

CMG.

REGISTERED COMPANY NUMBER: 04150772 (England and Wales)
REGISTERED CHARITY NUMBER: 1088723

**REPORT OF THE TRUSTEES AND
UNAUDITED FINANCIAL STATEMENTS
FOR THE YEAR ENDED 31 MARCH 2021
FOR
SPAN ARTS LTD.**

L M Griffiths & Co Limited
Chartered Certified Accountants
1&2 Merlins Court
Winch Lane
Haverfordwest
Pembrokeshire
SA61 1SB

SPAN ARTS LTD.

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for the Year Ended 31 March 2021**

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SPAN ARTS LTD.

REPORT OF THE TRUSTEES for the Year Ended 31 March 2021

The trustees who are also directors of the charity for the purposes of the Companies Act 2006, present their report with the financial statements of the charity for the year ended 31 March 2021. The trustees have adopted the provisions of Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019).

OBJECTIVES AND ACTIVITIES

Objectives and aims for the public benefit

Span Arts' new vision to create **Art as Social Change in Rural Wales / Celf fel Newid Cymdeithasol yng Nghymru Wledig** was launched in April 2019.

Span Arts' vision:

- Energise a healthier and happier society in Pembrokeshire
- Bring communities together to enjoy collective shared creative experiences
- Reduce barriers to attendance in the arts and innovation for rural audiences

SPAN is a vibrant community arts organisation with a 30-year history of making a significant contribution to the arts in Pembrokeshire.

SPAN delivers community arts across the county to capitalise on the transformative power of the arts to create social change in West Wales.

We work with volunteers, artists, performers and producers to create projects and experiences that enrich the lives of people living in rural areas, improve health and wellbeing, reduce loneliness and isolation, combat barriers to accessing services, tackle the impact of second home ownership and contribute to the digital inclusion agenda in Wales.

We are ambitious for the arts in Pembrokeshire to inspire & connect rural people, places and communities creatively and seek to challenge perceptions of what rural communities are capable of and what they can achieve when they work together.

All activities are developed in line with the key principles of the Welsh Government's Wellbeing of Future Generations Act (Wales) 2015.

Our main services are the delivery of:

- A diverse and accessible programme of LIVE arts events and workshops held at variety of venues and settings across Pembrokeshire.
- A vibrant and diverse programme of high-quality community participation projects that break new ground in the field of arts and wellbeing, arts and social change.
- A well-established volunteering in the arts programme

SPAN ARTS LTD.

REPORT OF THE TRUSTEES for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Achievements and performance

2020/21 has been an extraordinary year for SPAN in relation to the COVID-19 pandemic and associated Government restrictions for the arts and on gatherings of people.

We are very proud to have made an important contribution to the response to the COVID crisis in Pembrokeshire throughout this period by providing a creative community service that has connected individuals with creative activities and contributed to Pembrokeshire's Campaign for Kindness.

SPAN is confident, from feedback, evaluation and case studies that we have made a significant contribution to reducing isolation and loneliness in Pembrokeshire through arts engagement during the Coronavirus pandemic. We have been consistently told by participants, artists, audiences and partners, that we have been able to provide fun, regular, engaging, thoughtful, meaningful and interesting ways to connect with others throughout this most difficult year.

We are proud to have been able to connect people through creative activities and to have been able to contribute to the crisis in the way we know best, through art and working with, supporting and paying professional artists and musicians.

We have contributed to digital inclusion and arts and wellbeing agendas in Pembrokeshire and have run projects that have motivated people to get online and supported digital skills development and improvements in wellbeing.

SPAN's small but flexible team reacted quickly to the Covid 19 pandemic, renegotiating funding streams and transforming our working practices to work exclusively online offering a programme of online workshops and live streamed events.

Key achievements:

- Presented an exclusively online and diverse programme of arts events and activities engaging with over 25,000 people. By engaging with, we mean people who either took part in online workshops, rehearsals, productions and online activities, volunteers, people who booked to watch live streamed content or views on our digital output and channels. These numbers are significantly higher than previous years because they were digital audiences.
- We reached people from right across Pembrokeshire and beyond due to the electronic nature of our programme, with evidence of people taking part from London, North Wales and as far as San Francisco.
- SPAN delivered a diverse and high-quality online programme of SPAN Projects as outlined in the programme section below.
- Delivered 120 online community arts workshop sessions led by professional artists and musicians ranging from poetry, singing, choirs, puppetry, welsh singing, black history workshops, live streaming and skills shares by the volunteers themselves.
- Provided a rich and varied programme of online live streamed events and activities including live streamed performances, gigs and online Children's theatre experiments.
- Established and coordinated a new Arts and Health Pembrokeshire Network to build on the growing body of evidence that's shows that the arts can play a vital role in transforming communities and improving wellbeing.
- Sustained our volunteering in the arts programme. We managed to continue to deliver our Create and Connect Volunteering Programme and recognised early in the first lockdown that our Volunteers were a vulnerable group in and of themselves, and we had a duty of care connect them with creative opportunities, fortnightly coffee mornings and skills shares.

Impact of COVID

SPAN's circumstances have been fundamentally affected by COVID 19 and government restrictions. Our live programme and building has been shut since March 2020. We have lost £45,600 in ticket sales for 2020/21. Our turnover has decreased by 1/3.

We have also lost £12,000 in additional losses, such as loss of room hire, membership reduction, loss of fundraising activities and events.

