminal justice system, those at risk of offending and their families/dependants primarily but not exclusively in the county of Lincolnshire.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lincolnshire Action Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity.

2.2 Going Concern

The Trustees do not believe that there are any material uncertainties about the Charity's ability to continue. The Charity has significant cash reserves and the Trustees are confident that sufficient funding streams are available to the Charity. The financial statements have therefore been prepared on the going concern basis.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.6 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Office equipment	- 20% Straight Line
Computer equipment	- 33% Straight Line

2.7 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

2. Accounting policies (continued)

2.8 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.9 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.10 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.11 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

3. Income from donations and legacies

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Donations	28,726	25,976	54,702	25,950
<i>Total 2023</i>	<i>20,645</i>	<i>5,305</i>	<i>25,950</i>	

Government grants relate entirely to funds received in respect of the coronavirus job retention scheme.

4. Income from charitable activities

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Grants and contract income	1,973,428	183,626	2,157,054	1,665,896
Training Income	8,287	-	8,287	-
Total 2024	1,981,715	183,626	2,165,341	1,665,896
<i>Total 2023</i>	<i>1,637,851</i>	<i>28,045</i>	<i>1,665,896</i>	

5. Investment income

	Unrestricted funds 2024 £	Total funds 2024 £	Total funds 2023 £
Bank Interest	12,790	12,790	11,092
<i>Total 2023</i>	<i>11,092</i>	<i>11,092</i>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total 2024 £	<i>Total 2023 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	2,004,972	254,041	2,259,013	1,827,579
<i>Total 2023</i>	1,743,258	84,321	1,827,579	

7. Analysis of expenditure by activities

	Activities undertaken directly 2024 £	Support costs 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	2,233,166	25,847	2,259,013	1,827,579
<i>Total 2023</i>	1,790,255	37,324	1,827,579	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Project costs 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	1,893,690	1,893,690	1,534,015
Depreciation	7,323	7,323	5,202
Occupancy costs	53,630	53,630	51,708
Office running costs	79,681	79,681	88,445
Other costs	45,751	45,751	21,423
Marketing costs	16,715	16,715	5,616
Travel expenses	74,447	74,447	35,484
Direct client expenses	23,480	23,480	16,719
Other staff costs	32,247	32,247	20,771
Legal costs	6,202	6,202	8,337
Catering expenses	-	-	2,535
Total 2024	<u>2,233,166</u>	<u>2,233,166</u>	<u>1,790,255</u>
<i>Total 2023</i>	<u>1,790,255</u>	<u>1,790,255</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Core costs 2024 £	Total funds 2024 £	<i>Total funds 2023 £</i>
Staff costs	264	264	419
Depreciation	8,029	8,029	6,290
Occupancy costs	1,472	1,472	2,184
Office running costs	171	171	1,354
Other costs	618	618	3,654
Training and travel expenses	45	45	599
Governance costs	10,426	10,426	6,560
Legal costs	4,536	4,536	15,861
Accountancy fees	-	-	33
Bank charges	286	286	370
Total 2024	<u>25,847</u>	<u>25,847</u>	<u>37,324</u>
<i>Total 2023</i>	<u>37,324</u>	<u>37,324</u>	

8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £4,000 (2023 - £4,000).

9. Staff costs

	2024 £	<i>2023 £</i>
Wages and salaries	1,662,557	1,348,321
Social security costs	137,869	111,532
Contribution to defined contribution pension schemes	93,528	74,581
	<u>1,893,954</u>	<u>1,534,434</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

9. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2024 No.	2023 No.
Managers	13	15
Practitioners	35	45
Administrators	26	5
	<u>74</u>	<u>65</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2024 No.	2023 No.
In the band £70,001 - £80,000	1	1

Total remuneration paid to the 5 Senior managers (2023: 5) during the year included salaries totalling £231,087 (2023: £184,238), social security totalling £25,614 (2023: £21,302) and pension contributions totalling £17,632 (2023: £13,149). Benefit was also received in the form of a car totalling £7,739 (2023: £5,344).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2023 - £NIL).

During the year ended 31 March 2024, expenses totalling £103.65 were reimbursed or paid directly to 2 Trustees (2023 - £NIL to Trustees). Expenses consisted entirely of travel expenses which were reimbursed to the Trustee.

11. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2023	58,743	38,346	97,089
Additions	2,205	5,320	7,525
At 31 March 2024	<u>60,948</u>	<u>43,666</u>	<u>104,614</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

11. Tangible fixed assets (continued)

	Office equipment £	Computer equipment £	Total £
Depreciation			
At 1 April 2023	44,147	28,650	72,797
Charge for the year	8,127	7,225	15,352
At 31 March 2024	<u>52,274</u>	<u>35,875</u>	<u>88,149</u>
Net book value			
At 31 March 2024	<u>8,674</u>	<u>7,791</u>	<u>16,465</u>
At 31 March 2023	<u>14,596</u>	<u>9,696</u>	<u>24,292</u>

12. Debtors

	2024 £	2023 £
Due within one year		
Trade debtors	222,970	151,866
Other debtors	5,954	5,044
Prepayments and accrued income	12,310	9,362
	<u>241,234</u>	<u>166,272</u>

13. Current asset investments

	2024 £	2023 £
Short term cash deposits	<u>815,088</u>	<u>812,183</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

14. Financial instruments

	2024	2023
	£	£
Financial assets		
Financial assets measured at fair value through income and expenditure	1,232,702	1,317,841

15. Creditors: Amounts falling due within one year

	2024	2023
	£	£
Trade creditors	11,396	23,284
Other taxation and social security	77,485	69,022
Other creditors	19,888	8,336
Accruals and deferred income	3,871	3,822
	112,640	104,464

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Balance at 31 March 2024 £
Unrestricted funds				
Designated funds				
Designated Funds	339,141	184	(15,590)	323,735
General funds				
General Funds	997,776	2,023,047	(1,989,382)	1,031,441
Total Unrestricted funds	1,336,917	2,023,231	(2,004,972)	1,355,176
Restricted funds				
Departure Lounge	237	1,288	(133)	1,392
Lincolnshire Discharged Prisoners Welfare Fund	570	24,688	(2,080)	23,178
MOJ Womens Service	(828)	60,000	(70,560)	(11,388)
Young Oasis	66,226	8,626	(75,328)	(476)
Adult Oasis	819	115,000	(105,940)	9,879
	67,024	209,602	(254,041)	22,585
Total of funds	1,403,941	2,232,833	(2,259,013)	1,377,761

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024

16. Statement of funds (continued)

Unrestricted funds:

General Funds

General Funds are those funds not designated towards any project in particular and can be used towards any of the Charity's objectives. Transfers have been made from the Unrestricted funds to Restricted funds for the purpose of relieving the overspent projects. Other deficit Restricted funds relate to funding timing differences.

Designated Funds

The designated funds relate to specific projects which would not be possible unless the Charity funded them themselves through accumulated reserves. The designated funds also includes amounts for contingency purposes as well as to cover costs in the event of winding up.

Restricted funds

Departure Lounge

Grants were received to support the 'departure lounge' facility available to prisoners released from HMP Lincoln.

Lincolnshire Discharged Prisoners Welfare Fund

Grants were received to assist with the resettlement of prisoners released from HMP Lincoln.

MOJ Womens Service

Funding has been provided to sustain and improve existing quality support to women in contact with or at risk of encountering the criminal justice system.

Young Oasis

Funding has been received to support the Young Oasis Project. Young Oasis provides support to children and young people in Lincolnshire who are affected by the substance use of a family member, usually a parent.

Adult Oasis

Funding has been received to support the Adult Oasis Project. Adult Oasis provides support to individuals in Lincolnshire who are affected by the substance use of a family member or loved one.

HMP Lincoln PCC Grant

Funding received to be used on the purchase of equipment and refurbishment costs within HMP Lincoln to provide learners with facilities to acquire industry standard work.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2022 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2023 £</i>
Unrestricted funds					
Designated funds					
Designated Funds	400,827	1,502	(63,188)	-	339,141
General funds					
General Funds	1,011,226	1,668,086	(1,680,070)	(1,466)	997,776
Total Unrestricted funds	1,412,053	1,669,588	(1,743,258)	(1,466)	1,336,917
Restricted funds					
Departure Lounge	(3,556)	4,305	(512)	-	237
Lincolnshire Discharged Prisoners Welfare Fund	1,042	1,000	(2,938)	1,466	570
MOJ Womens Service	-	9,863	(10,691)	-	(828)
Young Oasis	119,043	-	(52,817)	-	66,226
Adult Oasis	-	13,182	(12,363)	-	819
HMP Lincoln PCC Grant	-	5,000	(5,000)	-	-
	116,529	33,350	(84,321)	1,466	67,024
Total of funds	1,528,582	1,702,938	(1,827,579)	-	1,403,941

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2023 £	Income £	Expenditure £	Balance at 31 March 2024 £
Designated funds	339,141	184	(15,590)	323,735
General funds	997,776	2,023,047	(1,989,382)	1,031,441
Restricted funds	67,024	209,602	(254,041)	22,585
	<u>1,403,941</u>	<u>2,232,833</u>	<u>(2,259,013)</u>	<u>1,377,761</u>

Summary of funds - prior year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Designated funds	400,827	1,502	(63,188)	-	339,141
General funds	1,011,226	1,668,086	(1,680,070)	(1,466)	997,776
Restricted funds	116,529	33,350	(84,321)	1,466	67,024
	<u>1,528,582</u>	<u>1,702,938</u>	<u>(1,827,579)</u>	<u>-</u>	<u>1,403,941</u>

18. Analysis of net assets between funds

Analysis of net assets between funds - current period

	Unrestricted funds 2024 £	Restricted funds 2024 £	Total funds 2024 £
Tangible fixed assets	16,465	-	16,465
Current assets	1,451,429	22,585	1,474,014
Creditors due within one year	(112,718)	-	(112,718)
Total	<u>1,355,176</u>	<u>22,585</u>	<u>1,377,761</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior period

	<i>Unrestricted funds 2023 £</i>	<i>Restricted funds 2023 £</i>	<i>Total funds 2023 £</i>
Tangible fixed assets	24,292	-	24,292
Current assets	1,417,089	67,024	1,484,113
Creditors due within one year	(104,464)	-	(104,464)
Total	<u>1,336,917</u>	<u>67,024</u>	<u>1,403,941</u>

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2024 £	2023 £
Net expenditure for the period (as per Statement of Financial Activities)	<u>(26,180)</u>	<u>(124,641)</u>
Adjustments for:		
Depreciation charges	15,352	11,492
Dividends, interests and rents from investments	(12,790)	(11,092)
Increase in debtors	(75,040)	(45,658)
Increase in creditors	8,254	3,242
Net cash used in operating activities	<u>(90,404)</u>	<u>(166,657)</u>

20. Analysis of cash and cash equivalents

	2024 £	2023 £
Cash in hand	417,614	505,658
Total cash and cash equivalents	<u>417,614</u>	<u>505,658</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2024**

21. Analysis of changes in net debt

	At 1 April 2023 £	Cash flows £	At 31 March 2024 £
Cash at bank and in hand	505,658	(88,044)	417,614
Liquid investments	812,183	2,905	815,088
	<u>1,317,841</u>	<u>(85,139)</u>	<u>1,232,702</u>

22. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £93,528 (2023 - £74,581). Contributions totalling £Nil (2023 - £Nil) were payable to the fund at the balance sheet date.

23. Operating lease commitments

At 31 March 2024 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2024 £	2023 £
Not later than 1 year	1,125	19,125
Later than 1 year and not later than 5 years	2,250	3,376
	<u>3,375</u>	<u>22,501</u>

24. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2024.

Accounts

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 11
Independent Auditors' Report on the Financial Statements	12 - 16
Statement of Financial Activities	17
Balance Sheet	18 - 19
Statement of Cash Flows	20
Notes to the Financial Statements	21 - 37

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2023

Trustees	Joanne Lesley Mead, Chair Georgia Alsop, Treasurer Daniel Callaghan Paul Hunter David Libiszewski Nicoya Palastanga Michael Wistow
Company Registered Number	04108372
Charity Registered Number	1089130
Registered Office	3rd Floor, Lincoln House 37-39 Newland Lincoln Lincolnshire LN1 1YA
Company Secretary	Georgia Alsop
Chief Executive	Alison Goddard
Independent Auditors	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln LN1 1XW
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT HSBC Bank plc 221 High Street Lincoln LN1 1TS
Solicitors	Andrew & Co LLP St Swithin's Court 1 Flavian Road Nettleham Road Lincoln LN2 4GR

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2023

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2022 to 31 March 2023. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015) and Update Bulletin 2 (effective January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

The Charity is constituted as a Company Limited by Guarantee (Company Number 04108372) as defined by the Companies Act 2006. It is governed by its Articles and Memorandum of Association.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Recruitment and appointment of trustees

The Directors of the Company are also charity Trustees for the purpose of charity law and under the Company's Articles are known as members of the Board of Management. Trustees retire by rotation by those who have been longest in office since their appointment or reappointment. If the vacancy is not filled, the retiring trustee, if willing to act, will be deemed to have been reappointed unless it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

The Board of Management seeks to ensure that the diverse range of services and activities provided by the Charity are represented by the broad skills of its members. Traditional business and criminal justice skills are well represented on the Board. Where new skills are identified as being of benefit to the Charity, the Charity uses open advertisements for Trustees, alongside approaching individuals to offer themselves for election by the Board where particular skills gaps are identified.

During the year, the Trustees have continued to ensure compliance with the Charity Governance Code for large charities that was adopted in 2020. We would like to put on record our thanks to each of the trustees who have served on the Board of Management this year.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

c. Trustee induction and training

New Trustees receive an induction covering their obligations as a member of the Board, the main documents which set out the operational framework of the Charity including the Articles of Association, funding structure of the Charity and future plans and objectives.

Trustees also become familiar with the practical work of the Charity through meetings with operational managers and being involved with workshops, meetings and staff recruitment and selection activities. Each Trust has taken on a portfolio lead to further develop knowledge about particular areas of LAT's operations. Trustees are kept up to date with activities through regular updates at each Board Meeting and presentation of documents such as the Strategic Plan.

d. Organisational structure

During the year, the Charity has had seven Trustees at any one time who are responsible for the strategic direction and policy of the Charity, including one who acts as Treasurer and Company Secretary.

The Senior Leadership Team comprises the Chief Executive, the Director of Operations, Head of Business Services, Head of Custody Services and Head of Community Services. The CEO, Director of Operations and Head of Business Services attend Board meetings but have no voting rights. The Chief Executive has delegated responsibility for running the organisation and ensuring that the Charity delivers the services specified and that key performance indicators are met. The Director of Operations is responsible to the Chief Executive for operational management and development and business development. The Heads of Service are responsible to the Director of Operations for supervision of middle managers, ensuring the staff team continue to adhere to good practice and act as designated safeguarding leads. The Head of Business Services is responsible to the Chief Executive for oversight of business support functions and governance support to the Board.

e. Pay Policy for senior staff

The pay of the senior staff is reviewed annually by the Board, in line with a review of pay for all staff, and normally increased in accordance with CPI. The Directors benchmark against other charities of a similar size and nature when undertaking a salary review.

All directors give their time freely and no director received remuneration in the year. Details of related party transactions are disclosed in note 24 to the accounts.

f. Wider network

Lincolnshire Action Trust is not part of a wider network.

g. Related parties

Lincolnshire Action Trust does not have any relationships with related parties.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

h. Risk management

The Trustees and management of the organisation review the major risks to which the Charity is exposed on a regular basis. We have strategic, corporate and service risk registers in place, which are reviewed regularly. Risks are assessed by probability and impact and we have identified actions to mitigate these. The Board, leadership team and management team regularly review challenges we encounter to identify lessons learnt.

The most significant external strategic risks identified are a failure to attract, recruit and retain an adequately skilled paid and volunteer workforce and a lack of business continuity including vulnerability of IT infrastructure, cyber security and information management. We have sought to mitigate the first of these risks during the year by strengthening HR reporting and developing staff feedback mechanisms. To mitigate the second of these risks we have achieved IASME accreditation and continued with regular staff training in this area.

Identified internal risks have been minimised, for example through commissioning a client management system and HR system. Documented policies are in place, with a review timetable covering key areas such as Information Security; Safeguarding; Equity, Diversity and Inclusion; Quality; Health and Safety; and Business Continuity. Procedures are in place for the authorisations of all transactions and to ensure consistent delivery of all operational aspects of the charitable company.

