



THE BURSCOUGH OUTREACH TRUST
ANNUAL REPORT & FINANCIAL STATEMENTS
FOR THE YEAR ENDED
31 DECEMBER 2021
CHARITY NO. 1089034

THE BURSCOUGH OUTREACH TRUST
ANNUAL REPORT
FOR THE YEAR ENDED 31 DECEMBER 2021

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THE BURSCOUGH OUTREACH TRUST

LEGAL & ADMINISTRATIVE INFORMATION

Trustees

Revd Canon David Banbury, Chair
Mrs Kerry A C Patton, Treasurer
Mr Mark F Aspinall, Secretary
Mrs Diane Edwards
Mr Robert Williams (Appointed 9th April 2019)
Mr Ian Hawksby (Retired 9th April 2019)

Principal Office

253 Liverpool Road South
Burscough
Lancs
L40 7RE

Independent Examiner

Jennifer Becksmith, FCA, 219 Liverpool Road South, Burscough, Lancashire L40 7RE

Bankers

The Co-operative Bank, P.O. Box 250, Delf House, Southway, Skelmersdale WN8 6WT

THE BURSCOUGH OUTREACH TRUST

REPORT OF THE TRUSTEES

FOR THE YEAR ENDED 31 DECEMBER 2021

The trustees present their annual report and financial statements of the charity for the year ended 31 December 2021. The financial statements have been prepared in accordance with the accounting policies set out on page 8 and comply with the charity's trust deed, the Charities Act 2011 and Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland published on 16 July 2014.

The trustees also gave consideration to the Charity Commission's guidance on public benefit and, in particular the specific guidance concerned with the advancement of religion. Our constitution and objects as described below set out our mission to proclaim the Christian faith through the advancement of education amongst children and young people, and through supporting those in need, both in Burscough and in other countries around the world.

Constitution and objects

The Burscough Outreach Trust is constituted under a trust deed dated 6 September 2001 and is a registered charity number 1089034.

The objects of the charity are to advance the Christian faith in Burscough and other such parts of the UK or world as the trustees from time to time think fit, in any of the following ways:

- To advance education in accordance with the Christian faith amongst children and young people including those in schools, colleges and other educational establishments;
- To relieve persons who are in conditions of need or hardship or who are aged or sick, and to relieve the distress caused thereby;
- To promote and fulfil any such other charitable purposes in furtherance of the above objects as the trustees from time to time determine.

Appointment of Trustees

The body of trustees consists of 5 persons being 3 ex-officio trustees, namely the vicar and two of the church wardens of the ecclesiastical parish of St John the Baptist, Burscough; and 2 nominated trustees who shall hold office for 4 years.

Risk Assessment

The major risks to which the charity is exposed, as identified by the Trustees, have been reviewed and systems have been established to mitigate those risks.

Reserves Policy

As an employer, the trustees believe that it is important to have a reasonable and morally responsible policy to the holding of reserves. Our policy, therefore, is to always hold enough unrestricted reserves to cover our employee costs for at least 6 months.

At 31st December 2021, restricted reserves were held totalling £47,566 (2020: £61,418). These related to: Belarus projects (£9,494); support of young people on mission projects (£5,713); Hardship grants to families and young people (£23,831); Democratic Republic of Congo project (£7,929); and several other small restricted reserves (totalling £599). In addition, the trust held unrestricted reserves amounting to £55,837 (2020: £50,521).

THE BURSCOUGH OUTREACH TRUST

REPORT OF THE TRUSTEES (CONTINUED)

General review of the year

During the year the trust has received both restricted and unrestricted donations from individuals and other organisations. The trust is grateful to have received generous grants from St John the Baptist Church, Burscough, towards the payment of salaries and from the James McNab Trust, towards the ongoing project in Kipushya, Democratic Republic of Congo. Total incoming resources amounted to £57,445.

During the year the trust supported three staff roles: a Youth & Young Adult's Ministry Co-ordinator; a Children & Families' Ministry Co-ordinator; and a Pastoral Ministry & Social Action Co-ordinator. Through St John the Baptist Church, and working with many volunteers, they provide a wide range of activities for teenagers, children, families and older people in the local area and support in times of crisis and need. As the restrictions due to the covid pandemic severely limited the ability of some staff to be able to fully carry out their roles, one member of staff was furloughed for the early part of the year.