We are very grateful for crisis funding (from Welsh Government, The Arts Council of Wales, PAVS and Moondance Foundation as outlined below) which have allowed us to survive.

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

Staffing has also reduced. We are now working with a team of 2.3 FTE staff members as supposed to a team of 4.3 FTE staff members in normal times. This continues to impact on our capacity to deliver pilot covid safe activities.

Nearly ¼ of our turnover went on artist fees in 2020/21 which demonstrates SPAN's commitment to supporting artists and freelancers during this difficult time.

Ongoing restrictions, uncertainty with regards to reopening, reduced capacities due to social distancing, lack of confidence in attending live events and a small team will add ongoing challenges for 2021 and beyond.

OUR IMPACT

- Our mission to create **Arts as social change in rural Wales** was developed to respond to the needs of rural communities, but the crisis exacerbated the challenges faced by communities living in Pembrokeshire with increasing levels of isolation and loneliness, increased rural poverty and deprivation, low digital skills and poor transport network.

- SPAN is confident, from feedback, evaluation, review and case studies that we have made a significant contribution to **reducing isolation and loneliness in Pembrokeshire** through arts engagement throughout the Coronavirus pandemic. We have been consistently told by participants, artists, audiences and partners, that we have been able to provide fun, regular, engaging, thoughtful, meaningful and interesting ways to connect with others throughout this most difficult year.

- **Energised a healthier and happier society in Pembrokeshire** - According to feedback and review, SPAN succeeded in bringing people and communities together to enjoy collective shared creative experiences. We believe that the programme contributed to an increase in community cohesion with more friendships being made and sustained through arts experiences.

"We didn't know each other before October 2020 but it's like we've become a family during this time." Artist Ceri Ashe

"100% of participants of Theatr Soffa that responded to us said that they felt an increase in their sense of well-being having taken part"

- Seen **reductions in loneliness, isolation, improvements in wellbeing** and mental health, reductions in impact of second home ownership, etc

- **Reduced barriers to attendance in the arts** and innovation for rural people: Reached over 25,000 with the arts during this challenging year which is far higher than any year previously.

- Made an important contribution to supporting, and **providing paid opportunities to artists, musicians and freelancers** during this incredibly difficult year for freelancers. It is more than the amount we have spent on our key leadership team, which demonstrates SPAN's commitment to supporting freelancers and artists in an effort to support the arts in Pembrokeshire and deliver on our objectives.

- Contributed to **digital inclusion agendas in Pembrokeshire** through creative projects that have motivated people to get online and helped to develop digital skills. We worked as a member of the Digital Taskforce for Pembrokeshire to help shape digital services and ensure access for new users. We provided safe, supportive and nurturing environments to help artists to test out new ways of working and ideas and encouraged risk taking.

- **Arts, Health and Wellbeing** -. We have worked hard to utilise the arts to improve wellbeing, developing partnerships and projects to find ways to strengthen and sustain arts and health provision in West Wales and have established a new Arts and Health Network for Pembrokeshire.

- **Volunteering** enriched the lives of people with protected characteristics with meaningful community engagement and volunteering opportunities by provided 23 fortnightly coffee morning and skill shares and meet ups for SPAN volunteers - helping to sustain the volunteer family, levels of wellbeing and feelings of togetherness.

"The program put together by Span has helped me by giving me a reason keep my life as normal as possible, a reason to get out of bed get dressed and have a shave! The staff involved in the program have been caring and interested in my well being at each contact. I have found this a great comfort!" Span Volunteer

- **Accessibility and inclusion** - SPAN has worked hard throughout the pandemic to ensure the widest access to the arts as possible by utilising a range of different strategies and working with key 3rd sector partners such as PAVS, PCC, Menter Iaith, Disability Arts Cymru, Arts & Business Cymru.

- **SPAN** - built a stronger and more resilient arts organisation -

- Enabled SPAN to boldly adopt its new artistic vision to create **ART AS SOCIAL CHANGE** in rural Wales and evolve by responding to the rapidly changing needs and demands of Pembrokeshire people during the pandemic.

- Contributed to securing SPAN's future viability and sustainability through strengthening partnerships.

- Helped to build a new website through an incredible volunteer effort, that better reflects and promotes the work of the charity

SPAN ARTS LTD.

REPORT OF THE TRUSTEES for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Events and charitable activities for the public benefit

Arts as Social Change

SPAN's ACW funded artistic programme for 2020/21 in order to deliver SPAN's artistic vision for improving lives in Pembrokeshire through engagement with the arts.

Key activities included:

- Online workshops with Kerry Steed, Kate Keckwick, Guy Manning, Nia Lewis, Di Ford, Molara, Curtis Rodney
- Live streamed performances by The Baghdaddies, Bardd, Eadyth, Black Voices, Lowri Evans and Lee Mason, National Dance Company Wales.
- Our connections Africa - with Molara, Phil Okwedy and Eric Ngalle Charles.
- Children's online theatre experiments by Lyngo Theatre and Tessa Bide.
- Theatr Soffa (see below)

Span Digidol

2020/21 saw the conclusion of our SPAN Digidol project. This leader and Arts Council of Wales funded project was instrumental in SPAN's ability to rapidly adapt to the crisis. SPAN Digidol (2018-2020) was a pre-pandemic, 2-year project designed to open up culture across the whole of Pembrokeshire through developing a new way of delivering cultural services via digital technology to rural communities.