External accreditations allow validation of our systems and practice. We are pleased to have successfully achieved IASME Gold standard in July 2022 and received a successful mid-term assessment against Matrix standard for Information, Advice and Guidance.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES

a. Objectives and aims

The objectives of the Charity are as follows:

- (1) The care and resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending and their families and dependents, primarily but not exclusively in the County of Lincolnshire;
- (2) To provide, promote, support or organise the recruitment and training of individuals involved in the criminal justice system, and those at risk of offending, and to assist them in finding employment and accommodation and to rehabilitate themselves;
- (3) To further and promote the study of, and research into, all aspects and methods of the prevention of crime, social exclusion and delinquency and to obtain and make records of and disseminate information concerning the same;
- (4) To relieve the suffering of families and carers whose lives have been affected by substance misuse in Lincolnshire by providing support and information to help reduce drug and alcohol related harm.

The charity identifies and develops provisions that will meet the identified needs of individuals involved in the criminal justice system, and their families, in an innovative and responsive manner. Our work continues to closely follow the National Reducing Re-offending Action Plan 'Pathways' which were identified by the National Offender Management Service (superseded by HMPPS, Her Majesty's Prison and Probation Service) as the most significant risk factors to tackle in order to prevent recidivism and to protect the public. We therefore aim to be responsive to the needs identified among our client groups, working in partnership with other agencies in the statutory, private and voluntary sectors where appropriate, to reduce re offending in our local area.

b. Significant activities

As in previous years, Lincolnshire Action Trust has continued to develop services and interventions to meet the needs of the clients with whom we work during 2022-23. Our activity is diverse, and all has the purpose of supporting individuals involved in the criminal justice system to move away from crime by improving their skills, experience and aspirations, as well as supporting those affected by the criminal justice system. Our main activities over the last year have continued to focus on the following broad areas of delivery:

- **Early Intervention**

Support for individuals attending court and within their first 48 hours in prison continues to be a core activity. Our Criminal Justice Liaison and Diversion service, delivered in partnership with Lincolnshire NHS Partnership Trust, has LAT staff based in each of the four Lincolnshire Police custody suites to support vulnerable individuals at the point of arrest.

- **Resettlement**

Support for prisoners prior to, and at the point of release from, prison in order to overcome practical hurdles such as securing suitable housing, applying for benefits and reconnecting with family. Also support for men at HMP Morton Hall who will be deported to their country of birth at the end of their prison sentence.

- **Employability**

Supporting individuals to move closer to employment due to the well-documented impact that sustainable employment can have on reducing re-offending, through the provision of intensive support covering IAG, advice about disclosure of convictions, career planning, development of employability skills, access to vocational training and learning opportunities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES (continued)

- Wellbeing

Supporting individuals in the community to improve their personal wellbeing through interventions to address lifestyles and associates, family and significant others and emotional wellbeing.

- Children and Families

Support for families and children affected by imprisonment of a family member or significant other; support for children affected by the substance use of a parent or other family member.

- Women Specific Support

Delivery of specific support services for women involved in the criminal justice system across Greater Lincolnshire in line with Cawston recommendations.

- Volunteering

Recruitment and training of volunteers, including individuals with lived experience, to enhance delivery of services.

The Board of Trustees confirm that in deciding what activities the Charity should pursue they have due regard to the guidance offered by the Charity Commission in relation to Public Benefit.

c. Volunteers

The Trustees are all volunteers and devote their time to attend Board meetings quarterly, as well as attending two development days each year and Board sub group meetings when required.

The charity also recruits and trains volunteer mentors, including peer mentors, to support clients with a range of aspects to complement the interventions delivered by staff.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

OBJECTIVES AND ACTIVITIES

a. Objectives and activities

The activities undertaken over the last 12 months are as follows:

Early Intervention

The SPARC provision (Supporting People After Remand and Conviction) that LAT first introduced to HMP Lincoln in 2013 aims to identify and support the wellbeing needs and concerns of individuals at the point of arrival to HMP Lincoln and ongoing within the first days in custody. 2146 individuals have been supported by the SPARC team in the last year.

Delivery of the Lincolnshire Criminal Justice Liaison and Diversion service has continued throughout the year in partnership with Lincolnshire Partnership NHS Foundation Trust. LAT practitioners are located in each of the four Lincolnshire Police custody suites seven days a week to assess and support individuals identified as having a vulnerability at the point of arrest and have access to clinicians to support clients who require further intervention. The service supported 1298 individuals during the year.

Resettlement

Lincolnshire Action Trust has continued to deliver resettlement interventions at a number of prisons to fill gaps created by other commissioned services.

LAT first introduced the 'Departure Lounge' concept in 2015 to ensure men leaving HMP Lincoln are able to address issues such as housing, benefits, access to support agencies. The team continued to provide practical support such as a hot breakfast, charging mobile phones, directions for public transport, and clothing, as well as emotional support. During the year 1041 prisoners engaged with the service (97% of men released). Staff also engaged with 188 friends or family members to provide information and advice at the point of release. During the year, the Departure Lounge team has continued to support individuals with complex needs at HMP Lincoln, with engagement starting prior to release to assist with coordination of release plans, and then provision of intensive support on the morning of release to assist with effective engagement with community support services.

Specific support is now in place for men leaving HMP Lincoln who have a drug or alcohol dependency and who are likely to be released homeless. Our practitioner provides intensive casework interventions to secure appropriate housing and to support each individual to engage with treatment services when released. The project has supported 5 men since it started in March 2023.

Lincolnshire Action Trust has continued to deliver resettlement support at HMP Morton Hall. Interventions have continued to focus on the resettlement needs of the men, many of whom will be deported at the end of their sentence, to address issues relating to housing, education, belongings, debt and family. The team have continued to see every individual on arrival, during their sentence and at the point of release / deportation. 726 interventions have been delivered during the year.

Employability

Lincolnshire Action Trust has delivered employability interventions for individuals in the community who have a criminal conviction continually since 2001. Our current funding requires us to focus on individuals who are furthest from the labour market and we therefore work intensively with smaller numbers of people, the majority of whom we start to engage with whilst they are still in custody. In the last year, we have commenced support with 181 new individuals to reduce barriers and support progression towards employability. Of these, 148 have been supported to access at least one 'support measure' to address barriers such as substance misuse, debt, health and wellbeing, or mentoring. 76 have also achieved an accredited training course to enhance their employability. Much of our focus at the start of our support focuses on 'soft outcomes' including disclosure advice, interview skills training and, improved confidence when job searching, in order to progress individuals further towards employment.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Personal Wellbeing

Lincolnshire Action Trust has continued to successfully deliver the Commissioned Rehabilitative Service's 'Personal Wellbeing' provision for adult males supervised by the National Probation Service in Lincolnshire. Interventions are delivered on a 1-1 and group basis covering topics related to lifestyles and associates; family and significant others; and emotional wellbeing. 284 individuals have been referred to the service during the year.

Children and Families

Lincolnshire Action Trust has continued to deliver interventions for the children and families of prisoners during the last year. We have supported 15,459 people during the year across six prisons.

The Young Oasis project supports children and young people who are affected by the substance use of a family member, usually a parent. Many individuals are involved in safeguarding, child in need and team around the child proceedings, and Young Oasis often provides the key trusted relationship with the young person. During the year, 80 new young people have engaged with Young Oasis across Lincolnshire.

In early 2023 we secured funding to develop a service for adult family members and others affected by the substance use of a loved one. Mobilisation of this countywide service took place in quarter 4, ready for the service to start in April 2023.

Women specific Support

Lincolnshire Action Trust continues to support the specific needs of women involved in the criminal justice system across Lincolnshire and North and North East Lincolnshire. The Commissioned Rehabilitative Service 'Women's Service' accepts referrals for any woman supervised by the National Probation Service residing, or being released to Greater Lincolnshire. Women referred to the Service are offered both one to one and group support. 326 women have been supported during the year.

In early 2023, LAT was successful in securing a further core costs grant from the Ministry of Justice. This is to be used to continue to assist our development of trauma informed practice and to support organisations across the county to develop their services to meet the needs of women and girls.

A further MOJ interventions grant was secured in early 2023 to develop Lincolnshire's first women's centre model. Implementation of this project commenced in March and we aim to support our first clients in summer 2023.

Grants for Clients

The charity manages a number of grant streams on behalf of others for the benefit of clients. These are used for a variety of purposes including the purchase of tools or clothing for work; accommodation deposits; to obtain identification to open a bank account; to purchase essential furniture etc. In addition, a small fund is held on behalf of the Independent Monitoring Board of HMP Lincoln to support men on release. During the year, almost 400 small grants have been awarded.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

b. Financial review

Reserves Policy

The Charity carries out a number of short and medium term projects (usually between one year and three years in duration) and as such the Trustees have examined the requirements for the level of free reserves (i.e. unrestricted funds not invested in fixed assets, designated for other purposes or otherwise committed). This policy was last reviewed by the Board in October 2021. As the Charity supports many vulnerable clients, as well as employing staff, it has been decided that this should be maintained on a 'funds at risk' basis, at a level that allows adequate working capital for core costs and would cover contingency costs in the event of project funding ending unexpectedly. For the current year this is estimated to equate to £260,000. At the end of the year the balance of free reserves was £973,484 (compared to £985,837 at 31st March 2022).

The deficit in the current year has resulted in a lower than anticipated level of reserves, ahead of the 9 months operating costs agreed by Trustees. At the same Board meeting, the ongoing deployment of designated funds was agreed for the next 3 years, with initial priorities identified in relation to Departure Lounge activities and infrastructure resource.

Principal funding sources

The Charity is solely reliant on attracting funding from external bodies for all of its activities. During the year, grants were received and/or funding agreements were held with HM Prison and Probation Service, Ministry of Justice, European Social Fund, Lincolnshire County Council, Ormiston Families, Ingeus Ltd, The Forward Trust, Together Women, Lincolnshire Partnership NHS Foundation, PACT, and a number of small grant makers, all for service delivery. A small core costs grant was secured from the Ministry of Justice. The Trust continues to make efforts to broaden its funding base as much as possible to ensure long term sustainability for provision.

Investment policy and objectives

Under the Articles of Association, the Company has the power to make any investment which the Trustees see fit. The Charity had cash reserves on deposit with a number of banks. Interest rates are regularly reviewed to ensure returns on investments are maximised.

Lincolnshire Action Trust holds material cash resources in short term liquid investments.

Going concern

Lincolnshire Action Trust remains in a sound financial position. After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

FUTURE DEVELOPMENTS

The Trust's five-year strategy runs from 2021 to 2026 and is ambitious and reflects the innovative and aspirational approach that has become synonymous with the name 'Lincolnshire Action Trust'. The Trust plans to continue many of the activities outlined above in forthcoming years, subject to ongoing funding arrangements. In addition, as new needs are identified, the Trust will assess the relevance and suitability of sourcing funding to broaden its provision and geographical base, whilst continuing to meet the overall aims of the Charity. It is planned that designated funds will be used to develop new areas of business balancing the need for positive social impact and financial sustainability.

The charity plans to continue to work with strategic partners to identify gaps and delivery responses across the criminal justice spectrum. The charity will also continue to focus on ensuring existing contracts deliver their required outcomes to satisfy funder expectations, as well as to transform the lives of the clients we work with.

In the next 12 months, focus will be placed on further developing internal processes and structures to ensure the charity is equipped to identify and maximise future opportunities.

The charity is committed to continuing to actively identify and manage risks that threaten activities through corporate and service risk registers.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2023

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, Streets Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 24 July 2023 and signed on their behalf by:



Joanne Lesley Mead
(Chair of Trustees)

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST

Opinion

We have audited the financial statements of Lincolnshire Action Trust (the 'charity') for the year ended 31 March 2023 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2023 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including Company and Charity legislation, taxation legislation, and general data protection, employment, and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
 - tested journal entries to identify unusual transactions;
 - assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 2 were indicative of potential bias; and
 - investigated the rationale behind significant or unusual transactions.
- reviewed Trustee meeting minutes for evidence of appropriate decision-making and management controls.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and relevant regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Linda Lord (Senior Statutory Auditor)

for and on behalf of
Streets Audit LLP

Chartered Accountants & Statutory Auditor

Tower House

Lucy Tower Street

Lincoln

LN1 1XW

5 October 2023

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2023**

	Note	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Income from:					
Donations and legacies	3	20,645	5,305	25,950	82,649
Charitable activities	4	1,637,851	28,045	1,665,896	1,752,705
Investments	5	11,092	-	11,092	7,126
Total income		1,669,588	33,350	1,702,938	1,842,480
Expenditure on:					
Charitable activities	6	1,743,258	84,321	1,827,579	1,456,931
Total expenditure		1,743,258	84,321	1,827,579	1,456,931
Net (expenditure)/income		(73,670)	(50,971)	(124,641)	385,549
Transfers between funds	16	(1,466)	1,466	-	-
Net movement in funds		(75,136)	(49,505)	(124,641)	385,549
Reconciliation of funds:					
Total funds brought forward		1,412,053	116,529	1,528,582	1,143,033
Net movement in funds		(75,136)	(49,505)	(124,641)	385,549
Total funds carried forward		1,336,917	67,024	1,403,941	1,528,582

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 21 to 37 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET
AS AT 31 MARCH 2023

	Note	2023 £	2022 £
Fixed assets			
Tangible assets	11	24,292	25,389
		24,292	25,389
Current assets			
Debtors	12	166,272	121,198
Investments	13	812,183	805,574
Cash at bank and in hand		505,658	678,227
		1,484,113	1,604,999
Creditors: amounts falling due within one year	15	(104,464)	(101,806)
Net current assets		1,379,649	1,503,193
Total assets less current liabilities		1,403,941	1,528,582
Net assets excluding pension asset		1,403,941	1,528,582
Total net assets		1,403,941	1,528,582
Charity funds			
Restricted funds	16	67,024	116,529
Unrestricted funds	16	1,336,917	1,412,053
Total funds		1,403,941	1,528,582

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2023

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 24 July 2023 and signed on their behalf by:



Joanne Lesley Mead
(Chair of Trustees)

The notes on pages 21 to 37 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2023

	2023 £	2022 £
Cash flows from operating activities		
Net cash used in operating activities	(166,657)	436,728
Cash flows from investing activities		
Dividends, interests and rents from investments	11,092	7,126
Purchase of tangible fixed assets	(10,395)	(17,224)
Net cash invested during the year	(6,609)	(79,229)
Net cash used in investing activities	(5,912)	(89,327)
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	(172,569)	347,401
Cash and cash equivalents at the beginning of the year	678,227	330,826
Cash and cash equivalents at the end of the year	505,658	678,227

The notes on pages 21 to 37 form part of these financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

1. General information

As set out in the Trustee's report, Lincolnshire Action Trust is an incorporated charity limited by guarantee and registered in England and Wales. The principal office of the charity is Lincoln House, 37-39 Newland, Lincoln, Lincolnshire, LN1 1YA.

The principal activity of the charity is to provide care, resettlement and rehabilitation of individuals involved in the criminal justice system, those at risk of offending and their families/dependants primarily but not exclusively in the county of Lincolnshire.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lincolnshire Action Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity.

2.2 Going Concern

The Trustees do not believe that there are any material uncertainties about the Charity's ability to continue. The Charity has significant cash reserves and the Trustees are confident that sufficient funding streams are available to the Charity. The financial statements have therefore been prepared on the going concern basis.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Office equipment	- 20% Straight Line
Computer equipment	- 33% Straight Line

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

3. Income from donations and legacies

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Donations	20,645	5,305	25,950	81,590
Government grants	-	-	-	1,059
Total 2023	<u>20,645</u>	<u>5,305</u>	<u>25,950</u>	<u>82,649</u>
<i>Total 2022</i>	<u>71,082</u>	<u>11,567</u>	<u>82,649</u>	

Government grants relate entirely to funds received in respect of the coronavirus job retention scheme.

4. Income from charitable activities

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Grants and contract income	1,637,851	28,045	1,665,896	1,752,705
<i>Total 2022</i>	<u>1,551,369</u>	<u>201,336</u>	<u>1,752,705</u>	

5. Investment income

	Unrestricted funds 2023 £	Total funds 2023 £	Total funds 2022 £
Bank Interest	11,092	11,092	7,126
<i>Total 2022</i>	<u>7,126</u>	<u>7,126</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total 2023 £	<i>Total 2022 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,743,258	84,321	1,827,579	1,456,931
	<u>1,743,258</u>	<u>84,321</u>	<u>1,827,579</u>	
<i>Total 2022</i>	<u>1,361,558</u>	<u>95,373</u>	<u>1,456,931</u>	

7. Analysis of expenditure by activities

	Activities undertaken directly 2023 £	Support costs 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,790,255	37,324	1,827,579	1,456,931
	<u>1,790,255</u>	<u>37,324</u>	<u>1,827,579</u>	
<i>Total 2022</i>	<u>1,425,486</u>	<u>31,445</u>	<u>1,456,931</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Project costs 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Staff costs	1,534,015	1,534,015	1,218,326
Depreciation	5,202	5,202	3,734
Occupancy costs	51,708	51,708	50,466
Office running costs	88,445	88,445	38,161
Other costs	21,423	21,423	20,267
Marketing costs	5,616	5,616	6,831
Travel expenses	35,484	35,484	34,073
Direct client expenses	16,719	16,719	19,236
Other staff costs	20,771	20,771	23,111
Legal costs	8,337	8,337	9,231
Catering expenses	2,535	2,535	2,050
Total 2023	<u>1,790,255</u>	<u>1,790,255</u>	<u>1,425,486</u>
<i>Total 2022</i>	<u>1,425,486</u>	<u>1,425,486</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Core costs 2023 £	Total funds 2023 £	<i>Total funds 2022 £</i>
Staff costs	419	419	2,122
Depreciation	6,290	6,290	5,392
Occupancy costs	2,184	2,184	7,729
Office running costs	1,354	1,354	5,767
Other costs	3,654	3,654	2,294
Training and travel expenses	599	599	911
Governance costs	6,560	6,560	6,514
Legal costs	15,861	15,861	390
Accountancy fees	33	33	-
Bank charges	370	370	326
Total 2023	<u>37,324</u>	<u>37,324</u>	<u>31,445</u>
<i>Total 2022</i>	<u>31,445</u>	<u>31,445</u>	

8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £4,000 (2022 - £3,750).

