



THE BURSCOUGH OUTREACH TRUST
ANNUAL REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2022
CHARITY NO. 1089034

THE BURSCOUGH OUTREACH TRUST

ANNUAL REPORT

FOR THE YEAR ENDED 31 DECEMBER 2022

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THE BURSCOUGH OUTREACH TRUST

LEGAL & ADMINISTRATIVE INFORMATION

Trustees

Revd Canon David Banbury, Chair
Mrs Kerry A C Patton, Treasurer
Mr Mark F Aspinall, Secretary
Mrs Diane Edwards
Mr Robert Williams (Retired 24th April 2022)
Mrs Jeannie Holman (Appointed 24th April 2022)

It is considered that the Trustees and any others who could be understood to be 'managers' in the activities and affairs of the charity are 'fit and proper' persons under the terms of the Finance Act 2010. Trustee training is available as and when required.

Principal Office

253 Liverpool Road South
Burscough
Lancs
L40 7RE

Independent Examiner

Fr Alan Clements (Fellow of the Association of Charity Independent Examiners)
15 Carleton Road, Great Knowley, Chorley PR6 8TQ

Bankers

The Co-operative Bank, P.O. Box 250, Delf House, Southway, Skelmersdale WN8 6WT

THE BURSCOUGH OUTREACH TRUST

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2022

The trustees present their annual report and financial statements of the charity for the year ended 31 December 2022. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

The trustees also gave consideration to the Charity Commission's guidance on public benefit and, in particular the specific guidance concerned with the advancement of religion. Our constitution and objects as described below set out our mission to proclaim the Christian faith through the advancement of education amongst children and young people, and through supporting those in need, both in Burscough and in other countries around the world.

Constitution and objects

The Burscough Outreach Trust is constituted under a trust deed dated 6 September 2001 and is a registered charity number 1089034.

The objects of the charity are to advance the Christian faith in Burscough and other such parts of the UK or world as the trustees from time to time think fit, in any of the following ways:

- To advance education in accordance with the Christian faith amongst children and young people including those in schools, colleges and other educational establishments;
- To relieve persons who are in conditions of need or hardship or who are aged or sick, and to relieve the distress caused thereby;
- To promote and fulfil any such other charitable purposes in furtherance of the above objects as the trustees from time to time determine.

Appointment of Trustees

The body of trustees consists of 5 persons being 3 ex-officio trustees, namely the vicar and two of the church wardens of the ecclesiastical parish of St John the Baptist, Burscough; and 2 nominated trustees who shall hold office for 4 years.

Risk Assessment

The major risks to which the charity is exposed, as identified by the trustees, have been reviewed and systems have been established to mitigate those risks. The trustees recognise that in relation to 'Risk Assessment' risk is defined as 'the threat of any action which will adversely affect the charity's ability to achieve its objectives and execute its strategies'.

Reserves Policy

As an employer, the trustees believe that it is important to have a reasonable and morally responsible policy to the holding of reserves. Our policy, therefore, is to always hold enough unrestricted reserves to cover our employee costs for at least 6 months.

At 31st December 2022, restricted reserves were held totalling £32,717 (2021: £47,566). These related to: Oaks Church (£1,375); support of young people on mission projects (£6,700); Hardship grants to families and young people (£21,642); Democratic Republic of Congo project (£2,401); and several other small restricted reserves (totalling £599). In addition, the trust held unrestricted reserves amounting to £47,955 (2021: £55,837).

THE BURSCOUGH OUTREACH TRUST

REPORT OF THE TRUSTEES (CONTINUED)

General review of the year

During the year the trust has received both restricted and unrestricted donations from individuals and other organisations. The trust is grateful to have received generous grants from St John the Baptist Church, Burscough, towards the payment of salaries. Total incoming resources amounted to £46,612 (2021: £57,445).

During the year the trust supported three staff roles: a Youth & Young Adult's Ministry Co-ordinator; a Children & Families' Ministry Co-ordinator; and a Pastoral Ministry & Social Action Co-ordinator. Through St John the Baptist Church, and working with many volunteers, they provide a wide range of activities for teenagers, children, families and older people in the local area and support in times of crisis and need.

Using income from specific donations, the trust also provided funding to Oaks Church Plant in Skelmersdale. The hospital expansion project in Kipushya, Democratic Republic of Congo, is well underway and the trust has been able to support this by sending regular funds using the restricted donations received in 2020. Financial support was also made available to enable children and young people to take part in various church activities such as weekends away and summer conferences. Total resources expended amounted to £69,343 (2021: £65,981)

Sadly, due to the war in Ukraine, the trustees believe that it is highly unlikely that a church led project will be able to take place in Belarus at any time in the near future. Therefore, monies donated by St John the Baptist Church for this purpose have been returned to them. Where individuals had donated monies towards Belarus, the individuals concerned were asked how they would prefer those monies to be used, all requested that they be used towards staff salaries.

