



**CHARITY COMMISSION**  
FOR ENGLAND AND WALES

## **Trustees' Annual Report for the period**

**From 1<sup>st</sup> July 2020 Period start date To 30<sup>th</sup> June 2021**  
**Period end date**

**Charity name: Rotary Club of Ipswich East**

**Charity registration number: 1088961**

## **Objectives and Activities**

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	To apply both the capital and income thereof to or for the relief of the poor and need or such other charitable purposes as the Club shall in duly constituted meeting from time to time direct
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	Various Fundraising activities and Grants made in the Community as well as nationally and internationally working in connection with Rotary Projects
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	The Trustees confirm that they have followed the guidance issued by the Charity Commission on Public Benefit

## **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
Contribution made by	Para 1.38	

volunteers		
Other		

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p>The Charity raised most of its funds from organising the Orwell Walk, the Golf Day at Felixstowe and other related fund-raising events. The effects of Covid-19 have severely curtailed the Charity's fund raising during the Year.</p> <p>Grants during the year included</p> <ul style="list-style-type: none"> <li>• Teach the Teacher</li> <li>• EACH</li> <li>• Kids Cancer Charity</li> <li>• Woolverstone Project</li> <li>• Aspect Living Foundation</li> <li>• Lighthouse Women's Aid</li> </ul> <p>The designated fund at 30 June 2021 comprises donations and accumulated interest to be used to provide income for future charitable projects</p>

### Additional information (optional)

You may choose to include further statements where relevant about:

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	

Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	The Trustees believe that the Charity has adequate reserves as at 30 <sup>th</sup> June 2021.
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	It is the policy of the Charity to maintain unrestricted funds which are the free reserves of the Charity, at a level which gives the Trustees flexibility if they wish to give an immediate donation in response to a particular event, and funds are invested on bank deposit account at no notice for this reason. The Trustees have unrestricted investment powers.
Amount of reserves held	Para 1.22	As at 30 <sup>th</sup> June 2021, the total reserves of the charity were £39,059
Reasons for holding zero reserves	Para 1.22	N/a
Details of fund materially in deficit	Para 1.24	N/a
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	The Charity is a going concern.

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	
Investment policy and objectives including any social investment policy adopted	Para 1.46	
A description of the principal risks facing the charity	Para 1.46	
Other		



## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	The fund was established under a Trust Deed dated 1 <sup>st</sup> July 2001 and is registered as Charity Number 1088961.
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	The Charity is an unincorporated Association.
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	Elected by the members of the Rotary Club of Ipswich East.

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	
Relationship with any related parties	Para 1.51	
Other		

### Reference and Administrative details

Charity name	Rotary Club of Ipswich East
Other name the charity uses	Rotary Club of Ipswich East Benevolent Fund
Registered charity number	1088961

Charity's principal address	3, Carlton Way Ipswich IP4 2TR

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	Doctor David Chittick	Chair	Appointed 28 <sup>th</sup> July 2020	
2	Anthony Baker	Trustee		
3	Neil Hewitt	Trustee		
4	Mrs L Harsant	Trustee	Resigned 28 <sup>th</sup> July 2020	
5				
6				
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11				
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16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

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## Exemptions from disclosure

Reason for non-disclosure of key personnel details

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## Other optional information

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## Declarations

**The trustees declare that they have approved the trustees' report above.**

**Signed on behalf of the charity's trustees**

**Full name(s)**

Anthony Baker

**Position**

Trustee

**Date**

7<sup>th</sup> October 2021

**The Rotary Club of Ipswich East  
Benevolent Fund**

**Report and Financial Statements  
For the year ended 30<sup>th</sup> June 2021**

Registered Charity No. 1088961

**The Rotary Club of Ipswich East  
Benevolent Fund**

**Report and Financial Statements  
for the year ended 30 June 2021**

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**The Rotary Club of Ipswich East  
Benevolent Fund**

**Legal and Administrative Information  
for the year ended 30 June 2021**

The fund was established under a Trust Deed dated 1<sup>st</sup> July 2001 and is registered as Charity Number 1088961. Its address for correspondence is 3, Carlton Way Ipswich IP4 2TR

**Trustees of the Benevolent Fund**

**Chair of Trustees:** Dr D Chittick – appointed 28<sup>th</sup> July 2020

**Other Trustees:** A Baker  
N. Hewitt  
Mrs L Harsant – resigned 28<sup>th</sup> July 2020

The Rotary Club of Ipswich East has the power by resolution to nominate or remove the Trustees. A Trustee must be a member of the Club.