9. Staff costs

	2023 £	<i>2022 £</i>
Wages and salaries	1,348,321	1,086,425
Social security costs	111,532	75,424
Contribution to defined contribution pension schemes	74,581	58,599
	<u>1,534,434</u>	<u>1,220,448</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

9. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2023 No.	2022 No.
Managers	15	12
Practitioners	45	31
Administrators	5	4
	<u>65</u>	<u>47</u>

The number of employees whose employee benefits (excluding employer pension costs) exceeded £60,000 was:

	2023 No.	2022 No.
In the band £60,001 - £70,000	-	1
In the band £70,001 - £80,000	1	-

Total remuneration paid to the 5 Senior managers (2022: 2) during the year included salaries totalling £184,238 (2022: £112,632), social security totalling £21,302 (2022: £13,102) and pension contributions totalling £13,149 (2022: £11,413). Benefit was also received in the form of a car totalling £5,344 (2022: £8,299).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2022 - £NIL).

During the year ended 31 March 2023, expenses totalling £NIL were reimbursed or paid directly to Trustees (2022 - £50 to 1 Trustees). Expenses consisted entirely of travel expenses which were reimbursed to the Trustee.

11. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2022	51,793	34,901	86,694
Additions	6,950	3,445	10,395
At 31 March 2023	<u>58,743</u>	<u>38,346</u>	<u>97,089</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

11. Tangible fixed assets (continued)

	Office equipment £	Computer equipment £	Total £
Depreciation			
At 1 April 2022	37,857	23,448	61,305
Charge for the year	6,290	5,202	11,492
At 31 March 2023	<u>44,147</u>	<u>28,650</u>	<u>72,797</u>
Net book value			
At 31 March 2023	<u>14,596</u>	<u>9,696</u>	<u>24,292</u>
At 31 March 2022	<u>13,936</u>	<u>11,453</u>	<u>25,389</u>

12. Debtors

	2023 £	2022 £
Due within one year		
Trade debtors	151,866	104,891
Other debtors	5,044	6,552
Prepayments and accrued income	9,362	9,755
	<u>166,272</u>	<u>121,198</u>

13. Current asset investments

	2023 £	2022 £
Short term cash deposits	<u>812,183</u>	<u>805,574</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

14. Financial instruments

	2023	2022
	£	£
Financial assets		
Financial assets measured at fair value through income and expenditure	<u>1,317,841</u>	<u>1,483,801</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

15. Creditors: Amounts falling due within one year

	2023	2022
	£	£
Trade creditors	23,284	10,487
Other taxation and social security	69,022	69,112
Other creditors	8,336	18,338
Accruals and deferred income	3,822	3,869
	104,464	101,806

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Unrestricted funds					
Designated funds					
Designated Funds	400,827	1,502	(63,188)	-	339,141
General funds					
General Funds	1,011,226	1,668,086	(1,680,070)	(1,466)	997,776
Total Unrestricted funds	1,412,053	1,669,588	(1,743,258)	(1,466)	1,336,917
Restricted funds					
Departure Lounge	(3,556)	4,305	(512)	-	237
Lincolnshire Discharged Prisoners Welfare Fund	1,042	1,000	(2,938)	1,466	570
MOJ Womens Service	-	9,863	(10,691)	-	(828)
Young Oasis	119,043	-	(52,817)	-	66,226
Adult Oasis	-	13,182	(12,363)	-	819
HMP Lincoln PCC Grant	-	5,000	(5,000)	-	-
	116,529	33,350	(84,321)	1,466	67,024
Total of funds	1,528,582	1,702,938	(1,827,579)	-	1,403,941

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

16. Statement of funds (continued)

Unrestricted funds:

General Funds

General Funds are those funds not designated towards any project in particular and can be used towards any of the Charity's objectives. Transfers have been made from the Unrestricted funds to Restricted funds for the purpose of relieving the overspent projects. Other deficit Restricted funds relate to funding timing differences.

Designated Funds

The designated funds relate to specific projects which would not be possible unless the Charity funded them themselves through accumulated reserves. The designated funds also includes amounts for contingency purposes as well as to cover costs in the event of winding up.

Restricted funds

Departure Lounge

Grants were received to support the 'departure lounge' facility available to prisoners released from HMP Lincoln.

Lincolnshire Discharged Prisoners Welfare Fund

Grants were received to assist with the resettlement of prisoners released from HMP Lincoln.

MOJ Womens Service

Funding has been provided to sustain and improve existing quality support to women in contact with or at risk of encountering the criminal justice system.

Young Oasis

Funding has been received to support the Young Oasis Project. Young Oasis provides support to children and young people in Lincolnshire who are affected by the substance use of a family member, usually a parent.

Adult Oasis

Funding has been received to support the Adult Oasis Project. Young Oasis provides support to adults in Lincolnshire who are affected by the substance use of a family member.

HMP Lincoln PCC Grant

Funding received to be used on the purchase of equipment and refurbishment costs within HMP Lincoln to provide learners with facilities to acquire industry standard work.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2021 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2022 £</i>
Unrestricted funds					
Designated funds					
Designated Funds	400,827	-	-	-	400,827
General funds					
General Funds	744,211	1,629,577	(1,361,558)	(1,004)	1,011,226
Total Unrestricted funds	1,145,038	1,629,577	(1,361,558)	(1,004)	1,412,053
Restricted funds					
Departure Lounge	-	5,067	(8,623)	-	(3,556)
Lincolnshire Economic Action Partnership	(155)	-	-	155	-
Lincolnshire Discharged Prisoners Welfare Fund	(1,701)	6,500	(3,757)	-	1,042
MOJ Womens Service	(149)	48,000	(48,700)	849	-
Young Oasis	-	153,336	(34,293)	-	119,043
	(2,005)	212,903	(95,373)	1,004	116,529
Total of funds	1,143,033	1,842,480	(1,456,931)	-	1,528,582

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2022 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2023 £
Designated funds	400,827	1,502	(63,188)	-	339,141
General funds	1,011,226	1,668,086	(1,680,070)	(1,466)	997,776
Restricted funds	116,529	33,350	(84,321)	1,466	67,024
	<u>1,528,582</u>	<u>1,702,938</u>	<u>(1,827,579)</u>	<u>-</u>	<u>1,403,941</u>

Summary of funds - prior year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	400,827	-	-	-	400,827
General funds	744,211	1,629,577	(1,361,558)	(1,004)	1,011,226
Restricted funds	(2,005)	212,903	(95,373)	1,004	116,529
	<u>1,143,033</u>	<u>1,842,480</u>	<u>(1,456,931)</u>	<u>-</u>	<u>1,528,582</u>

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2023 £	Restricted funds 2023 £	Total funds 2023 £
Tangible fixed assets	24,292	-	24,292
Current assets	1,444,125	39,988	1,484,113
Creditors due within one year	(104,464)	-	(104,464)
Difference	(27,036)	27,036	-
Total	<u>1,336,917</u>	<u>67,024</u>	<u>1,403,941</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2022 £</i>	<i>Restricted funds 2022 £</i>	<i>Total funds 2022 £</i>
Tangible fixed assets	25,389	-	25,389
Current assets	1,483,910	121,089	1,604,999
Creditors due within one year	(97,246)	(4,560)	(101,806)
Total	1,412,053	116,529	1,528,582

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2023 £	2022 £
Net income/expenditure for the year (as per Statement of Financial Activities)	(124,641)	385,549
Adjustments for:		
Depreciation charges	11,492	9,126
Dividends, interests and rents from investments	(11,092)	(7,126)
Decrease/(increase) in debtors	(45,658)	54,252
Increase/(decrease) in creditors	3,242	(5,073)
Net cash provided by/(used in) operating activities	(166,657)	436,728

20. Analysis of cash and cash equivalents

	2023 £	2022 £
Cash in hand	505,658	678,227
Total cash and cash equivalents	505,658	678,227

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2023**

21. Analysis of changes in net debt

	At 1 April 2022 £	Cash flows £	At 31 March 2023 £
Cash at bank and in hand	678,227	(172,569)	505,658
Liquid investments	805,574	6,609	812,183
	<u>1,483,801</u>	<u>(165,960)</u>	<u>1,317,841</u>

22. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £74,581 (2022 - £58,599). Contributions totalling £Nil (2022 - £6,398) were payable to the fund at the balance sheet date.

23. Operating lease commitments

At 31 March 2023 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2023 £	2022 £
Not later than 1 year	19,125	22,500
Later than 1 year and not later than 5 years	3,376	18,000
	<u>22,501</u>	<u>40,500</u>

24. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2023.

LINCOLNSHIRE ACTION TRUST

England & Wales - Charity number 1089130

Accounts

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 11
Independent Auditors' Report on the Financial Statements	12 - 16
Statement of Financial Activities	17
Balance Sheet	18 - 19
Statement of Cash Flows	20
Notes to the Financial Statements	21 - 36

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2022

Trustees	Joanne Lesley Mead, Chair Georgia Alsop, Treasurer (appointed 9 June 2021) Daniel Callaghan Paul Hunter (appointed 28 January 2022) David Libiszewski Nicoya Palastanga Michael Wistow
Company Registered Number	04108372
Charity Registered Number	1089130
Registered Office	3rd Floor, Lincoln House 37-39 Newland Lincoln Lincolnshire LN1 1YA
Company Secretary	Alison Goddard (resigned 30 September 2021) Georgia Alsop (appointed 1st October 2021)
Chief executive	Alison Goddard
Independent Auditors	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln LN1 1XW
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT HSBC Bank plc 221 High Street Lincoln LN1 1TS
Solicitors	Andrew & Co LLP St Swithin's Court 1 Flavian Road Nettleham Road Lincoln LN2 4GR

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2022

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2021 to 31 March 2022. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015) and Update Bulletin 2 (effective January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

The Charity is constituted as a Company Limited by Guarantee (Company Number 04108372) as defined by the Companies Act 2006. It is governed by its Articles and Memorandum of Association.

In setting objectives and planning for activities, the Trustees have given due consideration to general guidance published by the Charity Commission relating to public benefit, including the guidance 'Public benefit: running a charity (PB2)'.

b. Recruitment and appointment of trustees

The Directors of the Company are also charity Trustees for the purpose of charity law and under the Company's Articles are known as members of the Board of Management. Trustees retire by rotation by those who have been longest in office since their appointment or reappointment. If the vacancy is not filled, the retiring trustee, if willing to act, will be deemed to have been reappointed unless it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

The Board of Management seeks to ensure that the diverse range of services and activities provided by the Charity are represented by the broad skills of its members. Traditional business and criminal justice skills are well represented on the Board. Where new skills are identified as being of benefit to the Charity, the Charity uses open advertisements for Trustees, alongside approaching individuals to offer themselves for election by the Board where particular skills gaps are identified.

During the year, the Trustees have continued to ensure compliance with the Charity Governance Code for large charities that was adopted in 2020. To further strengthen governance, the charity has sought to appoint new Trustees and we are pleased that a further two new Trustees have joined the Board, one of whom also acts as Treasurer and Company Secretary, each of whom brings considerable expertise. We would like to put on record our thanks to each of the trustees who have served on the Board of Management this year.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

c. Trustee induction and training

New Trustees receive an induction covering their obligations as a member of the Board, the main documents which set out the operational framework of the Charity including the Memorandum and Articles of Association, funding structure of the Charity and future plans and objectives.

Trustees also become familiar with the practical work of the Charity through meetings with operational managers and being involved with workshops, meetings and staff recruitment and selection activities. Each Trustee has taken on a portfolio lead to further develop knowledge about particular areas of LAT's operations. Trustees are kept up to date with activities through regular updates at each Board Meeting and presentation of documents such as the annual Business Plan.

d. Organisational structure

During the year, the Charity has had six Trustees at any one time who are responsible for the strategic direction and policy of the Charity, including one who acts as Treasurer and Company Secretary.

The Senior Management Team comprises the Chief Executive, the Director of Operations and the Business Development Manager, all of whom sit on the Board but do not have voting rights. The Chief Executive has delegated responsibility for running the organisation and ensuring that the Charity delivers the services specified and that key performance indicators are met. The Director of Operations is responsible to the Chief Executive for operational management, supervision of middle managers and ensuring the staff team continue to adhere to good practice. The Business Development Manager is responsible to the Chief Executive for business development activities including oversight of business support functions and the implementation of new projects.

e. Pay Policy for senior staff

The pay of the senior staff is reviewed annually by the Board, in line with a review of pay for all staff, and normally increased in accordance with CPI. The Directors benchmark against other charities of a similar size and nature when undertaking a salary review.

All directors give their time freely and no director received remuneration in the year. Details of related party transactions are disclosed in note 24 to the accounts.

f. Wider network

Lincolnshire Action Trust is not part of a wider network.

g. Related parties

Lincolnshire Action Trust does not have any relationships with related parties.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

h. Risk management

The Trustees and management of the organisation review the major risks to which the Charity is exposed on a regular basis. We have strategic and operational risk registers in place, which are reviewed regularly. Risks are assessed by probability and impact and we have identified actions to mitigate these. The Board and management team regularly review challenges we encounter to identify lessons learnt. This has been particularly relevant during the last year due to the COVID-19 pandemic.

The most significant external strategic risks identified are a failure to attract, recruit and retain an adequately skilled paid and volunteer workforce and a lack of business continuity including vulnerability of IT infrastructure, cyber security and information management. We have sought to mitigate the first of these risks during the year by strengthening HR reporting and developing staff feedback mechanisms. To mitigate the second of these risks we have achieved Cyber Essentials Plus accreditation and are actively working towards IASME accreditation, revising our Information Security Policy and enhancing internal IT resourcing.

Identified internal risks have been minimised, for example through strengthening safer recruitment practices, commissioning of an external safeguarding audit and enhanced data analysis. All posts have been evaluated to ensure the correct DBS check is undertaken to support safeguarding principals. Documented policies are in place covering key areas such as Information Security, Safeguarding, Equality, Diversity and Inclusion, Quality, Health and Safety, and Business Continuity, and these are regularly reviewed by the Board. Procedures are in place for the authorisations of all transactions and to ensure consistent delivery of all operational aspects of the charitable company.

External accreditations allow validation of our systems and practice. We are pleased to have successfully achieved Cyber Essentials Plus information security accreditation in May 2021 and started working towards IASME Gold standard.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

a. Objectives and aims

The objectives of the Charity are as follows:

- (1) The care and resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending and their families and dependents, primarily but not exclusively in the County of Lincolnshire;
- (2) To provide, promote, support or organise the recruitment and training of individuals involved in the criminal justice system, and those at risk of offending, and to assist them in finding employment and accommodation and to rehabilitate themselves;
- (3) To further and promote the study of, and research into, all aspects and methods of the prevention of crime, social exclusion and delinquency and to obtain and make records of and disseminate information concerning the same;
- (4) To relieve the suffering of families and carers whose lives have been affected by substance misuse in Lincolnshire by providing support and information to help reduce drug and alcohol related harm.

The charity identifies and develops provisions that will meet the identified needs of individuals involved in the criminal justice system, and their families, in an innovative and responsive manner. Our work continues to closely follow the National Reducing Re-offending Action Plan 'Pathways' which were identified by the National Offender Management Service (superseded by HMPPS, Her Majesty's Prison and Probation Service) as the most significant risk factors to tackle in order to prevent recidivism and to protect the public. We therefore aim to be responsive to the needs identified among our client groups, working in partnership with other agencies in the statutory, private and voluntary sectors where appropriate, to reduce reoffending in our local area.

b. Significant activities

As in previous years, Lincolnshire Action Trust has continued to develop services and interventions to meet the needs of the clients with whom we work during 2021-22. Our activity is diverse, and all has the purpose of supporting individuals involved in the criminal justice system to move away from crime by improving their skills, experience and aspirations, as well as supporting those affected by the criminal justice system. Our main activities over the last year have continued to focus on the following broad areas of delivery:

- Early Intervention

Support for individuals attending court and within their first 48 hours in prison continues to be a core activity. Our Criminal Justice Liaison and Diversion service, delivered in partnership with Lincolnshire NHS Partnership Trust, has LAT staff based in each of the four Lincolnshire Police custody suites to support vulnerable individuals at the point of arrest.