Using income from specific donations, the trust also provided funding to Oaks Church Plant in Skelmersdale. Due to the covid pandemic it was not possible for the usual church led project to take place in Belarus and therefore monies donated for this have been held for a future project. However, the hospital expansion project in Kipushya, Democratic Republic of Congo, did go ahead and the trust has been able to support this using restricted donations received in 2020. Financial support was also made available to enable children and young people to take part in various church activities. Total resources expended amounted to £65,981.

Statement of trustees' responsibilities

The charity trustees are responsible for preparing a trustees' annual report and financial statements in accordance with applicable law and United Kingdom Accounting Standards (United Kingdom Generally Accepted Accounting Practice).

Law applicable to charities in England and Wales requires the trustees to prepare financial statements for each financial year, which give a true and fair view of the charity's financial activities during the year and of its financial position at the end of the year. In preparing those financial statements, the trustees are required to:

- select suitable accounting policies and then apply them consistently;
- observe the methods and principles in the applicable Charities SORP;
- make judgements and estimates that are reasonable and prudent;
- state whether applicable accounting standards and statements of recommended practice have been followed subject to any material departures that must be disclosed and explained in the financial statements;
- prepare the financial statements on the going concern basis unless it is inappropriate to presume that the charity will continue in business.

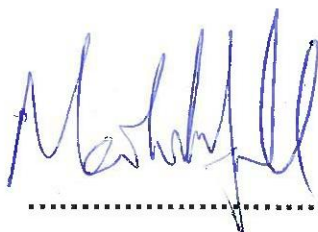
The trustees are responsible for keeping proper accounting records that disclose with reasonable accuracy at any time the financial position of the charity and enable them to ensure that the financial statements comply with the Charities Act 2011, the applicable Charities (Accounts and Reports) Regulations, and the provisions of the Trust deed. They are also responsible for safeguarding the assets of the charity and taking reasonable steps for the prevention and detection of fraud and other irregularities.

THE BURSCOUGH OUTREACH TRUST

REPORT OF THE TRUSTEES (CONTINUED)

Throughout 2021, the charity took steps (in line with government advice) to help contain the outbreak of covid. This included staff working from home and activities undertaken to support children, young people and families moving online where possible. The pandemic does not appear to have had a material impact upon the income of the trust, but the trustees are monitoring income and expenditure and, if it becomes necessary, will take measures to mitigate the impact of covid on the charity's free reserves.

Approved by the trustees on 5th June 2022 and signed on their behalf by:



.....
Mr Mark Aspinall, Trustee and Honorary Secretary

Independent examiner's report to the trustees of The Burscough Outreach Trust

I report to the trustees on my examination of the accounts of The Burscough Outreach Trust (the Trust) for the year ended 31 December 2021.

Responsibilities and basis of report

As the charity trustees of the Trust you are responsible for the preparation of the accounts in accordance with the requirements of the Charities Act 2011 ('the Act').

I report in respect of my examination of the Trust's accounts carried out under section 145 of the 2011 Act and in carrying out my examination I have followed all the applicable Directions given by the Charity Commission under section 145(5)(b) of the Act.

Independent examiner's statement

I have completed my examination. I confirm that no material matters have come to my attention in connection with the examination giving me cause to believe that in any material respect:

1. accounting records were not kept in respect of the Trust as required by section 130 of the Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the applicable requirements concerning the form and content of accounts set out in the Charities (Accounts and Reports) Regulations 2008 other than any requirement that the accounts give a 'true and fair view which is not a matter considered as part of an independent examination.

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Jennifer Becksmith, FCA (ICAEW)
219 Liverpool Road South
Burscough, L40 7RE