The project reached over 2000 live audiences and over 27,000 digital audiences from right across the county and beyond with representation from all ages through an innovative programme of 10 pilot projects.

SPAN Digidol engaged some of the most vulnerable, or traditionally/stereotypically less digitally confident/competent people through projects such as Càn Sing online and Theatr Soffa. We were able to extend the funding an extra 3 months to offer people online creative activities during the first Lockdown.

Arts and Health Pembrokeshire Network

SPAN has established a new Arts and Health network for Pembrokeshire to build on the growing body of evidence that shows that the arts can play a vital role in transforming communities, tackling loneliness and isolation and improving health and wellbeing.

Arts at a Distance

An online socially distanced artistic programme to reduce isolation and loneliness, alleviate fear, stress and boredom, and build community networks in Pembrokeshire during the time of Covid-19.

This programme helped SPAN to respond to the crisis and build our resilience and was developed in line with our vision to make Art as social change in rural Wales and to capitalise on the power of the arts to make people feel better.

Between July - December 2020 SPAN delivered an inclusive and far-reaching online programme for the people of Pembrokeshire and reached over 9,000 people in Pembrokeshire and beyond with the arts through live streamed performances, online creative workshops and live streamed community theatre.

Shared Worlds

As part of SPAN's contribution to the response to Covid Crisis and Pembrokeshire's Campaign for Kindness, SPAN delivered a wide range of online artist-led workshop activities in Autumn 2020 in order to improve social connectedness and wellbeing and reduce loneliness and social isolation for all ages.

A series of five artist led online workshop experiences in dance, Welsh folk singing, poetry, puppetry and mindful photography were delivered. Over 190 attendances took place with 47 people enjoying regular online creative experiences delivered by commissioned artists and musicians Kerry Steed, Jeremy Huw Williams, Richard Chappell, Emily Laurens and Ray Hobbs. Feedback showed us that these experiences provided a valuable, regular and uplifting opportunity for individuals throughout the Autumn months.

The Kindness Project

An online creative community for Pembrokeshire, built to showcase your creative ideas to help people feel better.

Càn Sing

Fortnightly online singing workshops delivered by natural voice practitioner Catriona Fothergill throughout the pandemic.

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

CÔr Pawb

A programme of Online singing workshops for SPAN's mass community, choir for everyone in singing for wellbeing and sea shanty singing. Led by choir leaders Molara, Catriona Fothergill and Maya Waldman.

Arts and Health Pembrokeshire Network

SPAN established a new Arts and Health network for Pembrokeshire to build on the growing body of evidence that shows that the arts can play a vital role in transforming communities, tackling loneliness and isolation and improving health and wellbeing.

Create and Connect

Create and Connect was a pan-Pembrokeshire volunteering in the arts programme to combat the impact of second home ownership to create more opportunities for volunteers to get involved in the arts through interesting volunteering experiences and helps people to contribute to the regeneration and enrichment of life in their communities.

Theatr Soffa

A popular new online live streaming community theatre company, producing 5 community theatre productions in English and Welsh during the pandemic.

Productions included:

- Under Milk Wood by Dylan Thomas
- Dan y Wenallt, the Welsh translation by Richard T James
- Dracula
- Lockdown Tales: Making Bread and Babies by Ceri Ashe
- Chwedlau'r Cyfnod Clo: Bara a Babanod by Ceri Ashe
- Bynji Jumping

Creative production by Jake Whittaker, and production team Rowan O'Neill, Siobhan Ashe, Anna Sherratt, Ceri Ashe and Deri Morgan

Accessibility and inclusion

SPAN has worked hard throughout 2020/21 to ensure the widest access to the arts as possible and have begun to develop a Cultural Contract to support the wider policy context of Welsh Government to ensure public investment is deployed with a social purpose.

We are committed to the four principles of:

- growth potential
- fair work
- promotion of health, including a special emphasis on mental health, skills, and learning in the workplace.
- progress in reducing carbon footprint

SPAN is committed to ensuring that all of our activities are inclusive, relevant and accessible to everyone. This year we have:

- Increased Welsh language content through partnership work with Menter Iaith, Cered and recruiting more Welsh speaking staff and artists.
- Attempted our first ever performance with BSL translations - lots of lessons learned.
- Provided a breadth of choice of artform and activities to suit all interests and ages.
- Provided work free of charge.
- Worked closely with a range of 3rd sector partners to reach new and more vulnerable beneficiaries.
- Took an active role in several County campaigns including Pembrokeshire's Campaign for Kindness and sat on Pembrokeshire's Digital Connections Taskforce to try to find ways to tackle issues of Digital exclusion in Pembrokeshire.
- Diversified our programme further by running 'Our Connections with Africa' a programme designed to explore Welsh connections with the continent of Africa and worked with Arts and Business Cymru to diversify the SPAN board.

SPAN ARTS LTD.

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2021**

OBJECTIVES AND ACTIVITIES

- Recognised our volunteers were vulnerable and that we had a duty of care to keep our volunteers connected and active during this difficult time.

Staffing

During the year, Span Arts employed the following:-

Existing staff:

Kathryn Lambert (Director) - since 1st May 2017 (p/t) is responsible for overall day to day management of the organisation, initiating and progressing funding applications, managing the events programme and all other paid staff. She is line managed by the Chair of the Trustees and directly responsible to the Board.

Di Budge (nee Ford) (Digital Marketing and Design Assistant) - since 1st August 2017 (p/t) is responsible for marketing, graphic design and digital media

Vicki Skeats (Finance Manager) - since 13th February 2019 (p/t) is responsible for daily financial management.

