



CHARITY COMMISSION  
FOR ENGLAND AND WALES

## Trustees' Annual Report for the period

From **31<sup>st</sup> AUGUST 2021** Period start date To **31<sup>ST</sup> AUGUST 2022** Period end date

Charity name:**BONYMAEN KIDS PLAY INITIATIVE**

Charity registration number:**1088877**

## Objectives and Activities

	SORP reference	
Summary of the purposes of the charity as set out in its governing document	Para 1.17	<b>Bonymaen Kids Play Initiative provides good quality affordable play and childcare facilities for the children and parents of Bonymaen. We provide a play environment which builds the self-respect and confidence of children and where children feel safe, secure and free to participate and have fun. We promote social inclusion by working with 300 children per year, aged 3 -16 over 11 schools and reduce the risk of disaffection by promoting a caring and trusting atmosphere which enhances the children's confidence and self-esteem.</b>
Summary of the main activities in relation to those purposes for the public benefit, in particular, the activities, projects or services identified in the accounts.	Para 1.17 and 1.19	<b>The focus of work has remained on supporting the children and families of Bonymaen through the provision of out of school services</b>  <b>When working with the children and young people through play we aim to raise their self-esteem, confidence and give them a wide variety of informal learning opportunities.</b> <b>We keep cost low ranging from £1per day for afterschool club to £3 per day for playscheme which means our services are accessible to most local children.</b>  <b>We Provided the following activities. □Afterschool club 4 term time sessions per week</b>

		<p><b>providing play facilities for an children aged 5- 12 yrs.</b>  <b>☐Easter playscheme 2 weeks, 3 days per week 10 til 3</b></p> <p><b>Whitsun, Oct AND Feb Half term 3 days 10 til 3</b></p> <p><b>Summer playscheme was run over 4 weeks and 4 full days.</b></p> <p><b>We provide volunteer opportunities for young volunteers during all our sessions.</b></p>
Statement confirming whether the trustees have had regard to the guidance issued by the Charity Commission on public benefit	Para 1.18	<p><b>In planning the activities for the year, we kept in mind the Charity Commission guidance on public benefit at our trustees' meetings</b></p>

### **Additional information (optional)**

You may choose to include further statements where relevant about:

	SORP reference	
Policy on grant making	Para 1.38	
Policy on social investment including program related investment	Para 1.38	
		<b>The 3 parents on our management committee, have</b>

Contribution made by volunteers

Para 1.38

**encouraged other parents and community members to get involved with various events.**

**10 Local volunteers made massive contribution to funding this year.**



**15 Volunteers we involved in the running and planning of the jubilee celebrations**

**We had 2 local catering students who cooked food for our summer playscheme twice a week. Both were former club children.**



**Our fantastic group of 15 young volunteers aged 13 to 16 this year really added to the younger children's enjoyment of both playscheme and afterschool club, by encouraging them to join in all the various games and competitions they ran.**

**10 Parents and community volunteers also supported us to build costumes and take part in the Swansea Christmas parade**

Other		<b>Staff have volunteered to run various fundraising activities, such as sponsored walks, car boot sales and raffles. As well as giving many free hours to supporting the running of B.K.P.I.</b>

## Achievements and Performance

	SORP reference	
Summary of the main achievements of the charity, identifying the difference the charity's work has made to the circumstances of its beneficiaries and any wider benefits to society as a whole.	Para 1.20	<p><b>While continuing to recover from the COVID Pandemic this year Bonymaen Kids Play Initiative has seen children returning in greater numbers and has had to work hard to help the children gain the social skills, confidence and play opportunities they had missed out on.</b></p> <p><b>We have worked with;</b>  <b>182 children and young people aged between 5 and 16 years old.</b></p> <ul style="list-style-type: none"> <li>• <b>These children have benefited by having up to 2hrs of outdoor physical play per session, helping them to increase self-esteem, self-confidence, social interaction, emotional wellbeing, keep fit, stimulate brain development</b></li> <li>• <b>Access to arts and crafts has helped them to express themselves through creating art of their choice. This quieter activity also gives the children the chance to talk about their day and any worries they may have. This builds security and trust with the children knowing they are listened to; it gives them a sense of belonging.</b></li> <li>• <b>Loose parts play has helped our children to problem solve and work together in teams. It increases their communication and friendships.</b></li> </ul> <p><b>15 young volunteers supported to gain valuable leadership, social skills and build their self-esteem. One of whom gained her D of E award.</b></p> <p><b>50 children with ALN or on the pathway supported to</b></p>



**enable them to play with their peers, improve their social skills, wellbeing and confidence.**

**Supported 25 local families with affordable childcare.**

**32 children and young people participated in staff recruitment sessions and playscheme planning.**



**40 children and young people took part in our summer fundraising activities.**

**Other highlights of this year include**

**A boat trip up the Tawe and the kids learning about local history. This was an interactive talk so the kids were able to ask questions. It was a fabulous experience as the majority of our children had never been on a boat.**



**We had 5 local bus trips to local parks and beaches giving children the chance to experience a wider range of play opportunities.**