- Resettlement

Support for prisoners prior to, and at the point of release from, prison in order to overcome practical hurdles such as securing suitable housing, applying for benefits and reconnecting with family. Also support for men at HMP Morton Hall who will be deported to their country of birth at the end of their prison sentence.

- Employability

Supporting individuals to move closer to employment due to the well-documented impact that sustainable employment can have on reducing re-offending, through the provision of intensive support covering IAG, advice about disclosure of convictions, career planning, development of employability skills, access to vocational training and learning opportunities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES (continued)

- Wellbeing

Supporting individuals in the community to improve their personal wellbeing through interventions to address lifestyles and associates, family and significant others and emotional wellbeing.

- Children and Families

Support for families and children affected by imprisonment of a family member or significant other; support for children affected by the substance use of a parent or other family member.

- Women Specific Support

Delivery of specific support services for women involved in the criminal justice system across Greater Lincolnshire in line with Cawston recommendations.

- Volunteering

Recruitment and training of volunteers, including individuals with lived experience, to enhance delivery of services.

The Board of Trustees confirm that in deciding what activities the Charity should pursue they have due regard to the guidance offered by the Charity Commission in relation to Public Benefit.

c. Volunteers

The Trustees are all volunteers and devote their time to attend Board meetings quarterly, as well as attending two development days each year and Board sub group meetings when required. During the last year, the Board has held both virtual and in-person meetings in line with Government COVID guidance and local risk assessments, to ensure the work of the Board has been able to continue unhindered.

The charity also recruits and trains volunteer mentors, including peer mentors, to support clients with a range of aspects to complement the interventions delivered by staff. Volunteering activity recommenced in January 2022 following the lifting of COVID restrictions.

d. COVID-19

Throughout the year, LAT has continued to manage the impact of the COVID-19 pandemic to ensure services could be delivered with as little disruption for clients as possible. Home working continued at various times, with a move to hybrid working towards the end of the year as a progression towards 'business as usual' continued.

We have worked closely with partner agencies to ensure our operations respond and fit with each iteration of Exceptional Delivery Models. This has led to considerable and frequent change in several services, often at very short notice. Staff have need to be flexible and responsive as a result.

Lessons have been learnt from the COVID-19 pandemic and a number of changes that were necessary will be retained, including hybrid working for some posts, use of Office 365 and MS Teams, and varied delivery models to meet the needs of different clients.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

OBJECTIVES AND ACTIVITIES

a. Objectives and activities

The activities undertaken over the last 12 months are as follows:

Early Intervention

The SPARC provision (Supporting People After Remand and Conviction) that LAT first introduced to HMP Lincoln in 2013 has needed to adapt its delivery model due to the closure of local courts as a result of COVID-19. SPARC aims to identify the wellbeing needs and concerns of individuals at court, to ensure these can be addressed on transition into custody. We have continued the day 1 / day 2 prison-based model that was introduced last year, with staff based in reception and the first night centre to ensure individuals feel safe and that family members are informed about circumstances where appropriate. When face to face contact was restricted, the team have made use of in-cell phones to maintain contact with newly arrived prisoners throughout their early days in custody. 1962 individuals have been supported by the SPARC team in the last year.

Delivery of the Lincolnshire Criminal Justice Liaison and Diversion service has continued throughout the year in partnership with Lincolnshire Partnership NHS Foundation Trust. LAT practitioners are located in each of the four Lincolnshire Police custody suites seven days a week to assess and support individuals identified as having a vulnerability at the point of arrest and have access to clinicians to support clients who require further intervention. Plans to introduce the Voluntary Attendance aspect of the delivery were delayed due to COVID-19 restrictions. The service supported 1166 individuals during the year.

Resettlement

Lincolnshire Action Trust has continued to deliver resettlement interventions at a number of prisons to fill gaps created by other commissioned services.

LAT's innovative 'Departure Lounge' has continued to adapt its operating model throughout the year to respond to COVID-19 restrictions, to ensure men leaving HMP Lincoln have been able to address issues such as housing, benefits, access to support agencies. The team continued to provide practical support such as a hot breakfast, charging mobile phones, directions for public transport, and clothing, as well as emotional support. During the year 949 prisoners engaged with the service (97% of men released). Due to COVID-19 restrictions, family members were not able to attend the Departure Lounge for much of the year. Where this was not possible, telephone support was offered instead, and staff engaged with 234 friends or family members to provide information and advice at the point of release. During the year, the Departure Lounge team has continued to support individuals with complex needs at HMP Lincoln, with engagement starting prior to release to assist with coordination of release plans, and then provision of intensive support on the morning of release to ensure effective engagement with community support services.

Lincolnshire Action Trust has continued to deliver welfare support to detainees at Morton Hall Immigration Removal Centre as part of a contract with Her Majesty's Prison and Probation Service throughout the last year, resuming and refocusing this work in December 2021 when the site re-opened as a prison. Whilst the site was operational, staff continued to deliver welfare support to the men held there. We continued to make use of the functional mailbox for detainees to contact the team when face to face contact was limited, and a 'helpline' for detainees and family members to use whilst visits were suspended. Interventions have continued to focus on welfare needs of the men, many of whom have come from prison, to address issues relating to housing, education, belongings, debt and family. The team have continued to see every individual on arrival, during detention and at the point of release / deportation. 1482 interventions have been delivered during the year whilst the site was operational.

Employability

Lincolnshire Action Trust has delivered employability interventions with individuals in the community who have a criminal conviction continually since 2001. Our current funding requires us to focus on individuals who are furthest from the labour market and we therefore work intensively with smaller numbers of people, the majority of

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

whom we start to engage with whilst they are still in custody. In the last year, we have commenced support with 156 new individuals to reduce barriers and support progression towards employability. The majority of this work has been delivered remotely due to COVID-19, however we are pleased to have been able to maintain a presence in each prison throughout the year. Of these, 110 have been supported to access at least one 'support measure' to address barriers such as substance misuse, debt, health and wellbeing, or mentoring. 70 have also achieved an accredited training course to enhance their employability. Much of our focus at the start of our support focuses on 'soft outcomes' including disclosure advice, interview skills training and, improved confidence when job searching, in order to progress individuals further towards employment.

The charity offers an intensive employability provision for individuals who are no longer supervised by Probation, and for family members of men at HMP Lincoln. The provision is able to work intensively with a small number of people to build self-confidence and develop skills, and in some cases, to progress into employment. The project has supported 12 individuals during the year.

Personal Wellbeing

In June 2021, Lincolnshire Action Trust commenced delivery of a new Personal Wellbeing project for adult males supervised by the National Probation Service in Lincolnshire. Interventions are delivered on a 1-1 and group basis covering topics related to lifestyles and associates; family and significant others; and emotional wellbeing. 165 individuals have been referred to the service in the first 9 months.

Children and Families

Lincolnshire Action Trust has continued to deliver interventions for the children and families of prisoners during the last year. Due to the ongoing suspension of prison social visits for much of the year, face to face support has reduced significantly, with 10,766 people supported across the secure sites that we work in. Family visits have also been suspended throughout the last year.

The charity has adapted delivery of parenting courses for prisoners at HMP Lincoln and HMP Humber to allow in-cell learning to take place. Face to face delivery of our 'Being Dad' course recommenced in quarter four.

The Young Oasis project supports children and young people who are affected by the substance use of a family member, usually a parent. Many individuals are involved in safeguarding, child in need and team around the child proceedings, and Young Oasis often provides the key trusted relationship with the young person. Delivery has been dictated by Government COVID-19 restrictions and we have seen a spike in referrals following the easing of lockdown restrictions. During the year, 56 new young people have engaged with Young Oasis across Lincolnshire.

Women specific Support

Lincolnshire Action Trust continues to support the specific needs of women involved in the criminal justice system through the Greater Lincolnshire Women's Service, which we delivered on behalf of HLN Community Rehabilitation Company until the reunification of Probation in June 2021. We secured the two new contracts to continue this work across Greater Lincolnshire from 26th June 2021. Women referred to the Service are offered both one to one and group support. When COVID-19 restrictions have resulted in face to face delivery ceasing, telephone support and emergency contact has continued, for example through the delivery of food parcels. 245 women have been supported during the year.

In late 2021, LAT was successful in securing a second core funding grant from the Ministry of Justice to further develop the work we started in 2020, progressing the first ever Lincolnshire Women's Strategy. The grant also allowed us to roll-out trauma informed training to staff from over 50 different organisations, as well as undertaking a consultation event to scope how services for women and girls could be developed in the county.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Volunteering

After suspending volunteering activities due to the COVID-19 pandemic in March 2020, these were finally able to resume in early 2022. Work is now underway to re-establish the volunteer base and 22 new volunteers have been recruited to date.

Grants for Clients

The charity manages a number of grant streams on behalf of others for the benefit of clients. These are used for a variety of purposes including the purchase of tools or clothing for work; accommodation deposits; to obtain identification to open a bank account; to purchase essential furniture etc. In addition, a small fund is held on behalf of the Independent Monitoring Board of HMP Lincoln to support men on release. During the year, almost 400 small grants have been awarded.

b. Financial review

Reserves Policy

The Charity carries out a number of short and medium term projects (usually between one year and three years in duration) and as such the Trustees have examined the requirements for the level of free reserves (i.e. unrestricted funds not invested in fixed assets, designated for other purposes or otherwise committed). This policy was last reviewed by the Board in October 2021. As the Charity supports many vulnerable clients, as well as employing staff, it has been decided that this should be maintained on a 'funds at risk' basis, at a level that allows adequate working capital for core costs and would cover contingency costs in the event of project funding ending unexpectedly. For the current year this is estimated to equate to £260,000. At the end of the year the balance of free reserves was £985,837 (compared to £726,920 at 31st March 2021).

At the same Board meeting, the ongoing deployment of designated funds was agreed for the next 3 years, with initial priorities identified in relation to Departure Lounge activities and infrastructure resource.

Principal funding sources

The Charity is solely reliant on attracting funding from external bodies for all of its activities. During the year, grants were received and/or funding agreements were held with HM Prison and Probation Service, Ministry of Justice, the National Lottery Community Fund, European Social Fund, HLN Community Rehabilitation Company, Lincolnshire County Council, Ormiston Families, Ingeus Ltd, The Forward Trust, Together Women, Lincolnshire Partnership NHS Foundation Trust and a number of small grant makers, all for service delivery. A small core costs grant was secured from the Ministry of Justice. The Trust continues to make efforts to broaden its funding base as much as possible to ensure long term sustainability for provision.

Investment policy and objectives

Under the Memorandum and Articles of Association, the Company has the power to make any investment which the Trustees see fit. The Charity had cash reserves on deposit with a number of banks. Interest rates are regularly reviewed to ensure returns on investments are maximised.

Lincolnshire Action Trust holds material cash resources in short term liquid investments.

Going concern

Despite the turbulent year that has resulted from the COVID-19 pandemic, Lincolnshire Action Trust is in a sound financial position. After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

FUTURE DEVELOPMENTS

The Trust's five-year strategy runs from 2021 to 2026. It is ambitious and reflects the innovative and aspirational approach that has become synonymous with the name 'Lincolnshire Action Trust'. The Trust plans to continue many of the activities outlined above in forthcoming years, subject to ongoing funding arrangements. In addition, as new needs are identified, the Trust will assess the relevance and suitability of sourcing funding to broaden its provision and geographical base, whilst continuing to meet the overall aims of the Charity. It is planned that designated funds will be used to develop new areas of business balancing the need for positive social impact and financial sustainability.

The charity plans to continue to work with strategic partners to identify gaps and delivery responses across the criminal justice spectrum whilst also focusing attention on several contracts which are due for renewal in the next 12 months. The charity will also continue to focus on ensuring existing contracts deliver their required outcomes to satisfy funder expectations, as well as to transform the lives of the clients we work with.

In the next 12 months, focus will be placed on further developing internal infrastructure to ensure the charity is equipped to identify and maximise future opportunities.

The charity is committed to continuing to actively identify and manage risks that threaten activities through corporate and service risk registers.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial year. Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2022

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, Streets Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 20 July 2022 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'J Mead', with a long horizontal flourish extending to the right.

Joanne Lesley Mead
(Chair of Trustees)

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST

Opinion

We have audited the financial statements of Lincolnshire Action Trust (the 'charity') for the year ended 31 March 2022 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2022 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Other information

The other information comprises the information included in the Annual Report other than the financial statements and our Auditors' Report thereon. The Trustees are responsible for the other information contained within the Annual Report. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon. Our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the course of the audit, or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether this gives rise to a material misstatement in the financial statements themselves. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including Company and Charity legislation, taxation legislation, and general data protection, employment, and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
 - tested journal entries to identify unusual transactions;
 - assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 2 were indicative of potential bias; and
 - investigated the rationale behind significant or unusual transactions.
- reviewed Trustee meeting minutes for evidence of appropriate decision-making and management controls.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;
- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and relevant regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Anderson (Senior Statutory Auditor)

for and on behalf of
Streets Audit LLP

Chartered Accountants & Statutory Auditor

Tower House

Lucy Tower Street

Lincoln

LN1 1XW

Date: 30/08/2022

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2022**

	Note	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	Total funds 2021 £
Income from:					
Donations and legacies	3	71,082	11,567	82,649	103,063
Charitable activities	4	1,551,369	201,336	1,752,705	1,422,714
Investments	5	7,126	-	7,126	12,597
Total income		1,629,577	212,903	1,842,480	1,538,374
Expenditure on:					
Charitable activities	6	1,361,558	95,373	1,456,931	1,390,729
Total expenditure		1,361,558	95,373	1,456,931	1,390,729
Net income		268,019	117,530	385,549	147,645
Transfers between funds	16	(1,004)	1,004	-	-
Net movement in funds		267,015	118,534	385,549	147,645
Reconciliation of funds:					
Total funds brought forward		1,145,038	(2,005)	1,143,033	995,388
Net movement in funds		267,015	118,534	385,549	147,645
Total funds carried forward		1,412,053	116,529	1,528,582	1,143,033

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET
AS AT 31 MARCH 2022

	Note	2022 £	2021 £
Fixed assets			
Tangible assets	11	25,389	17,291
		<u>25,389</u>	<u>17,291</u>
Current assets			
Debtors	12	121,198	175,450
Investments	13	805,574	726,345
Cash at bank and in hand		678,227	330,826
		<u>1,604,999</u>	<u>1,232,621</u>
Creditors: amounts falling due within one year	15	(101,806)	(106,879)
Net current assets		<u>1,503,193</u>	<u>1,125,742</u>
Total assets less current liabilities		<u>1,528,582</u>	<u>1,143,033</u>
Net assets excluding pension asset		<u>1,528,582</u>	<u>1,143,033</u>
Total net assets		<u><u>1,528,582</u></u>	<u><u>1,143,033</u></u>
Charity funds			
Restricted funds	16	116,529	(2,005)
Unrestricted funds	16	1,412,053	1,145,038
Total funds		<u><u>1,528,582</u></u>	<u><u>1,143,033</u></u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET (CONTINUED)
AS AT 31 MARCH 2022

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 20 July 2022 and signed on their behalf by:

Joanne Lesley Mead
(Chair of Trustees)

A handwritten signature in dark ink, appearing to read 'J Mead', with a long horizontal flourish extending to the right.

The notes on pages 21 to 36 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2022

	2022 £	2021 £
Cash flows from operating activities		
Net cash used in operating activities	436,728	157,922
Cash flows from investing activities		
Dividends, interests and rents from investments	7,126	12,597
Purchase of tangible fixed assets	(17,224)	-
Net cash invested during the year	(79,229)	(1,569)
Net cash (used in)/provided by investing activities	(89,327)	11,028
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	347,401	168,950
Cash and cash equivalents at the beginning of the year	330,826	161,876
Cash and cash equivalents at the end of the year	678,227	330,826

The notes on pages 21 to 36 form part of these financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

1. General information

As set out in the Trustee's report, Lincolnshire Action Trust is an incorporated charity limited by guarantee and registered in England and Wales. The principal office of the charity is Lincoln House, 37-39 Newland, Lincoln, Lincolnshire, LN1 1YA.

The principal activity of the charity is to provide care, resettlement and rehabilitation of individuals involved in the criminal justice system, those at risk of offending and their families/dependants primarily but not exclusively in the county of Lincolnshire.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lincolnshire Action Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity.