New staff:

Emrys Barnes (Events Programmer & Coordinator) - since 4th January 2021 (p/t) is responsible for coordinating workshops and events (live and online).

Outgoing staff:

Pip Lewis (Clwb Digi Project Manager) - since 14th March 2020 until 31st October 2020 (p/t) was responsible for the project management of 'Clwb Digi Cares' part of 'West Wales is Kind'

Rowan O'Neill (Digital Engagement Officer) - since 24th April 2019 until 31st May 2020 (p/t) was responsible for the project management of 'Span Digidol'

Siobhan Ashe (Volunteer Manager) - since 15th January 2019 until 6th November 2020 (p/t) was responsible for project management of the Volunteering Project 'Create and Connect'

Anna Sherratt (Distance Arts Programmer) - since 1st August 2020 until 31st March 2021 (p/t) was responsible for delivering an online programme of events and activities 'Arts at a Distance'

SPAN ARTS LTD.

REPORT OF THE TRUSTEES for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

Grants and funding

Span Arts has been fortunate to gain and/or complete a variety of funded projects during the year, all of which complement Span Arts' core programme of events and share the core message of Art as Social Change in Rural Wales / Celf fel Newid Cymdeithasol yng Nghymru Wledig and have helped Span Arts to survive this unprecedented financial year.

£15,952 The Arts Council of Wales (ACW) 2019/2020 - towards Arts as Social Change programme

£24,810 ACW Crisis COVID-19: Support for Organisations Stabilisation Fund - towards Arts at a Distance programme

£3,168 ACW Recovery - towards Cultural Recovery

£1,883 ACW Sharing Together - towards establishing Arts and Health Pembrokeshire Network

£3,000 ACW Digidol - towards utilising technology more creatively to improve access to the arts for rurally isolated people

£6,898 Leader Digidol - towards utilising technology more creatively to improve access to the arts for rurally isolated people

£26,981 Enhancing Pembrokeshire (PCC) Yr2 towards a pan-Pembrokeshire volunteering in the arts programme to combat the impact of second home ownership

£2,000 (Pemb's Ass of Vol Services) PAVS Crisis - towards COVID safety and reopening costs

£3,950 Coop - towards Volunteer and Event Management costs.

£23,435 West Wales Care Partnership (West Wales is Kind) - towards Shared Worlds, an online programme of artist led workshops

£11,000 PCC Business Grant (Welsh Government COVID Relief) - Unrestricted

£5,000 Moondance Foundation - towards key leadership and survival costs - Unrestricted

£2,693 (Carm's Ass of Vol Services) CAVS (Friend in Need) - towards Theatr Soffa

Other unrestricted income

- SPAN Friends £1,147

- Venue Hire £1,300

- Fundraising £234

- Services £2,000

- Donations (inc gift aid) £4,865

- Misc income £7345

Volunteers

Volunteers remain an essential element of Span Arts and enhance our ability to deliver a varied and stimulating programme. Without our dedicated team of volunteers, Span Arts could not exist. SPAN has been able to employ a part time Volunteer Manager throughout 2020/21, as a result of support from Pembrokeshire County Council and the Enhancing Pembrokeshire Fund. The Volunteer Manager supports the bespoke needs of our often-vulnerable volunteers and friendly and lively volunteering community.

SPAN ARTS LTD.

REPORT OF THE TRUSTEES for the Year Ended 31 March 2021

OBJECTIVES AND ACTIVITIES

The future

The Trustees maintain a clear view of current work which contributes to good governance and helps with future planning. 2020/21 saw us continue to deliver on our vision to create Art as Social Change in Rural Wales, despite the crisis, and reaffirmed our commitment to improving the lives of Pembrokeshire people through the arts.

While we have been proud to continue to offer a creative community service throughout the pandemic so far, we have suffered greatly due to the ongoing crisis and restrictions. We are very thankful that we have had the support of a number of funders who have either adjusted our funding programmes, offered flexibility and supported us with crisis funds,

We continue to face challenges in funding our staffing and other core costs for 2021/22, especially in the light of the Covid 19 pandemic, ongoing restrictions and uncertainty.

As a charity with no core funding this is always a challenge, but 2020/21 has proven to be an exceptionally difficult year and we expect this to continue. We will continue to apply for a wide range of funding, including the Arts Council of Wales and plan to apply for Arts Council Wales Portfolio status in 2022. We will continue to work hard to respond to the current challenges we face and to ensure that we can withstand the crisis throughout 2021/22 and emerge in 2022 as a viable, vital and robust charity, whose work cuts across many agendas and is a leading creative community service for the county.

We are indebted to our funders, partners, artists and musicians, who have all contributed to safeguarding the organisation at this most difficult of times.

We remain committed to enabling SPAN to act progressively, and support the teams forward thinking approach enabling the charity to experiment, adapt and reflect in order to tackle some of the very real challenges that our rural audiences face in accessing high quality arts experiences. We strongly believe that we can capitalise on the transformative power of the arts to create positive social change in Pembrokeshire and improve the lives of people living in our rural communities.

We will continue to strive to ensure that we can bring the arts to as many people in outlying communities in Pembrokeshire as possible. We believe passionately that the arts are essential in ensuring people's wellbeing and that arts activities can help build both individual health and that of whole communities. In addition, we will be promoting opportunities to increase our donations, Voting Members, SPAN Friends and appoint new Board Members in 2021/22.