**Independent Examiner:** S M Runnacles FCA

**Trustees' Responsibility for the accounts**

Charity Law requires the Trustees of the Fund to prepare a Receipts and Payments Account and Statement of Assets and Liabilities for each financial year. In addition, the Trustees are responsible for keeping proper accounting records which are sufficient to show and explain the Charity's transactions and to disclose with reasonable accuracy at any time the financial position of the Fund. They are also responsible for safeguarding the assets of the Charity and hence for taking reasonable steps for prevention and detection of fraud and irregularities.



# **The Rotary Club of Ipswich East Benevolent Fund**

## **Trustees' Report for the year ended 30 June 2021**

The Trustees present their Annual Report and the unaudited Financial Statements for the year ended 30 June 2021. The Trustees have adopted the provisions of the Statement of Recommended Practice (SORP) 'Accounting and Reporting by Charities' issued in 2019 in preparing the annual report and financial statements of the charity.

### **Charitable Objects**

To apply both the capital and income thereof to or for the relief of the poor and need or such other charitable purposes as the Club shall in duly constituted meeting from time to time direct.

### **Review of activities and achievements**

The Charity raised most of its funds from organising the Orwell Walk, the Golf Day at Felixstowe and other related fund-raising events. The effects of Covid-19 have severely curtailed the Charity's fund raising during the Year.

Grants during the year included

- Teach the Teacher
- EACH
- Kids Cancer Charity
- Woolverstone Project
- Aspect Living Foundation
- Lighthouse Women's Aid

The designated fund at 30 June 2021 comprises donations and accumulated interest to be used to provide income for future charitable projects.

### **Reserves**

It is the policy of the Charity to maintain unrestricted funds which are the free reserves of the Charity, at a level which gives the Trustees flexibility if they wish to give an immediate donation in response to a particular event, and funds are invested on bank deposit account at no notice for this reason. The Trustees have unrestricted investment powers.

Approved on behalf of the Trustees on 7<sup>th</sup> October 2021 and signed on their behalf by:

A Baker





## **Independent Examiner's Report**

### **To the Trustees of The Rotary Club of Ipswich East Benevolent Fund for the year ended 30 June 2021**

I report on the Financial Statements of the Fund for the year ended 30 June 2021, which are set out on pages 4 to 6.

#### **Respective Responsibilities of Trustees and Examiner**

The charity's trustees are responsible for the preparation of the accounts.

The charity's trustees consider that an audit is not required for this year under section 144 of the Charities Act 2011 (the Charities Act) and that an independent examination is needed.

It is my responsibility to:

- examine the accounts under section 145 of the Charities Act,
- to follow the procedures laid down in the General Directions given by the Charities Commission (under section 145(5)(b) of the Charities Act, and
- to state whether particular matters have come to my attention.

#### **Basis of Independent Examiner's Report**

My examination was carried out in accordance with the General Directions given by the Charity Commission. An examination includes a review of the accounting records kept by the charity and a comparison of the Financial Statements presented with those records. It also includes consideration of any unusual items or disclosures in the Financial Statements and seeking explanations from the Trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit and, consequently, no opinion is given as to whether the accounts present a 'true and fair' view and the report is limited to those matters set out in the statement below.