2.2 Going Concern

The Trustees do not believe that there are any material uncertainties about the Charity's ability to continue. The Charity has significant cash reserves and the Trustees are confident that sufficient funding streams are available to the Charity. The financial statements have therefore been prepared on the going concern basis.

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Office equipment	- 20% Straight Line
Computer equipment	- 33% Straight Line

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

3. Income from donations and legacies

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Donations	70,023	11,567	81,590	56,723
Government grants	1,059	-	1,059	46,340
	<u>71,082</u>	<u>11,567</u>	<u>82,649</u>	<u>103,063</u>
<i>Total 2021</i>	<u>80,305</u>	<u>22,758</u>	<u>103,063</u>	

Government grants relate entirely to funds received in respect of the coronavirus job retention scheme.

4. Income from charitable activities

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Grants and contract income	1,551,369	201,336	1,752,705	1,406,724
Catering facilities	-	-	-	15,990
Total 2022	<u>1,551,369</u>	<u>201,336</u>	<u>1,752,705</u>	<u>1,422,714</u>
<i>Total 2021</i>	<u>1,377,464</u>	<u>45,250</u>	<u>1,422,714</u>	

5. Investment income

	Unrestricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Bank Interest	<u>7,126</u>	<u>7,126</u>	<u>12,597</u>
<i>Total 2021</i>	<u>12,597</u>	<u>12,597</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,361,558	95,373	1,456,931	1,390,729
	<u>1,306,150</u>	<u>84,579</u>	<u>1,390,729</u>	
<i>Total 2021</i>				

7. Analysis of expenditure by activities

	Activities undertaken directly 2022 £	Support costs 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,425,486	31,445	1,456,931	1,390,729
	<u>1,369,555</u>	<u>21,174</u>	<u>1,390,729</u>	
<i>Total 2021</i>				

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Project costs 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	1,218,326	1,218,326	1,195,891
Depreciation	3,734	3,734	837
Occupancy costs	50,466	50,466	44,924
Office running costs	38,161	38,161	44,520
Other costs	20,267	20,267	7,916
Marketing costs	6,831	6,831	6,084
Travel expenses	34,073	34,073	25,328
Direct client expenses	19,236	19,236	14,291
Other staff costs	23,111	23,111	12,174
Legal costs	9,231	9,231	4,636
Catering expenses	2,050	2,050	12,954
Total 2022	<u>1,425,486</u>	<u>1,425,486</u>	<u>1,369,555</u>
<i>Total 2021</i>	<u>1,369,555</u>	<u>1,369,555</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Core costs 2022 £	Total funds 2022 £	<i>Total funds 2021 £</i>
Staff costs	2,122	2,122	6,498
Depreciation	5,392	5,392	5,156
Occupancy costs	7,729	7,729	1,154
Office running costs	5,767	5,767	1,371
Other costs	2,294	2,294	1,259
Training and travel expenses	911	911	112
Governance costs	6,514	6,514	5,373
Legal costs	390	390	-
Bank charges	326	326	251
Total 2022	<u>31,445</u>	<u>31,445</u>	<u>21,174</u>
<i>Total 2021</i>	<u>21,174</u>	<u>21,174</u>	

8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £3,750 (2021 - £3,750).

9. Staff costs

	2022 £	<i>2021 £</i>
Wages and salaries	1,086,425	1,064,906
Social security costs	75,424	74,898
Contribution to defined contribution pension schemes	58,599	62,585
	<u>1,220,448</u>	<u>1,202,389</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

9. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2022 No.	<i>2021 No.</i>
Managers	12	<i>13</i>
Practitioners	31	<i>33</i>
Administrators	4	<i>5</i>
	47	<i>51</i>

No employee received remuneration amounting to more than £60,000 in either year.

Total remuneration paid to the Senior managers during the year included salaries totalling £112,632 (2021: £111,671), social security totalling £13,102 (2021: £12,986) and pension contributions totalling £11,413 (2021: £11,190). Benefit was also received in the form of a car totalling £8,299 (2021: £4,068).

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (2021 - £NIL).

During the year ended 31 March 2022, expenses totalling £50 were reimbursed or paid directly to 1 Trustee (2021 - £NIL to Trustees. Expenses consisted entirely of travel expenses which were reimbursed to the Trustee.

11. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2021	49,386	20,084	69,470
Additions	2,407	14,817	17,224
At 31 March 2022	51,793	34,901	86,694
Depreciation			
At 1 April 2021	32,465	19,714	52,179
Charge for the year	5,392	3,734	9,126
At 31 March 2022	37,857	23,448	61,305

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

11. Tangible fixed assets (continued)

	Office equipment £	Computer equipment £	Total £
Net book value			
At 31 March 2022	13,936	11,453	25,389
<i>At 31 March 2021</i>	<i>16,921</i>	<i>370</i>	<i>17,291</i>

12. Debtors

	2022 £	2021 £
Due within one year		
Trade debtors	104,891	161,319
Other debtors	6,552	5,344
Prepayments and accrued income	9,755	8,787
	121,198	175,450

13. Current asset investments

	2022 £	2021 £
Short term cash deposits	805,574	726,345

14. Financial instruments

	2022 £	2021 £
Financial assets		
Financial assets measured at fair value through income and expenditure	1,483,801	1,057,171

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

15. Creditors: Amounts falling due within one year

	2022	<i>2021</i>
	£	£
Trade creditors	10,487	<i>18,649</i>
Other taxation and social security	69,112	<i>70,064</i>
Other creditors	18,338	<i>14,248</i>
Accruals and deferred income	3,869	<i>3,918</i>
	101,806	<i>106,879</i>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

16. Statement of funds

Statement of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Unrestricted funds					
Designated funds					
Designated Funds	400,827	-	-	-	400,827
General funds					
General Funds	744,211	1,629,577	(1,361,558)	(1,004)	1,011,226
Total Unrestricted funds	1,145,038	1,629,577	(1,361,558)	(1,004)	1,412,053
Restricted funds					
Departure Lounge	-	5,067	(8,623)	-	(3,556)
Lincolnshire Economic Action Partnership	(155)	-	-	155	-
Lincolnshire Discharged Prisoners Welfare Fund	(1,701)	6,500	(3,757)	-	1,042
MOJ Womens Service	(149)	48,000	(48,700)	849	-
Young Oasis	-	153,336	(34,293)	-	119,043
	(2,005)	212,903	(95,373)	1,004	116,529
Total of funds	1,143,033	1,842,480	(1,456,931)	-	1,528,582

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

16. Statement of funds (continued)

Unrestricted funds:

General Funds

General Funds are those funds not designated towards any project in particular and can be used towards any of the Charity's objectives. Transfers have been made from the Unrestricted funds to Restricted funds for the purpose of relieving the overspent projects. Other deficit Restricted funds relate to funding timing differences.

Designated Funds

The designated funds relate to specific projects which would not be possible unless the Charity funded them themselves through accumulated reserves. The designated funds also includes amounts for contingency purposes as well as to cover costs in the event of winding up.

Restricted funds

Departure Lounge

Grants were received to support the 'departure lounge' facility available to prisoners released from HMP Lincoln.

Lincolnshire Discharged Prisoners Welfare Fund

Grants were received to assist with the resettlement of prisoners released from HMP Lincoln.

MOJ Womens Service

Funding has been provided to sustain and improve existing quality support to women in contact with or at risk of encountering the criminal justice system.

Young Oasis

Funding has been received to support the Young Oasis Project. Young Oasis provides support to children and young people in Lincolnshire who are affected by the substance use of a family member, usually a parent.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

16. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2020 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2021 £</i>
Unrestricted funds					
Designated funds					
Designated Funds	400,827	-	-	-	400,827
General funds					
General Funds	591,903	1,470,366	(1,306,150)	(11,908)	744,211
Total Unrestricted funds	992,730	1,470,366	(1,306,150)	(11,908)	1,145,038
Restricted funds					
ASYE	313	-	-	(313)	-
Lincolnshire Economic Action Partnership	-	10,000	(10,155)	-	(155)
Charles Hayward Foundation	-	22,758	(37,324)	14,566	-
10 Prisons Project	2,345	-	-	(2,345)	-
Lincolnshire Discharged Prisoners Welfare Fund	-	-	(1,701)	-	(1,701)
MOJ Womens Service	-	35,250	(35,399)	-	(149)
	2,658	68,008	(84,579)	11,908	(2,005)
Total of funds	995,388	1,538,374	(1,390,729)	-	1,143,033

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

17. Summary of funds

Summary of funds - current year

	Balance at 1 April 2021 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2022 £
Designated funds	400,827	-	-	-	400,827
General funds	744,211	1,629,577	(1,361,558)	(1,004)	1,011,226
Restricted funds	(2,005)	212,903	(95,373)	1,004	116,529
	<u>1,143,033</u>	<u>1,842,480</u>	<u>(1,456,931)</u>	<u>-</u>	<u>1,528,582</u>

Summary of funds - prior year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	400,827	-	-	-	400,827
General funds	591,903	1,470,366	(1,306,150)	(11,908)	744,211
Restricted funds	2,658	68,008	(84,579)	11,908	(2,005)
	<u>995,388</u>	<u>1,538,374</u>	<u>(1,390,729)</u>	<u>-</u>	<u>1,143,033</u>

18. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2022 £	Restricted funds 2022 £	Total funds 2022 £
Tangible fixed assets	25,389	-	25,389
Current assets	1,483,910	121,089	1,604,999
Creditors due within one year	(97,246)	(4,560)	(101,806)
Total	<u>1,412,053</u>	<u>116,529</u>	<u>1,528,582</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022**

18. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2021 £</i>	<i>Restricted funds 2021 £</i>	<i>Total funds 2021 £</i>
Tangible fixed assets	17,291	-	17,291
Current assets	1,232,621	-	1,232,621
Creditors due within one year	(104,874)	(2,005)	(106,879)
Total	<u>1,145,038</u>	<u>(2,005)</u>	<u>1,143,033</u>

19. Reconciliation of net movement in funds to net cash flow from operating activities

	2022 £	2021 £
Net income for the year (as per Statement of Financial Activities)	385,549	147,645
Adjustments for:		
Depreciation charges	9,126	5,993
Dividends, interests and rents from investments	(7,126)	(12,597)
Decrease in debtors	54,252	4,323
Increase/(decrease) in creditors	(5,073)	12,558
Net cash provided by operating activities	<u>436,728</u>	<u>157,922</u>

20. Analysis of cash and cash equivalents

	2022 £	2021 £
Cash in hand	678,227	330,826
Total cash and cash equivalents	<u>678,227</u>	<u>330,826</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2022

21. Analysis of changes in net debt

	At 1 April 2021 £	Cash flows £	At 31 March 2022 £
Cash at bank and in hand	330,826	347,401	678,227
Liquid investments	726,345	79,229	805,574
	<u>1,057,171</u>	<u>426,630</u>	<u>1,483,801</u>

22. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £58,599 (2021 - £62,585). Contributions totalling £6,398 (2021 - £5,837) were payable to the fund at the balance sheet date.

23. Operating lease commitments

At 31 March 2022 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2022 £	2021 £
Not later than 1 year	22,500	22,500
Later than 1 year and not later than 5 years	18,000	40,500
	<u>40,500</u>	<u>63,000</u>

24. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2022.

LINCOLNSHIRE ACTION TRUST

England & Wales - Charity number 1089130

Accounts

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT AND FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

CONTENTS

	Page
Reference and Administrative Details of the Charity, its Trustees and Advisers	1
Trustees' Report	2 - 13
Independent Auditors' Report on the Financial Statements	14 - 18
Statement of Financial Activities	19
Balance Sheet	20
Statement of Cash Flows	21
Notes to the Financial Statements	22 - 37

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**REFERENCE AND ADMINISTRATIVE DETAILS OF THE CHARITY, ITS TRUSTEES AND ADVISERS
FOR THE YEAR ENDED 31 MARCH 2021**

Trustees	Joanne Lesley Mead, Chair John Carpenter, Treasurer (resigned 9 June 2021) Daniel Callaghan (appointed 9 December 2020) David Libiszewski (appointed 9 December 2020) Linda Withers (resigned 9 December 2020) Roy William Harper (resigned 9 December 2020) Nicoya Palastanga (appointed 9 December 2020) Michael Wistow (appointed 25 August 2020) Georgia Ioannou Alsop (appointed 9 June 2021)
Company Registered Number	04108372
Charity Registered Number	1089130
Registered Office	3rd Floor, Lincoln House 37-39 Newland Lincoln Lincolnshire LN1 1YA
Company Secretary and Chief Executive	Alison Goddard
Independent Auditors	Streets Audit LLP Chartered Accountants & Statutory Auditor Tower House Lucy Tower Street Lincoln LN1 1XW
Bankers	Co-operative Bank PO Box 250 Skelmersdale WN8 6WT HSBC Bank plc 221 High Street Lincoln LN1 1TS
Solicitors	Andrew & Co LLP St Swithin's Court 1 Flavian Road Nettleham Road Lincoln LN2 4GR

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT
FOR THE YEAR ENDED 31 MARCH 2021

The Trustees present their annual report together with the audited financial statements of the Charity for the year 1 April 2020 to 31 March 2021. The Annual Report serves the purposes of both a Trustees' report and a directors' report under company law. The Trustees confirm that the Annual Report and financial statements of the charitable company comply with the current statutory requirements, the requirements of the charitable company's governing document and the provisions of the Statement of Recommended Practice (SORP) applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) (effective 1 January 2015) as amended by Update Bulletin 1 (effective January 2015) and Update Bulletin 2 (effective January 2019).

Since the Charity qualifies as small under section 382 of the Companies Act 2006, the Strategic Report required of medium and large companies under the Companies Act 2006 (Strategic Report and Directors' Report) Regulations 2013 has been omitted.

STRUCTURE, GOVERNANCE AND MANAGEMENT

a. Governing Document

The Charity is constituted as a Company Limited by Guarantee (Company Number 04108372) as defined by the Companies Act 2006. It is governed by its Articles and Memorandum of Association.

b. Recruitment and appointment of trustees

The Directors of the Company are also charity Trustees for the purpose of charity law and under the Company's Articles are known as members of the Board of Management. Trustees retire by rotation by those who have been longest in office since their appointment or reappointment. If the vacancy is not filled, the retiring trustee, if willing to act, will be deemed to have been reappointed unless it is resolved not to fill the vacancy or unless a resolution for the reappointment of the trustee is put to the meeting and lost.

The Board of Management seeks to ensure that the diverse range of services and activities provided by the Charity are represented by the broad skills of its members. Traditional business and criminal justice skills are well represented on the Board. Where new skills are identified as being of benefit to the Charity, the Charity uses open advertisements for Trustees, alongside approaching individuals to offer themselves for election by the Board where particular skills gaps are identified.

During the year, the Trustees have continued to make excellent progress with the development of the Charity's governance structure in line with the Charity Governance Code for large charities. As part of this, the charity has sought to appoint new Trustees and we are pleased that four new Trustees have joined the Board, each bringing considerable expertise. Two further Trustees have retired during the year after many years of dedicated service. We would like to put on record our thanks to each of the trustees who have served on the Board of Management this year.

c. Trustee induction and training

New Trustees receive an induction covering their obligations as a member of the Board, the main documents which set out the operational framework of the Charity including the Memorandum and Articles of Association, funding structure of the Charity and future plans and objectives.

Trustees also become familiar with the practical work of the Charity through meetings with operational managers and being involved with workshops, meetings and staff recruitment and selection activities. Trustees are kept up to date with activities through regular updates at each Board Meeting and presentation of documents such as the annual Business Plan.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

d. Organisational structure

During the year, the Charity has had six Trustees at any one time who are responsible for the strategic direction and policy of the Charity, including one who acts as Treasurer. The Company Secretary also sits on the Board but has no voting rights.

The Senior Management Team comprises the Chief Executive, the Director of Operations and the Business Development Manager. The Chief Executive has delegated responsibility for running the organisation and ensuring that the Charity delivers the services specified and that key performance indicators are met. The Director of Operations is responsible to the Chief Executive for operational management, supervision of middle managers and ensuring the staff team continue to adhere to good practice. The Business Development Manager is responsible to the Chief Executive for business development activities including oversight of business support functions and the implementation of new projects.

e. Pay Policy for senior staff

The pay of the senior staff is reviewed annually by the Board, in line with a review of pay for all staff, and normally increased in accordance with CPI. The Directors benchmark against other charities of a similar size and nature when undertaking a salary review.

All directors give their time freely and no director received remuneration in the year. Details of related party transactions are disclosed in note 25 to the accounts.

f. Wider network

Lincolnshire Action Trust is not part of a wider network.

g. Related parties

Lincolnshire Action Trust does not have any relationships with related parties.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT (continued)

h. Risk management

The Trustees and management of the organisation review the major risks to which the Charity is exposed on a regular basis. We have strategic and operational risk registers in place, which are reviewed regularly. Risks are assessed by probability and impact and we have identified actions to mitigate these. The Board and management team regularly review challenges we encounter to identify lessons learnt. This has been particularly relevant during the last year due to the COVID-19 pandemic.