Our new role of a Volunteer Development Officer will continue to focus on growing a vibrant team of volunteers, who are the lifeline of the organisation. We will continue to provide pastoral care and support and meet the changing needs of our volunteers throughout the year.

The Trustees aim to support the Director and team in engaging in relevant training and attend events and networking activities which will help develop skills and bring a stimulating and sustainable programme of arts activities and community events to the Span Arts audience.

Finally, the Trustees wish to thank the staff, volunteers and Span Arts Friends and Members for all their positive contribution, dedication and support over the past twelve months. We also thank members of the community who continue to support our programme and especially local businesses for their sponsorship in support of our activities. Span Arts is the vibrant community charity it is because of them.

SPAN ARTS LTD.

REPORT OF THE TRUSTEES for the Year Ended 31 March 2021

FINANCIAL REVIEW

Reserves policy

SPAN has a reserves policy that sets out the level of unrestricted financial reserves that can be held by SPAN and the purpose to which they can be used. The policy is reviewed annually.

SPAN aims to maintain unrestricted reserves at a level that will cover:

- Professional fees relating to winding up the business (from capital assets)
- Employee wages for 3 months and redundancy costs not covered by project funding
- 3 months overhead costs
- Cancellation fees for events (performers, facilitators, venues)
- Emergency fund to support cashflow, administration costs or capital costs for a specific project or agreed objective

As at 1st Feb 2021 the amount required for the above purposes is:

Wages and redundancy payments	£ 13,500
3 months overheads	£ 3,500
Cancellation fees	£ 5,000
Emergency fund	£ 5,000
	£ 27,000

Policies

- SPAN reviews and updates all policies on a regular basis through formal adoption at Trustee Board meetings.

STRUCTURE, GOVERNANCE AND MANAGEMENT

Governing document

The company operates under the name Span Arts and was incorporated as a company limited by guarantee on 30 January 2001. It is governed by its Memorandum and Articles of Association as amended by special resolutions dated 25 July 2001 and 4 July 2002 and as amended by an extraordinary meeting of 15 August 2006.

It was registered as a charity on 3 October 2001. It is also a membership organisation.

Recruitment and appointment of new trustees

New members of the Trustee Board are appointed in accordance with the governing document. During the year, the Trustee Board increased by three members, with one resignation during the year following the Annual General Meeting. The Chair and Manager are in the process of actively recruiting new Board members to maintain the diversity and energy of the Board.

SPAN ARTS LTD.

REPORT OF THE TRUSTEES for the Year Ended 31 March 2021

STRUCTURE, GOVERNANCE AND MANAGEMENT

Organisational structure

Span Arts is managed by its trustees/directors.

New members of the Trustee Board are appointed in accordance with the governing document. During the year the Trustee Board appointed 1 new member and 2 trustees resigned.

Members of the Trustee Board continue to contribute in areas of support and guidance and are active on working parties and other groups which support and complement the work of the paid staff.

The Board of Trustees meets bi-monthly and reports are prepared for the Board by the Span Arts Director, Kathryn Lambert.

Kathryn Lambert took over as Director of Span Arts in May 2017 and is responsible for day-to-day management of the organisation and attends Trustee Board meetings in a non-voting capacity. Other individuals can be invited to attend to bring specialist knowledge or a different perspective to meetings.

Span Arts values diversity and promotes equality. It works in partnership with other voluntary, statutory and private agencies where this can benefit its target participants.

Voting Members

SPAN is a Company Limited by Guarantee without a Share Capital. It therefore has Members who act as guarantors of the Charity.

In accordance with SPAN's Articles of Association anyone can become a Member of SPAN providing their application meets the conditions outlined on the SPAN website.

As a member of the charity, Voting Members can vote on topics raised at the annual AGM.

Risk management

The trustees have a duty to identify and review the risks to which the charity is exposed and to ensure appropriate controls are in place to provide reasonable assurance against fraud and error.

REFERENCE AND ADMINISTRATIVE DETAILS

Registered Company number

04150772 (England and Wales)

Registered Charity number

1088723

Registered office

Span Arts
Town Moor
Moorfield Road
Narberth
Pembrokeshire
SA67 7AG

SPAN ARTS LTD.

**REPORT OF THE TRUSTEES
for the Year Ended 31 March 2021**

Trustees

Ms C D Davies Chair
Ms M A Moss (resigned 22.7.20)
Ms N J Roguski (resigned 9.6.21)
Ms N Warrington Treasurer
Ms A Marriott Vice Chair
Mrs S Gavin
Mrs A Quant (resigned 22.7.20)
Mr S Malpass
Mr M Reynolds (resigned 22.7.20)
Mrs S Lewis
Dr A Wills
Ms L DeBenedictis (appointed 8.10.20)
Ms V Sahai (appointed 20.5.21)

Company Secretary

Ms N Warrington

Independent Examiner

Mr M Harries
FCCA
L M Griffiths & Co Limited
Chartered Certified Accountants
1&2 Merlins Court
Winch Lane
Haverfordwest
Pembrokeshire
SA61 1SB

Approved by order of the board of trustees on 21 July 2021 and signed on its behalf by:



Ms C D Davies - Trustee

**INDEPENDENT EXAMINER'S REPORT TO THE TRUSTEES OF
SPAN ARTS LTD.**

Independent examiner's report to the trustees of SPAN ARTS LTD. ('the Company')

I report to the charity trustees on my examination of the accounts of the Company for the year ended 31 March 2021.