#### **Independent Examiner's Statement**

In connection with my examination, no matter has come to my attention:

(1) which gives me reasonable cause to believe that in any material respect the requirements

- to keep accounting records in accordance with Section 130 of the Charities Act;

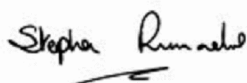
And

- to prepare Financial Statements which accord with the accounting records and to comply with the accounting requirements of the Charities Act have not been met;

or

(2) to which, in my opinion, attention should be drawn in order to enable a proper

understanding of the Financial Statements to be reached.



SM Runnacles FCA  
1 Barker Close, Ipswich IP2 0DU

Date: 7<sup>th</sup> October 2021

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## The Rotary Club of Ipswich East Benevolent Fund

### Statement of Financial Activities for the year ended 30 June 2021

		Unrestric ted Funds £	Designa ted Funds £	2021 £	2020 £
	Not e				
Incoming Resources					
Donations	2	12,499	-	12,499	7,264
Fundraising	3	21,990	-	21,990	1,185
Interest Received		-	196	196	276
<b>Total Incoming Resources</b>		<b>34,489</b>	<b>196</b>	<b>34,685</b>	<b>8,725</b>
<b>Resources Expended</b>					
Fund Raising		10,357	-	10,357	6,187
Charitable Activities - Grants		4,923	3,196	8,119	16,066
<b>Total Charitable Expenditure</b>		<b>15,280</b>	<b>3,196</b>	<b>18,476</b>	<b>22,253</b>
<b>Net Movement in Funds</b>		<b>19,209</b>	<b>(3,000)</b>	<b>16,209</b>	<b>(13,528)</b>
Total Funds as at 30 <sup>th</sup> June 2020		7,850	15,000	22,850	36,378
<b>Total Funds as at 30<sup>th</sup> June 2021</b>		<b>27,059</b>	<b>12,000</b>	<b>39,059</b>	<b>22,850</b>

**The Rotary Club of Ipswich East Benevolent Fund**

**Balance Sheet  
as at 30 June 2021**

	<b>2021 £</b>	<b>2020 £</b>
<b>Current Assets</b>		
Balance at Bank	<u><b>39,059</b></u>	<u><b>22,850</b></u>
<b>Funds</b>		
Unrestricted	27,059	7,850
Designated	<u>12,000</u>	<u>15,000</u>
	<u><b>39,059</b></u>	<u><b>22,850</b></u>

The financial statements were approved by the Trustees on 7<sup>th</sup> October 2021 and signed on their behalf by:

A Baker

**The Rotary Club of Ipswich East Benevolent Fund**

**Notes to the Financial Statements  
for the year ended 30 June 2021**

**1. Accounting policies**

### **1.1 Accounting convention**

The financial statements have been prepared under the historical cost convention and in accordance with the Charities: Statement of Recommended Practice (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)) (issued in October 2019)

### **1.2 Basis of accounting**

The accounts are prepared on a receipts and payments basis of accounting.

### **1.3 Gifts in Kind**

The Charity receives the benefit of work carried out by volunteers, and receives the use of facilities and equipment without charge. No value is placed on these items.

### **1.4 Taxation**

The Rotary Club of Ipswich East Benevolent Fund is a registered charity and accordingly is exempt from taxation on its income and gains where they are applied for charitable purposes.

<b>2</b>	<b>Donations</b>	<b>2021</b>	<b>2020</b>
		<b>£</b>	<b>£</b>
	Tax Refunds	2,347	2,126
	Donations	10,152	5,138
		<b>12,499</b>	<b>7,264</b>
	<b>Fundraising</b>		
	Annual Events	21,190	1,185
	Other Events	-	-
		<b>21,190</b>	<b>1,185</b>

**The Rotary Club of Ipswich East  
Benevolent Fund**

**Report and Financial Statements  
For the year ended 30<sup>th</sup> June 2021**

Registered Charity No. 1088961

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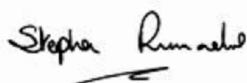
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**The Rotary Club of Ipswich East Benevolent Fund**

**Balance Sheet  
as at 30 June 2021**

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**The Rotary Club of Ipswich East Benevolent Fund**

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