The most significant external strategic risk identified is our dependence upon time limited governmental funding which can be subject to changes in political priorities and social policy. We have sought to mitigate this risk during the year through involvement with Ministry of Justice consultations regarding the commissioning of services resulting from the reunification of Probation Services in June 2021, as well as active involvement with peer criminal justice charities through our collaborations with Clinks sector support organisation, as well as strategic positioning to influence local policy makers. To mitigate this risk further, our free reserves have been established at a level that would allow the organisation to provide sufficient resources in the short term in the event of policy changes affecting funding. We continue to diversify both the funding and activities of the organisation to ensure minimisation of risk associated with future income generation. Continued diversity of income streams ensures the charity does not experience an over-reliance on one single funding stream.

Identified internal risks have been minimised, for example through the use of fixed term employment contracts for new staff, in line with funding contracts. All staff and volunteers undertake Enhanced DBS vetting to support safeguarding principals. Documented policies are in place covering key areas such as Information Security, Safeguarding, Equality and Diversity, Quality, Health and Safety, and Business Continuity, and these are regularly reviewed by the Board. Procedures are in place for the authorisations of all transactions and to ensure consistent delivery of all operational aspects of the charitable company.

External accreditations allow validation of our systems and practice. We are pleased to have successfully met the ongoing requirements of the Matrix standard for Information, Advice and Guidance during the year, and achieved Cyber Essentials information security accreditation in March 2021.

OBJECTIVES AND ACTIVITIES

a. Objectives and activities

On 31st July 2019, a Special Resolution was passed to change the term 'offender' within the Charitable Objects, and replace with 'individual involved in the criminal justice system'. This change is to allow the charity to reflect changes in criminal justice and to move away from terminology that could 'label' individuals.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES (continued)

b. Objectives and aims

The objectives of the Charity are as follows:

- (1) The care and resettlement and rehabilitation of individuals involved in the criminal justice system, and those at risk of offending and their families and dependents, primarily but not exclusively in the County of Lincolnshire;
- (2) To provide, promote, support or organise the recruitment and training of individuals involved in the criminal justice system, and those at risk of offending, and to assist them in finding employment and accommodation and to rehabilitate themselves;
- (3) To further and promote the study of, and research into, all aspects and methods of the prevention of crime, social exclusion and delinquency and to obtain and make records of and disseminate information concerning the same;
- (4) To relieve the suffering of families and carers whose lives have been affected by substance misuse in Lincolnshire by providing support and information to help reduce drug and alcohol related harm.

The charity identifies and develops provisions that will meet the identified needs of individuals involved in the criminal justice system, and their families, in an innovative and responsive manner. Our work continues to closely follow the National Reducing Re-offending Action Plan 'Pathways' which were identified by the National Offender Management Service (superseded by HMPPS, Her Majesty's Prison and Probation Service) as the most significant risk factors to tackle in order to prevent recidivism and to protect the public. We therefore aim to be responsive to the needs identified among our client groups, working in partnership with other agencies in the statutory, private and voluntary sectors where appropriate, to reduce re offending in our local area.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES (continued)

c. Significant activities

As in previous years, Lincolnshire Action Trust has continued to develop services and interventions to meet the needs of the clients with whom we work during 2020-21. Our activity is diverse, and all has the purpose of supporting individuals involved directly and indirectly in the criminal justice system to move away from crime by improving their skills, experience and aspirations. Our main activities over the last year have continued to focus on the following broad areas of delivery:

- **Early Intervention**

Support for individuals attending court and within their first 48 hours in custody continues to be a core activity. In addition, we now have staff based in each of the four Police custody suites in the county as part of the criminal justice liaison and diversion service to support vulnerable individuals at the point of arrest.

- **Resettlement**

Support for prisoners prior to, and at the point of, release from prison in order to overcome practical hurdles such as securing suitable housing, applying for benefits and reconnecting with family. Also provision of welfare support for detainees at IRC Morton Hall.

- **Employability**

Supporting individuals to move closer to employment due to the well-documented impact that sustainable employment can have on reducing re-offending, through the provision of intensive support covering IAG, advice about disclosure of convictions, career planning, development of employability skills, access to vocational training and learning opportunities.

- **Children and Families**

Support for families and children affected by imprisonment of a family member or significant other; support for children affected by the substance use of a parent or other family member.

- **Women specific Support**

Delivery of specific support services for women involved in the criminal justice system across Greater Lincolnshire in line with Cawston recommendations.

The Board of Trustees confirm that in deciding what activities the Charity should pursue they have due regard to the guidance offered by the Charity Commission in relation to Public Benefit.

d. Volunteers

The Trustees are all volunteers and devote their time to attend Board meetings quarterly, as well as attending two development days each year and Board sub group meetings when required. During the last year, the Board has continued to hold virtual meetings to ensure the work of the Board has been able to continue unhindered.

The charity also recruits and trains volunteer mentors, including peer mentors, to support clients with a range of aspects to complement the interventions delivered by staff. During the last year, volunteering activity has been suspended due to the COVID-19 pandemic. Volunteering will restart once face to face contact can safely resume in community settings.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES (continued)

e. COVID-19

At the end of the previous financial year, the world changed for us all, due to the global pandemic of COVID-19. Within a few short days in mid-March 2021, all our operations needed to change in order to keep our staff, volunteers and clients safe. A move to home working commenced on 16th March for community-based staff and our Head Office closed on 20th March, with all support staff moving to home working. Our IT infrastructure was rapidly adapted to allow uninterrupted remote access for all necessary staff, and additional IT equipment was sourced and distributed. On 24th March, HMPPS suspended all prison social visits and our prison based Family Teams moved to a remote model of support.

During the first half of 2020-21, staff remained in prisons to provide telephone support for families concerned about loved ones, created activity packs to post to children, provided virtual support for prisoners via in-cell phones and written correspondence, created distraction packs for prisoners and produced regular newsletters for families. We worked with prisons to utilise social media and set up dedicated functional mailboxes to ensure families were kept informed. Other prison-based interventions switched to virtual delivery via in-cell phones and written correspondence. We worked with funders and prisons to adapt courses to workbook delivery for men to complete in their cells. Our Departure Lounge at HMP Lincoln rapidly introduced safe systems of work to ensure men being released could continue to receive support at a time when the majority of community services closed. We worked very closely with Probation colleagues across England to ensure they had early notification of prisoners who would be released homeless in order that men were able to engage with the Government's Homeless Prevention Taskforce, set up to divert people from homelessness during the pandemic. Our collaboration with the Lincolnshire Discharged Prisoners Welfare charity allowed us to ensure each prisoner released from HMP Lincoln could be assigned a mobile phone to allow ongoing support from Probation, housing services and others. This continued until the local Community Rehabilitation Company was able to source mobile phones for their clients, at which point, our supplies were used for those who were not eligible for a mobile phone from that source.

Community staff switched to home working and introduced virtual delivery overnight, as NPS and CRC offices closed, with all staff involved with release support, Women's Services and employability support continuing to work with clients via technology such as MS Teams, Zoom and WhatsApp video. We saw a significant increase in need from many of our clients due to the closure of other support services, and their contact with LAT became a lifeline for many. Throughout each of the national and local lockdowns, we provided emergency food parcels to vulnerable clients via door-step drop offs and conducted welfare checks where needed.

Throughout the year we have worked closely with commissioners and funders to agree Covid-19 relief payments where contracts have not been able to fully operate. This has allowed us to adapt delivery to meet the changing needs of clients, and has minimised the impact of operations.

Young Oasis was the only service that we needed to suspend, due to being unable to access the children as a result of schools closing. We provided contact details to all Young Oasis clients and encouraged them to make contact with us if they needed to whilst we were unable to see them face to face. This continued until schools returned in September.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

OBJECTIVES AND ACTIVITIES

a. Objectives and activities

The activities undertaken over the last 12 months are as follows:

Early Intervention

The SPARC provision (Supporting People After Remand and Conviction) that LAT first introduced to HMP Lincoln in 2013 has needed to adapt its delivery model due to the closure of local courts as a result of COVID-19. SPARC aims to identify the wellbeing needs and concerns of individuals at court, to ensure these can be addressed on transition into custody. We therefore introduced a day 1 / day 2 prison-based model with staff based in reception and the first night centre to ensure individuals feel safe and that family members are informed about circumstances where appropriate. Staff have made use of in-cell phones to maintain contact with newly arrived prisoners throughout their early days in custody. 1025 individuals have been supported by the SPARC team in the last year.

On 1st April 2020 the Charity commenced delivery of the Lincolnshire Criminal Justice Liaison and Diversion service in partnership with Lincolnshire Partnership NHS Foundation Trust. This saw practitioners working from each of the four police custody suites to assess and support individuals identified as having a vulnerability at the point of arrest. The CJL&D service has needed to operate a modified delivery due to COVID-19 restrictions, and plans to introduce the Voluntary Attendance aspect of the delivery once restrictions have eased. In its first year, the service has supported 1093 individuals.

Resettlement

Lincolnshire Action Trust has continued to deliver resettlement interventions at a number of prisons, to fill gaps created by national Transforming Rehabilitation contracts. During the last year we have continued to second staff to two prisons holding adult males convicted of sexual offences to deliver resettlement support. Our interventions cover the pathways of employment, training and education; accommodation; and finance and debt and we support men at all stages during their time within these prisons.

LAT's innovative 'Departure Lounge' has adapted its operating model to ensure men leaving HMP Lincoln have been able to address issues such as housing, benefits, access to support agencies. In response to the COVID-19 pandemic, staff developed a 'Covid release pack' containing face masks, hand sanitiser and information about Covid restrictions, which was updated regularly to ensure individuals had current information on their day of release. The team continued to provide practical support such as a hot breakfast, charging a mobile phone, direction for public transport and clothing, as well as emotional support. During the year 786 prisoners engaged with the service (94% of men released). Due to travel restrictions resulting from COVID-19, family members were not able to attend the Departure Lounge for much of the year. Telephone support was offered instead, and staff engaged with 219 friends or family members to provide information and advice at the point of release.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

During the year, release support has continued to be offered to individuals with complex needs at HMP Lincoln, with engagement starting prior to release to assist with coordination of release plans, and then provision of intensive support in the first hours, days and weeks following release, to assist with effective engagement with community support services. This activity has been curtailed due to COVID-19 however securing housing for release remains a key focus of this provision. 19 men have been supported during the year.

A 'virtual discharge lounge' has continued at HMP Ranby, delivered in partnership with Nottinghamshire Healthcare NHS Foundation Trust, to support men approaching release. Individuals who have complex needs or health related needs are offered support, and work is undertaken with partners inside and outside the prison to agree a coordinated release plan to assist each individual to positively engage with support services and move away from criminal behaviour. This provision has needed to change in response to COVID-19, however we are pleased to have been able to support 518 men during the year.

Lincolnshire Action Trust has continued to deliver welfare support to detainees at Morton Hall Immigration Removal Centre as part of a contract with Her Majesty's Prison and Probation Service throughout the last year. Staff have remained onsite throughout the year and have adapted delivery to meet the changing working restrictions imposed as a result of COVID-19. A functional mailbox was set up for detainees to contact the team when face to face contact was limited, along with a 'helpline' for detainees and family members to use. Interventions have continued to focus on welfare needs of the men, many of whom have come from prison, to address issues relating to housing, education, belongings, debt and family. The team have continued to see every individual on arrival, during detention and at the point of release / deportation. Close links have been established with the Home Office to complement their focus on immigration issues, as well as with other departments within the Centre. 3,373 interventions have been delivered during the year.

Employability

Lincolnshire Action Trust has delivered employability interventions for individuals in the community who have a criminal conviction continually since 2001. Our current funding requires us to focus on individuals who are furthest from the labour market and we therefore work intensively with smaller numbers of people, the majority of whom we start to engage with whilst they are still in custody. In the last year, we have commenced support with 232 individuals to reduce barriers and support progression towards employability. The majority of this work has been delivered remotely due to COVID-19, however we are pleased to have been able to maintain a presence in each prison throughout the year. Of these, 206 have been supported to access at least one 'support measure' to address barriers such as substance misuse, debt, health and wellbeing, or mentoring. 77 have also achieved an accredited training course to enhance their employability. Much of our focus at the start of our support focuses on 'soft outcomes' including disclosure advice, interview skills training and, improved confidence when job searching, in order to progress individuals further towards employment.

The charity offers an intensive employability provision for individuals who are no longer supervised by Probation, and for family members of men at HMP Lincoln. The provision is able to work intensively with a small number of people to build self-confidence and develop skills, and in some cases, to progress into employment. The project has supported 10 new individuals during the year.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Children and Families

Lincolnshire Action Trust has continued to deliver interventions for the children and families of prisoners during the last year through adapted methods. Due to the ongoing suspension of prison social visits since March 2020, with the exception of a short period in summer 2020, face to face support has reduced significantly, with 1,344 people supported across the secure sites that we work in. Family visits have also been suspended throughout the last year.

The charity has adapted delivery of parenting courses for prisoners at HMP Lincoln and HMP Humber to allow in-cell learning to take place. We plan to resume face to face delivery of our 'Being Dad' course in due course.

The Young Oasis project supports children and young people who are affected by the substance use of a family member, usually a parent. Many are involved in safeguarding, child in need and team around the child proceedings, and Young Oasis often provides the key trusted relationship with the young person. During the last year we have needed to suspend delivery due to schools closing and our staff not being able to make contact with the children and the project staff were furloughed. Since lockdown restrictions have eased, we have seen a significant rise in referrals. During the year, 13 new young people have engaged with Young Oasis across Lincolnshire.

Women-specific Support

Lincolnshire Action Trust continues to support the specific needs of women involved in the criminal justice system through the Greater Lincolnshire Women's Service, which we deliver on behalf of HLN Community Rehabilitation Company. Women subject to supervision by both NPS and CRC are offered both one to one and group support, and in the last 12 months we have moved our support to a virtual model, to ensure women have been able to continue to engage with the Women's Service. Emergency face to face support has been delivered where needed, for example through the delivery of food parcels. 164 women have been referred and 1,735 positive outcomes have been achieved.

May 2020 saw the introduction of a short employability project delivered by women, for women, which acted as a progression for clients coming to the end of their support from the Women's Service. 12 women were supported during the year.

In November 2020, LAT was successful in securing a core funding grant from the Ministry of Justice which allowed us to collaborate with the Office of the Police and Crime Commissioner, National Probation Service, University of Lincoln and others, to develop the first ever Lincolnshire Women's Strategy. The grant also funded trauma informed training for LAT, contributing to our development as a trauma responsive organisation, as well as scoping a financial argument for investing in a women's centre for the county.

Volunteering

Due to the COVID-19 pandemic, we took the difficult decision to suspend our volunteering activities in March 2020. We anticipate that volunteering will be able to resume in mid-2021, subject to the Government's roadmap.

Grants for Clients

The charity manages a number of grant streams on behalf of others for the benefit of clients. These can be used for a variety of reasons including the purchase of tools or clothing for work; accommodation deposits; to obtain identification to open a bank account; to purchase essential furniture etc. A small fund is held on behalf of the Independent Monitoring Board of HMP Lincoln to support men on release. During the year, over 335 small grants have been awarded.

Fundraising activities

No material fundraising has taken place over the period.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

b. Financial review

Reserves policy

The Charity carries out a number of short and medium term projects (usually between one year and three years in duration) and as such the Trustees have examined the requirements for the level of free reserves (i.e. unrestricted funds not invested in fixed assets, designated for other purposes or otherwise committed). As the Charity supports many vulnerable clients, as well as employing staff, it has been decided that this should be maintained at a level that allows adequate working capital for core costs and would cover contingency costs in the event of project funding ending unexpectedly. For the current year this is estimated to equate to £300,000. At the end of the year the balance of free reserves was £726,920 (compared to £568,619 at 31st March 2020). This is equivalent to approximately 6 months of operating costs.

Financial performance has resulted in a higher than anticipated level of reserves, ahead of the 6 to 9 months operating costs agreed by Trustees. In March 2020, the charity completed the final year of a three year commitment of designated funds, agreed by the Board in March 2017. It was decided to extend the commitment by a further year to allow the governance review to be undertaken and to allow for the uncertainty resulting from COVID-19 to be understood. These funds have therefore continued to be designated for various purposes to help enhance the Trust's capacity to secure funding and boost operational resilience, including organisational development initiatives; funding of a Business Development Manager role; as well as investing in several areas of service delivery such as Young Oasis. In addition, £25,440 of our reserves are committed for ongoing schemes.