Responsibilities and basis of report

As the charity's trustees of the Company (and also its directors for the purposes of company law) you are responsible for the preparation of the accounts in accordance with the requirements of the Companies Act 2006 ('the 2006 Act').

Having satisfied myself that the accounts of the Company are not required to be audited under Part 16 of the 2006 Act and are eligible for independent examination, I report in respect of my examination of your charity's accounts as carried out under section 145 of the Charities Act 2011 ('the 2011 Act'). In carrying out my examination I have followed the Directions given by the Charity Commission under section 145(5) (b) of the 2011 Act.

Independent examiner's statement

I have completed my examination. I confirm that no matters have come to my attention in connection with the examination giving me cause to believe:

1. accounting records were not kept in respect of the Company as required by section 386 of the 2006 Act; or
2. the accounts do not accord with those records; or
3. the accounts do not comply with the accounting requirements of section 396 of the 2006 Act other than any requirement that the accounts give a true and fair view which is not a matter considered as part of an independent examination; or
4. the accounts have not been prepared in accordance with the methods and principles of the Statement of Recommended Practice for accounting and reporting by charities (applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102)).

I have no concerns and have come across no other matters in connection with the examination to which attention should be drawn in this report in order to enable a proper understanding of the accounts to be reached.



Mr M Harries
FCCA
L M Griffiths & Co Limited
Chartered Certified Accountants
1&2 Merlins Court
Winch Lane
Haverfordwest
Pembrokeshire
SA61 1SB

Date: 21-7-21

SPAN ARTS LTD.

**STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2021**

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
INCOME AND ENDOWMENTS FROM					
Donations and legacies		5,954	122,076	128,030	147,450
Charitable activities					
Incoming resources from charitable activities		19,198	-	19,198	60,317
Investment income	2	24	-	24	75
Total		25,176	122,076	147,252	207,842
EXPENDITURE ON					
Charitable activities					
Charitable expenditure		16,384	113,982	130,366	203,909
NET INCOME		8,792	8,094	16,886	3,933
Transfers between funds	10	1,623	(1,623)	-	-
Net movement in funds		10,415	6,471	16,886	3,933
RECONCILIATION OF FUNDS					
Total funds brought forward		179,993	7,172	187,165	183,232
TOTAL FUNDS CARRIED FORWARD		190,408	13,643	204,051	187,165

The notes form part of these financial statements

SPAN ARTS LTD.

STATEMENT OF FINANCIAL POSITION
31 March 2021

	Notes	Unrestricted fund £	Restricted funds £	2021 Total funds £	2020 Total funds £
FIXED ASSETS					
Property, plant and equipment	7	138,929	-	138,929	138,917
CURRENT ASSETS					
Debtors	8	11,522	-	11,522	14,766
Cash at bank and in hand		43,009	13,644	56,653	36,368
		<u>54,531</u>	<u>13,644</u>	<u>68,175</u>	<u>51,134</u>
CREDITORS					
Amounts falling due within one year	9	(3,053)	-	(3,053)	(2,886)
NET CURRENT ASSETS		<u>51,478</u>	<u>13,644</u>	<u>65,122</u>	<u>48,248</u>
TOTAL ASSETS LESS CURRENT LIABILITIES		<u>190,407</u>	<u>13,644</u>	<u>204,051</u>	<u>187,165</u>
NET ASSETS		<u>190,407</u>	<u>13,644</u>	<u>204,051</u>	<u>187,165</u>
FUNDS	10				
Unrestricted funds				190,407	179,993
Restricted funds				13,644	7,172
TOTAL FUNDS				<u>204,051</u>	<u>187,165</u>

The charitable company is entitled to exemption from audit under Section 477 of the Companies Act 2006 for the year ended 31 March 2021.

The members have not required the company to obtain an audit of its financial statements for the year ended 31 March 2021 in accordance with Section 476 of the Companies Act 2006.

The trustees acknowledge their responsibilities for

- (a) ensuring that the charitable company keeps accounting records that comply with Sections 386 and 387 of the Companies Act 2006 and
- (b) preparing financial statements which give a true and fair view of the state of affairs of the charitable company as at the end of each financial year and of its surplus or deficit for each financial year in accordance with the requirements of Sections 394 and 395 and which otherwise comply with the requirements of the Companies Act 2006 relating to financial statements, so far as applicable to the charitable company.

The notes form part of these financial statements

SPAN ARTS LTD.

STATEMENT OF FINANCIAL POSITION - continued
31 March 2021

These financial statements have been prepared in accordance with the provisions applicable to charitable companies subject to the small companies regime.

The financial statements were approved by the Board of Trustees and authorised for issue on 21 July 2021 and were signed on its behalf by:

A handwritten signature in dark ink, appearing to read 'Catherine Davies', with a stylized flourish at the end.

Ms C D Davies - Trustee

SPAN ARTS LTD.

NOTES TO THE FINANCIAL STATEMENTS for the Year Ended 31 March 2021

1. ACCOUNTING POLICIES

Basis of preparing the financial statements

The financial statements of the charitable company, which is a public benefit entity under FRS 102, have been prepared in accordance with the Charities SORP (FRS 102) 'Accounting and Reporting by Charities: Statement of Recommended Practice applicable to charities preparing their accounts in accordance with the Financial Reporting Standard applicable in the UK and Republic of Ireland (FRS 102) (effective 1 January 2019)', Financial Reporting Standard 102 'The Financial Reporting Standard applicable in the UK and Republic of Ireland' and the Companies Act 2006. The financial statements have been prepared under the historical cost convention.