**And as we could not afford the buses on other occasions, we had 4 drop off and play sessions where we meet at other parks or beaches.**

**The children also enjoyed regular walks to the local park and up kilvey hill community woods.**

### **Additional information (optional)**

You may choose to include further statements where relevant about:

--	--	--

Achievements against objectives set	Para 1.41	
Performance of fundraising activities against objectives set	Para 1.41	
Investment performance against objectives	Para 1.41	
Other		

## Financial Review

Review of the charity's financial position at the end of the period	Para 1.21	
Statement explaining the policy for holding reserves stating why they are held	Para 1.22	<b>Any funds over what is needed for running activities are placed in reserve towards supporting future work of B.K.P.I.</b>
Amount of reserves held	Para 1.22	<b>0</b>
Reasons for holding zero reserves	Para 1.22	<b>We have had to use our reserve to run B.K.P.I Activities after our main grant provider the communities 1<sup>st</sup> programme was discontinued</b>
Details of fund materially in deficit	Para 1.24	
Explanation of any uncertainties about the charity continuing as a going concern	Para 1.23	

### Additional information (optional)

You may choose to include further statements where relevant about:

The charity's principal sources of funds (including any fundraising)	Para 1.47	<p><b>During this year our main source of funding has been various grants and donations including winter of wellbeing, and Child and Young People grants through the city and county of Swansea. The Parents and Children have Managed to raise £12,000 through various events and donations.</b></p> <p><b>Bonymaen community centre has also supported us during this year by waiving our rent and making a match fund donation of £2500 to our sponsored save our summer event.</b></p> <p><b>The families and local community raised almost £4000 towards the save our summer appeal.</b></p> <p><b>We had £2600 donated via the go fund me appeal.</b></p> <p><b>We also have support from east side food bank.</b></p> <p><b>All expenditure has supported the provision of services and activities which has allowed the achievements listed above.</b></p>
Investment policy and objectives including any social investment policy adopted	Para 1.46	



A description of the principal risks facing the charity	Para 1.46	
Other		<b>Trustees give their time voluntarily and receive no remuneration or other benefits.</b>

## Structure, Governance and Management

Description of charity's trusts:		
Type of governing document (trust deed, royal charter)	Para 1.25	<b>Constitution adopted 2010</b>
How is the charity constituted? (e.g unincorporated association, CIO)	Para 1.25	<b>Association</b>
Trustee selection methods including details of any constitutional provisions e.g. election to post or name of any person or body entitled to appoint one or more trustees	Para 1.25	<b>Trustees are appointed or reappointed at annual general meeting</b>

### Additional information (optional)

You may choose to include further statements where relevant about:

Policies and procedures adopted for the induction and training of trustees	Para 1.51	
The charity's organisational structure and any wider network with which the charity works	Para 1.51	<b>There is a child protection policy in place. Criminal Records Bureau checks are carried out prior to commencement of employment or volunteering. These checks are carried out again as required. B.K.P.I is registered with the C.I.W and meets all requirements and is successfully inspected on a regular basis. We are members of Clybiau Plant Cymru and locally work closely with Bonymaen Community Centre, Bonymaen Councillors and the Communities buildings team of the city &amp; county of Swansea. We have also continued to work with the arts council for wales young promoter scheme and Swansea library service.</b>
Relationship with any related parties	Para 1.51	
Other		

--	--	--

## Reference and Administrative details

Charity name	Bonymaen Kids Play Initiative
Other name the charity uses	
Registered charity number	1088877
Charity's principal address	Bonymaen Community Centre Bonymaen rd Swansea SA1 7AT

## Names of the charity trustees who manage the charity

	Trustee name	Office (if any)	Dates acted if not for whole year	Name of person (or body) entitled to appoint trustee (if any)
1	KAREN GREEN	CHAIR		
2	SHARON MOORE	SEC		
3	CAROLYN BAKER	TREASURER		
4				
5				
6				
7				
8				
9				
10				
11				
12				
13				
14				
15				
16				
17				
18				
19				
20				

## Corporate trustees - names of the directors at the date the report was approved

Director name		

## Name of trustees holding title to property belonging to the charity

Trustee name	Dates acted if not for whole year	




## Funds held as custodian trustees on behalf of others

Description of the assets held in this capacity	N/A
Name and objects of the charity on whose behalf the assets are held and how this falls within the custodian charity's objects	N/A
Details of arrangements for safe custody and segregation of such assets from the charity's own assets	N/A

### Additional information (optional)

#### Names and addresses of advisers (Optional information)

Type of adviser	Name	Address

#### Name of chief executive or names of senior staff members (Optional information)

--

### Exemptions from disclosure

Reason for non-disclosure of key personnel details

--

### Other optional information

--

### Declarations

The trustees declare that they have approved the trustees' report above.