Principal funding sources

The Charity is solely reliant on attracting funding from external bodies for all of its activities. During the year, grants were received and/or funding agreements were held with HM Prison and Probation Service, Ministry of Justice, the National Lottery Community Fund, European Social Fund, HLN Community Rehabilitation Company, Reducing Reoffending Partnership, Lincolnshire County Council, Ormiston Families, APM Ltd, Nottinghamshire Healthcare NHS Foundation Trust, Lincolnshire Partnership NHS Foundation Trust and a number of small grant makers, all for service delivery. A small core costs grant was secured from the Ministry of Justice. The Trust continues to try and broaden its funding base as much as possible to ensure long term sustainability for provision.

Investment policy and objectives

Under the Memorandum and Articles of Association, the Company has the power to make any investment which the Trustees see fit. The Charity had cash reserves on deposit with a number of banks. Interest rates are regularly reviewed to ensure returns on investments are maximised.

Lincolnshire Action Trust holds material cash resources in short term liquid investments.

Going concern

Despite the turbulent year that has resulted from the COVID-19 pandemic, Lincolnshire Action Trust is in a sound financial position. After making appropriate enquiries, the Trustees have a reasonable expectation that the Charity has adequate resources to continue in operational existence for the foreseeable future. For this reason, they continue to adopt the going concern basis in preparing the financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

FUTURE DEVELOPMENTS

The Trust's new five-year strategy is ambitious and reflects the innovative and aspirational approach that has become synonymous with the name 'Lincolnshire Action Trust'. The Trust plans to continue many of the activities outlined above in forthcoming years, subject to ongoing funding arrangements. In addition, as new needs are identified, the Trust will assess the relevance and suitability of sourcing funding to broaden its provision and geographical base, whilst continuing to meet the overall aims of the Charity. It is planned that designated funds will be used to develop new areas of business balancing the need for positive social impact and financial sustainability.

The charity plans to continue to work with strategic partners to identify gaps and delivery responses across the criminal justice spectrum whilst also focusing attention on several contracts which are due for renewal in the next 12 months. The charity will also continue to focus on ensuring existing contracts deliver their required outcomes to satisfy funder expectations, as well as to transform the lives of the clients we work with. Ongoing opportunities arising from the imminent Probation Reform programme will also be considered.

The Governance review process will embed further, as new Trustees join the Board.

We will continue to actively identify and manage risks that threaten our activities. The ongoing impact of the Coronavirus pandemic is not yet fully known and therefore our operations will continue to adapt to meet these changing needs. The impact of the pandemic remains on our risk register and is subject to regular review.

Statement of Trustees' responsibilities

The Trustees (who are also the directors of the Charity for the purposes of company law) are responsible for preparing the Trustees' Report and the financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Company law requires the Trustees to prepare financial statements for each financial . Under company law, the Trustees must not approve the financial statements unless they are satisfied that they give a true and fair view of the state of affairs of the Charity and of its incoming resources and application of resources, including its income and expenditure, for that period. In preparing these financial statements, the Trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles of the Charities SORP (FRS 102);
- make judgments and accounting estimates that are reasonable and prudent;
- state whether applicable UK Accounting Standards (FRS 102) have been followed, subject to any material departures disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the Charity will continue in business.

The Trustees are responsible for keeping adequate accounting records that are sufficient to show and explain the Charity's transactions and disclose with reasonable accuracy at any time the financial position of the Charity and enable them to ensure that the financial statements comply with the Companies Act 2006. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for the prevention and detection of fraud and other irregularities.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

TRUSTEES' REPORT (CONTINUED)
FOR THE YEAR ENDED 31 MARCH 2021

Disclosure of information to auditors

Each of the persons who are Trustees at the time when this Trustees' Report is approved has confirmed that:

- so far as that Trustee is aware, there is no relevant audit information of which the charity's auditors are unaware, and
- that Trustee has taken all the steps that ought to have been taken as a Trustee in order to be aware of any relevant audit information and to establish that the charity's auditors are aware of that information.

Auditors

The auditors, Streets Audit LLP, have indicated their willingness to continue in office. The designated Trustees will propose a motion reappointing the auditors at a meeting of the Trustees.

Approved by order of the members of the board of Trustees on 21 July 2021 and signed on their behalf by:



Joanne Lesley Mead
(Chair of Trustees)

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST

Opinion

We have audited the financial statements of Lincolnshire Action Trust (the 'charity') for the year ended 31 March 2021 which comprise the Statement of Financial Activities, the Balance Sheet, the Statement of Cash Flows and the related notes, including a summary of significant accounting policies. The financial reporting framework that has been applied in their preparation is applicable law and United Kingdom Accounting Standards, including Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' (United Kingdom Generally Accepted Accounting Practice).

In our opinion the financial statements:

- give a true and fair view of the state of the charitable company's affairs as at 31 March 2021 and of its incoming resources and application of resources, including its income and expenditure for the year then ended;
- have been properly prepared in accordance with United Kingdom Generally Accepted Accounting Practice; and
- have been prepared in accordance with the requirements of the Companies Act 2006.

Basis for opinion

We conducted our audit in accordance with International Standards on Auditing (UK) (ISAs (UK)) and applicable law. Our responsibilities under those standards are further described in the Auditors' responsibilities for the audit of the financial statements section of our report. We are independent of the charitable company in accordance with the ethical requirements that are relevant to our audit of the financial statements in the United Kingdom, including the Financial Reporting Council's Ethical Standard, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Conclusions relating to going concern

In auditing the financial statements, we have concluded that the Trustees' use of the going concern basis of accounting in the preparation of the financial statements is appropriate.

Based on the work we have performed, we have not identified any material uncertainties relating to events or conditions that, individually or collectively, may cast significant doubt on the charitable company's ability to continue as a going concern for a period of at least twelve months from when the financial statements are authorised for issue.

Our responsibilities and the responsibilities of the Trustees with respect to going concern are described in the relevant sections of this report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Other information

The Trustees are responsible for the other information. The other information comprises the information included in the Annual Report, other than the financial statements and our Auditors' Report thereon. Our opinion on the financial statements does not cover the other information and, except to the extent otherwise explicitly stated in our report, we do not express any form of assurance conclusion thereon.

In connection with our audit of the financial statements, our responsibility is to read the other information and, in doing so, consider whether the other information is materially inconsistent with the financial statements or our knowledge obtained in the audit or otherwise appears to be materially misstated. If we identify such material inconsistencies or apparent material misstatements, we are required to determine whether there is a material misstatement in the financial statements or a material misstatement of the other information. If, based on the work we have performed, we conclude that there is a material misstatement of this other information, we are required to report that fact.

We have nothing to report in this regard.

Opinion on other matters prescribed by the Companies Act 2006

In our opinion, based on the work undertaken in the course of the audit:

- the information given in the Trustees' Report for the financial year for which the financial statements are prepared is consistent with the financial statements.
- the Trustees' Report has been prepared in accordance with applicable legal requirements.

Matters on which we are required to report by exception

In the light of our knowledge and understanding of the charitable company and its environment obtained in the course of the audit, we have not identified material misstatements in the Trustees' Report.

We have nothing to report in respect of the following matters in relation to which Companies Act 2006 requires us to report to you if, in our opinion:

- adequate accounting records have not been kept, or returns adequate for our audit have not been received from branches not visited by us; or
- the financial statements are not in agreement with the accounting records and returns; or
- certain disclosures of Trustees' remuneration specified by law are not made; or
- we have not received all the information and explanations we require for our audit; or
- the Trustees were not entitled to prepare the financial statements in accordance with the small companies regime and take advantage of the small companies' exemptions in preparing the Trustees' Report and from the requirement to prepare a Strategic Report.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Responsibilities of trustees

As explained more fully in the Trustees' Responsibilities Statement, the Trustees (who are also the directors of the charitable company for the purposes of company law) are responsible for the preparation of the financial statements and for being satisfied that they give a true and fair view, and for such internal control as the Trustees determine is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, the Trustees are responsible for assessing the charitable company's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless the Trustees either intend to liquidate the charitable company or to cease operations, or have no realistic alternative but to do so.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

Auditors' responsibilities for the audit of the financial statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an Auditors' Report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with ISAs (UK) will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

Irregularities, including fraud, are instances of non-compliance with laws and regulations. We design procedures in line with our responsibilities, outlined above, to detect material misstatements in respect of irregularities, including fraud. The extent to which our procedures are capable of detecting irregularities, including fraud is detailed below:

Our approach to identifying and assessing the risks of material misstatement in respect of irregularities, including fraud and non-compliance with laws and regulations, was as follows:

- the engagement partner ensured that the engagement team collectively had the appropriate competence, capabilities and skills to identify or recognise non-compliance with applicable laws and regulations;
- we identified the laws and regulations applicable to the company through discussions with directors and other management, and from our commercial knowledge and experience of the company and sector in which it operates;
- we focused on specific laws and regulations which we considered may have a direct material effect on the financial statements or the operations of the company, including Company and Charity legislation, taxation legislation, and general data protection, employment, and health and safety legislation;
- we assessed the extent of compliance with the laws and regulations identified above through making enquiries of management and inspecting legal correspondence; and
- identified laws and regulations were communicated within the audit team regularly and the team remained alert to instances of non-compliance throughout the audit.

We assessed the susceptibility of the company's financial statements to material misstatement, including obtaining an understanding of how fraud might occur, by:

- making enquiries of management as to where they considered there was susceptibility to fraud, their knowledge of actual, suspected and alleged fraud; and
- considering the internal controls in place to mitigate risks of fraud and non-compliance with laws and regulations.

To address the risk of fraud through management bias and override of controls, we:

- performed analytical procedures to identify any unusual or unexpected relationships;
- tested journal entries to identify unusual transactions;
- assessed whether judgements and assumptions made in determining the accounting estimates set out in Note 1 were indicative of potential bias; and
- investigated the rationale behind significant or unusual transactions.
- reviewed Trustee meeting minutes for evidence of appropriate decision-making and management controls.

In response to the risk of irregularities and non-compliance with laws and regulations, we designed procedures which included, but were not limited to:

- agreeing financial statement disclosures to underlying supporting documentation;
- reading the minutes of meetings of those charged with governance;

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

INDEPENDENT AUDITORS' REPORT TO THE MEMBERS OF LINCOLNSHIRE ACTION TRUST
(CONTINUED)

- enquiring of management as to actual and potential litigation and claims; and
- reviewing correspondence with HMRC and relevant regulators.

There are inherent limitations in our audit procedures described above. The more removed that laws and regulations are from financial transactions, the less likely it is that we would become aware of non-compliance. Auditing standards also limit the audit procedures required to identify non-compliance with laws and regulations to enquiry of the directors and other management and the inspection of regulatory and legal correspondence, if any.

Material misstatements that arise due to fraud can be harder to detect than those that arise from error as they may involve deliberate concealment or collusion.

A further description of our responsibilities for the audit of the financial statements is located on the Financial Reporting Council's website at: www.frc.org.uk/auditorsresponsibilities. This description forms part of our Auditors' Report.

Use of our report

This report is made solely to the charitable company's members, as a body, in accordance with Chapter 3 of Part 16 of the Companies Act 2006. Our audit work has been undertaken so that we might state to the charitable company's members those matters we are required to state to them in an Auditors' Report and for no other purpose. To the fullest extent permitted by law, we do not accept or assume responsibility to anyone other than the charitable company and its members, as a body, for our audit work, for this report, or for the opinions we have formed.



Robert Anderson (Senior Statutory Auditor)

for and on behalf of
Streets Audit LLP

Chartered Accountants & Statutory Auditor
Tower House
Lucy Tower Street
Lincoln
LN1 1XW

Dated: 24/09/2021

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**STATEMENT OF FINANCIAL ACTIVITIES (INCORPORATING INCOME AND EXPENDITURE ACCOUNT)
FOR THE YEAR ENDED 31 MARCH 2021**

	Note	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Income from:					
Donations and legacies	3	80,305	22,758	103,063	46,736
Charitable activities	4	1,377,464	45,250	1,422,714	1,284,689
Investments	5	12,597	-	12,597	11,772
		<u>1,470,366</u>	<u>68,008</u>	<u>1,538,374</u>	<u>1,343,197</u>
Total income					
Expenditure on:					
Charitable activities	6	1,306,150	84,579	1,390,729	1,413,425
		<u>1,306,150</u>	<u>84,579</u>	<u>1,390,729</u>	<u>1,413,425</u>
Total expenditure					
Net income/(expenditure)		164,216	(16,571)	147,645	(70,228)
Transfers between funds	17	(11,908)	11,908	-	-
		<u>152,308</u>	<u>(4,663)</u>	<u>147,645</u>	<u>(70,228)</u>
Net movement in funds					
Reconciliation of funds:					
Total funds brought forward		992,730	2,658	995,388	1,065,616
Net movement in funds		152,308	(4,663)	147,645	(70,228)
		<u>1,145,038</u>	<u>(2,005)</u>	<u>1,143,033</u>	<u>995,388</u>
Total funds carried forward					

The Statement of Financial Activities includes all gains and losses recognised in the year.

The notes on pages 22 to 37 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)
REGISTERED NUMBER: 04108372

BALANCE SHEET
AS AT 31 MARCH 2021

	Note	2021 £	2020 £
Fixed assets			
Tangible assets	11	17,291	23,284
		<u>17,291</u>	<u>23,284</u>
Current assets			
Debtors	12	175,450	179,773
Investments	13	726,345	724,776
Cash at bank and in hand		330,826	161,876
		<u>1,232,621</u>	<u>1,066,425</u>
Creditors: amounts falling due within one year	15	(106,879)	(94,321)
Net current assets		<u>1,125,742</u>	<u>972,104</u>
Total assets less current liabilities		<u>1,143,033</u>	<u>995,388</u>
Net assets excluding pension asset		<u>1,143,033</u>	<u>995,388</u>
Total net assets		<u><u>1,143,033</u></u>	<u><u>995,388</u></u>
Charity funds			
Restricted funds	17	(2,005)	2,658
Unrestricted funds	17	1,145,038	992,730
Total funds		<u><u>1,143,033</u></u>	<u><u>995,388</u></u>

The Trustees acknowledge their responsibilities for complying with the requirements of the Act with respect to accounting records and preparation of financial statements.

The financial statements have been prepared in accordance with the provisions applicable to entities subject to the small companies regime.

The financial statements were approved and authorised for issue by the Trustees on 21 July 2021 and signed on their behalf by:

Joanne Lesley Mead
 (Chair of Trustees)



The notes on pages 22 to 37 form part of these financial statements.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

STATEMENT OF CASH FLOWS
FOR THE YEAR ENDED 31 MARCH 2021

	2021 £	2020 £
Cash flows from operating activities		
Net cash used in operating activities	157,922	(116,530)
Cash flows from investing activities		
Dividends, interests and rents from investments	12,597	11,772
Purchase of tangible fixed assets	-	(22,555)
Proceeds from sale of investments	-	81,209
Net cash invested during the year	(1,569)	(7,459)
Net cash provided by investing activities	11,028	62,967
Cash flows from financing activities		
Net cash provided by financing activities	-	-
Change in cash and cash equivalents in the year	168,950	(53,563)
Cash and cash equivalents at the beginning of the year	161,876	215,439
Cash and cash equivalents at the end of the year	330,826	161,876

The notes on pages 22 to 37 form part of these financial statements

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

1. General information

As set out in the Trustee's report, Lincolnshire Action Trust is an incorporated charity limited by guarantee and registered in England and Wales. The principal office of the charity is Lincoln House, 37-39 Newland, Lincoln, Lincolnshire, LN1 1YA.

The principal activity of the charity is to provide care, resettlement and rehabilitation of individuals involved in the criminal justice system, those at risk of offending and their families/dependants primarily but not exclusively in the county of Lincolnshire.

2. Accounting policies

2.1 Basis of preparation of financial statements

The financial statements have been prepared in accordance with the Charities SORP (FRS 102) - Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2015), the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) and the Companies Act 2006.

Lincolnshire Action Trust meets the definition of a public benefit entity under FRS 102. Assets and liabilities are initially recognised at historical cost or transaction value unless otherwise stated in the relevant accounting policy.

The financial statements are prepared in sterling, which is the functional currency of the charity.

2.2 Going concern

During the year and subsequent to the year end, the UK has experienced a pandemic of the Coronavirus. The potential effects to the charity and its future prospects cannot be fully quantified but the trustees remain committed to the protection of the charity. This is being regularly reviewed by the trustees. In addition, the trustees are mindful of the significant ongoing support offered by the UK Government. Accordingly, the financial statements have been prepared on a going concern basis."

2.3 Income

All income is recognised once the Charity has entitlement to the income, it is probable that the income will be received and the amount of income receivable can be measured reliably.

Grants are included in the Statement of Financial Activities on a receivable basis. The balance of income received for specific purposes but not expended during the period is shown in the relevant funds on the Balance Sheet. Where income is received in advance of entitlement of receipt, its recognition is deferred and included in creditors as deferred income. Where entitlement occurs before income is received, the income is accrued.

Income tax recoverable in relation to investment income is recognised at the time the investment income is receivable.