The trustees' are not aware of any material uncertainties in making their assessment of going concern. As a result, the going concern basis of accounting has been adopted.

Income

All income is recognised in the Statement of Financial Activities once the charity has entitlement to the funds, it is probable that the income will be received and the amount can be measured reliably.

Expenditure

Liabilities are recognised as expenditure as soon as there is a legal or constructive obligation committing the charity to that expenditure, it is probable that a transfer of economic benefits will be required in settlement and the amount of the obligation can be measured reliably. Expenditure is accounted for on an accruals basis and has been classified under headings that aggregate all cost related to the category. Where costs cannot be directly attributed to particular headings they have been allocated to activities on a basis consistent with the use of resources.

Property, plant and equipment

Depreciation is provided at the following annual rates in order to write off each asset over its estimated useful life.

Plant and machinery - 25% on reducing balance and 10% on reducing balance

Freehold property was previously depreciated at 4% on a straight line basis.

The trustees have reconsidered their policy and where the estimated residual value is believed to be in excess of the current carrying value no depreciation is provided in the accounts.

Taxation

The charity is exempt from corporation tax on its charitable activities.

Fund accounting

Unrestricted funds can be used in accordance with the charitable objectives at the discretion of the trustees.

Restricted funds can only be used for particular restricted purposes within the objects of the charity. Restrictions arise when specified by the donor or when funds are raised for particular restricted purposes.

Further explanation of the nature and purpose of each fund is included in the notes to the financial statements.

Pension costs and other post-retirement benefits

The charitable company operates a defined contribution pension scheme. Contributions payable to the charitable company's pension scheme are charged to the Statement of Financial Activities in the period to which they relate.

SPAN ARTS LTD.

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021**

2. INVESTMENT INCOME

	2021	2020
	£	£
Bank interest	24	75

3. NET INCOME/(EXPENDITURE)

Net income/(expenditure) is stated after charging/(crediting):

	2021	2020
	£	£
Depreciation - owned assets	2,960	3,334

4. TRUSTEES' REMUNERATION AND BENEFITS

There were no trustees' remuneration or other benefits for the year ended 31 March 2021 nor for the year ended 31 March 2020.

Trustees' expenses

There were no trustees' expenses paid for the year ended 31 March 2021 nor for the year ended 31 March 2020.

5. STAFF COSTS

The average monthly number of employees during the year was as follows:

	2021	2020
	5	7

No employees received emoluments in excess of £60,000.

6. PRIOR YEAR ADJUSTMENT

ACW

A prior year adjustment has been made to correct the allocation of funds for the year ended 31/03/20.

This related to an under accrual of funds dating back to 31/03/13 and it was decided by the trustees to bring the funding back in line this year.

SPAN ARTS LTD.

**NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021**

7. PROPERTY, PLANT AND EQUIPMENT

	Freehold property £	Plant and machinery £	Totals £
COST			
At 1 April 2020	185,000	58,745	243,745
Additions	-	2,972	2,972
At 31 March 2021	185,000	61,717	246,717
DEPRECIATION			
At 1 April 2020	66,600	38,228	104,828
Charge for year	-	2,960	2,960
At 31 March 2021	66,600	41,188	107,788
NET BOOK VALUE			
At 31 March 2021	118,400	20,529	138,929
At 31 March 2020	118,400	20,517	138,917

8. DEBTORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Prepayments and accrued income	11,522	14,766

9. CREDITORS: AMOUNTS FALLING DUE WITHIN ONE YEAR

	2021 £	2020 £
Other creditors	3,053	2,186
Accrued expenses	-	700
	3,053	2,886

SPAN ARTS LTD.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021

10. MOVEMENT IN FUNDS

	At 1.4.20 £	Net movement in funds £	Transfers between funds £	At 31.3.21 £
Unrestricted funds				
General fund	179,993	8,791	1,623	190,407
Restricted funds				
ACW	5,301	(5,301)	-	-
Pembrokeshire Association of Voluntary Services	-	(2)	2	-
Arwain Sir Benfro LEADER	950	(2,686)	1,736	-
ACW Digi	582	(582)	-	-
(PCC) Enhancing Pembrokeshire Fund	-	(2,265)	2,265	-
West Wales Care Partnership	339	(339)	-	-
Co-Operative	-	3,644	-	3,644
Moondance 2021	-	10,000	-	10,000
ACW Aaad Crisis 2020	-	5,626	(5,626)	-
	<u>7,172</u>	<u>8,095</u>	<u>(1,623)</u>	<u>13,644</u>
TOTAL FUNDS	<u>187,165</u>	<u>16,886</u>	<u>-</u>	<u>204,051</u>

Net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	25,176	(16,385)	8,791
Restricted funds			
ACW	15,952	(21,253)	(5,301)
Pembrokeshire Association of Voluntary Services	2,000	(2,002)	(2)
Arwain Sir Benfro LEADER	6,898	(9,584)	(2,686)
ACW Digi	2,999	(3,581)	(582)
(PCC) Enhancing Pembrokeshire Fund	26,981	(29,246)	(2,265)
West Wales Care Partnership	23,435	(23,774)	(339)
Co-Operative	3,950	(306)	3,644
Moondance 2021	10,000	-	10,000
ACW Arts and Health Network	1,883	(1,883)	-
ACW Recovery	3,168	(3,168)	-
ACW Aaad Crisis 2020	24,810	(19,184)	5,626
	<u>122,076</u>	<u>(113,981)</u>	<u>8,095</u>
TOTAL FUNDS	<u>147,252</u>	<u>(130,366)</u>	<u>16,886</u>