Statement of trustees' responsibilities

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

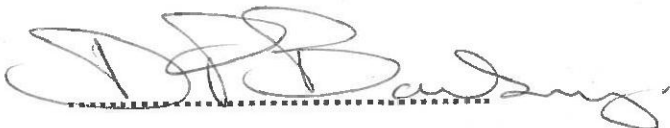
- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

THE BURSCOUGH OUTREACH TRUST

REPORT OF THE TRUSTEES (CONTINUED)

The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

Approved by the trustees on 11th April 2023 and signed on their behalf by:

A handwritten signature in black ink, appearing to read 'D Banbury', written over a dotted line.

Rev Canon David Banbury, Chair of Trustees

Independent Examiner's Report.

**Independent Examiner's Report to the Trustees of the Burscough Outreach Trust
for the year ending 31st. December 2022 as set out on pages 6 to 7 of this Report.**

Respective responsibilities of the trustees and examiner.

The charity's trustees are responsible for the preparation of the accounts. The charity's trustees consider that an audit is not required for this year under section 144(2) of the Charities Act 2011 (the 2011 Act) and that an independent examination is needed.

It is my responsibility to :

- examine the accounts under section 145 of the 2011 Act;
- follow the procedures laid down in the general Directions given by the Charity Commissioner under section 145 (5) (b) of the 2011 Act; and
- to state whether particular matters have come to my attention.

Basis of the independent examiner's report.

My examination was carried out in accordance with the general Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and consequently no opinion is given as to whether the accounts present a 'true and fair view', and the report is limited to those matters as set out in the statement below.

Independent examiner's statement.

In connection with my examination, no other matters has come to my attention :

1. which gives me reasonable cause to believe that in any material respect the requirement to keep accounting records in accordance with section 130 of the 2011 Act; and to prepare accounts which accord with the accounting records and comply with the accounting requirements of the 2011 Act have not been met,
2. to which, in my opinion, attention should be drawn order to enable a proper understanding of the accounts to be reached.

Signed. *Alan A. Clements (Rev'd)* Print *ALAN A. CLEMENTS*

Fellow of the Association of Charity Independent Examiners

Date 29th. April 2023

Rev'd. A. A. Clements MA, ACIB, FCIE.
15 Carleton Road,
Great Knowley,
Chorley PR6 8TQ

THE BURSCOUGH OUTREACH TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2022

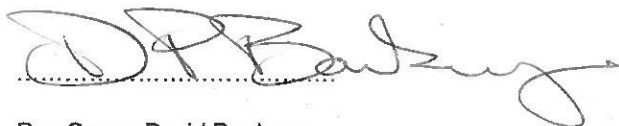
	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	3(a)	10,082	35,888	45,970	51,410
<i>Income from charitable trading</i>	3(b)	-	-	-	-
<i>Income from activities for generating funds</i>	3(c)	208	-	208	185
<i>Income from Investments</i>	3(d)	434	-	434	1
<i>Other Income</i>	3(e)	-	-	-	5,849
TOTAL INCOMING RESOURCES		10,724	35,888	46,612	57,445
RESOURCES EXPENDED					
<i>Fund raising & publicity</i>	4(a)	-	-	-	-
<i>Grants</i>	4(b)	140	12,695	12,835	14,351
<i>Activities directly relating to the work of the Trust</i>	4(c)	18,027	38,042	56,069	51,541
<i>Support costs</i>	4(d)	-	-	-	-
<i>Trust Management & Administration</i>	4(e)	439	-	439	89
TOTAL RESOURCES USED		18,606	50,737	69,343	65,981
NET INCOMING (OUTGOING) RESOURCES		(7,882)	(14,850)	(22,732)	(8,536)
GAINS AND LOSSES ON INVESTMENTS					
<i>- realised</i>		-	-	-	-
<i>- unrealised</i>		-	-	-	-
NET MOVEMENT IN FUNDS		(7,882)	(14,850)	(22,732)	(8,536)
BALANCES B/fwd at 1st JANUARY 2022		55,837	47,566	103,403	111,939
BALANCES C/fwd at 31st DECEMBER 2022		47,955	32,717	80,672	103,403

THE BURSCOUGH OUTREACH TRUST

BALANCE SHEET AS AT 31 DECEMBER 2022

	Note	2022 £	2021 £
FIXED ASSETS			
Tangible fixed assets		-	-
Investment assets		-	-
CURRENT ASSETS			
Stock		-	-
Debtors & Prepayments	6	2,388	3,739
Short term deposits	7	42,000	42,000
Cash at bank and in hand	7	36,484	57,664
		<u>80,872</u>	<u>103,403</u>
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	(200)	-
		<u>80,672</u>	<u>103,403</u>
NET CURRENT ASSETS		80,672	103,403
NET ASSETS		<u>80,672</u>	<u>103,403</u>
FUNDS			
	9		
Unrestricted		47,955	55,837
Restricted		32,717	47,566
		<u>80,672</u>	<u>103,403</u>

Approved by the Trustees on 11th April 2023 and signed on behalf of the Trust by:



Rev Canon David Banbury
Chair of Trustees

THE BURSCOUGH OUTREACH TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2022

1. ACCOUNTING POLICIES

a) Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. With respect to the next reporting period, the most significant area of uncertainty is the level of grants and donations that the Trust may be able to attract from other bodies.

b) Incoming Resources

Grants & donations are recognised when received by or on behalf of the Trust. Planned giving receivable under gift aid is recognised only when received and income tax recoverable on gift aid donations is recognised when the income is recognised.