Other income is recognised in the period in which it is receivable and to the extent the goods have been provided or on completion of the service.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.4 Expenditure

Expenditure is recognised once there is a legal or constructive obligation to transfer economic benefit to a third party, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is classified by activity. The costs of each activity are made up of the total of direct costs and shared costs, including support costs involved in undertaking each activity. Direct costs attributable to a single activity are allocated directly to that activity. Shared costs which contribute to more than one activity and support costs which are not attributable to a single activity are apportioned between those activities on a basis consistent with the use of resources. Central staff costs are allocated on the basis of time spent, and depreciation charges allocated on the portion of the asset's use.

Expenditure on charitable activities is incurred on directly undertaking the activities which further the Charity's objectives, as well as any associated support costs.

All expenditure is inclusive of irrecoverable VAT.

2.5 Government grants

Government grants relating to tangible fixed assets are treated as deferred income and released to the Statement of Financial Activities over the expected useful lives of the assets concerned. Other grants are credited to the Statement of Financial Activities as the related expenditure is incurred.

2.6 Interest receivable

Interest on funds held on deposit is included when receivable and the amount can be measured reliably by the Charity; this is normally upon notification of the interest paid or payable by the institution with whom the funds are deposited.

2.7 Tangible fixed assets and depreciation

Tangible fixed assets costing £500 or more are capitalised and recognised when future economic benefits are probable and the cost or value of the asset can be measured reliably.

Tangible fixed assets are initially recognised at cost. After recognition, under the cost model, tangible fixed assets are measured at cost less accumulated depreciation and any accumulated impairment losses. All costs incurred to bring a tangible fixed asset into its intended working condition should be included in the measurement of cost.

At each reporting date the Charity assesses whether there is any indication of impairment. If such indication exists, the recoverable amount of the asset is determined to be the higher of its fair value less costs to sell and its value in use. An impairment loss is recognised where the carrying amount exceeds the recoverable amount.

Depreciation is charged so as to allocate the cost of tangible fixed assets less their residual value over their estimated useful lives, using the straight-line method.

Depreciation is provided on the following bases:

Office equipment	- 20% Straight Line
Computer equipment	- 33% Straight Line

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

2. Accounting policies (continued)

2.8 Debtors

Trade and other debtors are recognised at the settlement amount after any trade discount offered. Prepayments are valued at the amount prepaid net of any trade discounts due.

2.9 Cash at bank and in hand

Cash at bank and in hand includes cash and short-term highly liquid investments with a short maturity of three months or less from the date of acquisition or opening of the deposit or similar account.

2.10 Liabilities and provisions

Liabilities are recognised when there is an obligation at the Balance Sheet date as a result of a past event, it is probable that a transfer of economic benefit will be required in settlement, and the amount of the settlement can be estimated reliably.

Liabilities are recognised at the amount that the Charity anticipates it will pay to settle the debt or the amount it has received as advanced payments for the goods or services it must provide.

Provisions are measured at the best estimate of the amounts required to settle the obligation. Where the effect of the time value of money is material, the provision is based on the present value of those amounts, discounted at the pre-tax discount rate that reflects the risks specific to the liability. The unwinding of the discount is recognised in the Statement of Financial Activities as a finance cost.

2.11 Pensions

The Charity operates a defined contribution pension scheme and the pension charge represents the amounts payable by the Charity to the fund in respect of the year.

2.12 Fund accounting

General funds are unrestricted funds which are available for use at the discretion of the Trustees in furtherance of the general objectives of the Charity and which have not been designated for other purposes.

Designated funds comprise unrestricted funds that have been set aside by the Trustees for particular purposes. The aim and use of each designated fund is set out in the notes to the financial statements.

Restricted funds are funds which are to be used in accordance with specific restrictions imposed by donors or which have been raised by the Charity for particular purposes. The costs of raising and administering such funds are charged against the specific fund. The aim and use of each restricted fund is set out in the notes to the financial statements.

Investment income, gains and losses are allocated to the appropriate fund.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

3. Income from donations and legacies

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Donations	36,723	20,000	56,723	46,736
Government grants	43,582	2,758	46,340	-
	<u>80,305</u>	<u>22,758</u>	<u>103,063</u>	<u>46,736</u>
<i>Total 2020</i>	<u>20,736</u>	<u>26,000</u>	<u>46,736</u>	

Government grants relate entirely to funds received in respect of the coronavirus job retention scheme.

4. Income from charitable activities

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Grants and contract income	1,361,474	45,250	1,406,724	1,162,848
Catering facilities	15,990	-	15,990	121,841
Total 2021	<u>1,377,464</u>	<u>45,250</u>	<u>1,422,714</u>	<u>1,284,689</u>
<i>Total 2020</i>	<u>1,272,419</u>	<u>12,270</u>	<u>1,284,689</u>	

5. Investment income

	Unrestricted funds 2021 £	Total funds 2021 £	Total funds 2020 £
Bank Interest	<u>12,597</u>	<u>12,597</u>	<u>11,772</u>
<i>Total 2020</i>	<u>11,772</u>	<u>11,772</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

6. Analysis of expenditure on charitable activities

Summary by fund type

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,306,150	84,579	1,390,729	1,413,425
	<u>1,360,101</u>	<u>53,324</u>	<u>1,413,425</u>	
<i>Total 2020</i>				

7. Analysis of expenditure by activities

	Activities undertaken directly 2021 £	Support costs 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Care, resettlement and rehabilitation of individuals involved with the criminal justice system	1,369,555	21,174	1,390,729	1,413,425
	<u>1,380,014</u>	<u>33,411</u>	<u>1,413,425</u>	
<i>Total 2020</i>				

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

7. Analysis of expenditure by activities (continued)

Analysis of direct costs

	Project costs 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	1,195,891	1,195,891	1,108,266
Depreciation	837	837	1,008
Occupancy costs	44,352	44,352	42,680
Office running costs	44,520	44,520	44,476
Other costs	7,916	7,916	10,706
Marketing costs	6,656	6,656	8,022
Travel expenses	25,328	25,328	41,477
Direct client expenses	14,291	14,291	17,371
Other staff costs	12,174	12,174	8,150
Legal costs	4,636	4,636	4,130
Catering expenses	12,954	12,954	93,728
Total 2021	<u>1,369,555</u>	<u>1,369,555</u>	<u>1,380,014</u>
<i>Total 2020</i>	<u>1,380,014</u>	<u>1,380,014</u>	

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

7. Analysis of expenditure by activities (continued)

Analysis of support costs

	Core costs 2021 £	Total funds 2021 £	<i>Total funds 2020 £</i>
Staff costs	6,498	6,498	5,988
Depreciation	5,156	5,156	4,245
Occupancy costs	1,154	1,154	4,276
Office running costs	1,371	1,371	1,583
Other costs	1,259	1,259	2,532
Training and travel expenses	112	112	5,950
Governance costs	5,373	5,373	7,577
Legal costs	-	-	393
Accountancy fees	-	-	213
Bank charges	251	251	654
Total 2021	<u>21,174</u>	<u>21,174</u>	<u>33,411</u>
<i>Total 2020</i>	<u>33,411</u>	<u>33,411</u>	

8. Auditors' remuneration

The auditors' remuneration amounts to an auditor fee of £3,750 (2020 - £3,750).

9. Staff costs

	2021 £	<i>2020 £</i>
Wages and salaries	1,064,906	988,324
Social security costs	74,898	65,523
Contribution to defined contribution pension schemes	62,585	60,407
	<u>1,202,389</u>	<u>1,114,254</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

9. Staff costs (continued)

The average number of persons employed by the Charity during the year was as follows:

	2021 No.	<i>2020 No.</i>
Managers	13	<i>11</i>
Practitioners	33	<i>29</i>
Administrators	5	<i>8</i>
	51	<i>48</i>

No employee received remuneration amounting to more than £60,000 in either year.

Total remuneration paid to the Senior managers during the year included salaries totalling £111,671, social security totalling £12,986 and pension contributions totalling £11,190. Benefit was also received in the form of a car totalling £4,068.

10. Trustees' remuneration and expenses

During the year, no Trustees received any remuneration or other benefits (*2020 - £NIL*).

During the year ended 31 March 2021, no Trustee expenses have been incurred (*2020 - £NIL*).

11. Tangible fixed assets

	Office equipment £	Computer equipment £	Total £
Cost or valuation			
At 1 April 2020	49,386	20,084	69,470
At 31 March 2021	49,386	20,084	69,470
Depreciation			
At 1 April 2020	27,309	18,877	46,186
Charge for the year	5,156	837	5,993
At 31 March 2021	32,465	19,714	52,179

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

11. Tangible fixed assets (continued)

	Office equipment £	Computer equipment £	Total £
Net book value			
At 31 March 2021	16,921	370	17,291
<i>At 31 March 2020</i>	<i>22,077</i>	<i>1,207</i>	<i>23,284</i>

12. Debtors

	2021 £	2020 £
Due within one year		
Trade debtors	161,319	165,471
Other debtors	5,344	5,144
Prepayments and accrued income	8,787	9,158
	175,450	179,773

13. Current asset investments

	2021 £	2020 £
Short term cash deposits	726,345	724,776

14. Financial instruments

	2021 £	2020 £
Financial assets		
Financial assets measured at fair value through income and expenditure	1,057,171	886,652

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

15. Creditors: Amounts falling due within one year

	2021	2020
	£	£
Trade creditors	18,649	9,539
Other taxation and social security	70,064	66,226
Other creditors	14,248	14,267
Accruals and deferred income	3,918	4,289
	106,879	94,321

16. Accruals and deferred income

	2021	2020
	£	£
Deferred income at 1 April 2020	-	11,927
Amounts released from previous periods	-	(11,927)
Deferred income at 31 March 2021	-	-

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Statement of funds

Statement of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Unrestricted funds					
Designated funds					
Designated Funds	400,827	-	-	-	400,827
General funds					
General Funds - all funds	591,903	1,470,366	(1,306,150)	(11,908)	744,211
Total Unrestricted funds	992,730	1,470,366	(1,306,150)	(11,908)	1,145,038
Restricted funds					
ASYE	313	-	-	(313)	-
Lincolnshire Economic Action Partnership	-	10,000	(10,155)	-	(155)
Charles Hayward Foundation	-	22,758	(37,324)	14,566	-
10 Prisons Project	2,345	-	-	(2,345)	-
Lincolnshire Discharged Prisoners Welfare Fund	-	-	(1,701)	-	(1,701)
MOJ Womens Service	-	35,250	(35,399)	-	(149)
	2,658	68,008	(84,579)	11,908	(2,005)
Total of funds	995,388	1,538,374	(1,390,729)	-	1,143,033

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021

17. Statement of funds (continued)

Unrestricted funds:

General Funds

General Funds are those funds not designated towards any project in particular and can be used towards any of the Charity's objectives. Transfers have been made from the Unrestricted funds to Restricted funds for the purpose of relieving the overspent projects. Other deficit Restricted funds relate to funding timing differences.

Designated Funds

The designated funds relate to specific projects which would not be possible unless the Charity funded them themselves through accumulated reserves. The designated funds also includes amounts for contingency purposes as well as to cover costs in the event of winding up.

Restricted funds

ASYE

Funds received from Skills for Care to support newly qualified social work employee with ASYE (Assessed and Supported Year in Employment).

29th May 1961 Charitable trust

Grants were received to support the 'departure lounge' facility available to prisoners released from HMP Lincoln.

Lincolnshire Economic Action Partnership

Funding provides intensive release support for men leaving HMP Lincoln and returning to the local area.

Charles Hayward Foundation

Donations were received to support the 'departure lounge' facility available to prisoners released from HMP Lincoln.

10 Prisons Project

Funding has been provided to support the provision of training of key staff as well as implementing more accessible communication gateways to enable families to raise concerns/share information about a family member in custody.

Lincolnshire Discharged Prisoners Welfare Fund

Grants were received to assist with the resettlement of prisoners released from HMP Lincoln.

MOJ Womens Service

Funding has been provided to sustain and improve existing quality support to women in contact with or at risk of encountering the criminal justice system.

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

17. Statement of funds (continued)

Statement of funds - prior year

	<i>Balance at 1 April 2019 £</i>	<i>Income £</i>	<i>Expenditure £</i>	<i>Transfers in/out £</i>	<i>Balance at 31 March 2020 £</i>
Unrestricted funds					
Designated funds					
Designated Funds	381,544	-	-	19,283	400,827
General funds					
General Funds	683,077	1,304,927	(1,360,101)	(36,000)	591,903
Total Unrestricted funds	1,064,621	1,304,927	(1,360,101)	(16,717)	992,730
Restricted funds					
ASYE	313	-	-	-	313
29th May 1961 Charitable Trust	-	5,000	(5,000)	-	-
Lincolnshire Economic Action Partnership	(5,000)	10,000	(8,434)	3,434	-
Charles Hayward Foundation	742	20,000	(33,171)	12,429	-
10 Prisons Project	4,940	2,270	(4,865)	-	2,345
Lincolnshire Discharged Prisoners Welfare Fund	-	1,000	(1,854)	854	-
	995	38,270	(53,324)	16,717	2,658
Total of funds	1,065,616	1,343,197	(1,413,425)	-	995,388

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

18. Summary of funds

Summary of funds - current year

	Balance at 1 April 2020 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2021 £
Designated funds	400,827	-	-	-	400,827
General funds	591,903	1,470,366	(1,306,150)	(11,908)	744,211
Restricted funds	2,658	68,008	(84,579)	11,908	(2,005)
	<u>995,388</u>	<u>1,538,374</u>	<u>(1,390,729)</u>	<u>-</u>	<u>1,143,033</u>

Summary of funds - prior year

	Balance at 1 April 2019 £	Income £	Expenditure £	Transfers in/out £	Balance at 31 March 2020 £
Designated funds	381,544	-	-	19,283	400,827
General funds	683,077	1,304,927	(1,360,101)	(36,000)	591,903
Restricted funds	995	38,270	(53,324)	16,717	2,658
	<u>1,065,616</u>	<u>1,343,197</u>	<u>(1,413,425)</u>	<u>-</u>	<u>995,388</u>

19. Analysis of net assets between funds

Analysis of net assets between funds - current year

	Unrestricted funds 2021 £	Restricted funds 2021 £	Total funds 2021 £
Tangible fixed assets	17,291	-	17,291
Current assets	1,232,621	-	1,232,621
Creditors due within one year	(104,874)	(2,005)	(106,879)
Total	<u>1,145,038</u>	<u>(2,005)</u>	<u>1,143,033</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

19. Analysis of net assets between funds (continued)

Analysis of net assets between funds - prior year

	<i>Unrestricted funds 2020 £</i>	<i>Restricted funds 2020 £</i>	<i>Total funds 2020 £</i>
Tangible fixed assets	23,284	-	23,284
Current assets	1,063,767	2,658	1,066,425
Creditors due within one year	(94,321)	-	(94,321)
Total	<u>992,730</u>	<u>2,658</u>	<u>995,388</u>

20. Reconciliation of net movement in funds to net cash flow from operating activities

	2021 £	2020 £
Net income/expenditure for the year (as per Statement of Financial Activities)	147,645	(70,228)
Adjustments for:		
Depreciation charges	5,993	5,253
Dividends, interests and rents from investments	(12,597)	(11,772)
Decrease/(increase) in debtors	4,323	(14,981)
Increase/(decrease) in creditors	12,558	(24,802)
Net cash provided by/(used in) operating activities	<u>157,922</u>	<u>(116,530)</u>

21. Analysis of cash and cash equivalents

	2021 £	2020 £
Cash in hand	330,826	161,876
Total cash and cash equivalents	<u>330,826</u>	<u>161,876</u>

LINCOLNSHIRE ACTION TRUST
(A Company Limited by Guarantee)

**NOTES TO THE FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021**

22. Analysis of changes in net debt

	At 1 April 2020 £	Cash flows £	At 31 March 2021 £
Cash at bank and in hand	161,876	168,950	330,826
Liquid investments	724,776	1,569	726,345
	<u>886,652</u>	<u>170,519</u>	<u>1,057,171</u>

23. Pension commitments

The Charity operates a defined contribution pension scheme. The assets of the scheme are held separately from those of the Charity in an independently administered fund. The pension cost charge represents contributions payable by the Charity to the fund and amounted to £62,585 (2020 - £59,620). Contributions totalling £5,837 (2020 - £6,185) were payable to the fund at the balance sheet date.

24. Operating lease commitments

At 31 March 2021 the Charity had commitments to make future minimum lease payments under non-cancellable operating leases as follows:

	2021 £	2020 £
Not later than 1 year	22,500	24,382
Later than 1 year and not later than 5 years	40,500	63,000
	<u>63,000</u>	<u>87,382</u>

25. Related party transactions

The Charity has not entered into any related party transaction during the year, nor are there any outstanding balances owing between related parties and the Charity at 31 March 2021.