SPAN ARTS LTD.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021

10. MOVEMENT IN FUNDS - continued

Comparatives for movement in funds

	At 1.4.19 £	Net movement in funds £	Transfers between funds £	At 31.3.20 £
Unrestricted funds				
General fund	163,045	15,217	1,731	179,993
Restricted funds				
ACW	11,093	(5,792)	-	5,301
Arwain Sir Benfro LEADER	2,862	(176)	(1,736)	950
ACW Digi	1,781	(1,199)	-	582
Planed (Preseli Heartlands)	-	(5)	5	-
South Hook LNG Community Fund	4,451	(4,451)	-	-
West Wales Care Partnership	-	339	-	339
	<u>20,187</u>	<u>(11,284)</u>	<u>(1,731)</u>	<u>7,172</u>
TOTAL FUNDS	<u>183,232</u>	<u>3,933</u>	<u>-</u>	<u>187,165</u>

Comparative net movement in funds, included in the above are as follows:

	Incoming resources £	Resources expended £	Movement in funds £
Unrestricted funds			
General fund	84,481	(69,264)	15,217
Restricted funds			
ACW	13,052	(18,844)	(5,792)
Pembrokeshire Association of Voluntary Services	5,000	(5,000)	-
Arwain Sir Benfro LEADER	26,068	(26,244)	(176)
ACW Digi	13,500	(14,699)	(1,199)
Planed (Preseli Heartlands)	7,646	(7,651)	(5)
(PCC) Enhancing Pembrokeshire Fund	43,032	(43,032)	-
South Hook LNG Community Fund	-	(4,451)	(4,451)
Haverfordwest Town Council	3,500	(3,500)	-
Raise Your Voice Pembs	10,000	(10,000)	-
West Wales Care Partnership	1,563	(1,224)	339
	<u>123,361</u>	<u>(134,645)</u>	<u>(11,284)</u>
TOTAL FUNDS	<u>207,842</u>	<u>(203,909)</u>	<u>3,933</u>

Transfers between funds

Income has been accrued where the charity was legally entitled to it at the balance sheet date and it was quantifiable and actually received after the year end.

SPAN ARTS LTD.

NOTES TO THE FINANCIAL STATEMENTS - continued
for the Year Ended 31 March 2021

11. RELATED PARTY DISCLOSURES

There were no related party transactions for the year ended 31 March 2021.

SPAN ARTS LTD.

**DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2021**

	2021 £	2020 £
INCOME AND ENDOWMENTS		
Donations and legacies		
Donations	3,227	3,619
Friendship income	1,147	1,648
Gift aid	1,637	474
Arts Council of Wales	40,404	29,000
Arts Council of Wales Digidol	3,000	13,500
Pembrokeshire Association of Voluntary Services	2,000	5,000
Arwain Sir Benfro LEADER	6,897	26,068
Planed (HLF)	-	7,647
(PCC) Enhancing Pembrokeshire Fund	29,239	43,032
Haverfordwest Town Council	-	3,500
National Lottery Community Fund	-	10,000
West Wales Care Partnership	23,436	1,562
West Wales Freemasons	-	1,200
Moondance	10,000	-
Carmarthenshire Association of Voluntary Services	2,693	-
Coop Local Community Fund	3,950	-
Other	400	1,200
	128,030	147,450
Investment income		
Bank interest	24	75
Charitable activities		
Moondance grant	5,000	-
WG Covid grants	11,000	-
Fundraising income	234	7,174
Gigs and events ticket sales	1,134	45,978
Hiring income	1,300	3,235
Sales workshops	-	2,487
Sponsorship income	-	475
Miscellaneous income	530	968
	19,198	60,317
Total incoming resources	147,252	207,842
EXPENDITURE		
Charitable activities		
Employee costs	72,376	90,974
Pensions	967	1,053
Carried forward	73,343	92,027

This page does not form part of the statutory financial statements

SPAN ARTS LTD.

DETAILED STATEMENT OF FINANCIAL ACTIVITIES
for the Year Ended 31 March 2021

	2021 £	2020 £
Charitable activities		
Brought forward	73,343	92,027
Marketing and publicity	1,140	3,098
Event expenses	13,723	47,023
Volunteer expenses	202	5,950
Project costs	27,371	39,139
IT and website costs	1,576	2,915
Fundraising expenses	-	122
Depreciation of plant & machinery	2,960	3,334
	<hr/> 120,315	<hr/> 193,608
Support costs		
Other		
Insurance	1,104	1,309
Light and heat	578	1,043
Telephone	418	751
Postage and stationery	1,088	1,604
Cleaning	-	181
Repairs and renewals	3,323	157
Subscriptions	1,951	2,059
Training	120	1,693
Accountancy	1,368	1,260
Sundries	-	152
Bank and card charges	101	92
	<hr/> 10,051	<hr/> 10,301
Total resources expended	<hr/> 130,366	<hr/> 203,909
Net income	<hr/> <hr/> 16,886	<hr/> <hr/> 3,933

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