Interest on investments is accounted for when receivable.

c) Resources Expended

Expenditure is included on an accruals basis.

d) Financial Instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. RELATED PARTY TRANSACTIONS AND TRUSTEES' EXPENSES AND REMUNERATION

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind. Expenses paid to the trustees in the year totalled £0 (2021: £0).

Total income received from related parties in the reporting period amounted to £39,496 (2021: £35,998).

- Total income received from trustees and their connections was £9,450 (2021: £9,856).

- Total income received from St John the Baptist church, an organisation related by shared trustees, was £30,046 (2021: £26,142).

Total payments made to related parties in the reporting period amounted to £5,118 (2021: £300).

- Total payments made to trustees and their connections was £0 (2021: £300).

- Total payments made to St John the Baptist church were £5,118 (2021: £0).

The Burscough Outreach Trust regularly receives donations from the trustees and their connections. The donors did not attach any conditions to their gifts which would require the charity to significantly alter the nature of its existing activities.

THE BURSCOUGH OUTREACH TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
3(a) Incoming resources from donors				
Planned Giving:				
Giving under Gift Aid	7,885	4,740	12,625	13,350
Income Tax recoverable on Gift Aid	1,971	1,148	3,119	4,588
Non Gift Aid giving	-	-	-	-
Ad Hoc Donations	226	-	226	5,180
Legacies	-	-	-	-
Grants from St John the Baptist, Burscough	-	30,000	30,000	26,142
Grants from other organisations	-	-	-	2,150
	<u>10,082</u>	<u>35,888</u>	<u>45,970</u>	<u>51,410</u>
3(b) Income from charitable trading	-	-	-	-
3(c) Income from activities for generating funds	208	-	208	185
3(d) Income from investments				
Interest on cash deposits	434	-	434	1
3(e) Other income				
HMRC Furlough grant	-	-	-	5,849
TOTAL INCOMING RESOURCES	<u>10,724</u>	<u>35,888</u>	<u>46,612</u>	<u>57,445</u>

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2022 £	TOTAL FUNDS 2021 £
4(a) Fund raising & publicity	-	-	-	-
4(b) Grants				
Overseas Projects	-	10,506	10,506	12,207
Mission Support Fund	-	-	-	-
UK Projects	140	-	140	208
Oaks Church Plant	-	-	-	1,500
Hardship	-	2,189	2,189	436
	<u>140</u>	<u>12,695</u>	<u>12,835</u>	<u>14,351</u>
4(c) Activities directly relating to the work of the Trust				
Staff Salaries	17,472	38,042	55,514	51,541
Staff & Volunteer's expenses	-	-	-	-
Training Costs	555	-	555	-
	<u>18,027</u>	<u>38,042</u>	<u>56,069</u>	<u>51,541</u>
4(d) Support costs	-	-	-	-
4(e) Trust Management & Administration	439	-	439	89
TOTAL RESOURCES EXPENDED	<u>18,606</u>	<u>50,737</u>	<u>69,343</u>	<u>65,981</u>

5. ANALYSIS OF STAFF COSTS

	2022 £	2021 £
Salaries and wages	54,542	50,643
Social security costs	-	-
Other pension costs	972	898
	<u>55,514</u>	<u>51,541</u>

The average number of employees during the year was 3 (2.17 FTE) (2021: 3 (2.17 FTE)). All employee time was involved in coordinating and supporting charitable activities.

THE BURSCOUGH OUTREACH TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2022

6. DEBTORS & PREPAYMENTS

	2022	2021
	£	£
Income Tax recoverable	2,233	3,738
Accrual of interest on deposit	155	1
	<u>2,388</u>	<u>3,739</u>

7. FINANCIAL INSTRUMENTS

	2022	2021
	£	£
Short term deposits	42,000	42,000
Cash at bank and in hand	36,484	57,664
	<u>78,484</u>	<u>99,664</u>

8. CREDITORS & ACCRUALS

	2022	2021
	£	£
Accruals	200	-
	<u>200</u>	<u>-</u>

9. FUNDS

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Restricted funds are funds which have been given for particular purposes and projects.

The closing balance of Restricted Funds comprised the following:-

	2022	2021
	£	£
Fund re Salaries	-	-
Fund re Belarus	-	9,494
Fund re Oaks	1,375	-
Fund re Pastoral Gifts	316	316
Fund re Fun Days/Games & Grub	133	133
Fund re Uganda Project	150	150
Fund re Mission Support	6,700	5,713
Fund re Hardship	21,642	23,831
Fund re Harvest (Congo) project	2,401	7,929
	<u>32,717</u>	<u>47,566</u>