11th June 2022

THE BURSCOUGH OUTREACH TRUST

STATEMENT OF FINANCIAL ACTIVITIES FOR THE YEAR ENDED 31 DECEMBER 2021

	Note	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
INCOMING RESOURCES					
<i>Incoming resources from donors</i>	3(a)	17,285	34,125	51,410	77,749
<i>Income from charitable trading</i>	3(b)	-	-	-	-
<i>Income from activities for generating funds</i>	3(c)	185	-	185	229
<i>Income from Investments</i>	3(d)	1	-	1	246
<i>Other Income</i>	3(e)	5,849	-	5,849	1,577
TOTAL INCOMING RESOURCES		23,320	34,125	57,445	79,801
RESOURCES EXPENDED					
<i>Fund raising & publicity</i>	4(a)	-	-	-	-
<i>Grants</i>	4(b)	-	14,351	14,351	2,539
<i>Activities directly relating to the work of the Trust</i>	4(c)	17,915	33,626	51,541	32,882
<i>Support costs</i>	4(d)	-	-	-	-
<i>Trust Management & Administration</i>	4(e)	89	-	89	123
TOTAL RESOURCES USED		18,004	47,977	65,981	35,544
NET INCOMING (OUTGOING) RESOURCES		5,316	(13,852)	(8,536)	44,257
GAINS AND LOSSES ON INVESTMENTS					
- realised		-	-	-	-
- unrealised		-	-	-	-
NET MOVEMENT IN FUNDS		5,316	(13,852)	(8,536)	44,257
BALANCES B/fwd at 1st JANUARY 2021		50,521	61,418	111,939	67,682
BALANCES C/fwd at 31st DECEMBER 2021		55,837	47,566	103,403	111,939

THE BURSCOUGH OUTREACH TRUST

BALANCE SHEET AS AT 31 DECEMBER 2021

	Note	2021 £	£	2020 £	£
FIXED ASSETS					
Tangible fixed assets			-		-
Investment assets			-		-
CURRENT ASSETS					
Stock		-		-	
Debtors & Prepayments	6	3,739		3,816	
Short term deposits	7	42,000		42,000	
Cash at bank and in hand	7	57,664		66,123	
		<u>103,403</u>		<u>111,939</u>	
LIABILITIES: AMOUNTS FALLING DUE WITHIN ONE YEAR	8	-		-	
NET CURRENT ASSETS			103,403		111,939
NET ASSETS			<u>103,403</u>		<u>111,939</u>
FUNDS					
	9				
Unrestricted		55,837		50,521	
Restricted		<u>47,566</u>		<u>61,418</u>	
		<u>103,403</u>		<u>111,939</u>	

Approved by the Trustees on 5th June 2022 and signed on behalf of the Trust by:



Mr Mark Aspinall
Trustee and Honorary Secretary

THE BURSCOUGH OUTREACH TRUST

NOTES TO THE FINANCIAL STATEMENTS FOR THE YEAR ENDED 31 DECEMBER 2021

1. ACCOUNTING POLICIES

a) Basis of preparation and assessment of going concern

The financial statements have been prepared under the historical cost convention with items recognised at cost or transaction value unless otherwise stated in the relevant notes to these accounts.

The financial statements have been prepared in accordance with the Statement of Recommended Practice: Accounting and Reporting by Charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS102) issued on 16 July 2014 and the Financial Reporting Standard applicable in the United Kingdom and Republic of Ireland (FRS102) and the Charities Act 2011.

The trustees consider that there are no material uncertainties about the Trust's ability to continue as a going concern. With respect to the next reporting period, the most significant area of uncertainty is the level of grants and donations that the Trust may be able to attract from other bodies.

b) Incoming Resources

Grants & donations are recognised when received by or on behalf of the Trust. Planned giving receivable under gift aid is recognised only when received and income tax recoverable on gift aid donations is recognised when the income is recognised.

Interest on investments is accounted for when receivable.

c) Resources Expended

Expenditure is included on an accruals basis.

d) Financial Instruments

The trust only has financial assets and financial liabilities of a kind that qualify as basic financial instruments. Basic financial instruments are initially recognised at transaction value and subsequently measured at their settlement value.

2. RELATED PARTY TRANSACTIONS AND TRUSTEES' EXPENSES AND REMUNERATION

The trustees all give freely their time and expertise without any form of remuneration or other benefit in cash or kind. Expenses paid to the trustees in the year totalled £0 (2020: £0).

Total income received from related parties in the reporting period amounted to £35,998 (2020: £63,510).

- Total income received from trustees and their connections was £9,856 (2020: £19,519).
- Total income received from St John the Baptist church, an organisation related by shared trustees, was £26,142 (2020: £43,991).

Total payments made to related parties in the reporting period amounted to £300 (2020: £689).

- Total payments made to trustees and their connections was £300 (2020: £0).
- Total payments made to St John the Baptist church were £0 (2020: £689).