Signed on behalf of the charity's trustees

Signature(s)	<u>C A Baker</u>	
Full name(s)	<u>CAROLYN ANNE BAKER</u>	
Position (eg Secretary, Chair, etc)	<u>TREASURER</u>	
Date	<u>22/3/23</u>	

**BONYMAEN KIDS PLAY INITIATIVE**  
**INCOME AND EXPENDITURE ACCOUNT FOR YEAR END 31ST AUGUST 2022** 2022

Opening bank balance - Current Account xx/xx	Current Account £16,947.62
Opening bank balance - Interest Account xx/xx	Reserve Account £0.00
	<u>£16,947.62</u>

<b>INCOME</b>	£
Afterschool Club	£4,334.50
Playscheme	£1,505.00
Fundraising	£5,312.83
Communities 1st grant	£18,344.00
Donations	£10,283.00
Trip Payments	£1,483.00
T Shirts	£60.00
Misc	12.93

TOTAL INCOME	£41,335.26 <u>£58,282.88</u>
--------------	------------------------------

<b>EXPENDITURE</b>	
Wages	£45,372.70
Inland Revenue	£0.00
Pension	£1,879.62
Equipment	£2,851.18
Buses	£2,075.00
Trip	£0.00
Entertainment	£130.00
Insurance	£0.00
Bank charges	£0.00
Rent	£0.00

TOTAL EXPENDITURE	£52,308.50 <u>£5,974.38</u>
Deficit	-£10,973.24

Closing bank balance - Current Account xx/xx	£5,974.38
Closing bank balance - Reserve Account	£0.00
	<u>£5,974.38</u>

I have prepared the accounts from the books, documents and information given to me by the Officials of Bonymaen Kids Play Initiative

Signed *Paula Robinson FMAAT*  
 Date *15/3/2023*  
*Independent Examiner*

*Carolyn Baker*  
 Treasurer  
*C. A. Baker*  
*21/3/23*



BONYMAEN KIDS PLAY INITIATIVE  
COMMUNITY CENTRE  
BONYMAEN ROAD  
BONYMAEN  
SWANSEA

15 March 2023

Dear Trustees,

In accordance with the recommendations of our professional body, the Association of Accounting Technicians, this letter confirms the basis on which we provide services to you so as to avoid any misunderstandings of our respective responsibilities.

**Nature of services**

***INDEPENDENT EXAMINATION.***

**Our responsibility for the Independent Examination of the annual accounts**

We are required to carry out an examination in accordance with the General Directions given by the Charity Commissioners. An examination includes a review of the accounting records kept by the charity and a comparison of the accounts presented with those records. It also includes consideration of any unusual items or disclosures in the accounts, and seeking explanations from you as trustees concerning any such matters. The procedures undertaken do not provide all the evidence that would be required in an audit, and consequently we do not express an audit opinion on the view given by the accounts.

### **Ownership of Records**

In the event of non-payment of our fees for services rendered, we may exercise a particular right of lien over the books and records in our possession and withhold the documents until such time as payment of our invoice is received in full.

### **File destruction**

Whilst certain documents may legally belong to you, unless you tell us not to, we intend to destroy correspondence and other papers that we store which are more than seven years old, other than documents which we think may be of continuing significance. If you require the retention of any document, you must notify us of that fact in writing.

### **Ethical guidelines**

We will observe the ethical guidelines of the Association of Accounting Technicians and accept instructions to act for you on the basis that we will act in accordance with those guidelines. A copy of these guidelines will be supplied to you on request.

### **Customer service**

We are committed to providing a high standard of customer service. If you have any ideas as to how our service to you could be improved, or if you are dissatisfied with the service you are receiving, please let us know. In the event that you have a complaint, we will look into this carefully and promptly and do all we can to explain the position to you or address your concerns. If you are still not satisfied you may of course make a complaint to the Association of Accounting Technicians.

### **Third Parties**

All accounts, statements and reports prepared by us are for the your exclusive use within the Trust's objects or to meet specific statutory responsibilities. They should not be shown to any other party without our prior consent.

No third party shall acquire any rights pursuant to our agreement to provide professional services.

### **Applicable law**

This engagement letter is governed by, and construed in accordance with, [English] *[amend as appropriate]* law. The Courts of [England] will have exclusive jurisdiction in relation to any claim, dispute or difference concerning this engagement letter and any matter arising from it. Each party irrevocably waives any right it may have to object to any action being brought in those courts, to claim that the action has been brought in an inappropriate forum, or to claim that those courts do not have jurisdiction.

### Disclaimer

We will not be liable for any loss suffered by you or any third party as a result of our compliance with the Anti Money Laundering Legislation or any UK law or at all.

### Agreement of terms

Once agreed, this letter will remain effective from the date of the signature until it is replaced. Either party may vary or terminate our authority to act on your behalf at any time without penalty. Notice of termination must be given in writing.

Would you please confirm your agreement to the terms set out in this letter by signing and returning the enclosed copy. If anything is unclear to you or you require any further information please let me know.

Yours faithfully,

Paula Robinson

I/We\* confirm that I/we\* have read and understood the contents of this letter and agree that it accurately reflects the services that I/we\* have instructed you to provide.

Signed: [Signature]

Dated: 15<sup>th</sup> March 2023

Signed: E A Baker \*

Dated: 21/3/23 \*

For and on behalf of the Trustees\*