The Burscough Outreach Trust regularly receives donations from the trustees and their connections. The donors did not attach any conditions to their gifts which would require the charity to significantly alter the nature of its existing activities.

THE BURSCOUGH OUTREACH TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

3. INCOMING RESOURCES

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
3(a) Incoming resources from donors				
Planned Giving:				
Giving under Gift Aid	8,610	4,740	13,350	18,531
Income Tax recoverable on Gift Aid	3,403	1,185	4,588	4,632
Non Gift Aid giving	-	-	-	4,430
Ad Hoc Donations	5,180	-	5,180	11,928
Legacies	-	-	-	-
Grants from St John the Baptist, Burscough	92	26,050	26,142	37,778
Grants from other organisations	-	2,150	2,150	450
	<u>17,285</u>	<u>34,125</u>	<u>51,410</u>	<u>77,749</u>
3(b) Income from charitable trading	-	-	-	-
3(c) Income from activities for generating funds	185	-	185	229
3(d) Income from Investments				
Interest on cash deposits	1	-	1	246
3(e) Other Income				
HMRC Furlough grant	5,849	-	5,849	1,577
TOTAL INCOMING RESOURCES	<u>23,320</u>	<u>34,125</u>	<u>57,445</u>	<u>79,801</u>

4. RESOURCES EXPENDED

	Unrestricted Funds £	Restricted Funds £	TOTAL FUNDS 2021 £	TOTAL FUNDS 2020 £
4(a) Fund raising & publicity	-	-	-	-
4(b) Grants				
Overseas Projects	-	12,207	12,207	189
Mission Support Fund	-	-	-	-
UK Projects	-	208	208	250
Oaks Church Plant	-	1,500	1,500	1,500
Hardship	-	436	436	600
	<u>-</u>	<u>14,351</u>	<u>14,351</u>	<u>2,539</u>
4(c) Activities directly relating to the work of the Trust				
Staff Salaries	17,915	33,626	51,541	31,874
Staff & Volunteer's expenses	-	-	-	-
Training Costs	-	-	-	1,008
	<u>17,915</u>	<u>33,626</u>	<u>51,541</u>	<u>32,882</u>
4(d) Support costs	-	-	-	-
4(e) Trust Management & Administration	89	-	89	123
TOTAL RESOURCES EXPENDED	<u>18,004</u>	<u>47,977</u>	<u>65,981</u>	<u>35,544</u>

5. ANALYSIS OF STAFF COSTS

	2021 £	2020 £
Salaries and wages	50,643	31,425
Social security costs	-	-
Other pension costs	898	449
	<u>51,541</u>	<u>31,874</u>

The average number of employees during the year was 3 (2.17 FTE) (2020: 2.17 (1.38 FTE)). All employee time was involved in coordinating and supporting charitable activities.

THE BURSCOUGH OUTREACH TRUST

NOTES TO THE FINANCIAL STATEMENTS (CONTINUED) FOR THE YEAR ENDED 31 DECEMBER 2021

6. DEBTORS & PREPAYMENTS

	2021	2020
	£	£
Income Tax recoverable	3,738	3,774
Accrual of interest on deposit	1	42
	<u>3,739</u>	<u>3,816</u>

7. FINANCIAL INSTRUMENTS

	2021	2020
	£	£
Short term deposits	42,000	42,000
Cash at bank and in hand	57,664	66,123
	<u>99,664</u>	<u>108,123</u>

8. CREDITORS & ACCRUALS

	2021	2020
	£	£
Accruals	-	-
	<u>-</u>	<u>-</u>

9. FUNDS

Unrestricted funds comprise those funds which the trustees are free to use in accordance with the charitable objects.

Restricted funds are funds which have been given for particular purposes and projects.

The closing balance of Restricted Funds comprised the following:-

	2021	2020
	£	£
Fund re Salaries	-	5,751
Fund re Belarus	9,494	7,944
Fund re Pastoral Gifts	316	316
Fund re Fun Days/Games & Grub	133	341
Fund re Uganda Project	150	-
Fund re Mission Support	5,713	4,663
Fund re Foodbank	-	-
Fund re Hardship	23,831	24,267
Fund re Harvest (Congo) project	7,929	18,136
	<u>47,566</u>	<u>61,418</u>